

Trustees' Annual Report for the period

| | | |
|------|-------------------|-----------------|
| | Period start date | Period end date |
| From | 01 09 2019 | To 31 08 2020 |

Section A Reference and administration details

| | |
|------------------------------------|-----------------------------------|
| Charity name | Greenway School Association |
| Other names charity is known by | GSA |
| Registered charity number (if any) | 1064204 |
| Charity's principal address | Greenway Primary & Nursery School |
| | Crossways |
| | Berkhamsted, Hertfordshire |
| Postcode | HP4 3NH |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|----------------------|-----------------|-----------------------------------|---|
| 1 | Mrs Beverley Millar | Treasurer | Sept 2019 – Sept 2020 | GSA Members |
| 2 | Mrs Helen Darbyshire | Co-Chair | Oct 2018 – Sept 2020 | GSA Members |
| 3 | Mrs Liz Chan | Secretary | Oct 2018 – Sept 2020 | GSA Members |
| 4 | | | | |
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| 19 | | | | |
| 20 | | | | |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |
| | |

| | |
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| | |
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Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

(eg. trust deed, constitution)

Constitution 22/10/1968. Last amended April 1997

How the charity is constituted

(eg. trust, association, company)

Association of 20 members or more

Trustee selection methods

(eg. appointed by, elected by)

Trustees are appointed or re-appointed at the Annual General Meetings held each year in September

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The management of the Association shall be vested in a committee consisting of a chairperson(s), Secretary, Treasurer and up to 15 other committee members along with the Head Teacher (or their nominee) ex officio.

Members of the GSA have supported other charities eg. Sponsor a Child.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

- To advance the education of the pupils in the school, in addition:
1. Develop extended relationships between staff, pupils and parents/carers.
 2. Engage in activities which support the school
 3. Provide and assist in the provision of facilities and items of education which are not provided from statutory funds.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

2020 has been a very challenging year due to the restrictions on fundraising due to COVID. However, we still managed to achieve in 3 main areas via our regular fundraising schemes, through social events in 2019 and committing funds to the school.

Our main fundraising came from the Supermarket Voucher Scheme, Christmas Fair, GSA 100 Club Lottery and other social events held for teachers, children and parents.

The funds raised were used to purchase the daily mile track, purchasing items for school classrooms and teaching aids plus Yr6 Leavers Yearbooks.

The GSA raised a total of £14,721 in funds this year, however, we ended in deficit (-£9,240) due to outstanding funds from 2018/2019 and the limited fundraising events budgeted for in 2020.

Section E Financial review

Brief statement of the charity's policy on reserves

At the year end the GSA had a cash reserve of approx. £35,294. All of these funds are held in unrestricted funds. These funds are held in order to meet costs associated with fundraising activities as well as commitments made by the GSA to fund the school items. We aim to hold at least £10,000 in reserve to cover in excess of two months operating costs.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Regular commitments include a supermarket voucher scheme, Summer & Christmas Fairs, Quiz Nights and cake sales.

Expenditure has focused on providing tools and equipment that support the teaching of the children attending Greenway Primary & Nursery School.

Section F Other optional information

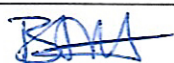
The coming year (subject to COVID restrictions) will see a continued effort to raise funds from fun and social activities for new school facilities that will help to enhance and advance the learning in an educationally stimulating environment.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

BEVERLEY MILLAR

Position (eg Secretary, Chair, etc)

TREASURER

Date

9/6/2021



Receipts and payments accounts

CC16a

For the period
from

01/09/2019

To

31/08/2020

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|--|---|--|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Supermarket Voucher Scheme | 19,730 | - | - | 19,730 | 32,790 |
| Fairs (Summer, Christmas & Camping) | 10,650 | - | - | 10,650 | 17,869 |
| GSA 100 Club | 2,731 | - | - | 2,731 | 2,709 |
| Film Club/Disco | 944 | - | - | 944 | 1,045 |
| Parent & Teacher Events | 3,996 | - | - | 3,996 | 6,220 |
| Cake Sales | 455 | - | - | 455 | 510 |
| Misc Fundraising | 2,022 | - | - | 2,022 | 1,214 |
| Interest | - | - | - | - | - |
| Sub total (Gross income for AR) | 40,528 | - | - | 40,528 | 62,357 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 40,528 | - | - | 40,528 | 62,357 |
| A3 Payments | | | | | |
| Supermarket Vouchers | 18,617 | - | - | 18,617 | 31,238 |
| Fairs (Summer, Christmas & Camping) | 3,086 | - | - | 3,086 | 6,867 |
| GSA 100 Club | 1,045 | - | - | 1,045 | 1,388 |
| Film Club/ Disco | 446 | - | - | 446 | 508 |
| Parent & Teacher Events | 2,628 | - | - | 2,628 | 3,860 |
| Payments to Shool & other grants | 23,187 | - | - | 23,187 | 13,866 |
| Cost of fundraising & admin | 710 | - | - | 710 | 138 |
| Misc | 49 | - | - | 49 | 946 |
| | - | - | - | - | - |
| Sub total | 49,768 | - | - | 49,768 | 58,811 |
| A4 Asset and investment purchases. (see table) | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 49,768 | - | - | 49,768 | 58,811 |
| Net of receipts/(payments) | - 9,240 | - | - | - 9,240 | 3,546 |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | 44,534 | - | - | 44,534 | 40,988 |
| Cash funds this year end | 35,294 | - | - | 35,294 | 44,534 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|----------------------|-------------------------|---------------------------------------|-------------------------------------|------------------------------------|
| B1 Cash funds | Current Account | 35,040 | - | - |
| | Petty Cash | 254 | - | - |
| | | - | - | - |
| | Total cash funds | 35,294 | - | - |

(agree balances with receipts and payments account(s))

B2 Other monetary assets

Details

| | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|--|------------------------------------|----------------------------------|---------------------------------|
| | - | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |

B3 Investment assets

Details

| | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|--|-----------------------------|-----------------|--------------------------|
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |

B4 Assets retained for the charity's own use

Details


| | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|--|-----------------------------|-----------------|--------------------------|
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |

B5 Liabilities

Details

| | Fund to which liability relates | Amount due (optional) | When due (optional) |
|--|---------------------------------|-----------------------|---------------------|
| | | - | |
| | | - | |
| | | - | |
| | | - | |
| | | - | |

Signed by one or two trustees on behalf of all the trustees

| Signature | Print Name | Date of approval |
|---|-------------|------------------|
|  | Helena Parr | 27/4/21 |



Section A

Independent Examiner's Report

Report to the trustees/
members of

GREENWAY SCHOOL ASSOCIATION

On accounts for the year
ended

31/08/2020

Charity no
(if any)

1064204

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended .

Responsibilities and
basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Natasha Goss

Date:

18/5/2021

Name:

NATASHA GOSS

Relevant professional
qualification(s) or body
(if any):

ACCA

Address: 21 WEST ROAD
BERKHAMSTED
HP4 3HT

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.