

HOLY TRINITY CE (A) SCHOOL FUND

Registered Charity No. 1064502

TRUSTEES' ANNUAL REPORT
FOR THE YEAR ENDED 31st AUGUST 2024

Name of Charity:	Holy Trinity CE (VA) School Fund	
Registered Number:	1064502	
Legal Form:	Unincorporated charitable organisation	
Governing Document:	Trust deed dated 14 th July 1997	
Address:	Holy Trinity C of E (A) School Wethered Road Marlow, Bucks SL7 3AG	
Trustees:	The charity trustees during the year ended 31 st August '24 were:	
	Mrs J Field	Federation Headteacher & Chair of Trustees
	Mrs N Till	Treasurer for OREC (Oxford Road Education Charity)
	Mrs K Harjette	Head of School
	Mrs C Slack	Chair of Governors
	Mrs D Dru	Foundation Governor
Changes to Trustee Appointments:	None	
Method of Appointment:	The trustees shall hold office for the period of their election to the position of Governor or their employment at Holy Trinity C of E School.	
Officers:	As shown above	
Bankers:	National Westminster Bank plc, 7 High Street, Marlow, Bucks SL7 1BZ	
Independent Examiner:	J Burn, 75 Berwick Road, Marlow, Bucks SL7 3AS	
Charitable Objects:	The objects of the charity are: to advance the education of the pupils at Holy Trinity CE (VA) School by providing or assisting in the provision of educational, recreational and other charitable facilities in augmentation of such facilities financed by the Local Education Authority.	
Area of Benefit:	The area of benefit is determined as Marlow, Buckinghamshire.	

Report of the Trustees on the Activity of the Charity

The trustees present on pages 3 to 6 below the independently examined statement of income and expenditure and balance sheet of the charity, in accordance with the adopted accounting policy, for the year ended 31st August. The Trustees met three times during the financial year. The financial position is reviewed by the Governing Body through the accounts and financial summaries presented to the Finance Committee.

During the year a number of educational trips were arranged for the benefit of pupils. These were largely self-funding through voluntary parental contributions. They included various day trips to museums and places of religious interest, Maidenhead Mosque. As well as residential visits to Heatree House and Celtic Harmony, various day trips were arranged to the educational benefit of children attending the school. Some pupils also took part in regular extra-curricular activities such as music lessons and football.

Various events were also arranged in support of other charitable organisations.

Trustees Responsibilities

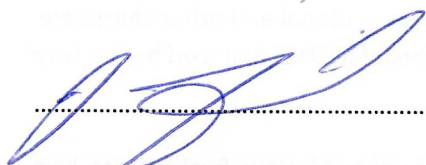
The Trustees are required to prepare Financial Statements for each financial year which gives the true and fair view of the state of affairs of the trust and of the surplus or deficit for that period. In preparing those Financial Statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the Financial Statements.
- Prepare the Financial Statements on an ongoing basis unless it is inappropriate to presume that the Trust will continue.

The Trustees are responsible for:

- Keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the trust.
- Safeguarding the Charity's assets and taking reasonable steps for prevention and detection of fraud and other irregularities.

This report was approved by the Trustees on 20th June 2025 and signed on their behalf by:



.....

Mrs J Field – Federation Headteacher
Chairman of Trustees

**Independent Examiner's Report on the Accounts for the Twelve Months Ended 31 August
2024**

**Holy Trinity C.E. (A) School Fund
Charity Number 1064502**

The Statement of Financial Activities, Receipts and Payments Listings, and Balance Sheet for the year ended 31 August 2024 are attached.

Respective responsibilities of Trustees and Examiner


As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of Charities legislation does not apply. It is my responsibility to state, on the basis of the procedures specified in the general guidance given by the Charities Commission, whether particular matters have come to my attention.

Basis of my report

My examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit. and consequently, I do not express an audit opinion on the view given by the accounts.

Statement by Independent Examiner

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirement to keep accounting records, to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Act have not been met; or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

SIGNED: 
NAME: JULIA BURN FCA
MEMBERSHIP NO: 8816505

DATE: 27/06/2025

Summary Balance Sheet for the Period to 31/08/2024 Inclusive

Excess of Income over Expenditure	£0.00
Opening Balances	£25,950.18 ✓
Movement in Period	-£294.93
Closing Balance	£25,655.25

Represented By

Cash	£0.00
SF1 - Nat west Current	£21,512.38
SF2 - Natwest Business Reserve Account	£4,142.87
	<i>Bal @ 6/4/24</i>
£25,655.25	£25,655.25

Int. 30/4 £ 5.43
31/5 5.11
28/6 4.62
31/7 5.45
31/8 4.96

} 25.57.

opening current ac 21,841.70
bus Res 4,108.48

25,950.18 ✓

Balance 4,168.44
per bank @ 31/8/24

£ 27/6/25

Unreconciled Transaction Listing for the Account SF1 - Nat west Current

		Opening Balance		
		Receipts	Payments	
27/06/2024	Cheque 003651 Sundry 003651 003651 Julie Lamping for Lisa Benson Leaving Gift		£55.15	
17/07/2024	Cheque 003655 Sundry 003655 Inv SF150724 Heatree Celtic & Y3 Egyptian		£7,405.91	2718
17/07/2024	Cheque 003656 Sundry 003656 Inv SF150724 Yr 6 Greek Figurines		£15.29	2718
17/07/2024	Cheque 003657 Sundry 003657 Comic Relief Donation		£411.14	
Total		£0.00	£7,887.49	
		Closing Balance		£29,399.87
		Unreconciled Transactions		-£7,887.49
		Cash Book Balance		£21,512.38

Audit Checks for the Period to 31/08/2024 Inclusive

Check Balance Sheet in balance	In Balance
Check no Excess of Income over Expenditure	No Excess
Check Income & Expenditure balances Balance Sheet	In Balance.
Check Bank Reconciliations balance Balance Sheet	In Balance.

Ch
27/10/25

Income and Expenditure Report for Period to 01/09/2024 Inclusive

		<u>Opening</u>	<u>Income</u>	<u>Expenditure</u>	<u>Closing</u>
PARENTPAY B..	Mental Health Day	£0.00	£0.00	£546.53 ✓	-£546.53
AUDITOR 20	Auditor K Anderson	-£27.20	£0.00	£33.75 ✓	-£60.95
BABY		£0.00	£66.97	£0.00	£66.97
BBABY		£0.00	£0.00	£0.00	£0.00
BUCKS CC AUT..	Bucks CC Auto Credit	£2,340.85	-£1,119.42 ✓	£1,164.00 ✓	£57.43
BUCKS MINDS	Mental Health Day	£0.00	£0.00	£0.00	£0.00
CAROL SERVL..	Organist for carol services	£0.00	£250.00 ✓	£250.00 ✓	£0.00
CBF	CBF	£1,848.65	£1,882.85 ✓	£0.00	£3,731.50
CCCL		£0.00	£0.00	£0.00	£0.00
CCL	CCLA INVESTMENT MA INTEREST	£0.00	£1,871.28 ✓	£0.00	£1,871.28
CHARITIY	Charity Collections	£1,515.47	£818.81 ✓	£2,334.28 ✓	£0.00
CT	Christingle	£3.94	£475.62 ✓	£479.56 ✓	£0.00
DONATION	Donation	£4,016.26	£1,304.20 ✓	£304.20 ✓	£5,016.26
GARDENING C..	Gardening Club Donations	£0.00	£98.48 ✓	£65.67 ✓	£32.81
GRANTS	Rothschild Foundation Waddesdon Manor	£100.00	£730.00 ✓	£730.00 ✓	£100.00
HOSPITALITY	Hospitality	-£76.50	£0.00 ✓	£893.54 ✓	-£970.04
MILK M	Milk Money	-£41.96	£144.30 ✓	£144.30 ✓	-£41.96
PARENT PAY A..	ParentPay Auto Credit	£0.00	£1,010.89 ✓	£187.21 ✓	£823.68
PARENT PAYS..	School Council Cinema Club	£0.00	£0.00	£0.00	£0.00
PHOTOGRAPH..	Photography Commission	£136.13	£136.44 ✓	£0.00	£272.57
POPPY APPEA..	Royal British Legion - Poppy Appeal	£0.00	£203.34 ✓	£203.34 ✓	£0.00
PTA	PTA Contributions	£10,837.28	£0.00	£506.15 ✓	£10,331.13
PUPIL PREMIU..	PP support for pupils	£0.00	£71.70 ✓	£71.70 ✓	£0.00
RESERVES	Reserves	£4,218.82	£2,375.24 ✓	£147.43 ✓	£6,446.63
SCH TRIP HOL..	School Trip Budget Share Holding Account	£1.97	£8,243.94 ✓	£7,405.91 ✓	£840.00
SCHCOUNCIL	School Council	£2,767.35	£398.84 ✓	£3,003.19 ✓	£163.00
SCIENCE	SCIENCE CLUB	£0.00	£64.03 ✓	£387.00 ✓	-£322.97
STAFF CHRIST..	Parent Pay collection for Staff Christmas Party	£0.00	£573.90 ✓	£573.90 ✓	£0.00
STAFF LEAVIN..	Staff collections for staff leavers & thank yous	£120.57	£203.59 ✓	£456.15 ✓	-£131.99
STAFF WELL B..	Staff Well Being	-£140.60	£94.54 ✓	£351.90 ✓	-£397.96
WB	World Book Day	£7.78	£0.00 ✓	£0.00 ✓	£7.78
Y6 PROD	Production Year 6	£632.38	£743.53 ✓	£309.29	£1,066.62
YEAR 6 LEAVE..	Year 6 Leaver Gift	-£2,311.01	£0.00	£389.00 ✓	-£2,700.01
		£25,950.18	£20,643.07	£20,938.00	£25,655.25
Movement in Period				-£294.93 ✓	
			£20,643.07	£20,643.07	

Holy Trinity C.E. (A) School - Private Fund

Registered Charity No. 1064502

Income and Expenditure including Transfers for Period to 31 August 2024 Inclusive

	<u>Opening</u>	<u>Income</u>	<u>Expenditure</u>	<u>Transfers In</u>	<u>Transfers Out</u>	<u>Closing</u>
PARENTPAY B..	£0.00	£0.00	£546.53	£0.00	£0.00	-£546.53
AUDITOR 20	-£27.20	£0.00	£33.75	£0.00	£0.00	-£60.95
BABY	£0.00	£66.97	£0.00	£0.00	£0.00	£66.97
BBABY	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
BUCKS CC AUT..	£2,340.85	£1,615.73	£1,164.00	£0.00	£2,735.15	£57.43
BUCKS MINDS	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
CAROL SERVL..	£0.00	£0.00	£250.00	£250.00	£0.00	£0.00
CBF	£1,848.65	£1,882.85	£0.00	£0.00	£0.00	£3,731.50
CCCL	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
CCL	£0.00	£1,871.28	£0.00	£0.00	£0.00	£1,871.28
CHARITY	£1,515.47	£411.14	£2,334.28	£407.67	£0.00	£0.00
CT	£3.94	£0.00	£479.56	£475.62	£0.00	£0.00
DONATION	£4,016.26	£1,304.20	£304.20	£0.00	£0.00	£5,016.26
GARDENING C..	£0.00	£49.24	£65.67	£49.24	£0.00	£32.81
GRANTS	£100.00	£730.00	£730.00	£0.00	£0.00	£100.00
HOSPITALITY	-£76.50	£0.00	£893.54	£0.00	£0.00	-£970.04
MILK M	-£41.96	£0.00	£144.30	£144.30	£0.00	-£41.96
PARENT PAY A..	£0.00	£3,790.27	£187.21	£1.97	£2,781.35	£823.68
PARENT PAYS..	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
PHOTOGRAPH..	£136.13	£136.44	£0.00	£0.00	£0.00	£272.57
POPPY APPEA..	£0.00	£0.00	£203.34	£203.34	£0.00	£0.00
PTA	£10,837.28	£0.00	£506.15	£0.00	£0.00	£10,331.13
PUPIL PREMIU..	£0.00	£71.70	£71.70	£0.00	£0.00	£0.00
RESERVES	£4,218.82	£34.39	£147.43	£2,340.85	£0.00	£6,446.63
SCH TRIP HOL..	£1.97	£7,177.49	£7,405.91	£1,068.42	£1.97	£840.00
SCHCOUNCIL	£2,767.35	£398.84	£3,003.19	£0.00	£0.00	£163.00
SCIENCE	£0.00	£54.18	£387.00	£9.85	£0.00	-£322.97
STAFF CHRIST..	£0.00	£0.00	£573.90	£573.90	£0.00	£0.00
STAFF LEAVIN..	£120.57	£284.13	£456.15	£0.00	£80.54	-£131.99
STAFF WELL B..	-£140.60	£94.54	£351.90	£0.00	£0.00	-£397.96
WB	£7.78	£0.00	£0.00	£0.00	£0.00	£7.78
Y6 PROD	£632.38	£669.68	£309.29	£73.85	£0.00	£1,066.62
YEAR 6 LEAVE..	-£2,311.01	£0.00	£389.00	£0.00	£0.00	-£2,700.01
	£25,950.18	£20,643.07	£20,938.00	£5,599.01	£5,599.01	£25,655.25

Balance Sheet as at 31/08/2024

Income

Balance brought forward £25,950.18

	£0.00
	£66.97
	£0.00
Auditor K Anderson	£0.00
Bucks CC Auto Credit	-£1,119.42
CBF	£1,882.85
CCLA INVESTMENT MA IN..	£1,871.28
Charity Collections	£818.81 ✓
Christingle	£475.62
Donation	£1,304.20 ✓
Gardening Club Donations	£98.48 ✓
Hospitality	£0.00 ✓
Mental Health Day	£0.00 ✓
Mental Health Day	£0.00 ✓
Milk Money	£144.30
Organist for carol services	£250.00
Parent Pay collection for St..	£573.90 ✓
ParentPay Auto Credit	£1,010.89 ✓
Photography Commission	£136.44
PP support for pupils	£71.70 ✓
Production Year 6	£743.53 ✓
PTA Contributions	£0.00 ✓
Reserves	£2,375.24
Rothschild Foundation Wa..	£730.00 ✓
Royal British Legion - Popp..	£203.34
School Council	£398.84 ✓
School Council Cinema Clu..	£0.00 ✓
School Trip Budget Share ..	£8,243.94 ✓
SCIENCE CLUB	£64.03 ✓
Staff collections for staff le..	£203.59 ✓
Staff Well Being	£94.54 ✓
World Book Day	£0.00 ✓
Year 6 Leaver Gift	£0.00 ✓

Expenditure

	£0.00
	£0.00
	£0.00
Auditor K Anderson	£33.75
Bucks CC Auto Credit	£1,164.00
CBF	£0.00
CCLA INVESTMENT MA IN..	£0.00
Charity Collections	£2,334.28
Christingle	£479.56
Donation	£304.20
Gardening Club Donations	£65.67
Hospitality	£893.54
Mental Health Day	£0.00
Mental Health Day	£546.53
Milk Money	£144.30
Organist for carol services	£250.00
Parent Pay collection for St..	£573.90
ParentPay Auto Credit	£187.21
Photography Commission	£0.00
PP support for pupils	£71.70
Production Year 6	£309.29
PTA Contributions	£506.15
Reserves	£147.43
Rothschild Foundation Wa..	£730.00
Royal British Legion - Popp..	£203.34
School Council	£3,003.19
School Council Cinema Clu..	£0.00
School Trip Budget Share ..	£7,405.91
SCIENCE CLUB	£387.00
Staff collections for staff le..	£456.15
Staff Well Being	£351.90
World Book Day	£0.00
Year 6 Leaver Gift	£389.00

Balance carried forward £25,655.25

£46,593.25

£46,593.25

Trial Balance for the Period to 31/08/2024

	<u>Credit</u>	<u>Debit</u>	<u>Balance</u>
Movement In Period	£20,938.00	£20,643.07	-£294.93
Expenditure			
Auditor K Anderson		£33.75	£33.75
Bucks CC Auto Credit		£1,164.00	£1,164.00
Charity Collections		£2,334.28	£2,334.28
Christingle		£479.56	£479.56
Donation		£304.20	£304.20
Gardening Club Donations		£65.67	£65.67
Hospitality		£893.54	£893.54
Mental Health Day		£546.53	£546.53
Milk Money		£144.30	£144.30
Organist for carol services		£250.00	£250.00
Parent Pay collection for Staff Christmas Party		£573.90	£573.90
ParentPay Auto Credit		£187.21	£187.21
PP support for pupils		£71.70	£71.70
Production Year 6		£309.29	£309.29
PTA Contributions		£506.15	£506.15
Reserves		£147.43	£147.43
Rothschild Foundation Waddesdon Manor		£730.00	£730.00
Royal British Legion - Poppy Appeal		£203.34	£203.34
School Council		£3,003.19	£3,003.19
School Trip Budget Share Holding Account		£7,405.91	£7,405.91
SCIENCE CLUB		£387.00	£387.00
Staff collections for staff leavers & thank yous		£456.15	£456.15
Staff Well Being		£351.90	£351.90
Year 6 Leaver Gift		£389.00	£389.00
Income			
Bucks CC Auto Credit	£66.97		-£66.97
CBF	-£1,119.42		£1,119.42
CCLA INVESTMENT MA INTEREST	£1,882.85		-£1,882.85
Charity Collections	£1,871.28		-£1,871.28
Christingle	£818.81		-£818.81
Donation	£475.62		-£475.62
Gardening Club Donations	£1,304.20		-£1,304.20
Milk Money	£98.48		-£98.48
Organist for carol services	£144.30		-£144.30
Parent Pay collection for Staff Christmas Party	£250.00		-£250.00
ParentPay Auto Credit	£573.90		-£573.90
Photography Commission	£1,010.89		-£1,010.89
PP support for pupils	£136.44		-£136.44
Production Year 6	£71.70		-£71.70
Reserves	£743.53		-£743.53
Rothschild Foundation Waddesdon Manor	£2,375.24		-£2,375.24
Royal British Legion - Poppy Appeal	£730.00		-£730.00
School Council	£203.34		-£203.34
School Trip Budget Share Holding Account	£398.84		-£398.84
SCIENCE CLUB	£8,243.94		-£8,243.94
	£64.03		-£64.03

Trinity C.E. (A) School - Private Fund
 Registered Charity No. 1064502

	<u>Credit</u>	<u>Debit</u>	<u>Balance</u>
Staff collections for staff leavers & thank yous	£203.59		-£203.59
Staff Well Being	£94.54		-£94.54
Balance	£41,581.07	£41,581.07	£0.00

Holy Trinity C.E. (A) School - Private Fund
 Registered Charity No. 1064502

Unreconciled Transaction Listing for the Account

		Opening Balance		£0.00
Date	<u>Description</u>	<u>Receipts</u>	<u>Payments</u>	
Total		£0.00	£0.00	
Closing Balance				£0.00
Unreconciled Transactions				£0.00
Cash Book Balance				£0.00