

Knighton and District Community Support Project

Receipts and Payments Accounts

For the year ended 31 March 2021

Knighton and District Community Support Project

Contents of the Financial Statements **For the year ended 31 March 2021**

	<u>Page</u>
Charity Information	1
Report of the Trustees	2 to 4
Independent Examiner's Report	5
Receipts and Payments Account	6
Statement of Assets and Liabilities	7

Knighton and District Community Support Project

Charity Information

For the year ended 31 March 2021

Charity number: 1064122

Date of registration: 27 August 1997

Principal office: 21 Broad Street
Knighton
Powys
LD7 1BL

Trustees: Mrs A P Jones
Mr R J Matthews
M B Swancott
Mrs Y Moses
Ms A Ford
Mr R de-Meester
Miss I Thomas
Mrs G Butler
Mr D M Allott

Knighton and District Community Support Project

Report of The Trustees

For the year ended 31 March 2021

The Trustees present their annual report for the year ended 31 March 2021.

Governing document

The charity is governed by the Constitution of Knighton & District Community Support dated July 2014.

Appointment of Trustees

The Trustees are elected by members.

The following changes in trustees occurred during the year:

Mr D Allot - appointed 10 August 2020

Objectives and activities

The notion of Knighton & District Community Support was formulated through local church groups where enthusiastic community members got together to initiate a pilot project to support care in the community. The main areas of work revolved around assisting the elderly and infirm to stay in their own homes; to support those marginalised by disability or mental health and to support families with young children.

Whilst core members of staff are employed, much of the work is carried out by volunteer members of the community, who bring a diversity of skills, local knowledge and practical experience to the project.

As a rural community, Knighton suffers from isolation and difficulty in accessing amenities and services.

To this end the Community Transport Scheme provides, regular and reliable transport through volunteers using their own cars, to allow those disadvantaged by rural isolation and lack of public transport to attend medical appointments and necessary social journeys.

The project registered as a charity in 1994 and is managed by a committee of volunteer trustees who give generously of their time and expertise in accounting, management and caring. The committee is open to new members and welcomes the additions of new skills and ideas for the project.

It is a rewarding and fulfilling process and delivers an increased awareness of and a sense of belonging to a supportive and connected community. The contribution of volunteer hours is recorded, and a Code of Conduct is applicable to all volunteers.

The Trustees have had due regard to the revised guidance issued by the Charity Commission on public benefit per section 17(5) of the 2011 Charities Act.

Transport

Knighton & District Community Support are now 100% concentrated on providing transport for the community. The journeys can be medical or social.

There is currently one member of staff and 13 volunteer drivers, who make sure this side of things runs as smoothly as possible.

Knighton and District Community Support Project

Report of The Trustees continued **For the year ended 31 March 2021**

Community car scheme

We currently have 499 members of the Community Car Scheme and Town Connection Scheme, 80 of which are under 60 & 419 are over 60.

The total mileage covered throughout the year for the Community Car Scheme was 42,502 compared with the previous year, being 63,840 miles - which is a decrease of 21,338 miles.

The volunteer driving time amounted to 1,430 hours, compared to the previous year of 2,016 hours. This is a decrease of 586 hours.

The waiting time our volunteers had for appointments amounted to 581 hours, which compared to the previous year of 1,649 hours, is a decrease of 1,068 hours.

The total number of journeys covered by our volunteer drivers under the Community Car Scheme is 1,068, the previous year being 1,093, which is a decrease of 25 journeys.

The drivers receive a total of 45p per mile. The clients currently pay 30p per mile and the charity subsidises the remaining 15p per mile and any dead miles occurred (miles covered from the driver's home to the client's home, and back again).

Town Connection

The mileage covered by the Town Connection this financial year was 4,955 miles, with a total of 754 journeys made and 86 passengers carried.

Of these journeys, 450 were medically related, 304 were non-medical.

However having adapted to the needs and requirements of the residents of this area, we also delivered meals to 1,339 homes, delivered 423 prescriptions and shopped and delivered to 263 people.

Changes within the charity

At the start of the last financial year, like many non-essential retail, the Furniture Barn was in lockdown. During our closure, a few of our volunteers worked hard to clean out what we could no longer sell and also get the barn ready for re-opening, with the Covid safety procedures being put in place. However in-between lockdowns the Furniture Barn opened whenever possible.

The transport office carried on as usual but was also at hand to assist with any problems/queries/worries that people had. Changing the office hours, from 0900 - 1500 hrs. to when-ever anyone needed anything, no matter what time of the day/day of the week it was. Our volunteer drivers at this time were amazing and really stepped up to help.

The transport office on West Street was moved down to the charity shop as of the end of July 2020 and the charity shop was integrated into the Furniture Barn.

This was also the time that our Town Connection driver resigned, therefore we have been running the service with the help of the volunteer drivers.

Knighton and District Community Support Project

Report of The Trustees continued **For the year ended 31 March 2021**

Services that we deliver:

The Furniture Barn

The Community Car Scheme

The Town Connection Scheme

Bike Workshop – This is totally self-funded & run by KDCS

Financial Review

Having started the first three months of the year in lockdown with no income, the future was looking a bit bleak.

Nevertheless we continued to transport the people of Knighton and District as required to their various destinations.

Very early on we received generous donations from a few of our customers which was followed by some substantial donations from Powys County Council, The Moondance Foundation, the National Lottery and the NFU.

Donations from local charities were also gratefully received. These donations have made all the difference to our finances and they approach £45,000 in total.

We also benefitted from the generosity of our Barn and Office landlords who kindly gave us rent free holidays.

During the year we lost seven months of income from the barn, but with the above donations we have emerged in a good position.

We were able to help a local lad by making a donation of £3,000 towards the purchase of a special cycle.

During these unprecedented times it is unrealistic to compare our income and expenditure to previous years, except to say that overhead costs are regularly monitored.

The Trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the charity's Trustees:



Name: Mrs Y Moses

Position: Chairman

Date: 24th June 2021

Knighton and District Community Support Project

Independent Examiner's Report

Independent examiner's report to the Trustees of Knighton and District Community Support Project

I report to the charity trustees on my examination of the accounts of Knighton and District Community Support Project for the year ended 31 March 2021, which are set out on pages 6 to 7.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an Independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent examiner's statement

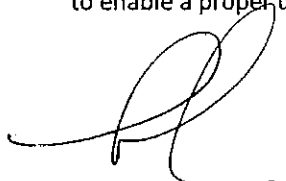
My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Francis Nock F.C.C.A
D.R.E. & Co. (Audit) Limited
Chartered Accountants
6 Claremont Buildings
Claremont Bank
Shrewsbury
Shropshire
SY1 1RJ

Date: 24th June 2021

Knighton and District Community Support Project**Receipts and Payments Account**
For the year ended 31 March 2021

	Unrestricted Funds 31.03.2021	Restricted Funds 31.03.2021	Total Funds 31.03.2021	Total Funds 31.03.2020
Receipts				
Barn Income	26,678	-	26,678	55,950
Shop Income	-	-	-	12,120
Powys THB - NEPT	2,500	-	2,500	10,614
Powys CC - Core funding	3,602	-	3,602	5,866
Town Connection Receipts	720	-	720	5,538
PAVO Town Connection	923	-	923	1,215
Donations	44,874	-	44,874	1,246
Miscellaneous Income	237	-	237	355
Office Rental Income	-	-	-	-
Total receipts	79,533	-	79,533	92,904
Payments				
Office Admin & Drivers Salary	19,877	-	19,877	25,142
Inland Revenue	1,429	-	1,429	614
Rent & Charges	13,910	-	13,910	19,212
Electricity, Heat & Water	1,655	-	1,655	5,350
Insurance	923	-	923	1,022
Telephone	367	-	367	2,755
Computer Costs	163	-	163	212
Printing & Stationery	471	-	471	986
Equipment & Repairs	2,263	-	2,263	1,995
Van Costs - Fuel, MOT etc	2,231	-	2,231	13,851
Car Costs - Fuel, MOT etc	2,064	-	2,064	2,715
Drivers Expenses	5,788	-	5,788	9,680
NEPT	1,649	-	1,649	6,927
Accountancy & Legal Fees	702	-	702	938
Recycling	2,270	-	2,270	2037
Petty Cash	63	-	63	543
Sundry Expenses	2,535	-	2,535	3734
Barn Subsistence	2,391	-	2,391	5684
Shop Subsistence	-	-	-	93
Donations	3,000	-	3,000	-
Total payments	63,749	-	63,749	103,490
 Cash funds brought forward	 63,584	 -	 63,584	 74,169
Cash funds 31.03.2021	63,584	-	63,584	74,169

Knighton and District Community Support Project

Statement of assets and liabilities at the end of the period
For the year ended 31 March 2021

	Unrestricted Funds 31.03.2021	Restricted Funds 31.03.2021	Total Funds 31.03.2021	Total Funds 31.03.2020
Cash funds				
Cash	63,584	-	63,584	63,584
	63,584	-	63,584	63,584
Assets retained for the charity's own use				
Motor vehicles	16,500	-	16,500	16,500
	16,500	-	16,500	16,500

Signed on behalf of the Trustees:-



Name: C.H.Egby

Position: Finance Officer

Date: 24th June 2021