

FOREST COMMUNITY CENTRE (MELKSHAM)

England & Wales · Charity number 1064323

Details

Other names	FOREST COMMUNITY CENTRE, FOREST FOOTBALL ACTIVITY CENTRE GROUP
Status	Registered
Legal form	Other
Registered	1997-09-10
Register	View on the Charity Commission register

Contact

Address	29 Loxley Close Melksham SN12 7BB
Phone	01225705378
Email	vicoakman@btinternet.com
Website	www.forestcc.co.uk

Activities

Objects: TO PROVIDE FACILITIES IN THE INTEREST OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS

Activities: Providing facilities in the interest of social welfare for recreation and leisure time for local clubs and events.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Disability, Arts/culture/heritage/science, Amateur Sport, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** MELKSHAM TOWN & SURROUNDING AREAS
- Wiltshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£128,270	£132,042	-	-
2024-03-31	£63,419	£66,902	-	-
2023-03-31	£57,437	£51,705	-	-
2022-03-31	£49,528	£39,435	-	-
2021-03-31	£22,159	£19,354	-	-

Trustees

Name	Role	Appointed
Sara Phelps		2022-02-01
Tina Oakman		2015-04-01
VICTOR OAKMAN		1997-06-13

FOREST COMMUNITY CENTRE (MELKSHAM)

England & Wales - Charity number 1064323

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	April	2024		31	March	2025

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

29 Loxley Close	
Melksham	
Wiltshire	
Postcode	SN12 7BB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	V Oakman	President		
2	J Oatley	Chairman		
3	Mrs T Oakman	Vice Chairman		
4	Mrs S Phelps	Treasurer		
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity’s trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Appointed to the Executive Committee by the members at the AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity’s organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees’ consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To promote for the benefit of the inhabitants of Melksham town and the surrounding areas without distinction of sex or political, religious or other opinions by associating the inhabitants in a common effort to provide facilities in the interest of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Charitable Activities:
Education / Training
The Advancement of Health or Saving of Lives
Arts/Culture/Heritage/Science
Amateur Sport
Recreation

For the benefit of:
Children / Young people
Elderly / Old people
People with disabilities
The General Public

By providing:
Human resources
Buildings & facilities
Open space

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The centre was not in use at the start of the year due to Covid-19. No special events were held during the year.
The centre received income as a Covid vaccination centre.
The buildings & facilities are constantly being maintained.

Section E

Financial review

Brief statement of the charity's policy on reserves

At this stage the charity maintains a small float to meet its ongoing expenses.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	T Oakman	
Full name(s)	Mrs Tina Oakman	
Position (eg Secretary, Chair, etc)	Vice Chairman	
Date	20.07.25	



Receipts and payments accounts

CC16a

For the period
from

01-Apr-24

To

31-Mar-25

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Takings	50,653	-	-	50,653	50,261
Pitch Fees	-	-	-	-	-
Hall Bookings	3,270	-	-	3,270	1,508
Grants & donations	4,050	-	-	4,050	11,650
Insurance claims	68,154	-	-	68,154	-
Refund - water	426	-	-	426	-
Refund - electric	1,717	-	-	1,717	-
Interest	-	-	-	-	-
Sub total (Gross income for AR)	128,270	-	-	128,270	63,419
A2 Asset and investment sales, (see table).					
Sub total	-	-	-	-	-
Total receipts	128,270	-	-	128,270	63,419
A3 Payments					
Premises - Lease	250	-	-	250	250
Premises - Town Council	100	-	-	100	-
Premises - Waste & Water	2,764	-	-	2,764	2,842
Premises - Light & Heat	10,465	-	-	10,465	13,644
Premises - Insurance & Licence	2,766	-	-	2,766	2,575
Premises - Maintenance	678	-	-	678	576
Premises - Fire Alarm & CCTV	590	-	-	590	136
Premises - Shower	-	-	-	-	480
Premises - Drapes	1,775	-	-	1,775	-
Premises - Cleaner	6,010	-	-	6,010	5,270
Premises - Changing rooms	3,954	-	-	3,954	-
Premises - Building repairs	55,326	-	-	55,326	-
Premises - Electric test	600	-	-	600	-
Pitch Maintenance	1,872	-	-	1,872	954
Mower Fuel & Repairs	65	-	-	65	354
Bar Stock	31,669	-	-	31,669	29,950
Bar Staff	7,900	-	-	7,900	7,430
Entertainment	-	-	-	-	-
TV	317	-	-	317	196
Advertising	-	-	-	-	-
Administration costs	164	-	-	164	95
Roof & Fence repairs	-	-	-	-	-
Telephone	573	-	-	573	1,054
Accountancy	870	-	-	870	570
Trophies	95	-	-	95	198
Other	268	-	-	268	328
Football kit	256	-	-	256	-
Pantomime	1,285	-	-	1,285	-
Sub total	130,612	-	-	130,612	66,902
A4 Asset and investment purchases. (see table)					
Currys- kitchen equipment	350	-	-	350	-
Wooden benches	1,080	-	-	1,080	-
Sub total	1,430	-	-	1,430	-
Total payments	132,042	-	-	132,042	66,902
Net of receipts/(payments)	- 3,772	-	-	- 3,772	- 3,483
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	19,917	1	-	19,917	22,400

12/09/2025

Cash funds this year end | 16,145 | - | - | 16,145 | 19,917

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Nationwide Flexaccount	-	-	-
	Nat West	15,343	-	-
	Cash	802	-	-
	Total cash funds	16,145	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	Mrs S Phelps Treasurer	S Phelps	20.07.2025	



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Forest Community Centre (Melksham)

**On accounts for the year
ended**

31 March 2025

**Charity no
(if any)**

1064323

Set out on pages

1 – 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 March 2025**.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: C F Scull

Date: 20.07.25

Name: Colin Francis Scull

**Relevant professional
qualification(s) or body
(if any):**

FCCA

Address: 119 Skylark Road Melksham SN12 7FQ

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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FOREST COMMUNITY CENTRE (MELKSHAM)

England & Wales - Charity number 1064323

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	April	2023		31	March	2024

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

29 Loxley Close	
Melksham	
Wiltshire	
Postcode	SN12 7BB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	V Oakman	President		
2	J Oatley	Chairman		
3	Mrs T Oakman	Vice Chairman		
4	Mrs S Phelps	Treasurer		
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Constitution
How the charity is constituted <small>(eg. trust, association, company)</small>	Association
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Appointed to the Executive Committee by the members at the AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

<p>To promote for the benefit of the inhabitants of Melksham town and the surrounding areas without distinction of sex or political, religious or other opinions by associating the inhabitants in a common effort to provide facilities in the interest of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.</p>

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Charitable Activities:
Education / Training
The Advancement of Health or Saving of Lives
Arts/Culture/Heritage/Science
Amateur Sport
Recreation

For the benefit of:
Children / Young people
Elderly / Old people
People with disabilities
The General Public

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Buildings & facilities
Open space

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

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- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The centre was not in use at the start of the year due to Covid-19. No special events were held during the year.
The centre received income as a Covid vaccination centre.
The buildings & facilities are constantly being maintained.

Section E

Financial review

Brief statement of the charity's policy on reserves

At this stage the charity maintains a small float to meet its ongoing expenses.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) T Oakman

Full name(s) Mrs Tina Oakman

Position (eg Secretary, Chair, etc) Vice Chairman

Date 27.09.24



Receipts and payments accounts

For the period
from

1-Apr-23

To

31-Mar-24

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Takings	50,261	-	-	50,261	40,294
Pitch Fees	-	-	-	-	-
Hall Bookings	1,508	-	-	1,508	2,156
Grants & donations	11,650	-	-	11,650	14,982
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Interest	-	-	-	-	5
Sub total (Gross income for AR)	63,419	-	-	63,419	57,437
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	63,419	-	-	63,419	57,437
A3 Payments					
Premises - Lease	250	-	-	250	250
Premises - Waste & Water	2,842	-	-	2,842	2,463
Premises - Light & Heat	13,644	-	-	13,644	5,000
Premises - Insurance & Licence	2,575	-	-	2,575	2,333
Premises - Maintenance	576	-	-	576	162
Premises - Fire Alarm & CCTV	136	-	-	136	96
Premises - Shower	480	-	-	480	-
Premises - Cleaner	5,270	-	-	5,270	4,410
Pitch Maintenance	954	-	-	954	1,317
Mower Fuel & Repairs	354	-	-	354	34
Bar Stock	29,950	-	-	29,950	25,056
Bar Staff	7,430	-	-	7,430	5,402
Entertainment	-	-	-	-	-
TV	196	-	-	196	201
Advertising	-	-	-	-	-
Administration costs	95	-	-	95	266
Roof & Fence repairs	-	-	-	-	3,000
Telephone	1,054	-	-	1,054	774
Accountancy	570	-	-	570	654
Trophies	198	-	-	198	-
Other	328	-	-	328	287
	-	-	-	-	-
	-	-	-	-	-
Sub total	66,902	-	-	66,902	51,705
A4 Asset and investment purchases, (see table)					
Chiller	-	-	-	-	-
Heaters	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	66,902	-	-	66,902	51,705
Net of receipts/(payments)	- 3,483	-	-	- 3,483	5,732
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	23,400	-	-	23,400	17,668
Cash funds this year end	19,917	-	-	19,917	23,400

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Nationwide Flexaccount	-	-	-
	Nat West	18,271	-	-
	Cash	1,646	-	-
	Total cash funds	19,917	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets		-	-
		-	-
		-	-
		-	-
		-	-

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	Mrs S Phelps Treasurer	S Phelps	27.09.2024



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Forest Community Centre (Melksham)

**On accounts for the year
ended**

31 March 2024

**Charity no
(if any)**

1064323

Set out on pages

1 – 2

(remember to include the page numbers of additional sheets)

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**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

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Signed: C F Scull

Date: 27.09.24

Name: Colin Francis Scull

**Relevant professional
qualification(s) or body
(if any):**

FCCA

Address: 119 Skylark Road Melksham SN12 7FQ

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FOREST COMMUNITY CENTRE (MELKSHAM)

England & Wales - Charity number 1064323

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From	Period start date			To	Period end date		
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Forest Community Centre (Melksham)

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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Brief statement of the charity's policy on reserves

At this stage the charity maintains a small float to meet its ongoing expenses.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

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- how expenditure has supported the key objectives of the charity;
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Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	T Oakman	
Full name(s)	Mrs Tina Oakman	
Position (eg Secretary, Chair, etc)	Vice Chairman	
Date	08.07.24	



Receipts and payments accounts

For the period
from

01-Apr-22

To

31-Mar-23

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Takings	40,294	-	-	40,294	29,788
Pitch Fees	-	-	-	-	-
Hall Bookings	2,156	-	-	2,156	1,492
Grants & donations	14,982	-	-	14,982	16,106
Electric	-	-	-	-	2,135
Entertainment	-	-	-	-	-
Open Day	-	-	-	-	-
Christmas / New Year etc	-	-	-	-	-
Interest	5	-	-	5	7
Sub total (Gross income for AR)	57,437	-	-	57,437	49,528
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	57,437	-	-	57,437	49,528
A3 Payments					
Premises - Lease	250	-	-	250	250
Premises - Waste & Water	2,463	-	-	2,463	2,129
Premises - Light & Heat	5,000	-	-	5,000	4,200
Premises - Insurance & Licence	2,333	-	-	2,333	2,460
Premises - Maintenance	162	-	-	162	685
Premises - Fire Alarm & CCTV	96	-	-	96	-
Premises - Cleaning materials etc	-	-	-	-	230
Premises - Cleaner	4,410	-	-	4,410	3,370
Pitch Maintenance	1,317	-	-	1,317	142
Mower Fuel & Repairs	34	-	-	34	620
Bar Stock	25,056	-	-	25,056	18,863
Bar Staff	5,402	-	-	5,402	4,290
Entertainment	-	-	-	-	46
TV	201	-	-	201	159
Advertising	-	-	-	-	183
Administration costs	266	-	-	266	249
Roof & Fence repairs	3,000	-	-	3,000	-
Telephone	774	-	-	774	651
Accountancy	654	-	-	654	408
Donations	-	-	-	-	500
Other	287	-	-	287	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	51,705	-	-	51,705	39,435
A4 Asset and investment purchases, (see table)					
Chiller	-	-	-	-	1,411
Heaters	-	-	-	-	351
	-	-	-	-	-
Sub total	-	-	-	-	1,762
Total payments	51,705	-	-	51,705	41,197
Net of receipts/(payments)	5,732	-	-	5,732	8,331
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	17,668	-	-	17,668	9,337
Cash funds this year end	23,400	-	-	23,400	17,668

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Nationwide Flexaccount	300	-	-
	Nat West	22,800	-	-
	Cash	300	-	-
	Total cash funds	23,400	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	Mrs S Phelps Treasurer	S Phelps	08.07.24	



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Forest Community Centre (Melksham)

**On accounts for the year
ended**

31 March 2023

**Charity no
(if any)**

1064323

Set out on pages

1 – 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 March 2023**.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: C F Scull

Date: 08.07.24

Name: Colin Francis Scull

**Relevant professional
qualification(s) or body
(if any):**

FCCA

Address:

119 Skylark Road Melksham SN12 7FQ

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

FOREST COMMUNITY CENTRE (MELKSHAM)

England & Wales - Charity number 1064323

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	April	2021		31	March	2022

Section A Reference and administration details

Charity name

Forest Community Centre (Melksham)

Other names charity is known by

Registered charity number (if any)

1064323

Charity's principal address

29 Loxley Close

Melksham

Wiltshire

Postcode

SN12 7BB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	V Oakman	President		
2	J Oatley	Chairman		
3	Mrs T Oakman			
4	E Manasseh		01.04.21 to 07.01.22	
5	Mrs S Phelps		From 01.02.22	
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Appointed to the Executive Committee by the members at the AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To promote for the benefit of the inhabitants of Melksham town and the surrounding areas without distinction of sex or political, religious or other opinions by associating the inhabitants in a common effort to provide facilities in the interest of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Charitable Activities:
Education / Training
The Advancement of Health or Saving of Lives
Arts/Culture/Heritage/Science
Amateur Sport
Recreation

For the benefit of:
Children / Young people
Elderly / Old people
People with disabilities
The General Public

By providing:
Human resources
Buildings & facilities
Open space

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The centre was not in use at the start of the year due to Covid-19. No special events were held during the year.
The centre received income as a Covid vaccination centre.
The buildings & facilities are constantly being maintained.

Section E

Financial review

Brief statement of the charity's policy on reserves

At this stage the charity maintains a small float to meet its ongoing expenses.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	V Oakman	
Full name(s)	Victor Oakman	
Position (eg Secretary, Chair, etc)	President	
Date	20.08.22	



Receipts and payments accounts

For the period from	01-Apr-21	To	31-Mar-22
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Takings	29,788	-	-	29,788	6,918
Pitch Fees	-	-	-	-	-
Hall Bookings	1,492	-	-	1,492	1,337
Grants & donations	16,106	-	-	16,106	13,900
Electric	2,135	-	-	2,135	-
Entertainment	-	-	-	-	-
Open Day	-	-	-	-	-
Christmas / New Year etc	-	-	-	-	-
Interest	7	-	-	7	4
Sub total (Gross income for AR)	49,528	-	-	49,528	22,159
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	49,528	-	-	49,528	22,159
A3 Payments					
Premises - Lease	250	-	-	250	250
Premises - Waste & Water	2,129	-	-	2,129	732
Premises - Light & Heat	4,200	-	-	4,200	3,597
Premises - Insurance & Licence	2,460	-	-	2,460	2,267
Premises - Maintenance	685	-	-	685	1,200
Premises - Fire Alarm & CCTV	-	-	-	-	238
Premises - Cleaning materials etc	230	-	-	230	729
Premises - Cleaner	3,370	-	-	3,370	370
Pitch Maintenance	142	-	-	142	-
Mower Fuel & Repairs	620	-	-	620	189
Bar Stock	18,863	-	-	18,863	4,965
Bar Staff	4,290	-	-	4,290	795
Entertainment	46	-	-	46	-
TV	159	-	-	159	158
Advertising	183	-	-	183	183
Administration costs	249	-	-	249	-
Roof & Fence repairs	-	-	-	-	2,600
Telephone	651	-	-	651	601
Accountancy	408	-	-	408	480
Donations	500	-	-	500	-
Site clearance	-	-	-	-	-
Hall refunds	-	-	-	-	-
	-	-	-	-	-
Sub total	39,435	-	-	39,435	19,354
A4 Asset and investment purchases, (see table)					
Chiller	1,411	-	-	1,411	-
Heaters	351	-	-	351	-
	-	-	-	-	-
Sub total	1,762	-	-	1,762	-
Total payments	41,197	-	-	41,197	19,354
Net of receipts/(payments)	8,331	-	-	8,331	2,805
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	9,337	-	-	9,337	6,532
Cash funds this year end	17,668	-	-	17,668	9,337

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Nationwide Flexaccount	4,833	-	-
	Nationwide Savings	7,066	-	-
	Cash	5,769	-	-
	Total cash funds	17,668	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	V Oakman	V Oakman	20.08.2022	



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

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**On accounts for the year
ended**

31 March 2022

**Charity no
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Signed: C F Scull

Date: 20.08.22

Name: Colin Francis Scull

**Relevant professional
qualification(s) or body
(if any):**

FCCA

Address:

119 Skylark Road Melksham SN12 7FQ

Section B

Disclosure

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