

REGISTERED COMPANY NUMBER: 03324634 (England and Wales)
REGISTERED CHARITY NUMBER: 1064373

Report of the Trustees and
Financial Statements for the Year Ended 31 March 2024
for
Bethshan Sheltered Housing Association

Morgan Griffiths LLP
Chartered Accountants
Statutory Auditor
Cross Chambers
9 High Street
Newtown
Powys
SY16 2NY

Bethshan Sheltered Housing Association

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for the Year Ended 31 March 2024**

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Bethshan Sheltered Housing Association

**Reference and Administrative Details
for the Year Ended 31 March 2024**

TRUSTEES	Rev A L Hewitt Rev J D Smith L Allen M R Allport Rev D H Curgenven Rev S R Curgenven E T Coomber H Y Wenban
REGISTERED OFFICE	Heol Treowen Newtown Powys SY16 1JA
REGISTERED COMPANY NUMBER	03324634 (England and Wales)
REGISTERED CHARITY NUMBER	1064373
AUDITORS	Morgan Griffiths LLP Chartered Accountants Statutory Auditor Cross Chambers 9 High Street Newtown Powys SY16 2NY
SOLICITORS	Geldards LLP Number One Pride Place Pride Park Derby DE24 8QR
BANKERS	Bank of Scotland PLC - Cardiff Barclays Bank PLC - Newtown INVESTMENT ACCOUNTS Aldermore Bank Modulr Finance Ltd SENIOR MANAGEMENT Mrs Rachel Griffiths (Home Manager) Mr Leslie Allen (Registered Individual) Mrs Deborah Cade (Finance Manager)

**Report of the Trustees
for the Year Ended 31 March 2024**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

We primarily exist to meet the needs of the population of Newtown, Powys, and the surrounding areas. The objects of the charity remain 'the relief of poverty, sickness and old age' and Bethshan continues to fulfil these objects specifically by means of the provision of nursing home care for frail elderly persons as well as those living with more advanced forms of dementia. We have been able to provide care for sixty-five individuals at the Home over the course of the year. We have seen a significant increase in the number of residents being admitted with Continuing Healthcare funding reflecting their more complex medical or mental health conditions.

Public benefit

The trustees have considered the Charity Commission's general guidance on public benefit and are satisfied that the services that we provide are accessible to all who need them regardless of their financial resources. Our concern has always been to ensure that good quality care is available to all, and this has been the motivation behind our continued engagement with Powys County Council. Places are offered based on medical condition and the same quality of service is provided to all residents regardless of their funding. We continue to look for appropriate ways to extend the scope of what we do so that more people can benefit from our expertise.

Volunteers

Volunteers have been assisting at the weekly church service providing musical accompaniment and helping residents to take part. The volunteer who provided us with IT support and advice has now retired after 22 years of service following the completion of a programme of upgrading the Wi-Fi and computer equipment as well as decorating a number of offices. He researched a suitable IT support company - Flotek - to take over the role and oversaw the transition.

**Report of the Trustees
for the Year Ended 31 March 2024**

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Since the pandemic we have, in common with many healthcare settings, found it a challenge to recruit sufficient permanent Healthcare Assistants to fully staff the Home and some long-serving staff have left during the year for various reasons. Consequently, we have placed increasing reliance on several agencies for temporary staff at substantial additional cost. In addition, one of our residents was assessed as requiring 1-to-1 support during the daytime, though this has been fully funded through the Health Board. We have managed to recruit some new nursing staff which has been beneficial.

Our activities provision has expanded as a staff member returned from sickness absence. We now have a multi-talented team who are organising a variety of activities including trips out wherever possible. Unfortunately, our Christmas entertainment was truncated because of an outbreak of infection. The spiritual input to the Home has gone from strength to strength as, on average, almost half of the residents have been attending the weekly services during 2023. The family of a former resident generously paid for improvements to our garden, and we held a garden party in September to show off the new layout and planting.

A comprehensive programme of refurbishment was commenced during the previous financial year, and this has made substantial progress. To date we have seen twenty-one bedrooms completely refurbished with new flooring, paintwork and furniture. Several other rooms have been partially refurbished. Our day rooms have been redesigned with elegant new colour schemes and soft furnishings. All furniture has been completely replaced employing fabrics that coordinate with the new curtains. Dining tables have been re-instated to improve the mealtime experience for our residents. The replacement of the large windows in the reception area and Bradbury Room has significantly improved both areas and we hope to continue the refurbishment with redecoration. Our hairdressing salon is now open for business with the improved facilities in a sophisticated setting, giving our residents more of an experience of being pampered.

The redecorating and repurposing of the office facilities has now been completed. We now have a dedicated training room on the lower floor complete with large monitor for videos and other presentations.

New equipment purchased during the year has included two replacement hi-lo baths - both on the Rayner Whiteley unit. Two replacement profiling beds and ten new air mattresses.

We have been preparing for the changes in the regulations in Wales around waste disposal and recycling. This has involved working out how to implement the requirements in a way that is practical and workable in our setting.

There has been particular attention paid to our food offering and a new kitchen manager was appointed who is making real progress in addressing the needs and preferences of all residents.

FINANCIAL REVIEW

Financial position

The statement of Financial Activities show a deficit for the year of £171,243 (2023: £183,034), and reserves now stand at £1,853,486 (2023: £2,024,729).

Principal funding sources

The main source of funding for running the nursing home is the fee income. This primarily comes from the statutory sources - Powys County Council and Powys Teaching Health Board. We also have a number of private fee payers. In addition to the fees for nursing home care we also receive donations, usually in memory of former residents, some Gift Aid tax reclaimed, and interest from our investment accounts.

Investment policy and objectives

Under the Memorandum and Articles of Association the charity has the power to make any investment, which the trustees see fit.

The trustees take seriously their responsibility to ensure that funds are not put at risk, but also seek to achieve the highest interest possible where surplus funds are in hand. Funds have been spread across wider financial institutions in order to take advantage of Government guarantees

**Report of the Trustees
for the Year Ended 31 March 2024**

FINANCIAL REVIEW

Reserves policy

Free reserves which equate to net current assets (excluding restricted funds) amount to £459,787 (2023: £665,344).

The level of reserves was set at 3 months operating costs several years ago - this currently equates to approximately £620,000, however, we have been unable to maintain sufficient funds to meet this policy.

Going concern

The assessment of the trustees is that the charity is a going concern, but there are material uncertainties relating to its ability to continue as a going concern. At current rates of reserves, expenditure and income the charity remains a going concern for the current financial year, able to continue its core activities in fulfilment of its objectives. The charity has no debts. We consider that we have adequate management information to continue to enable good decision making. Material uncertainties beyond the current financial year include that charity reserves no longer meet the current policy of 3 months expenditure, making the charity vulnerable to any unexpected large costs, and that increased recruitment and retention of necessary professional staff is essential to avoid unsustainable agency costs. Negotiations with the main commissioners of our service have resulted in a commitment on their part to increase their funding rates and provide short-term / one off funding to provide stability to the organisation if required whilst a financial improvement plan is implemented, so trustees consider that sufficient cash flow is secured for the continuation of the charity activities for at least the current financial year.

FUTURE PLANS

Specific plans for the coming year include:

- Continuing to refurbish bedroom as they become empty
- Refurbishing the kitchenette areas
- Continuing to work with the catering company to improve the food service
- Updating the website.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Organisational structure

The charity runs a 40-bed Nursing Home. The specialist Day Centre for those in the earlier stages of dementia which closed at the beginning of the Covid pandemic has not re-opened.

The day-to-day running of the Home including appointment of staff and all matters relating to the medical care of the residents is delegated to the Home Manager and Deputy Manager. The Deputy Manager, the heads of the two nursing units and ancillary staff report to the Home Manager.

The Responsible Individual is the person who bears responsibility for the overall running of the Home and compliance with the Care Standards. He represents the Home in relationships with external bodies.

The Finance Manager is responsible for the management and record keeping relating to the income and expenditure of the Home, the management of fixed assets and reserves as well as compliance with company and charity law for the organisation. The Home Manager, Responsible Individual and Finance Manager report to the Trustees at the regular management meetings.

A Deputy Manager was appointed in October which has enabled us to facilitate face-to-face training in key areas as well as regular supervision of staff and sickness management. Her appointment also ensures that there is a senior person on site during the Home Manager's annual leave. The Manager and Deputy have been working closely together to drive good practice throughout the home.

Bethshan is a member of Care Forum Wales which represents the interests of the care industry at both county and national (Wales) level, as well as Powys Association of Voluntary Organisations (PAVO).

**Report of the Trustees
for the Year Ended 31 March 2024**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Induction and training of new trustees

No new trustees were appointed during the year. Any new trustees appointed would receive copies of the key documents relating to the charity's work including the governing document, the latest annual report and accounts and guidance relating to their duties and responsibilities as a trustee. They would be required to sign a declaration affirming their suitability to function as a trustee; a copy of the "Fit and Proper Person" form for HMRC; and to read and sign the charity's Conflict of Interest declaration. Trustees are informed of appropriate training being offered and provided by Powys Association of Voluntary Organisations (PAVO).

Related parties

The charity has strong links with Hope Church (Newtown) - a separate charity - which had the vision for the Bethshan project and oversaw its construction. The trustees of Bethshan are drawn principally from the leadership of the church along with other individuals with key skills or knowledge.

**Report of the Trustees
for the Year Ended 31 March 2024**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The major risks are summarised in our risk register and remain broadly the same as in previous years, though there is increased awareness of cyber security threats as our dependence on IT increases.

The approach to risks taken by the trustees of Bethshan broadly follows the Charity Commission suggested categorisation i.e., Governance; Operational; Financial; External; and Compliance.

The major risks faced by Bethshan are as follows:

Health & Safety

This covers a wide range of issues from the safe operation of equipment within the building, to the appropriate use of cleaning chemicals. We employ the services of a specialist consultancy to assist with the management of Health and Safety risks. They undertake an audit of our premises each year and make suggestions for improvement. Issues raised by staff or others are addressed as they arise.

Health of Residents

There are several risks associated with our primary activity - the care of our residents - for example, incorrect administration of medication, accidents, and abuse. We have a range of policies detailing the correct procedures to be used regarding most normal activities which staff are required to follow. We subscribe to a policy database specific to the care sector and policies are made available to all staff via a mobile phone app. Policies are updated as necessary and when substantial changes have been made to policies staff are required to demonstrate that they have familiarised themselves with the changes. Staff receive training relating to manual handling, Safeguarding of Vulnerable Adults, food hygiene, fire safety and first aid as required by CIW and other issues are addressed through mentoring and supervision. Training has been delivered online this year via the Newcross Learning Partner for Life material, but we have provided in-person training sessions for key areas.

All appropriate equipment and PPE are provided where necessary.

Adequate complement of trained staff

There has been a general shortage of both nursing and care staff across the sector and we have been no exception. This has necessitated staff, including the Home Manager and Deputy, working additional shifts to meet the needs of the residents, in addition to the use of agency staff. We have an excellent relationship with several staffing agencies and most staff supplied are familiar faces who are well acquainted with our residents and ways of working.

Security

Security covers several areas of concern in addition to the obvious issue of physical security from intruders including risks to the security of information (e.g., personnel records, payroll information, other financial records, and resident's notes). We have a comprehensive IT Policy and cybercrime awareness has become increasingly high profile as cyber threats increase in frequency and sophistication. The use of Microsoft Office 365 with its cloud-based file storage, along with cloud-based accounts and other business software has proved invaluable during the last two years. We now have IT technical support 24/7 from Flotek who also provide an email scanning service which isolates potential phishing emails and spam.

Financial

In addition to the physical security of records, financial risks also include fraud, including unauthorised access to the online banking system in addition to the viability of the business arising because of loss of income. Loss of income may occur for several reasons including reduction in statutory funding, shortage of clients, loss of reputation, or unforeseen expenditure not covered by insurance.

Monthly monitoring of income and expenditure against budget takes place to ensure that we have up-to-date awareness of the financial position of the organisation and reports are given to the trustees.

The risk of fraudulent use of business funds is addressed by comprehensive financial procedures which are reviewed annually to ensure they remain relevant to current conditions and communicated to appropriate staff members.

**Report of the Trustees
for the Year Ended 31 March 2024**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Reputation

Some of the possible risks to the reputation of Bethshan have already been alluded to and fall under the following broad headings: Health & Safety incident/accident, Employment Law issues, abuse/negligence, other failure to comply with Care Standards or other legislation. Depending on the nature of the incident, these could have a very damaging effect on the business and must be taken very seriously. We employ a firm of consultants to guide us regarding Health & Safety and in connection with employment legislation we employ another firm of consultants to guide us through HR matters. A subscription to the QCS policy database ensures that our policies and procedures are up to date with current legislation.

Compliance

As mentioned above, we use the services of outside consultants to ensure compliance with Health and Safety and employment legislation.

External risks

We have attempted to identify any potential risks that are out of our control as far as their causes are concerned, weigh up their probability and make plans to reduce their negative effects. Such risks include:

Power failure - to minimise the risk of being without power for a protracted period we have a contract with a company who will provide a back-up generator.

Adverse weather - in addition to the possible loss of power, it can be a challenge to maintain staff coverage. A list is maintained of staff who live within walking distance of the home willing to be called at short notice which is updated each year. We have a committed team, and everyone pulls together to ensure that any staff shortage does not impact on the delivery of care to the residents.

Other major catastrophes - substantial damage to the fabric of the building due to gas or water leak or severe weather can be minimised by good regular maintenance and inspection. Our insurance covers us for more serious incidents and includes business interruption.

Procedure for risk management within Bethshan

Responsibility for risk management lies ultimately with the board of trustees but on a day-to-day basis this is delegated to the senior management. The Home Manager, Responsible Individual and Finance Manager undertake an annual audit of risks to the organisation which is based broadly on the Charity Commission guidelines. The main risks are reviewed, and any new risks identified are added to the register. Each risk is assessed for its likelihood of its occurrence and impact should the event occur, how the risk is managed (e.g. by ceasing the activity, specific action taken to minimise the risk, passing on the risk to a third party such as an insurance company) and who is responsible. The audit is evaluated by the trustees who may contribute or remove items as they feel necessary. Once the audit has been completed a list is drawn up of action that is required to address the risks that have been identified which may necessitate additional expenditure, provision of training, professional advice, or other action. This is presented to the Trustees for approval. Risks identified through the audit are communicated to relevant staff members along with details of the action to be taken to manage it. The senior staff meet periodically to discuss progress on the action plan and to add items to the register of risks as these arise. The risk assessment method is itself reviewed from time to time to ensure that it is most effective for the size and nature of the organisation. Regular reports are made to the trustees of any changes to the risks faced by the organisation and action being taken to manage those risks.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of Bethshan Sheltered Housing Association for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

**Report of the Trustees
for the Year Ended 31 March 2024**

STATEMENT OF TRUSTEES' RESPONSIBILITIES - continued

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

Approved by order of the board of trustees on 17 October 2024 and signed on its behalf by:



L Allen - Trustee

**Report of the Independent Auditors to the Members of
Bethshan Sheltered Housing Association**

Opinion

We have audited the financial statements of Bethshan Sheltered Housing Association (the 'charitable company') for the year ended 31 March 2024 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2024 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Material uncertainty related to going concern

We draw attention to the Financial Review section of the Report of the Trustees, which indicates that a material uncertainty exists that may cast significant doubt on the company's ability to continue as a going concern. Our opinion is not modified in respect of this matter.

In auditing the financial statements, we have concluded that the directors' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

Key audit matters

Except for the matter described in the Material uncertainty related to going concern section, we have determined that there are no other key audit matters to be communicated in our report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**Report of the Independent Auditors to the Members of
Bethshan Sheltered Housing Association**

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the charitable company through discussions with management, and from our knowledge and experience of the charity sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charitable company, including relevant legislation such as the Companies Act 2006, taxation legislation, employment, environmental and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting relevant correspondence.

We assessed the susceptibility of the charitable company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud;
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- reviewed nominal ledgers and tested journal entries reports to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- reviewing correspondence with HMRC.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

**Report of the Independent Auditors to the Members of
Bethshan Sheltered Housing Association**

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Thomas Landers BA FCA (Senior Statutory Auditor)
for and on behalf of Morgan Griffiths LLP
Chartered Accountants
Statutory Auditor
Cross Chambers
9 High Street
Newtown
Powys
SY16 2NY

17 October 2024

Bethshan Sheltered Housing Association

Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
for the Year Ended 31 March 2024

	Notes	Unrestricted funds £	Restricted funds £	31.3.24 Total funds £	31.3.23 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	16,324	-	16,324	16,014
Charitable activities	5				
Nursing Home Care		2,383,074	-	2,383,074	2,022,576
Other trading activities	3	1,496	-	1,496	566
Investment income	4	9,039	-	9,039	4,939
Total		<u>2,409,933</u>	<u>-</u>	<u>2,409,933</u>	<u>2,044,095</u>
EXPENDITURE ON					
Raising funds	6	1,633	-	1,633	392
Charitable activities	7				
Nursing Home Care		2,579,543	-	2,579,543	2,226,737
Total		<u>2,581,176</u>	<u>-</u>	<u>2,581,176</u>	<u>2,227,129</u>
NET INCOME/(EXPENDITURE)		(171,243)	-	(171,243)	(183,034)
RECONCILIATION OF FUNDS					
Total funds brought forward		2,024,729	-	2,024,729	2,207,763
TOTAL FUNDS CARRIED FORWARD		<u><u>1,853,486</u></u>	<u><u>-</u></u>	<u><u>1,853,486</u></u>	<u><u>2,024,729</u></u>

The notes form part of these financial statements

Bethshan Sheltered Housing Association (Registered number: 03324634)

Balance Sheet
31 March 2024

	Notes	31.3.24 £	31.3.23 £
FIXED ASSETS			
Tangible assets	14	1,393,699	1,359,385
CURRENT ASSETS			
Stocks	15	340	232
Debtors	16	150,064	51,358
Cash at bank and in hand		417,632	694,926
		<u>568,036</u>	<u>746,516</u>
CREDITORS			
Amounts falling due within one year	17	(108,249)	(81,172)
NET CURRENT ASSETS		<u>459,787</u>	<u>665,344</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>1,853,486</u>	<u>2,024,729</u>
NET ASSETS		<u>1,853,486</u>	<u>2,024,729</u>
FUNDS	19		
Unrestricted funds		<u>1,853,486</u>	<u>2,024,729</u>
TOTAL FUNDS		<u>1,853,486</u>	<u>2,024,729</u>

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 17 October 2024 and were signed on its behalf by:



L Allen - Trustee

Bethshan Sheltered Housing Association

**Cash Flow Statement
for the Year Ended 31 March 2024**

	Notes	31.3.24 £	31.3.23 £
Cash flows from operating activities			
Cash generated from operations	1	<u>(167,802)</u>	<u>(55,416)</u>
Net cash used in operating activities		<u>(167,802)</u>	<u>(55,416)</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		(118,531)	(124,882)
Interest received		<u>9,039</u>	<u>4,939</u>
Net cash used in investing activities		<u>(109,492)</u>	<u>(119,943)</u>
Change in cash and cash equivalents in the reporting period		<u>(277,294)</u>	<u>(175,359)</u>
Cash and cash equivalents at the beginning of the reporting period		<u>694,926</u>	<u>870,285</u>
Cash and cash equivalents at the end of the reporting period		<u><u>417,632</u></u>	<u><u>694,926</u></u>

The notes form part of these financial statements

Bethshan Sheltered Housing Association

**Notes to the Cash Flow Statement
for the Year Ended 31 March 2024**

1. RECONCILIATION OF NET EXPENDITURE TO NET CASH FLOW FROM OPERATING ACTIVITIES

	31.3.24	31.3.23
	£	£
Net expenditure for the reporting period (as per the Statement of Financial Activities)	(171,243)	(183,034)
Adjustments for:		
Depreciation charges	84,217	73,199
Interest received	(9,039)	(4,939)
Increase in stocks	(108)	(232)
(Increase)/decrease in debtors	(98,706)	8,198
Increase in creditors	27,077	51,392
Net cash used in operations	(167,802)	(55,416)

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.23	Cash flow	At 31.3.24
	£	£	£
Net cash			
Cash at bank and in hand	694,926	(277,294)	417,632
	694,926	(277,294)	417,632
Total	694,926	(277,294)	417,632

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Governance costs

Governance costs are those incurred in connection with the administration of the charity and compliance with constitutional and statutory requirements.

Allocation and apportionment of costs

Support costs (excluding governance costs) have been apportioned to the activity - 'Nursing Home care' in full. Governance costs have been apportioned to activities based on the apportionment of salary costs.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- 2% on cost or valuation
Plant and machinery	- 15% on cost
Fixtures and fittings	- 15% on reducing balance
Computer equipment	- 33% on cost and 15% on reducing balance

No depreciation is provided on freehold land.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Items donated for resale or distribution, are not included in the financial statements until they are sold or distributed. The trustee's believe that the costs involved in determining the value of stock held for distribution would outweigh the benefit to the users.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Bethshan Sheltered Housing Association

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2024**

1. ACCOUNTING POLICIES - continued

Fund accounting

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. DONATIONS AND LEGACIES

	31.3.24	31.3.23
	£	£
Donations	15,949	16,014
Gift aid	375	-
	<u>16,324</u>	<u>16,014</u>

3. OTHER TRADING ACTIVITIES

	31.3.24	31.3.23
	£	£
Trolley shop income	1,496	566
	<u>1,496</u>	<u>566</u>

4. INVESTMENT INCOME

	31.3.24	31.3.23
	£	£
Deposit account interest	9,039	4,939
	<u>9,039</u>	<u>4,939</u>

5. INCOME FROM CHARITABLE ACTIVITIES

		31.3.24	31.3.23
	Activity	£	£
Fees Receivable	Nursing Home Care	2,383,074	1,926,629
Grants	Nursing Home Care	-	95,947
		<u>2,383,074</u>	<u>2,022,576</u>

Grants received, included in the above, are as follows:

	31.3.24	31.3.23
	£	£
Covid Hardship Funding - SSP	-	15,327
Welsh Assembly Government	-	80,509
	<u>-</u>	<u>95,836</u>

Bethshan Sheltered Housing Association

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2024**

6. RAISING FUNDS

Other trading activities

31.3.24	31.3.23
£	£
1,633	392
<u>1,633</u>	<u>392</u>

Purchases

7. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 8) £	Support costs (see note 9) £	Totals £
Nursing Home Care	2,551,022	28,521	2,579,543
	<u>2,551,022</u>	<u>28,521</u>	<u>2,579,543</u>

8. DIRECT COSTS OF CHARITABLE ACTIVITIES

	31.3.24	31.3.23
	£	£
Staff costs	1,954,820	1,661,527
Rates and water	8,753	8,436
Insurance	16,264	16,734
Light and heat	33,844	38,268
Sundries	7,386	9,024
Catering services	224,680	188,171
Incontinence supplies	47,258	48,725
Clinical waste	12,266	10,638
Medical supplies	3,735	3,667
Recruitment /training	6,909	11,541
Activities	5,195	4,719
Repairs & renewals	19,805	23,003
Service contracts & Call outs	75,493	69,577
Laundry & cleaning	40,067	35,489
Care Management subscription	13,503	5,552
Depreciation	81,044	69,424
	<u>2,551,022</u>	<u>2,204,495</u>

Bethshan Sheltered Housing Association

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2024**

9. SUPPORT COSTS

	Management £	Governance costs £	Totals £
Nursing Home Care	<u>18,099</u>	<u>10,422</u>	<u>28,521</u>

Support costs, included in the above, are as follows:

Management

	31.3.24 Nursing Home Care £	31.3.23 Total activities £
Telephone	1,882	1,932
Postage and stationery	4,023	3,981
Advertising	1,082	1,690
Subscriptions	2,090	1,107
Motor, travel & other expenses	937	588
Professional fees	4,263	1,045
Bank charges & interest	649	507
Depreciation of tangible assets	3,173	3,775
	<u>18,099</u>	<u>14,625</u>

Governance costs

	31.3.24 Nursing Home Care £	31.3.23 Total activities £
Wages	7,422	4,617
Auditors' remuneration	3,000	3,000
	<u>10,422</u>	<u>7,617</u>

10. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.24 £	31.3.23 £
Auditors' remuneration	3,000	3,000
Depreciation - owned assets	<u>84,217</u>	<u>73,198</u>

Bethshan Sheltered Housing Association

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2024**

11. TRUSTEES' REMUNERATION AND BENEFITS

The remuneration paid to Mr. L Allen for the year ended 31st March 2024 amounted to £7,422 and is included in governance wages.

The remuneration paid to Mr. Roy Tappin for the year ended 31st March 2023 amounted to £11,094. In 2023 £4,617 was included in governance wages. Mr Tappin ceased as a trustee on 23/11/2022.

Trustees' expenses

No trustee expenses were paid in the year (2023 one trustee £33).

12. STAFF COSTS

	31.3.24	31.3.23
	£	£
Wages and salaries	1,841,428	1,536,116
Social security costs	96,667	104,636
Other pension costs	24,147	25,392
	<u>1,962,242</u>	<u>1,666,144</u>

The average monthly number of employees during the year was as follows:

	31.3.24	31.3.23
Home Management	4	3
Qualified	9	7
Care Assistants	24	27
Auxiliary	6	5
	<u>43</u>	<u>42</u>

No employees received emoluments in excess of £60,000.

The average number of employees has been calculated as full time equivalents.

The charity considers its key management personnel comprise the senior management listed on page 1. The total employment benefits including employer pension contributions of the key management personnel for their management roles for the year ended 31 March 2024 were £97,401 (2023 £91,494).

13. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	16,014	-	16,014
Charitable activities			
Nursing Home Care	1,942,067	80,509	2,022,576
Other trading activities	566	-	566
Investment income	4,939	-	4,939
Total	<u>1,963,586</u>	<u>80,509</u>	<u>2,044,095</u>

Bethshan Sheltered Housing Association

Notes to the Financial Statements - continued
for the Year Ended 31 March 2024

13. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	Total funds £
EXPENDITURE ON			
Raising funds	392	-	392
Charitable activities			
Nursing Home Care	2,146,228	80,509	2,226,737
Total	<u>2,146,620</u>	<u>80,509</u>	<u>2,227,129</u>
NET INCOME/(EXPENDITURE)	(183,034)	-	(183,034)
RECONCILIATION OF FUNDS			
Total funds brought forward	2,207,763	-	2,207,763
TOTAL FUNDS CARRIED FORWARD	<u>2,024,729</u>	<u>-</u>	<u>2,024,729</u>

14. TANGIBLE FIXED ASSETS

	Freehold property £	Plant and machinery £	Fixtures and fittings £	Computer equipment £	Totals £
COST					
At 1 April 2023	1,809,350	143,079	164,837	25,810	2,143,076
Additions	15,429	27,295	72,211	3,596	118,531
Disposals	(182,411)	(27,560)	-	(14,370)	(224,341)
Reclassification	-	(15,522)	15,522	-	-
At 31 March 2024	<u>1,642,368</u>	<u>127,292</u>	<u>252,570</u>	<u>15,036</u>	<u>2,037,266</u>
DEPRECIATION					
At 1 April 2023	600,777	64,205	96,661	22,048	783,691
Charge for year	38,865	18,828	23,351	3,173	84,217
Eliminated on disposal	(182,411)	(27,560)	-	(14,370)	(224,341)
Reclassification/transfer	-	(480)	480	-	-
At 31 March 2024	<u>457,231</u>	<u>54,993</u>	<u>120,492</u>	<u>10,851</u>	<u>643,567</u>
NET BOOK VALUE					
At 31 March 2024	<u>1,185,137</u>	<u>72,299</u>	<u>132,078</u>	<u>4,185</u>	<u>1,393,699</u>
At 31 March 2023	<u>1,208,573</u>	<u>78,874</u>	<u>68,176</u>	<u>3,762</u>	<u>1,359,385</u>

Included in cost or valuation of land and buildings is freehold land of £200,000 (2023 - £200,000) which is not depreciated.

Bethshan Sheltered Housing Association

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2024**

15. STOCKS

	31.3.24	31.3.23
	£	£
Stocks	340	232
	<u> </u>	<u> </u>

16. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.24	31.3.23
	£	£
Trade debtors	81,757	46,456
Other debtors	68,307	4,902
	<u> </u>	<u> </u>
	150,064	51,358
	<u> </u>	<u> </u>

17. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.24	31.3.23
	£	£
Trade creditors	58,497	60,531
Other creditors	45,089	-
Accruals and deferred income	4,663	20,641
	<u> </u>	<u> </u>
	108,249	81,172
	<u> </u>	<u> </u>

18. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds £	Restricted funds £	31.3.24 Total funds £	31.3.23 Total funds £
Fixed assets	1,393,699	-	1,393,699	1,359,385
Current assets	568,036	-	568,036	746,516
Current liabilities	(108,249)	-	(108,249)	(81,172)
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
	1,853,486	-	1,853,486	2,024,729
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

19. MOVEMENT IN FUNDS

	At 1.4.23 £	Net movement in funds £	At 31.3.24 £
Unrestricted funds			
General fund	2,024,729	(171,243)	1,853,486
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	2,024,729	(171,243)	1,853,486
	<u> </u>	<u> </u>	<u> </u>

Bethshan Sheltered Housing Association
Notes to the Financial Statements - continued
for the Year Ended 31 March 2024

19. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	2,409,933	(2,581,176)	(171,243)
TOTAL FUNDS	<u>2,409,933</u>	<u>(2,581,176)</u>	<u>(171,243)</u>

Comparatives for movement in funds

	At 1.4.22 £	Net movement in funds £	At 31.3.23 £
Unrestricted funds			
General fund	2,207,763	(183,034)	2,024,729
TOTAL FUNDS	<u>2,207,763</u>	<u>(183,034)</u>	<u>2,024,729</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	1,963,586	(2,146,620)	(183,034)
Restricted funds			
Welsh Govt social care worker grant	80,509	(80,509)	-
TOTAL FUNDS	<u>2,044,095</u>	<u>(2,227,129)</u>	<u>(183,034)</u>

Bethshan Sheltered Housing Association

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2024**

20. EMPLOYEE BENEFIT OBLIGATIONS

During the year the charity made pension contributions amounting to £24,147 (2023 £25,392). There were no amounts outstanding at the year end.

21. RELATED PARTY DISCLOSURES

During this year Hope Church (Newtown) provided chaplaincy services amounting to £1,307 (2023 £1,710). No amounts were outstanding at the year end (2023 nil). Hope Church (Newtown) has directors/trustees in common.

During the 2023 year end Mr. M Cade was reimbursed for IT equipment purchased on behalf of the charity amounting to £1,287. Mr. M Cade is the spouse of Mrs D Cade who is part of the senior management team.

Bethshan Sheltered Housing Association

**Detailed Statement of Financial Activities
for the Year Ended 31 March 2024**

	31.3.24 £	31.3.23 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	15,949	16,014
Gift aid	375	-
	<u>16,324</u>	<u>16,014</u>
Other trading activities		
Trolley shop income	1,496	566
Investment income		
Deposit account interest	9,039	4,939
Charitable activities		
Fees Receivable	2,383,074	1,926,629
Grants	-	95,947
	<u>2,383,074</u>	<u>2,022,576</u>
Total incoming resources	<u>2,409,933</u>	<u>2,044,095</u>
EXPENDITURE		
Other trading activities		
Purchases	1,633	392
Charitable activities		
Wages	1,834,006	1,531,499
Social security	96,667	104,636
Pensions	24,147	25,392
Rates and water	8,753	8,436
Insurance	16,264	16,734
Light and heat	33,844	38,268
Sundries	7,386	9,024
Catering services	224,680	188,171
Incontinence supplies	47,258	48,725
Clinical waste	12,266	10,638
Medical supplies	3,735	3,667
Recruitment /training	6,909	11,541
Activities	5,195	4,719
Repairs & renewals	19,805	23,003
Service contracts & Call outs	75,493	69,577
Laundry & cleaning	40,067	35,489
Care Management subscription	13,503	5,552
Depreciation of freehold property	38,865	37,447
Depreciation of plant and machinery	18,828	16,764
Carried forward	<u>2,527,671</u>	<u>2,189,282</u>

This page does not form part of the statutory financial statements

Bethshan Sheltered Housing Association

**Detailed Statement of Financial Activities
for the Year Ended 31 March 2024**

	31.3.24 £	31.3.23 £
Charitable activities		
Brought forward	2,527,671	2,189,282
Depreciation of fixtures and fittings	23,351	15,213
	<u>2,551,022</u>	<u>2,204,495</u>
Support costs		
Management		
Telephone	1,882	1,932
Postage and stationery	4,023	3,981
Advertising	1,082	1,690
Subscriptions	2,090	1,107
Motor, travel & other expenses	937	588
Professional fees	4,263	1,045
Bank charges & interest	649	507
Depreciation of computer equipment	3,173	3,775
	<u>18,099</u>	<u>14,625</u>
Governance costs		
Wages	7,422	4,617
Auditors' remuneration	3,000	3,000
	<u>10,422</u>	<u>7,617</u>
Total resources expended	<u>2,581,176</u>	<u>2,227,129</u>
Net expenditure	<u><u>(171,243)</u></u>	<u><u>(183,034)</u></u>

This page does not form part of the statutory financial statements