



Advocacy For All

(A Company Limited by Guarantee)

Company No. 03407428

Charity No. 1064855

Report and financial statements

For the year ended

31 March 2021



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Reference and Administrative Information

For the year ended 31 March 2021

Trustees:	Chair – John Watts Trustee – Brian James Trustee – Linda Duhig Trustee – Lauren Iannarone
Chief Executive:	Jon Wheeler
Company number:	03407428
Charity number:	1064855
Registered office:	The Civic Centre, St Mary's Road, Swanley, Kent BR8 7BU
Auditors:	Goldwins Limited 75 Maygrove Road West Hampstead London NW6 2EG www.goldwins.co.uk
Bankers	HSBC Bank Plc 184 High Street Bromley Kent BR1 1HE Barclays Bank Plc 24 Lowfield Street Dartford Kent DA1 1HD



The trustees, who are also directors under company law, present their report and financial statements for the year ended 31 March 2021.

The trustees confirm that the financial statements comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice - Accounting and Reporting by Charities: SORP applicable to charities preparing their accounts in accordance with FRS 102.

Objectives and activities

Purposes and aims

- Established in 1997, Advocacy for All (AfA) is a people focused charity with a long history and excellent track record of providing high-quality statutory and non-statutory one to one and self-advocacy in various South-east & South London boroughs and in Kent. Advocacy empowers vulnerable people, including those with Learning Disabilities (LD), Autism Spectrum Conditions (ASC) and Children and Young People (CYP) to have bigger voices and better lives.
- Our vision is to support the many people who are considered to be vulnerable and do not have a voice in the way they live their lives, their services are planned and provided and are unsupported to access community resources and services. Our clients are often isolated, face barriers to inclusion, are unable to access services, social and employment opportunities, can suffer from poor mental and physical health and can experience abuse in a variety of forms. We believe this is a human rights issue, and our approach is person centred, empowering and professional, providing quality services that are wholly inclusive. AfA are passionate about enabling all our clients to speak up, make choices in their lives and access their rights.
- AfA's strategies for achieving our stated aims and objectives include;
 - To continue to diversify the product range of our advocacy services, encompassing both 1-1 and group advocacy work (both statutory and non-statutory).
 - To look at the different opportunities to develop and innovate our current and new advocacy projects
 - To network with local authorities, other charities, businesses, and other parties to further embed the work, develop projects, and have a greater understanding of the locale where our work takes place.
- the criteria or measures AfA uses to assess success in the reporting period include;
 - AfA routinely collecting and reporting on data of our clients' experiences of the service, the outcomes and the experiences of service providers and commissioners. This information is presented, monitored and reviewed by commissioners at regular meetings, with this data being used to improve and develop the services.
 - With a number of our services, commissioners will provide AfA with key performance indicators that serve as a bench mark for measuring/assessing success with a project. AfA continues to meet contractual demand, reviewed through quarterly contract review meetings with contract commissioners



- AfA's Quality Assurance process has been a key focus, with a range of staff from across the organisation contributing towards the pursuit of a range of QA goals and targets.
 - AfA continued work with partners, service users and commissioners helps to identify gaps in local provision and find new ways of meeting needs and gaps with limited resources.
- The wide range of activity undertaken by AfA ensures we continue to meet our stated aims and objectives.
 - Self-advocacy groups and 1-1 advocacy for vulnerable people, including people with learning disabilities, people with Autistic Spectrum conditions, people with ADHD and children and young people.
 - Statutory advocacy work including IMCA, Care Act, RPR, NHS Complaints Advocacy.

Public benefit:

The main activities undertaken to further the charity's purpose for the public benefit are listed above. In all these instances, our clients (many of whom are socially excluded and vulnerable) need help, advice and a platform to ensure that voices are heard, respected and acted upon. This is in accordance of AfA's stated aims and objectives and highlights the identifiable benefits made to sections of the public that are identified as most in need.

Grant-making:

The purpose of AfA's grant making activities is to support the continuation of current projects when funding expires and also to develop new innovative projects as set out in AfA's aim and objectives. Applications for grants and trusts are put together by a small group of relevant staff, who input their skills and knowledge in to the application of bids and start-up of new projects.

Volunteers,

Volunteers are a well-established and integral part of Advocacy for All. A volunteer is someone who is not paid except for the reimbursement of genuine out of pocket expenses. Volunteers add to the value of Advocacy for All's work in a wide range of supportive roles by contributing their time, experience and skills. AfA's volunteers work in a wide variety of roles with AfA, providing direct support as well as administrative support. AfA ensures it provides training and support to enable volunteers to develop new skills and experiences many of who then enter the world of employment.

Aims

To encourage, develop and support volunteers to complement and add value to the work of paid staff. At Advocacy for All we aim to:

- encourage and enable people to become and remain volunteers
- maximise the involvement of volunteers in all aspects of the project
- communicate the importance of volunteering throughout the project

Values and Principles

- volunteering helps Advocacy for All fulfil its charitable and strategic objective
- values volunteering as an important part of promoting Advocacy for All's work
- appreciates volunteering can change and enrich the lives of individuals



- volunteers help Advocacy for All have a positive relationship with the local community

AfA ensures there are adequate resources for the management, support and development of volunteers.

Achievements and performance

Despite having to work through the pandemic and periods of lockdown, Advocacy for All continued to provide quality advocacy and support to the people who used our services. We were able to innovate and be flexible in how we worked with people, including using technology and remote working.

Advocacy for All increased the number of people who attended groups, with increased access to remote meetings and other IT solutions.

In addition, Advocacy for All was successful with applications for new projects and small grants to help with IT solutions for working with groups and individuals during the pandemic.

Financial review

Advocacy for All continued to improve its financial position, with a solid year financially. There was further development of financial procedures, resulting in a range of regular financial reports and figures, enabling prompt decision making to manage through the pandemic.

AfA continued with an effective cost-management process and a strategic planning to ensure financial stability in the future. WE have continued to develop opportunities of diverse funding for new and existing projects.

The principle funding sources are through Local Authority contracts, for the provision of statutory advocacy. We also have several Local Authority contracts for supporting groups of people with learning disabilities and also for people with Autistic Spectrum Conditions.

Reserve policy

AfA's policy is to increase its reserves over the next three years. This will be done through generation of unrestricted income, developing fundraising and corporate fundraising and identifying grants and trusts to support core services and non-statutory work.

Principal risks and uncertainties

The principle risks continue to be financial in a period of uncertainty around levels of funding from Local Authorities. There are some contracts due to end in the next few years, so will require a period of tenders and applications. The changing commissioning landscape also offers opportunities for new and innovative projects.

Plans for the future

AfA's core values, aims and objectives remain vital to its work and strategic direction. Regular feedback from our members, people who use our services, AfA staff, volunteers and commissioners of our services. evidenced that our core values remain important, which we will continue to promote through our training and on-going activity.



Diversification of income and building reserves remain the key priorities. This includes developing services and projects in new areas as well as expanding the range of projects and support we offer.

Trustee induction and training

Advocacy for All has been successful in attracting new Board members.

All new Trustees have to complete an application form, attend an interview and provide an up to date DBS check. The Board is currently reviewing its recruitment and training processes, to ensure a thorough induction and training programme for all Trustees.

Related parties and relationships with other organisations

Advocacy for All works in partnership with several small charities. These include contract partnerships as well as collaborative working to ensure the provision of quality support for the people who our services.

Remuneration policy for key management personnel

Management salaries are bench-marked against the industry standard. There are no other remuneration packages or performance related bonuses.

Statement of responsibilities of the trustees

The trustees (who are also directors of charitable company for the purposes of company law) are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



For the year ended 31 March 2021

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Members of the charity guarantee to contribute an amount not exceeding £x to the assets of the charity in the event of winding up. The total number of such guarantees at 31 December 2015 was xx (2014: xx). The trustees are members of the charity but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

Statement as to disclosure to our auditors

In so far as the trustees are aware:

- There is no relevant audit information of which the charitable company's auditors are unaware; and
- The trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

Auditors

Goldwins limited were re-appointed as the auditors of the charitable company during the year and have expressed their willingness to continue in that capacity.

The trustees' annual report has been approved by the trustees on ...*14th October 2021*...

and signed on their behalf by;


John Watts
Trustee



Opinion

We have audited the financial statements of Advocacy For All (the 'Charity') for the year ended 31 March 2021 which comprise the Statement of Financial Activities, the Balance Sheet, statement of cash flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including [Financial Reporting Standard 102](#): The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the Charity's affairs as at 31 March 2021 and of its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or



our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report (incorporating the directors' report) have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us;
- the financial statements are not in agreement with the accounting records and returns;
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not obtained all the information and explanations necessary for the purposes of our audit.

Responsibilities of the trustees

As explained more fully in the trustees' responsibilities statement, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud are set out below.

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, our procedures included the following:

- We enquired of management, which included obtaining and reviewing supporting documentation, concerning the charity's policies and procedures relating to the internal controls established to mitigate risks related to fraud or non-compliance with laws and regulations.
- We inspected the minutes of meetings of those charged with governance.
- We reviewed the financial statement disclosures and tested these to supporting documentation to assess compliance with applicable laws and regulations.
- In addressing the risk of fraud through management override of controls, we tested the appropriateness of journal entries and other adjustments, assessed whether the judgements made in making accounting estimates are indicative of a potential bias and tested significant transactions that are unusual or those outside the normal course of business.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities]. This description forms part of our auditor's report.

This report is made solely to the Charity's members, as a body, in accordance with [Chapter 3 of Part 16](#) of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity and the Charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

Anthony Epton

Anthony Epton (Senior Statutory Auditor)

for and on behalf of

Goldwins Limited

Statutory Auditor

Chartered Accountants

75 Maygrove Road

West Hampstead

London NW6 2EG

2 November 2021

Advocacy For All
Statement of financial activities
(incorporating an income and expenditure account)
For the year ended 31 March 2021

	Note	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
Income from:					
Donations	3	344	-	344	1,159
Charitable activities	4	941,476	324,396	1,265,872	1,868,441
Investment income	5	-	-	-	3
Total income		941,820	324,396	1,266,216	1,869,603
Expenditure on:					
	6				
Charitable activities		832,795	357,941	1,190,736	1,915,878
Total expenditure		832,795	357,941	1,190,736	1,915,878
Net income / (expenditure) for the year	7	109,025	(33,545)	75,480	(46,275)
Transfers between funds		-	-	-	-
Net movement in funds		109,025	(33,545)	75,480	(46,275)
Reconciliation of funds:					
Total funds brought forward		27,992	55,867	83,859	130,134
Total funds carried forward	13	137,017	22,322	159,339	83,859

All of the above results are derived from continuing activities.
There were no other recognised gains or losses other than those stated above.
The attached notes form part of these financial statements.

Advocacy For All
Balance sheet
As at 31 March 2021

	Note	2021 £	2021 £	2020 £	2020 £
Current assets:					
Debtors	10	198,252		159,251	
Cash at bank and in hand		<u>62,192</u>		<u>61,287</u>	
		260,444		220,538	
Liabilities:					
Creditors: amounts falling due within one year	11	<u>(101,105)</u>		<u>(136,679)</u>	
Net current assets			159,339		83,859
Total assets less current liabilities			159,339		83,859
Total net assets			159,339		83,859
Funds	13				
Restricted funds			22,322		55,867
Unrestricted funds			<u>137,017</u>		<u>27,992</u>
Total funds			159,339		83,859

Approved by the trustees on 14th October 2021
and signed on their behalf by:



John Watts
Trustee

Company Registration No. 03407428

The attached notes form part of the financial statements.

Advocacy For All
Statement of cash flows
For the year ended 31 March 2021

	Note	2021 £	2021 £	2020 £	2020 £
Net cash provided by / (used in) operating activities	14		905		24,310
Cash flows from investing activities:					
Interest/ rent/ dividends from investments		-		3	
Cash provided by / (used in) investing activities			-		3
Change in cash and cash equivalents in the year			905		24,313
Cash and cash equivalents at the beginning of the year			61,287		36,974
Change in cash and cash equivalents due to exchange rate movements			-		-
Cash and cash equivalents at the end of the year	15		62,192		61,287

Advocacy For All
Notes to the financial statements
For the year ended 31 March 2021

1 Accounting policies

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102 - effective 1 January 2015) - (Charities SORP FRS 102) and the Companies Act 2006.

The charitable company meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy or note.

b) Going concern

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern. The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

c) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and that the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred. Income received in advance for the provision of specified service is deferred until the criteria for income recognition are met.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

d) Donations of gifts, services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item or received the service, any conditions associated with the donation have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), volunteer time is not recognised so refer to the trustees' annual report for more information about their contribution.

On receipt, donated gifts, professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

e) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

Advocacy For All
Notes to the financial statements
For the year ended 31 March 2021

1 Accounting policies (continued)

f) Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

g) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Costs of raising funds comprise of trading costs and the costs incurred by the charitable company in inducing third parties to make voluntary contributions to it, as well as the cost of any activities with a fundraising purpose.
- Expenditure on charitable activities includes the costs of delivering services and other activities undertaken to further the purposes of the charity and their associated support costs.
- Other expenditure represents those items not falling into any other heading.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

h) Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in note 6.

i) Operating leases

Rental charges are charged on a straight line basis over the term of the lease.

j) Tangible fixed assets

Items of equipment are capitalised where the purchase price exceeds £1,000. Depreciation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life. The depreciation rates in use are as follows:

Fixtures and fittings	20%
Computer equipment	25%

k) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

l) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

m) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

n) Financial instruments

Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

o) Pensions

Advocacy for All provides a defined-contribution pension scheme in line with the Government's auto-enrolment regulations.

Advocacy For All
Notes to the financial statements
For the year ended 31 March 2021

2 Detailed comparatives for the statement of financial activities

	2020 Unrestricted £	2020 Restricted £	2020 Total £
Income from:			
Donations, subscriptions and legacies	-	1,159	1,159
Charitable activities	1,553,191	315,250	1,868,441
Investments	3	-	3
Total income	1,553,194	316,409	1,869,603
Expenditure on:			
Charitable activities	1,547,562	368,316	1,915,878
Total expenditure	1,547,562	368,316	1,915,878
Net income / expenditure	5,632	(51,907)	(46,275)
Transfers between funds	-	-	-
Net income / (expenditure) before other recognised gains and losses	5,632	(51,907)	(46,275)
Other gains / (losses)	-	-	-
Net movement in funds	5,632	(51,907)	(46,275)
Total funds brought forward	22,360	107,774	130,134
Total funds carried forward	27,992	55,867	83,859

3 Income from donations

	Unrestricted £	Restricted £	2021 Total £	2020 Total £
Donations received	344	-	344	1,159
	344	-	344	1,159

4 Income from charitable activities

	Unrestricted £	Restricted £	2021 Total £	2020 Total £
Advocacy support and consultancy	36,044	-	36,044	79,107
Commissioned advocacy	773,873	53,046	826,919	1,470,570
Grants receivable	-	271,350	271,350	269,271
Spot purchasing income	63,774	-	63,774	42,518
Other income	67,785	-	67,785	6,975
Total income from charitable activities	941,476	324,396	1,265,872	1,868,441

5 Income from investments

	Unrestricted £	Restricted £	2021 Total £	2020 Total £
Bank interest	-	-	-	3
	-	-	-	3

Advocacy For All
Notes to the financial statements
For the year ended 31 March 2021

6 Analysis of expenditure

	Basis of allocation	Charitable activities £	Support & Governance costs £	2021 Total £	2020 Total £
Wages and pensions costs	Direct	688,538	193,484	882,022	1,313,767
Agency staff	Direct	-	-	-	53,083
Subcontracted work	Direct	145,189	-	145,189	277,559
Rent and rates	Direct	15,191	24,971	40,162	49,627
Insurance	Direct	-	9,251	9,251	7,340
Room hire	Direct	165	-	165	6,375
Travel expenses	Direct	-	5,730	5,730	75,846
Telephone	Direct	-	15,064	15,064	16,424
Printing, postage and stationery	Direct	-	1,063	1,063	5,352
Recruitment and training costs	Direct	4,911	275	5,186	15,792
Advertising and publicity	Direct	-	660	660	2,234
Other office expenditure	Staff time	7,305	56,735	64,040	67,395
Audit fees	Staff time	-	8,500	8,500	8,500
Professional fees	Staff time	-	13,606	13,606	10,834
Bank Charges	Staff time	-	98	98	-
Bad debts written off	Staff time	-	-	-	5,750
		861,299	329,437	1,190,736	1,915,878
Support costs		329,437	(329,437)		
Total expenditure 2021		1,190,736	-	1,190,736	
Total expenditure 2020		1,915,878	-	1,915,878	

Of the total expenditure, £832,795 was unrestricted (2020: £1,547,562) and £357,941 was restricted (2020: £368,316).

Advocacy For All
Notes to the financial statements
For the year ended 31 March 2021

7 Net income / (expenditure) for the year

	2021	2020
	£	£
This is stated after charging / (crediting):		
Auditor's remuneration - Audit Fees	8,500	8,500

8 Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel

Staff costs were as follows:	2021	2020
	£	£
Salaries and wages	799,176	1,190,231
Social security costs	59,485	84,447
Employer's contribution to defined contribution pension schemes	23,361	38,307
	882,022	1,312,985

The number of employees who received employee benefits (excluding employer pension) totalling £60,000 or above during the year were;

	2021	2020
	No.	No.
£60,000 to £69,999	1	-
£70,000 to £79,999	-	1

The total employee benefits including pension contributions and employers' NIC of the key management personnel were £73,402 (2020: £83,431).

The charity trustees were not paid nor received any other benefits from employment with the charitable company in the year (2020: £nil). No charity trustee received payment for professional or other services supplied to the charitable company or received any reimbursement for their expenses (2020: £nil).

The average number of employees (head count based on number of staff employed) during the year was 53 (2020: 74).

9 Taxation

The charitable company is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

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Notes to the financial statements
For the year ended 31 March 2021

10 Debtors

	2021	2020
	£	£
Trade debtors	184,666	149,722
Other debtors and prepayments	13,586	9,529
	198,252	159,251

11 Creditors: amounts falling due within one year

	2021	2020
	£	£
Trade creditors	22,391	47,919
Accruals	25,688	23,773
Taxation and social security	19,009	20,358
Other creditors	1,162	1,308
Deferred income	32,855	43,321
	101,105	136,679

Deferred income

	2021	2020
	£	£
Balance at the beginning of the year	43,321	17,610
Amount released to income in the year	(43,321)	(17,610)
Amount deferred in the year	32,855	43,321
Balance at the end of the year	32,855	43,321

12 Analysis of net assets between funds

	Unrestricted	Restricted	Total funds
	£	£	£
Current assets	137,017	22,322	159,339
Net assets at the end of the year	137,017	22,322	159,339

Analysis of net assets between funds 2020
(previous year for comparison)

	General	Restricted	Total
	£	£	£
Current assets	27,992	55,867	83,859
Net assets at the end of the year	27,992	55,867	83,859

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Notes to the financial statements
For the year ended 31 March 2021

13 Movements in funds

	At 1 April 2020 £	Income £	Expenditure £	Transfers £	At 31 March 2021 £
<u>Restricted funds</u>					
BBC Children in Need	48	20,751	(18,071)	-	2,728
NHS complaints and Bexley older people	11,802	52,000	(63,762)	-	40
Big Lottery	15,459	142,196	(150,213)	-	7,442
Bexley - Bridge to Independence	5,887	16,982	(22,869)	-	-
Havering young advisers	5,108	25,063	(25,115)	-	5,056
Peoples Project	7,242	-	(6,131)	-	1,111
Jack Petchey Foundation	551	1,000	-	-	1,551
Kent SURG	2,329	-	-	-	2,329
Croydon People First	7,441	27,983	(35,424)	-	-
The National Lottery Community Fund	-	25,000	(25,000)	-	-
Community Links Fund Bromley	-	5,900	(5,900)	-	-
Innovation Fund At work SUG - BTSE	-	7,021	(5,456)	-	1,565
Bexley Voluntary Service Grant	-	500	-	-	500
Total restricted funds	55,867	324,396	(357,941)	-	22,322
Unrestricted funds:					
General Fund	27,992	941,820	(832,795)	-	137,017
Total unrestricted funds	27,992	941,820	(832,795)	-	137,017
Total funds	83,859	1,266,216	(1,190,736)	-	159,339

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Notes to the financial statements
For the year ended 31 March 2021

Movements in funds 2020 (previous year for comparison)	At 1 April 2019 £	Income £	Expenditure £	Transfers £	At 31 March 2020 £
<u>Restricted funds</u>					
BBC Children in Need	6,508	24,699	(31,159)	-	48
NHS complaints and Bexley older people	11,809	52,000	(52,007)	-	11,802
Bexley speaking up group	-	-	-	-	-
Bexley Care Act	-	-	-	-	-
Big Lottery	26,256	151,917	(162,714)	-	15,459
Schools speaking up group	-	-	-	-	-
Sutton participation	-	-	-	-	-
Sparks	-	-	-	-	-
Bexley - Bridge to Independence	5,710	42,052	(41,875)	-	5,887
Trust for London	-	-	-	-	-
Community fund and safeguarding project	-	-	-	-	-
Havering young advisers	32,377	25,063	(52,332)	-	5,108
ASD Kent	-	-	-	-	-
Kent advocacy	-	-	-	-	-
Peoples Project	25,114	-	(17,872)	-	7,242
Jack Petchey Foundation	-	750	(199)	-	551
Kent SURG	-	2,799	(470)	-	2,329
Croydon People First	-	17,129	(9,688)	-	7,441
Total restricted funds	107,774	316,409	(368,316)	-	55,867
Unrestricted funds:					
General Fund	22,360	1,553,194	(1,547,562)	-	27,992
Total unrestricted funds	22,360	1,553,194	(1,547,562)	-	27,992
Total funds	130,134	1,869,603	(1,915,878)	-	83,859

Advocacy For All
Notes to the financial statements
For the year ended 31 March 2021

14 Reconciliation of net income / (expenditure) to net cash flow from operating activities

	2021	2020
	£	£
Net income / (expenditure) for the reporting period (as per the statement of financial activities)	75,480	(46,275)
Interest, rent and dividends from investments	-	(3)
(Increase)/ decrease in debtors	(39,001)	168,694
Increase/ (decrease) in creditors	(35,574)	(98,106)
Net cash provided by / (used in) operating activities	905	24,310

15 Analysis of cash and cash equivalents

	At 1 April 2020	Cash flows	Other changes	At 31 March 2021
	£	£	£	£
Cash at bank and in hand	61,287	905	-	62,192
Total cash and cash equivalents	61,287	905	-	62,192

16 Legal status of the charity

The charity is a company limited by guarantee and has no share capital. Each member is liable to contribute a sum not exceeding £1 in the event of the charity being wound up.

17 Related party transactions

There are no related party transactions to disclose during the financial year (2020: Nil).