

**23<sup>rd</sup> Wakefield Sandal Methodist Scout Group**

**Registered Charity Number 1064718**

**Report and Accounts for year ending 31<sup>st</sup> March 2025**

## Trustees Report

### Trustees

Brenda Nichols – Chairman

Andrew Hulse - Treasurer

### Structure, Governance & Management

The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the By-Laws of the Association and Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Executive Committee, 2 members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of two independent representatives, Chair and Treasurer together with the GSL, Section Leaders, Church Representative and parent's representation and meets every two months.

This Executive Committee exists to support the GSL in meeting the responsibilities of the appointment and is responsible for:

Maintenance of Group property.

Administration of Group Finance.

Insurance of persons, property, and equipment.

Appointing any sub committees that may be required.

Assisting in the recruitment of leaders and other adult support.

Appointing Group Administrators and Advisors other than those elected.

### Risk and Internal Control

The Group has in place systems of *internal controls* that are designed to provide reasonable assurance against material mismanagement and loss. These include regular submission of Section Accounts and Monies; two signatories for all payments and a comprehensive insurance policy to ensure that insurable risks are covered.

### Public Benefit Statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship & community development headings.

### Financial Review

The financial position of the group, including the shop funds, has reduced from £21.1k of cash reserves last year to £18.4k at the end of this year.

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income fall short. The Committee considers that the Group should hold a sum equivalent to 6 months running costs, circa £3000 excluding Capitation. The groups funds are therefore in excess of this policy.

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using mainstream banks and building societies.

The trustees declare that they have approved the trustees' report above:

Signed:

*Brenda Nichols*

Date: 15th September 2025

Signed:



Date: 12 AUGUST 2025

**Independent examiner's report to the trustees of 23<sup>rd</sup> Wakefield (Sandal Methodist) Scout Group (Charity no. 1064718)**

I report to the trustees on my examination of the accounts of the of 23<sup>rd</sup> Wakefield (Sandal Methodist) Scout Group for the year ended 31<sup>st</sup> March 2025

**Responsibilities and basis of report**

As the charity trustees of the 23<sup>rd</sup> Wakefield (Sandal Methodist) Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 23<sup>rd</sup> Wakefield (Sandal Methodist) Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 23<sup>rd</sup> Wakefield (Sandal Methodist) Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name:

Relevant professional qualification or membership of professional bodies (if any):

Address:

Date:

# 23rd Wakefield (Sandal Methodist) Scout Group (Charity no. 1064718)

## Receipts and payments account

|                   |           |    |           |
|-------------------|-----------|----|-----------|
| For the year from | 01-Apr-24 | To | 31-Mar-25 |
|-------------------|-----------|----|-----------|

### Receipts and payments

|   | 2024/25<br>Unrestricted funds<br>£ | 2023/24<br>Unrestricted funds<br>£ |
|---|------------------------------------|------------------------------------|
| <b>Receipts</b>                               |                                    |                                    |
| <b>Donations, legacies and similar income</b> |                                    |                                    |
| Membership subscriptions & similar income     | 28,374                             | 16,404                             |
| <b>Sub total</b>                              | 28,374                             | 16,404                             |
| <b>Fundraising events (gross)</b>             |                                    |                                    |
| Trading income - shop                         | 13,291                             | 9,741                              |
| <b>Sub total</b>                              | 13,291                             | 9,741                              |
| <b>Scout hut income</b>                       |                                    |                                    |
| Hire of building                              | 348                                | 348                                |
| Other fundraising                             | 1,400                              | -                                  |
| <b>Sub total</b>                              | 1,748                              | 348                                |
| <b>Total Gross Income</b>                     | 43,413                             | 26,493                             |

### Receipts and payments

|                                   | 2024/25<br>Unrestricted funds<br>£ | 2023/24<br>Unrestricted funds<br>£ |
|-----------------------------------|------------------------------------|------------------------------------|
| <b>Payments</b>                   |                                    |                                    |
| <b>Charitable Payments</b>        |                                    |                                    |
| Membership subscriptions          | 4,235                              | 3,074                              |
| Youth programme and activities    | 24,928                             | 14,998                             |
| Property costs                    | 1,966                              | 3,001                              |
| Equipment                         | 215                                | 598                                |
| Broadband                         | 349                                | 236                                |
| Bank and software charges         | 352                                | 133                                |
| <b>Sub total</b>                  | 32,045                             | 22,040                             |
| <b>Fundraising expenses</b>       |                                    |                                    |
| Trading expenses - shop           | 14,032                             | 7,329                              |
| Other fundraising costs           |                                    |                                    |
| <b>Sub total</b>                  | 14,032                             | 7,329                              |
| <b>Total Gross Expenditure</b>    | 46,077                             | 29,369                             |
| <b>Total payments</b>             | 46,077                             | 29,369                             |
| <b>Net of receipts/(payments)</b> | - 2,664                            | - 2,876                            |
| <b>Cash funds last year end</b>   | 21,073                             | 23,949                             |
| <b>Cash funds this year end</b>   | 18,409                             | 21,073                             |

# 23rd Wakefield (Sandal Methodist) Scout Group (Charity no. 1064718)

## Receipts and payments account

|                      |           |    |           |
|----------------------|-----------|----|-----------|
| For the year<br>from | 01-Apr-24 | To | 31-Mar-25 |
|----------------------|-----------|----|-----------|

### Statement of assets and liabilities at the end of the year

|   | 2024/25<br>Unrestricted funds<br>£ | 2023/24<br>Unrestricted funds<br>£ |
|---|------------------------------------|------------------------------------|
| <b>Cash funds</b>                           |                                    |                                    |
| Bank current account                        | 1,831                              | 2,737                              |
| Bank current account - trading (designated) | 13,232                             | 14,990                             |
| Bank deposit account                        | 1,311                              | 1,311                              |
| Bank current account - trading (restricted) | 2,035                              | 2,035                              |
| <b>Total cash funds</b>                     | <b>18,409</b>                      | <b>21,073</b>                      |

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 12 August 2025 (the date of the Trustee Board meeting that approved the accounts) and signed on their behalf by

Signature

*Brenda Nichols*



Print Name

Brenda Nichols Chair

A HULSF. Treasurer