

## Annual General Meeting held Monday 26th September 2022

All members present signed the attendance record for the meeting.

The Chairperson opened the meeting.

The minutes of the last annual general meeting were read by the Chairperson.

The treasurer read the treasurer's report.

The first item on the agenda was the election of Committee Members.

Members elected were: Jackie Saint  
Helen Livingstone  
Kirsten Watson  
Laura Tunstall  
Bern Niven  
Alex Hirst

The second item on the agenda was the election of the Chairperson, Secretary and Treasurer. The committee members were asked if anyone would like to be elected or re-elected as trustees. The trustees elected were

Chairperson J. Saint

Proposed by K. Watson

Seconded by L. Tunstall

Secretary L. Tunstall

Proposed by B. Niven

Seconded by H. Livingstone

Treasurer K. Watson

Proposed by A. Hirst

Seconded by J. Saint

Retiring committee members were thanked for their contribution and support whilst serving on the committee.

The Chairperson read the Annual report for the year to 31<sup>st</sup> March, 2022.

All minutes and accounts for the year to 31<sup>st</sup> March, 2022 are presented to the committee for inspection.

The charity's accounts and annual report were approved by the trustees, the Chairperson signing on behalf of the Pre-School committee, the Chairperson being authorised to do so by the whole committee.

The second item on the agenda is the constitution and percentage of parents as trustees.

The last item on the agenda was to arrange the next committee meeting which will be held on

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The Chairperson closed the meeting and thanked everyone for attending.

This is a true and factual account to the best of my knowledge.

J. Saint

Dated 26.9.22

Chairperson

L. Tunstall

Dated 26.9.22

Secretary

J. Saint - J. Saint  
K. Watson - K. Watson  
L. Tunstall - L. Tunstall  
B. Niven - B. Niven  
H. Livingstone - ~~H. Livingstone~~  
A. Hirst - ~~A. Hirst~~  
C. Lamb - C. Lamb  
E. Hutchinson - E. Hutchinson



## Mowden Pre-School Monthly Treasurers Report

Period from ..1<sup>st</sup> April 2021 To ..31<sup>st</sup> March 2022.....

The Bank balance as at 3321.88 <sup>14</sup> 59579.91 <sup>14</sup> ..... (beginning of the period)  
current savings a/c. = 62901.79 <sup>14</sup>

Income Received:

Education Funding -Darlington	125452.06 N
Fees from parents/childcare vouchers	11150.00 N
Other	1305.13.
Total	137907.19

early payment of  
£52126.81. ✓

Interest £7.26.

**Expenses Paid:**

Wages	84 727.82
Pensions	3 052.91
Rent	10 346.64
HMRC	7 411.22
Food and drink	18 45.08
Consumables	—
Equipment	17 030.01
Office costs	1 303.00
Meeting costs	29.16
Other	5 169.67
Total	130 915.51

The Bank balance as at 122027.54 (end of the period)

Treasurers Signature [Signature] Date 26/04/22

Treasurers Signature..... Date.....

Actual Profit  $137907.19 - 130915.51 = \pounds 6991.68 + 7.26 \text{ (interest)} = \underline{\underline{\pounds 6998.94}}$

nk balance 31/3/22 current 9% 53860.37 + savings 9% 68167.17  
total \* 122027.54 (less 52126.81 (early payment)) = 69900.73  
∴ 69900.73 - 62901.79 = 6998.94



### Annual Report for the year to 31<sup>st</sup> March, 2022

The Mowden Pre-School Group Charity, Mowden Infant School, Bushel Hill Drive, Darlington, Co. Durham, DL3 9QG is registered with the Charity Commissioners (No. 1064873) and is constituted by Deed of Trust.

The Charity Trustees during the year to 31<sup>st</sup> March, 2022 were:

Chairperson	Mrs. J Saint
Secretary	Mrs P McCormick (resigned September 2021) Mrs L Tunstall (September 2021 onwards)
Treasurer	Mrs. J Jeffrey (resigned January 2022) Miss K Watson (January 2022 onwards)
Other members	Mrs Beth Niven Mrs Alex Hirst

The officers and committee members are elected for one year at the A.G.M. Retiring officers and committee members are eligible for re-election unless they have served on the committee in any capacity for 14 consecutive years.

The object of the charity is to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- a. Offering appropriate play facilities and training courses, together with the rights of parents to take responsibility for and become involved in the activities of such groups, ensuring that such groups offer opportunities for children, regardless of race, culture, religion or means.
- b. Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in local areas.
- c. Instigating and adhering to and furthering the aim of the Early Years Alliance.

Seven part-time group leaders staff the charity.

During the year approximately 38 children used the pre-school facilities for 38 weeks of the year. The Local Education Authority provided £125452.06 in funding, (Early payment of summer term £52126.81) parental receipts were £11150.00, £1305.13 in other funding and £7.26 in interest. A profit of £6998.94 was shown over the year. Please see the explanation below.

Our main income comes from the nursery education grant. We receive three payments a year, one in April, One in August and one in late December.

Due to the council sending our Nursery Education grant summer term payment in this financial year instead of the next financial year (April 2022 -April 2023) we showed an

excess of £52126.81 which made our end of year figure £122027.54 instead of £69900.73.  
The early payment amount will be carried over to the next financial year 2022-2023 leaving  
us with a profit this year of £6998.94.

The Mowden Pre-School Group Charity is a member of the Early Years Alliance and is  
included in Darlington Borough Local Education Authority early years plan.

Signed .....  .....

**Mrs J Saint, Chair, for and on behalf of the Management Committee**

**02/07/2022**

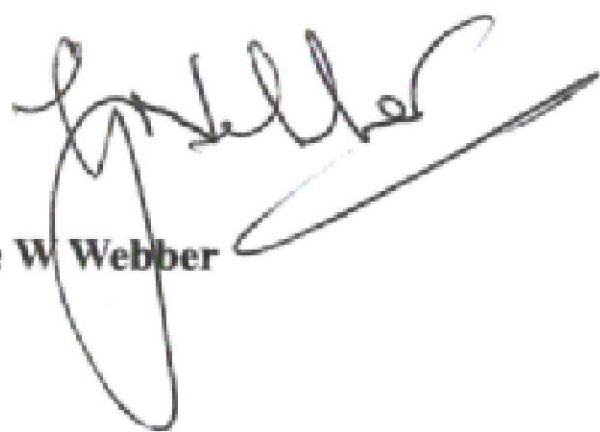
**Mowden Pre School Group  
Mowden Infant School  
Bushel Hill Drive  
Darlington  
DL3 9QG**

**To whom it may concern**

**I have examined the accounts of the above mentioned organisation for the year ended 31 March 2022.**

**In my opinion, the accounts represent a true and fair reflection of the financial activities of the group during that period.**

**George W Webber**

A handwritten signature in black ink, appearing to read 'G. Webber', with a large, sweeping flourish extending from the bottom left.



**From:** Membership Enquiries  
[membership@eyalliance.org.uk](mailto:membership@eyalliance.org.uk)  
**Subject:** RE: Mowden Pre-School Membership number 5704  
**Date:** 19 Dec 2022 at 10:53:02  
**To:** Mowden Pre-school  
[mowdenpreschool@hotmail.co.uk](mailto:mowdenpreschool@hotmail.co.uk)

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Dear Claire,

Thank you for contacting the Early Years Alliance.

In view of your particular circumstances, the Early Years Alliance gives permission for Mowden Pre-School to run with a committee comprising of less than [60%/two thirds] holding family membership. This permission is given on the understanding that the charity will make every effort to recruit family members as trustees of the charity within a reasonable time frame, and certainly before the next Annual General Meeting

Please see details of our current #WeAreEducators campaign at [www.eyalliance.org.uk/WeAreEducators](http://www.eyalliance.org.uk/WeAreEducators)

If you require any further assistance, please do not hesitate to contact our Membership and Customer Service team at [membership@eyalliance.org.uk](mailto:membership@eyalliance.org.uk) or on [020 7697 2595](tel:02076972595).

Kind regards,

Mandy Franks  
Insurance and Membership Adviser

T: [0207 697 2595](tel:02076972595)  
E: [membership@eyalliance.org.uk](mailto:membership@eyalliance.org.uk)

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**From:** Mowden Pre-school <[mowdenpreschool@hotmail.co.uk](mailto:mowdenpreschool@hotmail.co.uk)>  
**Sent:** 16 December 2022 10:49  
**To:** Membership Enquiries <[membership@eyalliance.org.uk](mailto:membership@eyalliance.org.uk)>  
**Subject:** Mowden Pre-School Membership number 5704

Dear Sir/Madam,

We are members of your alliance and changed our constitution with you a few years ago to reflect the changing needs of our committee and trustees. of trustees

We were advised when changing the constitution that we can request a waiver for the 60% of trustees being parents quota that is in this document.

We are always actively trying to recruit new parents on to our committee and next year two of the parents we have on our committee already will have children in Pre-School and two other trustees will have children in Pre-School in the next two years.

We will continue to try to recruit more parents each year and would therefore ask that you agree to a waiver for this year.

Kind regards  
Claire Lamb - Manager



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Summary report for Mowden Pre-School Registered charity number 1064873 C/o Mowden Infant School, Bushel Hill Drive, Darlington DL3 9QG for charity commission annual return Jan 2022.

Trustees names:

Chairperson - Mrs Jackie Saint

Treasurer - Mrs Judy Jeffrey (resigned January 2022)  
Miss Kirsten Watson (January 2022 onwards)

Secretary - Mrs Pam McCormick (Resigned September 2021)  
Mrs Laura Tunstall (September 2021 onwards)

Trustee – Mrs Beth Niven  
Mrs Alex Hirst

The charity is staffed by seven paid employees. This comprises of a Manager, Deputy Manager and five Group Leaders.

Trustees are recruited through parents or grandparents of existing or past children.

We are a Pre-School who provide education to 3-4 year olds in our local community, who were rated 'Good' by Ofsted in December 2017.

The LEA grants were £125452.06

Other receipts were £1305.13 and fees from parents/Childcare vouchers were £11150.00.

Wages increased from £74377.17 in 2020/21 to £84727.82 in 2021/2022. This increase was a result of employing an additional member of staff and changes to national minimum wage.

The Group showed a net profit of £6998.94 over the year.

At the end of our financial year 2021-2022 we had an additional LEA early payment of £52126.81 that should have been received in the Summer term 2021 but was sent before the end of the financial year 2021-2022. This meant that we showed a profit of £59125.75, however our true profit was £59125.75 minus £52126.81 equals £6998.94.

The bank position as at 21/09/21 was £93547.20 having just received our Nursery Education Grant for the Autumn term.

Approved by Mrs J Saint - Chairperson of Mowden Pre-School Group.....

