



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Condicote Playgroup and Toddlers

On accounts for the year
ended

31st August 2020

Charity no
(if any)

1064785

Set out on pages

~~16~~ 1 (summary)
SC SRA

(Remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 08/ 2020.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.
- I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Signed:

Simon Clarke

Date:

8th Oct. 2020

Name:

Simon Clarke

Relevant professional
qualification(s) or body

BTEC HND Hotel catering institutional management

Address:

34 The Park

Stow on the Wold

GL54 1DX

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Condicote Playgroup Accounts**1st September 2019 - 31st August 2020****Receipts**

	<u>£</u>
Nursery Education Funding	46,391.14
Playgroup Fees	11,127.42
Toddlers	600.00
Grants	0.00
Fundraising	433.30
Donations	38.81
Bank Interest	58.68
Early Years Lead Funding	0.00

Total Receipts58,649.35**Payments**

	<u>£</u>
Salaries	42,228.13
Payroll (PATA)	405.20
NEST	804.21
Training Costs	281.75
Premises Rent	6,093.50
Insurance	308.83
Administration	218.44
Refreshments	233.77
Consumables	296.19
Fundraising Costs	50.64
Playgroup Fees	548.10
Equipment	830.04
<i>Total Payments</i>	<u>52,298.80</u>

Profit/Loss6,350.55

RECEIPTS

Date (dd/mm/yyyy)	Description	Category	Amount (£#.##)	Term	Year
11/09/2019	Bruins fees	Playgroup Fees	£88.00	Autumn 1	2019-20
11/09/2019	Olivia's fees	Playgroup Fees	£217.50	Autumn 1	2019-20
11/09/2019	Ananya and Leo fees	Playgroup Fees	£574.20	Autumn 1	2019-20
14/09/2019	Mias fees	Playgroup Fees	£232.89	Autumn 1	2019-20
16/09/2019	Henry's fees	Playgroup Fees	£22.50	Autumn 1	2019-20
16/09/2019	Annas fees	Playgroup Fees	£273.50	Autumn 1	2019-20
23/09/2019	Boos fees	Playgroup Fees	£217.50	Autumn 1	2019-20
26/09/2019	Felicity fees	Playgroup Fees	£337.50	Autumn 1	2019-20
27/09/2019	Nursery funding Autumn term	Nursery Education Funding	£12,431.92	Autumn 1	2019-20
03/10/2019	Bruins fees	Playgroup Fees	£88.00	Autumn 1	2019-20
07/10/2019	Autumn fees	Playgroup Fees	£64.00	Autumn 1	2019-20
08/10/2019	Henriettas fees	Playgroup Fees	£174.00	Autumn 1	2019-20
09/10/2019	Georges fees	Playgroup Fees	£72.50	Autumn 1	2019-20
22/10/2019	Phoenix fees	Playgroup Fees	£167.50	Autumn 1	2019-20
23/10/2019	Toby fees	Playgroup Fees	£72.50	Autumn 1	2019-20
26/11/2019	Toddler's cash	Toddler Fees	£200.00	Autumn 2	2019-20
26/11/2019	Potters Jolley Cash	Fundraising	£150.00	Autumn 2	2019-20
04/11/2019	Darcies fees	Playgroup Fees	£64.00	Autumn 2	2019-20
04/11/2019	Elijah's fees	Playgroup Fees	£217.50	Autumn 2	2019-20
05/11/2019	Henriettas fees	Playgroup Fees	£188.50	Autumn 2	2019-20
07/11/2019	Henry's fees	Playgroup Fees	£48.00	Autumn 2	2019-20
07/11/2019	Bruins fees	Playgroup Fees	£160.00	Autumn 2	2019-20
07/11/2019	Mia's fees	Playgroup Fees	£232.89	Autumn 2	2019-20
07/11/2019	Annas fees	Playgroup Fees	£259.00	Autumn 2	2019-20
08/11/2019	Olivia's fees	Playgroup Fees	£188.50	Autumn 2	2019-20
11/11/2019	Leo and Ananya's fees	Playgroup Fees	£548.10	Autumn 2	2019-20
11/11/2019	L & A's fees mistakenly paid twice	Playgroup Fees	£548.10	Autumn 2	2019-20
12/11/2019	Georges fees	Playgroup Fees	£101.50	Autumn 2	2019-20
20/11/2019	Eden red - Phoenix and Heidi)	Playgroup Fees	£300.50	Autumn 2	2019-20
21/11/2019	Eden red Toby	Playgroup Fees	£101.50	Autumn 2	2019-20
27/11/2019	Photographer cheque (from 2018 session)	Fundraising	£80.00	Autumn 2	2019-20
02/11/2019	Johnnies fee's	Playgroup Fees	£818.50	Autumn 2	2019-20

RECEIPTS

Date (dd/mm/yyyy)	Description	Category	Amount (£#.#)	Term	Year
09/11/2019	Felicity fees	Playgroup Fees	£10.00	Autumn 2	2019-20
12/11/2019	Felicity fees	Playgroup Fees	£282.50	Autumn 2	2019-20
17/12/2019	Nursery funding Autumn term	Nursery Education Funding	£287.39	Autumn 2	2019-20
19/12/2019	Toddlers cash	Toddler Fees	£150.00	Autumn 2	2019-20
19/12/2019	Film night cash	Fundraising	£160.00	Autumn 2	2019-20
20/12/2019	Easy Fundraising	Fundraising	£22.34	Autumn 2	2019-20
27/12/2019	Nursery funding Autumn term	Nursery Education Funding	£355.86	Autumn 2	2019-20
28/12/2019	Darcies fees	Playgroup Fees	£48.00	Autumn 2	2019-20
28/12/2019	Elijahs fees	Playgroup Fees	£188.50	Autumn 2	2019-20
06/01/2020	Bruins fees	Playgroup Fees	£144.00	Spring 3	2019-20
08/01/2020	Georges fees	Playgroup Fees	£87.00	Spring 3	2019-20
08/01/2020	Annas fees	Playgroup Fees	£222.00	Spring 3	2019-20
10/01/2020	Olivias fees	Playgroup Fees	£174.00	Spring 3	2019-20
11/01/2020	Mia's fees	Playgroup Fees	£199.62	Spring 3	2019-20
13/01/2020	Henriettas fees	Playgroup Fees	£174.00	Spring 3	2019-20
20/01/2020	Henrys fees	Playgroup Fees	£48.00	Spring 3	2019-20
20/01/2020	Boos fees	Playgroup Fees	£262.50	Spring 3	2019-20
21/01/2020	Ray's fees	Playgroup Fees	£87.00	Spring 3	2019-20
22/01/2020	Ottillies fees	Playgroup Fees	£24.00	Spring 3	2019-20
27/01/2020	Toby fees	Playgroup Fees	£87.00	Spring 3	2019-20
29/01/2020	Heidi's fees	Playgroup Fees	£48.00	Spring 3	2019-20
03/02/2020	Raphaels fee's (Kiddivouchers)	Playgroup Fees	£159.50	Spring 3	2019-20
03/02/2020	Nursery funding Spring term	Nursery Education Funding	£14,393.73	Spring 3	2019-20
03/02/2020	Ottillies fees	Playgroup Fees	£24.00	Spring 3	2019-20
12/02/2020	Phoenix fees	Playgroup Fees	£174.00	Spring 3	2019-20
17/02/2020	Nursery funding 1 off payment	Nursery Education Funding	£1,011.44	Spring 3	2019-20
18/02/2020	Darcies fees	Playgroup Fees	£48.00	Spring 3	2019-20
24/02/2020	Autumn fees	Playgroup Fees	£98.00	Spring 4	2019-20
26/02/2020	Bruins fees	Playgroup Fees	£144.00	Spring 4	2019-20
26/02/2020	Annas fees	Playgroup Fees	£222.00	Spring 4	2019-20
27/02/2020	Olivias fees	Playgroup Fees	£174.00	Spring 4	2019-20
27/02/2020	Hen's fees	Playgroup Fees	£174.00	Spring 4	2019-20

RECEIPTS

Date (dd/mm/yyyy)	Description	Category	Amount (£#.##)	Term	Year
02/03/2020	Ottillies fees	Playgroup Fees	£24.00	Spring 4	2019-20
02/03/2020	Mia's fees	Playgroup Fees	£199.62	Spring 4	2019-20
03/03/2020	Ruby Mounteney deposit	Playgroup Fees	£50.00	Spring 4	2019-20
03/03/2020	Toby fees	Playgroup Fees	£87.00	Spring 4	2019-20
03/03/2020	Henry's fees	Playgroup Fees	£48.00	Spring 4	2019-20
04/03/2020	Heidi's fees	Playgroup Fees	£48.00	Spring 4	2019-20
05/03/2020	Raphaels fee's (Kiddivouchers)	Playgroup Fees	£222.00	Spring 4	2019-20
09/03/2020	Toddler's cash	Toddler Fees	£150.00	Spring 4	2019-20
10/03/2020	Easy Fundraising	Fundraising	£20.96	Spring 4	2019-20
11/03/2020	Ray's fees	Playgroup Fees	£87.00	Spring 4	2019-20
14/03/2020	Georges fees	Playgroup Fees	£87.00	Spring 4	2019-20
25/03/2020	Nursery funding	Nursery Education Funding	£175.95	Spring 4	2019-20
30/03/2020	Zoe's fees	Playgroup Fees	£116.00	Spring 4	2019-20
31/03/2020	Nursery funding	Nursery Education Funding	£329.41	Spring 4	2019-20
09/04/2020	Ella's fees	Playgroup Fees	£24.00	Spring 4	2019-20
11/04/2020	Darcies fees	Playgroup Fees	£32.00	Spring 4	2019-20
23/04/2020	Credit from Nest	Donations	£38.81	Summer 5	2019-20
28/04/2020	Nursery funding	Nursery Education Funding	£14,931.84	Summer 5	2019-20
26/05/2020	Phoenix fees Edenred	Playgroup Fees	£116.00	Summer 5	2019-20
02/06/2020	Nursery funding	Nursery Education Funding	£2,104.77	Summer 6	2019-20
11/06/2020	Boo's fees	Playgroup Fees	£304.50	Summer 6	2019-20
01/08/2020	Toddler's fees	Toddler Fees	£100.00	Summer 6	2019-20
18/08/2020	Nursery Funding	Nursery Education Funding	£368.83	Summer 6	2019-20

PAYMENTS

Date (dd/mm/yyyy)	Description	Category	Amount (£#.##)	Term	Year
17/12/2019	Rent July	Premises	£488.25	Autumn 2	2019-20
17/12/2019	Rent June	Premises	£651.00	Autumn 2	2019-20
17/12/2019	Rent May	Premises	£470.75	Autumn 2	2019-20
20/09/2019	PATA	Payroll (PATA)	£16.20	Autumn 1	2019-20
25/09/2019	Nicki pay	Salaries	£869.19	Autumn 1	2019-20
25/09/2019	Trudy pay	Salaries	£837.39	Autumn 1	2019-20
01/10/2019	Jo's pay	Salaries	£1,235.41	Autumn 1	2019-20
01/10/2019	Cathys pay	Salaries	£735.93	Autumn 1	2019-20
09/10/2019	HMRC	HMRC	£222.86	Autumn 1	2019-20
21/10/2019	PATA	Payroll (PATA)	£16.20	Autumn 1	2019-20
23/10/2019	Nicki pay	Salaries	£832.68	Autumn 1	2019-20
25/10/2019	Trudy pay	Salaries	£828.14	Autumn 1	2019-20
31/10/2019	Jo pay	Salaries	£1,054.61	Autumn 1	2019-20
31/10/2019	HMRC	HMRC	£127.24	Autumn 1	2019-20
31/10/2019	Jo Tapestry	Administration	£118.80	Autumn 1	2019-20
11/11/2019	Dormer House	Equipment	£265.00	Autumn 2	2019-20
19/11/2019	Cathy pay	Salaries	£723.60	Autumn 2	2019-20
20/11/2019	PATA	Payroll (PATA)	£23.10	Autumn 2	2019-20
22/11/2019	Nicki pay	Salaries	£886.08	Autumn 2	2019-20
22/11/2019	Trudy pay	Salaries	£859.03	Autumn 2	2019-20
26/11/2019	Jo's pay	Salaries	£1,138.63	Autumn 2	2019-20
26/11/2019	Vicki Tubb	Playgroup Fees	£548.10	Autumn 2	2019-20
26/11/2019	Jo Expenses	Expenses	£307.45	Autumn 2	2019-20
27/11/2019	Cathy Pay	Salaries	£726.36	Autumn 2	2019-20
27/11/2019	HMRC	HMRC	£188.48	Autumn 2	2019-20
29/11/2019	PATA	Payroll (PATA)	£3.40	Autumn 2	2019-20
27/12/2019	Cathy pay	Salaries	£515.00	Autumn 2	2019-20
20/12/2019	PATA	Payroll (PATA)	£23.10	Autumn 2	2019-20
23/12/2019	Trudy pay	Salaries	£631.00	Autumn 2	2019-20
23/12/2019	Nicki pay	Salaries	£545.40	Autumn 2	2019-20
31/12/2019	Jo Pay	Salaries	£843.52	Autumn 2	2019-20
09/01/2020	PATA	Payroll (PATA)	£20.00	Spring 3	2019-20

PAYMENTS

Date (dd/mm/yyyy)	Description	Category	Amount (£#.#)	Term	Year
20/01/2020	PATA	Payroll (PATA)	£23.10	Spring 3	2019-20
29/01/2020	Trudy pay	Salaries	£831.71	Spring 3	2019-20
30/01/2020	Jo's pay	Salaries	£1,262.30	Spring 3	2019-20
30/01/2020	Expenses	Expenses	£170.93	Spring 3	2019-20
31/01/2020	Nicki pay	Salaries	£881.98	Spring 3	2019-20
03/02/2020	Cathy pay	Salaries	£751.44	Spring 3	2019-20
05/02/2020	HMRC	HMRC	£265.64	Spring 3	2019-20
13/02/2020	Nest	NEST	£124.03	Spring 3	2019-20
20/02/2020	PATA	Payroll (PATA)	£23.10	Spring 3	2019-20
28/02/2020	Trudy pay	Salaries	£673.42	Spring 4	2019-20
28/02/2020	Nicki pay	Salaries	£669.66	Spring 4	2019-20
02/03/2020	Cathys pay	Salaries	£600.48	Spring 4	2019-20
03/03/2020	Jo's pay	Salaries	£1,019.49	Spring 4	2019-20
03/03/2020	Expenses	Expenses	£423.03	Spring 4	2019-20
09/03/2020	Nest	NEST	£63.52	Spring 4	2019-20
16/03/2020	HMRC	HMRC	£44.56	Spring 4	2019-20
20/03/2020	PATA	Payroll (PATA)	£27.00	Spring 4	2019-20
30/03/2020	Trudy pay	Salaries	£961.86	Spring 4	2019-20
31/03/2020	Cathy's pay	Salaries	£1,002.60	Spring 4	2019-20
06/04/2020	Nicki pay	Salaries	£972.15	Spring 4	2019-20
09/04/2020	Nest	NEST	£190.03	Spring 4	2019-20
20/04/2020	PATA	Payroll (PATA)	£27.00	Summer 5	2019-20
28/04/2020	HIT training	Training Costs	£12.71	Summer 5	2019-20
29/04/2020	Trudys pay	Salaries	£558.93	Summer 5	2019-20
29/04/2020	HMRC	HMRC	£43.88	Summer 5	2019-20
01/05/2020	Jo's pay	Salaries	£895.61	Summer 5	2019-20
01/05/2020	Cathys pay	Salaries	£476.68	Summer 5	2019-20
01/05/2020	ICO renewal	Administration	£40.00	Summer 5	2019-20
01/04/2020	Morton Michel Insurance	Insurance	£308.83	Spring 4	2019-20
01/04/2020	PATA membership	Payroll (PATA)	£95.00	Spring 4	2019-20
02/04/2020	Jo's pay	Salaries	£1,312.20	Spring 4	2019-20
02/04/2020	HMRC	HMRC	£405.16	Spring 4	2019-20

PAYMENTS

Date (dd/mm/yyyy)	Description	Category	Amount (£#.#)	Term	Year
04/05/2020	rent written in Jan	Premises	£1,225.00	Summer 5	2019-20
04/05/2020	rent written in Jan	Premises	£1,079.75	Summer 5	2019-20
07/05/2020	Nest	NEST	£34.28	Summer 5	2019-20
13/05/2020	Nicki's pay	Salaries	£558.93	Summer 5	2019-20
20/05/2020	PATA	Payroll (PATA)	£27.00	Summer 5	2019-20
22/05/2020	Nicki's pay	Salaries	£675.28	Summer 5	2019-20
22/05/2020	Trudys pay	Salaries	£675.28	Summer 5	2019-20
27/05/2020	Jo's pay	Salaries	£1,078.57	Summer 5	2019-20
28/05/2020	rent	Premises	£1,627.50	Summer 5	2019-20
28/05/2020	HMRC	HMRC	£99.61	Summer 5	2019-20
02/06/2020	Cathys pay	Salaries	£545.40	Summer 6	2019-20
03/06/2020	Rapid Aid First aid training - Nicki and Cathy	Training Costs	£130.00	Summer 6	2019-20
09/06/2020	nest	NEST	£66.46	Summer 6	2019-20
09/06/2020	HIT training	Training Costs	£23.51	Summer 6	2019-20
22/06/2020	PATA	Payroll (PATA)	£27.00	Summer 6	2019-20
26/06/2020	Trudy Expenses Cleaning products	Consumables	£36.06	Summer 6	2019-20
26/06/2020	Trudy pay	Salaries	£981.23	Summer 6	2019-20
29/06/2020	Cathy pay	Salaries	£814.98	Summer 6	2019-20
30/06/2020	Nicki pay	Salaries	£981.23	Summer 6	2019-20
30/06/2020	Jo pay	Salaries	£1,342.53	Summer 6	2019-20
30/06/2020	Jo - expenses	Expenses	£167.64	Summer 6	2019-20
01/07/2020	HMRC	HMRC	£474.28	Summer 6	2019-20
03/07/2020	HIT training	Training Costs	£23.51	Summer 6	2019-20
07/07/2020	Nicki expenses	Administration	£29.66	Summer 6	2019-20
09/07/2020	Nest	NEST	£146.15	Summer 6	2019-20
16/07/2020	Trudy pay	Salaries	£900.00	Summer 6	2019-20
16/07/2020	Nicki pay	Salaries	£900.00	Summer 6	2019-20
16/07/2020	Trudy pay	Salaries	£741.81	Summer 6	2019-20
16/07/2020	Nicki Pay	Salaries	£588.83	Summer 6	2019-20
16/07/2020	Trudy expenses	Refreshments	£15.63	Summer 6	2019-20
20/07/2020	PATA	Payroll (PATA)	£27.00	Summer 6	2019-20
23/07/2020	Jo's pay	Salaries	£2,154.19	Summer 6	2019-20

PAYMENTS

Date (dd/mm/yyyy)	Description	Category	Amount (£#.##)	Term	Year
23/07/2020	Jos expenses - leavers books	Equipment	£79.88	Summer 6	2019-20
28/07/2020	Cathy Pay	Salaries	£900.00	Summer 6	2019-20
28/07/2020	Cathy pay	Salaries	£385.68	Summer 6	2019-20
28/07/2020	? Gift book	Administration	£20.00	Summer 6	2019-20
30/07/2020	HIT training	Training Costs	£23.51	Summer 6	2019-20
30/07/2020	rent	Premises	£551.25	Summer 6	2019-20
07/08/2020	Nest	NEST	£179.74	Summer 6	2019-20
20/08/2020	PATA	Payroll (PATA)	£27.00	Summer 6	2019-20
28/08/2020	HIT training	Training Costs	£23.51	Summer 6	2019-20

CLAIMED EXPENSES

Date	Supplier	Purchase Description	Amount (£)	Category	Claim Date	Date Paid	Chq No.	Term	Year
03/09/2019	EYFS Forum	Tapestry	118.80	Administration	11/11/2019	21/11/2019	422338	Autumn 2	2019-20
08/09/2019	Morrisons	refreshments and soap	11.50	Refreshments	11/11/2019	21/11/2019	422338	Autumn 2	2019-20
02/09/2019	Morrisons	Snack	16.72	Refreshments	11/11/2019	21/11/2019	422338	Autumn 2	2019-20
02/09/2019	The Range	Sand	5.98	Consumables	11/11/2019	21/11/2019	422338	Autumn 2	2019-20
07/09/2019	The Grape Tree	Snack	5.00	Refreshments	11/11/2019	21/11/2019	422338	Autumn 2	2019-20
09/09/2019	WH Smith	File Dividers	9.98	Administration	11/11/2019	21/11/2019	422338	Autumn 2	2019-20
15/09/2019	Aldi	Snack	5.36	Refreshments	11/11/2019	21/11/2019	422338	Autumn 2	2019-20
09/10/2019	Asda	Spare underwear	11.00	Consumables	11/11/2019	21/11/2019	422338	Autumn 2	2019-20
14/10/2019	Tesco	Handwash	4.40	Consumables	11/11/2019	21/11/2019	422338	Autumn 2	2019-20
17/10/2019	Tesco	Tea etc for Potters Jolley	9.79	Fundraising Costs	11/11/2019	21/11/2019	422338	Autumn 2	2019-20
20/10/2019	Morrisons	Snack	6.45	Refreshments	11/11/2019	21/11/2019	422338	Autumn 2	2019-20
06/11/2019	Sainsburys	Bin Bags	10.85	Consumables	11/11/2019	21/11/2019	422338	Autumn 2	2019-20
28/10/2019	EYR	Book case and puzzles	46.62	Equipment	11/11/2019	21/11/2019	422338	Autumn 2	2019-20
19/09/2019	Early Years Training Solutions	3 places on Ill training @£15 each	45.00	Training Costs	11/11/2019	21/11/2019	422338	Autumn 2	2019-20
23/10/2019	B&M	Cleaning	8.16	Consumables	30/01/2020	30/01/2020	022356	Spring 3	2019-20
23/10/2019	Homesense	Doll	12.99	Equipment	30/01/2020	30/01/2020	022356	Spring 3	2019-20
15/11/2019	mothercare	baby dolls	19.20	Equipment	30/01/2020	30/01/2020	022356	Spring 3	2019-20
16/11/2019	Sainsburys	snack	11.45	Refreshments	30/01/2020	30/01/2020	022356	Spring 3	2019-20
23/11/2019	TK Maxx	Christmas present books	19.97	Equipment	30/01/2020	30/01/2020	022356	Spring 3	2019-20
26/11/2019	Sainsburys	Snack	3.65	Refreshments	30/01/2020	30/01/2020	022356	Spring 3	2019-20
25/11/2019	Coop	Snack	3.79	Refreshments	30/01/2020	30/01/2020	022356	Spring 3	2019-20
27/11/2019	TK Maxx	Christmas Present Books	12.96	Equipment	30/01/2020	30/01/2020	022356	Spring 3	2019-20
03/12/2019	The Range	Party bits	4.78	Equipment	30/01/2020	30/01/2020	022356	Spring 3	2019-20
03/12/2019	Morrisons	Decorations	11.60	Equipment	30/01/2020	30/01/2020	022356	Spring 3	2019-20
01/12/2019	Sainsburys	Snack	6.10	Refreshments	30/01/2020	30/01/2020	022356	Spring 3	2019-20
08/12/2019	Aldi	Toys and snacks	28.53	Equipment	30/01/2020	30/01/2020	022356	Spring 3	2019-20
08/12/2019	Dobbies	Christmas night	13.99	Equipment	30/01/2020	30/01/2020	022356	Spring 3	2019-20
11/12/2019	Hobbycraft	card for cards	4.50	Consumables	30/01/2020	30/01/2020	022356	Spring 3	2019-20
11/12/2019	Sainsburys	Toddlers party food	11.55	Refreshments	30/01/2020	30/01/2020	022356	Spring 3	2019-20
30/11/2019	the works	Christmas books	6.00	Equipment	30/01/2020	30/01/2020	022356	Spring 3	2019-20
21/11/2019	Stow Ag	hooks for book case	4.50	Equipment	30/01/2020	30/01/2020	022356	Spring 3	2019-20
17/11/2019	The Book People	Christmas books	45.96	Equipment	30/01/2020	30/01/2020	022356	Spring 3	2019-20
13/11/2019	mothercare	dolls	19.20	Equipment	30/01/2020	30/01/2020	022356	Spring 3	2019-20
14/12/2019	Sainsburys	Film night snacks	18.50	Fundraising Costs	30/01/2020	30/01/2020	022356	Spring 3	2019-20
15/12/2019	Home bargains	Film night snacks	7.75	Fundraising Costs	30/01/2020	30/01/2020	022356	Spring 3	2019-20
15/12/2019	Morrisons	Film night snacks	14.60	Fundraising Costs	30/01/2020	30/01/2020	022356	Spring 3	2019-20
03/09/2019	EYFS Forum	Tapestry	-118.80	Administration	30/01/2020	30/01/2020	022356	Spring 3	2019-20

CLAIMED EXPENSES

Date	Supplier	Purchase Description	Amount (£)	Category	Claim Date	Date Paid	Chq No.	Term	Year
18/12/2019	Asda	Christmas Party Food	46.59	Refreshments	25/02/2020	03/03/2020	022368	Spring 4	2019-20
30/12/2019	Smyths	Puzzle	5.00	Equipment	25/02/2020	03/03/2020	022368	Spring 4	2019-20
04/01/2020	Sainsburys	Snack	4.80	Refreshments	25/02/2020	03/03/2020	022368	Spring 4	2019-20
08/01/2020	Aldi	Cleaning	2.28	Consumables	25/02/2020	03/03/2020	022368	Spring 4	2019-20
12/01/2020	Sainsburys	paper	4.50	Consumables	25/02/2020	03/03/2020	022368	Spring 4	2019-20
17/01/2020	Sainsburys	snack	9.50	Refreshments	25/02/2020	03/03/2020	022368	Spring 4	2019-20
22/01/2020	Budgens	Snack	9.18	Refreshments	25/02/2020	03/03/2020	022368	Spring 4	2019-20
31/01/2020	Sainsburys	Snack	3.50	Refreshments	25/02/2020	03/03/2020	022368	Spring 4	2019-20
09/02/2020	Sainsburys	Snack	3.80	Refreshments	25/02/2020	03/03/2020	022368	Spring 4	2019-20
05/02/2020	Sainsburys	Snack	4.00	Refreshments	25/02/2020	03/03/2020	022368	Spring 4	2019-20
05/02/2020	Hobbycraft	Art	6.00	Consumables	25/02/2020	03/03/2020	022368	Spring 4	2019-20
20/02/2020	Morrisons	Snack	6.75	Refreshments	25/02/2020	03/03/2020	022368	Spring 4	2019-20
20/02/2020	Range	Art	3.00	Consumables	25/02/2020	03/03/2020	022368	Spring 4	2019-20
22/02/2020	Dobbies	Garden	27.96	Equipment	25/02/2020	03/03/2020	022368	Spring 4	2019-20
05/02/2020	TTS	Art	114.53	Consumables	25/02/2020	03/03/2020	022368	Spring 4	2019-20
16/01/2020	amazon	book	7.23	Equipment	25/02/2020	03/03/2020	022368	Spring 4	2019-20
16/01/2020	amazon	book	8.99	Equipment	25/02/2020	03/03/2020	022368	Spring 4	2019-20
01/02/2020	amazon	pvc gloves	12.60	Consumables	25/02/2020	03/03/2020	022368	Spring 4	2019-20
22/01/2020	amazon	plasters	3.63	Consumables	25/02/2020	03/03/2020	022368	Spring 4	2019-20
23/02/2020	dobbies	compost bin	79.20	Equipment	25/02/2020	03/03/2020	022368	Spring 4	2019-20
23/02/2020	amazon	farm	59.99	Equipment	25/02/2020	03/03/2020	022368	Spring 4	2019-20
01/05/2020	amazon	Disposable aprons	13.89	Consumables	17/06/2020	30/06/2020	22396	Summer 6	2019-20
30/04/2020	amazon	hand sanitizer	19.98	Consumables	17/06/2020	30/06/2020	22396	Summer 6	2019-20
14/05/2020	amazon	face masks	25.94	Consumables	17/06/2020	30/06/2020	22396	Summer 6	2019-20
14/05/2020	amazon	thermometer	15.99	Equipment	17/06/2020	30/06/2020	22396	Summer 6	2019-20
27/05/2020	amazon	outdoor masking tape	8.89	Consumables	17/06/2020	30/06/2020	22396	Summer 6	2019-20
31/05/2020	amazon	pedal bin	14.50	Equipment	17/06/2020	30/06/2020	22396	Summer 6	2019-20
28/05/2020	Morrisons	snack and lunch	16.91	Refreshments	17/06/2020	30/06/2020	22396	Summer 6	2019-20
04/06/2020	Morrisons	snack and lunch	8.20	Refreshments	17/06/2020	30/06/2020	22396	Summer 6	2019-20
12/06/2020	Morrisons	snack and lunch	23.34	Refreshments	17/06/2020	30/06/2020	22396	Summer 6	2019-20
12/06/2020	B&Q	key lock box	20.00	Equipment	17/06/2020	30/06/2020	22396	Summer 6	2019-20

RECEIPTS

Date (dd/mm/yyyy)	Description	Category	Amount (£#.#)	Term	Year
24/03/2020	interest	Interest	£58.68	Spring 4	2019-20

Current Account - Bank Balance

Date (dd/mm/yyyy)	Amount (£#.##)
01/09/2019	£20,800.79
01/10/2019	£31,502.18
31/10/2019	£28,940.15
02/11/2019	£28,940.15
02/12/2019	£27,477.51
31/12/2019	£24,814.08
01/01/2020	£24,814.08
03/02/2020	£37,006.97
20/02/2020	£37,827.64
22/02/2020	£37,827.64
17/04/2020	£31,571.59
18/04/2020	£31,571.59
01/05/2020	£44,487.43
28/05/2020	£37,522.23
01/07/2020	£34,341.18
01/08/2020	£26,954.08
28/08/2020	£27,092.66

Year	Term	Start	End
2019-20	Autumn 1	Autumn 1	
2019-20	Autumn 1		
2019-20	Autumn 1		Autumn 1
2019-20	Autumn 2	Autumn 2	
2019-20	Autumn 2		
2019-20	Autumn 2		Autumn 2
2019-20	Spring 3	Spring 3	
2019-20	Spring 3		
2019-20	Spring 3		Spring 3
2019-20	Spring 4	Spring 4	
2019-20	Spring 4		Spring 4
2019-20	Summer 5	Summer 5	
2019-20	Summer 5		
2019-20	Summer 5		Summer 5
2019-20	Summer 6	Summer 6	
2019-20	Summer 6		
2019-20	Summer 6		Summer 6

Deposit Account - Bank Balance

Date (dd/mm/yyyy)	Amount (£#.##)
01/09/2019	£9,759.20
31/12/2019	£9,759.20
01/01/2020	£9,759.20
21/02/2020	£9,759.20
22/02/2020	£9,759.20
17/04/2020	£9,817.88
18/04/2020	£9,817.88
29/05/2020	£9,817.88
31/08/2020	£9,817.88

Year	Term	Start	End
2019-20	Autumn 1	Autumn 1	Autumn 1
2019-20	Autumn 2	Autumn 2	Autumn 2
2019-20	Spring 3	Spring 3	
2019-20	Spring 3		Spring 3
2019-20	Spring 4	Spring 4	
2019-20	Spring 4		Spring 4
2019-20	Summer 5	Summer 5	Summer 5
2019-20	Summer 6	Summer 6	
2019-20	Summer 6		Summer 6

Condicote Playgroup Accounts**1st September 2019 - 31st August 2020**

	<u>2019/20</u>	<u>2018/19</u>	<u>2017/18</u>
	£	£	£
<u>Receipts</u>			
Nursery Education Funding	46,391.14	31,292.44	29,007.11
Playgroup Fees	11,127.42	16,678.42	9,153.50
Toddlers	600.00	893.00	996.00
Grants	0.00	60.00	2,000.00
Fundraising	433.30	1,819.65	3,023.96
Donations	38.81	1,235.00	65.00
Bank Interest	58.68	53.86	31.60
Early Years Lead Funding	0.00	0.00	0.00
<u>Total Receipts</u>	<u>58,649.35</u>	<u>52,032.37</u>	<u>44,277.17</u>
<u>Payments</u>	£	£	£
Salaries	42,228.13	35,167.64	29,672.23
Payroll (PATA)	405.20	309.20	296.40
NEST	804.21	0.00	0.00
Training Costs	281.75	182.99	226.00
Premises Rent	6,093.50	3,631.00	5,152.00
Premises Insurance	308.83	308.83	308.83
Administration	218.44	127.30	311.88
Refreshments	233.77	271.36	160.93
Consumables	296.19	362.26	380.61
Fundraising Costs	50.64	49.40	142.64
Playgroup Fees	548.10	0.00	0.00
Equipment	830.04	1,104.04	303.72
Subscriptions	0.00	294.80	0.00
Garden	0.00	1,756.12	0.00
<u>Total Payments</u>	<u>52,298.80</u>	<u>43,564.94</u>	<u>36,955.24</u>
<u>Profit/Loss</u>	<u>6,350.55</u>	<u>8,467.43</u>	<u>7,321.93</u>

Condicote Playgroup Accounts 2019-20

Financial Year

2019-20

Receipts	Term:	Autumn 1	Autumn 2	Spring 3	Spring 4	Summer 5	Summer 6	Total
Nursery Education Funding		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Playgroup Fees		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Toddler Fees		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Grants		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Fundraising		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Donations		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Interest		£0.00	£0.00	£0.00	£58.68	£0.00	£0.00	£58.68
Early Years Lead funding		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total Receipts		£0.00	£0.00	£0.00	£58.68	£0.00	£0.00	£58.68

Payments	Term:	Autumn 1	Autumn 2	Spring 3	Spring 4	Summer 5	Summer 6	Total
Salaries		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
HMRC		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Payroll (PATA)		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
NEST		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Training Costs		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Premises		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Insurance		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Administration		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Refreshments		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Consumables		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Equipment		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Fundraising Costs		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total Payments		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00

BALANCE (Receipts minus Payments)		£0.00	£0.00	£0.00	£58.68	£0.00	£0.00	£58.68
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Balance at Bank (Deposit Account)	Term:	Autumn 1	Autumn 2	Spring 3	Spring 4	Summer 5	Summer 6
Balance b/wd		£9,759.20	£9,759.20	£9,759.20	£9,759.20	£9,817.88	£9,817.88
Movement		£0.00	£0.00	£0.00	£58.68	£0.00	£0.00
Reconciliation		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Balance c/wd		£9,759.20	£9,759.20	£9,759.20	£9,817.88	£9,817.88	£9,817.88

Condicote Playgroup Bank

1st September 2019 - 31st August 2020

<i>Current Account</i>	£	<i>Deposit Account</i>	£	<i>Net Assets</i>	£
Balance at 31/08/2019	20,800.79	Balance at 31/08/2019	9,759.20	Balance at 31/08/2019	30,559.99
Receipts 2019/2020	58,649.35	Receipts 2019/2020	58.68	Receipts 2019/2020	58,708.03
Payments 2019/2020	52,298.80	Payments 2019/2020	0.00	Payments 2019/2020	52,298.80
<u>Balance at 31/08/2020</u>	<u>27,092.66</u>	<u>Balance at 31/08/2020</u>	<u>9,817.88</u>	<u>Balance at 31/08/2020</u>	<u>36,910.54</u>

Condicote Playgroup Accounts 2019-20

Financial Year

2019-20

Summary of Bank Accounts		Autumn 1	Autumn 2	Spring 3	Spring 4	Summer 5	Summer 6
Current Account Balance Bfwd		£20,800.79	£28,940.15	£24,814.08	£37,827.64	£31,571.59	£37,522.23
Deposit Account Balance Bfwd		£9,759.20	£9,759.20	£9,759.20	£9,759.20	£9,817.88	£9,817.88
Total Balance Bfwd		£30,559.99	£38,699.35	£34,573.28	£47,586.84	£41,389.47	£47,340.11
Current Account Balance Cfwd		£28,940.15	£24,814.08	£37,827.64	£31,571.59	£37,522.23	£27,092.66
Deposit Account Balance Cfwd		£9,759.20	£9,759.20	£9,759.20	£9,817.88	£9,817.88	£9,817.88
Total Balance Cfwd		£38,699.35	£34,573.28	£47,586.84	£41,389.47	£47,340.11	£36,910.54

Term:	Autumn 1	Autumn 2	Spring 3	Spring 4	Summer 5	Summer 6	Total
Receipts							
Nursery Education Funding	£12,431.92	£643.25	£15,405.17	£505.36	£14,931.84	£2,473.60	£46,391.14
Playgroup Fees	£2,602.09	£4,305.59	£1,962.62	£1,836.62	£116.00	£304.50	£11,127.42
Toddler Fees	£0.00	£350.00	£0.00	£150.00	£0.00	£100.00	£600.00
Grants	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Fundraising	£0.00	£412.34	£0.00	£20.96	£0.00	£0.00	£433.30
Donations	£0.00	£0.00	£0.00	£0.00	£38.81	£0.00	£38.81
Interest	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Early Years Lead funding	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total Receipts	£15,034.01	£5,711.18	£17,367.79	£2,512.94	£15,086.65	£2,878.10	£58,590.67

Term:	Autumn 1	Autumn 2	Spring 3	Spring 4	Summer 5	Summer 6	Total
Payments							
Salaries	£6,393.35	£6,868.62	£3,727.43	£7,211.86	£4,919.28	£11,235.88	£40,356.42
HMRC	£350.10	£188.48	£265.64	£449.72	£143.49	£474.28	£1,871.71
Payroll (PATA)	£32.40	£49.60	£66.20	£122.00	£54.00	£81.00	£405.20
NEST	£0.00	£0.00	£124.03	£253.55	£34.28	£392.35	£804.21
Training Costs	£0.00	£45.00	£0.00	£0.00	£12.71	£224.04	£281.75
Premises	£0.00	£1,610.00	£0.00	£0.00	£3,932.25	£551.25	£6,093.50
Insurance	£0.00	£0.00	£0.00	£308.83	£0.00	£0.00	£308.83
Administration	£118.80	£128.78	£118.80	£0.00	£40.00	£49.66	£218.44
Refreshments	£0.00	£45.03	£36.54	£88.12	£0.00	£64.08	£233.77
Consumables	£0.00	£32.23	£12.66	£146.54	£0.00	£104.76	£296.19
Fundraising Costs	£0.00	£9.79	£40.85	£0.00	£0.00	£0.00	£50.64
Playgroup Fees	£0.00	£548.10	£0.00	£0.00	£0.00	£0.00	£548.10
Equipment	£0.00	£311.62	£199.68	£188.37	£0.00	£130.37	£830.04
Total Payments	£8,894.65	£9,837.25	£4,354.23	£8,768.99	£9,136.01	£13,307.67	£52,298.80

BALANCE (Receipts minus Payments)	£8,139.36	£4,126.07	£13,013.56	£6,256.05	£5,950.64	£4,212.44	£6,291.87
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Term:	Autumn 1	Autumn 2	Spring 3	Spring 4	Summer 5	Summer 6
Balance at Bank (Current Account)						
Balance bfwd	£20,800.79	£28,940.15	£24,814.08	£37,827.64	£31,571.59	£37,522.23
Movement	£8,139.36	£4,126.07	£13,013.56	£6,256.05	£5,950.64	£4,212.44
Reconciliation	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Balance cfwd	£28,940.15	£24,814.08	£37,827.64	£31,571.59	£37,522.23	£27,092.66

Condicote Playgroup and Toddlers AGM Meeting Minutes October 19th 2020 Via Zoom

Item Number	Item Description	Discussion	Actions/ Outcomes
1	Present	Present, Clare Turner, Nicki Castle, Trudy Bartlett, Cathy Perry, Annabell White, Janine White, Charlotte Dyson, Sophie Arkell, Emma Bovill, Emma Willis, Ilona Hilton-Jonson, Libby and Tom Dixon, Jo Abrahams, Helena Coleman, Steve Dyson, Laura Clapton Shannon Mustoe and Pippa Scopes Minutes from last meeting were approved and seconded	
2	Apologies Minutes Committee	Helena Coleman, Janine White and Clare Turner stood down Leaving vacancies for Chair and Secretary. Sophie Arkell will remain as Treasurer. Tom Dixon has stepped up for the role of Chair. We still seek a Secretary and possible Vice Chair. Nicki Castle, Trudy Bartlett, Emma Bovil, Emma Bell and Ilona Hilton Jonson also came forward to join the committee. Apologies if I have missed any names at this point. Zoom is not always easy.	
3	JoAbrahams, Playleader. Final Report	Jo talked about how we were almost full from September 2019, with a healthy bank balance. She talked about her upcoming retirement. Lockdown and restart going well. Welcoming Annabell. How 16 children left us to move to schools in the area. She also thanked everyone for her leaving gifts.	
4	New Playleaders Report	Trudy started by thanking her staff members for their support in the first few weeks back. Followed by thanking parents for 'lending' us their children at this particularly unusual time.	

		<p>Playgroup is already full with children waiting to join.</p> <p>She talked about the photographer being booked for November 6th 1-5.</p> <p>Our next term topics- Bonfire Night, Fireworks, Christmas, Speech and Language.</p> <p>She also reiterated how important it is that the parents still feel that although they can no longer come into PG they are welcome to chat at the door at drop off or pick up. Pulling one of us aside if a more in depth or private chat is needed. Or email if needed.</p> <p>Thanks also to those who completed the online questionnaire.</p>	
5	Treasurer's Report	<p>Accounts for 2019/2020 presented to committee..</p> <p>PG account is still looking healthy, despite this year's lockdown and the decision to not Furlough the staff.</p> <p>This year's profit was £6350, with £36,000 in our account.</p> <p>With a second account with a small amount in for emergencies/ further Covid closures etc.</p> <p>Pensions were briefly mentioned.</p> <p>Accounts for 2019/2020 agreed by committee.</p> <p>Trudy and Sophie got together and set yearly budgets for the following,</p> <p>Training- £1000</p> <p>Equipment- £1000</p> <p>Snack- £380</p> <p>Consumables- ????</p> <p>A new account is being set up so staff can be paid by BACS.</p>	<p>Set up new Bank account with BACS payment for staff. (Sophie)</p> <p>New accounting system. (Sophie)</p>
6	Fundraising Plans	<p>Sophie is also looking into a possible new accounting system to make book keeping easier.</p> <p>Pyjama day fund raiser.</p> <p>Potentially on a Monday and Wednesday to cover all children.</p> <p>Each child pays a small donation.</p> <p>We decided any other fundraising will be put on hold due to the current crisis. Many people don't have the finances either currently. PG finances are healthy currently.</p>	Cathy to organise.
7	AOB	<p>Nicki Castle put forward that anyone with any gardening experience who would like to help or suggest ideas for our raised garden area, we would be most grateful as its a big job. We had several ideas put forward.</p> <p>Emma suggested planting Rosemary. Having a wild area to attract bugs and butterflies.</p> <p>Laura suggested planting Lavender.</p>	Libby and Tom offered to help garden!

		<p>Jo suggested transferring the flowers from the pots into the garden. Tom and Libby suggested Buddleia and offered to help garden.</p> <p>Charlotte suggested charging parents a little more money some days and us providing lunch...for example pizza.</p> <p>Also suggesting donations for more special gifts at Christmas time, e.g tile decorating, Paint it yourself Pottery.</p> <p>Friday Toddlers was brought up and again ruled out, as its classed as Sociable not educational.</p> <p>Sophie talked about taking the old parents off the email list.</p>	Charlotte looking into this
			Trudy.