

# 2nd COVENTRY 1st FILLONGLEY SCOUT GROUP

## TRUSTEES ANNUAL REPORT

For the Year: April 2020 to March 2021

Section A		Reference and Administration Details
	Charity Name	FILLONGLEY SCOUTS AND GUIDES
	Registered Charity Number	1064781
	Charity's Principal Address	THE SCOUT HUT
		CHURCH LANE
		FILLONGLEY
		COVENTRY
		CV7 8EW

Names of the charity trustees who manage the charity			
	Trustee Name	Office (if any)	Dates acted if not whole year
1	Sharon Gray	Group Scout Leader & Secretary	
2	Leslie Pinkham	Treasurer	
3	Simon Badham	Chairman	
4	Richard David	Scout Leader	
5	Jordan Ingram	Cub Leader	

Section B		Structure, Governance and Management
Trustee selection method	The Trustees are appointed in accordance with the Policy, Organisation and Rules of the Scout Association.	
Group Executive Committee	<p>The Group is managed by the Group Executive Committee, the members of which are the "Charity Trustees" of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.</p> <p>The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual Section Leaders and Parent representatives and meets every 4 months.</p> <p>The Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:</p> <ul style="list-style-type: none"> <li>a) The maintenance of the Group property;</li> <li>b) The raising of funds and the administration of Group finance;</li> <li>c) The insurance of persons, property and equipment;</li> <li>d) Group public occasions;</li> <li>e) Assisting in the recruitment of leaders and other adult support;</li> <li>f) Appointing any new sub-committees that may be required;</li> <li>g) Appointing Group Administrators and Advisors other than those who are elected.</li> </ul>	

Risk and Internal Control	<p>The Group Executive has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p><i>Damage to the building, property and equipment.</i> The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p><i>Injury to leaders, helpers, supporters and members.</i> The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk assessments are undertaken before all appropriate activities. Additional personal insurance is provided for warranted leaders.</p> <p><i>Reduced income from fund raising.</i> The Group is primarily reliant upon income from subscriptions. After fifteen years of operation the Group has allocated monies in reserve to help ensure the continuity of activities should there be a major reduction in income. The Committee could, if necessary, raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p><i>Reduction or loss of leaders.</i> The Group is totally reliant upon volunteers to run and administer the activities of the Group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p><i>Reduction or loss of members.</i> The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p>
<b>Section C</b> <b>Objectives and Activities</b>	
Objectives of the charity	<p>The objectives of the Group are as a unit of the Scout Association. The Aim of the Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities.</p> <p>The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.</p>
Summary of activities	Refer to the Group Scout Leader and Section Leader reports.
<b>Section D</b> <b>Achievements and Performance</b>	
Main Achievements	<p>The year was dominated by the effects of Covid19 and resulting lockdowns. The Group briefly operated a heavily conditioned service for only several weeks over the year as it complied with the country-wide restrictions. The Scout hut was prepared to comply with the requirements of social distancing and remaining safe, however, those meetings that did take place were held outside the facility.</p>

	<p>Lockdowns have led to a reduction in the number of young scouts (from 98 registered at April 20 to 64 in April 21) and worryingly we have lost 3 uniformed leaders and are also seeking a replacement GSL.</p> <p>Priorities are to get the group up and running in accordance with restrictions being lifted and the recruitment of a new GSL and uniformed leaders.</p> <p>Financially the Group has done surprisingly well over the period; even though the Group didn't really function we did receive £4,000 of subscriptions from generous parents/guardians, the Group also benefitted from Government grants via the local Council.</p>
--	--

<b>Section E</b>	<b>Financial Review</b>
------------------	-------------------------

Reserves Policy	<p>The Group's target for reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fund-raising activities fall short. The Group Executive Committee considers that the group should hold a minimum sum equivalent to 12 months running costs c. £4,000.</p> <p>Group reserves have remained at £44,000 at the end of this year; the reserves fund remains primarily earmarked towards an extension to the premises at some point in the future to further enhance provision of Scouting in Fillongley.</p>
Investment Policy	<p>The Group does not have sufficient funds to invest in longer term investments. The Group has, therefore, adopted a risk adverse strategy to the investment of its funds. All funds are held in cash using only a mainstream bank and building society.</p>

<b>Section F</b>	<b>Optional Information</b>
------------------	-----------------------------

Plans for future activities	<p>The main priorities for the Group are to recruit a new GSL and uniformed leaders as soon as possible. The minimum requirement is to ensure we maintain the correct leader &amp; helper ratios in each section and at the same time add fresh ideas and energy wherever possible.</p> <p>We also want to re-engage the young Scouts who have missed-out during the last year and provide them with a full and varied package of activities, skills and camps.</p> <p>Seeking new members to join and support the Group Executive committee is an ongoing objective.</p> <p>The group will continue with its ambition for improvements to the hut infrastructure and the associated raising of capital to bring the ambition to fruition.</p>
-----------------------------	--

<b>Section G</b>	<b>Declaration</b>
------------------	--------------------

The Trustees declare that they have approved the trustee's report above.  
Signed on behalf of the charity's trustees

Signature(s)

Full Name(s)

Simon Badham

Leslie Pinkham

Position

Chairman

Treasurer

Date

8 October 2021

8 October 2021

## 2nd COVENTRY 1st FILLONGLEY SCOUT GROUP

### RECEIPTS AND PAYMENT ACCOUNT

For the Year: April 2020 to March 2021

Receipts				
	2019/20 Unrestricted Fund £	2019/20 Restricted Fund £	2020/21 Unrestricted Fund £	2020/21 Restricted Fund £
<b>Receipts</b>				
<b>Donations, legacies and similar income</b>				
Brought Forward	8,108.73	1,069.00	10,830.83	914.00
Membership Subscriptions	8,260.10		4,024.00	
Gift Aid			2,873.33	
Income adjustment (from previous year)			284.66	
Donations				
Fillongley Educational Foundation	1,500.00		1,650.00	
Miscellaneous Donations	36.00			
Business Grants - NWCC			19,669.21	
	17,904.83	1,069.00	39,332.03	914.00
<b>Grants</b>				
<b>Sub Total</b>	0.00		0.00	
<b>Fundraising</b>				
Tuck Shop	36.50			
Fund raising - Arley Fete	120.00			
Scout Hut Christmas Fair	325.03			
Fillongley Fete	627.38			
<b>Sub Total</b>	1,108.91		0.00	
<b>Events</b>				
B&C CAMP MAR 19	880.00			
BEAVER CAMP 29/6/19	810.00			
BEAVER CAMP 16/8/19	877.00			
BIG WALK	500.00			
ICE SCOUT 6/8 DEC	468.00			
TC PGL	344.80			
BEAVER LEGO	274.75			
TUE BEAV CAMP	260.00			
TC ACTIVITY CAMP	195.00			
SCOUT HIKE	80.00			
B KINGSBURY	52.50			
WCUBS PGL	50.00			
GANG SHOW	22.00			
6ASIDE	15.00			
<b>Sub Total</b>	4,829.05		0.00	
<b>Other</b>				
Long Feng Martial Arts	960.00		160.00	
Fillongley FC (18/19 season)	100.00			
Fillongley FC (19/20 season)			100.00	
Brownies	360.00			
Guides	500.00			
Rainbows	290.00			
Explorers	510.00			
P.Wilson - Hut rental	200.00		570.00	
Scout equipment Hire	40.00			
Activity Clothes	100.00			
<b>Sub Total</b>	3,060.00	0.00	830.00	0.00
<b>Total Gross Income</b>	26,902.79	1,069.00	40,162.03	914.00
Asset and Investment Sales etc.	0.00	0.00	0.00	0.00
<b>Total Receipts</b>	26,902.79	1,069.00	40,162.03	914.00

**2nd COVENTRY 1st FILLONGLEY SCOUT GROUP**

**RECEIPTS AND PAYMENT ACCOUNT**

**For the Year: April 2020 to March 2021**

Payments				
	2019/20 Unrestricted Fund £	2019/20 Restricted Fund £	2020/21 Unrestricted Fund £	2020/21 Restricted Fund £
<b>Payments</b>				
<b>Charitable Payments</b>				
Training	123.00		68.00	
Badges, Uniforms and Associated Materials				
Badges	844.67			
Uniform	1091.25			
Other costs				
Capitation (net of early payment refund)	3601.90		1555.60	
Hut Utilities				
Water and Sewerage	261.05		1,029.89	
Electricity	496.77		263.78	
Gas	518.87		508.02	
Facility Insurance	358.49		354.31	
Hut Maintenance	493.24		70.28	
Hut Cleaner	250.00		50.00	
Donation from COVID Grants to 3 x Guides Groups			1,501.50	
Scout Equipment				
Replacement flags and re-lettering	194.00			
Kayak related equipment	205.73			
Tents, stoves x 4 and camping related	200.96			
Flip chart, balls, thermometers and other	243.33			
Scout Equipment Maintenance	223.82			
<b>Sub Total</b>	<b>9,107.08</b>	<b>0.00</b>	<b>5,401.38</b>	<b>0.00</b>
<b>Fundraising Expenses</b>				
Charity Contribution				
<b>Sub Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Other</b>				
Path extension/refurbishment (Covid)			1,718.90	
Covid materials			46.58	
CAF Bank charges			69.00	
Craft and Mtls				
Beaver	172.79			
Cubs	206.15			
Scouts	106.80			
Consumables	278.78			
Fillongley Fete	266.44			
Gift	39.44			
Miscellaneous	166.40			
Sponsorship for two Explorers	500.00			
On Line Youth Manager Subscription	40.34		36.75	
Christmas Chocolates	308.00			
CAF Bank charges	50.00			
Rememberance wreaths	91.96			
Arley Fete	72.12			
Scout Hut Christmas Fete	63.28			
Activity clothes	300.00			
<b>Sub Total</b>	<b>2,662.50</b>	<b>0.00</b>	<b>1,871.23</b>	<b>0.00</b>
<b>Events</b>				
Beaver Camp 16/8/19	887.52	40.00		
B&C Camo MAR 19	461.14	55.00		
Beaver camp 26/6/19	385.91	60.00		
ICE Scout 6/8 DEC	468.00			
Big Walk MAY 2020	443.09			
WCUBS PGL	340.00			
TC PGL	327.60			
Beaver Lego	318.50			
TUE Beaver Camp	237.56			
TC Activity Camp	154.18			
Big Walk May 2020	90.00			
ACTIVITY - Tag rugby, Craft Comp and Engraving	64.25			
Scout Hike	61.13			
Beavers Kingsbury	52.50			
Cross Country	6.00			
6-aside	5.00			
<b>Sub Total</b>	<b>4,302.38</b>	<b>155.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Gross Expenditure</b>	<b>16,071.96</b>	<b>155.00</b>	<b>7,272.61</b>	<b>0.00</b>
Asset and Investment Purchases etc				
<b>Total Payments</b>	<b>16,071.96</b>	<b>155.00</b>	<b>7,272.61</b>	<b>0.00</b>
<b>Net of receipts/(payments)</b>	<b>10,830.83</b>	<b>914.00</b>	<b>32,889.42</b>	<b>914.00</b>
Cash funds last year end	0.00	0.00		
<b>Cash Funds this year End</b>	<b>10,830.83</b>	<b>914.00</b>	<b>32,889.42</b>	<b>914.00</b>

## 2nd COVENTRY 1st FILLONGLEY SCOUT GROUP

### Statement of Assets and Liabilities at the End of the Year

For the Year: April 2020 to March 2021

	2019/20 £	2020/21 £
<b>Cash Funds</b>		
Bank Current Account - Santander	1,538.28	0.00
Bank Current Account - HSBC (Subscriptions)	6,550.15	8,824.15
Bank Current Account - CAF	3,065.39	24,976.10
Cash in hand	875.67	3.17
Building Society Account - Coventry Building Society	27,551.29	27,593.33
<b>Sub Total</b>	<b>39,580.78</b>	<b>61,396.75</b>
<b>Other Monetary Assets</b>		
P.Wilson rent (Dec to Feb)	200.00	
P.Wilson rent (Mar)		40.00
<b>Sub Total</b>	<b>200.00</b>	<b>40.00</b>
<b>Non Monetary Assets for Charity's Own Use</b>		
Badge Stock	450.00	350.00
Uniform	100.00	75.00
Other		
<b>Sub Total</b>	<b>550.00</b>	<b>425.00</b>
<b>Liabilities</b>		
Expenses incurred but not yet paid		
Utilities 20 - Gas £181	181.00	
Utilities 21 - Water £47.09, Electric £35.00, Gas £62.25		135.25
Other		
<b>Sub Total</b>	<b>181.00</b>	<b>135.25</b>

The above Receipt and Payments account and Statement of Assets and Liabilities were approved by the Trustees on the 10 May 2021 and signed on their behalf by:

Signature


Print Name

<b>S Badham</b>	Chair
<b>L Pinkham</b>	Treasurer
<b>C Watton</b>	Inspected Accounts



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Fillongley Scouts

On accounts for the  
year ended

31 March 2021

Charity  
no (if any)

1064781

Set out on pages

1 & 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 03 / 2021**.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

*C. Watton*

Date: 22.07.2021

Name:

Mrs C. Watton

Relevant professional  
qualification(s) or body  
(if any):

Address:

48, Brockhurst Avenue,

Burbidge,

Leicestershire, LE10 2HG

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**