



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

BRIMPSFIELD B BIRDLIP PLAYGROUP

On accounts for the year  
ended

31 MARCH 2022

Charity no  
(if any)

1064812

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

16 JAN 2023

Name:

ADAM SHEARING

Relevant professional  
qualification(s) or body

ACA



(if any):

Address:

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A





## Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month April	Year 2021		Day 31	Month March	Year 2022

### Section A

### Reference and administration details

Charity name	Brimpsfield and Birdlip Playgroup
Other names charity is known by	Birdlip and Brimpsfield Playgroup
Registered charity number (if any)	1064812
Charity's principal address	Birdlip Village Hall
	Birdlip
	Gloucestershire
Postcode	GL4 8JH

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jenny Wilson-Copp	Chair		
2	Hannah McCurdy	Secretary		
3	Vicki Wakefield	Treasurer		
4	Rosie Pasquet			
5	Laura-Jayne Byers			
6	Victoria Hollands			
7				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	



## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

## Name of chief executive or names of senior staff members (Optional information)

Babs Hannis (Playgroup Manager)

# Section B Structure, governance and management

## Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Association

Trustee selection methods  
(eg. appointed by, elected by)

Self nomination and then appointed by existing committee members

## Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

A welcome email is sent to all new trustees with information such as:

1. a copy of the constitution
2. links to local policies on the playgroup website
3. links useful government documents such as:
  - Early years and childcare registration handbook Jan 2016 (as a reference tool)
  - Statutory framework for the EYFS
  - Early years inspection
  - Early years outcomes doc 2013

The organisational structure is as follows:

Senior management team (committee members)

/

Playgroup Manager

/

Administrator, Play Leader and Playgroup Assistant



**Summary of the objectives of the charity set out in its governing document**

As per the Constitution, the Aim of Birdlip and Brimpsfield Playgroup is to enhance the development, care and education of children primarily under statutory school age and also of children and young people of school age by encouraging parents to understand and provide for the needs of their children through community (voluntary managed) groups and by:

- (a) offering appropriate play facilities and training courses, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children and young people, whatever their race, culture, religion, means or ability;
- (b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local area; and
- (c) instigating and adhering to and furthering the Aim of PATA.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

We provide a community playgroup facility in a rural environment, at an affordable cost (which otherwise may not be available to those with limited funds or access).

The committee members have complied with their duty to have due regard to the Charity Commission's public benefit guidance.

#### **Additional details of objectives and activities (Optional information)**

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

Birdlip and Brimpsfield Playgroup is a small community playgroup offering three morning sessions a week for children aged 2 to 5 years. To encourage future intake, a parent and baby/toddler session is also held on a Thursday morning. In addition, the staff run the Breakfast Club in association with Birdlip School.

The main achievements for the last year were:

**1) continuing to provide a safe and friendly learning environment throughout the year and for key worker children during the Covid-19 pandemic.** All staff are DBS checked and have relevant up-to-date first aid training. Government guidance regarding Covid-19 has been adhered to and provision has continued throughout this difficult time;

**2) continuing to improve the financial position of playgroup.** The committee have agreed a reserves policy, to help protect the future of Playgroup;

**3) continuing to improve the outdoor play and learning space.** Playgroup uses the local school's playground for the outdoor space and continues to ensure that toys are maintained and the area safe and fun to use; and

**4) investing in staff development.** All members of staff have been encouraged to seek relevant training courses. Emma has completed her Level 3 Diploma for the Early Years Workforce (but is still waiting confirmation of a PASS). . This has brought additional expertise and knowledge to the setting.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

We are looking to build up a reserve, to be set at the equivalent of a terms running costs (approx £12,000). To achieve this, we are aiming to set aside £500 each term (£1,500 pa) into our deposit account to build our reserves again. The policy has commenced.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.



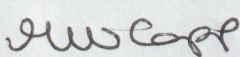
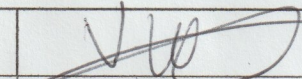
**Section F****Other optional information**

Going forward into 2022-23, our aims will mirror those above, ensuring that the children have a safe and stimulating environment in which to play and develop.

**Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Jenny Wilson-Copp	Vicki Wakefield
Position (eg Secretary, Chair, etc)	Chair	Treasurer

Date 27/09/22





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
BRIMPSFIELD & BIRDLIP PLAYGROUP

No  
1064812

CC16a

Receipts and payments accounts

For the period from	Period start date	To	Period end date
	01/04/2021		31/03/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fees	42,873	-	-	42,873	28,173
Donations	600	-	-	600	545
Fundraising	423	-	-	423	-
Other receipts	464	-	-	464	328
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>44,361</b>	<b>-</b>	<b>-</b>	<b>44,361</b>	<b>29,045</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>44,361</b>	<b>-</b>	<b>-</b>	<b>44,361</b>	<b>29,045</b>
<b>A3 Payments</b>					
Wages, Salaries and NI costs	31,567	-	-	31,567	30,895
Rent/Room hire	100	-	-	100	-
Insurance	296	-	-	296	861
Subscriptions/registrations	254	-	-	254	274
Refreshments	599	-	-	599	697
Small Equipment items	278	-	-	278	270
Sundries and other payments	1,450	-	-	1,450	699
Training costs	940	-	-	940	-
	-	-	-	-	-
<b>Sub total</b>	<b>35,483</b>	<b>-</b>	<b>-</b>	<b>35,483</b>	<b>33,696</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Assets	-	-	-	-	795
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>795</b>
<b>Total payments</b>	<b>35,483</b>	<b>-</b>	<b>-</b>	<b>35,483</b>	<b>34,491</b>
<b>Net of receipts/(payments)</b>	<b>8,877</b>	<b>-</b>	<b>-</b>	<b>8,877</b>	<b>- 5,446</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>5,112</b>	<b>-</b>	<b>-</b>	<b>5,112</b>	<b>11,778</b>
<b>Cash funds this year end</b>	<b>13,989</b>	<b>-</b>	<b>-</b>	<b>13,989</b>	<b>6,332</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash at bank	13,989	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	13,989	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details			
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details			
<b>B5 Liabilities</b>	Details			
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	