



Mityana Charity Annual Report

2021/2022



(Registered Charity No 1064825)

UK Trustees 2020-2021



Name

Graham Addison

Jean Ajin

Sarah Birch

Jen Penfold

Bob Riddaway

Jo Riddaway

Diane Simpson

Helen Thompson

Peter Thompson

Richard Tudor

Role

Newsletter & Grant Officer

Chair & Sponsorship

Secretary

Sponsorship & Safeguarding

Treasurer

Minute Secretary & Sponsorship Support

HRP (Human Rights & Prison) Project

Sponsorship

Sponsorship Support

Construction & WASH Projects



Committee

Nigel Birch

Rev Hugh Wakeling

Publicity

WASH (Water, Sanitation & Hygiene) and Health Projects



UK Charity Address

6 Tangley Drive
Wokingham
Berkshire
RG41 2NY



UK Charity Website

www.mityanacharity.org

Overview



Promoting Prosperity

- 27 PaCT employees – 7 employed by us
- Business Incubation Centre – contract to make uniforms for 1 school



Improving Welfare and Support

- 30 grandparents given monthly economic support – last year 27
- 3 water tanks built
- 2 latrines built



Improving Medical Provision

- 2 new maternity wards built and equipped at 2 Health Centres
- 130 children given medical support



Enhancing Education

- 326 children being educated – last year 306
- 16 Nursery sponsorships – last year 6
- 191 Primary sponsorships – last year 188
- 77 Secondary sponsorships – last year 69
- 42 Tertiary sponsorships – last year 43

Chair's Report – Jean Ajin

It is with great pleasure that I bring to you the Annual Report of the Mityana Charity for 2021-2022.

Another turbulent year but we still have continued to improve the lives of our friends in Mityana, through your generosity and our valiant team at PaCT carrying out our projects.

Although some of our staff developed COVID and recovered as they had had their vaccinations, sadly one ex-member of the Blood Water project lost his life.

The sponsorship programme now supports 326 children plus 30 grandmas/guardians. The children have increased by 20 despite 8 leaving at the end of their courses. The grandmas/guardians are encouraged to use their monthly monies to develop a project which will help sustain them and their dependants in the future. We were saddened to hear that one grandma lost her life when a wall and roof collapsed on her. Another two were helped to rebuild their home.

Thank you to those who sent money to buy food for Christmas and/or a gift for their child. Also we thank those sponsors who were able to send a letter to their sponsored children as this is really appreciated by them. Last year, our sponsorship online system started working and it is a quick channel for sponsors and their children to communicate. We encourage all our sponsors to continue using it.

The children returned to school in January. Last year, they either had lessons at PaCT or were supported with homework which was marked by the teachers we employed.

The Resource Centre was used for the children to come and revise during the time they were not in school. Some took out books for reading at home.

The Business Incubation Centre (BIC) won a contract to make uniforms for one of the schools our children attend. We hope that other schools will use this service. The sponsored children started skills training with making reusable sanitary towels and shoe making. This keeps them busy when they are not at school but also enables them have a useful skill which they can gain an income.

Our main achievements have been the building of two maternity wards at two clinics along with providing latrines, water tanks, furniture and medical equipment. Thank you to the two donors who provided the money to build them. They will certainly help keep the mortality rates down as the pregnant women can have regular check-ups and deliveries much closer to home.

As part of the WASH (Water, Sanitation and Hygiene) Projects we have provided three water tanks: one to collect water off the roof at a clinic and two at two primary schools. Two sets of latrines have also been provided.

The Human Rights & Prison (HRP) Project is continuing to help reduce violations of women and children's rights. This year they have focussed on creating safe environments for girls, through camps on gender-based violence, as there has been a serious violation of human rights and a life-threatening health and protection issue during the COVID epidemic. To celebrate the Day of the African Child, 28 children in The New Life Children's Centre, a home for orphans in Bulera in Mityana District, were given food and basic items.

As yet, we haven't been able to further develop the community and training hall at PaCT's facility. Any donations and fundraising gratefully received. Once this is up and running, this hall will permit some local fund-raising by PaCT.

We receive regular PaCT monthly financial and project reports, which highlight monies received and spent. It is essential for us to ensure that funds sent are used for their intended purpose. Whenever possible we send photos to the donors showing what has been achieved with their donations. Project reports discuss activities carried out during the month. They also identify any safeguarding issues which have arisen and specify the actions that have been taken.

I cannot thank you enough for your continued support to the Mityana Charity. Without you, we would not have continued to help improve the lives of so many people in the last 27 years. We greatly appreciate the contributions made by sponsors and donors, school and church groups, fundraisers, companies and volunteers.

Many thanks go to the many donors who provide substantial funds to support the sponsored children, and to those listed below who have made major contributions either by giving their time or making large donations. The dedication of our trustees here and our Ugandan team has made this charity very special. I want to particularly thank Rev. Hugh Wakeling for all his help in raising a lot of money and instigating various WASH and building projects. Without his enthusiasm and drive these would not have been achieved.

Volunteers

- Pat Barton
- David Smart
- Julie Mitchell
- Nick Penfold
- Jessica Harrison
- Verity Rossetter
- Debbie Harris

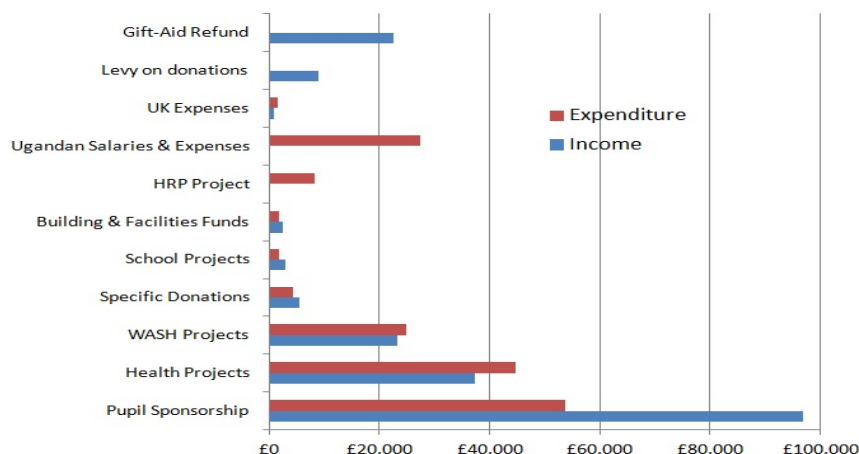
Large single donations

- Damian Ashfield
- Mercers Company
- St Sebastian's Church Fund
- Houganda.org
- Pat Osborne
- Edwards Trust
- Val Davison
- Wellington College, Orange House
- Charles Hayward Foundation
- Mandeville Retail
- PCC of Finchampstead & California
- Andrew & Sarah Dodd

Treasurer's Report – Bob Riddaway

Finance – Mityana Charity Accounts

As shown in the final accounts, income in 2021/22 financial year (1 March 2021 to 28 February 2022) was £201,256 with expenditure of £168,463 giving an in-year surplus of £32,793. Details are given in the financial accounts on pages 23 to 27. The following graph summarises income and expenditure on 2021/22.



Note that:

- **Sponsorship.** The income was similar to 2020/21 but expenditure was less than usual because of the school closures in Uganda – see the Sponsorship report for more details.
- **Health Projects.** Both income and expenditure were lower than in 2021/22, with expenditure exceeding income because of funds carried over from 2020/21.
- **WASH Projects.** Both income and expenditure were higher than in 2021/22, with expenditure essentially balancing the income.
- **Specific Donations.** These donations, which are not linked to projects, vary from year-to-year with expenditure broadly matched by income, though unusually there is a carryover into 2022/23.
- **School Projects.** Income to support Patience School and Nabukenya Primary School was mostly matched by the expenditure.

- **Building & Facilities Funds.** This covers the building fund for Raglan Hall (a training and conference venue) and other initiatives associated with PaCT's facilities (e.g. developing the Resources Centre and enhancing existing buildings). There was hardly any income and expenditure associated with Raglan Hall because Raglan House, Wellington College, was not able to carry out any significant fund-raising activities. Also there was little income or expenditure for improving PaCT's facilities.
- **HRP Project.** Expenditure was similar to that in 2020/21, but there was little income because Orange House, Wellington College, was not able to carry out any significant fund-raising activities.

Additional information about the funding of individual projects is covered in the project reports.

The following gives some details about the funding of non-project items.

- **5% levy and Gift Aid.** These funds, which amounted to £31,416, were used to help cover the non-project costs in the UK and Uganda.
- **Ugandan Staff Costs.** Salaries and associated costs were provided for the PaCT staff in Uganda who implement the projects funded via the Mityana Charity. Included are contributions to admin salaries (£16,395), professional development (£472), team-building event (£466) and medical insurance (£1,286).
- **Ugandan Expenses.** Contributions were made to the overhead costs of PaCT: general admin expenses (£5,316), wifi subscription (£860), auditor (£430), Annual General Meeting (£237) and sponsorship on-line system (£398). In addition, funding was provided for a laptop (£652), projector and projector screen (£565), fire extinguishers (£217) and external drives for computers (£98).
- **UK Expenses.** This covers UK administrative expenses and bank charges/interest. The administrative expenses are kept to a minimum because everyone involved in the UK charity is a volunteer. In 2021/22 the UK administrative expenses were £1,418 but this was mainly offset by £950 being donated by Flatman Partnership and Mandeville Retail to cover the annual subscription of £1,282 for Donorfy, a donor database. Having a remote AGM meant that this incurred no costs. Bank charges associated with the charity's bank accounts and transferring funds to Uganda amounted to £208. Only £8 was received in interest.
- **Unrestricted Reserve.** £1,775 was taken from the Unrestricted Reserve for (a) architect's fees for new plans for Raglan Hall (£625) and (b) extra activities for sponsored students whilst schools were closed (£1,150). Once the in-year surplus has been taken into account, the "Unrestricted Reserve" carried over into the 2022/23 financial year is £16,836.

There are three main risks to the charity.

- Uncertainty about inflation, especially in Uganda, and the exchange rate.
- Upward pressure in supporting PaCT's running costs.
- The loss of key personnel both in Uganda and the UK.

Effort goes into ensuring that there is sound management of the charity's finances.

- In the UK. All transfers of funds to Uganda are authorised by project leaders, monthly financial reports are prepared for the committee and a three-year financial plan is kept up-to-date as a basis for decision making.
- For Uganda. Project leaders in the UK monitor the use made of funds transferred to Uganda on a monthly basis.

The gift aid coming from donations plays a key role in funding the non-project costs (primarily staff and the associated running costs) in Uganda which are required for the charity to operate effectively. All donors who are eligible to give gift aid are encouraged to do so. The gift aid form can be obtained from http://mityanacharity.org/files/gift_aid_form.htm. Completing the form will allow the charity to claim 25p of gift aid for every £1 donated, but has no impact on the personal finances of donors.

The trustees would like to thank all our donors, big and small, as every pound makes a big difference to the lives and wellbeing of the people in Mityana.

Charity Organisation and Operating Processes – Nigel Birch/Jean Ajin

Organisation

Mityana Charity is registered and compliant with regulations of the Charity Commission
beta.charitycommission.gov.uk/charity-details/?regid=1064825&subid=0

The Charity is run by a committee whose membership includes trustees of the Charity. Various committee members are designated Project Leaders for the main areas of work funded by the Charity.

The Charity works with PaCT (Partners for Community Transformation) formerly named as Mityana (Uganda) Charity. It is a Ugandan registered NGO (Non-Governmental Organisation) which manages the projects in Uganda. The relationship between the Charity and PaCT is governed by a Memorandum of Understanding.

The Charity has no paid employees within the UK but supports the employment of an Executive Director and other administrative staff in Mityana who manage projects funded by the Charity. The UK Project Leaders monitor progress with projects based on monthly reports provided by PaCT. PaCT also carries out projects that are not funded by the Charity. A monthly financial report is sent to us by PaCT.

UK Trustees and Committee Members

The Charity's trustees are members of the UK committee elected at the Annual General Meeting (AGM). Also, there are a few members of the committee who are not trustees – they can contribute to overseeing the activities of the Charity without the additional legal responsibilities of being a trustee. Due to the small numbers of committee members there is no formal process for selecting and vetting trustees. Those who want to serve on the committee are personally known and trusted. The trustees are responsible for the running of the charity according to its Constitution and the Law and ensure that all decisions taken are based on sound judgement. They ensure that financial accounting and monitoring of the Charity's work is at a high standard.

The minutes of all committee and specific trustees meetings are fully documented. These are referred to when carrying out the annual financial review. The trustees are responsible for the approval of the statement of accounts.

Public Benefit

Public benefit in the UK relates to the Charity's interaction with its donors, sponsors and churches that have an interest in the Charity. These relationships help to communicate and inform a wide audience about developments in Uganda in particular and Africa in general. Also they provide a opportunities for individuals and organisations to support international charitable activities in an efficient and effective way.

Public benefit in Uganda is provided by the community projects that have been funded by the Charity and executed through PaCT. The Mityana community clearly benefits from the projects funded by the Charity. These projects align with the aims and objectives of the Charity.

Administration and Communication

Our computerised database, with the overall objective of making the administration of the Charity more efficient, is complete allowing more people to take responsibility for various elements of the administration, rather than being totally reliant on just a few key individuals.

The system focuses on sponsors, donors and other interested parties and allows us to:

- Provide key individuals with easy access to a consistent set of data which is secure and protected, and not reliant on manual systems which may get lost or accidentally deleted.
- Manage electronic communication to donors, with simple letter templates and more efficient mail-merge functions.
- Monitor and manage gift aid records as required by HMRC.
- Record data protection consent as required by the new GDPR legislation in May 2018.
- Conduct searches on data to help us focus our activities more effectively.

We have had generous donations of Corporate Sponsorship from two organisations (Mandeville Recruitment and The Flatman Partnership) to cover the annual costs of running the system again this year.

PaCT has a separate database which holds all child-centred data. It aims to improve the way sponsors are updated with news of their sponsored children. All reports, letters etc are online in the Ugandan database and it is the sponsors responsibility to check on updates. Sponsors have been informed of their unique number and password. Please let us know if you are unable to log in. The system has been designed for sponsors to be able to reply to the letter their child writes. The replies go through to our sponsorship department in Mityana, who read and show the letter to them. This is also essential for safeguarding the children.

Data Management Systems, Data Protection

The General Data Protection Regulation (GDPR) came into effect after 28 May 2018. It is essential that you ensure that you have signed up for us to continue sending you our standard communications: newsletters, AGM invitations and Annual Reports. Please go to www.mityanacharity.org/mailing.php if you do not receive the standard publications but would like to do so.

Sponsorship Programme – Jo Riddaway

Ugandan children have endured the longest lockdown in the world, having been out of school for most of two years. Consequently, we have tried to mitigate the detrimental impact of the lockdown on the education and well-being of our sponsored students. Thanks go to everyone who has continued to support the fees, expenses and gifts for the sponsored students. Even when the schools were not open, all the sponsorship donations were used to support the students for whom the funds were intended.

Support during lockdown

During the lock down in 2021 it was decided that funding should be provided to support the continued education of many of our sponsored students. This entailed using £1,070 from the charity's sponsorship programme plus reallocating about £530 already provide to PaCT for activities to support the sponsored students.

Using the additional lockdown funding, all our exam class children had the chance of extra teaching organised by the PaCT team, then they returned to school as boarders before their exams in November. These children achieved good results. In fact the best we have ever had! All but one were able to go to a secondary school in January 2022.

The sponsorship team, headed by Florence Nabukalu, have worked hard to enable all the children to have access to learning resources in the PaCT centre wherever possible. Consequently, using the lockdown funding, two teachers provided worksheets for each age group and marked them when they were returned. Also many children took advantage of the books available in the Resource Centre. During the lockdown the sponsorship team continued to support the children's welfare needs by mentoring, providing medical help, and running classes to learn new skills.

In November 2021 we sent out £2,664, partly from the charity's reserve, to pay for activities to help keep our older students out of trouble. Two years without school had left some very vulnerable. The activities included football, volley ball, drumming, singing and craft activities.

Return to normality

The Ugandan government decided students would automatically resume classes on 10 January 2022, and be in the year above where they left off before lockdown. Thanks to the generosity of their sponsors most of the new P7s (i.e. students in their last year at primary school) have been provided with the extra fees enabling them to board in 2022. This means they can attend the extra classes provided to prepare for their Primary Leaving Exams.

The university and vocational college students have all resumed or started their courses. This has involved a large number of students thanks to the generosity of sponsors. In all 15 students are studying various vocational courses including: Nursing, Welding, Plumbing, Tailoring and Fashion Design, and Hairdressing and Cosmetology. Also two students are going to university to study Agribusiness Management and Information Systems and Technology. Most courses are two or three years and only very generous sponsorship with support from the unused fees of past graduates allows them to continue their studies.

We have 30 grandparents supported with a monthly donation by individual sponsors. These grandparents are encouraged to start a project so they can gain an income in the future. Some are rearing chickens, goats or pigs whilst others have small stalls selling fish or vegetables. Also some use some of their monies for medication. Margaret Kisuule, our retired health worker, visits these grandparents as many have diabetes and high blood pressure.

Other sponsorship activities

As in the past, the focus of the sponsorship programme is to support the educational development of our 326 sponsored students. However, there are various activities and initiatives that are an essential part of the programme.

- **Medical Fund.** We try to provide medical treatment for all our students, and the girls with sanitary protection, enabling them to go to school every day of each term. The most common diseases affecting our students are Malaria and Respiratory Tract Infections.
- **Girls' sanitary towels.** During the lockdown thirty girls and boys have been taught how to make washable/reusable sanitary towels by a women's foundation. They are now going into production using materials bought with the money already sent for sanitary towels.
- **Resource Centre.** The books in the Resource Centre continue to be well used. When funding allows, we continue to enhance the stock of books. Having a librarian/receptionist ensures that the Resource Centre is well maintained.
- **Business Incubation Centre.** The BIC was established to help our students who have graduated from vocational colleges gain more experience with the skills in tailoring and baking they have acquired at college. The BIC won a contract to make uniforms for one of the schools our students attend. We hope that other schools will use this service.
- **On-line data base.** Last year, our sponsorship online system started working and it is a quicker communication channel for sponsors and their children to communicate. We encourage all our sponsors to continue using it. If you have any problems in accessing the database, please contact enquiry@mityanacharity.org.

Though not formally part of the sponsorship programme, two teachers have been sponsored at Nabukenya Primary School and funds have been provided to develop the facilities at Patience School.

Safeguarding Report – Jenny Penfold

The Charity Safeguarding Policy was reviewed at the Trustee meeting in October 2021. It was amended to include reference to safeguarding from outside exploitation. It can be seen on our website.

Our meeting resolved to ask for an annual report from the PaCT board giving evidence of their safeguarding responsibilities. This should include brief reference to:

- Review of the PaCT Safeguarding Policy and any amendments seen as appropriate.
- Reference to cases of exploitation, financial scams or sexual exploitation (anonymous) involving students and action taken.
- Safeguarding in recruitment (co-operation with outside agencies where appropriate).
- Specific Safeguarding Issues (referred to in the Project Reports).
- Report Safeguarding Training.

Throughout lockdown, PaCT's primary role has to been to keep contact with children and grandmothers, who are often the carer for sponsored children and safeguard their interests. Where money is available, specific projects are initiated such as the Human Rights Projects.

During the second lockdown, school visits could not happen and home visits were restricted. No specific safeguarding issues were reported but support was given. However, it was reported that children, particularly adolescents, were vulnerable to exploitation (e.g. 'Get rich quick schemes' and sexual activities). Counselling sessions for both girls and boys were held warning them to be alert and giving guidance where needed.

The need for activities to keep our children occupied was recognised as a safeguarding issue. PaCT organised football, netball, music, dance and drama sessions to help occupy bored children, as well as the counselling and supplementary education sessions.

Hopefully life is returning to 'normal' and safeguarding again will involve schools as envisaged.

Building Projects: Ajin House and Raglan Hall – Richard Tudor

Ajin House is now well established as the base for PaCT – the NGO that carries out the work on the ground in Uganda, supported by ourselves, as well as other charities, while the new Business Incubation Centre (BIC), also known as the Hildens Business Hub, is a secure working building for use of start up businesses. The Resource Centre within the Ajin Building is also an important facility for our sponsored students and children, but funds are always needed for additional resources for their use.

During the pandemic, the grounds have been used to provide sports and craft activities and support for the sponsored children while schools have been closed.




The aerial photograph above shows the partially completed Raglan Hall, with the new Business Incubation Centre.


Funding has so far been provided by Raglan House, Wellington College, but some £40,000 will be needed to complete the building. Donations and grants are being sought to progress this project, which will provide an income and keep the charity self-sustaining in the future.

WASH (Water, Sanitation & Hygiene) Projects – Hugh Wakeling


During 2021 it has been more difficult to complete as many projects as usual, but thanks to the persistence of the Team in Uganda the following has been achieved.

1. Water Tanks have been provided to harvest rain at the following three locations:

 Mpenja Maternity Unit

 Bright Fund Foundation


 Bbuye Primary School


 B Wakeling

 Nakaziba Primary School


 Edward's Trust/St Sebastian's Church

2. Four-door Latrines have been provided at the following two locations:

 Mpenja Maternity Unit

 E Baxter/D Richmond/St Sebastian's Church

 Kyetume Primary School

 Edward's Trust

Below are photos of the water tank at Nakaziba Primary School, and the latrines at Kyetume Primary School.



Our next WASH Project will be a latrine at St. Noa Kabulamuliro Primary School. This will be a "girl friendly" facility with an additional cubicle and washing for the use of girl pupils during their periods. Construction on this was started in February 2022.

Thank you to all who contributed funds to make these facilities possible.

Health Projects - Hugh Wakeling

Thanks to the generosity of Claire Choudhury and Andrew and Sarah Dodd we have been able to continue the programme of providing Maternity Units at Health Centres in villages far away from other maternity services.

On 2 November 2021 the Mpenja Maternity Unit was commissioned and handed over for operation. The local Member of Parliament came and made a speech.



The Maternity Unit for the Kikandwa Health Centre is now virtually complete and is due to be commissioned in April 2022.



There is a real problem in Uganda in providing health services in the villages. There are no doctors at these facilities, but nurses and midwives do their best to help the local people, when they come for treatment. By providing these maternity units we are providing safe venues for babies to be born, with the aid of a midwife. And those with complications can be identified early on and transported to a hospital.

Human Rights and Prison Project

– Diane Simpson

PaCT's third strategic objective is to improve protection and respect for Human Rights in society. Consequently, PaCT aims to contribute to a harmonious society that respects Human Rights and the related legal requirements. This is done through creating awareness, engaging communities and local leaders to appreciate and uphold their roles and responsibilities in addressing challenges and violations related to Human Rights.

UK funding for Human Rights and Prison Project has been very much dependent upon the impressive fundraising activities of Orange House, Wellington College. Their long-term commitment to this project has been greatly appreciated. Due to the ongoing effects of COVID large fundraising events have not been possible so the project funding has been significantly reduced.

Gender Based Violence

This year PaCT has focussed on gender based violence (GBV) which has seen a significant increase in lockdown. The emphasis has been on creating awareness and facilitating activities to fight GBV.

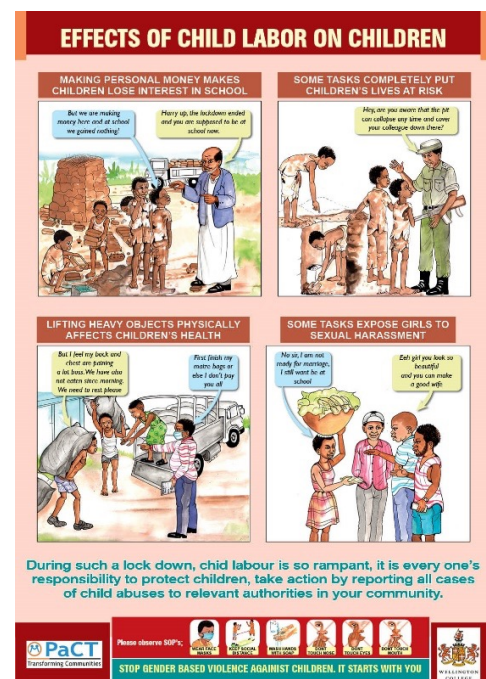
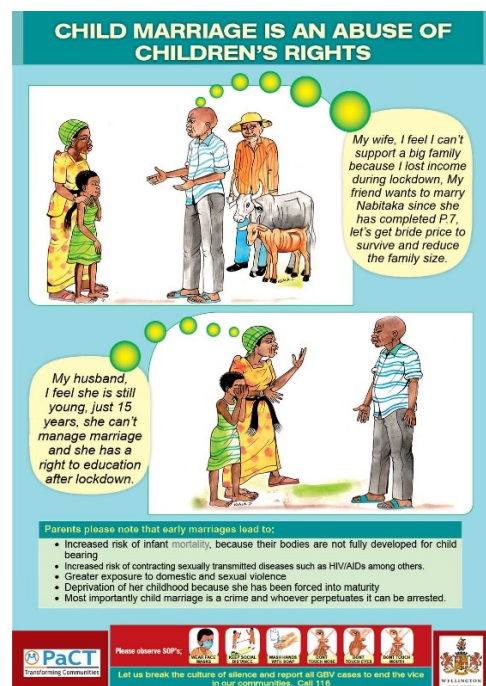
PaCT has partnered with the GBV focal person in Mityana District to establish interventions that help prevent GBV cases in their communities.

In October a two-day training event was held for change agents including Youth Leaders, Community Development Officers, Parish Chiefs, Councillors and Head Teachers. The training aimed to educate, and develop understanding on the causes and impacts of GBV and the many forms it takes, as well as identification and support for victims. The areas of GBV identified include: femicide, child marriage, relationship violence, sexual violence and abuse within the home, sexual harassment and kidnapping.

Women Leaders in conjunction with probation and welfare services organised 200 adolescents to attend 4 specially designed camps to address specific issues relating to their age group. The topics covered included drug abuse, sex and sexuality, peer pressure, life skills, and career guidance. These workshops came at a particularly good time as with school closures due to COVID some young people were engaging in unhealthy and in some cases illegal activities which could have a major effect on the rest of their lives. Opportunities for sharing experiences and lessons learnt were an integral part of the workshop.

Children's awareness has been raised by the distribution of a child-friendly leaflet. Initially this covered child marriage and labour. Also there were messages on local radio and creative activities that encouraged expression through poems, dance and music.

In November in the Namween and Bambula Parishes (where there is a higher prevalence of GBV) various woman's groups and Mothers Unions were brought together to discuss violence and human rights violations against women and children. They also discussed strategies to deal with them, most of the participants of these groups have themselves been victims.



Celebration of the International Youth Day

This event is aimed at promoting the economic wellbeing of young people in the changing world. One of the key activities was conducting various Radio talk shows which had young panellist which gave them the opportunity to share their views and ideas to decision makers in their region. The talk show also continued to tackle domestic violence and how it affects childrens' growth and well being.



Promotion of Children's Rights

PaCT liaises and engages with different schools with the aim of helping and empowering children to know their rights and become responsible citizens. Activities are aimed at skill and knowledge development to promote awareness, and encourage appropriate assertion through advocacy. PaCT have a monitoring function to assist in the development of annual plans, facilitate activities and guest speakers. There is also indirect communication with the managers of schools in regards to safeguarding issues.

Prison project

COVID has widely spread across the country and had a big impact on prisons. In response the HRP project has engaged different prisons on matters of prevention strategies, as well as continuing to provide advice on legal issues and prisoners' rights.

Prisoner's rehabilitation

The project aims at promoting the welfare of the prisoners as well as facilitating their rehabilitation through training and meaningful activity, such as arts and crafts sessions. There continues to be particular emphasis on women and on their skill acquisition by providing training for future employment, for example in the use of knitting machines and the process required to complete an item of clothing. All the money raised through sales goes back to the garment maker.

Mityana and Myanzi prisons have been unable to work in the fields this year so they have been well supported during the year with knitting materials to continue both engaging women and men.

Fundraising Activities – Jean Ajin

Fundraising

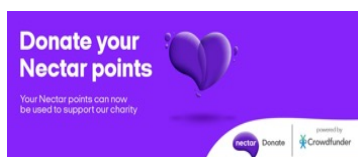
The charity relies on fundraising and donations for all its work. If you wish to raise money through your own sponsored event or by joining a national event, you can set up a fundraising page linked to the charity with:

Wonderful <https://wonderful.co.uk/pay?ref=1064825>

Wonderful is 100% fee-free for UK registered charities, subject to fair usage. Our charity receives every penny you donate.

Just Giving <https://www.justgiving.com/mityana>

Fundraise through **Crowdfunder** <https://www.crowdfunder.co.uk/p/mityana-charity-1064825>



Have you got **Nectar points** you don't use? Then please donate them to us:
<https://www.crowdfunder.co.uk/checkout/mityana-charity-1064825/payment/J1yzKBOb/details>

Or use **Everyclick** when you search the internet <https://www.everyclick.com/mityana>.

You can sign into Amazon through **Amazon Smile** and add Mityana Charity to receive a % of your purchases at no cost to yourselves.

Amazon donates 0.5% of the net purchase price (excluding VAT, returns and shipping fees) of eligible purchases to the charitable organisation of your choice.

Amazon Smile is the same Amazon you know. Same products, same prices, same service.

Support your charitable organisation by starting your shopping at smile.amazon.co.uk

Volunteering

As we are constantly expanding, we need to recruit a team of volunteers who we hope will be willing to dedicate their time, skills and commitment on an ad-hoc basis to assist us with fund-raising and administrative projects. We do not require a large commitment from our volunteers, and even just a few hours of your time at any of our events would be a huge benefit to the charity.

- **Publicising our charity** – Sharing information about the Charity amongst your friends and family, especially our [gift scheme](#).
- **General Events** – Collecting donations, manning our display tables, putting up our posters and information boards and explaining to the public the projects and work of the Charity at fund-raising events.
- **Raising Awareness** – Perhaps visiting schools, colleges, churches and businesses with our Trustees to explain the projects and work of the Charity or even just talking to people in your street.
- **Office administration** – We are always looking for people who can devote some free skilled time to assist us with IT and other work to help the Charity functions more effectively.
- **Volunteer in Mityana during your holidays or a GAP year experience** – In return for your time we hope you'll find a new sense of satisfaction in working with a UK registered charity on some life-changing projects.

If you would like to know more about volunteering with the Mityana Charity, please email enquiry@mityanacharity.org

How can I donate?

Please see our website www.mityanacharity.org/donate.php to get the direct links.

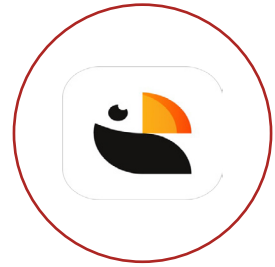
Donate with:



NOTE: Please add PayPal costs of 1.4% + 20p per transaction. If you are abroad and will be converting to pounds sterling there are more charges which you will need to pay.



www.justgiving.com/donation/direct?process=1&queryId=YwBoAGEAcgBpAHQAeQA9ADEAMQA2ADgANQA4AA



Please add Toucan to your mobile phone to donate small monthly amounts to our charity.

Leaving a legacy

For more information go to our website or contact one of our trustees. You can make an online donation to Mityana Charity to a loved one on Memory Giving memorygiving.com

Communication – Nigel Birch/Jean Ajin

Mityana Charity Website

www.mityanacharity.org

Our website is a very useful source of information about the charity. We have had many new sponsors via the web site so it is a valuable tool for the charity and hopefully will continue to be so in the future.

Thanks go to Nick Penfold for updating our website. We welcome articles on visits or your views on future activities or ideas! Contact us by e-mail enquiry@mityanacharity.org

Newsletters

We have continued to produce three newsletters per year. These newsletters are continuing to be useful in communicating information about projects and charity activities at more timely intervals and keeping donors/sponsors better informed. Unfortunately, due to high postal costs, we cannot send these out to people who are not on email. If you wish to receive paper copies then please contact the Secretary to arrange. We urge everyone to provide relevant contributions especially those who have made recent visits to Uganda. Newsletters are really useful in advertising a fund raising idea/event or something about projects of interest. So please contact Jean Ajin or Graham Addison graham@theaddisons.net for details of publishing dates and contributions to newsletters. Thank you Graham for producing the newsletters.

Please ensure you have signed up to receive the newsletters by email at mityanacharity.org/mailling.php. You can contact us on enquiry@mityanacharity.org

Publicity material

We have publicity material about the Charity, including leaflets, flyers, various posters, PowerPoints and display boards to use at presentations and other occasions. Just contact us!

- A leaflet about the Charity is available on request from the Secretary (Sarah Birch)
- We also have an additional charity banner and display boards



(Registered Charity No 1064825)

Gift aid

Gift aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer. The charity claims 25p of gift aid for every £1 you donate.

GIFT AID DECLARATION – for past, present & future donations

I want to gift aid my donation and any donations I make in the future or have made in the last four years to the Mityana Charity.

I am a UK taxpayer and understand that if I pay less income tax and/or capital gains tax than the amount of gift aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

My details:

Title First name or initial

Surname

Full home address

Postcode

Email

Signature

Date

Please notify the charity if you:

- Want to cancel this declaration.
- Change your name or home address.
- No longer pay sufficient tax on your income and/or capital gains.

If you pay income tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your gift aid donations on your self-assessment tax return or ask HM Revenue and Customs to adjust your tax code.

Please return this completed form to:

Bob Riddaway
57 Trevelyan, Bracknell, RG12 8YD
Or emailed to bobridaway@hotmail.co.uk



(Registered Charity No 1064825)

Standing order form

Our bank: HSBC, 1-2 Market Place, Wokingham, Berkshire, RG40 1AL.

To (Bank)

Sort Code

Account Number

Branch Address

Date

Tel

Beneficiary Reference: **Mityana Charity**

Beneficiary Sort Code: **40-47-09**

Beneficiary Account Number: **41515667**

Beneficiary Name: **Mityana Charity**

IBAN: **GB48HBUK40470941515667**

BIC: **HBUKGB4113F**

Amount:

Date of first payment:

Amount of
subsequent payments:

Date of final payment or
Until Further Notice (UFN):

Due Date and
frequency of payments:

Signature

Date

Please send the above completed form to your bank and a copy to us.

Ref project:

Bob Riddaway
57 Trevelyan, Bracknell, RG12 8YD

Please send the above completed form to your bank.



(Registered Charity No 1064825)

New Life Gifts

Select the item/s from the list below, that you would like to give to friends and relatives, for any occasion, they then in turn will help alleviate poverty and bring hope in Mityana, Uganda, and a Presentation Certificate will be provided, showing what you have chosen to give.

Hen	£8	Micro finance for grandparents group to start small business	£15
Goat	£45	"Soap & Pants" (pants, soap, toothbrush, toothpaste)	£15
Pig	£34	School Bag	£15
Send Some Seeds	£10	Medical equipment for clinic	£20
Mattress	£25	Dress	£15
Bed Sheets	£12	Shirt & Trousers	£20
Blanket	£10	Medicine for Child	£5
Mosquito Net	£5	A pair of shoes for a child	£15
Bicycle	£75	Money to help a grandparent for a month	£15
Books for Resource Centre	£10	Porridge for a child for a month	£5
Paper for Resource Centre	£10	Food for Christmas	£20
Roof Solar Panel, Battery & 2 Lights	£35	Sanitary towels for a month	£3

I would like to donate the following:

Certificate to be posted to:

Occasion with date: PLEASE GIVE AS MUCH TIME AS POSSIBLE

My name:

Name of recipient as it should appear on certificate:

My telephone:

Wording: The standard wording is "(item) has been donated on your behalf and will be sent to help alleviate poverty and bring hope in Mityana, Uganda" – is there anything you would like to add?

My email: EITHER PRINT OR CAPITALS (IN CASE OF QUERIES)

My address:

From (or leave blank for your signature):

Postcode:

Cheque for: (in Total)(Made payable to "Mityana Charity")

Please add £1 p&p to one address. For several addresses please add £1 for each address. If you prefer your card to be emailed then there is NO charge.

I would like to gift aid this money. Date:

If you would like to pay online please email enquiry@mityanacharity.org for details.

I am a UK taxpayer. Please treat all donations I make or have made to Mityana Charity for the past six years as Gift Aid donations until further notice.

Please return order form and cheque to: Graham Addison 2 Heatherway, Edgcumbe Park, Crowthorne, Berks RG45 6HG
Email: graham@theaddisons.net Mob 07768 147985

Your money and gift will help to pay for the gift - which are secured locally. We always spend your money either on your chosen gift or on something else in the same category. This kind of flexibility means that poor communities in Mityana can get exactly what they need if and when their circumstances change. For more details on how it works' please visit our website www.mityanacharity.org



(Registered Charity No 1064825)

Financial Accounts

Mityana Charity 2022 Final Accounts

MITYANA CHARITY

Registered Charity No. 1064825

FINAL ANNUAL ACCOUNTS

YEAR ENDED 28 FEBRUARY 2022



(Registered Charity No 1064825)

MITYANA CHARITY

FINAL ACCOUNTS

THE MITYANA CHARITY
(registered charity no. 1064825)
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 28 FEBRUARY 2022

	Unrestricted Funds	Restricted Funds	TOTAL FUNDS 2022	TOTAL FUNDS 2021
Note	£	£	£	£
INCOME FROM				
Pupil Sponsorship		96,851	96,851	98,869
Specific Donations		5,478	5,478	2,101
WASH Projects		23,199	23,199	13,876
Patience School & Nabukenya Primary School		2,850	2,850	2,755
Health Projects		37,402	37,402	60,420
HRP Project		265	265	6,203
Building Fund - Raglan Hall		734	734	7,717
Facilities Fund		1,848	1,848	4,434
Ugandan Salaries		-	-	712
Ugandan Expenses		257	257	-
UK Administrative Expenses		950	950	950
Levy on donations		8,933	8,933	9,684
Gift-Aid Refund receivable	2.2	22,483	22,483	22,792
Bank & other interest received		8	8	22
TOTAL INCOME	31,424	169,832	201,256	230,535
EXPENDITURE ON				
Pupil Sponsorship		53,621	53,621	75,044
Specific Donations		4,261	4,261	7,648
WASH Projects		24,919	24,919	15,879
Patience School & Nabukenya Primary School		1,710	1,710	1,710
Health Projects		44,652	44,652	53,170
HRP Project		8,370	8,370	7,904
Building Fund - Raglan Hall		615	615	2,560
Facilities Fund		1,273	1,273	13,964
Ugandan Salaries	16,395	-	16,395	16,087
Ugandan Expenses	11,021	-	11,021	10,065
UK Administrative Expenses	468	950	1,418	1,332
Bank charges	208	-	208	194
TOTAL EXPENDITURE	28,092	140,371	168,463	205,557
EXCESS OF INCOME OVER EXPENDITURE	3,332	29,461	32,793	24,978
TRANSFERS BETWEEN FUNDS	-	1,775	0	0
NET MOVEMENT IN FUNDS	1,557	31,236	32,793	24,978
BALANCES BROUGHT FORWARD AT BEGINNING OF THE YEAR	37,504	76,741	114,245	89,267
BALANCE CARRIED FORWARD AT 28 FEBRUARY 2022 (2021)	39,061	107,977	147,038	114,245



(Registered Charity No 1064825)

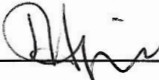
MITYANA CHARITY

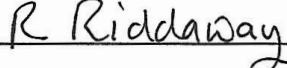
FINAL ACCOUNTS

THE MITYANA CHARITY
(registered charity no. 1064825)
BALANCE SHEET as at 28 FEBRUARY 2022

	<u>Note</u>	<u>2022</u> £	<u>2021</u> £
FIXED ASSETS			
None		0	0
CURRENT ASSETS			
Gift-Aid Refund receivable	2.2	22,483	22,792
Bank balances		<u>124,605</u> <u>147,088</u>	<u>91,453</u> <u>114,245</u>
LIABILITIES : AMOUNTS FALLING DUE WITHIN ONE YEAR	2.3	50	0
NET CURRENT ASSETS		147,038	114,245
		<u>147,038</u>	<u>114,245</u>
LIABILITIES : AMOUNTS FALLING DUE AFTER ONE YEAR			
None		0	0
NET ASSETS		<u>147,038</u>	<u>114,245</u>
<i>representing :</i>			
GENERAL UNRESTRICTED FUND		39,061	37,504
RESTRICTED FUNDS		107,977	76,741
		<u>147,038</u>	<u>114,245</u>

Approved by the Trustees on 20th April 2022 and signed on their behalf by :


 Jean Ajin, Chairman


 Bob Riddaway, Treasurer



(Registered Charity No 1064825)

MITYANA CHARITY

FINAL ACCOUNTS

THE MITYANA CHARITY
(registered charity no. 1064825)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 28 FEBRUARY 2022

1 BASIS OF PREPARATION

1.1 Overall basis of accounting

These accounts have been prepared on the basis of historic cost in accordance with :

** Accounting and Reporting by Charities - Statement of Recommended Practice (SORP 2015)

** Applicable Accounting Standards and the Charities Act 2011

1.2 Specific basis of accounting

These accounts have been prepared on the Accruals [matching of income and expenditure] basis in respect of Funds that are Unrestricted. The Receipts and Payments basis has been used in respect of the projects contained in the Restricted Funds caption.

2 ACCOUNTING POLICIES

2.1 Funds

The General Fund represents the funds of the Charity that are not subject to any restrictions regarding their use. The balance on Restricted Funds represents donations and funds received which have not yet been applied to the projects in Uganda. The payments shown in the accounts relate to transfers made to the local Ugandan trustees.

2.2 Incoming Resources

Recognition of incoming resources

These are included in the Statement of Financial Activities when they have been received.

Incoming resources with related expenditure

Where incoming resources have related expenditure, the resources and expenditure are reported gross in the SOFA.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to those resources

Levy on donations

A Levy of 5% of donations is extracted to provide funding towards the cost of administrative expenses

Gift-Aid Refunds receivable

The amounts shown in the SOFA is an estimate of the Receivable in respect of donations for the year augmented by the difference in amounts received compared with an accrual in the previous year.

Volunteer help

The value of the voluntary help received is not included in these accounts, but is described in the trustees' report

2.3 Resources Expended

Liability recognition

Liabilities are recognised in these accounts as soon as there is a legal or constructive obligation committing the charity to pay out resources. The balance on the Restricted Funds represents amounts donated and collected awaiting disbursement.

3 STAFF COSTS & EXPENSES

United Kingdom

The Charity did not have any employees in 2021 and 2022 for its functions in the United Kingdom. Some reimbursement of petty cash expenditure was made to those trustees who incurred such expenses.

Overseas

The Charity provides funding for the salaries and associated expenses of the staff employed by Partners for Community Transformation.

4 GRANTS

The grants made by the charity to causes in Uganda are set out in the Statement of Financial Activities



(Registered Charity No 1064825)

MITYANA CHARITY

FINAL ACCOUNTS

MITYANA CHARITY

REPORT OF THE INDEPENDENT EXAMINER TO THE TRUSTEES ON THE ACCOUNTS FOR YEAR ENDED 28 FEBRUARY 2022

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts.

The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 [The Charities Act] and that an independent examination is needed.

It is my responsibility to :

- ** examine the accounts under section 145 of the Charities Act
- ** to follow the procedures laid down in the General Directions given by the Charity Commission [under section 145(5)(b) of the Charities Act]
- ** to state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the accounts set out on Pages 1 to 3.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material aspect, the trustees have not met the requirements to ensure that:
 - ** proper accounting records are kept in accordance with section 130 of the Charities Act;
 - ** accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Charities Act
- (2) and to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Signed : Julie C Mitchell

Date : 14/4/22

Julie C Mitchell
Independent Examiner
Sheffield



(Registered Charity No 1064825)