



Trustees' Annual Report for the period

Period start date		Period end date		
From	01	09	2020	To 31 08 2021

Section A Reference and administration details

Charity name St Eval Pre-school Play Group

Other names charity is known by St Eval Pre-school

Registered charity number (if any) 1064642

Charity's principal address Lincoln Row

St Eval, Wadebridge,

Cornwall

Postcode

PL27 7RD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Amy Smith	Chair		
2	Erin Madden	Secretary	Resigned – 31/05/2021	
3	Clare Adam	Treasurer		
4	Laura Lewis	Family Member		
5	Katy Clasby	Family Member		
6	Alison Rundle	Community Member		
7	Karen Steele	Staff Member		
8	Rachael Richards	Manager		
9	Lucinda Budden	Family Member	Resigned – 25/06/2021	
10	Chris Clasby	Community Member		
11				
12				
13				
14				
18				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Rachael Richards – Pre-school Manager

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected annually by members at Annual General Meeting

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them. 	N/A
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Section C	Objectives and activities
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Summary of the objects of the charity set out in its governing document

To enhance the development and education of children under statutory school age through offering appropriate play, education and care facilities (taken from constitution – Aims)

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

To provide appropriate accommodation and equipment; raise money for pre-school activities; fix and collect fees payable; employ paid and unpaid staff or advisors as required – (taken from constitution – Powers)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The committee have continued to ensure the smooth running of the pre-school over the last year, facilitating the role of the Manager. There was a slight change of Committee Roles in May 2021, due to the relocation and resignation of Erin Madden. This has not affected the day to day running of the pre-school.

The pre-school is based at the heart of the community and is thriving. There has been an increase in those children entitled to 30 hours of funded childcare per week. At the end of the year there were 45 children on roll. Children are no longer limited to a set number of hours per week. We have had an increase in fees because of this. The pre-school is now open on Tuesday afternoons.

Covid-19 lockdowns and isolation of staff have effected the running of the pre-school, it has been a difficult year, but the staff have maintained high spirits and we have managed to stay open throughout.

Section E

Financial review

Brief statement of the charity's policy on reserves

Reserve funds to cover any costs involved in dissolution of pre-school are held in a separate savings bank account. The amount of reserve funds set at £15,000.00.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Funding is obtained primarily through Education Finance, for both 3 year olds and 2 year funding and the 30 hour funded entitlement. Money is also obtained through the payment of fees and fund raising.

Section F

Other optional information

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Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Chris Clasby	Clare Adam
Full name(s)	Chris Clasby	Clare Adam
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	28 th October 2021	

St Eval Pre-School Playgroup

Registered Charity Number 1064642

Statement of Financial Activities

Year ended 31st August 2021

Income	31/08/2021	31/08/2020
Fees	23,827.90	6,852.00
CCC Funding	51,597.72	63,497.10
Donations / Fund Raising	2,058.16	630.88
CCC Covid Grant	0.00	10,000.00
Other Grants	1,500.00	0.00
Bank Interest	9.55	54.51
Other	0.00	0.39
TOTAL	78,993.33	81,034.88
Expenditure	31/08/2021	31/08/2020
Wages & PAYE	60,225.87	63,858.25
Pensions	1,711.92	1,591.83
Training	54.00	525.60
Payroll	232.50	381.90
Travel Expenses	0.00	12.80
Amenities	2,220.80	2,174.59
Groceries & Domestic	1,172.06	962.84
Stationary	65.97	90.42
Consumables	482.09	1,001.48
Equipment	412.59	216.85
IT	835.57	2,416.98
Toys & Books	140.61	21.26
Insurance & Registration	1,203.83	1,455.48
Presents & Parties	533.50	327.55
Maintenance & Premises	3,031.29	1,269.74
Garden	20.00	125.66
Other	4.81	0.00
TOTAL	72,347.41	76,433.23
Profit (Loss) for the Financial Year	6,645.92	4,601.65

St Eval Pre-School Playgroup
Registered Charity Number 1064642

Balance Sheet

Opening Balance - 1st September 2020

Barclays Community Current Account	704.09
Barclays Community Savings Account	36,633.51
Cash Box	66.71
 TOTAL	 37,404.31

Closing Balance - 31st August 2021

Barclays Community Current Account	1,363.68
Barclays Community Savings Account	42,643.06
Cash Box	0.00
 TOTAL	 44,006.74

RESERVE FUNDS	15,000.00
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TOTAL BALANCE	29,006.74
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CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

ST EVAL PRE-SCHOOL PLAYGROUP

On accounts for the year
ended

AUGUST 2021

Charity no
(if any)

1064642

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended ~~30 / 08 / 2021~~.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

S. Welch.

Date:

10.11.21

Name:

STEPHANIE WELCH

Relevant professional
qualification(s) or body
(if any):

SCHOOL ADMINISTRATOR (RETIRED)

Address:

37 PRAZE ROAD, NEWQUAY,
CORNWALL. TR7 3AF

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.