

**BOGNOR REGIS SHOPMOBILITY**

**REPORT OF THE TRUSTEES AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDING**

**31<sup>ST</sup> MARCH 2024**

Registered Charity Number 1063995

**BOGNOR REGIS SHOPMOBILITY**

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## **BOGNOR REGIS SHOPMOBILITY – TRUSTEES REPORT**

### **FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2024**

The Trustees present their report with the financial statements of the Charity for the year ended 31<sup>st</sup> March 2024. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP 2005)

Accounting and Reporting by Charities issued March 2005 (updated 2009)

#### **Reference & Administrative Details – Registered Charity Number 1063995**

##### **Principal Address**

67 High Street,

Bognor Regis,

West Sussex.

PO21 1RY

##### **Trustees**

J Griffin, R Goldring, B Chadwick, P Dillon, K.Allen, K Chambers

#### **Structure Governance and Management**

The Charity is controlled by its Governing Document, a Deed of Trust and constitutes an unincorporated Charity.

##### **Organisation**

The Management Committee comprising not less than six nor more than twelve persons managing the Charity. Half of the Management Committee stands down each year by rotation and are eligible for immediate re-election or re-appointment at the AGM. Any casual vacancy on the Management Committee may be filled by that Committee. Decisions are made by majority vote of the Committee Members present and voting, with the Chairperson having a second or casting vote in the event of equality.

**Related Parties** – There were no related party transactions during the year.

##### **Risk Management**

The Trustees have a duty to identify and review the risks to which the Charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

##### **Objectives and Activities, Objectives and Aims**

When planning our activities for the year, we have considered The Commission's guidance on the public benefit.

We aim to give freedom of movement in the Bognor Regis and surrounding areas, to people restricted by lack of mobility and disability regardless of age, gender or race by the provision and maintenance of such equipment and other items and materials for the efficient running of the Charity.



**STATEMENT OF FINANCIAL ACTIVITIES**  
**AS AT 31<sup>ST</sup> MARCH 2024**

	2024	2023
<b>INCOMING RESOURCES</b>		
<b>Incoming resources from generated funds</b>		
Voluntary income	34	1006
Activities for generating funds	87097	84578
Investment Income	644	227
<b>Incoming resources from charitable activities -Grants</b>	<b>14348</b>	<b>8500</b>
	Sale of Assets	1075
<b>Total incoming resources</b>	<b>103198</b>	<b>94311</b>
<b>RESOURCES EXPENDED</b>		
<b>Charitable Activities</b>		
Shopmobility expenses	97069	65393
Governance costs	2090	1571
<b>Total Resources expended</b>	<b>99159</b>	<b>66964</b>
<b>NET INCOMING/OUTGOING FUNDS</b>		
	<b>4039</b>	<b>27347</b>
<b><u>RECONCILIATION OF FUNDS</u></b>		
<b>TOTAL FUNDS BROUGHT FORWARD</b>	<b>83197</b>	<b>55851</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>87236</b>	<b>83197</b>

**BOGNOR REGIS SHOPMOBILITY**

**BALANCE SHEET**  
**AS AT 31<sup>ST</sup> MARCH 2024**

	<b>2024</b>	<b>2023</b>
	<b>Total unrestricted funds</b>	<b>Total unrestricted funds</b>
	<b>£</b>	<b>£</b>
<b>FIXED ASSETS</b>		
Tangible assets	<b>7042</b>	<b>5014</b>
<b>CURRENT ASSETS</b>		
Debtors	<b>1451</b>	<b>257</b>
Cash at Bank and in hand	<b>81133</b>	<b>87995</b>
<b>Total</b>	<b>82584</b>	<b>88252</b>
<b>CREDITORS</b>		
Amounts falling due within one year	<b>2390</b>	<b>10069</b>
<b>NET CURRENT ASSETS</b>	<b>80194</b>	<b>78183</b>
<b>NET ASSETS</b>	<b>87236</b>	<b>83197</b>
<b>FUNDS</b>		
Unrestricted Funds	<b>47236</b>	<b>43197</b>
Restricted Funds—Reserves	<b>40000</b>	<b>40000</b>
<b>TOTAL FUNDS</b>	<b>87236</b>	<b>83197</b>

The financial Statements were approved by  
The Board of Trustees on ..... 27<sup>th</sup> March 2024  
And signed on its behalf by ..... K. Chappell  
Vick CHAIR



## **BOGNOR REGIS SHOPMOBILITY**

### **NOTES TO THE FINANCIAL STATEMENTS** **FOR THE YEAR ENDING 31<sup>ST</sup> MARCH 2024**

#### **1) ACCOUNTING POLICIES**

##### **Accounting convention**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standards for Smaller Entities (effective January 2007), the Charities Act 1993 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by charities.

##### **INCOMING RESOURCES**

All incoming resources are included on the Statement of Financial Activities when the Charity is entitled to the income and the amount can be quantified with reasonable accuracy.

##### **RESOURCES EXPENDED**

Expenditure is accounted for on an accrued basis, and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of the resources.

##### **TANGIBLE ASSETS**

Depreciation is provided at the following annual rates, in order to write each asset off over the period of its useful life.

Vehicle and Office Equipment, 25% on cost.

##### **TAXATION**

The Charity is exempt from the tax on its charitable activities.

##### **FUND ACCOUNTING**

Unrestricted funds can be used in accordance with the charitable activities at the discretion of the Trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the Charity. Restrictions arise when the donor or funds are raised for particular restricted purposes.

#### **2) VOLUNTARY INCOME**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
<b>Donations</b>	<b>34</b>	<b>1006</b>
<b>Gifts in Kind</b>	<b>-</b>	<b>-</b>
	<b><u>34</u></b>	<b><u>1006</u></b>

**BOGNOR REGIS SHOPMOBILITY**  
**NOTES TO THE FINANCIAL STATEMENTS (Continued)**  
**FOR THE YEAR ENDING 31<sup>ST</sup> MARCH 2024**

**3) Activities for Generating funds**

	2024	2023
Vehicle Hire – Bognor	87032	84558
-		
Fundraising	65	-
Commission	-	20
	<u>87097</u>	<u>84578</u>

**4) Investment Income**

644                      227

**5) Income from Charitable Activities**

Grants - Total	14348	8500
Asset Sale	1075	-

**6) Trustees Remuneration & Benefits**

There were no Trustees expenses or remuneration paid for the year to 31<sup>st</sup> March 2024

**7) Staff Costs**

Wages & Salaries	59626	40711
Pension Contributions	1616	323

**8) Fixed Assets**

	Van	Scooters	Equipment
Cost			
1.4.2023	8974	148296	7137
Additions 31.3.24	-	5080	-
	<u>8974</u>	<u>153376</u>	<u>7137</u>
Depreciation			
01.04.2023	8974	143282	7137
Annual charge	-	3052	-
	<u>8974</u>	<u>146334</u>	<u>7137</u>
NBV	-	7042	-



**BOGNOR REGIS SHOPMOBILITY**

**STATEMENT OF FINANCIAL ACTIVITIES (Continued)**

**As at 31<sup>st</sup> MARCH 2024**

	2024		2023
	£		£
9) Debtors	1451		257
10) Creditors	2390		10069
11) Movement in funds	01/04/23		31/03/24
Total Funds	83197	4039	87236
Unrestricted Funds	Incoming Resources	Spent Resources	Movement
General funds	103198	(99159)	4039



**BOGNOR REGIS SHOPMOBILITY**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**AS AT 31<sup>ST</sup> MARCH 2024**

	2024	2023
	£	£
<b>INCOMING RESOURCES</b>		
Voluntary Income – donations	34	1006
Activities for generating funds		
Vehicle Hire – Bognor	87032	84558
-	-	-
Fundraising	65	-
Commission on Sales	-	20
	<u>87131</u>	<u>85584</u>
 Investment Income		
Deposit Account Income	644	227
Grants	14348	8500
Asset Sale	1075	-
Total Incoming Resources	<u>103198</u>	<u>94311</u>
 <b>RESOURCES EXPENDED</b>		
<b>Charitable Activities</b>		
Goods for resale	-	-
Wages	61242	41034
Rent/Rates/Light & Heat	4972	1698
Insurance	1828	1760
Telephone	880	1413
Postage & Stationery	3124	767
Advertising	1638	250
Sundries	194	369
Staff Training & Welfare	867	504
Office equipment & Supplies	43	528
Travel Expenses/inc van expenses	3162	2988
Scooter Maintenance/Storage	7422	2736
Subscriptions	-	-
Licences & Permits	-	36
Repairs & Renewals	6085	5313
Bank charges	2560	1906
Depreciation of tangible fixed assets	<u>3052</u>	<u>4091</u>
	97069	65393

**BOGNOR REGIS SHOPMOBILITY**

**STATEMENT OF FINANCIAL ACTIVITIES (Continued)**  
**AS AT 31<sup>ST</sup> MARCH 2024**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Brought Forward	97069	65393
Governance costs	2090	1571
Professional services	-	-
	2090	1571
Total Resources Expended	<u>99159</u>	<u>66964</u>
Net (expenditure/income)	4039	27347





CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the  
trustees/directors/  
members of

Charity Name

Bognor Regis SHELMOBILITY.

On accounts for the year  
ended

31<sup>ST</sup> MARCH 2024

Charity no.:

1063995

Company no.:

—

Set out on pages

1 - 13

(remember to include the page numbers of additional sheets)

Responsibilities and  
basis of report

I report to the charity trustees on my examination of the accounts of the Company for the year ended DD/MM/YYYY.

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act.

Independent  
examiner's statement

~~— [The company's gross income exceeded £250,000 and I am qualified to —~~  
~~— undertake the examination by being a qualified member of [insert name of —~~  
~~— applicable listed body]. Delete [ ] if not applicable. —~~

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below\*) which gives me cause to believe that:

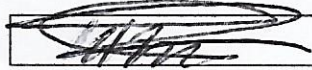
- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).



I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:



Date:

02/06/2024

Name:

WILLIAM HALL LLB

Relevant professional qualification(s) or body (if any):

LLB, A.C.I.E.

Address:

HARBOR VIEW ACCOUNTING LTD  
16 PURBECK PLACE, LITTLEHAMPTON,  
WEST SUSSEX, BN17 5DP

## Section B

## Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



## **BOGNOR REGIS SHOPMOBILITY**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2024**

#### **Achievement and Performance**

##### **Charitable Activities**

The charity has continued to operate with the range of services it offers. By increasing its available scooter and wheelchair range we try to ensure all people restricted by lack of mobility and disabled can enjoy the freedom of movement in Bognor Regis and the surrounding areas.

#### **FINANCIAL REVIEW**

##### **Reserves Policy**

The Trustees will aim to maintain sufficient reserves to continue payment of rent, wages and utilities for a period of six months and necessary replacement of vehicles. The Trustees will consider and examine the level of reserves each year. The reserve policy will be reviewed at least every two years

The amount to the sum of £40,000.

##### **Investment Policy**

Under the constitution, the Charity has the power to make any investment which the Management Committee see fit.

#### **STATEMENT OF TRUSTEES RESPONSIBILITIES**


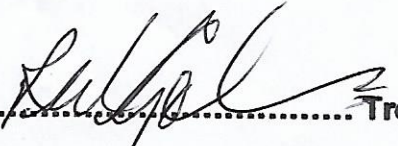
The Trustees are responsible for preparing the financial statements in accordance with application law and United Kingdom Generally Accepted Accounting Practice.

Charity law requires the Trustees to prepare financial statements for each financial year. Under that law the Trustees have been elected to prepare the financial statements in accordance with the United Kingdom Generally Accepted Practice (United Kingdom Accounting Practice Standards and Applicable Law). The financial statements are required by law to give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the Charity for that period. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy of any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ON BEHALF OF THE BOARD:

 Vicki  
..... Chairman .....  Treasurer  
27th June 2024 Date

**BOGNOR REGIS SHOPMOBILITY**