

**WEST LANCASHIRE CRISIS AND INFORMATION
CENTRE**

(A company limited by guarantee)

‘BIRCHWOOD’

REPORT AND AUDITED

FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31 MARCH 2025

**Registered company number: - 03383296
(England and Wales)**

Registered charity number: - 1064270

WEST LANCASHIRE CRISIS AND INFORMATION CENTRE

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WEST LANCASHIRE CRISIS AND INFORMATION CENTRE

Legal and administrative information

Directors and Trustees	Mrs E D Hodgson – Chairperson Mr A E Owens – Vice Chairperson Mr A M Kershaw – Treasurer Ms S M Connell (Appointed 20/08/2024) Mrs G M Godson Mr M W Hodgson Mrs D L Hughes Mrs H Lowey
Secretary	Ms S M Connell
Chief Executive Officer	Ms S M Connell
Working name	Birchwood
Registered company number	03383296 (England and Wales)
Registered charity number	1064270
Registered office and principal charity address	64 Heversham Birch Green Skelmersdale Lancashire WN8 6QQ
Auditors	Alexander Myerson & Co Limited Registered Auditors 61 Rodney Street Liverpool Merseyside L1 9ER
Bankers	The Royal Bank of Scotland plc Chatham Customer Service Centre Waterside Court Chatham Maritime Chatham ME4 4RT

WEST LANCASHIRE CRISIS AND INFORMATION CENTRE

Trustees Report for the year ended 31 March 2025

The Trustees are pleased to present their annual report together with the audited financial statements of the charitable company for the year ended 31 March 2025.

Legal and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the Memorandum and Articles of Association of the charitable company and the Statement of Recommended Practice – Accounting and Reporting by Charities.

Governance structure

Governing document

The organisation is a charitable company limited by guarantee, incorporated on 9 June 1997 and registered as a charity on 9 September 1997. The company is established under a Memorandum of Association, which established the powers of the charitable company and is governed by its Articles of Association which established the objectives and activities of the charitable company; both dated 9 June 1997, as amended by Special Resolution registered at Companies House on 15 April 2015. In the event of the charitable company being wound up the Trustees are required to contribute an amount not exceeding £1.00.

Appointment of Trustees

The Directors of the charitable company are its Trustees for the purpose of charity law and throughout this report are collectively referred to as Trustees. Trustees who served during the year and up to the date of this report are detailed on page 1, legal and administrative information.

In accordance with the Memorandum and Articles of Association for the charitable company Trustees are elected at the Annual General Meeting with one-third standing down each year to provide a balance between continuity and experience and, therefore, providing the opportunity for new people to join the Board. Those standing down may put themselves forward for re-election.

Trustee induction and training

New Trustees participate in an induction programme in order to fully acquaint themselves with the activities and ethos of the Centre.

All Trustees are encouraged to participate in relevant training and development, which enhances their understanding and capabilities in their role as a Trustee.

Board functioning

The Board of Trustees meets quarterly or as deemed necessary throughout each financial year. The Board comprises all serving Trustees, all of whom have voting rights. In addition the Board may set up sub-committees with co-opted members for specific purposes only.

Decisions with implications for the organisation are brought to the Board by the Chief Executive Officer, including organisational priorities, risk assessment issues, matters regarding significant organisational change, major initiatives and major policy changes or development.

During the year the Chief Executive Officer was appointed as a non-voting Trustee of the charitable

WEST LANCASHIRE CRISIS AND INFORMATION CENTRE

Trustees Report for the year ended 31 March 2025

Governance structure (continued)

Board functioning (continued)

company in order to ensure compliance with Ofsted and the requirement to appoint a Nominated Individual.

Risk management

The Trustees have examined the major strategic, business and operational risks which the charitable company may face and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

Organisational structure

Overall responsibility for policy and the direction of the charitable company rests with the Board of Trustees. During the year the Chief Executive Officer was appointed as a non-voting Trustee.

The Trustees employ a full-time Chief Executive Officer and a staff team to deliver the services of the charitable company. To manage the charitable company effectively the Chief Executive Officer has authority delegated from the Trustees for all strategic, operational, financial, quality assurance and human resource matters. Operational decisions of the charitable company are taken by the Chief Executive Officer who is also responsible for managing projects through the staff team and for ensuring that all strategic and operational requirements are met.

Objectives and activities

The key objectives and activities of the charitable company are set out in the Articles of Association and can be best summarised by the Vision and Mission statement as follows: -

- **Vision**

Birchwood remains committed to its vision of changing the lives of young people, adults and communities for the better, by creating places of hope and belonging by enabling individuals and communities to realise their potential.

- **Mission**

Birchwood is dedicated to the prevention of youth and adult homelessness, improving peoples mental health, reducing social isolation and promoting positive behavioural change. We do this by providing supported accommodation, delivering housing related and mental health support services, crisis interventions, counselling, independent living support, community interventions, inclusion cafes, community shops and programmes of holistic interventions.

Public benefit

The Trustees have considered the Charity Commission guidance regarding public benefit and are content that the charitable company has met the requirements as a result of the objectives and activities described

WEST LANCASHIRE CRISIS AND INFORMATION CENTRE

Trustees Report for the year ended 31 March 2025

Public benefit (continued)

above.

Achievements and performance

Birchwood has continued to make meaningful strides in service delivery, innovation, and infrastructure throughout 2024–2025. Our mission to support those facing homelessness, mental health challenges, and social isolation remains resolute. This year, we have introduced technological innovations, implemented sustainability initiatives, strengthened governance and infrastructure, and improved the environments in which we provide support. These efforts reflect our commitment to high-quality, person-centered services that are responsive to the evolving needs of our community.

Key achievements in 2024–2025

- **Heversham redevelopment**

We commenced the full refurbishment of the Heversham site to create twelve high-quality ensuite studio flats for people experiencing homelessness. This investment reflects our strategic priority to provide more dignified, independent living environments and to meet the rising demand for supported accommodation in West Lancashire.

- **Environmental improvements**

A core focus this year has been the enhancement of our physical spaces to support wellbeing and sustainability. Key developments include: -

- the creation of a garden therapy room and private relaxation garden at Birchwood Foyer, offering therapeutic and calming environments for residents;
- upgrades to the external space at the Foyer, laying the foundation for a multifunctional area suitable for structured activities and community events; and
- the replacement of ageing vehicles with electric and hybrid models, enhancing environmental responsibility and service reliability.

- **Ofsted registration and quality assurance**

We are proud to report that Birchwood became Ofsted registered this year, an important milestone that reflects our commitment to quality, accountability, and safeguarding. To embed this commitment, we introduced a programme of internal inspections designed to uphold the highest standards of care and continuous improvement.

- **Strategic investment in infrastructure and leadership**

In 2024–2025, we made significant investments in key strategic management posts to strengthen quality assurance, streamline financial protocols, and enhance governance. These investments are laying the groundwork for a more robust, transparent, and future-fit organisation.

We also invested in a Volunteer Co-Ordinator post to build capacity, improve volunteer engagement, and align our volunteer development strategy with national best practice.

WEST LANCASHIRE CRISIS AND INFORMATION CENTRE

Trustees Report for the year ended 31 March 2025

Achievements and performance (continued)

Additionally, staffing in our mental health services has been expanded to support our transformation objectives around social inclusion and early intervention.

- **Retreat pilot project**

We successfully delivered the retreat pilot project, commissioned by Lancashire and South Cumbria NHS Foundation Trust, a step-up/step-down therapeutic service for 16- to 17-year-olds at risk of hospital admission. This service, which was delivered until March 2025, has provided critical crisis support and recovery-focused care in a safe, non-clinical environment.

- **Digital and brand development**

We have continued to harness technology to improve our client experience and operational effectiveness. Notably: -

- the counselling service has adopted AI and process automation to streamline case management and enhance client interactions; and
- a new charity website and branding were launched to more effectively communicate our mission, values, and services.

- **Partnerships and funding**

Birchwood's impact is made possible through the strength of our partnerships. We continue to work collaboratively with West Lancashire Borough Council, Lancashire County Council, Calico Homes, the ICB, and Lancashire and South Cumbria NHS Foundation Trust. In addition to sustained funding from the National Lottery, Homeless Link, and The Tudor Trust, our growing reputation has positioned us well to secure support for future developments.

We are happy to report that 2024–2025 has been a transformative year for Birchwood. From environmental improvements and digital innovation to quality assurance and strategic development, the organisation has continued to build on its strong foundations. With a shared commitment to those we support and a clear plan for the future, Birchwood is well placed to lead, adapt, and deliver high-impact support across West Lancashire and beyond.

We would like to extend our sincere thanks to our staff, volunteers, funders, and strategic partners for their tireless efforts and collaboration. We especially thank our Board of Trustees for their continued, active guidance in progressing major developments including the Heversham refurbishment, Ofsted registration, financial strategy, and partnership innovation. Their leadership has been instrumental in enabling our growth, resilience, and impact.

Financial review

The results for the year are shown in the Statement of Financial Activities on page 14.

The charitable company's Balance Sheet as detailed on page 15 shows a satisfactory position with net assets amounting to £2,216,122. This consists of designated funds of £1,285,126 for specific future

WEST LANCASHIRE CRISIS AND INFORMATION CENTRE

Trustees Report for the year ended 31 March 2025

Financial review (continued)

purposes as set aside by the Trustees out of unrestricted general funds and unrestricted general funds of £930,996 for the day-to-day general running of the charitable company.

The charitable company continued to operate its systems of financial control and monthly reporting throughout the year, with detailed controls in line with the requirements of grant funding bodies.

The Trustees would like to thank these grant funding bodies for their contributions during the financial year and for their continuing support. The Trustees are fully aware that if the Centre is to continue operating successfully, it must continue to seek funding from a broad range of agencies. In particular the Trustees would wish to acknowledge the long-term support of Lancashire County Council and West Lancashire Borough Council.

The expenditure in the year supported the key charitable objectives enabling the Centre to provide safe, comfortable accommodation to people and the support and resources they need to make independent decisions about their future.

Reserves policy

The Trustees consider it prudent to maintain unrestricted general funds at a level equivalent to approximately six months of the charity's annual expenditure. This policy is designed to ensure the financial stability of the organisation and its ability to continue delivering vital services in the event of unforeseen funding shortfalls or delays.

As at 31 March 2025, unrestricted general funds stood at £930,996, which is slightly below the target level. The Trustees acknowledge that the charitable company is close to meeting this policy's objective and are committed to managing reserves to continue to meet this objective through careful financial management and by continuing to deliver the outcomes that our service users need and communicating these outcomes to our funders and donors.

Further details and analysis of the funds held by the charitable company are provided at note 20 of the financial statements.

This policy is reviewed annually to ensure it remains appropriate to the charity's financial position and strategic priorities.

Investment powers

Under the Memorandum and Articles of Association, the charitable company has the power to make any investment, using the unrestricted general funds, as the Trustees see fit.

Future developments and strategic objectives

Birchwood remains committed to thoughtful expansion and long-term resilience. Priorities for 2025–2026

WEST LANCASHIRE CRISIS AND INFORMATION CENTRE

Trustees Report for the year ended 31 March 2025

Future developments and strategic objectives (continued)

include: -

- **Completion of Heversham studio development**

Bringing the new units into use by winter 2025 will mark a significant step in alleviating homelessness in the borough.

- **Technology rollout across services**

Building on our counselling innovations, we will extend digital improvements to our housing and social inclusion services. These upgrades will enhance user engagement and provide better data to demonstrate our impact.

- **Expanded use of external space**

The newly developed outdoor space at the Foyer will become a hub for resident-led activities, creative therapies, and community events, enhancing inclusion and engagement.

- **Housing quality improvements**

We will undertake a programme of improvements to our accommodation to ensure all properties meet or exceed the community standard for supported housing. This includes upgrades to facilities, furnishings, and communal areas to promote comfort, dignity, and independence.

- **Counselling workforce investment**

In response to growing demand and the complexity of client presentations, we will invest in counselling posts that prioritise performance management, clinical supervision, staff retention, and resilience. These will be underpinned by an enhanced digital system to support case tracking and service analysis.

- **Service reshaping**

Birchwood will reshape its services in alignment with the evolving external environment. This includes realigning to the strategic direction of the National Lottery's new funding priorities and the NHS 10-Year Plan. This work will ensure that our support model is fit for the future and responsive to sector transformation.

- **Governance and Board development**

We will continue to enhance Board effectiveness through structured training and development, recognising the need for a collaborative and future-facing approach to governance. This will strengthen oversight, leadership, and strategic risk management.

- **HR system transformation**

We will improve HR efficiency and impact through automation, AI-supported systems, and strengthened organisational policies, allowing us to scale responsibly and better support our workforce.

- **Property investment strategy**

We will scope opportunities for investment in community-based property assets that can serve as future service hubs. This will ensure that our footprint evolves alongside local need and strategic opportunity.

WEST LANCASHIRE CRISIS AND INFORMATION CENTRE

Trustees Report for the year ended 31 March 2025

Future developments and strategic objectives (continued)

- **Volunteering development**

We will continue to expand and enrich our volunteering offer, introducing new development programmes and hosting annual volunteer events. We will also lead and co-deliver Volunteer Week in collaboration with local partners.

- **Ofsted standards**

We will continue working towards achieving and maintaining Ofsted standards across relevant services, with a clear ambition to optimise our future rating.

- **Risk management**

We remain vigilant to sector-wide challenges, including inflationary pressures, workforce retention, and commissioning changes. Our strategy includes strong partnerships, income diversification, and investment in workforce wellbeing, placing us in a resilient position to navigate these challenges.

Statement of Trustees Responsibilities

The Trustees, who are also the Directors of West Lancashire Crisis and Information Centre for the purposes of company law, are responsible for preparing the Trustees Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting standard 102: The Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

Company and charity law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to: -

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

WEST LANCASHIRE CRISIS AND INFORMATION CENTRE

Trustees Report for the year ended 31 March 2025

Statement as to disclosure of information to auditors

In accordance with company law, as Trustees of the charitable company, we certify that: -

- so far as we are aware, there is no relevant audit information (as defined by section 418 of the Companies Act 2006) of which the charitable company's auditors are unaware; and
- each Trustee has taken all the steps that he or she ought to have taken as a Trustee in order to make himself or herself aware of any relevant audit information and to establish that the charitable company's auditors are aware of that information.

Auditors

The auditors, Alexander Myerson & Co Limited have offered themselves for re-appointment as auditors to the charitable company.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD: -

E.D.Hodgson

Mrs E D Hodgson
Chairperson

Dated: - 18th November 2025

WEST LANCASHIRE CRISIS AND INFORMATION CENTRE

Report of the Independent Auditors to the Members of West Lancashire Crisis and Information Centre

Opinion

We have audited the financial statements of West Lancashire Crisis and Information Centre (the 'charitable company') for the year ended 31 March 2025 which comprise the Statement of Financial Activities, the Balance Sheet, Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements: -

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2025 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

Other information

The Trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

WEST LANCASHIRE CRISIS AND INFORMATION CENTRE

Report of the Independent Auditors to the Members of West Lancashire Crisis and Information Centre

Other information (continued)

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements, or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit: -

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion: -

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

Responsibilities of Trustees

As explained more fully in the Statement of Trustees' Responsibilities, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent

WEST LANCASHIRE CRISIS AND INFORMATION CENTRE

Report of the Independent Auditors to the Members of West Lancashire Crisis and Information Centre

Our responsibilities for the audit of the financial statements (continued)

Auditors that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below: -

As part of designing our audit, we determined materiality and assessed the risks of material misstatement in the financial statements, including how fraud may occur by enquiring of management of its own consideration of fraud. In particular, we looked where management made subjective judgements, for example in respect of significant accounting estimates that involved making assumptions and considering future events that are inherently uncertain. We also considered potential financial or other pressures, opportunity and motivations for fraud. As part of this discussion, we identified the internal controls established to mitigate risks related to fraud or noncompliance with laws and regulations and how management monitor these processes. Appropriate procedures included the review and testing of journals and key estimates and judgements made by management.

We gained an understanding of the legal regulatory framework applicable to the company and the industry in which it operates and considered the risk of acts by the company that were in breach of these laws and regulations, including fraud.

We made enquiries of management with regards to compliance with the above laws and regulations to ensure that there were no breaches.

As part of our audit, we performed sample testing, agreeing the financial statements disclosures to underlying supporting documentation and enquiries with management.

We did not identify any key audit matters relating to irregularities, including fraud. We addressed the risk of management override of internal controls including testing journals and evaluation whether there was evidence of bias by the directors that represented a risk of material misstatement due to fraud.

Our audit procedures were designed to respond to risks of material misstatement in the financial statements, recognising that the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

WEST LANCASHIRE CRISIS AND INFORMATION CENTRE

Report of the Independent Auditors to the Members of
West Lancashire Crisis and Information Centre

Paul Burns BSc BFP FCA (Senior Statutory Auditor)
Alexander Myerson & Co Limited
Statutory Auditors
Chartered Accountants
Alexander House
61 Rodney Street
Liverpool
L1 9ER



Dated: - 18th November 2025

WEST LANCASHIRE CRISIS AND INFORMATION CENTRE

Statement of Financial Activities (including Income and Expenditure Account) for the year ended 31 March 2025

Income and expenditure	Note	Restricted funds £	Un - restricted funds £	Total funds 2025 £	Total funds 2024 £
Income					
Donations	3	-	6,029	6,029	2,407
Income from charitable activities: -					
- Grants and contracts for the provision of supported accommodation, care, counselling, advice and information	4	123,678	972,003	1,095,681	874,364
- Residents fees for supported accommodation and care	4	-	858,781	858,781	851,809
Other trading activities	5	-	560	560	1,120
Income from investments: -					
- Interest receivable on bank deposits		=	<u>42,162</u>	<u>42,162</u>	<u>16,479</u>
Total income		<u>123,678</u>	<u>1,879,535</u>	<u>2,003,213</u>	<u>1,746,179</u>
Expenditure					
Raising funds					
- Fundraising and trading expenditure	7	2,772	161	2,933	4,709
Expenditure on charitable activities	8	139,101	1,376,387	1,515,488	1,465,915
Other expenditure	9	=	<u>215,437</u>	<u>215,437</u>	=
Total expenditure		<u>141,873</u>	<u>1,591,985</u>	<u>1,733,858</u>	<u>1,470,624</u>
Net (outgoing)/incoming resources, net (expenditure)/income and net movement in funds for the year	10	(18,195)	287,550	269,355	275,555
Reconciliation of funds					
Total funds at 1 April 2024	20	<u>18,195</u>	<u>1,928,572</u>	<u>1,946,767</u>	<u>1,671,212</u>
Total funds at 31 March 2025	20	=	<u>2,216,122</u>	<u>2,216,122</u>	<u>1,946,767</u>

The Statement of Financial Activities contains all gains and losses recognised in the year.

All incoming resources and resources expended derive from continuing activities.

The accompanying accounting policies and notes form an integral part of these financial statements.

WEST LANCASHIRE CRISIS AND INFORMATION CENTRE

Balance Sheet as at 31 March 2025

	Note	2025	2024
		£	£
Fixed assets			
Tangible fixed assets	14	640,151	531,252
Current assets			
Debtors	15	244,887	203,838
Cash at bank and in hand		<u>1,485,288</u>	<u>1,684,832</u>
		<u>1,730,175</u>	<u>1,888,670</u>
Creditors: -			
amounts falling due within one year	16	<u>(154,204)</u>	<u>(473,155)</u>
Net current assets		<u>1,575,971</u>	<u>1,415,515</u>
Net assets	21	<u>2,216,122</u>	<u>1,946,767</u>
Funds			
Restricted funds	20	-	18,195
Unrestricted funds			
Designated funds	20	1,285,126	1,391,252
General funds	20	<u>930,996</u>	<u>537,320</u>
		<u>2,216,122</u>	<u>1,928,572</u>
Total funds	19, 20	<u>2,216,122</u>	<u>1,946,767</u>

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the charitable company.

Approved by the Board of Directors on 18th November 2025 and signed on their behalf.

ON BEHALF OF THE BOARD: -

Mr A M Kershaw
Treasurer

The accompanying accounting policies and notes form an integral part of these financial statements.



Registered company number: -
03383296 (England and Wales)

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Registered charity number: -
1064270

WEST LANCASHIRE CRISIS AND INFORMATION CENTRE

Cash Flow Statement for the year ended 31 March 2025

	Note	2025 £	2024 £
Cash flows from operating activities			
Operating profit for the financial year	19	269,355	275,555
Adjustments for: -			
- Depreciation	14	39,942	39,090
- Profit on disposal of tangible fixed assets		(10,234)	-
- Interest received		(42,162)	(16,479)
- (Increase) in trade and other receivables	15	(41,049)	(89,991)
- (Decrease) in trade and other payables	16	<u>(318,951)</u>	<u>(137,477)</u>
Net cash from operating activities		<u>(103,099)</u>	<u>70,698</u>
Cash flows from investing activities			
Purchase of tangible fixed assets	14	(148,841)	(19,802)
Disposal proceeds from the sale of tangible fixed assets		10,234	-
Interest received		<u>42,162</u>	<u>16,479</u>
Net cash from investing activities		<u>(96,445)</u>	<u>(3,323)</u>
Net (decrease)/increase in cash and cash equivalents		(199,544)	67,375
Cash and cash equivalents at the beginning of the year		<u>1,684,832</u>	<u>1,617,457</u>
Cash and cash equivalents at the end of the year		<u>1,485,288</u>	<u>1,684,832</u>
Analysis of changes in net debt			
	At 1 April 2024 £	Cashflow £	At 31 March 2025 £
Cash at bank and in hand	<u>1,684,832</u>	<u>(199,544)</u>	<u>1,485,288</u>

WEST LANCASHIRE CRISIS AND INFORMATION CENTRE

Notes forming part of the financial statements for the year ended 31 March 2025

1.0 Statutory information

West Lancashire Crisis and Information Centre is a charitable company limited by guarantee, registered in England and Wales. The charitable company's registered number and registered office address can be found on page 1, legal and administrative information.

The presentation currency of the financial statements is the Pound Sterling (£).

2.0 Accounting policies

2.1 Basis of preparation of accounts

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note to these financial statements. The financial statements have been prepared in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) (Effective 1 January 2015) and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011, the Companies Act 2006 and applicable accounting standards. The principal accounting policies adopted in the preparation of the financial statements are set out below.

The charity constitutes a public benefit entity as defined by FRS 102.

The Trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

2.2 Critical accounting judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported for assets and liabilities as at the balance sheet date and the amounts reported for revenues and expenses during the year. However, the nature of estimation means that actual outcomes could differ from those estimates. In the Trustees' opinion there are no judgements other than those disclosed in the policies below.

2.3 Preparation of the accounts on a going concern basis

The Trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

The Trustees have made no key judgements which have a significant effect on the accounts.

The Trustees do not consider that there are any sources of estimation uncertainty at the reporting date that would have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next reporting period.

WEST LANCASHIRE CRISIS AND INFORMATION CENTRE

Notes forming part of the financial statements for the year ended 31 March 2025

2.0 Accounting policies (continued)

2.4 Income recognition

All incoming resources are included in the Statement of Financial Activities when the charitable company is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income: -

- voluntary income is received by way of donations and is included in full in the Statement of Financial Activities when receivable;
- grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities in the year in which they are receivable;
- income from residents fees is credited to the Statement of Financial Activities in the year in which they are receivable;
- deferred income represents funding received for future periods and is released to incoming resources in the period for which it has been received;
- income from other trading activities, which comprises placement fees, is accounted for on a receivable basis; and
- investment income, comprising of interest on bank deposits, is accounted for on a receivable basis.

2.5 Donated services and facilities

Donated services and facilities are included at the value to the charitable company where this can be quantified. Further analysis and information is provided in note 6.

2.6 Expenditure recognition

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered and is reported as part of the expenditure to which it relates.

All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly; others are apportioned on an appropriate basis. These estimates are based on staff time.

2.7 Tangible fixed assets and depreciation

Individual fixed assets costing £1,000 or more are capitalised at cost, including any incidental expenses of acquisition.

Tangible fixed assets are depreciated over their estimated useful lives as follows: -

Leasehold improvements	- varying between 8% and 33 1/3% on cost
Land and buildings	- 2% on cost less residual value

WEST LANCASHIRE CRISIS AND INFORMATION CENTRE

Notes forming part of the financial statements for the year ended 31 March 2025

2.0 Accounting policies (continued)

2.7 Tangible fixed assets and depreciation (continued)

Office equipment	- 33 1/3% on cost
Computer equipment	- 33 1/3% on cost
Household goods	- 33 1/3% on cost
Motor vehicles	- 25% on cost

2.8 Fund accounting

Funds held by the charitable company are: -

- **Restricted funds** – these are funds that can only be used for particular restricted purposes within the objects of the charitable company. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes;
- **Designated funds** – these are funds set aside by the Trustees out of unrestricted general funds for specific future purposes or projects; and
- **Unrestricted general funds** – these are funds which can be used in accordance with the charitable objects at the discretion of the Trustees.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2.9 Pension costs

The charitable company operates a defined contribution pension scheme. Contributions payable for the year are charged in the Statement of Financial Activities.

3.0 Income from donations

	Restricted funds £	Un - restricted funds £	Total funds 2025 £	Total funds 2024 £
Donations				
- Individuals and organisations	=	<u>6,029</u>	<u>6,029</u>	<u>2,407</u>
	=	<u>6,029</u>	<u>6,029</u>	<u>2,407</u>

WEST LANCASHIRE CRISIS AND INFORMATION CENTRE

Notes forming part of the financial statements for the year ended 31 March 2025

4.0 Income from charitable activities

	Restricted funds £	Un - restricted funds £	Total funds 2025 £	Total funds 2024 £
Grants and contracts for the provision of supported accommodation, care, counselling, advice and information: -				
Albert Hunt Trust	-	8,000	8,000	-
Big Lottery	107,358	-	107,358	87,855
Changing Futures	-	27,747	27,747	-
Community Food Project	-	1,500	1,500	-
Employability Pilot	-	-	-	2,000
Lancashire Care NHS Foundation Trust	-	305,267	305,267	153,457
Lancashire County Council	-	58,915	58,915	56,901
Local Network Fund	-	-	-	32,000
Mental Health Crisis Support	-	156,999	156,999	157,000
Minds Matters	-	144,558	144,558	140,399
Next Steps	-	40,500	40,500	40,000
Nationwide Community	-	-	-	37,075
NHS Lancashire and South Cumbria ICB	-	57,600	57,600	57,600
The Tudor Trust	-	70,917	70,917	38,771
The Veterans Foundation	-	-	-	4,986
West Lancashire Borough Council	16,320	100,000	116,320	66,320
	<u>123,678</u>	<u>972,003</u>	<u>1,095,681</u>	<u>874,364</u>
	Restricted funds £	Un - restricted funds £	Total funds 2025 £	Total funds 2024 £
Residents fees for supported accommodation and care: -				
Housing benefit	-	672,670	672,670	607,610
Lancashire Care NHS Foundation Trust	-	-	-	94,998
Residents service charges	-	30,006	30,006	27,122
Supporting People contract income	-	156,105	156,105	122,079
	<u>=</u>	<u>858,781</u>	<u>858,781</u>	<u>851,809</u>

Housing benefit is stated after taking into account any losses arising from vacancies and absences.

WEST LANCASHIRE CRISIS AND INFORMATION CENTRE

Notes forming part of the financial statements for the year ended 31 March 2025

5.0 Income from other trading activities

	Restricted funds £	Un - restricted funds £	Total funds 2025 £	Total funds 2024 £
Student placement fees	=	<u>560</u>	<u>560</u>	<u>1,120</u>
	=	<u>560</u>	<u>560</u>	<u>1,120</u>

6.0 Donated services and facilities

	2025 £	2024 £
Donated facilities	<u>16,320</u>	<u>16,320</u>
	<u>16,320</u>	<u>16,320</u>

The Trustees acknowledge the contribution made by West Lancashire Borough Council for their continued support in providing, on a rent free basis, the four Heversham, supported accommodation based properties currently used by the charity to provide housing support for homeless young people. The value placed on this contribution by the Trustees is £16,320. The incoming equivalent is recognised within incoming resources and is included within grants and contracts for the provision of supported accommodation, care, counselling, advice and information.

An equivalent charge is included within charitable activities, provision of supported accommodation, care, counselling, advice and information.

During the financial year, the charitable company commenced significant refurbishment works on the four properties at Heversham, with a view to providing upgraded, modern, fit-for-purpose facilities to prevent homelessness and to provide accommodation for those in housing need.

7.0 Raising funds

	Restricted funds £	Un - restricted funds £	Total funds 2025 £	Total funds 2024 £
Fundraising and trading expenditure: -				
Community food project	<u>2,772</u>	<u>161</u>	<u>2,933</u>	<u>4,709</u>
	<u>2,772</u>	<u>161</u>	<u>2,933</u>	<u>4,709</u>

WEST LANCASHIRE CRISIS AND INFORMATION CENTRE

Notes forming part of the financial statements for the year ended 31 March 2025

8.0 Expenditure on charitable activities

	Restricted funds £	Un - restricted funds £	Total funds 2025 £	Total funds 2024 £
Provision of supported accommodation, care, counselling, advice and information: -				
Directors' remuneration and costs	5,714	33,849	39,563	-
Directors' pension costs	457	2,977	3,434	-
Staff salaries and costs	69,646	412,594	482,240	525,317
Staff pension costs	1,664	10,830	12,494	14,691
Staff recruitment costs	-	6,917	6,917	-
Telephone	1,646	12,121	13,767	14,657
Advertising	20	209	229	789
Printing, postage and stationery	23	2,414	2,437	1,840
Computer maintenance and internet costs	4,027	42,989	47,016	47,805
Cleaning materials and waste disposal costs	-	20,514	20,514	16,173
Repairs, renewals, refurbishment and security costs	476	89,894	90,370	73,366
Rent	16,320	244,219	260,539	245,601
Rates	193	17,987	18,180	28,105
Heat and light	338	46,679	47,017	67,908
Insurance	658	6,881	7,539	6,817
TV licence and costs	-	2,168	2,168	1,153
Life skills and removing barriers	9	14,345	14,354	4,618
Room hire	6,054	161	6,215	11,811
Counselling costs	27	120,631	120,658	86,758
Resident's activities and events	570	295	865	4,792
Staff training and well-being	418	8,302	8,720	12,111
Health and safety costs	373	5,700	6,073	5,269
Subscriptions	892	5,838	6,730	12,712
Travel expenses	51	950	1,001	1,970
Volunteer expenses	151	4	155	140
Service development and accreditation awards	66	684	750	70
Motor expenses	4,370	23,612	27,982	19,619
Sundry expenses	152	2,750	2,902	3,526
Depreciation: -				
- Leasehold improvements	-	188	188	-
- Land and buildings	-	645	645	645
- Office equipment	-	<u>3,133</u>	<u>3,133</u>	<u>3,005</u>
Balances carried forward	<u>114,315</u>	<u>1,140,480</u>	<u>1,254,795</u>	<u>1,211,268</u>

WEST LANCASHIRE CRISIS AND INFORMATION CENTRE

Notes forming part of the financial statements for the year ended 31 March 2025

8.0 Expenditure on charitable activities (continued)

	Restricted funds £	Un - restricted funds £	Total funds 2025 £	Total funds 2024 £
Provision of supported accommodation, care, counselling, advice and information: -				
Balances brought forward	114,315	1,140,480	1,254,795	1,211,268
- Computer equipment	-	7,567	7,567	3,454
- Household goods	-	6,001	6,001	4,139
- Motor vehicles	-	22,408	22,408	27,847
(Profit) on disposal of fixed assets: -				
- Motor vehicles	-	(10,234)	(10,234)	-
	<u>114,315</u>	<u>1,166,222</u>	<u>1,280,537</u>	<u>1,246,708</u>
	Restricted funds £	Un - restricted funds £	Total funds 2025 £	Total funds 2024 £
Managing and administering the charity: -				
Directors' remuneration and costs	1,008	5,974	6,982	-
Staff salaries and costs	12,291	72,810	85,101	92,703
Audit fees	552	5,748	6,300	5,700
Accountancy and bookkeeping services	5,275	55,144	60,419	51,698
Professional and legal fees	5,531	67,258	72,789	66,321
Foyer accreditation and development	-	1,892	1,892	1,400
Bank and credit card charges	129	1,339	1,468	1,385
	<u>24,786</u>	<u>210,165</u>	<u>234,951</u>	<u>219,207</u>
Total expenditure on charitable activities	<u>139,101</u>	<u>1,376,387</u>	<u>1,515,488</u>	<u>1,465,915</u>

WEST LANCASHIRE CRISIS AND INFORMATION CENTRE

Notes forming part of the financial statements for the year ended 31 March 2025

9.0 Other expenditure

	Restricted funds £	Un - restricted funds £	Total funds 2025 £	Total funds 2024 £
Development and furtherance expenditure: -				
Staff salaries and costs	-	89,287	89,287	-
Staff pension costs	-	1,477	1,477	-
Staff recruitment costs	-	720	720	-
Telephone	-	15	15	-
Computer maintenance and internet costs	-	22,531	22,531	-
Repairs, renewals and refurbishment costs	-	39,547	39,547	-
Heat and light	-	868	868	-
Life skills	-	7	7	-
Staff training and well-being -	-	744	744	-
Motor expenses	-	20,334	20,334	-
Professional and legal fees	=	<u>39,907</u>	<u>39,907</u>	=
	=	<u>215,437</u>	<u>215,437</u>	=

10.0 Net movement in funds for the year

The net movement in funds for the year is stated after charging: -

	2025 £	2024 £
Directors emoluments and other benefits etc (Note 11.0)	49,979	-
Staff costs (Note 11.0)	670,599	632,711
Auditors remuneration		
Audit services	6,300	5,700
Depreciation		
Owned assets (Note 14.0)	39,942	39,090
(Profit) on disposal of fixed assets	(10,234)	-
Rent	260,539	245,601

WEST LANCASHIRE CRISIS AND INFORMATION CENTRE

Notes forming part of the financial statements for the year ended 31 March 2025

11.0 Directors' emoluments, staff costs and numbers

The directors' emoluments during the year were as follows: -

	2025	2024
	£	£
Directors' remuneration	41,580	-
Social security costs	4,965	-
Directors' pensions	<u>3,434</u>	-
	<u>49,979</u>	=

During the year the Chief Executive Officer was appointed as a non-voting director/Trustee. This appointment was made to enable the charitable company to fulfil the reporting requirements of Ofsted with the appointment of a Nominated Individual.

The staff costs during the year were as follows: -

	2025	2024
	£	£
Staff salaries and costs	606,387	572,637
Social security costs	50,241	45,383
Staff pensions	<u>13,971</u>	<u>14,691</u>
	<u>670,599</u>	<u>632,711</u>

The number of employees whose employee benefits (Excluding employer pension costs) exceeded £60,000 was: -

	2025	2024
£60,001 - £70,000	1	1

The average number of full-time equivalent employees employed by the charitable company during the year was made up as follows: -

	2025	2024
Support staff, housing, homeless, mental health and inclusion social service	16.0	14.0
Administration	7.0	7.0
Director, Trustee and Chief Executive Officer	<u>1.0</u>	<u>1.0</u>
	<u>24.0</u>	<u>22.0</u>

Twenty-four hour staff coverage is provided by the Centre, however, occasions sometimes arise and the Centre is required to use the services of agency staff to ensure that staff coverage is

WEST LANCASHIRE CRISIS AND INFORMATION CENTRE

Notes forming part of the financial statements for the year ended 31 March 2025

11.0 Directors' emoluments, staff costs and numbers (continued)

maintained.

12.0 Related party transactions and Trustees expenses

The Trustees did not receive any reimbursed expenses in either period.

13.0 Taxation

West Lancashire Crisis and Information Centre has charitable status, registered number 1064270, and is not subject to taxation by HM Revenue and Customs.

14.0 Tangible fixed assets

	Leasehold improve - ments £	Land and buildings £	Office equipment £	Computer equipment £
Cost				
As at 1 April 2024	-	468,451	9,399	20,542
Additions	132,068	-	-	16,773
Disposals	=	=	=	=
As at 31 March 2025	<u>132,068</u>	<u>468,451</u>	<u>9,399</u>	<u>37,315</u>
Depreciation				
As at 1 April 2024	-	1,935	3,978	7,690
Charge for year	188	645	3,133	7,567
On disposals	=	=	=	=
As at 31 March 2025	<u>188</u>	<u>2,580</u>	<u>7,111</u>	<u>15,257</u>
Net book value				
As at 31 March 2025	<u>131,880</u>	<u>465,871</u>	<u>2,288</u>	<u>22,058</u>
As at 31 March 2024	=	<u>466,516</u>	<u>5,421</u>	<u>12,852</u>

WEST LANCASHIRE CRISIS AND INFORMATION CENTRE

Notes forming part of the financial statements for the year ended 31 March 2025

14.0 Tangible fixed assets (continued)

	Household goods £	Motor vehicles £	Total £
Cost			
As at 1 April 2024	20,507	121,586	640,485
Additions	-	-	148,841
Disposals	-	(30,324)	(30,324)
As at 31 March 2025	<u>20,507</u>	<u>91,262</u>	<u>759,002</u>
Depreciation			
As at 1 April 2024	8,198	87,432	109,233
Charge for year	6,001	22,408	39,942
On disposals	-	(30,324)	(30,324)
As at 31 March 2025	<u>14,199</u>	<u>79,516</u>	<u>118,851</u>
Net book value			
As at 31 March 2025	<u>6,308</u>	<u>11,746</u>	<u>640,151</u>
As at 31 March 2024	<u>12,309</u>	<u>34,154</u>	<u>531,252</u>

The charitable company had capital commitments at 31 March 2025 amounting to £Nil (2024: - £Nil).

15.0 Debtors

	2025 £	2024 £
Other debtors	1,609	169
Prepayments	63,142	18,550
Accrued income	<u>180,136</u>	<u>185,119</u>
	<u>244,887</u>	<u>203,838</u>

Accrued income comprises income and funding for this current accounting period and which had not been received at the end of the period.

WEST LANCASHIRE CRISIS AND INFORMATION CENTRE

Notes forming part of the financial statements for the year ended 31 March 2025

16.0 Creditors: - amounts falling due within one year

	2025 £	2024 £
Other creditors	73,300	24,737
Other taxes and PAYE	14,453	10,807
Accrued expenses	66,451	94,726
Deferred income (Note 17.0)	=	<u>342,885</u>
	<u>154,204</u>	<u>473,155</u>

17.0 Deferred income

	2025 £	2024 £
Balance at 1 April 2024	342,885	470,847
Amount deferred in year	-	342,885
Released to Statement of Financial Activities	<u>(342,885)</u>	<u>(470,847)</u>
Balance at 31 March 2025	=	<u>342,885</u>

Deferred income comprises funding received in the current accounting period which is for services not due to be undertaken until a future period.

18.0 Legal status of the charitable company

The charitable company is a company limited by guarantee and has no share capital. The liability of each member in the event of winding-up is limited to £1.00.

19.0 Reserves

	Total funds 2025 £	Total funds 2024 £
Balance at 1 April 2024	1,946,767	1,671,212
Net incoming resources for the year	<u>269,355</u>	<u>275,555</u>
Balance at 31 March 2025	<u>2,216,122</u>	<u>1,946,767</u>

WEST LANCASHIRE CRISIS AND INFORMATION CENTRE

Notes forming part of the financial statements for the year ended 31 March 2025

20.0 Statement of funds

Analysis of movements in funds – current year

	At 1 April 2024 £	Incoming £	Outgoing £	Transfers £	At 31 March 2025 £
Restricted funds					
<i>Big Lottery fund</i>	18,195	107,358	(125,553)	-	-
<i>Rent fund</i>	-	<u>16,320</u>	<u>(16,320)</u>	=	=
Total restricted funds	<u>18,195</u>	<u>123,678</u>	<u>(141,873)</u>	=	=
Designated funds					
<i>Infrastructure fund</i>	200,000	-	(61,013)	-	138,987
<i>Fixed Assets fund</i>	531,252	-	(29,708)	138,607	640,151
<i>Heversham Refurbishment fund</i>	400,000	-	(40,431)	(34,569)	325,000
<i>Service Development fund</i>	260,000	-	(79,012)	-	180,988
<i>Workforce Development fund</i>	-	-	(34,981)	34,981	-
General funds	<u>537,320</u>	<u>1,879,535</u>	<u>(1,346,840)</u>	<u>(139,019)</u>	<u>930,996</u>
Total unrestricted funds	<u>1,928,572</u>	<u>1,879,535</u>	<u>(1,591,985)</u>	=	<u>2,216,122</u>
Total funds	<u>1,946,767</u>	<u>2,003,213</u>	<u>(1,733,858)</u>	=	<u>2,216,122</u>

WEST LANCASHIRE CRISIS AND INFORMATION CENTRE

Notes forming part of the financial statements for the year ended 31 March 2025

20.0 Statement of funds (continued)

Analysis of movements in funds – previous year

	At 1 April 2023 £	Incoming £	Outgoing £	Transfers £	At 31 March 2024 £
Restricted funds					
<i>Big Lottery fund</i>	-	87,855	(69,660)	-	18,195
<i>Complex Needs fund</i>	225	131,906	(103,724)	(28,407)	-
<i>Counselling fund</i>	-	203,083	(160,894)	(42,189)	-
<i>Homeless fund</i>	1,864	-	(1,864)	-	-
<i>Independent Supported Living fund</i>	-	79,815	(36,535)	(43,280)	-
<i>Rent fund</i>	-	16,320	(16,320)	-	-
<i>Veterans Inclusion fund</i>	<u>22,641</u>	<u>4,986</u>	<u>(102,872)</u>	<u>75,245</u>	=
Total restricted funds	<u>24,730</u>	<u>523,965</u>	<u>(491,869)</u>	<u>(38,631)</u>	<u>18,195</u>
Designated funds					
<i>Infrastructure fund</i>	-	-	-	200,000	200,000
<i>Counselling Training fund</i>	50,000	-	-	(50,000)	-
<i>Ennerdale Mental Health Facility fund</i>	-	156,771	(136,386)	(20,385)	-
<i>Fixed Assets fund</i>	550,540	-	(39,090)	19,802	531,252
<i>The Foyer Operational fund</i>	100,000	925,054	(752,153)	(272,901)	-
<i>Heversham Refurbishment fund</i>	400,000	-	-	-	400,000
<i>Service Development fund</i>	-	-	-	260,000	260,000
<i>Social Inclusion Café fund</i>	100,000	4,412	(8,583)	(95,829)	-
<i>Therapeutic Interventions and Activities fund</i>	60,000	-	-	(60,000)	-
<i>Upkeep and Refurbishment fund</i>	60,000	-	-	(60,000)	-
General funds	<u>325,942</u>	<u>135,977</u>	<u>(42,543)</u>	<u>117,944</u>	<u>537,320</u>
Total unrestricted funds	<u>1,646,482</u>	<u>1,222,214</u>	<u>(978,755)</u>	<u>38,631</u>	<u>1,928,572</u>
Total funds	<u>1,671,212</u>	<u>1,746,179</u>	<u>(1,470,624)</u>	=	<u>1,946,767</u>

Big Lottery fund – This represents funding received from Big Lottery’s Reaching Communities project. Funding has been used to fund staff salaries and associated costs together with related running costs.

Rent fund – This represents the four properties provided by West Lancashire Borough Council, on a rent free basis, and used by the Centre for its activities and to provide supported accommodation.

WEST LANCASHIRE CRISIS AND INFORMATION CENTRE

Notes forming part of the financial statements for the year ended 31 March 2025

20.0 Statement of funds (continued)

Infrastructure fund – This fund is dedicated to strengthening the charitable company's infrastructure to ensure sustainable and effective delivery of our mission and to facilitate the transition to environmentally sustainable practices and will bolster the charitable company's strategic planning and business development capabilities to better prepare for future challenges and opportunities. Expenditure during the year includes staff salaries, investment in more environmentally friendly motor vehicles and further development and enhancement of the charitable company's information technology systems. The balance remaining on the fund will be used to support the future costs of the project.

Fixed Assets fund – This fund represents the net book value of fixed assets held by the charitable company. These are not liquid funds and are excluded from free reserves.

Heversham Refurbishment fund – The Trustees have agreed that funds should be designated for the refurbishment of the Heversham properties which have historically been used by the charitable company. Expenditure during the year includes the ongoing refurbishment of the properties. The Trustees have agreed to maintain this fund at £325,000 at the year end, therefore ensuring that sufficient funds are held to fund the remaining costs of the project.

Service Development fund – This fund has been established to drive the development and introduction of innovative services and activities that support the well-being and empowerment of young adults. Expenditure during the year includes staff salaries and professional and legal costs. The balance remaining on the fund will be used to support the future costs of the project.

Workforce Development fund – This fund has been established to drive the recruitment, retention and development and enhancement of skills for the workforce of the charitable company.

General funds – These represent the free funds of the charitable company and are not designated for any particular purpose.

WEST LANCASHIRE CRISIS AND INFORMATION CENTRE

Notes forming part of the financial statements for the year ended 31 March 2025

21.0 Analysis of net assets between funds

Current year

	Restricted funds £	Designated funds £	General funds £	Total funds £
Fund balances at 31 March 2025 are represented by: -				
Fixed assets	-	640,151	-	640,151
Current assets	10,602	654,585	1,064,988	1,730,175
Creditors	<u>(10,602)</u>	<u>(9,610)</u>	<u>(133,992)</u>	<u>(154,204)</u>
Total net assets	=	<u>1,285,126</u>	<u>930,996</u>	<u>2,216,122</u>

Previous year

	Restricted funds £	Designated funds £	General funds £	Total funds £
Fund balances at 31 March 2024 are represented by: -				
Fixed assets	-	531,252	-	531,252
Current assets	203,105	1,145,492	540,073	1,888,670
Creditors	<u>(184,910)</u>	<u>(285,492)</u>	<u>(2,753)</u>	<u>(473,155)</u>
Total net assets	<u>18,195</u>	<u>1,391,252</u>	<u>537,320</u>	<u>1,946,767</u>

22.0 Pension commitments

The charitable company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charitable company, being invested with insurance companies. Pension costs charged in the Statement of Financial Activities represent the contributions payable by the charitable company in the year.

At the balance sheet date unpaid contributions of £Nil (2024: - £205) were due to the scheme.

22.0 Ultimate controlling party

The charitable company has no single party in ultimate control and has been controlled throughout the year by the Trustees holding office.