



Trustees' Annual Report for the period

Period start date		Period end date	
From	01 09 2021	To	31 08 2022

Section A Reference and administration details

Charity name St Eval Pre-school Play Group

Other names charity is known by St Eval Pre-school

Registered charity number (if any) 1064642

Charity's principal address Lincoln Row

St Eval, Wadebridge,

Cornwall

Postcode

PL27 7RD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christopher Clasby	Chair		
2	Megan King	Secretary		
3	Charlotte Rumbold	Family Member	01/02/2022	
4	Toni Bunt	Family Member		
5	Leigh-Ann Nichols	Treasurer	Treasurer from 01/03/2022	
6	Leah Trigg	Family Member	01/07/2022	
7	Karen Steele	Staff Member		
8	Rachael Richards	Manager		
9	Helen Foord-Joseph	Family Member		
10	Laura Lewis	Treasurer	Until 01/03/2022	
11	Robert Burchell	Family Member		
12				
13				
14				
18				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Rachael Richards – Pre-school Manager

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Trust

Trustee selection methods
(eg. appointed by, elected by)

Elected annually by members at Annual General Meeting

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

N/A

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Section C	Objectives and activities
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Summary of the objects of the charity set out in its governing document

To enhance the development and education of children under statutory school age through offering appropriate play, education and care facilities (taken from constitution – Aims)

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

To provide appropriate accommodation and equipment; raise money for pre-school activities; fix and collect fees payable; employ paid and unpaid staff or advisors as required – (taken from constitution – Powers)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The committee have continued to ensure the smooth running of the pre-school over the last year, facilitating the role of the Manager.

The pre-school is based at the heart of the community and is thriving. There has been an increase in those children entitled to 30 hours of funded childcare per week. At the end of the year there were 42 children on roll. Children are no longer limited to a set number of hours per week. We have had an increase in fees because of this. The pre-school continues to be open for 30 hours per week, over 38 weeks of the year.

There has been a slight turn over of staff, with the departure of the pre-school SENCO. Roles have been shared out and new members of staff, both relief and permanent taken on. The pre-school had planned to take an apprentice on, but the successful applicant decided to pursue other avenues of carer, this is something the pre-school would be keen to embrace in the future.

All staff have had a significant pay rise to reflect the cost-of-living crisis.

Section E Financial review

Brief statement of the charity's policy on reserves

Reserve funds to cover any costs involved in dissolution of pre-school are held in a separate savings bank account. The amount of reserve funds set at £15,000.00.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Funding is obtained primarily through Education Finance, for both 3 year olds and 2 year funding and the 30 hour funded entitlement. Money is also obtained through the payment of fees and fund raising.

Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Christopher Clasby	Leigh-Ann Nichols
Full name(s)	Christopher Clasby	Leigh-Ann nichols
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	11 th November 2022	

St Eval Pre-School Playgroup

Registered Charity Number 1064642

Statement of Financial Activities

Year ended 31st August 2022

Income	31/08/2022	31/08/2021
Fees	13,834.34	23,827.90
CCC Funding	63,491.00	51,597.72
Donations / Fund Raising	1,611.98	2,058.16
Other Grants	2,425.00	1,500.00
Bank Interest	6.53	9.55
Other	27.35	0.00
TOTAL	81,396.20	78,993.33

Expenditure	31/08/2021	31/08/2021
Wages & PAYE	60,751.87	60,225.87
Pensions	1,624.90	1,711.92
Management & Training	132.60	54.00
Payroll	268.20	232.50
Amenities	2,426.47	2,220.80
Groceries & Domestic	1,543.33	1,172.06
Stationery	195.62	65.97
Consumables	488.92	482.09
Equipment	2,912.24	412.59
IT	2,200.60	835.57
Toys & Books	292.67	140.61
Insurance & Registration	1,766.95	1,203.83
Presents & Parties	422.06	533.50
Maintenance & Premises	5,741.70	3,031.29
Garden	346.42	20.00
Other	0.00	4.81
TOTAL	81,114.55	72,347.41

Profit (Loss) for the Financial Year	281.65	6,645.92
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St Eval Pre-School Playgroup

Registered Charity Number 1064642

Balance Sheet

Opening Balance - 1st September 2021

Barclays Community Current Account	1,363.68
Barclays Community Savings Account	42,643.06
TOTAL	44,006.74

Closing Balance - 31st August 2022

Barclays Community Current Account	1,638.80
Barclays Community Savings Account	42,649.59
TOTAL	44,288.39

RESERVE FUNDS	24,000.00
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TOTAL BALANCE	20,288.39
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Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

ST EVAL PRE-SCHOOL PLAYGROUP

On accounts for the year
ended

AUGUST 2022

Charity no
(if any)

1064642

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

S. Welch

Date:

30.10.22

Name:

STEPHANIE WELCH

Relevant professional
qualification(s) or body
(if any):

SCHOOL ADMINISTRATOR (RETIRED)

Address:

37 PRAZE ROAD

NEWQUAY

CORNWALL

TR7 3AF

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.