

BOGNOR REGIS SHOPMOBILITY

REPORT OF THE TRUSTEES AND FINANCIAL STATEMENTS

FOR THE YEAR ENDING

31ST MARCH 2022

Registered Charity Number 1063995

BOGNOR REGIS SHOPMOBILITY – TRUSTEES REPORT

FOR THE YEAR ENDED 31ST MARCH 2022

The Trustees present their report with the financial statements of the Charity for the year ended 31st March 2022. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP 2005)

Accounting and Reporting by Charities issued March 2005 (updated 2009)

Reference & Administrative Details – Registered Charity Number 1063995

Principal Address

Old Fire Station,
Town Hall, Belmont Street Car Park,
Bognor Regis, West Sussex.
PO21 1LD

Trustees

J Griffin, R Goldring, B Chadwick, P Dillon, K Allen, K Chambers

Structure Governance and Management

The Charity is controlled by its Governing Document, a Deed of Trust and constitutes an unincorporated Charity.

Organisation

The Management Committee comprising not less than six nor more than twelve persons managing the Charity. Half of the Management Committee stands down each year by rotation and are eligible for immediate re-election or re-appointment at the AGM. Any casual vacancy on the Management Committee may be filled by that Committee. Decisions are made by majority vote of the Committee Members present and voting, with the Chairperson having a second or casting vote in the event of equality.

Related Parties – There were no related party transactions during the year.

Risk Management

The Trustees have a duty to identify and review the risks to which the Charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Objectives and Activities, Objectives and Aims

When planning our activities for the year, we have considered The Commission's guidance on the public benefit.

We aim to give freedom of movement in the Bognor Regis and surrounding areas, to people restricted by lack of mobility and disability regardless of age, gender or race by the provision and maintenance of such equipment and other items and materials for the efficient running of the Charity.

BOGNOR REGIS SHOPMOBILITY

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2022

Achievement and Performance

Charitable Activities

The charity has continued to operate with the range of services it offers. By increasing its available scooter and wheelchair range we try to ensure all people restricted by lack of mobility and disabled can enjoy the freedom of movement in Bognor Regis and the surrounding areas.

FINANCIAL REVIEW

Reserves Policy

The Trustees will aim to maintain sufficient reserves to continue payment of rent, wages and utilities for a period of six months and necessary replacement of vehicles. The Trustees will consider and examine the level of reserves each year. The reserve policy will be reviewed at least every two years

The amount to the sum of £40,000.

Investment Policy

Under the constitution, the Charity has the power to make any investment which the Management Committee see fit.

STATEMENT OF TRUSTEES RESPONSIBILITIES

The Trustees are responsible for preparing the financial statements in accordance with application law and United Kingdom Generally Accepted Accounting Practice.

Charity law requires the Trustees to prepare financial statements for each financial year. Under that law the Trustees have been elected to prepare the financial statements in accordance with the United Kingdom Generally Accepted Practice (United Kingdom Accounting Practice Standards and Applicable Law). The financial statements are required by law to give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the Charity for that period. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy of any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ON BEHALF OF THE BOARD:

.....Chairman

13.7.2022.....Date

.....Treasurer

BOGNOR REGIS SHOPMOBILITY



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

BOGNOR REGIS SHoPMoBILiTy

On accounts for the year
ended

31ST MARCH 2022

Charity no
(if any)

1063 995

Set out on pages

1 - 13

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended DD/MM/YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the
accounts in accordance with the requirements of the Charities Act 2011
("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed all the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to
undertake the examination by being a qualified member of [insert name of
applicable listed body]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have
come to my attention in connection with the examination (other than that
disclosed below*) which gives me cause to believe that in, any material
respect:

- the accounting records were not kept in accordance with section 130
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements
concerning the form and content of accounts set out in the Charities
(Accounts and Reports) Regulations 2008 other than any requirement
that the accounts give a 'true and fair' view which is not a matter
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in this report in
order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

6.7.2022

Name:

WILLIAM HALL

Relevant professional
qualification(s) or body

LAW DEGREE; ACCOUNTS FOR SOLICITORS

(if any):

Address:

16 PURBECK PLACE

LITTLEHAMPTON, WEST SUSSEX

BN17 5DP

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

STATEMENT OF FINANCIAL ACTIVITIES**AS AT 31ST MARCH 2022**

	2022	2021
INCOMING RESOURCES		
Incoming resources from generated funds		
Voluntary income	93	73
Activities for generating funds	62214	15907
Investment Income	4	12
Incoming resources from charitable activities		
Shopmobility services-Grants	7550	5500
-Asset Sales	-	1282
Total incoming resources	69861	22774
RESOURCES EXPENDED		
Charitable Activities		
Shopmobility expenses	56143	39433
Governance costs	1100	330
Total Resources expended	57243	39763
NET INCOMING/OUTGOING FUNDS	12618	(16989)
<u>RECONCILIATION OF FUNDS</u>		
TOTAL FUNDS BROUGHT FORWARD	43233	60222
TOTAL FUNDS CARRIED FORWARD	55851	43233

BOGNOR REGIS SHOPMOBILITY

BALANCE SHEET
AS AT 31ST MARCH 2022

	2022	2021
	Total unrestricted funds	Total unrestricted funds
	£	£
FIXED ASSETS		
Tangible assets	5416	8270
CURRENT ASSETS		
Debtors	2820	2992
Cash at Bank and in hand	49087	32438
Total	51907	35430
CREDITORS		
Amounts falling due within one year	1472	467
NET CURRENT ASSETS	50435	34963
NET ASSETS	55851	43233
FUNDS		
Unrestricted Funds	15851	3233
Restricted Funds—Reserves	40000	40000
TOTAL FUNDS	55851	43233

The financial Statements were approved by

The Board of Trustees on13.7.22

And signed on its behalf by


Treasurer

BOGNOR REGIS SHOPMOBILITY

NOTES TO THE FINANCIAL STATEMENTS **FOR THE YEAR ENDING 31ST MARCH 2022**

1) ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standards for Smaller Entities (effective January 2007), the Charities Act 1993 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by charities.

INCOMING RESOURCES

All incoming resources are included on the Statement of Financial Activities when the Charity is entitled to the income and the amount can be quantified with reasonable accuracy.

RESOURCES EXPENDED

Expenditure is accounted for on an accrued basis, and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of the resources.

TANGIBLE ASSETS

Depreciation is provided at the following annual rates, in order to write each asset off over the period of its useful life.

Vehicle and Office Equipment, 25% on cost.

TAXATION

The Charity is exempt from the tax on its charitable activities.

FUND ACCOUNTING

Unrestricted funds can be used in accordance with the charitable activities at the discretion of the Trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the Charity. Restrictions arise when the donor or funds are raised for particular restricted purposes.

2) VOLUNTARY INCOME

	2022	2021
	£	£
Donations	93	73
Gifts in Kind	-	-
	93	73

BOGNOR REGIS SHOPMOBILITY
NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDING 31ST MARCH 2022

3) Activities for Generating funds

	2022	2021
Vehicle Hire – Bognor	60693	15421
Vehicle Hire – Worthing	-	-
Fundraising	-	-
Commission	1521	486
	<u>62214</u>	<u>15907</u>

4) Investment Income

4 12

5) Income from Charitable Activities

Grants - Total	7550	5500
Asset Sale	-	1282

6) Trustees Remuneration & Benefits

There were no Trustees expenses or remuneration paid for the year to 31st March 2022

7) Staff Costs

Wages & Salaries	30827	16863
Pension Contributions	1897	2021

8) Fixed Assets	Van	Scooters	Equipment
Cost			
1.4.2021	13269	141141	7137
Additions 31.3.22	-	3466	
Disposals	(4295)	-	-
	<u>8974</u>	<u>144607</u>	<u>7137</u>
Depreciation			
01.04.2021	13269	133009	6999
Annual charge	-		
Disposals	(4295)	6211	109
	<u>8974</u>	<u>139220</u>	<u>7108</u>
NBV	-	5387	29

BOGNOR REGIS SHOPMOBILITY

STATEMENT OF FINANCIAL ACTIVITIES
AS AT 31ST MARCH 2022

	2022	2021
	£	£
INCOMING RESOURCES		
Voluntary Income – donations	93	73
Activities for generating funds		
Vehicle Hire – Bognor	60693	15421
Vehicle Hire – Worthing	-	-
Fundraising	-	-
Commission on Sales	1521	486
	62214	15907
Investment Income		
Deposit Account Income	4	12
Grants	7550	5500
Asset Sale	-	1282
Total Incoming Resources	69861	22774
RESOURCES EXPENDED		
Charitable Activities		
Goods for resale	-	132
Wages	32724	18884
Rent/Rates/Light & Heat	2052	2124
Insurance	1667	1599
Telephone	1192	1226
Postage & Stationery	1019	384
Advertising	0	0
Sundries	336	223
Staff Training & Welfare	721	127
Office equipment & Supplies	335	117
Travel Expenses/inc van expenses	2387	3664
Scooter Maintenance/Storage	5651	2094
Subscriptions	0	0
Licences & Permits	37	20
Repairs & Renewals	47	607
Bank charges	1655	1918
Depreciation of tangible fixed assets	<u>6320</u>	<u>6314</u>
	56143	39433

BOGNOR REGIS SHOPMOBILITY

STATEMENT OF FINANCIAL ACTIVITIES (Continued)
AS AT 31ST MARCH 2022

	2022	2021
	£	£
Brought Forward	56143	39433
Governance costs	1100	330
Professional services	0	0
	1100	330
Total Resources Expended	57243	39763
Net (expenditure/income)	12618	(16989)