

Trustees' Annual Report for the period

	Period start date			Period end date		
	Day	Month	Year	Day	Month	Year
From	01	April	2022	To	31	March 2023

Section A Reference and administration details

Charity name Brimpsfield and Birdlip Playgroup

Other names charity is known by Birdlip and Brimpsfield Playgroup

Registered charity number (if any) 1064812

Charity's principal address Birdlip Village Hall

Birdlip

Gloucestershire

Postcode GL4 8JH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lauren Pawley formerly Newby	Chair		
2	Rachel Russell	Secretary		
3	Vicki Wakefield	Treasurer		
4	Hazel Porteous			
5	Laura-Jayne Byers			
6	Victoria Hollands			
7	Jenny Wilson-Copp			
8	Kate Rendell			
9	Melanie Durrant			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (Optional information)

Babs Hannis (Playgroup Manager)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Association

Trustee selection methods
(eg. appointed by, elected by)

Self nomination and then appointed by existing committee members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

A welcome email is sent to all new trustees with information such as:

1. a copy of the constitution
2. links to local policies on the playgroup website
3. links useful government documents such as:
 - Early years and childcare registration handbook Jan 2016 (as a reference tool)
 - Statutory framework for the EYFS
 - Early years inspection
 - Early years outcomes doc 2013

The organisational structure is as follows:

Senior management team (committee members)

/

Playgroup Manager

/

Administrator, Play Leader and Playgroup Assistant

Section C

Objectives and activities

Summary of the objectives of the charity set out in its governing document

As per the Constitution, the Aim of Birdlip and Brimpsfield Playgroup is to enhance the development, care and education of children primarily under statutory school age and also of children and young people of school age by encouraging parents to understand and provide for the needs of their children through community (voluntary managed) groups and by:

- (a) offering appropriate play facilities and training courses, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children and young people, whatever their race, culture, religion, means or ability;
- (b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local area; and
- (c) instigating and adhering to and furthering the Aim of PATA.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We provide a community playgroup facility in a rural environment, at an affordable cost (which otherwise may not be available to those with limited funds or access).

The committee members have complied with their duty to have due regard to the Charity Commission's public benefit guidance.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Birdlip and Brimpsfield Playgroup is a small community playgroup offering three morning sessions a week for children aged 2 to 5 years. To encourage future intake, a parent and baby/toddler session is also held on a Thursday morning. In addition, the staff run the Breakfast Club in association with Birdlip School.

The main achievements for the last year were:

1) continuing to provide a safe and friendly learning environment throughout the year. All staff are DBS checked and have relevant up-to-date first aid training. Government guidance regarding Covid-19 has been adhered to and provision has continued throughout this difficult time;

2) continuing to improve the financial position of playgroup.

3) continuing to improve the outdoor play and learning space. Playgroup uses the local school's playground for the outdoor space and continues to ensure that toys are maintained and the area safe and fun to use; and

Section E

Financial review

Brief statement of the charity's policy on reserves

We are looking to build up a reserve, to be set at the equivalent of a terms running costs (approx £12,000). To achieve this, we are aiming to set aside £500 each term (£1,500 pa) into our deposit account to build our reserves again. The policy has commenced.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

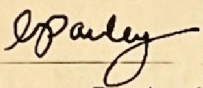
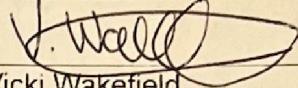
Going forward into 2023-24, our aims will mirror those above, ensuring that the children have a safe and stimulating environment in which to play and develop.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Lauren Pawley formerly Newby	Vicki Wakefield
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	1 October 2024	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name

BRIMPSFIELD AND BIRDLIP PLAYGROUP

On accounts for the year
ended

31ST MARCH 2023

Charity no
(if any)

1064812

Set out on pages

1 - 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD MM/YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Hannah Oldfield

Date:

12th December 2023

Name:

HANNAH OLDFIELD

Relevant professional
qualification(s) or body

ACA

(if any):

Address:

8 ANSON AVENUE

UPAVON

SN9 6BW

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
BRIMPSFIELD & BIRDLIP PLAYGROUP

No (if any)
1004312

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/04/2022

To

Period end date
31/03/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees	42,897	-	-	42,897	42,873
Donations	-	-	-	-	600
Fundraising	521	-	-	521	423
Other Receipts	252	-	-	252	464
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	43,670	-	-	43,670	44,360
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	43,670	-	-	43,670	44,360
A3 Payments					
Wages, Salaries and NI Costs	36,892	-	-	36,892	31,567
Rent/Room Hire	45	-	-	45	100
Insurance	-	-	-	-	295
Subscriptions/Registrations	912	-	-	912	254
Refreshments	910	-	-	910	599
Small Equipment Items	538	-	-	538	278
Sundries and Other Payments	1,528	-	-	1,528	1,450
Training Costs	269	-	-	269	940
Admin costs	639	-	-	639	-
Sub total	41,733	-	-	41,733	35,483
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	41,733	-	-	41,733	35,483
Net of receipts/(payments)	1,937	-	-	1,937	8,877
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	13,989	-	-	13,989	5,112
Cash funds this year end	15,926	-	-	15,926	13,989

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at Bank	15,926	-	-
		-	-	-
		-	-	-
		-	-	-
	Total cash funds	15,926	-	-
	(agree balances with receipts and payments account(s))			

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval