



Trustees' Annual Report for the period

Period start date				Period end date		
From	01	09	2022	To	31	08 2023

Section A Reference and administration details

Charity name	St Eval Pre-school Play Group
Other names charity is known by	St Eval Pre-school
Registered charity number (if any)	1064642
Charity's principal address	Lincoln Row St Eval, Wadebridge, Cornwall Postcode PL27 7RD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Robert Burchell	Chair		
2	Megan King	Family Member		
3	Alex King	Family Member		
4	Toni Bunt	Family Member		
5	Leigh-Ann Nichols	Treasurer	Treasurer from 01/03/2022	
6	Helen Foord-Joseph	Secretary		
7	Karen Steele	Staff Member		
8	Rachael Richards	Manager		
9	Katy Clasby	Family Member		
10				
11				
12				
13				
14				
18				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Rachael Richards – Pre-school Manager

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Trust

Trustee selection methods
(eg. appointed by, elected by)

Elected annually by members at Annual General Meeting

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

N/A

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children under statutory school age through offering appropriate play, education and care facilities (taken from constitution – Aims)

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

To provide appropriate accommodation and equipment; raise money for pre-school activities; fix and collect fees payable; employ paid and unpaid staff or advisors as required – (taken from constitution – Powers)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The committee have continued to ensure the smooth running of the pre-school over the last year, facilitating the role of the Manager.

The pre-school is based at the heart of the community and is thriving. There has been an increase in those children entitled to 30 hours of funded childcare per week. There were 35 children on roll. Children are no longer limited to a set number of hours per week. The pre-school continues to be open for 30 hours per week, over 38 weeks of the year.

Pre-school has had a difficult year financially. There was a very small class in the older Cohort, only 14 children. This combined with SEN provision, where four children needed to have one to one has significantly impacted finances. The pre-school has used approximately £20,000 worth of reserve funds. The pre-school keeps a minimum of £15,000 in reserve. The pre-school will have to discuss closing if they face another year with the same financial pressures.

Section E

Financial review

Brief statement of the charity's policy on reserves

Reserve funds to cover any costs involved in dissolution of pre-school are held in a separate savings bank account. The amount of reserve funds set at £15,000.00.

Details of any funds materially in deficit**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Funding is obtained primarily through Education Finance, for both 3 year olds and 2 year funding and the 30 hour funded entitlement. Money is also obtained through the payment of fees and fund raising.

Section F**Other optional information**

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Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Robert Burchell	Leigh-Ann Nichols
Full name(s)	Robert Burchell	Leigh-Ann Nichols
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	28 th November 2023	

St Eval Pre-School Playgroup

Registered Charity Number 1064642

Statement of Financial Activities

Year ended 31st August 2023

Income	31/08/2023	31/08/2022
Fees	17,814.60	23,827.90
CCC Funding	49,518.76	51,597.72
Donations / Fund Raising	5,576.81	2,058.16
Other Grants	2,205.00	1,500.00
Bank Interest	73.95	9.55
Other	172.94	0.00
TOTAL	75,362.06	78,993.33

Expenditure	31/08/2021	31/08/2021
Wages & PAYE	78,683.28	60,225.87
Pensions	1,816.55	1,711.92
Management & Training	1,178.53	54.00
Payroll	413.40	232.50
Amenities	3,775.70	2,220.80
Groceries & Domestic	1,793.95	1,172.06
Stationery	497.51	65.97
Consumables	653.11	482.09
Equipment	1,626.65	412.59
IT	453.19	835.57
Toys & Books	208.76	140.61
Insurance & Registration	2,018.93	1,203.83
Presents & Parties	315.61	533.50
Maintenance & Premises	3,044.21	3,031.29
Garden	18.08	20.00
Other	0.00	4.81
TOTAL	96,497.46	72,347.41

Profit (Loss) for the Financial Year	-21,135.40	6,645.92
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St Eval Pre-School Playgroup
Registered Charity Number 1064642

Balance Sheet

Opening Balance - 1st September 2022

Barclays Community Current Account	1,638.80
Barclays Community Savings Account	42,649.59
TOTAL	44,288.39

Closing Balance - 31st August 2023

Barclays Community Current Account	689.32
Barclays Community Savings Account	22,463.70
TOTAL	23,153.02

RESERVE FUNDS	15,000.00
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TOTAL BALANCE	8,153.02
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CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name

ST. EVAL PRE-SCHOOL PLAYGROUP

On accounts for the year
ended

AUGUST 2023

Charity no
(if any)

1064642

Set out on pages

1 - 5

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 08 / 2023

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

S. Welch.

Date:

01.11.23

Name:

STEPHANIE WELCH

Relevant professional
qualification(s) or body

RETIRED SCHOOL ADMINISTRATOR.

(if any): WITH FINANCIAL RESPONSIBILITY

Address: 37 PRAZE ROAD
NEWQUAY CORNWALL
TR7 3AF

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A.