



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From**                                      **Period start date**      **To**                                      **Period end date**

**Charity name:**    **CROWLE & EALAND PLAYING FIELD ASSOCIATION**

**Charity registration number:**    **1064808**

### **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To provide in the interest of social welfare, a playing field for the recreation and leisure time occupation of the inhabitants of Crowle and Ealand with the object of improving conditions of life</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>The principal activities of the trust during the year to 31<sup>st</sup> December 2021 were Sports &amp; recreational activities plus, numerous other miscellaneous community events</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>Trustees are aware and continue to conduct the activities of the charity in accordance with public benefit</b>

### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>The charity does not have a grant making function and therefore holds no policy</b>
Policy on social investment including program related investment	Para 1.38	<b>The charity considers Return on Social Investment as part of its day to day activities and does not hold a separate policy on this as it threads through the governing document and general Nolan principles applied at decision making. The charity has to demonstrate this every time they seek grant aid funding on a project by project basis</b>
Contribution made by volunteers	Para 1.38	<b>The charity employs a part time cleaner, other than that all regular maintenance, administration and hiring matters are dealt with by volunteers</b>

Other		
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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>THE PAST YEAR HAS CONTINUED TO BE PARTICULARLY CHALLENGING FOR ALL CHARITIES, BUT DURING COVID WE ARE PROUD TO HAVE CARRIED OUT A NUMBER OF PROJECTS THAT WILL BENEFIT THE USER GROUPS AND WIDER COMMUNITY</b></p> <ul style="list-style-type: none"> <li>• <b>EXTENDED CAR PARK</b></li> <li>• <b>KIDDIES PLAY AREA</b></li> <li>• <b>BUILDING MAINTENANCE PROGRAM</b></li> </ul>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<b>WE HAVE A FIVE YEAR CAPITAL PROJECTS PLAN WHICH HAS BEEN PRODUCED IN COLLABORATION WITH USER GROUPS – WE ARE PLEASED TO BE PROGRESSING IN ACCORDANCE WITH THE PLAN</b>
Performance of fundraising activities against objectives set	Para 1.41	<b>We have been unable to achieve funding via hire charges at the normal level due to covid, for a significant part of the year we have however applied for and successfully received government covid grant which has enabled us to continue without financial loss</b>
Investment performance against objectives	Para 1.41	<b>Each project has clear objectives in line with grant funder requirement and we have achieved 100% of these. We always market test and evidence quotes and assure ourselves that we are working charitable for the benefit of the public.</b>
Other		



## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The Trustees undertook a review of the financial position at the end of the period and found it to be much improved and sustainable.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>We do not hold a policy for reserves historically, however this year we have decided to hold £5k in reserves and will be formally adopting a policy at the next meeting</b>
Amount of reserves held	Para 1.22	<b>£5000</b>
Reasons for holding zero reserves	Para 1.22	<b>Not applicable</b>
Details of fund materially in deficit	Para 1.24	<b>Not applicable</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>Not applicable</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Regular hire of facilities and successful application of local windfarm and authority grants. We also have grass roots football investment from The Football Foundation.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>All investment is based on a social return offering improved facilities, after years of very tight funding and being unable to acquire sufficient funds we made the strategic decision to add a trustee fundraiser who has enabled successful grant. We added representative of the Football team to the trusteeship who has also secured grant funding and managed a number of maintenance projects</b>
A description of the principal risks facing the charity	Para 1.46	<b>THE RISK OF CLOSURE THROUGH THE RECENT PANDEMIC IS HOPEFULLY BEHIND US, THE MAIN FUTURE RISKS CAN BE CATERGISED AS</b> <ul style="list-style-type: none"> <li>• <b>ONGOING BUILDING MAINTENANCE/PLANT FAILURE</b></li> <li>• <b>SITE SECURITY AND VANDALISM</b></li> <li>• <b>LACK OF SUPPORT IF PREVIOUS USERS FAIL TO RETURN</b></li> </ul>
Other		

## Structure, Governance and Management

Description of charity's trusts:		<b>We hold no trusts</b>
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Incorporated</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Trustees are selected according to experience and skills at the Trustees AGM</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>We have a set of the following policies</b> <b>Health and Safety</b> <b>Equal Opportunities</b> <b>Safeguarding Adults and Childrens</b> <b>Data Protection</b> <b>Environmental policy</b> <b>We use the essential trustee guide and charity commission guidance notes for trustees and will be adding a Conflicts of Interests Policy and Financial Controls policy at the next meeting</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>The Trustees have a traditionally structure headed by the Chair and the following sit underneath</b> <b>Fundraising Trustee</b> <b>Football Trustee</b> <b>Trustee Secretary</b> <b>Trustee Treasurer</b> <b>Residents Trustee</b>
Relationship with any related parties	Para 1.51	<b>The Charity trustees work with the various user groups of the organisation, the local Town Council and the Local Authority representative</b>
Other		

### Reference and Administrative details

Charity name	<b>CROWLE AND EALAND PLAYING FIELD ASSOCIATION</b>
Other name the charity uses	<b>CAEPFA</b>
Registered charity number	<b>1064808</b>

Charity's principal address	c/o Mr Vince Blackwell 5 Summer Green Way Crowle North Lincs DN17 4GJ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	V BLACKWELL	Treasurer		
2	S LYONS	Residents		
3	F COOK	Secretary bookings		
4	C PIDD	Chair		
5	J REED	Fundraising		
6	A SHERWOOD	Football		
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Corporate trustees – names of the directors at the date the report was approved

Director name		

### Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	The official Custodian is The Charity Commission and the 9.2 acres of land and Pavilion containing showers, changing rooms, community room and community kitchen.
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	The above assets are vested in the Official Charity Commission Custodian
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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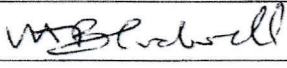
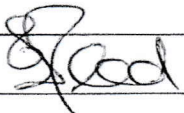
### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	VINCENT ANTHONY SACKWELL	JULIE BROWN REED
Position (eg Secretary, Chair, etc)	TREASURER / TRUSTEE	TRUSTEE

Date

26 / 10 / 22
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# CROWLE & EALAND PLAYING FIELD ASSOCIATION

## 2021 Accounts

INCOME	2020 Actual	2021 Actual	EXPENDITURE	2020 Actual	2021 Actual
BOWLS CLUB	970	1,629	BILLS FOR WASTE DISPOSAL	440	811
CROWLE COLTS	1,422	1,350	BILLS FOR ELECTRICITY	1,500	1,575
FUND RAISING		5	BILLS FOR WATER	714	848
DANCE CLASS	1,262	4,882	AUDIT FEE		100
MONKEY CLUB			BILLS FOR GAS	2,019	775
PLAY SCHEME			CLEANING	1,900	2,387
PRIVATE HIRE	296	366	CLEANING MATERIALS	212	288
ADULT FOOTBALL	938	1,112	INSURANCE / FIRE	3,022	3,081
SIGNAGE RENTAL			MISCELLANEOUS	139	48
MISC FUNDS	9	10	MAINTENANCE OF BUILDING	88	5,163
ZUMBA	316	324	MAINTENANCE OF PITCH	180	1,534
CAR PARK OVERFLOW FUNDING		28,000	CAR PARK OVERFLOW PROJECT		27,900
CHILDRENS PLAY AREA FUNDING	1,000	15,000	FENCING PROJECT	16,127	
NORTH Lincs COUNCIL COVID FUNDING	12,268	16,297	COVID 19 PREPARATION COSTS	250	
FENCING FUNDING	16,127		ELECTRICAL INSTALLATION CHECK	238	
NATHAN		345	PLUMBING WORK	1,128	
BONUS BALL INCOME			SHOWER FLOOR REPLACEMENT	1,692	
CROWLE TOWN COUCIL	1,000	1,000	JET WASH BULDING EXTERIOR	170	
KETTLE CLASS / AEROBICS / DANCE CLASS	342	278	SHUTTER & DOOR PAINING	445	
STREETSPORTS / YOGA	230		SKATE PARK REFURBISHMENT	213	
NEW KIDS GROUP	90		OUTSIDE TOILET REFIT	411	
NEW YOUTH SCHEME	480		RELOCATE DEFIBRILLATOR	96	70
SPORT ENGLAND COVID FUNDING	1,000				
FUNDING FOR ADDITIONAL WORK	2,673				
			NEW EQUIPMENT		1,373
			WEBSITE DESIGN COSTS		250
			KIDDIES PLAY AREA PROJECT		15,982
TOTAL INCOME	40,423	70,598	TOTAL EXPENDITURE	30,984	62,185
Opening Funds	615	10,054	Closing Funds	10,054	18,467
Total Funds	41,038	80,652	Total Accounted For	41,038	80,652

Notes

The balance of £10,054 at the start of 2021 includes the unspent £1,000 from Crowle Town Council set aside for the Kids Play Area which was installed in January 2021.

A balance of £1,200 is still payable on the car park overflow project in 2022

Prepared by: V A Blackwell ACMA  
Treasurer



**CROWLE & EALAND PLAYING FIELD ASSOCIATION**

**CHAIR'S ANNUAL REPORT**

**FOR THE YEAR ENDED**

**31<sup>st</sup> DECEMBER 2021**

**CHARITY NO. 1064808**



**EVS Bookkeeping Services  
3 Westwinds Gardens  
Winterton  
Scunthorpe  
North Lincolnshire  
DN15 9RY**

CROWLE & EALAND PLAYING FIELD ASSOCIATION  
CHAIR'S ANNUAL REPORT  
YEAR ENDED 31<sup>st</sup> DECEMBER 2021

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## **CROWLE & EALAND PLAYING FIELD ASSOCIATION**

### **OFFICERS AND PROFESSIONAL ADVISERS DURING THE YEAR TO 31<sup>st</sup> DECEMBER 2021**

Chair:	Catherine Cooke
Secretary:	Claire Bradley
Treasurer:	Vince Blackwell
Trustees:	Sonya Lyons
	Chris Pidd
	Julie Reed
	Adrian Sherwood

Registered Office	5 Summer Green Way Crowle Scunthorpe North Lincolnshire DN17 4GJ
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Auditor	Emma Von Sembach MICB P.M Dip EVS Bookkeeping Services 3 Westwinds Gardens Winterton Scunthorpe North Lincolnshire DN15 9RY
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# **CROWLE & EALAND PLAYING FIELD ASSOCIATION THE CHAIR'S ANNUAL REPORT YEAR ENDED 31<sup>st</sup> DECEMBER 2021**

The Trustees have pleasure, in presenting their report on the audited Financial Statements of the Trust for the year ended 31<sup>st</sup> December 2021.

## **PRINCIPAL ACTIVITIES**

The principal activities of the Trust during the year to 31st December 2021 were Sports & Recreational activities plus, numerous other, miscellaneous community events.

## **TRUSTEE**

The Trustees who served Crowle & Ealand Playing Field Association during the year were as follows:

Vince Blackwell  
Catherine Cooke  
Chris Pidd  
Julie Reed  
Sonya Lyons  
Adrian Sherwood

Registered Office:  
5 Summer Green Way  
Crowle  
Scunthorpe  
North Lincolnshire  
DN17 4GJ

Signed by Order of the Trustee's

Claire Bradley  
Company Secretary

Approved by the Trustee's on

.....

**CROWLE & EALAND PLAYING FIELD ASSOCIATION**  
**PROFIT AND LOSS ACCOUNT**  
**YEAR ENDED 31<sup>st</sup> DECEMBER 2021**

	Year to 31 Dec 2021 £	Year to 31 Dec 2020 £
TURNOVER	70,571.88	40,403.96
Cost of Events	43,882.20	-
GROSS PROFIT	26,689.68	40,403.96
Administrative Expenses	18,276.14	14,937.26
Other Operating Income	-	-
OPERATING SURPLUS/(DEFICIT)	8,413.54	25,466.70
RETAINED SURPLUS/DEFICIT FOR THE FINANCIAL YEAR	8,413.54	25,466.70
Balance Brought Forward	601,862.83	576,396.13
Surplus/(Deficit) as per Balance Sheet	601,276.37	601,862.83

The Notes on page 5 form part of these financial statements

**CROWLE & EALAND PLAYING FIELD ASSOCIATION**  
**BALANCE SHEET AS AT 31<sup>st</sup> DECEMBER 2021**

	2021		2020	
	£	£	£	£
<b>Fixed Assets at Valuation</b>				
Property	500,000.00		500,000.00	
Equipment	91908.80		91908.80	
		591,908.80		591,908.80
<b>Current Assets</b>				
Cash at Current Account	3,161.15		9,775.43	
Cash at Savings Account	15,001.26		208.01	
Cash in Hand	305.16		70.59	
		18,467.57		10,054.03
<b>Current Assets</b>				
Accruals		100.00		100.00
<b>Total Assets</b>		610,276.37		601,862.83
<u>Reserves</u>				
Capital Account b/f	601,862.83		576,396.13	
Surplus/(Deficit) for the year	8,413.54		25,466.70	
<b><u>Member's Funds</u></b>		610,276.37		601,862.83

For the year ending 31<sup>st</sup> December 2021. As the Trustees of Crowle & Ealand Playing Field Association, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The Trustees acknowledge their responsibilities for:

- The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts
- These accounts have been prepared in accordance with the provisions

These financial statements were approved by the Trustees on the ..... and are signed on their behalf by:

.....

The Notes on page 5 form part of these financial statements



**CROWLE & EALAND PLAYING FIELD ASSOCIATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31<sup>st</sup> DECEMBER 2021**

**1. ACCOUNTING POLICIES**

**Basis of Accounting**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Trust's.

**Turnover**

The turnover shown in the Income & Expenditure account represents amounts invoiced during the year.

**2. OTHER OPERATING INCOME**

	<b>Year to 31/12/21 £</b>	<b>Year to 31/12/20 £</b>
<u>Grants Received</u>		
Crowle Town Council	£ 2,000.00	£ 1,000.00
North Lincolnshire Council	£43,297.00	£22,268.00
SSE	£14,000.00	£ 8,800.00
Sport England	Nil	£ 1,000.00
Siemen	<u>£ 1,000.00</u>	<u>Nil</u>
<b>Total</b>	<b><u>£60,297.00</u></b>	<b><u>£33,068.00</u></b>

The following pages do not form part of the financial statements.

# **CROWLE & EALAND PLAYING FIELD ASSOCIATION**

## **AUDITORS REPORT TO THE TRUSTEE'S**

### **YEAR ENDED 31<sup>st</sup> DECEMBER 2021**

I report to the trustees on my examination of the accounts of the above charity for the year ended 31<sup>st</sup> December 2021.

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. The accounting records have been maintained on a Microsoft Excel spreadsheet package and are fully supported by relevant subsidiary records and vouchers. This is with the exception of cash payments totalling £33.43 and bank payments totalling £52.11. These had no supporting records although verbal explanations had been given for what these payments were.

Overall, I am pleased to report that a very low amount of payments were made by cash and most of the transactions were made through the bank.

In my opinion the Income and Expenditure Account (together with the Chair's Annual Report and Notes) represents a true and fair view of the Trust's activities during the year. The Balance Sheet gives a true and fair view of Crowle & Ealand Playing Field Association's Assets and Liabilities as at 31st December 2021.

I confirm that no material matters have come to my attention (other than that disclosed above) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Emma Von Sembach MICB PM Dip.  
Certified Bookkeeper

EVS Bookkeeping Services  
3 Westwinds Gardens  
Winterton  
Scunthorpe  
DN15 9RY

Date: 23/09/2022

**CROWLE & EALAND PLAYING FIELD ASSOCIATION**  
**DETAILED INCOME & EXPENDITURE ACCOUNT**  
**YEAR ENDED 31<sup>st</sup> DECEMBER 2021**

	Year to 31 <sup>st</sup> December 2021		Year to 31 <sup>st</sup> December 2020	
	£	£	£	£
<b>Turnover</b>				
Bookings		10,259.00		6,311.92
Community Events		-		-
Donations		5.00		-
Grants Received		60,297.00		33,068.00
Savings Account Interest		1.26		
Sundry Income		9.62		1,024.04
		70,571.88		40,403.96
<b>Cost of Sales</b>				
Events	-		-	
<b>Gross Profit</b>		40,403.96		40,403.96
<b>Overheads</b>				
Administrative Expenses	62,158.34		14,937.26	
		8,413.54		25,466.70
<b>Other Operating Income</b>		-		-
<b>Surplus/(Deficit) on Ordinary Activities</b>		8,413.54		25,466.70



**CROWLE & EALAND PLAYING FIELD ASSOCIATION**  
**NOTES TO DETAILED INCOME & EXPENDITURE ACCOUNT**  
**YEAR ENDED 31<sup>st</sup> DECEMBER 2021**

	Year to 31 <sup>st</sup> December 2021		Year to 31 <sup>st</sup> December 2020	
	£	£		
<b>Administrative Expenses</b>				
<b>Cost of Events</b>				
Events		43,882.20		
<b>Personnel Costs</b>				
Caretaker/Cleaner		2,675.27		2,083.05
<b>Establishment Expenses</b>				
Gas	774.47		2,054.64	
Water/Sewage	848.03		778.88	
Electric	1,575.21		1,499.71	
Waste Disposal	518.74		339.38	
		3,716.45		4,672.61
<b>General Expenses</b>				
Insurance	3,081.21		3,022.51	
Printing/Poster	-		-	
Professional Fees	100.00		100.00	
Repairs & Renewals	8,259.78		4,601.34	
Sundry Expenses	443.43		457.75	
Window Cleaning	-		-	
		11,884.42		8,181.60
Intangible Assets Written-Off		-		-
Depreciation		-		-
		62,158.34		14,937.26