

Registered Charity Number

1064266

Registered Company Number

3370871

EAST LONDON COMMUNITY LAW SERVICE

REPORT AND ACCOUNTS

31 MARCH 2024

**East London Community Law Service
Report and Accounts
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EAST LONDON COMMUNITY LAW SERVICE
Company Information

Trustees

Dr . Qadir Bakhsh MBE (Chairman)
Dr . A Q Sheikh (Vice Chairman)
Mr. Robert Manso
Mr. Said Aweys
Mr. Clive Lucking

Secretary

Mr. Mabrouk Alloune

Independent Examiners

S. ASGHAR & CO
Chartered Certified Accounts &
Registered Auditors
85 Station Road
Harrow
London
HA2 7SW

Bankers

The Co-operative Bank
PO Box 101
1 Ballon Street,
Manchester, M60 4EP

Registered Office

Dahir Community House
702 High Road
Leyton
London E10 6JP

Registered Charity Number
1064266

Company Number
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East London Community Law Service (a company limited by guarantee but without a share capital)

Report of the trustees for the year ended 31st March 2024 Governing Document

Name, registered office and constitution of the charity

The full name of the charity is	East London Community Law Service (ELCLAS)
Date of Incorporation	08/09/1997
Company registration Number	3370871
Registered Office	Dahir Community House, 702 High Road Leyton, London E10, 6JP
Charity Registration Number	1064266

Objectives and Activities

- We provide free advice; information and representation to asylum seekers, migrants and others on matters of housing, debt, and welfare benefits hate crime domestic violence, education, training and employment.
- We work to help provide relief of poverty of asylum seekers, refugees, migrants and other members of the community with restricted income who are resident in the borough by providing free and confidential advice, assistance, counselling, translation and interpretation service in matters of money, debt, welfare benefits , housing health, training and employment.

Review of Activities

East London Community Law Service is still facing some difficult challenges financially in the coming year.

This year, thanks to funding from the Big Lottery Community Funds, we have seen a slight increase in our generated income.

However, we have been able to show a positive balance in our bank accounts after so many years of financial struggle and this is thanks to the grant and letting some of our facilities to provide the much-needed funds for continuing the work we do for the Refugees and Migrants in several boroughs.

The demand for our services has continued to grow even though we do not have a full contingent of staff but our sterling staff with the help of volunteers has coped reasonably well this year But the organisation is still struggling to find support for our work.

Our Multicultural Advice Service (MASC) is still operating essentially on a voluntary basis and now includes signposting cases to Citizens Advice bureaux and Victim support in cases where specialist skills are required. Our future plan for funding some level of activity continue to include, asking our partners in the consortium to share our office facilities to increase their contribution to our costs while we continue to seek funding.

Financial Review

The financial results this year shows a stable in state of affairs, the charity recorded a deficit of £133 compared to £5088 deficit in (2022/2023)

The Charity is aware that there is a real financial test ahead in the coming years which we should overcome by reducing our expenditure on salaries, applying for funding and reducing our opening days to reduce our energy consumption.

Achievement and Performance of the Charity

The charity was able to advice over 630 clients covering a wide range of ethnic origins, age, sex, religion and disability either face to face or over the phone, referrals and signposting.

We assisted asylum seekers and migrant either from the EU or other countries from the day they arrive into the UK in applying for support (National Asylum Support Services) and Welfare benefit according to their circumstances and we were able to achieve a lot of success in securing both accommodation and subsistence support for them.

We assisted clients who were granted refugee status and economic migrants who were entitled to the EU Brexit settlement scheme in their difficult transitional period by applying for the right benefits that they are eligible for while waiting to get jobs where they are found fit to work, the total financial amount gained in all the claims we submitted on their behalf was above £ 127,193 according to our daily monitoring database.

Thanks to the outstanding efforts of our frontline volunteer advisers, we were successful in securing temporary accommodation for 7 clients threatened either with homelessness or evictions and easing debt problems for others through securing easy payment plan.

Life in the borough continue to be a struggle not only for migrants and refugees but also for residents finding it hard to meet day to day commitments and we think the local authority could do more to alleviate unnecessary suffering

The Board also wish to extend thanks to our volunteers whose work has enabled the organisation to continue its services with a very acceptable level of efficiency.

Trustee's responsibilities in relation to the financial Statements:

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the end of the financial year and of its incoming resources and application of resources, including income and expenditure for the financial year. In doing so the trustees are required to:

- 1, Select suitable accounting policies and then apply them consistently.
- 2, Make judgements and estimates that are reasonable and prudent.
- 3, Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business. The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the

charity and enable them to ensure that the financial statements comply with the Companies Act 1985.

The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the trustees on 15th August 24 and signed on their behalf

Signed: Qad Bakheit

Name: QADIR BAKHEIT

**Independent Examiner's Report to the trustee of East London Community Law Services
For the year ended 31st March 2024**

I report to the trustees on my examination of the accounts of East London Community Law Services for the year ended 31 March 2024 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes.

Responsibilities and basis of report As the charity's trustee you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the Act'). The trustee considers that an audit is not required for this year under the Charities Act 2011, s.144 (2) (the 2011 Act) and that an independent examination is needed.

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in, any material respect:

- the accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the accounts do not accord with those records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Waqas Imtiaz Khan (FCCA)
S.Asghar & Co
Chartered Certified Accountants
& Registered Auditors
85 Station Road
North Harrow
London
HA2 7SW

East London Community law Service
Statement of Financial Activities
for the year ended 31st March 2024

	notes	Unrestricted Funds 2024	Restricted Funds 2024	Total Funds 2024	Total Funds 2023
Incoming Resources					
Incoming Resources from generated funds					
Grant Funding	2	-	6,500	6,500	
Activities for generating funds	3	27,998		27,998	27,193
Other Income & refunds		80		80	1,960
Total Incoming Resources		28,078		34,578	29,153
Expenditure					
Cost of charitable activities		33,624		33,624	33,155
Governance costs		1,086		1,086	1,086
Total Resources Expended		34,710		34,710	34,241
Net Incoming Resources Before Transfers		-6,633		-133	-5,088
Total Funds Brought Forward		397,954		397,954	403,042
Total Funds Carried Forward		391,322		397,822	397,954

East London Community law Service
Balance Sheet as at 31st March 2024

	notes	2024	2023
Fixed Assets			
Tangible Assets	4	359,160	359,160
Current Assets			
Debtors			
Cash at bank & in hand		21,422.12	21,555
Total Current assets		<u>21,422</u>	<u>21,555</u>
Current Liabilities			
Amounts due within one year	5	856	856
Net Current assets		<u>20,566</u>	<u>20,699</u>
Total Assets less Current liabilities		<u>379,726</u>	<u>379,859</u>
Long Term Liability			
Total Net assets		<u>379,726</u>	<u>379,859</u>
Funds of the Charity			
Unrestricted Accumulated Funds		4,726	4,859
Restricted Accumulated Funds		110,000	110,000
Restricted Fixed asset Revaluation Reserve		265,000	265,000
Total Charity Funds		<u>379,726</u>	<u>379,859</u>

The trustees are satisfied that the company is entitled to exemption under section 477 of the Companies Act 2006 and no notice has been deposited under section 476 of the act requesting that an audit be conducted for the period ended 31st March 2024

The Trustees acknowledge their responsibilities for;

- (a) ensuring the company keeps accounting records which complies with the requirements of section 386 of Companies Act 2006.
- (b) preparing accounts which give a true and fair view of the state of affairs of the company as at the 31st March 2024 and of its income and expenditure for that finance year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Companies act relating to accounts so far as applicable to the company.

The accounts have been prepared in accordance with the special provisions applicable to small companies

Approved by the Board on: 15th August 2024

Signed: 

Dr Qadir Bakhsh

Chairman, Board Of Trustees

Signed: 

Mr Mabrouk Alloune

Secretary

East London Community Law Service
Notes to the Accounts for the period ending 31st March 2024

1, Accounting Policies

Accounting Basis

- (a) The Financial statements are prepared under the historic cost basis in accordance with Financial Reporting Standards for Smaller Entities and in compliance with Statements of Recommended Practice applicable to Charities.)
- (b) The organisation's main source of income is from grants and donations. Some income is derived from activities and services provided by the Company.
- (c) Grants received for specific purposes are accounted for as Restricted Funds and are applied in accordance with the terms of the grant.
- (d) Rental Income is included gross in the income and expenditure accounts on a receivable basis
- (e) Income and expenditure relating to the activities of the charity have been taken into account on the accruals basis.

	Year 2024	Year 2023
2, Grant Funding(Restricted Funds)		
Job Retention Grant		
Waltham forest discretionary grant		
Big Lottery Community Funds	6,500	
3, Income from Activities (Unrestricted Funds)		
	Year 2024	Year 2023
Other income & refunds	80	1,960
Rental Income ELCLAS	-	288
Income From Private Lettings	27,998	26,905
	<u>28,078</u>	<u>29,153</u>
Interest Receivable & other Income & donations		-
Donations Received		-

	Freehold land & Building	Fixture & Fitting & Equipment	Total Fixed Value
4, Tangible Functional Fixed Assets			
At Cost /Valuation/ Revaluation	375,000	64,236	439,236
Additions	-	-	-
At 31st March 2024	<u>375,000</u>	<u>64,236</u>	<u>439,236</u>
Accumulated Depreciation & Impairment value			
Opening balance B/Forward	15,840	64,236	80,076
Charge for the year 2024			
Total Cumulative depreciation	<u>15,840</u>	<u>64,236</u>	<u>80,076</u>
Net Book Value @31st March 2024	359,160		359,160

East London Community Law Service
Notes to the Accounts continue

5, Current Liabilities	Year 2024	Year 2023
Other Creditors	856	856
6, Long Term Liability	Year	Year

The Company has a debt with Pension Trust which occurred when it withdrew from the pension scheme in 2005

2024

2023

-

7, Staff Costs

Year

Year

2024

2023

Gross Salaries

18,240

22,936

Average Nos of staff equivalent full time

1

1

8, Fund Structure Policy

The Charity maintains a general unrestricted fund which represents funds which are expendable at the discretion of the trustees in the furtherance of the objects of the charity.

Restricted Funds have been provided to the charity for particular purposes and it is the policy of the board to carefully monitor the application of those funds in accordance with restrictions placed on them

The Freehold Land & Building are treated by the requirements of the funder as restricted and are held on trust for the activities of the charity. The trustees are not in a position to dispose of the property. The detailed operations of this fund is described under the accounting policy "Capital Grants"

9, As a registered charity, the company is exempt from income & corporation tax on income derived from its charitable activities as it falls within the various exemptions available to registered charities

10, No Trustee or management committee member received any remuneration during the year nor were any amounts reimbursed to them in the current year or in the previous year

East London Community Law Service
Statement of Financial Activities
For year ended 31st March 2024

	Notes	Unrestricted Funds 2024	Restricted Funds 2024	Total Funds 2024	Total Funds 2023
Incoming Resources from generated funds					
Grant Funding	2		6,500	6,500	-
Activities for generating Funds	3	27,998		27,998	27,193
Other Income& refunds		80	-	80	1,960
Total Income		28,078	6,500	34,578	29,153
Property Licence		-	-	-	450
TV Licence		80	-	80	160
Staff Salaries		18,240		18,240	22,936
Light & Heat		2,693	3,500	6,193	4,437
Cleaning				0	
Insurance		1,043		1,043	1,044
Software Support				0	
Telephone& Internet		981		981	964
Stationery			-		
Professional Fees			-		
Accountancy Fee		120	-	120	120
Independent Examiners Fee		500	-	500	500
Bank Charges			-	0	
Council Tax & Business rates		2,957	-	2,957	2,624
Water Rates		1,128		1,128	745
Repairs & Maintenance		320	-	320	
Sundry Expenses		150	-	150	249
Companies House			-	0	13
Boiler Replacement Expenses			3,000	3,000	
			-	0	
Total Resources Expended		28,211	6,500	34,711	34,241
Net Incoming Resources Before Transfers		-133	0	-133	-5,088
Total Funds Brought Forward		397,954		397,954	403,042
Total Funds Carried Forward		397,821	0.00	397,821	397,954