

Mitcheldean Early Learners Annual General Meeting

Thursday 13th November 2025 7.30pm at MEL building

Present: Laura Wintle, Gina Etter, Paula Taylor, Rachel Burrell, Sarah Freeman, Tyler Villis (via Zoom), Megan Blewitt, Sarah Cartwright, Sam Lane, Alex Kirby-Lawrence, Laura Browen, Grace Hoult

Agenda

- 1. Apologies - none**
- 2. Minutes of Previous AGM - agreed - proposed Alex Kirby-Lawrence, seconded Mrgan Blewitt**
- 3. Chairperson's Annual Report**
- 4. Business Manager/Treasurer's Annual Report**
- 5. Early Years Managers Annual Report**
- 7. Election of New Committee & Officers**
Chairperson - Megan Blewitt- proposed Paula Taylor, seconded Gina Etter - agreed unanimously
Secretary (*) Sarah Cartwright - proposed Gina Etter, seconded Grace Hoult - agreed unanimously
Treasurer (*) - Sam Lane - proposed Alex Kirby-Lawrence, seconded Megan Blerwitt- agreed unanimously
Other committee members - Grace Hoult, Laura Brown and Alexandra Kirby- Lawrence(staff representative) - proposed Gina Etter, seconded Laura Wintle- agreed unanimously
- 8. Date of next meeting - to commence after AGM on 13th November 2025**
- 9. End AGM at 8.10pm**

Chairperson report AGM 13.11.25

Wow, what a busy year once again, the hard work and dedication from all the staff has been amazing. This year there has been an amazing £14,000 profit.

Sadly, during the year Tash left us but the position was re filled quickly with Tyler re-joining the team.

Even though the Christmas raffle donations were short the raffle still raised £168.00 and the other Xmas activities raised £179.00.

Once again an amazing Nativity with lots of happy and confident children, smiling from ear to ear, getting everyone in the Christmas spirit.

The Christmas party was once again a hit with a special visitor Santa and the collie reindeer!!(special thanks to Craig & Willow)

Sadly due to the financial pressures many of our families are facing we made the decision to withdraw the Easter raffle this year.

The Summer fayre was another hit with lots of fun and games and an amazing £430.00 raised.

Graduation came with some tear jerking comments from Giba & Paula.

During the year we have continued to develop the outside play area.

A special thank you to the amazing team, Laura, Gina, Paula, Rachel, Sarah, Tyler, Scarlett, Shirley, Alex, the committee and not forgetting Steve our very own IT man, for making this another successful year.

So here's to next year – Thank you all.

Magan Blewitt

Chairperson

Treasurer/Business Manager's report 13.11.25

This year has been another very busy one.

Our income from grant funding has increased by £43,500 and our funds direct from parents has decreased by £30,000 (£13,500 net increase) mainly due to the Government grant for working parents extending to cover 2 year olds. Between the 2 year funding for low income families and the 2 year funding for working families most of our 2 year olds are receiving grant funding with only a few families having to pay for sessions.

Our overall income has increased by £15,223 which includes £1049 HMRC refund and a one off payment of £1041 from Glos County Council due to an underspend of Government funding.

With the increase in minimum wage and the effect of the economy, expenditure has obviously increased - staff wages increased by £7770 and consumables increased by £393 as well as general increases in other operational costs. We have invested in upgrading and increasing the number of cameras in our CCTV system this year plus the increase in utility bills has been responsible for an increase of £5287 in our premises costs. Our insurance costs have risen by £300 and we have also invested £1500 in our Forest Fun area

Thankfully at the end of the academic year we showed a profit of £14,024.10 – another good year financially. This will be very helpful as we have now being in the building for nearly 15 years and we will need to invest some of this into upkeep and repairs on the building itself to ensure we are attracting new children to the setting.

Finally, I would like to thank the staff for all their hard work again this last year. Obviously with so many children attending it has meant all sessions are very busy and staff have to be on top form all the time.

Laura Wintle

Business Manager

Charity Name

Charity Number

Mitcheldean Early Learners**1064043**

Receipts and payments accounts for the period

Period Start date.....1.9.24.....

Period end date.. 31.8.25

RECEIPTS AND PAYMENTS

Receipts	Previous year		Current year	
	£	p	£	p
Nursery Education Funding Free for 3&4	£90,664.55		£112,007.44	
Nursery Education Funding New for 2			£0.00	
Children's fees	£14,977.03		£6,724.99	
Milk Refund	£134.25		£72.85	
Other grants (specify) deprivation fund			£0.00	
Grant...			£0.00	
Grant.....			£0.00	
Fundraising	£954.16		£1,007.25	
Donations	£70.00		£150.00	
Interest	£160.19		£209.83	
Other Receipts	£1,282.35		£3,292.64	
Sub total	£108,242.53		£123,465.00	
Income from sale of equipment	£0.00		£0.00	
TOTAL RECEIPTS	£108,242.53		£123,465.00	

Payments	Previous year		Current year	
	£	p	£	p
Employment costs (Gross pay and employers NIC)	£80,502.84		£88,272.73	
Training costs	£492.62		£357.48	
Premises costs (rent, heat etc)	£3,862.11		£9,149.55	
Subscriptions	£449.00		£496.92	
Insurance	£675.64		£986.43	
Admin costs (post, tel etc)	£896.59		£949.52	
Refreshments (inc milk)	£428.58		£443.95	
Consumables (paint, paper etc)	£3,837.96		£4,231.87	
Fundraising costs (details overleaf)	£53.80		£163.72	
Other expenditure (details overleaf)	£1,292.92		£2,702.97	
Sub Total	£92,492.06		£107,755.14	
Equipment (toys, books etc)	£1,335.46		£1,685.76	
TOTAL EXPENDITURE (B)	£93,827.52		£109,440.90	

NET OF RECEIPTS AND PAYMENTS (A-B =C) £14,415.01 £14,024.10

Cash funds* incl.depositA/c LAST year end (D) £13,538.74 £27,953.75
 Cash funds* incl.depositA/c THIS year end (C + D) **£27,953.75** **£41,977.85**

STATEMENT OF ASSETS AND LIABILITIES

*note:cash funds include reserve/contingency/deposit accounts

		CURRENT VALU
Cash funds (agree with balance of receipts and payments a/c)	E	£41,977.85
Debtors (money owed to the charity on the period end date)	F	£800.00
Value of buildings and equipment (current or depreciated value)	G	£10,000.00
Liabilities (loans and any other money owed on the period end date)	H	£0.00
Net assets (E-F+G-H)		£52,777.85

Signed on behalf of the trustees (committee)

Signed M.B. [Signature] Name M. BLEWITT Role CHAIR PERSONDate.....13/11/25.....

MITCHELDEAN EARLY LEARNERS BUILDING FUND

ACCOUNTS FOR THE YEAR ENDED 31ST AUGUST 2021

Receipts

interest	209.83
transfers in	10,000.00

£10,209.83
=====

Expenditure

transfers out

£0.00
=====

BALANCE SHEET AS AT 31ST AUGUST 2025

Cash at Bank:

Current Account	13,203.98
Deposit Account	10,000.00
or interest applied	209.83

£23,413.81
=====

Cash at Bank:

Current Account	23,413.81
Deposit Account	
outstanding cheque	

£23,413.81
=====

Net Profit for year £0.00

I have examined the above Income and Expenditure Account and Balance Sheet and find them to be in accordance with the books and records presented to me.



MONICA LOUISE GITTINGS
FMAAT AATQB

10-10-25

ITCHELDEAN EARLY LEARNERS OTHER INCOME AND EXPENDITURE

other income		Other exp	
uniform	260.00	uniform	684.99
ice packs	7.00	ice packs	
collections		presents/gifts	242.03
nappies/wipes		flowers	
flowers		Xmas tree in church	40.00
marfan collection	16.50	Marfan donation	16.50
Comic Relief	30.00	Comic Relief donation	30.00
disputed DD	65.45	disputed DD	65.45
atm card test	10.00	atm card test	10.00
Glos CC 1 off pyn	1,041.16	forest fun	1,474.96
Xmas meal		to HSBC savings a/c	
1st aid course	180.00	Children in need	34.99
HMRC refund	1,049.94	easter eggs	67.20
tfer from bld a/c		transfer to building a/c	
Children in need	2.00	LL equipment	31.25
LL subs	590.60	LL refreshments	5.60
refund	39.99	LL meal	
Total inc	3,292.64	Total exp	2,702.97

Transfers from P/C to bank a/c

Total **0.00**

Donation

100.00
50.00

150.00


grant

0.00

Fundraising inc		Fundraising expenditure		profit/loss
Xmas raffle	168.50			168.50
lolly sale	1.00	lollies	12.15	-11.15
name the	48.80	Summer fayre		48.80
Xmas party	41.50			41.50
Nativity	61.50			61.50
Xmas bits	77.20			77.20
graduation	57.00			57.00
book bags	24.00			24.00
Summer Fayre	430.10		151.57	278.53
easyfundraising	85.35			85.35
misc	12.30			12.30
Total f/raising in	1,007.25	Total f/raising exp	163.72	843.53

10-10-25

I certify that I have examined the books and vouchers on (date)..... and initialled all alterations on the statement, which is in accordance therewith.

Signed by Examiner.....  Name (in block capitals) MONICA LOUISE GITTINGS
FMAAT AATQB

Status.

These certified figures were submitted to the members at the Annual General meeting of Mitcheldean Early Learners on 13/11/25

Signed MBW.....(Chairperson)

Name (in block capitals) MEGAN..... BLEWITT

Signed .....(Administrator/Business Manager)

Name (in block capitals) LAURA..... WINTRE



Section A

Independent Examiner's Report

Report to the trustees

Mitcheldean Early Learners

On accounts for the year
ended

31.08.2025

Charity no
(if any)

1064043

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

10-10-25

Name:

MONIKA LOUISE GITTINGS FMAAT AATQB

Relevant professional
qualification(s) or body

ASSOCIATION OF ACCOUNTING TECHNICIANS

(if any):

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Address:

16 EASTERN AVENUE
MITCHELDEAN
GLAS GLT7 ODF

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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