

REGISTERED COMPANY NUMBER: 03390218 (England and Wales)
REGISTERED CHARITY NUMBER: 1064723

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 30th June 2021
for
The Rosemary Foundation Limited



SHEEN STICKLAND
CHARTERED ACCOUNTANTS Est. 1944

The Rosemary Foundation Limited

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for the Year Ended 30th June 2021**

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The Rosemary Foundation Limited

Report of the Trustees for the Year Ended 30th June 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30th June 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and Activities

The Rosemary Foundation Hospice at Home is a registered charity, founded in 1997, which provides care for individuals over the age of 18, who have a life-limiting condition - and support for their carers - in their home as life draws to a close. This care is free of charge and provided 24/7, 365 days of the year. The service is available for people living in East Hampshire and covers an area in excess of seven hundred square miles with a population of approximately 120,000. Since inception to the year end June 2021, The Rosemary Foundation has cared for 3,221 patients and given support to their families. The Rosemary Foundation is fully funded from grants, donations and legacies and receives no statutory funding.

Significant activities

During the period July 2020 to June 2021, The Foundation has cared for 261 patients, maintaining the levels seen over the past few years and a 5% increase on the year despite the impact of Covid. The clinical staff are finding that cases are becoming more complex: patients may have not only terminal conditions such as cancer (still predominant at 75% of patients), but they may also be suffering from, for example, Motor Neurone Disease, dementia or Alzheimer's disease. Caring can be further complicated when the patient's partner may also be suffering from the latter.

Our patients mostly live in Petersfield or to the North - during the year 58% came from these areas and 42% from south of Petersfield. We were particularly happy to achieve the preferred place of death in 85% of cases. In cases where we could not achieve this, it was predominantly because the patient's conditions precluded care at home.

Bereaved relatives and carers have continued to benefit from 1:1 counselling support throughout the year through Zoom meetings and telephone conversations.

In November 2019 The Foundation received the exciting news that it had been awarded an 'Outstanding' rating by the Care Quality Commission (CQC), the highest rating available, and a step up from the 'Good' rating awarded in 2017. One of only 4.4% of organisations in their category awarded this rating.

Senior Management Team

The Trustees are responsible for the overall governance of the Hospice. To achieve this they have appointed a senior management team consisting of the Registered Nurse Manager, Clinical Nurse Manager and the Operations Manager.

Nursing Staff

The largest single constant cost to the charity is our nursing staff. The impact of the pandemic has seen a noticeable increase in referrals. The Registered and Clinical Managers have addressed staffing needs accordingly in order to successfully manage the situation. With new nurses joining the team in the year the charity now employs 20 nurses. The Trustees believe that management of these changes has been effective and will contribute significantly to the long-term stability of the Foundation.

OBJECTIVES AND ACTIVITIES

Administrative Staff

The Operations Manager, employed on a part time basis, is responsible for the day to day financial and office management of the charity as well as premises and tenant management of our top floor office space. An Operations Assistant is also employed on a part time basis as part of the admin team. The year saw the resignation of our Trusts and Funds Manager and the successful replacement on a consultative basis of a new Manager to continue the important work of grant and trust applications, vital to the charity's income.

OBJECTIVES AND ACTIVITIES

Volunteers

As a charity our volunteers play a significant role in our organisation and while some were unable to work during the year due to the pandemic, several were able to continue to work remotely from home, month in month out working on finance, monthly payroll and data analysis, administration, community fundraising and volunteer visitor calls, vital to the smooth running of the charity. The hours given by our volunteers over the year is in excess of 4500 hours giving a saving to the charity of at least £40,000 based on the living wage. This does not include our community fundraisers who provide the core of our income. Without our volunteers and other community fundraisers the Trustees have no doubt that the provision of our hospice-at-home service would quickly become unaffordable and could not survive without them. We register our considerable gratitude to them for all that they do.

Covid19

With the ongoing pandemic came greater pressure on the nurses as the caseload increased fairly continuously with families wishing to keep loved ones at home rather than risk hospital admission with strict visiting restrictions. The nursing team managed very well to keep services going, despite the challenges and being faced with some staff illness. The priority continued to be the safety of our staff and patients and adhering to PPE protocols. Despite face to face access to healthcare professionals being limited or impossible in most areas of the care system and the extremely limited access for relative to family members in nursing and residential homes the Rosemary Foundation nursing team continued to go into patients' houses to nurse them from home. On the administrative side a core band of volunteers kept vital work going at home and a skeleton staff worked in the office. We continued to benefit from the Furlough scheme receiving £3,975 during the year, and the charity were able to secure local authority Covid Infection Support grants, which although modest helped to keep our services running. The trustees met regularly, reviewing the pandemic impact on income streams and service position ensuring a strong focus on sustainability. The trustees are incredibly proud of the service the dedicated nursing team continued to provide during the whole period of this pandemic.

Public benefit

The trustees have had regard to the Charities Commission guidance on public benefit.

ACHIEVEMENT AND PERFORMANCE

Income Generation

100% of the Charity's income is raised collectively through individual donations, community fundraising events, Charitable Trusts, Foundations and legacies. None of this income is guaranteed. All of our fundraising continues to be directed to the delivery of our care services and support. Given continuing publicity over aggressive charity fundraising, the Charity confirms that it will continue its policy of not directing specific requests for donations to individuals, nor will it share data with any external parties. The Charity does not use external fundraising agencies and subscribes to the Fundraising Code of Practice.

FINANCIAL REVIEW

Overview

In what proved to be a very challenging year for planning and running any organization, the Rosemary Foundation reported a surplus of £88k (boosted by legacies of £23,000). An excellent result against a budget that had been set at returning a deficit of £19,622, the budget recognized the priority of maintaining service provision and therefore considered a number of potential downside scenarios and the potential to need to reduce surplus reserves. This result leaves the Rosemary Foundation in a much stronger position to approach the next uncertain financial period with the support of reserves. With increased direct home care costs and a significant decrease in donations received, we continue to rely on our committed and loyal donors for support as demand for care at home remains high. This heightened demand for our services has remained constant throughout the year.

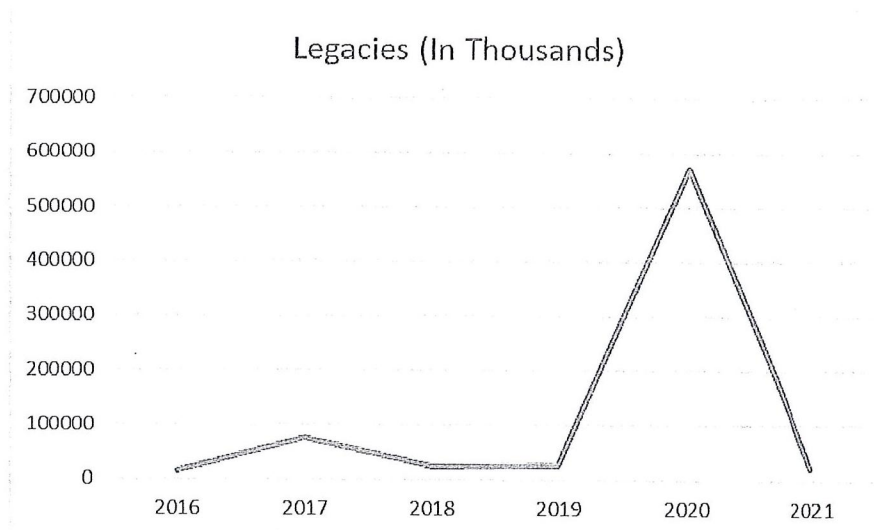
FINANCIAL REVIEW

Income

Income in the year 2020-2021 saw a decrease of just over £690,000 on 2019-2020 levels, a reflection of the pandemic with all donation streams affected. Funds raised by supporters still saw generous giving of just under £295,000 and legacies received of just under £23,000. This source of income is extremely unpredictable as can be seen from the graph showing the last six years of legacy donations.

FINANCIAL REVIEW

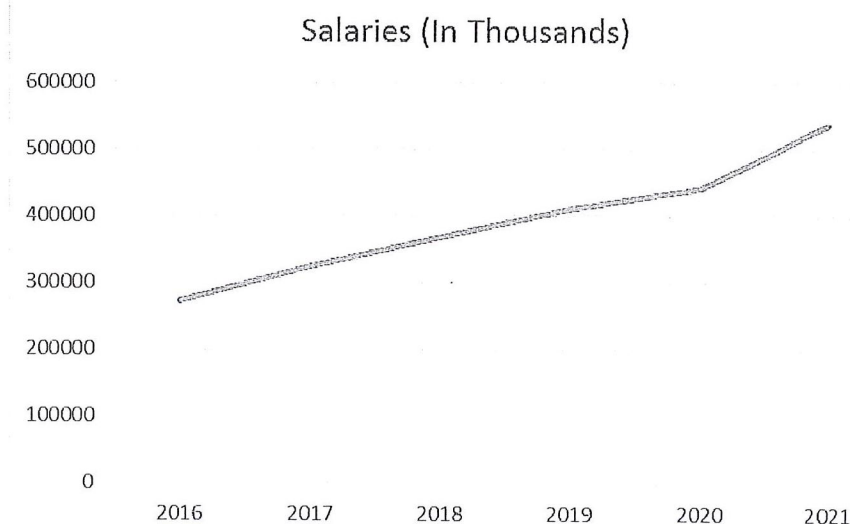
Income



The Charity will continue to explore ways to raise awareness of this sensitive subject because it has the potential to be our largest source of income. We seek to maintain our diverse income streams to support ourselves through challenging years. As well as grants, legacies and donations, our key areas of support, we also use the income from our reserves to support our running costs and the salaries of our nurses, along with a small rental income from our office building. Our office rental which mitigates some of our lease/building costs suffered a decrease of some 40% as working from home became the norm. We remain reliant on the support of our community, Charitable Trusts and Foundations to establish an annual breakeven.

Expenditure

Expenditure increased by just under £60,000 in 2020-2021 compared with 2019-2020. The largest single expense, which is a constant cost, were salaries. This represented just over 80% of our costs and has risen year on year as the Charity increases staff levels and follows the NHS pay rise increases.



Our non-charitable costs decreased in 2020-2021 in contrast with 2019-2020 where it had been necessary to carry out routine maintenance, repairs etc. to fulfil health and safety requirements on our newly leased offices. Through careful budgeting and monitoring the focus turned to reducing any unnecessary costs to sustain our charitable service and with the onset of lockdown this further helped to keep costs to a minimum and within budget.

**Report of the Trustees
for the Year Ended 30th June 2021**

FINANCIAL REVIEW

Key Risks

The Charity continues to manage through scenario planning our key risks to potential sensitivities that we may face.

Risk

Drop of income from all sources
Extra nurse recruitment requirement
Increase in overtime due to higher caseload

Mitigation

Cash reserves held
Government/LA support
Investments / Reserves policy
Accurate financial monitoring / reporting

Investment policy and objectives

Our investment portfolio is held under the management of Charles Stanley.

The trustees recognize the importance of Environmental, Social and Governance factors in investment policy and have started our consideration of ESG with the implementation of a tobacco exclusion. We will develop further with our investment manager our views and beliefs on ESG recognizing that companies with sound ESG deliver better long term returns.

This review covers the twelve-month period from 1st July 2020 to 30th June 2021.

During the reporting year, markets had their ups and downs, and the charity's medium/low risk portfolio made a satisfactory 10.7% total return.

At the year-end, almost two-thirds of the portfolio was invested directly in equity funds, with US, Asian and UK smaller-companies funds generally providing the strongest returns.

15% of the portfolio was invested in fixed-interest securities, with total returns in the mid to high single digits when the income received is included. Fixed interest securities held within this asset class included global strategic bonds, inflation-linked bonds and asset-backed bonds.

The portfolio also holds 15% in alternative investments and hedge funds, and £76,673 in cash, representing 3.76% of the portfolio. This cash balance is held pending investment and will likely be reduced as opportunities present themselves.

In line with the trustees' wishes, the investment manager has introduced elements of responsible investing to allow the portfolio to benefit from positive returns while also supporting the charity's objective to continue to improve its environmental, social and corporate governance practises.

During the course of the year the charity committed new capital to the portfolio of £230,000 and has received dividend income of £25,984.

The trustees are most grateful to the investment managers for their steady management of the charity's investment portfolio.

Reserves policy

We hold current accounts for the Charity, the general fund, to pay for day to day running costs and in addition have a designated fund of £2m held in an investment portfolio with Charles Stanley, of which £533,000 is restricted. £129,000 is restricted for a training bursary for which we take a 4% income of £4,000 pa and £404,000 is restricted for payment of the Registered Manager's salary for which the Charity draws an income of 9% (£42,000) pa. Both these amounts are transferred into the general fund current bank account. The remaining unrestricted reserves of £1.45m held in the investment portfolio are designated to generate, if need be, an income to fund the core of our service, the nurses salaries, to maintain the continued much needed provision of nursing care to the community; it is therefore the intention of the Trustees to maintain the capital value as such for this purpose. The need to apply for grant and trust funding is never greater as together with community donations this represents the bread and butter of our funding, keeping the nurses on the road.

The Board has set a policy of holding the following reserves, which includes the designated fund:-

- Bank balances to be maintained at a minimum of 3 x monthly average expenditure.
- If balances fall below this minimum Chair of Trustees is alerted and should it fall below 2 x monthly average expenditure there will be a withdrawal from investments to restore the bank balances.

FUTURE PLANS

The future of the Foundation is dependent on:-

- Aspire to maintain the first class service, (recognized by the latest CQC inspection and our award of 'Outstanding'), which has given the Foundation such an excellent reputation (and which in turn fosters local recognition and support).
- Employing high quality clinical staff to provide that service.
- Ensuring that there is a capable administrative facility, using voluntary staff where feasible.
- Having a reliable income to support the above.

The requirement to ensure sound succession planning, the increasingly complicated cases we are called on to deal with, and our aim to provide the high-quality terms and conditions for our clinical work force, have necessarily led to a higher fixed cost base. In turn, these increased costs highlight the need to establish a reliable income to fund them. The use of advisory fundraising services and movement of our investment portfolio to Charles Stanley are measures the Trustees intend to help achieve this.

Future annual fixed costs (almost entirely salaries) are forecast to be in excess of £558,000, following the 2021 NHS pay award (to which The Rosemary Foundation adheres). The Directors have previously expressed a wish to build up the designated fund to a point where part of this cost can be reliably met from investment income. The initial target was meeting the salary of the Registered Manager (circa £40,000pa). With the appointment of an Investment Manager this year the target has been met. In addition a second target of setting aside an annual sum for a training bursary from a restricted investment has also been met.

The Trustees are mindful of continuing changes in the NHS, and changes in the way in which specialist palliative care will be delivered. The trustees remain vigilant in monitoring how these changes may impact on the Foundation both clinically and administratively and will respond appropriately. It is anticipated that developments are likely to lead to a continuing increase in demand for the Foundation's services.

Increasing life expectancy and medicinal advances in the management of previously 'life-limiting' diagnoses will present more complex clinical challenges to the nursing service; this will be kept under review so that the Foundation has the resources to continue to provide the first class care needed in the community.

Other plans for the future include the further use of technology to reduce the burden of time the nurses spend in activities not directly associated with their primary focus of caring for patients and delivering better outcomes for their families and carers.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

The number of Trustees shall be at least 5 and shall not exceed 11. New Trustees will be appointed by majority vote following nomination by 2 existing Trustees according to the needs of the charity. New Trustees will receive an individual induction and must understand that they act only in the charity's interest. Trustees will be appointed for a term of 4 years. An elected Trustee will take office on the date the appointment is confirmed in writing. His or her term of office will end at midnight on the fourth anniversary of the appointment. A Trustee may serve a further term of office at the invitation of the Chairman.

Decision making

Full meetings of the Board of Trustees took place on four occasions in 2020-2021. The trustees delegate day-to-day management to the Senior Management Team.

The Rosemary Foundation Limited

**Report of the Trustees
for the Year Ended 30th June 2021**

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

03390218 (England and Wales)

Registered Charity number

1064723

Registered office

The Engine House
77 Station Road
Petersfield
Hampshire
GU32 3FQ

Trustees

Mrs R H Talbot-Ponsonby (resigned 15.6.21)
Admiral J M de Halpert
Mr A E Causton (resigned 16.3.21)
Mr C E J Wilton
Mrs G Haworth
Mrs E Dixon (appointed 15.3.21)
Dr A F H Holden
Ms S C Pook

Independent Examiner

David Sanders BA (Hons) FCA
Sheen Stickland
Chartered Accountants
The Engine House
77 Station Road
Petersfield
Hampshire
GU32 3FQ

Investment Advisers

Gareth Pritchard
Charles Stanley
2 Westover Road
Bournemouth
BH1 2BY

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 28/09/2021 and signed on its behalf by:


.....
Mr C E J Wilton - Trustee

**Independent Examiner's Report to the Trustees of
The Rosemary Foundation Limited**

Independent examiner's report to the trustees of The Rosemary Foundation Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30th June 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of the Institute of Chartered Accountants in England and Wales which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



David Sanders BA (Hons) FCA
Sheen Stickland
Chartered Accountants
The Engine House
77 Station Road
Petersfield
Hampshire
GU32 3FQ

Date:

20th October 2021

The Rosemary Foundation Limited

**Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
for the Year Ended 30th June 2021**

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	544,954	-	544,954	1,250,745
Other trading activities	3	14,315	-	14,315	13,439
Investment income	4	<u>35,720</u>	<u>-</u>	<u>35,720</u>	<u>23,569</u>
Total		594,989	-	594,989	1,287,753
EXPENDITURE ON					
Raising funds	5	10,118	-	10,118	14,931
Charitable activities					
Home care	6	630,865	42,000	672,865	579,266
Other		<u>1,188</u>	<u>-</u>	<u>1,188</u>	<u>112</u>
Total		642,171	42,000	684,171	594,309
Net gains on investments		<u>176,801</u>	<u>-</u>	<u>176,801</u>	<u>23,705</u>
NET INCOME/(EXPENDITURE)		129,619	(42,000)	87,619	717,149
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>1,589,936</u>	<u>575,000</u>	<u>2,164,936</u>	<u>1,447,787</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>1,719,555</u></u>	<u><u>533,000</u></u>	<u><u>2,252,555</u></u>	<u><u>2,164,936</u></u>

The notes form part of these financial statements

The Rosemary Foundation Limited

**Balance Sheet
30th June 2021**

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
FIXED ASSETS					
Tangible assets	11	58,901	-	58,901	27,730
Investments	12	<u>1,428,258</u>	<u>533,000</u>	<u>1,961,258</u>	<u>1,431,113</u>
		1,487,159	533,000	2,020,159	1,458,843
CURRENT ASSETS					
Stocks	13	1,871	-	1,871	2,722
Debtors	14	111,979	-	111,979	504,258
Cash at bank and in hand		<u>154,526</u>	<u>-</u>	<u>154,526</u>	<u>230,479</u>
		268,376	-	268,376	737,459
CREDITORS					
Amounts falling due within one year	15	<u>(24,824)</u>	<u>-</u>	<u>(24,824)</u>	<u>(18,460)</u>
NET CURRENT ASSETS		<u>243,552</u>	<u>-</u>	<u>243,552</u>	<u>718,999</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		1,730,711	533,000	2,263,711	2,177,842
CREDITORS					
Amounts falling due after more than one year	16	<u>(11,156)</u>	<u>-</u>	<u>(11,156)</u>	<u>(12,906)</u>
NET ASSETS		<u>1,719,555</u>	<u>533,000</u>	<u>2,252,555</u>	<u>2,164,936</u>
FUNDS	17				
Unrestricted funds:					
General fund				460,781	515,042
Designated Fund				<u>1,258,774</u>	<u>1,074,894</u>
				<u>1,719,555</u>	<u>1,589,936</u>
Restricted funds				<u>533,000</u>	<u>575,000</u>
TOTAL FUNDS				<u>2,252,555</u>	<u>2,164,936</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30th June 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 30th June 2021 in accordance with Section 476 of the Companies Act 2006.

The notes form part of these financial statements

The Rosemary Foundation Limited

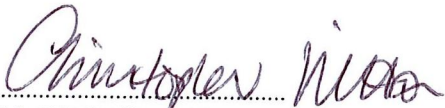
Balance Sheet - continued
30th June 2021

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 28/09/2021 and were signed on its behalf by:


.....
Mr C E J Wilton - Trustee


.....
Admiral J M de Halpert - Trustee

The notes form part of these financial statements

The Rosemary Foundation Limited

**Cash Flow Statement
for the Year Ended 30th June 2021**

	Notes	2021 £	2020 £
Cash flows from operating activities			
Cash generated from operations	1	<u>298,822</u>	<u>202,213</u>
Net cash provided by operating activities		<u>298,822</u>	<u>202,213</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		(47,710)	(10,332)
Purchase of fixed asset investments		(821,298)	(973,335)
Sale of tangible fixed assets		295	-
Sale of fixed asset investments		467,954	245,370
Interest received		-	593
Dividends received		<u>25,984</u>	<u>8,490</u>
Net cash used in investing activities		<u>(374,775)</u>	<u>(729,214)</u>
Change in cash and cash equivalents in the reporting period		<u>(75,953)</u>	<u>(527,001)</u>
Cash and cash equivalents at the beginning of the reporting period		<u>230,479</u>	<u>757,480</u>
Cash and cash equivalents at the end of the reporting period		<u>154,526</u>	<u>230,479</u>

The notes form part of these financial statements

The Rosemary Foundation Limited

**Notes to the Cash Flow Statement
for the Year Ended 30th June 2021**

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2021 £	2020 £
Net income for the reporting period (as per the Statement of Financial Activities)	87,619	717,149
Adjustments for:		
Depreciation charges	15,056	7,874
Gain on investments	(176,801)	(23,705)
Loss on disposal of fixed assets	1,188	112
Interest received	-	(593)
Dividends received	(25,984)	(8,490)
Decrease/(increase) in stocks	851	(1,071)
Decrease/(increase) in debtors	392,279	(487,929)
Increase/(decrease) in creditors	4,614	(1,134)
Net cash provided by operations	<u>298,822</u>	<u>202,213</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.7.20 £	Cash flow £	At 30.6.21 £
Net cash			
Cash at bank and in hand	<u>230,479</u>	<u>(75,953)</u>	<u>154,526</u>
	<u>230,479</u>	<u>(75,953)</u>	<u>154,526</u>
Total	<u>230,479</u>	<u>(75,953)</u>	<u>154,526</u>

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property	- 20% on cost
Plant and machinery	- 15% on reducing balance
Computer equipment	- 33% on cost

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

1. ACCOUNTING POLICIES - continued

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. DONATIONS AND LEGACIES

	2021	2020
	£	£
Donations	404,840	485,151
Gift aid	36,670	30,312
Legacies	22,619	571,928
Grants	80,825	163,354
	<u>544,954</u>	<u>1,250,745</u>

Grants received, included in the above, are as follows:

	2021	2020
	£	£
NHS England	32,530	68,291
Other grants	48,295	95,063
	<u>80,825</u>	<u>163,354</u>

3. OTHER TRADING ACTIVITIES

	2021	2020
	£	£
Fundraising events	10,372	8,164
Sale of Christmas cards	3,943	5,275
	<u>14,315</u>	<u>13,439</u>

4. INVESTMENT INCOME

	2021	2020
	£	£
Rents received	9,736	14,486
Dividend income	25,984	8,490
Deposit account interest	-	593
	<u>35,720</u>	<u>23,569</u>

The Rosemary Foundation Limited

**Notes to the Financial Statements - continued
for the Year Ended 30th June 2021**

5. RAISING FUNDS

Raising donations and legacies

	2021	2020
	£	£
Fundraising costs	952	1,925
Marketing	<u>7,152</u>	<u>11,513</u>
	<u>8,104</u>	<u>13,438</u>

Other trading activities

	2021	2020
	£	£
Opening stock	2,722	1,651
Purchases	1,163	2,564
Closing stock	<u>(1,871)</u>	<u>(2,722)</u>
	<u>2,014</u>	<u>1,493</u>
Aggregate amounts	<u>10,118</u>	<u>14,931</u>

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 7) £	Totals £
Home care	<u>516,207</u>	<u>156,658</u>	<u>672,865</u>

7. SUPPORT COSTS

	Management £	Finance £	Governance costs £	Totals £
Home care	<u>130,561</u>	<u>3,398</u>	<u>22,699</u>	<u>156,658</u>

8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2021	2020
	£	£
Auditors' remuneration	-	5,000
Independent examination fee	2,650	1,800
Depreciation - owned assets	15,056	7,874
Other operating leases	33,250	33,250
Deficit on disposal of fixed assets	<u>1,188</u>	<u>112</u>

Notes to the Financial Statements - continued
for the Year Ended 30th June 2021

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30th June 2021 nor for the year ended 30th June 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 30th June 2021 nor for the year ended 30th June 2020.

10. STAFF COSTS

	2021 £	2020 £
Wages and salaries	476,434	395,896
Social security costs	33,303	28,194
Other pension costs	<u>6,995</u>	<u>5,715</u>
	<u>516,732</u>	<u>429,805</u>

The average monthly number of employees during the year was as follows:

	2021	2020
Nursing	20	18
Administration	<u>3</u>	<u>3</u>
	<u>23</u>	<u>21</u>

No employees received emoluments in excess of £60,000.

11. TANGIBLE FIXED ASSETS

	Improvements to property £	Plant and machinery £	Computer equipment £	Totals £
COST				
At 1st July 2020	21,085	11,154	26,855	59,094
Additions	30,308	1,095	16,307	47,710
Disposals	<u>-</u>	<u>(3,450)</u>	<u>(545)</u>	<u>(3,995)</u>
At 30th June 2021	<u>51,393</u>	<u>8,799</u>	<u>42,617</u>	<u>102,809</u>
DEPRECIATION				
At 1st July 2020	4,894	6,524	19,946	31,364
Charge for year	5,677	958	8,421	15,056
Eliminated on disposal	<u>-</u>	<u>(2,352)</u>	<u>(160)</u>	<u>(2,512)</u>
At 30th June 2021	<u>10,571</u>	<u>5,130</u>	<u>28,207</u>	<u>43,908</u>
NET BOOK VALUE				
At 30th June 2021	<u>40,822</u>	<u>3,669</u>	<u>14,410</u>	<u>58,901</u>
At 30th June 2020	<u>16,191</u>	<u>4,630</u>	<u>6,909</u>	<u>27,730</u>

12. FIXED ASSET INVESTMENTS

	Listed investments £
MARKET VALUE	
At 1st July 2020	
Additions	1,431,113
Disposals	821,298
Revaluations	(459,682)
	<u>168,529</u>
At 30th June 2021	<u>1,961,258</u>
NET BOOK VALUE	
At 30th June 2021	<u>1,961,258</u>
At 30th June 2020	<u>1,431,113</u>

There were no investment assets held outside the UK.

Cost or valuation at 30th June 2021 is represented by:

	Listed investments £
Valuation in 2021	<u>1,961,258</u>

The investments have been revalued at the market value as at the balance sheet date.

The historical cost of the investments is £1,609,143 (2020: £1,346,318).

13. STOCKS

	2021 £	2020 £
Stocks	<u>1,871</u>	<u>2,722</u>

14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Trade debtors	50	-
Other debtors	25,017	253,735
Charles Stanley income account	76,673	234,781
VAT	139	5,743
Prepayments	<u>10,100</u>	<u>9,999</u>
	<u>111,979</u>	<u>504,258</u>

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Trade creditors	4,546	898
Social security and other taxes	10,278	9,332
Other creditors	1,442	1,263
Accrued expenses	6,808	5,217
Operating lease	<u>1,750</u>	<u>1,750</u>
	<u>24,824</u>	<u>18,460</u>

16. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2021	2020
	£	£
Operating lease more than 5 years	4,156	5,906
Operating lease 2-5 years	<u>7,000</u>	<u>7,000</u>
	<u>11,156</u>	<u>12,906</u>

17. MOVEMENT IN FUNDS

	At 1.7.20	Net movement in funds	At 30.6.21
	£	£	£
Unrestricted funds			
General fund	515,042	(54,261)	460,781
Designated Fund	<u>1,074,894</u>	<u>183,880</u>	<u>1,258,774</u>
	1,589,936	129,619	1,719,555
Restricted funds			
Elisabeth Robinson Training Bursary	129,000	-	129,000
H B Allen Trust	400,000	(42,000)	358,000
Milland Ball	<u>46,000</u>	<u>-</u>	<u>46,000</u>
	<u>575,000</u>	<u>(42,000)</u>	<u>533,000</u>
TOTAL FUNDS	<u>2,164,936</u>	<u>87,619</u>	<u>2,252,555</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Gains and losses	Movement in funds
	£	£	£	£
Unrestricted funds				
General fund	569,004	(623,265)	-	(54,261)
Designated Fund	<u>25,985</u>	<u>(18,906)</u>	<u>176,801</u>	<u>183,880</u>
	594,989	(642,171)	176,801	129,619
Restricted funds				
H B Allen Trust	-	(42,000)	-	(42,000)
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL FUNDS	<u>594,989</u>	<u>(684,171)</u>	<u>176,801</u>	<u>87,619</u>

17. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.7.19 £	Net movement in funds £	Transfers between funds £	At 30.6.20 £
Unrestricted funds				
General fund	(165,913)	680,955	-	515,042
Designated Fund	<u>1,088,700</u>	<u>32,194</u>	<u>(46,000)</u>	<u>1,074,894</u>
	922,787	713,149	(46,000)	1,589,936
Restricted funds				
Elisabeth Robinson Training Bursary	125,000	4,000	-	129,000
H B Allen Trust	400,000	-	-	400,000
Milland Ball	<u>-</u>	<u>-</u>	<u>46,000</u>	<u>46,000</u>
	<u>525,000</u>	<u>4,000</u>	<u>46,000</u>	<u>575,000</u>
TOTAL FUNDS	<u><u>1,447,787</u></u>	<u><u>717,149</u></u>	<u><u>-</u></u>	<u><u>2,164,936</u></u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	1,259,264	(578,309)	-	680,955
Designated Fund	<u>8,489</u>	<u>-</u>	<u>23,705</u>	<u>32,194</u>
	1,267,753	(578,309)	23,705	713,149
Restricted funds				
Elisabeth Robinson Training Bursary	4,000	-	-	4,000
H B Allen Trust	<u>16,000</u>	<u>(16,000)</u>	<u>-</u>	<u>-</u>
	<u>20,000</u>	<u>(16,000)</u>	<u>-</u>	<u>4,000</u>
TOTAL FUNDS	<u><u>1,287,753</u></u>	<u><u>(594,309)</u></u>	<u><u>23,705</u></u>	<u><u>717,149</u></u>

Restricted funds

The Elisabeth Robinson Training Bursary was established in 2018 with a gift of £100,000. A further gift of £25,000 was added in 2019. This will be used to provide bursaries for nursing training.

The HBA Fund was set up in 2018 with a grant of £400,000 from the H B Allen Trust. The purpose of the fund is to provide an income to pay the salary for a Registered Manager.

The Milland Ball Fund was established in 2020 to provide an income to pay the salary for a Registered Manager.

18. CAPITAL COMMITMENTS

The capital commitments as at 30th June 2021 are as follows:

Description	2021 £	2020 £
BT phone contract	-	13,080
Toilet refurbishment	-	3,540
		<hr/>
TOTAL COMMITMENTS	-	16,620
		<hr/> <hr/>

19. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30th June 2021.

The Rosemary Foundation Limited

**Detailed Statement of Financial Activities
for the Year Ended 30th June 2021**

	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS				
Donations and legacies				
Donations	404,840	-	404,840	485,151
Gift aid	36,670	-	36,670	30,312
Legacies	22,619	-	22,619	571,928
Grants	<u>80,825</u>	<u>-</u>	<u>80,825</u>	<u>163,354</u>
	544,954	-	544,954	1,250,745
Other trading activities				
Fundraising events	10,372	-	10,372	8,164
Sale of Christmas cards	<u>3,943</u>	<u>-</u>	<u>3,943</u>	<u>5,275</u>
	14,315	-	14,315	13,439
Investment income				
Rents received	9,736	-	9,736	14,486
Dividend income	25,984	-	25,984	8,490
Deposit account interest	<u>-</u>	<u>-</u>	<u>-</u>	<u>593</u>
	<u>35,720</u>	<u>-</u>	<u>35,720</u>	<u>23,569</u>
Total incoming resources	594,989	-	594,989	1,287,753
EXPENDITURE				
Raising donations and legacies				
Fundraising costs	952	-	952	1,925
Marketing	<u>7,152</u>	<u>-</u>	<u>7,152</u>	<u>11,513</u>
	8,104	-	8,104	13,438
Other trading activities				
Opening stock	2,722	-	2,722	1,651
Purchases	1,163	-	1,163	2,564
Closing stock	<u>(1,871)</u>	<u>-</u>	<u>(1,871)</u>	<u>(2,722)</u>
	2,014	-	2,014	1,493
Charitable activities				
Wages	426,952	-	426,952	347,883
Social security	30,934	-	30,934	24,818
Pensions	6,787	-	6,787	5,284
Sundries	979	-	979	527
Carried forward	<u>465,652</u>	<u>-</u>	<u>465,652</u>	<u>378,512</u>

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The Rosemary Foundation Limited

**Detailed Statement of Financial Activities
for the Year Ended 30th June 2021**

	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
Charitable activities				
Brought forward	465,652	-	465,652	378,512
Mileage	38,396	-	38,396	35,674
Training	2,996	-	2,996	3,162
Uniforms and equipment	3,920	-	3,920	4,056
Fees and supervision costs	4,222	-	4,222	5,198
Bereavement befriending	63	-	63	807
Plant and machinery dep'n	958	-	958	1,046
	516,207	-	516,207	428,455
Other				
Loss on sale of tangible fixed assets	1,188	-	1,188	112
Support costs				
Management				
Wages	7,482	42,000	49,482	48,013
Social security	2,369	-	2,369	3,376
Pensions	208	-	208	431
Rent payable	33,250	-	33,250	33,250
Rates and water	2,965	-	2,965	4,034
Insurance	5,206	-	5,206	4,372
Light and heat	3,207	-	3,207	3,088
Telephone	3,417	-	3,417	7,015
Postage and stationery	2,378	-	2,378	2,811
Expenses for rented flat	158	-	158	423
Computer costs	2,244	-	2,244	6,726
Subscriptions	3,857	-	3,857	4,088
Cleaning	2,096	-	2,096	2,463
Mileage	1,039	-	1,039	1,317
Repairs & maintenance	2,613	-	2,613	3,964
Premises expenses	1,199	-	1,199	7,766
Staff welfare	775	-	775	1,242
Improvements to property	5,678	-	5,678	3,486
Computer equipment dep'n	8,420	-	8,420	3,341
	88,561	42,000	130,561	141,206
Finance				
Bank charges	3,398	-	3,398	2,120
Governance costs				
Auditors' remuneration	-	-	-	5,000
Independent examination fee	2,650	-	2,650	1,800
Payroll & other prof fees	20,049	-	20,049	685
	22,699	-	22,699	7,485
Total resources expended	642,171	42,000	684,171	594,309
Net income before gains and losses	(47,182)	(42,000)	(89,182)	693,444

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The Rosemary Foundation Limited

**Detailed Statement of Financial Activities
for the Year Ended 30th June 2021**

	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
Realised recognised gains and losses				
Gains/(losses) on fixed asset investments	<u>176,801</u>	<u>-</u>	<u>176,801</u>	<u>23,705</u>
Net income	<u><u>129,619</u></u>	<u><u>(42,000)</u></u>	<u><u>87,619</u></u>	<u><u>717,149</u></u>

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