

ST COLUMBA'S CHURCH DAY CENTRE

England & Wales · Charity number 1064581

Details

Status Registered

Legal form Charitable company

Company number [03112805](#)

Registered 1997-09-24

Register [View on the Charity Commission register](#)

Contact

Address St Columba's Church Day Centre
St.columba's United Reformed Church
Castlecroft Rd
Finchfield
Wolverhampton
WV3 8BZ

Phone 01902761192

Activities

Objects: PROMOTE ANY CHARITABLE PURPOSE FOR THE BENEFIT OF THE COMMUNITY IN THE BOROUGH OF WOLVERHAMPTON AND ELSEWHERE AND IN PARTICULAR1) THE PRESERVATION AND PROTECTION OF GOOD HEALTH AND THE ADVANCEMENT OF EDUCATION:2) THE RELIEF OF POVERTY, DISTRESS AND SICKNESS:3) THE PROVISION OF FACILITIES OR TO ASSIST IN THE PROVISION OF FACILITIES IN THE INTEREST OF SOCIAL WELFARE WITH THE OBJECT OF IMPROVING THE CONDITION OF LIFE FOR THE SAID COMMUNITY

Activities: THE PRINCIPAL ACTIVITY OF THE COMPANY/CHARITY IS THE PROVISION OF DAY CARE SERVICE TO ELDERLEY AND DISABLED PEOPLE FOR THOSE REFERRED BY THE SOCIAL SERVICES DEPARTMENT OF WOLVERHAMPTON CITY COUNCIL AND WHO ARE ACCEPTED BY OUR STAFF AS SUITABLE USERS OF THE SERVICE.

Classification

- **How:** Provides Human Resources, Provides Services, Provides Advocacy/advice/information
- **What:** Disability
- **Who:** Elderly/old People

Geography

- **Area of benefit:** BOROUGH OF WOLVERHAMPTON AND ELSEWHERE
- Wolverhampton

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£212,527	£174,320	-	-
2024-03-31	£177,702	£148,332	-	-
2023-03-31	£147,947	£123,020	-	-
2022-03-31	£131,524	£120,674	-	-
2021-03-31	£110,630	£122,332	-	-

Trustees

Name	Role	Appointed
ANNIE FRANCIS MABLY		2013-07-11
IRENE MARTHA ARCHIBALD		
LAURENCE WILLIAM TURNER		
RUTH DIANA METCALFE		2019-09-01
Rev ANDREW MANN-RAY		2025-07-24

ST COLUMBA'S CHURCH DAY CENTRE

England & Wales - Charity number 1064581

Accounts

ST COLUMBA'S CHURCH DAY CENTRE
A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL
FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 MARCH 2025

COMPANY NUMBER: 03112805

Jan G Gromadzki
Chartered Accountant
13 Wolverhampton Road, Codsall,
Wolverhampton, West Midlands,
WV8 1PT.

Tel No: 01902 844873 Fax No: 01902 844973

ST COLUMBA'S CHURCH DAY CENTRE

A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL

COMPANY NUMBER: 03112805

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REPORT OF THE DIRECTORS TO THE MEMBERS OF

ST COLUMBA'S CHURCH DAY CENTRE

COMPANY NUMBER: 03112805

A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL

The directors submit their report together with the accounts of the Company for the year ended 31 March 2025.

Reference and administrative details

Company name: St Columba's Church Day Centre

Company registration number: 03112805

Charity registration number: 1064581

Registered office: St Columba's Church
Castlecroft Road
Finchfield
Wolverhampton
West Midlands
WV3 8BZ

Directors and Trustees:	Mr C A Gardner	Chairperson
	Mr L Turner	Vice chairperson
	Mrs R Metcalfe	Secretary
	Mrs A Mably	
	Mrs I Archibald	

Company Secretary: Mrs R Metcalfe

Treasurer: Mrs J Reading

Manager: Mrs J Hall

Bankers: Lloyds Bank plc
Queen Square
Wolverhampton
West Midlands
WV1 1TF

Accountant: Jan G Gromadzki
Chartered Accountant
13 Wolverhampton Road, Codsall,
Wolverhampton, West Midlands, WV8 1PT.

REPORT OF THE DIRECTORS TO THE MEMBERS OF

ST COLUMBA'S CHURCH DAY CENTRE

COMPANY NUMBER: 03112805

A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL - CONTINUED

Structure Governance and Management

Governing Document

St Columba's Church Day Centre is a private company limited by guarantee without share capital. The company was incorporated on 12 October 1995 and its governing documents are its Memorandum and Articles of Association effective from that date as amended on 27 June 1996 and 26 June 1997. The company is registered as a charity with the Charities Commission. All of the directors are members of the company and along with company members guarantee to contribute £ 1 in the event of the company being wound up. No director has a beneficial interest in the company. Membership of the company is restricted to members of St Columba's Church.

The number of company members at 31 March 2025 was 21 (2024 - 23).

Appointment of Directors

The directors of the company are also charity trustees for the purposes of charity law. Under the requirements of the Memorandum and Articles of Association one third of the Board of Directors shall retire from office at the Annual General Meeting and may, if willing to act, be re-appointed. New Board Members must either be nominated by the Board or written notice, by some member of the company, must be given to the Secretary seven to twenty-one days prior to the date appointed for the meeting, of the intention to propose a person for election and signed by the person to be proposed confirming their willingness to be elected.

Directors at 31 March 2025 are listed on page 1. At the Annual General Meeting held on 11 July 2024 Mr L Turner, Mr M Harper and Mrs I Archibald retired as directors/trustees. Mr L Turner and Mrs I Archibald were re-elected.

Directors/Trustees Induction and Training

New directors/trustees will receive an induction pack including:

- a copy of the Memorandum and Articles of Association;
- a copy of the service contract with Wolverhampton City Council Social Services Department;
- a copy of the Charity Commission leaflet - The essential trustee;
- a letter indicating the function of the Board of Directors and the frequency of meetings;
- a copy of the latest reports and financial statements.

New directors/trustees are also invited and encouraged to attend induction sessions led by the chairman/secretary for familiarisation with the documents and discussion/explanation of the roles and responsibilities associated with their appointment as directors/trustees. A visit to the Day Centre to meet the manager and staff and gain an overview of the day to day activities and operating procedures of the Centre is also arranged with further follow up visits during their period of office.

REPORT OF THE DIRECTORS TO THE MEMBERS OF
ST COLUMBA'S CHURCH DAY CENTRE

COMPANY NUMBER: 03112805

A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL - CONTINUED

Organisational Structure

The Articles of Association allow the Board of Directors/Trustees to consist of not less than five and not more than fifteen members. The current board has five members and meets bi-monthly with interim meetings if required to deal with specific items of business.

The Board is responsible for the oversight and strategic planning of the operation of the Day Centre and the operation of the organisation as a company and as a charity.

The day to day running of the Day Centre is delegated to a manager, appointed by the Board.

The treasurer, who is not a director/trustee, looks after financial aspects of the organisation with some day to day transactions being delegated to the manager.

The manager and treasurer attend board meetings to report, discuss and advise as necessary but have no voting rights.

Risk Management

The directors/trustees have policies in place to ensure compliance with regulations relating to the health and safety of staff, volunteers, service users, and visitors. These include procedures in the event of fire, illness/accident, suspected abuse and to ensure high standards in food hygiene and in the handling of any medicines. The Day Centre operates a no smoking policy.

Risk assessments are carried out in respect of any perceived hazards and procedures developed to minimise any potential risk. These are reviewed at least annually.

In accordance with the service agreement the company complies with the Working Time Directive, which came out on 1 October 1998 and the National Minimum Wage, which came into Force on 1 April 1999 and any subsequent updates.

The directors/trustees have also implemented policies for dealing with complaints, complements, grievance, discipline and equal opportunities.

In accordance with the Service Agreement, the Company has effected with Ansvar Insurance (A business division of Ecclesiastical Insurance Office plc) both public liability insurance and employer's liability insurance.

REPORT OF THE DIRECTORS TO THE MEMBERS OF

ST COLUMBA'S CHURCH DAY CENTRE

COMPANY NUMBER: 03112805

A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL - CONTINUED

Related Parties

The Day Centre has a service agreement with Wolverhampton City Council (the Council). The current agreement was extended until further notice and remains in place until a consultation on Adult Social Care re-design is undertaken by the Council. We continue to be listed on the Local Authority 'Approved List' of providers.

The Council purchases day care services from the Company through the Social Services Department on a per capita basis for people assessed as requiring the service. This system makes no allowance for client absences, for any reason, and the Day Centre is only paid for the actual attendances although we will be obliged to keep the client's place open for them.

The Board wish to place on record its thanks to St Columba's Church for continuing to provide premises rent-free, and acknowledges its responsibilities in co-operating with the Church in the upkeep and maintenance of the facilities on site.

Objectives and Activities

When planning the activities for the year the Board of Directors/Trustees have considered the Charity Commissioners' guidance on public benefit. The principal activity of the Company is the provision of day care service to elderly and disabled people, for those referred by the Social Services Department of Wolverhampton City Council and who are accepted by our staff as suitable users of the service.

The objectives of the company are to provide support and assistance to the frail and vulnerable older people in order to:

- enable service users to remain in their own homes for as long as possible;
- maximise the independence, health and well being of service users;
- give practical support and respite to carers;
- alleviate loneliness and isolation;
- provide opportunities to enable service users to maintain existing skills and interests, or to develop new ones and to exercise choice;
- enhance the service user's quality of life.

REPORT OF THE DIRECTORS TO THE MEMBERS OF

ST COLUMBA'S CHURCH DAY CENTRE

COMPANY NUMBER: 03112805

A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL - CONTINUED

Objectives and Activities - continued

The strategies employed to achieve the company's objectives include the provision of:

- social and recreational activities which are interesting and stimulating and which assist in maintaining or improving social, psychological or physical functions;
- respite for carers;
- assistance with personal care, provided in a sensitive manner to ensure self respect is maintained;
- information, advice and practical support relevant to the needs of service users and their carers, in liaison with other agencies;
- transport to and from the Day Centre and other venues, where appropriate;
- a main meal, beverages and other light refreshment.

Volunteers from St Columba's Church and the wider community make contributions to the Day Centre.

Achievements and Performance

The Day Centre was open for five days a week throughout the year to 31 March 2025.

There are 34 independent users taking up 73 places and 18 service users on the Social Services list taking up 41 places. Of those attending the Centre there are 8 individuals who would not be able to stay in their own homes without the support of the Day Centre. A further 21 individuals come to the Day Centre to give carers much needed respite.

Attendance numbers have remained at a steady level with some weeks of around 100 members attending.

Each day a main meal is provided, also beverages and other light refreshments to those attending. A programme of activities designed to reflect the needs and interests of each day's participants is followed.

The Manager and all her staff continue to maintain a high level of care and support for our users. They are to be commended for their work and their commitment to the Day Centre and its clientele and we thank them most sincerely.

REPORT OF THE DIRECTORS TO THE MEMBERS OF
ST COLUMBA'S CHURCH DAY CENTRE

COMPANY NUMBER: 03112805

A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL - CONTINUED

Financial review

The surplus of income over expenditure for the year, at the Day Centre, was £ 38,207 (2024 surplus £ 29,370). The directors/trustees are aware of the uncertainty of future funding, and possible rises in costs of salaries, pension costs, food, energy and fuel for the ambulance are all likely to contribute to future deficits. Accordingly the directors/trustees are appraising revenue and costs for the forthcoming year with a view to ensuring that any possible deficit is minimised.

Stated reserves policy

Unrestricted funds are needed:-

- (a) to provide funds which can be designated for specific projects to enable them to be undertaken at short notice, and
- (b) to cover administration fund-raising and support costs without which the Centre could not function.

The directors/trustees consider it prudent that unrestricted reserves should be sufficient:-

- (a) to avoid the necessity of realising fixed assets held for the Centre's use, and
- (b) to cover one years administration fund raising and support costs.

The directors/trustees are of the opinion, after careful consideration of all relevant facts, that the unrestricted reserves during the year to 31 March 2026 should not fall below £ 44,000.

Plans for future periods

The directors/trustees and manager will continue to monitor the attendance numbers, referrals and income from both Local Authority and independent users and to advertise the facility to appeal to more independent users.

The manager continues to ensure that all staff regularly update their mandatory and other associated training including first aid, moving and handling, health and safety and basic food hygiene, to comply with the highest standards in health and social care as laid down in the Wolverhampton City Council's contract service specifications

REPORT OF THE DIRECTORS TO THE MEMBERS OF

ST COLUMBA'S CHURCH DAY CENTRE

COMPANY NUMBER: 03112805

A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL - CONTINUED

Staff

The Board wish to commend all the staff for their devoted work of caring and stimulating the people who attend the Day Centre week by week.

Honorary officers

The Company is extremely well served by Janet Reading as Treasurer.

REPORT OF THE DIRECTORS TO THE MEMBERS OF
ST COLUMBA'S CHURCH DAY CENTRE

COMPANY NUMBER: 03112805

A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL

Statement of directors'/trustees' responsibilities

The directors/trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

Company law and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) (effective 1 January 2015) requires the directors/trustees to prepare financial statements for each financial year. Under that law the directors/trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required to give a true and fair view of the state of affairs of the company and of the income and expenditure of the Company for that year.

In preparing the financial statements the directors/trustees are required to:-

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- state whether applicable United Kingdom accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- make judgements and accounting estimates that are reasonable and prudent, and
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors/trustees are responsible for keeping proper accounting records that disclose, with reasonable accuracy at any time, the financial position of the company and that enable them to ensure that the financial statements comply with the Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors report is prepared in accordance with both the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) and the exemptions available to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

By Order of the Board of directors/trustees and signed on its behalf by:-

Director..... C A Gardner
St Columba's Church, Castlecroft Road, Finchfield,
Wolverhampton, West Midlands, WV3 8BZ.

Date: 14 May 2025

INDEPENDENT EXAMINER'S CHARTERED ACCOUNTANT'S REPORT
TO THE BOARD OF DIRECTORS/TRUSTEES
ON THE UNAUDITED FINANCIAL STATEMENTS OF
ST COLUMBA'S CHURCH DAY CENTRE
 COMPANY NUMBER: 03112805
A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL
FOR THE YEAR ENDED 31 MARCH 2025

I report on the accounts of the Company for the year ended 31 March 2025 which are set out on pages 10 to 21.

Respective Responsibilities of Directors/Trustees and Examiner/Chartered Accountant

In order to assist you to fulfil your duties under the Companies Act 2006, I have prepared, for your approval, the financial statements of the company for the year ended 31 March 2025 which comprise the Income and Expenditure Account, the Statement of Financial Activities, the Cash Flow Statement, the Balance Sheet and the related notes from the accounting records and information and explanations you have given to me.

As a practising member firm of the Institute of Chartered Accountants in England & Wales (ICAEW), I am subject to its ethical and other professional requirements which are detailed at icaew.com/membershandbook.

This report is made solely to the Company's Board of Directors/Trustees, as a body, in accordance with the terms of my engagement. My work has been undertaken solely to prepare for your approval the financial statements, and state those matters that I have agreed to state to them, as a body, in accordance with AAF 2/10 as detailed at icaew.com/compilation. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Company and the Company's Board of Directors/Trustees, as a body, for my work or for this report.

Basis of Independent Examiner's/Chartered Accountant's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Directors/Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's/Chartered Accountant's Statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of recommended Practice: Accounting and reporting by Charities.
 have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jan G Gromadzki
Chartered Accountant

13 Wolverhampton Road, Codsall,
 Wolverhampton, West Midlands, WV8 1PT.

Date 14 May 2025

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALINCOME AND EXPENDITURE ACCOUNTFOR THE YEAR ENDED 31 MARCH 2025

	<u>Notes</u>	<u>2025</u> £	<u>2024</u> £
<u>INCOME</u>	1e, 2	211,942	177,670
Expenditure	3	(174,320)	(148,332)
		37,622	29,338
Interest & other income receivable	1f	585	32
Interest payable		-	-
<u>SURPLUS/(DEFICIT) OF INCOME OVER - EXPENDITURE, BEING SURPLUS/(DEFICIT) FOR THE FINANCIAL YEAR</u>	4	£ 38,207	£ 29,370
<u>STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES FOR THE YEAR ENDED 31 MARCH 2025</u>		<u>2025</u> £	<u>2024</u> £
Surplus/(Deficit) of income over expenditure for the year		38,207	29,370
Total gains and losses recognised since last annual report		£ 38,207	£ 29,370

The notes on pages 15 to 21 form part of these financial statements.

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALSTATEMENT OF FINANCIAL ACTIVITIESFOR THE YEAR ENDED 31 MARCH 2025

	<u>Unrestricted</u> <u>Funds</u> £	<u>Restricted</u> <u>Funds</u> £	<u>Total Funds</u> <u>2025</u> £	<u>Total Funds</u> <u>2024</u> £
Income and expenditure				
Incoming resources				
Grants	-	66,998	66,998	56,748
Investment income	585	-	585	32
Subscriptions & LASU lunches	140,572	-	140,572	116,394
HMRC JRS	-	-	-	-
Other income	4,372	-	4,372	4,528
Total incoming resources	<u>145,529</u>	<u>66,998</u>	<u>212,527</u>	<u>177,702</u>
Resources expended				
Direct charitable expenditure	95,245	64,631	159,876	134,551
Fund-raising & publicity	-	-	-	-
Governance costs	12,077	2,367	14,444	13,781
Total resources expended	<u>107,322</u>	<u>66,998</u>	<u>174,320</u>	<u>148,332</u>
Net incoming/(outgoing) resources before transfer	<u>38,207</u>	<u>-</u>	<u>38,207</u>	<u>29,370</u>
Transfer between funds	-	-	-	-
Net incoming/(outgoing) resources for the year	<u>38,207</u>	<u>-</u>	<u>38,207</u>	<u>29,370</u>
Other recognised gains and losses				
Unrealised gains on investments	-	-	-	-
Net movement in funds	<u>38,207</u>	<u>-</u>	<u>38,207</u>	<u>29,370</u>
Balances brought forward at 1 April 2024	65,464	31,082	96,546	67,176
Balances carried forward 31 March 2025	<u>£ 103,671</u> =====	<u>£ 31,082</u> =====	<u>£ 134,753</u> =====	<u>£ 96,546</u> =====

The notes on pages 15 to 21 form part of these accounts.

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALCASH FLOW STATEMENTFOR THE YEAR ENDED 31 MARCH 2025

	<u>2025</u> £	<u>2024</u> £
Cash gained/(utilised)		
From operating activities	38,878	29,606
	_____	_____
Cash flows from investing activities		
Interest income	585	32
Purchase of tangible fixed assets	(340)	(-)
	_____	_____
Cash (used in)/provided by investing activities	245	32
	_____	_____
Cash flows from financing activities		
Repayment of borrowing	-	-
	_____	_____
Cash used in financing activities	-	-
	_____	_____
Increase/(decrease) in cash and cash equivalents in the year	39,123	29,638
	_____	_____
Cash and cash equivalents at the beginning of the year	102,128	72,490
	_____	_____
Total cash and cash equivalents at the end of the year	£ 141,251	£ 102,128
	=====	=====

The notes on pages 15 to 21 form part of these accounts.

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALBALANCE SHEETAS AT 31 MARCH 2025

	<u>Notes</u>	<u>2025</u> £	<u>2024</u> £
<u>FIXED ASSETS</u>			
Tangible assets	8	3,608	3,868
		_____	_____
<u>CURRENT ASSETS</u>			
Debtors	9	14,380	12,461
Cash at bank & in hand		141,251	102,128
		_____	_____
		155,631	114,589
<u>CREDITORS</u> - amounts falling due within one year	10	(24,486)	(21,911)
		_____	_____
<u>NET CURRENT ASSETS</u>		131,145	92,678
		_____	_____
		£ 134,753	£ 96,546
		=====	=====
<u>CAPITAL AND RESERVES</u>			
Surplus/(Deficit) of income over expenditure for the year		38,207	29,370
Accumulated funds brought forward		96,546	67,176
		_____	_____
Unrestricted members' funds		103,671	65,464
Restricted funds		31,082	31,082
		_____	_____
	14	£ 134,753	£ 96,546
		=====	=====

The accounts are prepared in accordance with the special provisions within Part 15 of the Companies Act 2006 relating to small companies.

For the financial year ended 31 March 2025 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 and no notice has been deposited under section 476.

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALBALANCE SHEETAS AT 31 MARCH 2025 - CONTINUED

Directors'/trustees' responsibilities:

The directors/trustees acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its surplus or deficit for the financial year in accordance with the requirements of section 396 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015).

Approved by the Board of Directors/Trustees on:-

Date: 14 May 2025

Director C A Gardner

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALNOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 20251. PRINCIPAL ACCOUNTING POLICIES

a. Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Day Centre meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

b. Preparation of the financial statements on a going concern basis

The Day Centre reported a net cash inflow of £ 39,123 in the year to 31 March 2025. The inflow resulted principally from operating income exceeding costs. Cash of £ 340 was used on acquiring fixed assets in the year. The directors/trustees are monitoring performance and cash reserves throughout the year and adjusting prices for services when necessary. During this period of Government and Local Authority austerity funding from Wolverhampton City Council has been frozen or decreased. Action is taken as required to compensate for this loss in income by generating funds by encouraging more private elderly citizens to use the facilities and services of the Day Centre and various fund raising activities.

c. Depreciation

Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives.

At each balance sheet date, the company reviews the carrying amount of its tangible fixed assets to determine whether there is an indication that any items have suffered impairment loss. If any such indication exists, the recoverable amount of an asset is estimated in order to determine the extent of the impairment loss, if any.

On straight line basis

Ambulance vehicle	20 % per annum
Furniture & fittings	10 % per annum
Equipment	10 % per annum

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALNOTES TO THE ACCOUNTSFOR THE YEAR ENDED 31 MARCH 20251. PRINCIPAL ACCOUNTING POLICIES - CONTINUED

d. Deferred taxation

Tax deferred or accelerated is accounted for in respect of all material timing differences to the extent that it is probable that a liability or asset will crystallise.

e. Income

Income comprises amounts received from Wolverhampton City Council, fund raising, private subscriptions, Local Authority Service Users lunches, trip income, food sales, donations, bequests and miscellaneous receipts.

Income is recognised when the Day Centre has entitlement to the funds, any performance conditions attached to the items of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from Local Authority and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the Day Centre has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

f. Investment income

Investment income comprises interest receivable. Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Day Centre. This is normally upon notification of the interest paid or payable by the Bank or Building Society.

g. Pension scheme arrangements

The Company contributes into two pension schemes in respect of certain of the employees. The assets of the schemes are held separately from those of the Company in independently administered funds. The amounts of the contribution payable to the pension schemes in respect of the accounting year are charged to the income and expenditure account.

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALNOTES TO THE ACCOUNTSFOR THE YEAR ENDED 31 MARCH 2025 - CONTINUED2. INCOMING RESOURCES FROM ACTIVITIES TO FURTHER THE COMPANY'S OBJECTS

	<u>Unrestricted</u>	<u>Restricted</u>	<u>2025</u>	<u>2024</u>
	£	£	£	£
Wolverhampton City Council				
- Revenue for services	-	66,998	66,998	56,748
- Capital grant	-	-	-	-
- Covid grants	-	-	-	-
- Ward Fund grant	-	-	-	-
- Work Force grant	-	-	-	-
HMRC JRS	-	-	-	-
Columba's Ambulance Charity	-	-	-	-
Subscriptions & LASU lunches	140,572	-	140,572	116,394
Trip income	-	-	-	-
Food sales	35	-	35	72
Donations	2,097	-	2,097	2,085
Bequests	-	-	-	258
Fund raising and miscellaneous	2,240	-	2,240	2,113
	<u>£ 144,944</u>	<u>£ 66,998</u>	<u>£ 211,942</u>	<u>£ 177,670</u>

3. <u>EXPENDITURE</u>	<u>2025</u>	<u>2024</u>
	£	£
Administrative expenses	<u>£ 174,320</u>	<u>£148,332</u>

4. <u>SURPLUS/(DEFICIT) OF INCOME OVER EXPENDITURE FOR THE YEAR</u>	<u>2025</u>	<u>2024</u>
	£	£

This is stated after charging:-

Hire of equipment	-	-
Professional fees	2,530	2,437
Depreciation of tangible fixed assets	<u>600</u>	<u>1,200</u>

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALNOTES TO THE ACCOUNTSFOR THE YEAR ENDED 31 MARCH 2025 - CONTINUED

5.	<u>STAFF COSTS AND NUMBERS</u>	<u>2025</u> £	<u>2024</u> £
	Salaries	131,511	105,152
	Social Security costs	-	520
	Redundancy costs	-	-
	Pension costs	15,493	16,542
		<u>£ 147,004</u> =====	<u>£ 122,214</u> =====

The average number of salaried employees during the year, calculated on the basis of full time equivalents was as follows

<u>2025</u> <u>No</u>	<u>2024</u> <u>No</u>
9	9
====	====

Key management personnel is restricted to that of the directors/trustees and the Day Centre manager.

6.	<u>DIRECTORS'/TRUSTEES' EMOLUMENTS</u>	<u>2025</u> £	<u>2024</u> £
	Fees	<u>£ Nil</u> =====	<u>£ Nil</u> =====

7. TAXATION

Due to the charitable status of the Company and the activities in which it is involved no liability to United Kingdom corporation tax arises.

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALNOTES TO THE ACCOUNTSFOR THE YEAR ENDED 31 MARCH 2025 - CONTINUED8. TANGIBLE ASSETS

<u>Cost</u>	<u>Ambulance vehicle</u> £	<u>Furniture and fittings</u> £	<u>Equipment</u> £	<u>Total</u> £
As at 1 April 2024	46,220	19,770	23,422	89,412
Additions	-	-	340	340
Disposals	(-)	(400)	(400)	(800)
As at 31 March 2025	46,220	19,370	23,362	88,952
<u>Depreciation</u>				
As at 1 April 2024	45,064	18,401	22,079	85,544
Charge for the year	200	200	200	600
Eliminated on disposals	(-)	(400)	(400)	(800)
As at 31 March 2025	45,264	18,201	21,879	85,344
<u>Net Book Values</u>				
As at 31 March 2025	£ 956	£ 1,169	£ 1,483	£ 3,608
As at 31 March 2024	£ 1,156	£ 1,369	£ 1,343	£ 3,868

The ambulance vehicle is subject to a lien by Wolves Community Fund to ensure that it is used for the purpose that it was acquired.

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALNOTES TO THE ACCOUNTSFOR THE YEAR ENDED 31 MARCH 2025 - CONTINUED

9.	<u>DEBTORS</u>	<u>2025</u>	<u>2024</u>
		£	£
	Debtor - Wolverhampton City Council	2,914	2,179
	Other debtors and prepayments	11,466	10,282
		£ 14,380	£ 12,461
		=====	=====

10.	<u>CREDITORS</u> - amounts falling due	<u>2025</u>	<u>2024</u>
	within one year	£	£
	Other creditors	23,262	20,711
	Accruals	1,224	1,200
		£ 24,486	£ 21,911
		=====	=====

11. DEFERRED TAXATION

The full potential liability in respect of deferred taxation at 31 March 2025 was £ Nil (2024 - £ Nil).

12. CALLED UP SHARE CAPITAL AND LEGAL STATUS

The Company was incorporated as a private company limited by guarantee without share Capital. As such there is neither allotted or called up share capital. In the event of a winding up of the company each member is liable to contribute £1. At 31 March 2025 there were 21 members (2024 – 23).

13. GENERAL INFORMATION

St Columba's Church Day Centre is a private company limited by guarantee without share capital and incorporated in England. It is also a registered charity with The Charities Commission. Its registered office is St Columba's Church, Castlecroft Road, Finchfield, Wolverhampton, West Midlands, WV3 8BZ.

The financial statements are presented in United Kingdom Pounds Sterling, which is the functional currency of the company.

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALNOTES TO THE ACCOUNTSFOR THE YEAR ENDED 31 MARCH 2025 - CONTINUED14. RECONCILIATION OF MOVEMENTS IN FUNDS

	<u>2025</u>	<u>2024</u>
	£	£
Surplus/(deficit) of income over expenditure for the year	38,207	29,370
Opening funds	65,464	67,176
Unrestricted members' funds	<u>103,671</u>	<u>65,464</u>
Restricted funds - Wolverhampton City Council	-	-
- Ambulance Fund	31,082	31,082
Total funds	<u>£ 134,753</u>	<u>£ 96,546</u>

The Ambulance fund has been received on the basis that it is to be used solely for the purpose of acquiring an ambulance or similar vehicle when it becomes necessary to replace the existing vehicle used by the Day Centre. In the event that the Day Centre ceases its activities then the funds, if any remaining, are to be transferred to St Columba's Church so as to be put to use for similar purpose.

15. PENSIONS

The Company contributes into two schemes in respect of certain of its employees. The total cost for the year was £ 15,493 (2024 - £ 16,542).

A valuation of the West Midlands Pension Fund was carried out at 31 March 2023. Its assets and liabilities were considered and an appropriate employee and employer's contribution was assessed for the next three years. The directors/trustees consider that the fund is solvent to the degree that they do not feel it warrants the additional and dis-proportionate expenditure involved in obtaining further detail relevant to Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) (effective 1 January 2015) disclosures. The situation will be reviewed on an annual basis.

16. CAPITAL COMMITMENTS

Capital commitments authorised and contracted for by the directors/trustees at 31 March 2025 amounted to £ Nil (2024 - £ Nil).

17. CONTINGENT LIABILITIES

There were no contingent liabilities at 31 March 2025 (2024 - £ Nil).

ST COLUMBA'S CHURCH DAY CENTRE
COMPANY NUMBER: 03112805
A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL
DETAILED INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2025

	<u>2025</u>		<u>2024</u>
	£		£
<u>INCOME</u>			
Wolverhampton City Council			
- Revenue for services	66,998		56,748
- Covid grants	-		-
- Ward Fund grant	-		-
- Work Force grant	-		-
Private subscriptions	127,160		104,065
Local Authority Service Users lunches	13,412		12,329
Food sales	35		72
Donations	2,097		2,085
(2025 Gentlemens' Night Out			
We Are Making a Difference - £ 1,000;			
S Worsey - £ 445;			
Age Sentinal Trust - £ 400;			
Various under £ 100			
each - £ 252)			
(2024 Gentlemens' Night Out			
We Are Making a Difference - £ 1,000;			
S Worsey - £ 450;			
Age Sentinal Trust - £ 300;			
Elenor Dunnett - £ 200;			
Guy Wollaston - £ 135;)			
Bequests			
(2025 – None)			
(2024 Margaret Cooper - £ 258)	-		258
Fund raising & miscellaneous	2,240		2,113
	_____		_____
		211,942	177,670
<u>ADMINISTRATIVE EXPENSES</u>		(174,320)	(148,332)
		_____	_____
		37,622	29,338
<u>OTHER INCOME</u>			
Bank & Building Society interest received		585	32
<u>INTEREST PAYABLE</u>			
Bank		-	-
		_____	_____
<u>SURPLUS/(DEFICIT) OF INCOME OVER</u>			
<u>EXPENDITURE IN THE YEAR</u>		£ 38,207	£ 29,370
		=====	=====

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALSCHEDULE OF ADMINISTRATIVE EXPENSESFOR THE YEAR ENDED 31 MARCH 2025

	£	2025	£	2024	£
<u>DIRECTORS' REMUNERATION</u>			-		-
<u>ESTABLISHMENT EXPENSES</u>					
Light and heat	3,577		3,034		
Insurances	1,584		1,502		
		5,161		4,536	
<u>ADMINISTRATIVE EXPENSES</u>					
Salaries and National Insurance	131,511		105,672		
Pension scheme contributions	15,493		16,542		
Redundancy costs	-		-		
Meal costs	7,203		5,894		
Consumables & PPE	224		499		
Class fees	-		-		
Craft materials	162		143		
Telephone & internet costs	871		984		
Information technology costs	504		581		
Printing, stationery & postage	657		625		
Advertising costs	40		186		
Repairs & renewals	1,131		883		
Professional fees	2,530		2,437		
Accountant's remuneration	1,224		1,200		
Training costs	288		-		
Bank charges	537		376		
Travelling costs	4,904		4,800		
Criminal Record Bureau checks	-		-		
Subscriptions	169		159		
Sundry expenses	272		395		
Trip & entertainment expenses	615		950		
Promotion costs	-		-		
Cleaning, laundry & waste costs	224		270		
Loss on disposal of assets	-		-		
Depreciation	600		1,200		
		169,159		143,796	
	£	174,320		£	148,332

ST COLUMBA'S CHURCH DAY CENTRE

England & Wales - Charity number 1064581

Accounts

ST COLUMBA'S CHURCH DAY CENTRE
A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL
FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 MARCH 2024

COMPANY NUMBER: 03112805

Jan G Gromadzki
Chartered Accountant
13 Wolverhampton Road, Codsall,
Wolverhampton, West Midlands,
WV8 1PT.

Tel No: 01902 844873 Fax No: 01902 844973

ST COLUMBA'S CHURCH DAY CENTRE

A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL

COMPANY NUMBER: 03112805

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REPORT OF THE DIRECTORS TO THE MEMBERS OFST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL

The directors submit their report together with the accounts of the Company for the year ended 31 March 2024.

Reference and administrative details

Company name: St Columba's Church Day Centre

Company registration number: 03112805

Charity registration number: 1064581

Registered office: St Columba's Church
Castlecroft Road
Finchfield
Wolverhampton
West Midlands
WV3 8BZ

Directors and Trustees:	Mr C A Gardner	Chairperson
	Mr L Turner	Vice chairperson
	Mrs R Metcalfe	Secretary
	Mr M Harper	
	Mrs A Mably	
	Mrs I Archibald	

Company Secretary Mrs R Metcalfe

Treasurer: Mrs J Reading

Manager: Mrs J Hall

Bankers: Lloyds Bank plc
Queen Square
Wolverhampton
West Midlands
WV1 1TF

Accountant: Jan G Gromadzki
Chartered Accountant
13 Wolverhampton Road, Codsall,
Wolverhampton, West Midlands, WV8 1PT.

REPORT OF THE DIRECTORS TO THE MEMBERS OF
ST COLUMBA'S CHURCH DAY CENTRE

COMPANY NUMBER: 03112805

A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL - CONTINUED

Structure Governance and Management

Governing Document

St Columba's Church Day Centre is a private company limited by guarantee without share capital. The company was incorporated on 12 October 1995 and its governing documents are its Memorandum and Articles of Association effective from that date as amended on 27 June 1996 and 26 June 1997. The company is registered as a charity with the Charities Commission. All of the directors are members of the company and along with company members guarantee to contribute £ 1 in the event of the company being wound up. No director has a beneficial interest in the company. Membership of the company is restricted to members of St Columba's Church.

The number of company members at 31 March 2024 was 23 (2023 - 23).

Appointment of Directors

The directors of the company are also charity trustees for the purposes of charity law. Under the requirements of the Memorandum and Articles of Association one third of the Board of Directors shall retire from office at the Annual General Meeting and may, if willing to act, be re-appointed. New Board Members must either be nominated by the Board or written notice, by some member of the company, must be given to the Secretary seven to twenty-one days prior to the date appointed for the meeting, of the intention to propose a person for election and signed by the person to be proposed confirming their willingness to be elected.

Directors at 31 March 2024 are listed on page 1. At the Annual General Meeting held on 13 July 2023 Mr C A Gardner and Mrs R Metcalfe retired as directors/trustees. Both were re-elected.

Directors/Trustees Induction and Training

New directors/trustees will receive an induction pack including:

- a copy of the Memorandum and Articles of Association;
- a copy of the service contract with Wolverhampton City Council Social Services Department;
- a copy of the Charity Commission leaflet - The essential trustee;
- a letter indicating the function of the Board of Directors and the frequency of meetings;
- a copy of the latest reports and financial statements.

New directors/trustees are also invited and encouraged to attend induction sessions led by the chairman/secretary for familiarisation with the documents and discussion/explanation of the roles and responsibilities associated with their appointment as directors/trustees. A visit to the Day Centre to meet the manager and staff and gain an overview of the day to day activities and operating procedures of the Centre is also arranged with further follow up visits during their period of office.

REPORT OF THE DIRECTORS TO THE MEMBERS OF
ST COLUMBA'S CHURCH DAY CENTRE

COMPANY NUMBER: 03112805

A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL - CONTINUED

Organisational Structure

The Articles of Association allow the Board of Directors/Trustees to consist of not less than five and not more than fifteen members. The current board has six members and meets bi-monthly with interim meetings if required to deal with specific items of business.

The Board is responsible for the oversight and strategic planning of the operation of the Day Centre and the operation of the organisation as a company and as a charity.

The day to day running of the Day Centre is delegated to a manager, appointed by the Board.

The treasurer, who is not a director/trustee, looks after financial aspects of the organisation with some day to day transactions being delegated to the manager.

The manager and treasurer attend board meetings to report, discuss and advise as necessary but have no voting rights.

Risk Management

The directors/trustees have policies in place to ensure compliance with regulations relating to the health and safety of staff, volunteers, service users, and visitors. These include procedures in the event of fire, illness/accident, suspected abuse and to ensure high standards in food hygiene and in the handling of any medicines. The Day Centre operates a no smoking policy.

Risk assessments are carried out in respect of any perceived hazards and procedures developed to minimise any potential risk. These are reviewed at least annually.

In accordance with the service agreement the company complies with the Working Time Directive, which came out on 1 October 1998 and the National Minimum Wage, which came into Force on 1 April 1999 and any subsequent updates.

The directors/trustees have also implemented policies for dealing with complaints, complements, grievance, discipline and equal opportunities.

In accordance with the Service Agreement, the Company has effected with Ansvar Insurance (A business division of Ecclesiastical Insurance Office plc) both public liability insurance and employer's liability insurance.

REPORT OF THE DIRECTORS TO THE MEMBERS OF
ST COLUMBA'S CHURCH DAY CENTRE

COMPANY NUMBER: 03112805

A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL - CONTINUED

Related Parties

The Day Centre has a service agreement with Wolverhampton City Council (the Council). The current agreement was extended until further notice and remains in place until a consultation on Adult Social Care re-design is undertaken by the Council. We continue to be listed on the Local Authority 'Approved List' of providers.

The Council purchases day care services from the Company through the Social Services Department on a per capita basis for people assessed as requiring the service. This system makes no allowance for client absences, for any reason, and the Day Centre is only paid for the actual attendances although we will be obliged to keep the client's place open for them.

The Board wish to place on record its thanks to St Columba's Church for continuing to provide premises rent-free, and acknowledges its responsibilities in co-operating with the Church in the upkeep and maintenance of the facilities on site.

Objectives and Activities

When planning the activities for the year the Board of Directors/Trustees have considered the Charity Commissioners' guidance on public benefit. The principal activity of the Company is the provision of day care service to elderly and disabled people, for those referred by the Social Services Department of Wolverhampton City Council and who are accepted by our staff as suitable users of the service.

The objectives of the company are to provide support and assistance to the frail and vulnerable older people in order to:

- enable service users to remain in their own homes for as long as possible;
- maximise the independence, health and well being of service users;
- give practical support and respite to carers;
- alleviate loneliness and isolation;
- provide opportunities to enable service users to maintain existing skills and interests, or to develop new ones and to exercise choice;
- enhance the service user's quality of life.

REPORT OF THE DIRECTORS TO THE MEMBERS OF

ST COLUMBA'S CHURCH DAY CENTRE

COMPANY NUMBER: 03112805

A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL - CONTINUED

Objectives and Activities - continued

The strategies employed to achieve the company's objectives include the provision of:

- social and recreational activities which are interesting and stimulating and which assist in maintaining or improving social, psychological or physical functions;
- respite for carers;
- assistance with personal care, provided in a sensitive manner to ensure self respect is maintained;
- information, advice and practical support relevant to the needs of service users and their carers, in liaison with other agencies;
- transport to and from the Day Centre and other venues, where appropriate;
- a main meal, beverages and other light refreshment.

Volunteers from St Columba's Church and the wider community make contributions to the Day Centre.

Achievements and Performance

The operation of the Day Centre during the year to 31 March 2024 continued to be impacted by the Coronavirus (COVID – 19) pandemic. In April 2023 the Day Centre was open four days a week (Monday and Wednesday to Friday). Since August 2023 the Day Centre opened on a Tuesday and is now open five days a week.

There are 33 independent users taking up 75 places and 13 service users on the Social Services list taking up 38 places. Of those attending the Centre there are 9 individuals who would not be able to stay in their own homes without the support of the Day Centre. A further 26 individuals come to the Day Centre to give carers much needed respite.

Each day a main meal is provided, also beverages and other light refreshments to those attending. A programme of activities designed to reflect the needs and interests of each day's participants is followed.

The Manager and all her staff continue to maintain a high level of care and support for our users. They are to be commended for their work and their commitment to the Day Centre and its clientele and we thank them most sincerely.

REPORT OF THE DIRECTORS TO THE MEMBERS OF

ST COLUMBA'S CHURCH DAY CENTRE

COMPANY NUMBER: 03112805

A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL - CONTINUED

Financial review

The surplus of income over expenditure for the year, at the Day Centre, was £ 29,370 (2023 surplus £ 24,927). The directors/trustees are aware of the uncertainty of future funding, and possible rises in costs of salaries, pension costs, food, energy and fuel for the ambulance are all likely to contribute to future deficits. Accordingly the directors/trustees are appraising revenue and costs for the forthcoming year with a view to ensuring that any possible deficit is minimised.

Stated reserves policy

Unrestricted funds are needed:-

- (a) to provide funds which can be designated for specific projects to enable them to be undertaken at short notice, and
- (b) to cover administration fund-raising and support costs without which the Centre could not function.

The directors/trustees consider it prudent that unrestricted reserves should be sufficient:-

- (a) to avoid the necessity of realising fixed assets held for the Centre's use, and
- (b) to cover one years administration fund raising and support costs.

The directors/trustees are of the opinion, after careful consideration of all relevant facts, that the unrestricted reserves during the year to 31 March 2025 should not fall below £ 44,000.

Plans for future periods

The attendance numbers per week increased to around 90 during the year to 31 March 2024 for a four day opening from April to August and then a five day opening for the remainder of the year.

The directors/trustees and manager will continue to monitor the attendance numbers, referrals and income from both Local Authority and independent users and to advertise the facility to appeal to more independent users.

The manager continues to ensure that all staff regularly update their mandatory and other associated training including first aid, moving and handling, health and safety and basic food hygiene, to comply with the highest standards in health and social care as laid down in the Wolverhampton City Council's contract service specifications

REPORT OF THE DIRECTORS TO THE MEMBERS OF

ST COLUMBA'S CHURCH DAY CENTRE

COMPANY NUMBER: 03112805

A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL - CONTINUED

Staff

The Board wish to commend all the staff for their devoted work of caring and stimulating the people who attend the Day Centre week by week.

Honorary officers

The Company is extremely well served by Janet Reading as Treasurer.

REPORT OF THE DIRECTORS TO THE MEMBERS OF
ST COLUMBA'S CHURCH DAY CENTRE

COMPANY NUMBER: 03112805

A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL

Statement of directors'/trustees' responsibilities

The directors/trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

Company law and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) (effective 1 January 2015) requires the directors/trustees to prepare financial statements for each financial year. Under that law the directors/trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required to give a true and fair view of the state of affairs of the company and of the income and expenditure of the Company for that year.

In preparing the financial statements the directors/trustees are required to:-

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- state whether applicable United Kingdom accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- make judgements and accounting estimates that are reasonable and prudent, and
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors/trustees are responsible for keeping proper accounting records that disclose, with reasonable accuracy at any time, the financial position of the company and that enable them to ensure that the financial statements comply with the Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors report is prepared in accordance with both the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) and the exemptions available to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

By Order of the Board of directors/trustees and signed on its behalf by:-

Director..... C A Gardner
St Columba's Church, Castlecroft Road, Finchfield,
Wolverhampton, West Midlands, WV3 8BZ.

Date: 22 May 2024

INDEPENDENT EXAMINER'S CHARTERED ACCOUNTANT'S REPORT
TO THE BOARD OF DIRECTORS/TRUSTEES
ON THE UNAUDITED FINANCIAL STATEMENTS OF
ST COLUMBA'S CHURCH DAY CENTRE
COMPANY NUMBER: 03112805
A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL
FOR THE YEAR ENDED 31 MARCH 2024

I report on the accounts of the Company for the year ended 31 March 2024 which are set out on pages 10 to 21.

Respective Responsibilities of Directors/Trustees and Examiner/Chartered Accountant

In order to assist you to fulfil your duties under the Companies Act 2006, I have prepared, for your approval, the financial statements of the company for the year ended 31 March 2024 which comprise the Income and Expenditure Account, the Statement of Financial Activities, the Cash Flow Statement, the Balance Sheet and the related notes from the accounting records and information and explanations you have given to me.

As a practising member firm of the Institute of Chartered Accountants in England & Wales (ICAEW), I am subject to its ethical and other professional requirements which are detailed at icaew.com/membershandbook.

This report is made solely to the Company's Board of Directors/Trustees, as a body, in accordance with the terms of my engagement. My work has been undertaken solely to prepare for your approval the financial statements, and state those matters that I have agreed to state to them, as a body, in accordance with AAF 2/10 as detailed at icaew.com/compilation. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Company and the Company's Board of Directors/Trustees, as a body, for my work or for this report.

Basis of Independent Examiner's/Chartered Accountant's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Directors/Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's/Chartered Accountant's Statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of recommended Practice: Accounting and reporting by Charities.
 have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jan G Gromadzki
Chartered Accountant

13 Wolverhampton Road, Codsall,
 Wolverhampton, West Midlands, WV8 1PT.

Date 22 May 2024

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALINCOME AND EXPENDITURE ACCOUNTFOR THE YEAR ENDED 31 MARCH 2024

	<u>Notes</u>	<u>2024</u> £	<u>2023</u> £
<u>INCOME</u>	1e, 2	177,670	147,939
Expenditure	3	(148,332)	(123,020)
		29,338	24,919
Interest & other income receivable	1f	32	8
Interest payable		-	-
<u>SURPLUS/(DEFICIT) OF INCOME OVER - EXPENDITURE, BEING SURPLUS/(DEFICIT) FOR THE FINANCIAL YEAR</u>	4	£ 29,370	£ 24,927
<u>STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES FOR THE YEAR ENDED 31 MARCH 2024</u>		<u>2024</u> £	<u>2023</u> £
Surplus/(Deficit) of income over expenditure for the year		29,370	24,927
Total gains and losses recognised since last annual report		£ 29,370	£ 24,927

The notes on pages 15 to 21 form part of these financial statements.

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALSTATEMENT OF FINANCIAL ACTIVITIESFOR THE YEAR ENDED 31 MARCH 2024

	<u>Unrestricted</u> <u>Funds</u> £	<u>Restricted</u> <u>Funds</u> £	<u>Total Funds</u> <u>2024</u> £	<u>Total Funds</u> <u>2023</u> £
Income and expenditure				
Incoming resources				
Grants	-	56,748	56,748	41,820
Investment income	32	-	32	8
Subscriptions & LASU lunches	116,394	-	116,394	98,565
HMRC JRS	-	-	-	-
Other income	4,528	-	4,528	7,554
Total incoming resources	<u>120,954</u>	<u>56,748</u>	<u>177,702</u>	<u>147,947</u>
Resources expended				
Direct charitable expenditure	79,807	54,744	134,551	110,465
Fund-raising & publicity	-	-	-	-
Governance costs	11,777	2,004	13,781	12,555
Total resources expended	<u>91,584</u>	<u>56,748</u>	<u>148,332</u>	<u>123,020</u>
Net incoming/(outgoing) resources before transfer	<u>29,370</u>	<u>-</u>	<u>29,370</u>	<u>24,927</u>
Transfer between funds	-	-	-	-
Net incoming/(outgoing) resources for the year	<u>29,370</u>	<u>-</u>	<u>29,370</u>	<u>24,927</u>
Other recognised gains and losses				
Unrealised gains on investments	-	-	-	-
Net movement in funds	<u>29,370</u>	<u>-</u>	<u>29,370</u>	<u>24,927</u>
Balances brought forward at 1 April 2023	36,094	31,082	67,176	42,249
Balances carried forward 31 March 2024	<u>£ 65,464</u>	<u>£ 31,082</u>	<u>£ 96,546</u>	<u>£ 67,176</u>

The notes on pages 15 to 21 form part of these accounts.

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALCASH FLOW STATEMENTFOR THE YEAR ENDED 31 MARCH 2024

	<u>2024</u> £	<u>2023</u> £
Cash gained/(utilised)		
From operating activities	29,606	23,579
	_____	_____
Cash flows from investing activities		
Interest income	32	8
Purchase of tangible fixed assets	(-)	(114)
	_____	_____
Cash (used in)/provided by investing activities	32	(106)
	_____	_____
Cash flows from financing activities		
Repayment of borrowing	-	-
	_____	_____
Cash used in financing activities	-	-
	_____	_____
Increase/(decrease) in cash and cash equivalents in the year	29,638	23,473
	_____	_____
Cash and cash equivalents at the beginning of the year	72,490	49,017
	_____	_____
Total cash and cash equivalents at the end of the year	£ 102,128	£ 72,490
	=====	=====

The notes on pages 15 to 21 form part of these accounts.

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALBALANCE SHEETAS AT 31 MARCH 2024

	<u>Notes</u>	<u>2024</u> £	<u>2023</u> £
<u>FIXED ASSETS</u>			
Tangible assets	8	3,868	5,068
		_____	_____
<u>CURRENT ASSETS</u>			
Debtors	9	12,461	13,205
Cash at bank & in hand		102,128	72,490
		_____	_____
		114,589	85,695
<u>CREDITORS</u> - amounts falling due within one year	10	(21,911)	(23,587)
		_____	_____
<u>NET CURRENT ASSETS</u>		92,678	62,108
		_____	_____
		£ 96,546	£ 67,176
		=====	=====
<u>CAPITAL AND RESERVES</u>			
Surplus/(Deficit) of income over expenditure for the year		29,370	24,927
Accumulated funds brought forward		67,176	42,249
		_____	_____
Unrestricted members' funds		65,464	36,094
Restricted funds		31,082	31,082
		_____	_____
	14	£ 96,546	£ 67,176
		=====	=====

The accounts are prepared in accordance with the special provisions within Part 15 of the Companies Act 2006 relating to small companies.

For the financial year ended 31 March 2024 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 and no notice has been deposited under section 476.

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALBALANCE SHEETAS AT 31 MARCH 2024 - CONTINUED

Directors'/trustees' responsibilities:

The directors/trustees acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its surplus or deficit for the financial year in accordance with the requirements of section 396 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015).

Approved by the Board of Directors/Trustees on:-

Date: 22 May 2024

Director C A Gardner

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALNOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 20241. PRINCIPAL ACCOUNTING POLICIES

a. Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Day Centre meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

b. Preparation of the financial statements on a going concern basis

The Day Centre reported a net cash inflow of £ 29,638 in the year to 31 March 2024. The inflow resulted principally from operating income exceeding costs. Cash of £ nil was used on acquiring fixed assets in the year. The directors/trustees are monitoring performance and cash reserves throughout the year and adjusting prices for services when necessary. During this period of Government and Local Authority austerity funding from Wolverhampton City Council has been frozen or decreased. Action is taken as required to compensate for this loss in income by generating funds by encouraging more private elderly citizens to use the facilities and services of the Day Centre and various fund raising activities.

c. Depreciation

Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives.

At each balance sheet date, the company reviews the carrying amount of its tangible fixed assets to determine whether there is an indication that any items have suffered impairment loss. If any such indication exists, the recoverable amount of an asset is estimated in order to determine the extent of the impairment loss, if any.

On straight line basis

Ambulance vehicle	20 % per annum
Furniture & fittings	10 % per annum
Equipment	10 % per annum

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALNOTES TO THE ACCOUNTSFOR THE YEAR ENDED 31 MARCH 20241. PRINCIPAL ACCOUNTING POLICIES - CONTINUED

d. Deferred taxation

Tax deferred or accelerated is accounted for in respect of all material timing differences to the extent that it is probable that a liability or asset will crystallise.

e. Income

Income comprises amounts received from Wolverhampton City Council, fund raising, private subscriptions, Local Authority Service Users lunches, trip income, food sales, donations, bequests and miscellaneous receipts.

Income is recognised when the Day Centre has entitlement to the funds, any performance conditions attached to the items of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from Local Authority and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the Day Centre has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

f. Investment income

Investment income comprises interest receivable. Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Day Centre. This is normally upon notification of the interest paid or payable by the Bank or Building Society.

g. Pension scheme arrangements

The Company contributes into two pension schemes in respect of certain of the employees. The assets of the schemes are held separately from those of the Company in independently administered funds. The amounts of the contribution payable to the pension schemes in respect of the accounting year are charged to the income and expenditure account.

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALNOTES TO THE ACCOUNTSFOR THE YEAR ENDED 31 MARCH 2024 - CONTINUED2. INCOMING RESOURCES FROM ACTIVITIES TO FURTHER THE COMPANY'S OBJECTS

	<u>Unrestricted</u>	<u>Restricted</u>	<u>2024</u>	<u>2023</u>
	£	£	£	£
Wolverhampton City Council				
- Revenue for services	-	56,748	56,748	40,664
- Capital grant	-	-	-	-
- Covid grants	-	-	-	-
- Ward Fund grant	-	-	-	-
- Work Force grant	-	-	-	1,156
HMRC JRS	-	-	-	-
Columba's Ambulance Charity	-	-	-	-
Subscriptions & LASU lunches	116,394	-	116,394	98,565
Trip income	-	-	-	-
Food sales	72	-	72	119
Donations	2,085	-	2,085	6,004
Bequests	258	-	258	635
Fund raising and miscellaneous	2,113	-	2,113	796
	<u>£ 120,922</u>	<u>£ 56,748</u>	<u>£ 177,670</u>	<u>£ 147,939</u>

3. EXPENDITURE

	<u>2024</u>	<u>2023</u>
	£	£
Administrative expenses	<u>£ 148,332</u>	<u>£123,020</u>

4. SURPLUS/(DEFICIT) OF INCOME OVER EXPENDITURE FOR THE YEAR

	<u>2024</u>	<u>2023</u>
	£	£
This is stated after charging:-		
Hire of equipment	-	-
Professional fees	2,437	1,818
Depreciation of tangible fixed assets	<u>1,200</u>	<u>1,800</u>

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALNOTES TO THE ACCOUNTSFOR THE YEAR ENDED 31 MARCH 2024 - CONTINUED

5.	<u>STAFF COSTS AND NUMBERS</u>	<u>2024</u> £	<u>2023</u> £
	Salaries	105,152	86,237
	Social Security costs	520	-
	Redundancy costs	-	-
	Pension costs	16,542	14,918
		<u>£ 122,214</u> =====	<u>£ 101,155</u> =====

The average number of salaried employees during the year, calculated on the basis of full time equivalents was as follows

<u>2024</u> <u>No</u>	<u>2023</u> <u>No</u>
9	8
====	====

Key management personnel is restricted to that of the directors/trustees and the Day Centre manager.

6.	<u>DIRECTORS'/TRUSTEES' EMOLUMENTS</u>	<u>2024</u> £	<u>2023</u> £
	Fees	<u>£ Nil</u> =====	<u>£ Nil</u> =====

7. TAXATION

Due to the charitable status of the Company and the activities in which it is involved no liability to United Kingdom corporation tax arises.

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALNOTES TO THE ACCOUNTSFOR THE YEAR ENDED 31 MARCH 2024 - CONTINUED8. TANGIBLE ASSETS

<u>Cost</u>	<u>Ambulance vehicle</u> £	<u>Furniture and fittings</u> £	<u>Equipment</u> £	<u>Total</u> £
As at 1 April 2023	46,220	20,170	23,822	90,212
Additions	-	-	-	-
Disposals	(-)	(400)	(400)	(800)
As at 31 March 2024	46,220	19,770	23,422	89,412
<u>Depreciation</u>				
As at 1 April 2023	44,664	18,401	22,079	85,144
Charge for the year	400	400	400	1,200
Eliminated on disposals	(-)	(400)	(400)	(800)
As at 31 March 2024	45,064	18,401	22,079	85,544
<u>Net Book Values</u>				
As at 31 March 2024	£ 1,156	£ 1,369	£ 1,343	£ 3,868
As at 31 March 2023	£ 1,556	£ 1,769	£ 1,743	£ 5,068

The ambulance vehicle is subject to a lien by Wolves Community Fund to ensure that it is used for the purpose that it was acquired.

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALNOTES TO THE ACCOUNTSFOR THE YEAR ENDED 31 MARCH 2024 - CONTINUED

9.	<u>DEBTORS</u>	<u>2024</u>	<u>2023</u>
		£	£
	Debtor - Wolverhampton City Council	2,179	2,179
	Other debtors and prepayments	10,282	11,026
		£ 12,461	£ 13,205
		=====	=====

10.	<u>CREDITORS</u> - amounts falling due	<u>2024</u>	<u>2023</u>
	within one year	£	£
	Other creditors	20,711	21,241
	Accruals	1,200	2,346
		£ 21,911	£ 23,587
		=====	=====

11. DEFERRED TAXATION

The full potential liability in respect of deferred taxation at 31 March 2024 was £ Nil (2023 - £ Nil).

12. CALLED UP SHARE CAPITAL AND LEGAL STATUS

The Company was incorporated as a private company limited by guarantee without share Capital. As such there is neither allotted or called up share capital. In the event of a winding up of the company each member is liable to contribute £1. At 31 March 2024 there were 23 members (2023 – 23).

13. GENERAL INFORMATION

St Columba's Church Day Centre is a private company limited by guarantee without share capital and incorporated in England. It is also a registered charity with The Charities Commission. Its registered office is St Columba's Church, Castlecroft Road, Finchfield, Wolverhampton, West Midlands, WV3 8BZ.

The financial statements are presented in United Kingdom Pounds Sterling, which is the functional currency of the company.

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALNOTES TO THE ACCOUNTSFOR THE YEAR ENDED 31 MARCH 2024 - CONTINUED14. RECONCILIATION OF MOVEMENTS IN FUNDS

	<u>2024</u>	<u>2023</u>
	£	£
Surplus/(deficit) of income over expenditure for the year	29,370	24,927
Opening funds	67,176	42,249
Unrestricted members' funds	65,464	36,094
Restricted funds - Wolverhampton City Council	-	-
- Ambulance Fund	31,082	31,082
Total funds	£ 96,546	£ 67,176

The Ambulance fund has been received on the basis that it is to be used solely for the purpose of acquiring an ambulance or similar vehicle when it becomes necessary to replace the existing vehicle used by the Day Centre. In the event that the Day Centre ceases its activities then the funds, if any remaining, are to be transferred to St Columba's Church so as to be put to use for similar purpose.

15. PENSIONS

The Company contributes into two schemes in respect of certain of its employees. The total cost for the year was £ 16,542 (2023 - £ 14,918).

A valuation of the West Midlands Pension Fund was carried out at 31 March 2023. Its assets and liabilities were considered and an appropriate employee and employer's contribution was assessed for the next three years. The directors/trustees consider that the fund is solvent to the degree that they do not feel it warrants the additional and dis-proportionate expenditure involved in obtaining further detail relevant to Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) (effective 1 January 2015) disclosures. The situation will be reviewed on an annual basis.

16. CAPITAL COMMITMENTS

Capital commitments authorised and contracted for by the directors/trustees at 31 March 2024 amounted to £ Nil (2023 - £ Nil).

17. CONTINGENT LIABILITIES

There were no contingent liabilities at 31 March 2024 (2023 - £ Nil).

ST COLUMBA'S CHURCH DAY CENTRE
COMPANY NUMBER: 03112805
A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL
DETAILED INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2024

	<u>2024</u>		<u>2023</u>
	£	£	£
<u>INCOME</u>			
Wolverhampton City Council			
- Revenue for services	56,748		40,664
- Covid grants	-		-
- Ward Fund grant			-
- Work Force grant	-		1,156
Private subscriptions	104,065		88,594
Local Authority Service Users lunches	12,329		9,971
Food sales	72		119
Donations	2,085		6,004
(2024 Gentlemens' Night Out			
We Are Making a Difference - £ 1,000;			
S Worsey - £ 450;			
Age Sentinal Trust - £ 300;			
Elenor Dunnett - £ 200;			
Guy Wollaston - £ 135;)			
(2023 – Ken Patel - £ 1,200			
Gentlemens' Night Out - £ 1,000;			
James Beattie - £ 1,000; Jenny Evans - £ 731;			
S Garfoot - £ 500; Gift Aid - £ 538;			
S Worsey - £ 347;			
Wolverhampton Wheelers - £ 280;			
Friends Together - £ 250;			
Sentinel Trust - £ 100; Other - £ 58.)			
Bequests			
(2024 Margaret Cooper - £ 258)			-
(2023 – Tony Griffiths - £ 421, Jeavons - £ 214)	258		635
Fund raising & miscellaneous	2,113		796
	—————	177,670	—————
			147,939
<u>ADMINISTRATIVE EXPENSES</u>		(148,332)	(123,020)
		—————	—————
		29,338	24,919
<u>OTHER INCOME</u>			
Bank & Building Society interest received		32	8
<u>INTEREST PAYABLE</u>			
Bank		-	-
		—————	—————
<u>SURPLUS/(DEFICIT) OF INCOME OVER</u>			
<u>EXPENDITURE IN THE YEAR</u>	£ 29,370		£ 24,927
	=====		=====

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALSCHEDULE OF ADMINISTRATIVE EXPENSESFOR THE YEAR ENDED 31 MARCH 2024

	2024		2023	
	£	£	£	£
<u>DIRECTORS' REMUNERATION</u>		-		-
 <u>ESTABLISHMENT EXPENSES</u>				
Light and heat	3,034		1,507	
Insurances	1,502		1,455	
		4,536		2,962
 <u>ADMINISTRATIVE EXPENSES</u>				
Salaries and National Insurance	105,672		86,237	
Pension scheme contributions	16,542		14,918	
Redundancy costs	-		-	
Meal costs	5,894		4,813	
Consumables & PPE	499		444	
Class fees	-		-	
Craft materials	143		-	
Telephone & internet costs	984		911	
Information technology costs	581		340	
Printing, stationery & postage	625		456	
Advertising costs	186		-	
Repairs & renewals	883		242	
Professional fees	2,437		1,818	
Accountant's remuneration	1,200		1,190	
Training costs	-		255	
Bank charges	376		459	
Travelling costs	4,800		5,437	
Criminal Record Bureau checks	-		13	
Subscriptions	159		159	
Sundry expenses	395		84	
Trip & entertainment expenses	950		300	
Promotion costs	-		-	
Cleaning & laundry	270		182	
Loss on disposal of assets	-		-	
Depreciation	1,200		1,800	
		143,796		120,058
	£		£	
	148,332		123,020	

ST COLUMBA'S CHURCH DAY CENTRE

England & Wales - Charity number 1064581

Accounts

ST COLUMBA'S CHURCH DAY CENTRE
A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL
FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 MARCH 2023

COMPANY NUMBER: 03112805

Jan G Gromadzki
Chartered Accountant
13 Wolverhampton Road, Codsall,
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WV8 1PT.

Tel No: 01902 844873 Fax No: 01902 844973

ST COLUMBA'S CHURCH DAY CENTRE

A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL

COMPANY NUMBER: 03112805

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REPORT OF THE DIRECTORS TO THE MEMBERS OF

ST COLUMBA'S CHURCH DAY CENTRE

COMPANY NUMBER: 03112805

A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL

The directors submit their report together with the accounts of the Company for the year ended 31 March 2023.

Reference and administrative details

Company name: St Columba's Church Day Centre

Company registration number: 03112805

Charity registration number: 1064581

Registered office: St Columba's Church
Castlecroft Road
Finchfield
Wolverhampton
West Midlands
WV3 8BZ

Directors and Trustees:	Mr C A Gardner	Chairperson
	Mr L Turner	Vice chairperson
	Mrs R Metcalfe	Secretary
	Mr M Harper	
	Mrs A Mably	
	Mrs I Archibald	

Company Secretary Mrs R Metcalfe

Treasurer: Mrs J Reading

Manager: Mrs J Hall

Bankers: Lloyds Bank plc
Queen Square
Wolverhampton
West Midlands
WV1 1TF

Accountant: Jan G Gromadzki
Chartered Accountant
13 Wolverhampton Road, Codsall,
Wolverhampton, West Midlands, WV8 1PT.

REPORT OF THE DIRECTORS TO THE MEMBERS OF
ST COLUMBA'S CHURCH DAY CENTRE

COMPANY NUMBER: 03112805

A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL - CONTINUED

Structure Governance and Management

Governing Document

St Columba's Church Day Centre is a private company limited by guarantee without share capital. The company was incorporated on 12 October 1995 and its governing documents are its Memorandum and Articles of Association effective from that date as amended on 27 June 1996 and 26 June 1997. The company is registered as a charity with the Charities Commission. All of the directors are members of the company and along with company members guarantee to contribute £ 1 in the event of the company being wound up. No director has a beneficial interest in the company. Membership of the company is restricted to members of St Columba's Church.

The number of company members at 31 March 2023 was 23 (2022 - 25).

Appointment of Directors

The directors of the company are also charity trustees for the purposes of charity law. Under the requirements of the Memorandum and Articles of Association one third of the Board of Directors shall retire from office at the Annual General Meeting and may, if willing to act, be re-appointed. New Board Members must either be nominated by the Board or written notice, by some member of the company, must be given to the Secretary seven to twenty-one days prior to the date appointed for the meeting, of the intention to propose a person for election and signed by the person to be proposed confirming their willingness to be elected.

Directors at 31 March 2023 are listed on page 1. At the Annual General Meeting held on 14 July 2022 Rev C W Miller and Mrs A Mably retired as directors/trustees. Mrs A Mably was re-elected.

Directors/Trustees Induction and Training

New directors/trustees will receive an induction pack including:

- a copy of the Memorandum and Articles of Association;
- a copy of the service contract with Wolverhampton City Council Social Services Department;
- a copy of the Charity Commission leaflet - The essential trustee;
- a letter indicating the function of the Board of Directors and the frequency of meetings;
- a copy of the latest reports and financial statements.

New directors/trustees are also invited and encouraged to attend induction sessions led by the chairman/secretary for familiarisation with the documents and discussion/explanation of the roles and responsibilities associated with their appointment as directors/trustees. A visit to the Day Centre to meet the manager and staff and gain an overview of the day to day activities and operating procedures of the Centre is also arranged with further follow up visits during their period of office.

REPORT OF THE DIRECTORS TO THE MEMBERS OF
ST COLUMBA'S CHURCH DAY CENTRE

COMPANY NUMBER: 03112805

A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL - CONTINUED

Organisational Structure

The Articles of Association allow the Board of Directors/Trustees to consist of not less than five and not more than fifteen members. The current board has six members and meets bi-monthly with interim meetings if required to deal with specific items of business.

The Board is responsible for the oversight and strategic planning of the operation of the Day Centre and the operation of the organisation as a company and as a charity.

The day to day running of the Day Centre is delegated to a manager, appointed by the Board.

The treasurer, who is not a director/trustee, looks after financial aspects of the organisation with some day to day transactions being delegated to the manager.

The manager and treasurer attend board meetings to report, discuss and advise as necessary but have no voting rights.

Risk Management

The directors/trustees have policies in place to ensure compliance with regulations relating to the health and safety of staff, volunteers, service users, and visitors. These include procedures in the event of fire, illness/accident, suspected abuse and to ensure high standards in food hygiene and in the handling of any medicines. The Day Centre operates a no smoking policy.

Risk assessments are carried out in respect of any perceived hazards and procedures developed to minimise any potential risk. These are reviewed at least annually.

In accordance with the service agreement the company complies with the Working Time Directive, which came out on 1 October 1998 and the National Minimum Wage, which came into Force on 1 April 1999 and any subsequent updates.

The directors/trustees have also implemented policies for dealing with complaints, complements, grievance, discipline and equal opportunities.

In accordance with the Service Agreement, the Company has effected with Ansvar Insurance (A business division of Ecclesiastical Insurance Office plc) both public liability insurance and employer's liability insurance.

REPORT OF THE DIRECTORS TO THE MEMBERS OF
ST COLUMBA'S CHURCH DAY CENTRE

COMPANY NUMBER: 03112805

A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL - CONTINUED

Related Parties

The Day Centre has a service agreement with Wolverhampton City Council (the Council). The current agreement was extended until further notice and remains in place until a consultation on Adult Social Care re-design is undertaken by the Council. We continue to be listed on the Local Authority 'Approved List' of providers.

The Council purchases day care services from the Company through the Social Services Department on a per capita basis for people assessed as requiring the service. This system makes no allowance for client absences, for any reason, and the Day Centre is only paid for the actual attendances although we will be obliged to keep the client's place open for them.

The Board wish to place on record its thanks to St Columba's Church for continuing to provide premises rent-free, and acknowledges its responsibilities in co-operating with the Church in the upkeep and maintenance of the facilities on site.

Objectives and Activities

When planning the activities for the year the Board of Directors/Trustees have considered the Charity Commissioners' guidance on public benefit. The principal activity of the Company is the provision of day care service to elderly and disabled people, for those referred by the Social Services Department of Wolverhampton City Council and who are accepted by our staff as suitable users of the service.

The objectives of the company are to provide support and assistance to the frail and vulnerable older people in order to:

- enable service users to remain in their own homes for as long as possible;
- maximise the independence, health and well being of service users;
- give practical support and respite to carers;
- alleviate loneliness and isolation;
- provide opportunities to enable service users to maintain existing skills and interests, or to develop new ones and to exercise choice;
- enhance the service user's quality of life.

REPORT OF THE DIRECTORS TO THE MEMBERS OF
ST COLUMBA'S CHURCH DAY CENTRE

COMPANY NUMBER: 03112805

A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL - CONTINUED

Objectives and Activities - continued

The strategies employed to achieve the company's objectives include the provision of:

- social and recreational activities which are interesting and stimulating and which assist in maintaining or improving social, psychological or physical functions;
- respite for carers;
- assistance with personal care, provided in a sensitive manner to ensure self respect is maintained;
- information, advice and practical support relevant to the needs of service users and their carers, in liaison with other agencies;
- transport to and from the Day Centre and other venues, where appropriate;
- a main meal, beverages and other light refreshment.

Volunteers from St Columba's Church and the wider community make contributions to the Day Centre.

Achievements and Performance

The operation of the Day Centre during the year to 31 March 2023 continued to be impacted by the Coronavirus (COVID – 19) pandemic. The Day Centre is open four days a week (Monday and Wednesday to Friday).

There are 33 independent users taking up 57 places and 18 service users on the Social Services list taking up 34 places. Of those attending the Centre there are 14 individuals who would not be able to stay in their own homes without the support of the Day Centre. A further 26 individuals come to the Day Centre to give carers much needed respite.

Each day a main meal is provided, also beverages and other light refreshments to those attending. A programme of activities designed to reflect the needs and interests of each day's participants is followed.

The Manager and all her staff continue to maintain a high level of care and support for our users. They are to be commended for their work and their commitment to the Day Centre and its clientele and we thank them most sincerely.

REPORT OF THE DIRECTORS TO THE MEMBERS OF
ST COLUMBA'S CHURCH DAY CENTRE

COMPANY NUMBER: 03112805

A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL - CONTINUED

Financial review

The surplus of income over expenditure for the year, at the Day Centre, was £ 24,927 (2022 surplus £ 10,850). The directors/trustees are aware of the pressure of reduced funding, but rises in costs of salaries, pension costs, food, energy and fuel for the ambulance are expected to result in future deficits. Accordingly the directors/trustees are appraising revenue and costs for the forthcoming year with a view to ensuring that a deficit is not recorded.

Stated reserves policy

Unrestricted funds are needed:-

- (a) to provide funds which can be designated for specific projects to enable them to be undertaken at short notice, and
- (b) to cover administration fund-raising and support costs without which the Centre could not function.

The directors/trustees consider it prudent that unrestricted reserves should be sufficient:-

- (a) to avoid the necessity of realising fixed assets held for the Centre's use, and
- (b) to cover one years administration fund raising and support costs.

The directors/trustees are of the opinion, after careful consideration of all relevant facts, that the unrestricted reserves during the year to 31 March 2024 should not fall below £ 30,000.

Plans for future periods

The attendance numbers per week remained at around 60 during the year to 31 March 2023 for a four day opening. The four day opening impacts financially on staff as they are only paid for the days when the Centre is open. It remains the aim of the Directors to have a five day opening. However the attendance numbers need to cover the operating costs of five day opening.

The directors/trustees and manager will continue to monitor the attendance numbers, referrals and income from both Local Authority and independent users and to advertise the facility to appeal to more independent users.

The manager continues to ensure that all staff regularly update their mandatory and other associated training including first aid, moving and handling, health and safety and basic food hygiene, to comply with the highest standards in health and social care as laid down in the Wolverhampton City Council's contract service specifications

REPORT OF THE DIRECTORS TO THE MEMBERS OF

ST COLUMBA'S CHURCH DAY CENTRE

COMPANY NUMBER: 03112805

A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL - CONTINUED

Staff

The Board wish to commend all the staff for their devoted work of caring and stimulating the people who attend the Day Centre week by week. In November 2022 a care assistant was appointed on a part time basis.

Honorary officers

The Company is extremely well served by Janet Reading as Treasurer.

REPORT OF THE DIRECTORS TO THE MEMBERS OF
ST COLUMBA'S CHURCH DAY CENTRE

COMPANY NUMBER: 03112805

A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL

Statement of directors'/trustees' responsibilities

The directors/trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

Company law and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) (effective 1 January 2015) requires the directors/trustees to prepare financial statements for each financial year. Under that law the directors/trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required to give a true and fair view of the state of affairs of the company and of the income and expenditure of the Company for that year.

In preparing the financial statements the directors/trustees are required to:-

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- state whether applicable United Kingdom accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- make judgements and accounting estimates that are reasonable and prudent, and
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors/trustees are responsible for keeping proper accounting records that disclose, with reasonable accuracy at any time, the financial position of the company and that enable them to ensure that the financial statements comply with the Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors report is prepared in accordance with both the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) and the exemptions available to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

By Order of the Board of directors/trustees and signed on its behalf by:-

Director..... C A Gardner
St Columba's Church, Castlecroft Road, Finchfield,
Wolverhampton, West Midlands, WV3 8BZ.

Date: 24 May 2023

INDEPENDENT EXAMINER'S CHARTERED ACCOUNTANT'S REPORT
TO THE BOARD OF DIRECTORS/TRUSTEES
ON THE UNAUDITED FINANCIAL STATEMENTS OF
ST COLUMBA'S CHURCH DAY CENTRE
 COMPANY NUMBER: 03112805
A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL
FOR THE YEAR ENDED 31 MARCH 2023

I report on the accounts of the Company for the year ended 31 March 2023 which are set out on pages 10 to 21.

Respective Responsibilities of Directors/Trustees and Examiner/Chartered Accountant

In order to assist you to fulfil your duties under the Companies Act 2006, I have prepared, for your approval, the financial statements of the company for the year ended 31 March 2023 which comprise the Income and Expenditure Account, the Statement of Financial Activities, the Cash Flow Statement, the Balance Sheet and the related notes from the accounting records and information and explanations you have given to me.

As a practising member firm of the Institute of Chartered Accountants in England & Wales (ICAEW), I am subject to its ethical and other professional requirements which are detailed at icaew.com/membershandbook.

This report is made solely to the Company's Board of Directors/Trustees, as a body, in accordance with the terms of my engagement. My work has been undertaken solely to prepare for your approval the financial statements, and state those matters that I have agreed to state to them, as a body, in accordance with AAF 2/10 as detailed at icaew.com/compilation. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Company and the Company's Board of Directors/Trustees, as a body, for my work or for this report.

Basis of Independent Examiner's/Chartered Accountant's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Directors/Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's/Chartered Accountant's Statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of recommended Practice: Accounting and reporting by Charities.
 have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jan G Gromadzki
Chartered Accountant

13 Wolverhampton Road, Codsall,
 Wolverhampton, West Midlands, WV8 1PT.

Date 24 May 2023

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALINCOME AND EXPENDITURE ACCOUNTFOR THE YEAR ENDED 31 MARCH 2023

	<u>Notes</u>	<u>2023</u> £	<u>2022</u> £
<u>INCOME</u>	1e, 2	147,939	131,523
Expenditure	3	(123,020)	(120,674)
		24,919	10,849
Interest & other income receivable	1f	8	1
Interest payable		-	-
<u>SURPLUS/(DEFICIT) OF INCOME OVER - EXPENDITURE, BEING SURPLUS/(DEFICIT) FOR THE FINANCIAL YEAR</u>	4	£ 24,927 	£ 10,850

<u>STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES FOR THE YEAR ENDED 31 MARCH 2023</u>	<u>2023</u> £	<u>2022</u> £
Surplus/(Deficit) of income over expenditure for the year	24,927	10,850
Total gains and losses recognised since last annual report	£ 24,927 	£ 10,850

The notes on pages 15 to 21 form part of these financial statements.

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALSTATEMENT OF FINANCIAL ACTIVITIESFOR THE YEAR ENDED 31 MARCH 2023

	<u>Unrestricted</u> <u>Funds</u> £	<u>Restricted</u> <u>Funds</u> £	<u>Total Funds</u> <u>2023</u> £	<u>Total Funds</u> <u>2022</u> £
Income and expenditure				
Incoming resources				
Grants	1,156	40,664	41,820	38,498
Investment income	8	-	8	1
Subscriptions & LASU lunches	98,565	-	98,565	61,175
HMRC JRS	-	-	-	17,204
Other income	7,554	-	7,554	14,646
Total incoming resources	<u>107,283</u>	<u>40,664</u>	<u>147,947</u>	<u>131,524</u>
Resources expended				
Direct charitable expenditure	71,737	38,728	110,465	108,270
Fund-raising & publicity	-	-	-	-
Governance costs	10,619	1,936	12,555	12,404
Total resources expended	<u>82,356</u>	<u>40,664</u>	<u>123,020</u>	<u>120,674</u>
Net incoming/(outgoing) resources before transfer	<u>24,927</u>	<u>-</u>	<u>24,927</u>	<u>10,850</u>
Transfer between funds	-	-	-	-
Net incoming/(outgoing) resources for the year	<u>24,927</u>	<u>-</u>	<u>24,927</u>	<u>10,850</u>
Other recognised gains and losses				
Unrealised gains on investments	-	-	-	-
Net movement in funds	<u>24,927</u>	<u>-</u>	<u>24,927</u>	<u>10,850</u>
Balances brought forward at 1 April 2022	11,167	31,082	42,249	31,399
Balances carried forward 31 March 2023	<u>£ 36,094</u>	<u>£ 31,082</u>	<u>£ 67,176</u>	<u>£ 42,249</u>

The notes on pages 15 to 21 form part of these accounts.

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALCASH FLOW STATEMENTFOR THE YEAR ENDED 31 MARCH 2023

	<u>2023</u> £	<u>2022</u> £
Cash gained/(utilised)		
From operating activities	23,579	13,713
	_____	_____
Cash flows from investing activities		
Interest income	8	1
Purchase of tangible fixed assets	(114)	(609)
	_____	_____
Cash (used in)/provided by investing activities	(106)	(608)
	_____	_____
Cash flows from financing activities		
Repayment of borrowing	-	-
	_____	_____
Cash used in financing activities	-	-
	_____	_____
Increase/(decrease) in cash and cash equivalents in the year	23,473	13,105
	_____	_____
Cash and cash equivalents at the beginning of the year	49,017	35,912
	_____	_____
Total cash and cash equivalents at the end of the year	£ 72,490	£ 49,017
	=====	=====

The notes on pages 15 to 21 form part of these accounts.

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALBALANCE SHEETAS AT 31 MARCH 2023

	<u>Notes</u>	<u>2023</u> £	<u>2022</u> £
<u>FIXED ASSETS</u>			
Tangible assets	8	5,068	6,754
		_____	_____
<u>CURRENT ASSETS</u>			
Debtors	9	13,205	8,747
Cash at bank & in hand		72,490	49,017
		_____	_____
		85,695	57,764
<u>CREDITORS</u> - amounts falling due within one year	10	(23,587)	(22,269)
		_____	_____
<u>NET CURRENT ASSETS</u>		62,108	35,495
		_____	_____
		£ 67,176	£ 42,249
		=====	=====
<u>CAPITAL AND RESERVES</u>			
Surplus/(Deficit) of income over expenditure for the year		24,927	10,850
Accumulated funds brought forward		42,249	31,399
		_____	_____
Unrestricted members' funds		36,094	11,167
Restricted funds		31,082	31,082
		_____	_____
	14	£ 67,176	£ 42,249
		=====	=====

The accounts are prepared in accordance with the special provisions within Part 15 of the Companies Act 2006 relating to small companies.

For the financial year ended 31 March 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 and no notice has been deposited under section 476.

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALBALANCE SHEETAS AT 31 MARCH 2023 - CONTINUED

Directors'/trustees' responsibilities:

The directors/trustees acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its surplus or deficit for the financial year in accordance with the requirements of section 396 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015).

Approved by the Board of Directors/Trustees on:-

Date: 24 May 2023

Director C A Gardner

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALNOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 20231. PRINCIPAL ACCOUNTING POLICIES

a. Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Day Centre meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

b. Preparation of the financial statements on a going concern basis

The Day Centre reported a net cash inflow of £ 23,473 in the year to 31 March 2023. The inflow resulted principally from operating income exceeding costs. Cash of £ 114 was used on acquiring fixed assets in the year. The directors/trustees are monitoring performance and cash reserves throughout the year and adjusting prices for services when necessary. During this period of Government and Local Authority austerity funding from Wolverhampton City Council has been frozen or decreased. Action is taken as required to compensate for this loss in income by generating funds by encouraging more private elderly citizens to use the facilities and services of the Day Centre and various fund raising activities.

c. Depreciation

Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives.

At each balance sheet date, the company reviews the carrying amount of its tangible fixed assets to determine whether there is an indication that any items have suffered impairment loss. If any such indication exists, the recoverable amount of an asset is estimated in order to determine the extent of the impairment loss, if any.

On straight line basis

Ambulance vehicle	20 % per annum
Furniture & fittings	10 % per annum
Equipment	10 % per annum

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALNOTES TO THE ACCOUNTSFOR THE YEAR ENDED 31 MARCH 20231. PRINCIPAL ACCOUNTING POLICIES - CONTINUED

d. Deferred taxation

Tax deferred or accelerated is accounted for in respect of all material timing differences to the extent that it is probable that a liability or asset will crystallise.

e. Income

Income comprises amounts received from Wolverhampton City Council, fund raising, private subscriptions, Local Authority Service Users lunches, trip income, food sales, donations, bequests and miscellaneous receipts.

Income is recognised when the Day Centre has entitlement to the funds, any performance conditions attached to the items of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from Local Authority and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the Day Centre has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

f. Investment income

Investment income comprises interest receivable. Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Day Centre. This is normally upon notification of the interest paid or payable by the Bank or Building Society.

g. Pension scheme arrangements

The Company contributes into two pension schemes in respect of certain of the employees. The assets of the schemes are held separately from those of the Company in independently administered funds. The amounts of the contribution payable to the pension schemes in respect of the accounting year are charged to the income and expenditure account.

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALNOTES TO THE ACCOUNTSFOR THE YEAR ENDED 31 MARCH 2023 - CONTINUED2. INCOMING RESOURCES FROM ACTIVITIES TO FURTHER THE COMPANY'S OBJECTS

	<u>Unrestricted</u>	<u>Restricted</u>	<u>2023</u>	<u>2022</u>
	£	£	£	£
Wolverhampton City Council				
- Revenue for services	-	40,664	40,664	23,156
- Capital grant	-	-	-	-
- Covid grants	-	-	-	13,342
- Ward Fund grant	-	-	-	2,000
- Work Force grant	1,156	-	1,156	-
HMRC JRS	-	-	-	17,204
Columba's Ambulance Charity	-	-	-	-
Subscriptions & LASU lunches	98,565	-	98,565	61,175
Trip income	-	-	-	-
Food sales	119	-	119	-
Donations	6,004	-	6,004	13,620
Bequests	635	-	635	300
Fund raising and miscellaneous	796	-	796	726
	<u>£ 107,275</u>	<u>£ 40,664</u>	<u>£ 147,939</u>	<u>£ 131,523</u>

3. EXPENDITURE

	<u>2023</u>	<u>2022</u>
	£	£
Administrative expenses	<u>£ 123,020</u>	<u>£120,674</u>

4. SURPLUS/(DEFICIT) OF INCOME OVER EXPENDITURE FOR THE YEAR

	<u>2023</u>	<u>2022</u>
	£	£
This is stated after charging:-		
Hire of equipment	-	-
Professional fees	1,818	2,254
Depreciation of tangible fixed assets	<u>1,800</u>	<u>7,000</u>

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALNOTES TO THE ACCOUNTSFOR THE YEAR ENDED 31 MARCH 2023 - CONTINUED

5.	<u>STAFF COSTS AND NUMBERS</u>	<u>2023</u> £	<u>2022</u> £
	Salaries	86,237	83,192
	Social Security costs	-	-
	Redundancy costs	-	-
	Pension costs	14,918	15,099
		<u>£ 101,155</u> =====	<u>£ 98,291</u> =====

The average number of salaried employees during the year, calculated on the basis of full time equivalents was as follows

<u>2023</u> <u>No</u>	<u>2022</u> <u>No</u>
<u>8</u> =====	<u>7</u> =====

Key management personnel is restricted to that of the directors/trustees and the Day Centre manager.

6.	<u>DIRECTORS'/TRUSTEES' EMOLUMENTS</u>	<u>2023</u> £	<u>2022</u> £
	Fees	<u>£ Nil</u> =====	<u>£ Nil</u> =====

7. TAXATION

Due to the charitable status of the Company and the activities in which it is involved no liability to United Kingdom corporation tax arises.

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALNOTES TO THE ACCOUNTSFOR THE YEAR ENDED 31 MARCH 2023 - CONTINUED8. TANGIBLE ASSETS

<u>Cost</u>	<u>Ambulance vehicle</u> £	<u>Furniture and fittings</u> £	<u>Equipment</u> £	<u>Total</u> £
As at 1 April 2022	46,220	20,456	24,222	90,898
Additions	-	114	-	114
Disposals	(-)	(400)	(400)	(800)
As at 31 March 2023	46,220	20,170	23,822	90,212
<u>Depreciation</u>				
As at 1 April 2022	43,664	18,401	22,079	84,144
Charge for the year	1,000	400	400	1,800
Eliminated on disposals	(-)	(400)	(400)	(800)
As at 31 March 2023	44,664	18,401	22,079	85,144
<u>Net Book Values</u>				
As at 31 March 2023	£ 1,556	£ 1,769	£ 1,743	£ 5,068
As at 31 March 2022	£ 2,556	£ 2,055	£ 2,143	£ 6,754

The ambulance vehicle is subject to a lien by Wolves Community Fund to ensure that it is used for the purpose that it was acquired.

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALNOTES TO THE ACCOUNTSFOR THE YEAR ENDED 31 MARCH 2023 - CONTINUED

9.	<u>DEBTORS</u>	<u>2023</u>	<u>2022</u>
		£	£
	Debtor - Wolverhampton City Council	2,179	5,746
	Other debtors and prepayments	11,026	3,001
		£ 13,205	£ 8,747
		=====	=====

10.	<u>CREDITORS</u> - amounts falling due	<u>2023</u>	<u>2022</u>
	within one year	£	£
	Other creditors	21,241	21,113
	Accruals	2,346	1,156
		£ 23,587	£ 22,269
		=====	=====

11. DEFERRED TAXATION

The full potential liability in respect of deferred taxation at 31 March 2023 was £ Nil (2022 - £ Nil).

12. CALLED UP SHARE CAPITAL AND LEGAL STATUS

The Company was incorporated as a private company limited by guarantee without share Capital. As such there is neither allotted or called up share capital. In the event of a winding up of the company each member is liable to contribute £1. At 31 March 2023 there were 23 members (2022 – 25).

13. GENERAL INFORMATION

St Columba's Church Day Centre is a private company limited by guarantee without share capital and incorporated in England. It is also a registered charity with The Charities Commission. Its registered office is St Columba's Church, Castlecroft Road, Finchfield, Wolverhampton, West Midlands, WV3 8BZ.

The financial statements are presented in United Kingdom Pounds Sterling, which is the functional currency of the company.

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALNOTES TO THE ACCOUNTSFOR THE YEAR ENDED 31 MARCH 2023 - CONTINUED14. RECONCILIATION OF MOVEMENTS IN FUNDS

	<u>2023</u>	<u>2022</u>
	£	£
Surplus/(deficit) of income over expenditure for the year	24,927	10,850
Opening funds	42,249	31,399
Unrestricted members' funds	36,094	11,167
Restricted funds - Wolverhampton City Council	-	-
- Ambulance Fund	31,082	31,082
Total funds	£ 67,176	£ 42,249

The Ambulance fund has been received on the basis that it is to be used solely for the purpose of acquiring an ambulance or similar vehicle when it becomes necessary to replace the existing vehicle used by the Day Centre. In the event that the Day Centre ceases its activities then the funds, if any remaining, are to be transferred to St Columba's Church so as to be put to use for similar purpose.

15. PENSIONS

The Company contributes into two schemes in respect of certain of its employees. The total cost for the year was £ 14,918 (2022 - £ 15,099).

A valuation of the West Midlands Pension Fund was carried out at 31 March 2022. Its assets and liabilities were considered and an appropriate employee and employer's contribution was assessed for the next three years. The directors/trustees consider that the fund is solvent to the degree that they do not feel it warrants the additional and dis-proportionate expenditure involved in obtaining further detail relevant to Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) (effective 1 January 2015) disclosures. The situation will be reviewed on an annual basis.

16. CAPITAL COMMITMENTS

Capital commitments authorised and contracted for by the directors/trustees at 31 March 2023 amounted to £ Nil (2022 - £ Nil).

17. CONTINGENT LIABILITIES

There were no contingent liabilities at 31 March 2023 (2022 - £ Nil).

ST COLUMBA'S CHURCH DAY CENTRE
COMPANY NUMBER: 03112805
A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL
DETAILED INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2023

	<u>2023</u>		<u>2022</u>
	£	£	£
<u>INCOME</u>			
Wolverhampton City Council			
- Revenue for services	40,664		23,156
- Covid grants	-		13,342
- Ward Fund grant			2,000
- Work Force grant	1,156		-
HMRC – Job Retention Scheme	-		17,204
Private subscriptions	88,594		56,398
Local Authority Service Users lunches	9,971		4,777
Food sales	119		-
Donations	6,004		13,620
(2023 – Ken Patel - £ 1,200			
Gentlemens' Night Out - £ 1,000;			
James Beattie - £ 1,000; Jenny Evans - £ 731;			
S Garfoot - £ 500; Gift Aid - £ 538;			
S Worsey - £ 347;			
Wolverhampton Wheelers - £ 280;			
Friends Together - £ 250;			
Sentinel Trust - £ 100; Other - £ 58.)			
(2022 Scope - £ 4,702;			
Gentlemens' Night out - £ 2,000;			
Friends of Abbeyfields - £ 1,054;			
Rotary - £ 1,200; B Goodall - £ 1,000;			
Just Giving - £ 978; S Worsey - £ 565;			
Christchurch Good Shepherd - £ 500;			
H Storey - £ £ 500; Gift Aid - £ 275;			
R Cox - £ 200; Other each under £ 140 - £ 646.)			
Bequests			
(2023 – Tony Griffiths - £ 421, Jeavons - £ 214)			-
(2022 M O'Hara - £ 300)	635		300
Fund raising & miscellaneous	796		726
		147,939	131,523
<u>ADMINISTRATIVE EXPENSES</u>		(123,020)	(120,674)
		24,919	10,849
<u>OTHER INCOME</u>			
Bank & Building Society interest received		8	1
<u>INTEREST PAYABLE</u>			
Bank		-	-
<u>SURPLUS/(DEFICIT) OF INCOME OVER</u>			
<u>EXPENDITURE IN THE YEAR</u>	£ 24,927		£ 10,850
	=====		=====

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALSCHEDULE OF ADMINISTRATIVE EXPENSESFOR THE YEAR ENDED 31 MARCH 2023

	2023		2022	
	£	£	£	£
<u>DIRECTORS' REMUNERATION</u>		-		-
 <u>ESTABLISHMENT EXPENSES</u>				
Light and heat	1,507		1,137	
Insurances	1,455		1,419	
		2,962		2,556
 <u>ADMINISTRATIVE EXPENSES</u>				
Salaries and National Insurance	86,237		83,192	
Pension scheme contributions	14,918		15,099	
Redundancy costs	-		-	
Meal costs	4,813		2,523	
Consumables & PPE	444		494	
Class fees	-		-	
Craft materials	-		-	
Telephone & internet costs	911		953	
Information technology costs	340		315	
Printing, stationery & postage	456		361	
Advertising costs	-		-	
Repairs & renewals	242		429	
Professional fees	1,818		2,254	
Accountant's remuneration	1,190		1,180	
Training costs	255		-	
Bank charges	459		409	
Travelling costs	5,437		3,378	
Criminal Record Bureau checks	13		-	
Subscriptions	159		159	
Sundry expenses	84		72	
Trip & entertainment expenses	300		300	
Promotion costs	-		-	
Cleaning & laundry	182		-	
Loss on disposal of assets	-		-	
Depreciation	1,800		7,000	
		120,058		118,118
	£		£	
	123,020		120,674	

ST COLUMBA'S CHURCH DAY CENTRE

England & Wales - Charity number 1064581

Accounts

ST COLUMBA'S CHURCH DAY CENTRE
A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL
FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 MARCH 2022

COMPANY NUMBER: 03112805

Jan G Gromadzki
Chartered Accountant
13 Wolverhampton Road, Codsall,
Wolverhampton, West Midlands,
WV8 1PT.

Tel No: 01902 844873 Fax No: 01902 844973

ST COLUMBA'S CHURCH DAY CENTRE

A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL

COMPANY NUMBER: 03112805

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REPORT OF THE DIRECTORS TO THE MEMBERS OF

ST COLUMBA'S CHURCH DAY CENTRE

COMPANY NUMBER: 03112805

A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL

The directors submit their report together with the accounts of the Company for the year ended 31 March 2022.

Reference and administrative details

Company name: St Columba's Church Day Centre

Company registration number: 03112805

Charity registration number: 1064581

Registered office: St Columba's Church
Castlecroft Road
Finchfield
Wolverhampton
West Midlands
WV3 8BZ

Directors and Trustees:	Mr C A Gardner	Chairperson
	Mr L Turner	Vice chairperson
	Mrs R Metcalfe	Secretary
	Mr M Harper	
	Mrs A Mably	
	Rev C W Miller	
	Mrs I Archibald	

Company Secretary Mrs R Metcalfe

Treasurer: Mrs J Reading

Manager: Mrs J Hall

Bankers: Lloyds Bank plc
Queen Square
Wolverhampton
West Midlands
WV1 1TF

Accountant: Jan G Gromadzki
Chartered Accountant
13 Wolverhampton Road, Codsall,
Wolverhampton, West Midlands, WV8 1PT.

REPORT OF THE DIRECTORS TO THE MEMBERS OF
ST COLUMBA'S CHURCH DAY CENTRE

COMPANY NUMBER: 03112805

A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL - CONTINUED

Structure Governance and Management

Governing Document

St Columba's Church Day Centre is a private company limited by guarantee without share capital. The company was incorporated on 12 October 1995 and its governing documents are its Memorandum and Articles of Association effective from that date as amended on 27 June 1996 and 26 June 1997. The company is registered as a charity with the Charities Commission. All of the directors are members of the company and along with company members guarantee to contribute £ 1 in the event of the company being wound up. No director has a beneficial interest in the company. Membership of the company is restricted to members of St Columba's Church.

The number of company members at 31 March 2022 was 25 (2021 - 25).

Appointment of Directors

The directors of the company are also charity trustees for the purposes of charity law. Under the requirements of the Memorandum and Articles of Association one third of the Board of Directors shall retire from office at the Annual General Meeting and may, if willing to act, be re-appointed. New Board Members must either be nominated by the Board or written notice, by some member of the company, must be given to the Secretary seven to twenty-one days prior to the date appointed for the meeting, of the intention to propose a person for election and signed by the person to be proposed confirming their willingness to be elected.

Directors at 31 March 2022 are listed on page 1. At the Annual General Meeting held on 15 July 2021 Mr L Turner, Mr M Harper and Mrs I Archibald retired as directors/trustees but were all re-elected.

Directors/Trustees Induction and Training

New directors/trustees will receive an induction pack including:

- a copy of the Memorandum and Articles of Association;
- a copy of the service contract with Wolverhampton City Council Social Services Department;
- a copy of the Charity Commission leaflet - The essential trustee;
- a letter indicating the function of the Board of Directors and the frequency of meetings;
- a copy of the latest reports and financial statements.

New directors/trustees are also invited and encouraged to attend induction sessions led by the chairman/secretary for familiarisation with the documents and discussion/explanation of the roles and responsibilities associated with their appointment as directors/trustees. A visit to the Day Centre to meet the manager and staff and gain an overview of the day to day activities and operating procedures of the Centre is also arranged with further follow up visits during their period of office.

REPORT OF THE DIRECTORS TO THE MEMBERS OF
ST COLUMBA'S CHURCH DAY CENTRE

COMPANY NUMBER: 03112805

A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL - CONTINUED

Organisational Structure

The Articles of Association allow the Board of Directors/Trustees to consist of not less than five and not more than fifteen members. The current board has seven members and meets bi-monthly with interim meetings if required to deal with specific items of business.

The Board is responsible for the oversight and strategic planning of the operation of the Day Centre and the operation of the organisation as a company and as a charity.

The day to day running of the Day Centre is delegated to a manager, appointed by the Board.

The treasurer, who is not a director/trustee, looks after financial aspects of the organisation with some day to day transactions being delegated to the manager.

The manager and treasurer attend board meetings to report, discuss and advise as necessary but have no voting rights.

Risk Management

The directors/trustees have policies in place to ensure compliance with regulations relating to the health and safety of staff, volunteers, service users, and visitors. These include procedures in the event of fire, illness/accident, suspected abuse and to ensure high standards in food hygiene and in the handling of any medicines. The Day Centre operates a no smoking policy.

Risk assessments are carried out in respect of any perceived hazards and procedures developed to minimise any potential risk. These are reviewed at least annually.

In accordance with the service agreement the company complies with the Working Time Directive, which came out on 1 October 1998 and the National Minimum Wage, which came into Force on 1 April 1999 and any subsequent updates.

The directors/trustees have also implemented policies for dealing with complaints, complements, grievance, discipline and equal opportunities.

In accordance with the Service Agreement, the Company has effected with Ansvar Insurance (A business division of Ecclesiastical Insurance Office plc) both public liability insurance and employer's liability insurance.

REPORT OF THE DIRECTORS TO THE MEMBERS OF
ST COLUMBA'S CHURCH DAY CENTRE

COMPANY NUMBER: 03112805

A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL - CONTINUED

Related Parties

The Day Centre has a service agreement with Wolverhampton City Council (the Council). The current agreement was extended until 30 September 2021 and remains in place until a consultation on Adult Social Care re-design is undertaken by the Council. We continue to be listed on the Local Authority 'Approved List' of providers.

The Council purchases day care services from the Company through the Social Services Department on a per capita basis for people assessed as requiring the service. This system makes no allowance for client absences, for any reason, and the Day Centre is only paid for the actual attendances although we will be obliged to keep the client's place open for them. The Local Authority raised the price paid per place from £ 24.15 to £ 27.90 on 1 April 2022.

The agreement of the The Local Authority to increase the price paid does not match the true cost of providing the place and remains an ongoing concern for the Directors and Manager of the Day Centre. Increases in the national minimum wage must be matched by an appropriate increase in payments for the service by its users and by The Local Authority where they fund places for clients referred by them.

The Board wish to place on record its thanks to St Columba's Church for continuing to provide premises rent-free, and acknowledges its responsibilities in co-operating with the Church in the upkeep and maintenance of the facilities on site.

Objectives and Activities

When planning the activities for the year the Board of Directors/Trustees have considered the Charity Commissioners' guidance on public benefit. The principal activity of the Company is the provision of day care service to elderly and disabled people, for those referred by the Social Services Department of Wolverhampton City Council and who are accepted by our staff as suitable users of the service.

The objectives of the company are to provide support and assistance to the frail and vulnerable older people in order to:

- enable service users to remain in their own homes for as long as possible;
- maximise the independence, health and well being of service users;
- give practical support and respite to carers;
- alleviate loneliness and isolation;
- provide opportunities to enable service users to maintain existing skills and interests, or to develop new ones and to exercise choice;
- enhance the service user's quality of life.

REPORT OF THE DIRECTORS TO THE MEMBERS OF

ST COLUMBA'S CHURCH DAY CENTRE

COMPANY NUMBER: 03112805

A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL - CONTINUED

Objectives and Activities - continued

The strategies employed to achieve the company's objectives include the provision of:

- social and recreational activities which are interesting and stimulating and which assist in maintaining or improving social, psychological or physical functions;
- respite for carers;
- assistance with personal care, provided in a sensitive manner to ensure self respect is maintained;
- information, advice and practical support relevant to the needs of service users and their carers, in liaison with other agencies;
- transport to and from the Day Centre and other venues, where appropriate;
- a main meal, beverages and other light refreshment.

A small number of volunteers mainly from St Columba's Church are encouraged to visit the Day Centre on a regular weekly basis to assist in social interaction and help operate a 'tuck shop' trolley including essential toiletries and other small items.

Achievements and Performance

The operation of the Day Centre during the year to 31 March 2022 continued to be impacted by the Coronavirus (COVID – 19) pandemic. The Day Centre had re-opened on 12 April 2021 for three days (Monday, Wednesday and Friday) per week. Staff continued to be on flexible furlough until 30 September 2021. The Day Centre opened for a further day (Thursdays) initially with three members attending.

As confidence in the community continues to grow there are now 33 independent users taking up 56 places and 16 service users on the Social Services list taking up 30 places. Of those attending the Centre there are 14 individuals who would not be able to stay in their own homes without the support of the Day Centre. A further 23 individuals come to the Day Centre to give carers much needed respite.

Each day a main meal is provided, also beverages and other light refreshments to those attending. A programme of activities designed to reflect the needs and interests of each day's participants is followed.

The Manager and all her staff continue to maintain a high level of care and support for our users. They are to be commended for their work and their commitment to the Day Centre and its clientele and we thank them most sincerely.

REPORT OF THE DIRECTORS TO THE MEMBERS OF

ST COLUMBA'S CHURCH DAY CENTRE

COMPANY NUMBER: 03112805

A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL - CONTINUED

Financial review

The surplus of income over expenditure for the year, at the Day Centre, was £ 10,850 (2021 deficit £ 11,702). The directors/trustees are aware of the pressure of reduced funding, but rises in costs of salaries, pension costs, food, energy and fuel for the ambulance all of which are expected to result in future deficits. Accordingly the directors/trustees are appraising revenue and costs for the forthcoming year with a view to ensuring that a deficit is not recorded.

Stated reserves policy

Unrestricted funds are needed:-

- (a) to provide funds which can be designated for specific projects to enable them to be undertaken at short notice, and
- (b) to cover administration fund-raising and support costs without which the Centre could not function.

The directors/trustees consider it prudent that unrestricted reserves should be sufficient:-

- (a) to avoid the necessity of realising fixed assets held for the Centre's use, and
- (b) to cover one years administration fund raising and support costs.

The directors/trustees are of the opinion, after careful consideration of all relevant facts, that the unrestricted reserves during the year to 31 March 2023 should not fall below £ 10,000.

Plans for future periods

The weekly attendance numbers increased during the year from 22 in April 2021 to over 60 in March 2022. The Day Centre opened initially for three days each week (Monday, Wednesday and Friday) and in October opened on Thursdays. Attendance has been slow to increase on the Thursday. The four day opening has a severe financial impact on staff as they are only paid for the days the Centre is open. The Directors would like to see the attendance at a level where five day opening covers operating costs and is sustainable. The main aims is to re-build numbers attending.

The directors/trustees and manager will continue to monitor the attendance numbers, referrals and income from both Local Authority and independent users and to advertise the facility to appeal to more independent users. In June 2021 one member of staff resigned and the Directors and the manager are considering how best to manage the vacancy.

The manager continues to ensure that all staff regularly update their mandatory and other associated training including first aid, moving and handling, health and safety and basic food hygiene, to comply with the highest standards in health and social care as laid down in the Wolverhampton City Council's contract service specifications

REPORT OF THE DIRECTORS TO THE MEMBERS OF

ST COLUMBA'S CHURCH DAY CENTRE

COMPANY NUMBER: 03112805

A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL - CONTINUED

Staff

The Board wish to commend all the staff and the team of loyal volunteers for their devoted work of caring and stimulating the people who attend the Day Centre week by week.

Honorary officers

The Company is extremely well served by Janet Reading as Treasurer.

REPORT OF THE DIRECTORS TO THE MEMBERS OF
ST COLUMBA'S CHURCH DAY CENTRE

COMPANY NUMBER: 03112805

A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL

Statement of directors'/trustees' responsibilities

The directors/trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

Company law and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) (effective 1 January 2015) requires the directors/trustees to prepare financial statements for each financial year. Under that law the directors/trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required to give a true and fair view of the state of affairs of the company and of the income and expenditure of the Company for that year.

In preparing the financial statements the directors/trustees are required to:-

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- state whether applicable United Kingdom accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- make judgements and accounting estimates that are reasonable and prudent, and
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors/trustees are responsible for keeping proper accounting records that disclose, with reasonable accuracy at any time, the financial position of the company and that enable them to ensure that the financial statements comply with the Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors report is prepared in accordance with both the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) and the exemptions available to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

By Order of the Board of directors/trustees and signed on its behalf by:-

Director..... C A Gardner
St Columba's Church, Castlecroft Road, Finchfield,
Wolverhampton, West Midlands, WV3 8BZ.

Date: 25 May 2022

INDEPENDENT EXAMINER'S CHARTERED ACCOUNTANT'S REPORT
TO THE BOARD OF DIRECTORS/TRUSTEES
ON THE UNAUDITED FINANCIAL STATEMENTS OF
ST COLUMBA'S CHURCH DAY CENTRE
 COMPANY NUMBER: 03112805
A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL
FOR THE YEAR ENDED 31 MARCH 2022

I report on the accounts of the Company for the year ended 31 March 2022 which are set out on pages 10 to 21.

Respective Responsibilities of Directors/Trustees and Examiner/Chartered Accountant

In order to assist you to fulfil your duties under the Companies Act 2006, I have prepared, for your approval, the financial statements of the company for the year ended 31 March 2022 which comprise the Income and Expenditure Account, the Statement of Financial Activities, the Cash Flow Statement, the Balance Sheet and the related notes from the accounting records and information and explanations you have given to me.

As a practising member firm of the Institute of Chartered Accountants in England & Wales (ICAEW), I am subject to its ethical and other professional requirements which are detailed at icaew.com/membershandbook.

This report is made solely to the Company's Board of Directors/Trustees, as a body, in accordance with the terms of my engagement. My work has been undertaken solely to prepare for your approval the financial statements, and state those matters that I have agreed to state to them, as a body, in accordance with AAF 2/10 as detailed at icaew.com/compilation. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Company and the Company's Board of Directors/Trustees, as a body, for my work or for this report.

Basis of Independent Examiner's/Chartered Accountant's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Directors/Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's/Chartered Accountant's Statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of recommended Practice: Accounting and reporting by Charities.
 have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jan G Gromadzki
Chartered Accountant

13 Wolverhampton Road, Codsall,
 Wolverhampton, West Midlands, WV8 1PT.

Date 25 May 2022

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALINCOME AND EXPENDITURE ACCOUNTFOR THE YEAR ENDED 31 MARCH 2022

	<u>Notes</u>	<u>2022</u> £	<u>2021</u> £
<u>INCOME</u>	1e, 2	131,523	110,629
Expenditure	3	(120,674)	(122,332)
		10,849	(11,703)
Interest & other income receivable	1f	1	1
Interest payable		-	-
<u>SURPLUS/(DEFICIT) OF INCOME OVER - EXPENDITURE, BEING SURPLUS/(DEFICIT) FOR THE FINANCIAL YEAR</u>	4	£ 10,850	£ (11,702)

<u>STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES FOR THE YEAR ENDED 31 MARCH 2022</u>	<u>2022</u> £	<u>2021</u> £
Surplus/(Deficit) of income over expenditure for the year	10,850	(11,702)
Total gains and losses recognised since last annual report	£ 10,850	£ (11,702)

The notes on pages 15 to 21 form part of these financial statements.

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALSTATEMENT OF FINANCIAL ACTIVITIESFOR THE YEAR ENDED 31 MARCH 2022

	<u>Unrestricted</u> <u>Funds</u> £	<u>Restricted</u> <u>Funds</u> £	<u>Total Funds</u> <u>2022</u> £	<u>Total Funds</u> <u>2021</u> £
Income and expenditure				
Incoming resources				
Grants	15,342	23,156	38,498	46,158
Investment income	1	-	1	1
Subscriptions & LASU lunches	61,175	-	61,175	4,124
HMRC JRS	17,204	-	17,204	56,008
Other income	14,646	-	14,646	4,339
Total incoming resources	<u>108,368</u>	<u>23,156</u>	<u>131,524</u>	<u>110,630</u>
Resources expended				
Direct charitable expenditure	86,958	21,312	108,270	110,393
Fund-raising & publicity	-	-	-	-
Governance costs	10,560	1,844	12,404	11,939
Total resources expended	<u>97,518</u>	<u>23,156</u>	<u>120,674</u>	<u>122,332</u>
Net incoming/(outgoing) resources before transfer	<u>10,850</u>	<u>-</u>	<u>10,850</u>	<u>(11,702)</u>
Transfer between funds	-	-	-	-
Net incoming/(outgoing) resources for the year	<u>10,850</u>	<u>-</u>	<u>10,850</u>	<u>(11,702)</u>
Other recognised gains and losses	-	-	-	-
Unrealised gains on investments	-	-	-	-
Net movement in funds	<u>10,850</u>	<u>-</u>	<u>10,850</u>	<u>(11,702)</u>
Balances brought forward at 1 April 2021	317	31,082	31,399	43,101
Balances carried forward 31 March 2022	<u>£ 11,167</u>	<u>£ 31,082</u>	<u>£ 42,249</u>	<u>£ 31,399</u>

The notes on pages 15 to 21 form part of these accounts.

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALCASH FLOW STATEMENTFOR THE YEAR ENDED 31 MARCH 2022

	<u>2022</u> £	<u>2021</u> £
Cash gained/(utilised)		
From operating activities	13,713	(5,610)
	_____	_____
Cash flows from investing activities		
Interest income	1	1
Purchase of tangible fixed assets	(609)	(62)
	_____	_____
Cash (used in)/provided by investing activities	(608)	(61)
	_____	_____
Cash flows from financing activities		
Repayment of borrowing	-	-
	_____	_____
Cash used in financing activities	-	-
	_____	_____
Increase/(decrease) in cash and cash equivalents in the year	13,105	(5,671)
	_____	_____
Cash and cash equivalents at the beginning of the year	35,912	41,583
	_____	_____
Total cash and cash equivalents at the end of the year	£ 49,017	£ 35,912
	=====	=====

The notes on pages 15 to 21 form part of these accounts.

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALBALANCE SHEETAS AT 31 MARCH 2022

	<u>Notes</u>	<u>2022</u> £	<u>2021</u> £
<u>FIXED ASSETS</u>			
Tangible assets	8	6,754	13,145
		_____	_____
<u>CURRENT ASSETS</u>			
Debtors	9	8,747	4,651
Cash at bank & in hand		49,017	35,912
		_____	_____
		57,764	40,563
<u>CREDITORS</u> - amounts falling due within one year	10	(22,269)	(22,309)
		_____	_____
<u>NET CURRENT ASSETS</u>		35,495	18,254
		_____	_____
		£ 42,249	£ 31,399
		=====	=====
<u>CAPITAL AND RESERVES</u>			
Surplus/(Deficit) of income over expenditure for the year		10,850	(11,702)
Accumulated funds brought forward		31,399	43,101
		_____	_____
Unrestricted members' funds		11,167	317
Restricted funds		31,082	31,082
		_____	_____
	14	£ 42,249	£ 31,399
		=====	=====

The accounts are prepared in accordance with the special provisions within Part 15 of the Companies Act 2006 relating to small companies.

For the financial year ended 31 March 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 and no notice has been deposited under section 476.

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALBALANCE SHEETAS AT 31 MARCH 2022 - CONTINUED

Directors'/trustees' responsibilities:

The directors/trustees acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its surplus or deficit for the financial year in accordance with the requirements of section 396 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015).

Approved by the Board of Directors/Trustees on:-

Date: 25 May 2022

Director C A Gardner

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALNOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 20221. PRINCIPAL ACCOUNTING POLICIES

a. Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Day Centre meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

b. Preparation of the financial statements on a going concern basis

The Day Centre reported a net cash inflow of £ 13,105 in the year to 31 March 2022. The inflow resulted principally from operating income exceeding costs. Cash of £ 609 was used on acquiring fixed assets in the year. The directors/trustees are monitoring performance and cash reserves throughout the year and adjusting prices for services when necessary. During this period of Government and Local Authority austerity funding from Wolverhampton City Council has been frozen or decreased. Action is taken as required to compensate for this loss in income by generating funds by encouraging more private elderly citizens to use the facilities and services of the Day Centre and various fund raising activities.

c. Depreciation

Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives.

At each balance sheet date, the company reviews the carrying amount of its tangible fixed assets to determine whether there is an indication that any items have suffered impairment loss. If any such indication exists, the recoverable amount of an asset is estimated in order to determine the extent of the impairment loss, if any.

On straight line basis

Ambulance vehicle	20 % per annum
Furniture & fittings	10 % per annum
Equipment	10 % per annum

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALNOTES TO THE ACCOUNTSFOR THE YEAR ENDED 31 MARCH 20221. PRINCIPAL ACCOUNTING POLICIES - CONTINUED

d. Deferred taxation

Tax deferred or accelerated is accounted for in respect of all material timing differences to the extent that it is probable that a liability or asset will crystallise.

e. Income

Income comprises amounts received from Wolverhampton City Council, fund raising, private subscriptions, Local Authority Service Users lunches, trip income, food sales, donations, bequests and miscellaneous receipts.

Income is recognised when the Day Centre has entitlement to the funds, any performance conditions attached to the items of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from Local Authority and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the Day Centre has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

f. Investment income

Investment income comprises interest receivable. Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Day Centre. This is normally upon notification of the interest paid or payable by the Bank or Building Society.

g. Pension scheme arrangements

The Company contributes into two defined contribution pension schemes in respect of certain of the employees. The assets of the schemes are held separately from those of the Company in independently administered funds. The amounts of the contribution payable to the pension schemes in respect of the accounting year are charged to the income and expenditure account.

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALNOTES TO THE ACCOUNTSFOR THE YEAR ENDED 31 MARCH 2022 - CONTINUED2. INCOMING RESOURCES FROM ACTIVITIES TO FURTHER THE COMPANY'S OBJECTS

	<u>Unrestricted</u>	<u>Restricted</u>	<u>2022</u>	<u>2021</u>
	£	£	£	£
Wolverhampton City Council				
- Revenue for services	-	23,156	23,156	46,158
- Capital grant	-	-	-	-
- Covid grants	13,342	-	13,342	-
- Ward Fund grant	2,000	-	2,000	-
HMRC JRS	17,204	-	17,204	56,008
Columba's Ambulance Charity	-	-	-	-
Subscriptions & LASU lunches	61,175	-	61,175	4,124
Trip income	-	-	-	-
Food sales	-	-	-	-
Donations	13,620	-	13,620	2,460
Bequests	300	-	300	1,612
Fund raising and miscellaneous	726	-	726	267
	<u>£ 108,367</u>	<u>£ 23,156</u>	<u>£ 131,523</u>	<u>£ 110,629</u>

3. EXPENDITURE

	<u>2022</u>	<u>2021</u>
	£	£
Administrative expenses	<u>£ 120,674</u>	<u>£122,332</u>

4. SURPLUS/(DEFICIT) OF INCOME OVER EXPENDITURE FOR THE YEAR

	<u>2022</u>	<u>2021</u>
	£	£
This is stated after charging:-		
Hire of equipment	-	-
Professional fees	2,254	2,112
Depreciation of tangible fixed assets	<u>7,000</u>	<u>7,044</u>

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALNOTES TO THE ACCOUNTSFOR THE YEAR ENDED 31 MARCH 2022 - CONTINUED

5.	<u>STAFF COSTS AND NUMBERS</u>	<u>2022</u> £	<u>2021</u> £
	Salaries	83,192	88,200
	Social Security costs	-	-
	Redundancy costs	-	-
	Pension costs	15,099	16,680
		£ <u>98,291</u>	£ <u>104,880</u>
		=====	=====

The average number of salaried employees during the year, calculated on the basis of full time equivalents was as follows

<u>2022</u> <u>No</u>	<u>2021</u> <u>No</u>
7	7
===	===

Key management personnel is restricted to that of the directors/trustees and the Day Centre manager.

6.	<u>DIRECTORS'/TRUSTEES' EMOLUMENTS</u>	<u>2022</u> £	<u>2021</u> £
	Fees	£ Nil	£ Nil
		=====	=====

7. TAXATION

Due to the charitable status of the Company and the activities in which it is involved no liability to United Kingdom corporation tax arises.

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALNOTES TO THE ACCOUNTSFOR THE YEAR ENDED 31 MARCH 2022 - CONTINUED8. TANGIBLE ASSETS

<u>Cost</u>	<u>Ambulance vehicle</u> £	<u>Furniture and fittings</u> £	<u>Equipment</u> £	<u>Total</u> £
As at 1 April 2021	46,220	20,856	24,013	91,089
Additions	-	-	609	609
Disposals	(-)	(400)	(400)	(800)
As at 31 March 2022	46,220	20,456	24,222	90,898
<u>Depreciation</u>				
As at 1 April 2021	37,464	18,401	22,079	77,944
Charge for the year	6,200	400	400	7,000
Eliminated on disposals	(-)	(400)	(400)	(800)
As at 31 March 2022	43,664	18,401	22,079	84,144
<u>Net Book Values</u>				
As at 31 March 2022	£ 2,556	£ 2,055	£ 2,143	£ 6,754
As at 31 March 2021	£ 8,756	£ 2,455	£ 1,934	£ 13,145

The ambulance vehicle is subject to a lien by Wolves Community Fund to ensure that it is used for the purpose that it was acquired.

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALNOTES TO THE ACCOUNTSFOR THE YEAR ENDED 31 MARCH 2022 - CONTINUED

9.	<u>DEBTORS</u>	<u>2022</u>	<u>2021</u>
		£	£
	Debtor - Wolverhampton City Council	5,746	2,587
	Other debtors and prepayments	3,001	2,064
		£ 8,747	£ 4,651
		=====	=====

10.	<u>CREDITORS</u> - amounts falling due	<u>2022</u>	<u>2021</u>
	within one year	£	£
	Other creditors	21,113	21,167
	Accruals	1,156	1,142
		£ 22,269	£ 22,309
		=====	=====

11. DEFERRED TAXATION

The full potential liability in respect of deferred taxation at 31 March 2022 was £ Nil (2021 - £ Nil).

12. CALLED UP SHARE CAPITAL AND LEGAL STATUS

The Company was incorporated as a private company limited by guarantee without share Capital. As such there is neither allotted or called up share capital. In the event of a winding up of the company each member is liable to contribute £1. At 31 March 2022 there were 25 members (2021 – 25).

13. GENERAL INFORMATION

St Columba's Church Day Centre is a private company limited by guarantee without share capital and incorporated in England. It is also a registered charity with The Charities Commission. Its registered office is St Columba's Church, Castlecroft Road, Finchfield, Wolverhampton, West Midlands, WV3 8BZ.

The financial statements are presented in United Kingdom Pounds Sterling, which is the functional currency of the company.

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALNOTES TO THE ACCOUNTSFOR THE YEAR ENDED 31 MARCH 2022 - CONTINUED14. RECONCILIATION OF MOVEMENTS IN FUNDS

	<u>2022</u>	<u>2021</u>
	£	£
Surplus/(deficit) of income over expenditure for the year	10,850	(11,702)
Opening funds	31,399	43,101
Unrestricted members' funds	<u>11,167</u>	<u>317</u>
Restricted funds - Wolverhampton City Council	-	-
- Ambulance Fund	31,082	31,082
Total funds	<u>£ 42,249</u>	<u>£ 31,399</u>

The Ambulance fund has been received on the basis that it is to be used solely for the purpose of acquiring an ambulance or similar vehicle when it becomes necessary to replace the existing vehicle used by the Day Centre. In the event that the Day Centre ceases its activities then the funds, if any remaining, are to be transferred to St Columba's Church so as to be put to use for similar purpose.

15. PENSIONS

The Company contributes into two defined contribution schemes in respect of certain of its employees. The total cost for the year was £ 15,099 (2021 - £ 16,680).

A valuation of the West Midlands Pension Fund was carried out at 31 March 2019. Its assets and liabilities were considered and an appropriate employee and employer's contribution was assessed for the next three years. The directors/trustees consider that the fund is solvent to the degree that they do not feel it warrants the additional and dis-proportionate expenditure involved in obtaining further detail relevant to Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) (effective 1 January 2015) disclosures. The situation will be reviewed on an annual basis.

16. CAPITAL COMMITMENTS

Capital commitments authorised and contracted for by the directors/trustees at 31 March 2022 amounted to £ Nil (2021 - £ Nil).

17. CONTINGENT LIABILITIES

There were no contingent liabilities at 31 March 2022 (2021 - £ Nil).

ST COLUMBA'S CHURCH DAY CENTRE
COMPANY NUMBER: 03112805
A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL
DETAILED INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2022

	<u>2022</u>		<u>2021</u>
	£	£	£
<u>INCOME</u>			
Wolverhampton City Council			
- Revenue for services	23,156		46,158
- Covid grants	13,342		-
- Ward Fund grant	2,000		-
HMRC – Job Retention Scheme	17,204		56,008
Private subscriptions	56,398		3,567
Local Authority Service Users lunches	4,777		557
Trip income	-		-
Food sales	-		-
Donations	13,620		2,460
Scope - £ 4,702;			
Gentlemens' Night out - £ 2,000;			
Friends of Abbeyfields - £ 1,054;			
Rotary - £ 1,200; B Goodall - £ 1,000;			
Just Giving - £ 978; S Worsley - £ 565;			
Christchurch Good Shepherd - £ 500;			
H Storey - £ £ 500; Gift Aid - £ 275;			
R Cox - £ 200;			
Other each under £ 140 - £ 646			
(2021 -Gentlemens' Night Out - £ 1,000;			
S Worsley - £ 570; D Mukesh re M Patel - £ 500			
Moreton Pub - £ 150; J Jones - £ 100;			
M Malcolm - £ 20; Other - £ 120.)			
Bequests			
(2022 – M O'Hara - £ 300)			
(2021 Lee Martin - £ 865; Meg Turner - £ 747	300		1,612
Fund raising & miscellaneous	726		267
		131,523	
			110,629
<u>ADMINISTRATIVE EXPENSES</u>		(120,674)	(122,332)
		10,849	(11,703)
<u>OTHER INCOME</u>			
Bank interest received	-		1
Building Society interest received	1		-
		1	
			1
<u>INTEREST PAYABLE</u>			
Bank		-	-
<u>SURPLUS/(DEFICIT) OF INCOME OVER</u>			
<u>EXPENDITURE IN THE YEAR</u>		£ 10,850	£ (11,702)
		=====	=====

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALSCHEDULE OF ADMINISTRATIVE EXPENSESFOR THE YEAR ENDED 31 MARCH 2022

	2022		2021	
	£	£	£	£
<u>DIRECTORS' REMUNERATION</u>		-		-
 <u>ESTABLISHMENT EXPENSES</u>				
Light and heat	1,137		1,043	
Insurances	1,419		1,400	
		2,556		2,443
 <u>ADMINISTRATIVE EXPENSES</u>				
Salaries and National Insurance	83,192		88,200	
Pension scheme contributions	15,099		16,680	
Redundancy costs	-		-	
Meal costs	2,523		106	
Consumables & PPE	494		375	
Class fees	-		-	
Craft materials	-		-	
Telephone & internet costs	953		910	
Information technology costs	315		340	
Printing, stationery & postage	361		215	
Advertising costs	-		200	
Repairs & renewals	429		337	
Professional fees	2,254		2,112	
Accountant's remuneration	1,180		1,170	
Training costs	-		-	
Bank charges	409		235	
Travelling costs	3,378		1,618	
Criminal Record Bureau checks	-		-	
Subscriptions	159		158	
Sundry expenses	72		43	
Trip & entertainment expenses	300		-	
Promotion costs	-		-	
Cleaning & laundry	-		146	
Loss on disposal of assets	-		-	
Depreciation	7,000		7,044	
		118,118		119,889
		£ 120,674		£ 122,332
		=====		=====

ST COLUMBA'S CHURCH DAY CENTRE

England & Wales - Charity number 1064581

Accounts

ST COLUMBA'S CHURCH DAY CENTRE
A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL
FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 MARCH 2021

COMPANY NUMBER: 03112805

Jan G Gromadzki
Chartered Accountant
13 Wolverhampton Road, Codsall,
Wolverhampton, West Midlands,
WV8 1PT.

Tel No: 01902 844873 Fax No: 01902 844973

ST COLUMBA'S CHURCH DAY CENTRE

A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL

COMPANY NUMBER: 03112805

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REPORT OF THE DIRECTORS TO THE MEMBERS OF

ST COLUMBA'S CHURCH DAY CENTRE

COMPANY NUMBER: 03112805

A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL

The directors submit their report together with the accounts of the Company for the year ended 31 March 2021.

Reference and administrative details

Company name: St Columba's Church Day Centre

Company registration number: 03112805

Charity registration number: 1064581

Registered office: St Columba's Church
Castlecroft Road
Finchfield
Wolverhampton
West Midlands
WV3 8BZ

Directors and Trustees:	Mr C A Gardner	Chairperson
	Mr L Turner	Vice chairperson
	Mrs R Metcalfe	Secretary
	Mr M Harper	
	Mrs A Mably	
	Rev C W Miller	
	Mrs I Archibald	

Company Secretary Mrs R Metcalfe

Treasurer: Mrs J Reading

Manager: Mrs J Hall

Bankers: Lloyds Bank plc
Queen Square
Wolverhampton
West Midlands
WV1 1TF

Accountant: Jan G Gromadzki
Chartered Accountant
13 Wolverhampton Road, Codsall,
Wolverhampton, West Midlands, WV8 1PT.

REPORT OF THE DIRECTORS TO THE MEMBERS OF

ST COLUMBA'S CHURCH DAY CENTRE

COMPANY NUMBER: 03112805

A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL - CONTINUED

Structure Governance and Management

Governing Document

St Columba's Church Day Centre is a private company limited by guarantee without share capital. The company was incorporated on 12 October 1995 and its governing documents are its Memorandum and Articles of Association effective from that date as amended on 27 June 1996 and 26 June 1997. The company is registered as a charity with the Charities Commission. All of the directors are members of the company and along with company members guarantee to contribute £ 1 in the event of the company being wound up. No director has a beneficial interest in the company. Membership of the company is restricted to members of St Columba's Church.

The number of company members at 31 March 2021 was 25 (2020 - 25).

Appointment of Directors

The directors of the company are also charity trustees for the purposes of charity law. Under the requirements of the Memorandum and Articles of Association one third of the Board of Directors shall retire from office at the Annual General Meeting and may, if willing to act, be re-appointed. New Board Members must either be nominated by the Board or written notice, by some member of the company, must be given to the Secretary seven to twenty-one days prior to the date appointed for the meeting, of the intention to propose a person for election and signed by the person to be proposed confirming their willingness to be elected.

Directors at 31 March 2021 are listed on page 1. At the Annual General Meeting held by 'postal' vote in December 2020 Mr C A Gardner and Mrs R Metcalfe retired but were both re-elected.

Directors/Trustees Induction and Training

New directors/trustees will receive an induction pack including:

- a copy of the Memorandum and Articles of Association;
- a copy of the service contract with Wolverhampton City Council Social Services Department;
- a copy of the Charity Commission leaflet - The essential trustee;
- a letter indicating the function of the Board of Directors and the frequency of meetings;
- a copy of the latest reports and financial statements.

New directors/trustees are also invited and encouraged to attend induction sessions led by the chairman/secretary for familiarisation with the documents and discussion/explanation of the roles and responsibilities associated with their appointment as directors/trustees. A visit to the Day Centre to meet the manager and staff and gain an overview of the day to day activities and operating procedures of the Centre is also arranged with further follow up visits during their period of office.

REPORT OF THE DIRECTORS TO THE MEMBERS OF
ST COLUMBA'S CHURCH DAY CENTRE

COMPANY NUMBER: 03112805

A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL - CONTINUED

Organisational Structure

The Articles of Association allow the Board of Directors/Trustees to consist of not less than five and not more than fifteen members. The current board has seven members and meets bi-monthly with interim meetings if required to deal with specific items of business.

The Board is responsible for the oversight and strategic planning of the operation of the Day Centre and the operation of the organisation as a company and as a charity.

The day to day running of the Day Centre is delegated to a manager, appointed by the Board.

The treasurer, who is not a director/trustee, looks after financial aspects of the organisation with some day to day transactions being delegated to the manager.

The manager and treasurer attend board meetings to report, discuss and advise as necessary but have no voting rights.

Risk Management

The directors/trustees have policies in place to ensure compliance with regulations relating to the health and safety of staff, volunteers, service users, and visitors. These include procedures in the event of fire, illness/accident, suspected abuse and to ensure high standards in food hygiene and in the handling of any medicines. The Day Centre operates a no smoking policy.

Risk assessments are carried out in respect of any perceived hazards and procedures developed to minimise any potential risk. These are reviewed at least annually.

In accordance with the service agreement the company complies with the Working Time Directive, which came out on 1 October 1998 and the National Minimum Wage, which came into Force on 1 April 1999 and any subsequent updates.

The directors/trustees have also implemented policies for dealing with complaints, complements, grievance, discipline and equal opportunities.

In accordance with the Service Agreement, the Company has effected with Ansvar Insurance (A business division of Ecclesiastical Insurance Office plc) both public liability insurance and employer's liability insurance.

REPORT OF THE DIRECTORS TO THE MEMBERS OF
ST COLUMBA'S CHURCH DAY CENTRE

COMPANY NUMBER: 03112805

A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL - CONTINUED

Related Parties

The Day Centre has a service agreement with the City of Wolverhampton Council (the Council). The 2019 agreement was extended until 30 December 2020 and was extended from that date until 30 September 2021. We continue to be listed on the Local Authority 'Approved List' of providers.

The Council purchases day care services from the Company through the Social Services Department on a per capita basis for people assessed as requiring the service. This system makes no allowance for client absences, for any reason, and the Day Centre is only paid for the actual attendances although we will be obliged to keep the client's place open for them. From 1 April 2020 to 31 March 2021 the Local Authority paid £ 24.15 per place taken by one of their clients.

From April 2020 to March 2021 the City of Wolverhampton Council made sustainability payments to the Day Centre to give support during the Coronavirus Pandemic. The directors gratefully acknowledge this support during the year.

The Board wish to place on record its thanks to St Columba's Church for continuing to provide premises rent-free, and acknowledges its responsibilities in co-operating with the Church in the upkeep and maintenance of the facilities on site.

Objectives and Activities

When planning the activities for the year the Board of directors/trustees have considered the Charity Commissioners' guidance on public benefit. The principal activity of the Company is the provision of day care service to elderly and disabled people, for those referred by the Social Services Department of Wolverhampton City Council and who are accepted by our staff as suitable users of the service.

The objectives of the company are to provide support and assistance to the frail and vulnerable older people in order to:

- enable service users to remain in their own homes for as long as possible;
- maximise the independence, health and well being of service users;
- give practical support and respite to carers;
- alleviate loneliness and isolation;
- provide opportunities to enable service users to maintain existing skills and interests, or to develop new ones and to exercise choice;
- enhance the service user's quality of life.

REPORT OF THE DIRECTORS TO THE MEMBERS OF
ST COLUMBA'S CHURCH DAY CENTRE

COMPANY NUMBER: 03112805

A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL - CONTINUED

Objectives and Activities - continued

The strategies employed to achieve the company's objectives include the provision of:

- social and recreational activities which are interesting and stimulating and which assist in maintaining or improving social, psychological or physical functions;
- respite for carers;
- assistance with personal care, provided in a sensitive manner to ensure self respect is maintained;
- information, advice and practical support relevant to the needs of service users and their carers, in liaison with other agencies;
- transport to and from the Day Centre and other venues, where appropriate;
- a main meal, beverages and other light refreshment.

A small number of volunteers mainly from St Columba's Church are encouraged to visit the Day Centre on a regular weekly basis to assist in social interaction and help operate a 'tuck shop' trolley including essential toiletries and other small items.

Achievements and Performance

The operation of the Day Centre during the year to 31 March 2021 has been severely impacted by the Coronavirus (COVID – 19) pandemic. With a long period of closure, in line with advice from the Government and the City of Wolverhampton Council, normal operations were not possible.

A detailed risk assessment was undertaken and adaptations such as screens for tables and protective equipment for staff were in place prior to re-opening.

The staff received training on the Risk Assessment prior to the re-opening in October 2020. All staff were offered and accepted the COVID vaccination arranged by the City of Wolverhampton Council for those working in adult social care.

Although not able to be open during much of the year the Manager maintained telephone contact with members and was available at the Day Centre to receive incoming calls. When fully open the Day Centre provides daily a main meal, also beverages and other light refreshments to elderly and disabled people within the local area who attend. During their visits the users are encouraged to take part in a variety of activities designed to reflect the needs and interests of each day's participants.

The Manager and all her staff continue to maintain a high level of care. They are to be commended for their work and their commitment to the Day Centre and the users. We thank them most sincerely during a difficult year.

In March 2020 (at the point of closure for Lockdown 1) there were 17 service users on the Social Services list taking up 34 places and 35 independent users taking up 58 places at the Day Centre.

In October 2020 when the Day Centre re-opened, shortly before Lockdown 2 in November 2020, there were 13 service users on the Social Services list taking up 27 places and 12 independent users taking up 16 places at the Day Centre.

REPORT OF THE DIRECTORS TO THE MEMBERS OF
ST COLUMBA'S CHURCH DAY CENTRE

COMPANY NUMBER: 03112805

A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL - CONTINUED

Financial review

The deficit of income over expenditure for the year, at the Day Centre, was £ 11,702 (2020 deficit £ 10,791). The directors/trustees are aware of the pressure of reduced funding, but rises in costs of salaries, pension costs, food, energy and fuel for the ambulance all of which are expected to result in future deficits. Accordingly the directors/trustees are appraising revenue and costs for the forthcoming year with a view to ensuring that a deficit is not recorded.

Stated reserves policy

Unrestricted funds are needed:-

- (a) to provide funds which can be designated for specific projects to enable them to be undertaken at short notice, and
- (b) to cover administration fund-raising and support costs without which the Centre could not function.

The directors/trustees consider it prudent that unrestricted reserves should be sufficient:-

- (a) to avoid the necessity of realising fixed assets held for the Centre's use, and
- (b) to cover one years administration fund raising and support costs.

The directors/trustees are of the opinion, after careful consideration of all relevant facts, that the unrestricted reserves during the year to 31 March 2022 should not fall below £ 10,000.

Plans for future periods

On 23 March 2020 the Day Centre temporarily closed to users on the advice of the Government and the Council due to the Coronavirus (COVID-19) pandemic. At the time of closure, the impact of COVID-19 on the operation of the Day Centre was unknown.

The Day Centre re-opened for a few weeks in October 2020 thereafter it remained closed beyond 31 March 2021.

After a long period of closure, the Day Centre is re-building the number of members attending. The aim is to further increase the overall attendance, within the shortest possible time, but within a COVID safe environment.

The directors/trustees and manager will continue to monitor the attendance numbers, referrals and income from both Local Authority and independent users and to advertise the facility to appeal to more private users.

REPORT OF THE DIRECTORS TO THE MEMBERS OF

ST COLUMBA'S CHURCH DAY CENTRE

COMPANY NUMBER: 03112805

A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL - CONTINUED

Plans for future periods - continued

We continue to search for 'top up' funding from other sources to help us through the more immediate challenging financial times ahead in 2021.

The manager continues to ensure that all staff regularly update their mandatory and other associated training including first aid, moving and handling, health and safety and basic food hygiene, to comply with the highest standards in health and social care as laid down in the Wolverhampton City Council's contract service specifications

Staff

The Board wish to commend all the staff and the team of loyal volunteers for their devoted work of caring and stimulating the people who attend the Day Centre week by week.

Honorary officers

The Company is extremely well served by Janet Reading as Treasurer.

REPORT OF THE DIRECTORS TO THE MEMBERS OF
ST COLUMBA'S CHURCH DAY CENTRE

COMPANY NUMBER: 03112805

A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL

Statement of directors'/trustees' responsibilities

The directors/trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

Company law and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) (effective 1 January 2015) requires the directors/trustees to prepare financial statements for each financial year. Under that law the directors/trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required to give a true and fair view of the state of affairs of the company and of the income and expenditure of the Company for that year.

In preparing the financial statements the directors/trustees are required to:-

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- state whether applicable United Kingdom accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- make judgements and accounting estimates that are reasonable and prudent, and
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors/trustees are responsible for keeping proper accounting records that disclose, with reasonable accuracy at any time, the financial position of the company and that enable them to ensure that the financial statements comply with the Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors report is prepared in accordance with both the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) and the exemptions available to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

By Order of the Board of directors/trustees and signed on its behalf by:-

Director..... C A Gardner
St Columba's Church, Castlecroft Road, Finchfield,
Wolverhampton, West Midlands, WV3 8BZ.

Date: 19 May 2021

INDEPENDENT EXAMINER'S CHARTERED ACCOUNTANT'S REPORT
TO THE BOARD OF DIRECTORS/TRUSTEES
ON THE UNAUDITED FINANCIAL STATEMENTS OF
ST COLUMBA'S CHURCH DAY CENTRE
 COMPANY NUMBER: 03112805
A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL
FOR THE YEAR ENDED 31 MARCH 2021

I report on the accounts of the Company for the year ended 31 March 2021 which are set out on pages 10 to 21.

Respective Responsibilities of Directors/Trustees and Examiner/Chartered Accountant

In order to assist you to fulfil your duties under the Companies Act 2006, I have prepared, for your approval, the financial statements of the company for the year ended 31 March 2021 which comprise the Income and Expenditure Account, the Statement of Financial Activities, the Cash Flow Statement, the Balance Sheet and the related notes from the accounting records and information and explanations you have given to me.

As a practising member firm of the Institute of Chartered Accountants in England & Wales (ICAEW), I am subject to its ethical and other professional requirements which are detailed at icaew.com/membershandbook.

This report is made solely to the Company's Board of Directors/Trustees, as a body, in accordance with the terms of my engagement. My work has been undertaken solely to prepare for your approval the financial statements, and state those matters that I have agreed to state to them, as a body, in accordance with AAF 2/10 as detailed at icaew.com/compilation. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Company and the Company's Board of Directors/Trustees, as a body, for my work or for this report.

Basis of Independent Examiner's/Chartered Accountant's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Directors/Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's/Chartered Accountant's Statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of recommended Practice: Accounting and reporting by Charities.
 have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jan G Gromadzki
Chartered Accountant

13 Wolverhampton Road, Codsall,
 Wolverhampton, West Midlands, WV8 1PT.

Date 19 May 2021

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALINCOME AND EXPENDITURE ACCOUNTFOR THE YEAR ENDED 31 MARCH 2021

	<u>Notes</u>	<u>2021</u> £	<u>2020</u> £
<u>INCOME</u>	1e, 2	110,629	148,112
Expenditure	3	(122,332)	(158,904)
		(11,703)	(10,792)
Interest & other income receivable	1f	1	1
Interest payable		-	-
<u>(DEFICIT)/SURPLUS OF INCOME OVER - EXPENDITURE, BEING (DEFICIT)/SURPLUS FOR THE FINANCIAL YEAR</u>	4	£ (11,702) 	£ (10,791)

STATEMENT OF TOTAL RECOGNISED GAINS
AND LOSSES FOR THE YEAR ENDED 31 MARCH 2021

	<u>2021</u> £	<u>2020</u> £
(Deficit)/surplus of income over expenditure for the year	(11,702)	(10,791)
Total gains and losses recognised since last annual report	£ (11,702) 	£ (10,791)

The notes on pages 15 to 21 form part of these financial statements.

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALSTATEMENT OF FINANCIAL ACTIVITIESFOR THE YEAR ENDED 31 MARCH 2021

	<u>Unrestricted</u> <u>Funds</u> £	<u>Restricted</u> <u>Funds</u> £	<u>Total Funds</u> <u>2021</u> £	<u>Total Funds</u> <u>2020</u> £
Income and expenditure				
Incoming resources				
Grants	-	46,158	46,158	37,408
Investment income	1	-	1	1
Subscriptions & LASU lunches	4,124	-	4,124	97,015
HMRC JRS	56,008	-	56,008	-
Other income	4,339	-	4,339	13,689
Total incoming resources	<u>64,472</u>	<u>46,158</u>	<u>110,630</u>	<u>148,113</u>
Resources expended				
Direct charitable expenditure	67,729	42,664	110,393	141,935
Fund-raising & publicity	-	-	-	-
Governance costs	8,445	3,494	11,939	16,969
Total resources expended	<u>76,174</u>	<u>46,158</u>	<u>122,332</u>	<u>158,904</u>
Net incoming/(outgoing) resources before transfer	<u>(11,702)</u>	<u>-</u>	<u>(11,702)</u>	<u>(10,791)</u>
Transfer between funds	1,400	(1,400)	-	-
Net incoming/(outgoing) resources for the year	<u>(10,302)</u>	<u>(1,400)</u>	<u>(11,702)</u>	<u>(10,791)</u>
Other recognised gains and losses	-	-	-	-
Unrealised gains on investments	-	-	-	-
Net movement in funds	<u>(10,302)</u>	<u>(1,400)</u>	<u>(11,702)</u>	<u>(10,791)</u>
Balances brought forward at 1 April 2020	10,619	32,482	43,101	53,892
Balances carried forward 31 March 2021	<u>£ 317</u> =====	<u>£ 31,082</u> =====	<u>£ 31,399</u> =====	<u>£ 43,101</u> =====

The notes on pages 15 to 21 form part of these accounts.

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALCASH FLOW STATEMENTFOR THE YEAR ENDED 31 MARCH 2021

	<u>2021</u>	<u>2020</u>
	£	£
Cash (utilised)/gained		
From operating activities	(5,610)	(3,083)
	_____	_____
Cash flows from investing activities		
Interest income	1	1
Purchase of tangible fixed assets	(62)	(1,313)
	_____	_____
Cash (used in)/provided by		
investing activities	(61)	(1,312)
	_____	_____
Cash flows from financing activities		
Repayment of borrowing	-	-
	_____	_____
Cash used in financing activities	-	-
	_____	_____
(Decrease)/increase in cash and		
cash equivalents in the year	(5,671)	(4,395)
	_____	_____
Cash and cash equivalents at the beginning of the year	41,583	45,978
	_____	_____
Total cash and cash equivalents		
at the end of the year	£ 35,912	£ 41,583
	=====	=====

The notes on pages 15 to 21 form part of these accounts.

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALBALANCE SHEETAS AT 31 MARCH 2021

	<u>Notes</u>	<u>2021</u> £	<u>2020</u> £
<u>FIXED ASSETS</u>			
Tangible assets	8	13,145	20,127
		_____	_____
<u>CURRENT ASSETS</u>			
Debtors	9	4,651	5,864
Cash at bank & in hand		35,912	41,583
		_____	_____
		40,563	47,447
<u>CREDITORS</u> - amounts falling due within one year	10	(22,309)	(24,473)
		_____	_____
<u>NET CURRENT ASSETS</u>		18,254	22,974
		_____	_____
		£ 31,399	£ 43,101
		=====	=====
<u>CAPITAL AND RESERVES</u>			
Deficit of income over expenditure for the year		(11,702)	(10,791)
Accumulated funds brought forward		43,101	53,892
		_____	_____
Unrestricted members' funds		317	10,619
Restricted funds		31,082	32,482
		_____	_____
	14	£ 31,399	£ 43,101
		=====	=====

The accounts are prepared in accordance with the special provisions within Part 15 of the Companies Act 2006 relating to small companies.

For the financial year ended 31 March 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 and no notice has been deposited under section 476.

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALBALANCE SHEETAS AT 31 MARCH 2021 - CONTINUED

Directors'/trustees' responsibilities:

The directors/trustees acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its surplus or deficit for the financial year in accordance with the requirements of section 396 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015).

Approved by the Board of Directors/Trustees on:-

Date: 19 May 2021

Director C A Gardner

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALNOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 20211. PRINCIPAL ACCOUNTING POLICIES

a. Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Day Centre meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

b. Preparation of the financial statements on a going concern basis

The Day Centre reported a net cash outflow of £ 5,671 in the year to 31 March 2021. The outflow resulted principally from operating costs exceeding income. Cash of £ 62 was used on acquiring fixed assets in the year. The directors/trustees are monitoring performance and cash reserves throughout the year and adjusting prices for services when necessary. During this period of Government and Local Authority austerity funding from Wolverhampton City Council has been frozen or decreased. Action is taken as required to compensate for this loss in income by generating funds by encouraging more private elderly citizens to use the facilities and services of the Day Centre and various fund raising activities.

c. Depreciation

Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives.

At each balance sheet date, the company reviews the carrying amount of its tangible fixed assets to determine whether there is an indication that any items have suffered impairment loss. If any such indication exists, the recoverable amount of an asset is estimated in order to determine the extent of the impairment loss, if any.

On straight line basis

Ambulance vehicle	20 % per annum
Furniture & fittings	10 % per annum
Equipment	10 % per annum

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALNOTES TO THE ACCOUNTSFOR THE YEAR ENDED 31 MARCH 20211. PRINCIPAL ACCOUNTING POLICIES - CONTINUED

d. Deferred taxation

Tax deferred or accelerated is accounted for in respect of all material timing differences to the extent that it is probable that a liability or asset will crystallise.

e. Income

Income comprises amounts received from Wolverhampton City Council, fund raising, private subscriptions, Local Authority Service Users lunches, trip income, food sales, donations, bequests and miscellaneous receipts.

Income is recognised when the Day Centre has entitlement to the funds, any performance conditions attached to the items of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from Local Authority and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the Day Centre has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

f. Investment income

Investment income comprises interest receivable. Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Day Centre. This is normally upon notification of the interest paid or payable by the Bank or Building Society.

g. Pension scheme arrangements

The Company contributes into two defined contribution pension schemes in respect of certain of the employees. The assets of the schemes are held separately from those of the Company in independently administered funds. The amounts of the contribution payable to the pension schemes in respect of the accounting year are charged to the income and expenditure account.

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALNOTES TO THE ACCOUNTSFOR THE YEAR ENDED 31 MARCH 2021 - CONTINUED2. INCOMING RESOURCES FROM ACTIVITIES TO FURTHER THE COMPANY'S OBJECTS

	<u>Unrestricted</u>	<u>Restricted</u>	<u>2021</u>	<u>2020</u>
	£	£	£	£
Wolverhampton City Council				
- Revenue for services	-	46,158	46,158	37,408
- Capital grant	-	-	-	-
HMRC JRS	56,008	-	56,008	
Columba's Ambulance Charity	-	-	-	-
Subscriptions & LASU lunches	4,124	-	4,124	97,015
Trip income	-	-	-	112
Food sales	-	-	-	709
Donations	2,460	-	2,460	11,430
Bequests	1,612	-	1,612	50
Fund raising and miscellaneous	267	-	267	1,388
	£ 64,471	£ 46,158	£ 110,629	£ 148,112
	=====	=====	=====	=====

3. EXPENDITURE

	<u>2021</u>	<u>2020</u>
	£	£
Administrative expenses	£ 122,332	£158,904
	=====	=====

4. (DEFICIT)/SURPLUS OF INCOME OVER EXPENDITURE FOR THE YEAR

	<u>2021</u>	<u>2020</u>
	£	£
This is stated after charging:-		
Hire of equipment	-	-
Professional fees	2,112	2,084
Depreciation of tangible fixed assets	7,044	7,044
	=====	=====

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALNOTES TO THE ACCOUNTSFOR THE YEAR ENDED 31 MARCH 2021 - CONTINUED

5.	<u>STAFF COSTS AND NUMBERS</u>	<u>2021</u> £	<u>2020</u> £
	Salaries	88,200	99,180
	Social Security costs	-	2,414
	Redundancy costs	-	-
	Pension costs	16,680	22,329
		<u>£ 104,880</u> =====	<u>£ 123,923</u> =====

The average number of salaried employees during the year, calculated on the basis of full time equivalents was as follows

<u>2021</u> <u>No</u>	<u>2020</u> <u>No</u>
<u>7</u> =====	<u>7</u> =====

Key management personnel is restricted to that of the directors/trustees and the Day Centre manager.

6.	<u>DIRECTORS'/TRUSTEES' EMOLUMENTS</u>	<u>2021</u> £	<u>2020</u> £
	Fees	<u>£ Nil</u> =====	<u>£ Nil</u> =====

7. TAXATION

Due to the charitable status of the Company and the activities in which it is involved no liability to United Kingdom corporation tax arises.

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALNOTES TO THE ACCOUNTSFOR THE YEAR ENDED 31 MARCH 2021 - CONTINUED8. TANGIBLE ASSETS

<u>Cost</u>	<u>Ambulance vehicle</u> £	<u>Furniture and fittings</u> £	<u>Equipment</u> £	<u>Total</u> £
As at 1 April 2020	46,220	21,256	24,351	91,827
Additions	-	-	62	62
Disposals	(-)	(400)	(400)	(800)
As at 31 March 2021	46,220	20,856	24,013	91,089
<u>Depreciation</u>				
As at 1 April 2020	31,220	18,401	22,079	71,700
Charge for the year	6,244	400	400	7,044
Eliminated on disposals	(-)	(400)	(400)	(800)
As at 31 March 2021	37,464	18,401	22,079	77,944
<u>Net Book Values</u>				
As at 31 March 2021	£ 8,756	£ 2,455	£ 1,934	£ 13,145
As at 31 March 2020	£ 15,000	£ 2,855	£ 2,272	£ 20,127

The ambulance vehicle is subject to a lien by Wolves Community Fund to ensure that it is used for the purpose that it was acquired.

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALNOTES TO THE ACCOUNTSFOR THE YEAR ENDED 31 MARCH 2021 - CONTINUED

9.	<u>DEBTORS</u>	<u>2021</u>	<u>2020</u>
		£	£
	Debtor - Wolverhampton City Council	2,587	821
	Other debtors and prepayments	2,064	5,043
		£ 4,651	£ 5,864
		=====	=====

10.	<u>CREDITORS</u> - amounts falling due	<u>2021</u>	<u>2020</u>
	within one year	£	£
	Other creditors	21,167	23,337
	Accruals	1,142	1,136
		£ 22,309	£ 24,473
		=====	=====

11. DEFERRED TAXATION

The full potential liability in respect of deferred taxation at 31 March 2021 was £ Nil (2020 - £ Nil).

12. CALLED UP SHARE CAPITAL AND LEGAL STATUS

The Company was incorporated as a private company limited by guarantee without share Capital. As such there is neither allotted or called up share capital. In the event of a winding up of the company each member is liable to contribute £1. At 31 March 2021 there were 25 members (2020 – 25).

13. GENERAL INFORMATION

St Columba's Church Day Centre is a private company limited by guarantee without share capital and incorporated in England. It is also a registered charity with The Charities Commission. Its registered office is St Columba's Church, Castlecroft Road, Finchfield, Wolverhampton, West Midlands, WV3 8BZ.

The financial statements are presented in United Kingdom Pounds Sterling, which is the functional currency of the company.

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALNOTES TO THE ACCOUNTSFOR THE YEAR ENDED 31 MARCH 2021 - CONTINUED14. RECONCILIATION OF MOVEMENTS IN FUNDS

	<u>2021</u>	<u>2020</u>
	£	£
(Deficit)/surplus of income over expenditure for the year	(11,702)	(10,791)
Opening funds	43,101	53,892
Unrestricted members' funds	317	10,619
Restricted funds - Wolverhampton City Council	-	-
- Ambulance Fund	31,082	32,482
Total funds	£ 31,399	£ 43,101

The Ambulance fund has been received on the basis that it is to be used solely for the purpose of acquiring an ambulance or similar vehicle when it becomes necessary to replace the existing vehicle used by the Day Centre. In the event that the Day Centre ceases its activities then the funds, if any remaining, are to be transferred to St Columba's Church so as to be put to use for similar purpose.

15. PENSIONS

The Company contributes into two defined contribution schemes in respect of certain of its employees. The total cost for the year was £ 16,680 (2020 - £ 22,329).

A valuation of the West Midlands Pension Fund was carried out at 31 March 2019. Its assets and liabilities were considered and an appropriate employee and employer's contribution was assessed for the next three years. The directors/trustees consider that the fund is solvent to the degree that they do not feel it warrants the additional and dis-proportionate expenditure involved in obtaining further detail relevant to Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) (effective 1 January 2015) disclosures. The situation will be reviewed on an annual basis.

16. CAPITAL COMMITMENTS

Capital commitments authorised and contracted for by the directors/trustees at 31 March 2021 amounted to £ Nil (2020 - £ Nil).

17. CONTINGENT LIABILITIES

There were no contingent liabilities at 31 March 2021 (2020 - £ Nil).

ST COLUMBA'S CHURCH DAY CENTRE
COMPANY NUMBER: 03112805
A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL
DETAILED INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2021

	<u>2021</u>		<u>2020</u>
	£	£	£
<u>INCOME</u>			
Wolverhampton City Council			
- Revenue for services	46,158		37,408
- Capital grant	-		-
HMRC – Job Retention Scheme	56,008		-
Private subscriptions	3,567		89,034
Local Authority Service Users lunches	557		7,981
Trip income	-		112
Food sales	-		709
Donations	2,460		11,430
Gentlemens' Night Out - £ 1,000;			
S Worsley - £ 570;			
D Mukesh re M Patel - £ 500			
Moreton Pub - £ 150; J Jones - £ 100;			
M Malcolm - £ 20; Other - £ 120.)			
(2020 – Scope - £ 5,000; Gentlemens' Night			
Out - £ 1,000; Baron Davenport Trust - £ 1,200;			
Greggs Foundation - £ 1,000; Bob Goodall - £ 1,000;			
Cole Trust - £ 1,000; John Cook - £ 300;			
Nationwide Building Society - £ 230;			
S Worsey - £ 225; Ade Perks - £ 125;			
C Cresswell - £ 100; Thelma Jones - £ 100;			
Friends Together - £ 50; Phil Metcalfe - £ 40;			
Bev Richards - £ 30; Other - £ 30.)			
Bequests			
(2021 Lee Martin - £ 865; Meg Turner - £ 747)			
(2020 – Geoff Peters - £ 50)	1,612		50
Fund raising & miscellaneous	267		1,388
		110,629	148,112
<u>ADMINISTRATIVE EXPENSES</u>		(122,332)	(158,904)
		(11,703)	(10,792)
<u>OTHER INCOME</u>			
Bank interest received	1		-
Building Society interest received	-		1
		1	1
<u>INTEREST PAYABLE</u>			
Bank		-	-
<u>(DEFICIT)/SURPLUS OF INCOME OVER</u>			
<u>EXPENDITURE IN THE YEAR</u>		£ (11,702)	£ (10,791)
		=====	=====

ST COLUMBA'S CHURCH DAY CENTRECOMPANY NUMBER: 03112805A PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITALSCHEDULE OF ADMINISTRATIVE EXPENSESFOR THE YEAR ENDED 31 MARCH 2021

	2021		2020
	£	£	£
<u>DIRECTORS' REMUNERATION</u>		-	-
<u>ESTABLISHMENT EXPENSES</u>			
Light and heat	1,043		2,386
Insurances	1,400		1,431
		2,443	3,817
<u>ADMINISTRATIVE EXPENSES</u>			
Salaries and National Insurance	88,200		101,594
Pension scheme contributions	16,680		22,329
Redundancy costs	-		-
Meal costs	106		8,190
Consumables & PPE	375		558
Class fees	-		740
Craft materials	-		144
Telephone & internet costs	910		1,056
Information technology costs	340		563
Printing, stationery & postage	215		605
Advertising costs	200		753
Repairs & renewals	337		1,270
Professional fees	2,112		2,084
Accountant's remuneration	1,170		1,158
Training costs	-		793
Bank charges	235		833
Travelling costs	1,618		3,285
Criminal Record Bureau checks	-		283
Subscriptions	158		164
Sundry expenses	43		216
Trip & entertainment expenses	-		1,250
Promotion costs	-		-
Cleaning & laundry	146		175
Loss on disposal of assets	-		-
Depreciation	7,044		7,044
		119,889	155,087
	£ 122,332		£ 158,904