



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **2/3/2021** Period start date To **1/3/2022** Period end date

Charity name: **Sedgeford Historical & Archaeological Research Project**

Charity registration number: **1064553**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To teach and research archaeology
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Archaeology to discover how the local community in Sedgeford, Norfolk used to live going back to anglo saxon times, teaching students young and old the art of archaeology and how to discover the history
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees are always mindful of the guidance issued by the Charity Commission and make sure the public benefit from their activities

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Our organisation provides the opportunity for local people as well as anyone from a wider area to learn about local archaeology and participate in all aspects of our research</p> <p>The charity provides the public, access to learn about their heritage dating back to anglo saxon times and how they used to live, along with opportunities to research the archaeology in general</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity only ran a short season due to COVID but still managed to make a profit with the help of local grant and crowdfunding
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to aid further research
Amount of reserves held	Para 1.22	£6500
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	none

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	This current year due to the pandemic and only running a short season, the main source of funds have been donations and grants
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Risks are primarily COVID and the opportunity to be able to gather people together.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Democratic voting of trustees
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are voted at the AGM

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Sedgeford Historical & Archaeological Research Project
Other name the charity uses	SHARP
Registered charity number	1064553
Charity's principal address	Country Gouse, 9 Stoney Lane, Coalville, Leicester LE67 8JL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dr John Jolley	Chair		
2	Dr Neil Faulkener	Founder member		
3	David Wood	Secretary		
4	Pamela Bent	Treasurer		
5	Gary Rossin			
6	Brian Langford			
7	Melinda Barham			
8	Yvonne Bolton-Smith			
9	Eleaner Blakelock			
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Pamela Ann Bent	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	30/01/2022	

S.H.A.R.P**ACCOUNTS****Sedgeford Historical & Archaeology Research Project**

INCOME		Actual 2021/22 £
	Description	
Facilities	Fac/course fees	16590.50
	Dig for a Day	
	tent hire	200.00
Friends	Friends of Sharp	522.50
	subtotal	17313.00
Donations	General donations	1294.00
	kitchen	
	Grants	8000.00
	Crowdfunding	7672.50
	Schools/tours	1163.71
	Church/talks	
	subtotal	18130.21
Sales	Merchandise	579.89
	Book sales/dvd	0.75
	private work	
	Tuck/café	-64.35
	ph chg/wash	
	subtotal	516.29
Specials	Open day	
	draw/party	79.02
	special eve/bar	
	subtotal	79.02
Misc	Sundries/floats	-100.00
	Gift Aid	175.58
	bank fees paid	
	Bank interest	0.29
	subtotal	75.87
Total Income		36114.39

PROFIT/LOSS FOR YEAR	7522.43
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EXPENDITURE		Actual 2021/22 £
	Description	
Admin	Repairs/servicing	2427.12
	Stationery/post	77.72
	Web	224.63
	Insurance	1145.20
	Courses/fee/refunds	1102.50
	Bank Charges	48.00
	Paypal charges	132.33
	Subcs fee/licences	132.70
	Photocopying	
	Printing (leaflets, etc)	134.90
	Telephone/internet	
	Electricity	164.93
	Water & rates	59.94
	Cleaning/grass cutting	1304.22
	land	365.00
	Waste disposal	850.80
	Hire-Church/village hall	
	subtotal	8169.99
Catering	Equipment/repairs	516.51
	Staff	4285.20
	Materials/gas	271.99
	Food	3112.09
	subtotal	8185.79
Archaeology	Depr capital assets	623.17
	Materials/tools	1029.86
	Films/developing	122.37
	Travel/team exp	
	Fuel - diesel/petrol/propane	1296.61
	Post ex	390.85
	Research/training	150.00
	Courses/meet/lecturers	
	Equipment	195.17
	Hire-excavator/generator	3897.60
	Hire - Cabins	4448.00
	subtotal	12153.63
Publications	Annual Report	
	Publications/advertising	
	subtotal	0.00
Sales	Merchandise	30.00
	Digging for sedgeford	52.56
	sub total	82.56
Total Expenditure		28591.97



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

Sedgeford Historical & Archaeological Research Project

On accounts for the year
ended

01/03/2022

Charity no
(if any)

1064553

Set out on pages

1

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Ellen Brown

Date:

28/01/2022

Name:

Ellen Brown

Relevant professional
qualification(s) or body
(if any):

Address:

68 Middlewood

Kings Lynn

PE30 4RU