

THE JAPAN SOCIETY

England & Wales · Charity number 1063952

Details

Status Registered

Legal form Charitable company

Company number [03371038](#)

Registered 1997-08-14

Register [View on the Charity Commission register](#)

Contact

Address 13/14 Cornwall Terrace
London
NW1 4QP

Phone 02079350475

Email info@japansociety.org.uk

Website www.japansociety.org.uk

Activities

Objects: (A) TO PROMOTE LEARNING AND ADVANCE EDUCATION IN THE SUBJECT OF AND WITH REGARD TO JAPAN; (B) TO PROMOTE THE STUDY OF JAPAN AND ITS PEOPLE IN ALL THEIR ASPECTS, TRADITIONAL AND MODERN, AND TO MAKE THE RESULTS OF SUCH STUDY MORE ACCESSIBLE TO THE GENERAL PUBLIC; (C) TO PROMOTE THE STUDY OF BRITAIN AND ITS CULTURE BY JAPANESE PEOPLE AND TO FURTHER EDUCATIONAL EXCHANGES BETWEEN BRITAIN AND JAPAN.

Activities: Educational and cultural activities to enhance the relationship between the UK and Japan. We provide resources and advice to schools teaching about Japan or wishing to make long-term links with schools in Japan. A small grants scheme enables educational and grassroots organisations to put on Japan-related programmes. We also have a wide ranging programme of events for members and non-members alike

Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Human Resources, Provides Advocacy/advice/information
- **What:** Education/training, Arts/culture/heritage/science
- **Who:** Children/young People, Other Defined Groups, The General Public/mankind

Geography

- **Area of benefit:** NATIONAL AND OVERSEAS
- Japan
- Northern Ireland
- Scotland
- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£523,183	£604,743	£527,627	9
2023-12-31	£445,853	£428,076	-	-
2022-12-31	£393,145	£439,726	-	-
2021-12-31	£381,396	£380,855	-	-
2020-12-31	£427,791	£353,820	-	-

Trustees

Name	Role	Appointed
Akiko Yano		2024-09-11
Anna Jane Dingley		2024-09-11
Clare Margaret Weaver		2020-07-28
Darren Richard Goff		2025-07-23
Dr Helen Joy Macnaughtan		2021-09-29
Emma Hickinbotham		2021-09-29
Gregory David Clark		2025-01-01
JULIE ROGERS		2025-07-23
Mohan Yrjo Manuel		2025-07-23
Nicholas Andrew Woodford		2023-09-08
Rie Yoshitake		2020-07-28
Stephen Douglas Barber		2021-09-29
Tomoko Sasaki		2024-09-11
Yoko Dochi		2021-09-29

THE JAPAN SOCIETY

England & Wales - Charity number 1063952

Accounts

Charity registration number 1063952

Company registration number 03371038 (England and Wales)

THE JAPAN SOCIETY
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024



THE JAPAN SOCIETY

LEGAL AND ADMINISTRATIVE INFORMATION

Patron HRH The Duke of Gloucester, KG, GCVO, GCSJ, SSI, FRIBA

President HE The Japanese Ambassador

Vice Presidents Daisuke Mototani
Yukinobu Nakano
Tom Osborne
Akihiko Takada

Honorary Vice-Presidents Shin Ebihara
Bill Emmott
Hiroaki Fujii
Haruko Fukuda OBE
Keiichi Hayashi
Sadayuki Hayashi
Hiroshi Kitamura
Yasumasa Nagamine
Yoshiji Nogami
Christopher Purvis CBE
Viscount Trenchard
Koji Tsuruoka
David Warren KCMG

Officers and Trustees
(as at 31 March 2025) The Rt Hon Greg Clark, Chair
Stephen Barber
Anna Dingley
Yoko Dochi
Emma Hickinbotham
Helen Macnaughtan
Neil Riley
Pernille Rudlin
Tomoko Sasaki
Clare Weaver
Nigel Wellings, Hon Solicitor
Nick Woodford, Hon Treasurer
Akiko Yano
Rie Yoshitake

Masaki Ikegami, Vice-Chair, Observer
Sue Hudson, Hon Editor, Observer
Jenny White, Hon Editor, Observer
Yasuyuki Okazaki, Observer

Chief Executive and Company Secretary Dr Michael Rivera King

Charity number 1063952

Company number 3371038

Principal Address 13/14 Cornwall Terrace London NW1 4 QP

Auditors Richard Place Dobson Services Limited
1-7 Station Road
Crawley
West Sussex
RH10 1HT

THE JAPAN SOCIETY

CONTENTS

	Page
Trustees' report	1 - 8
Statement of trustees' responsibilities	9
Independent auditor's report	10 - 12
Statement of financial activities	13 - 15
Balance sheet	16
Notes to the financial statements	17 - 30

THE JAPAN SOCIETY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 DECEMBER 2024

The Trustees, who are also Directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2024. The Trustees have adopted the provisions of accounting and reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2020.)

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Japan Society is a company limited by guarantee and as such is governed by its Memorandum and Articles of Association. It is a registered charity.

The members of the board who served during the year were:

Bill Emmott – Chairman	(Retired 31 December 2024)
Martin Hatfull – Deputy Chairman	(Retired 11 September 2024)
Hiroshi Matsuura – Vice Chairman	(Resigned as Trustee 15 April 2024)
Satoru Yoshida – Hon Treasurer	(Retired 20 November 2024)
Nick Woodford – Hon Treasurer	(Appointed to board 8 September 2023, Appointed as Hon Treasurer 20 November 2024)
Nigel Wellings – Hon Solicitor	
Sue Hudson – Hon Editor	(Retired as Trustee 11 November 2024)
Jenny White – Hon Editor	(Retired as Trustee 11 November 2024)
Stephen Barber	
Anna Dingley	(Appointed 11 September 2024)
Yoko Dochi	
Tim Harding	(Retired 11 September 2024)
Emma Hickinbotham	
Helen Macnaughtan	
Yasuyuki Okazaki	(Resigned as Trustee 15 April 2024)
Neil Riley	
Julie Rogers	(Retired 11 September 2023)
Pernille Rudlin	
Tomoko Sasaki	(Appointed 11 September 2024)
Clare Weaver	
Akiko Yano	(Appointed 11 September 2024)
Rie Yoshitake	

The Observers of the board who served during the year were:

Sue Hudson	(Joined as Observer 11 September 2024)
Masaki Ikegami	(Joined as Observer 20 November 2024)
Hiroshi Matsuura	(Joined as Observer 15 April 2024, Resigned 5 September 2024)*
Yasuyuki Okazaki	(Joined as Observer 15 April 2024)
Jenny White	(Joined as Observer 11 November 2024)

* Owing to Hiroshi Matsuura moving on from his role as the Minister Plenipotentiary at the Embassy of Japan they no longer sit as an observer on the board and their successor, Masaki Ikegami, has taken their place.

Appointment of Trustees

As set out in the Articles of Association, the board of The Japan Society consists of a Chair (or Joint Chair), any Vice Chair or Deputy Chair, and Ordinary Trustees, with up to 15 Trustees in total. Vice Chairs may be appointed annual by the board from their number. The board can also appoint (i) the Minister Plenipotentiary at the Embassy of Japan; and (ii) Minister (or Counsellor) in Charge of Public Diplomacy from time to time, shall, if they wish to be so appointed, be appointed by the Board ex officio as Observers.

The Board may appoint as Officers into the roles of Honorary Treasurer, Honorary Solicitor and Honorary Editor, with such roles and on such terms as the Board may determine. The Honorary Solicitor and Honorary Editor shall be appointed as an Observer for as long as they are an Officer.

All other members of the board (with the exception of the two ex officio Trustees from the Embassy who serve as Observers) are elected for a term of three years. At the end of the first term, Trustees may stand for re-election for a second three-year term. Aside from the Honorary Treasurer, no one may serve as an ordinary Trustee for more than six consecutive years. The Honorary Treasurer shall be permitted to serve in that role for a period not to exceed nine years.

THE JAPAN SOCIETY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

Bill Emmott stepped down at the end of 2024, having served as Chair for six years. The Rt Hon Greg Clark was elected as Chair at the Annual General Meeting in 2024, to commence on January 1 2025. At the 2024 AGM Martin Hatfull, Tim Harding, and Julie Rogers stood down having served on the board for six years. Four trustees, Stephen Barber, Yoko Dochi, Emma Hickinbotham, and Helen Macnaughtan stood down at the end of a three-year term and were all re-elected. Three new trustees, Anna Dingley, Tomoko Sasaki, and Akiko Yano, were appointed to the board. In 2025 two trustees, Neil Riley and Pernille Rudlin, will step down, having served six-year terms.

The board meets at regular intervals in order to provide strategic direction and to monitor and review the activities of the Society. It met five times in 2024. Meetings were primarily in-person meetings with provision for trustees to join remotely if necessary. The day-to-day running of the Society was carried out by the permanent staff under the leadership of Michael Rivera King, who reports to the Chair and the board. Michael was supported by a team of paid staff. The activities of the Society are organised by the office, with support also provided by activity group sub-committees, which meet on an ad hoc basis and whose members are volunteers. The Society also receives support from volunteers, notably Japan in Your Classroom volunteers, who support popular school visit programme.

A nominations committee reviews the skills that are required on the board from time to time and the succession policy, making recommendations to the board on possible future appointments. The following skills / interests have been identified as particularly relevant to The Japan Society and are represented on the current board: the arts; the Japan-related business community; culture, academia, school education and outreach; fundraising. The board in turn makes proposals to the members of the Society in advance of the Annual General Meeting. The recommendations for election at the forthcoming Annual General Meeting are detailed in the papers for the Annual General Meeting. The role of the board and the organization's expectations of its board members are discussed with new Trustees prior to their election.

Pay Policy

The pay of staff is reviewed by a remuneration committee and normally increased in accordance with average earnings. In view of the nature of the charity, the Trustees benchmark against pay levels in other similar organizations. Remuneration is also reviewed where job descriptions are changed significantly.

All Trustees give of their time freely and no Trustee received remuneration in the year. Details of Trustees' expenses and related party transactions are disclosed in notes 11 and 23 to the accounts.

Risk Management

The audit, risk, and governance committee (which for the 2024 accounts comprises Clare Weaver, Nigel Wellings, and Tomoko Sasaki), along with the Honorary Treasurer, considers the accounts and the performance of the auditors before review by the chair and the board. The committee meets at least three times a year and reports to the board. These reports cover the major risks to which the Society is exposed and the systems established to mitigate these risks. A Risk Management Register is maintained and formally reviewed by the board.

OBJECTIVES AND ACTIVITIES

Mission

In advance of the 2024 AGM the Board conducted a review of the Articles of Association. This was done for three main reasons: a) to bring the Articles in line with changes in company law since the previous revision in 2009; b) to adapt the Articles in response to changes in compliance practice at financial institutions which have made the role of trustees (formally, company directors) more onerous in some technical respects, causing difficulties for those with diplomatic status; and c) to further align the Japan Society with best practice for charity governance. Changes including integrating the memorandum of association into the articles, creating observer roles on the board, and simplifying the procedures on trustee rotation, along with amendments to reflect the Charities Act 2011 and Charity Commission recommendations.

The Society's objects as stated in its Articles of Association are:

- a) promote the study of Japan, including its culture and its people, within the United Kingdom and beyond;
- b) promote the study of the United Kingdom, including its culture and its people, within Japan and beyond;
- c) ensure that such study as set out in Articles a) and b) above is more accessible to the general public; and
- d) strengthen the connections and understanding between the people of the United Kingdom and Japan in every way possible.

Review of Activities

The board regularly reviews the Society's activities to ensure that its key objectives are being met as well as to confirm their continuing relevance. The Trustees are mindful of the Charity Commission guidance on public benefit and consider this when reviewing the Society's activities during the year and in planning future charitable activities.

THE JAPAN SOCIETY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

The vision that drives the Society's annual programme of activity is the enhancement of understanding of Japanese life and culture and of links between the UK and Japan. This informs all areas of the programme, whether direct school-focused education initiatives; lectures and seminars for the general public and business leaders; events introducing aspects of the culture of both countries; opportunities for people to meet in more informal settings; our communications work for members and the broader public; or the provision of small grants or other support of Japan-related projects that are organized by others.

In this context, the Society strives to ensure that a significant element of its activity is accessible to an audience beyond its membership. Many events are open to non-members and available online, while the schools' education programme and the small grants scheme extend throughout the UK. Reduced membership fees for students, recently returned JET programme participants, and those under 25 years of age are set in order to encourage participation by the next generation, who will take the UK-Japan relationship forward in the coming years.

ACHIEVEMENTS AND PERFORMANCE

The Japan Society staff are organised into teams, of education, events, membership and partnerships, communications and publications, and administration.

The Society is profoundly grateful to companies and individuals who support it in realising its mission. These partners share its belief in the importance of promoting a good mutual understanding between the UK and Japan. This financial support is essential for the Society to realise its objectives and allows it to ensure that price is not a barrier to people wishing to engage. The vast majority of the Society's schools' education services are provided free of charge; membership of the Society is not a prerequisite to using these services. Further, anyone may join the Society's mailing list to learn more about Japan and many events are open to non-members at no or low cost.

The Small Grants Programme remained paused in 2024, with exceptions made for small grants awarded to Japan Society Scotland and Japan Society North-West. The Society hopes it will be possible to restart it during 2025 as it is an important way of supporting events organized by others which are in furtherance of the Society's objectives and which provide opportunities for new audiences across the UK to gain understanding of Japan.

Education

The education programme has been developed out of a belief in the value to young people in the UK of growing up with an awareness and understanding of Japan and its culture. In addition to historical and business reasons for learning about a key international partner, there are more general benefits of broadening horizons and raising aspirations. Through its activities for schools, the Society supports teachers who may have limited experience of Japan themselves in providing these opportunities for their students. Activities in 2024 included:

- **Sixth-Form Day**
 - Description: A free one-day course, designed to give sixth-form students an insight into Japan through lectures and practical workshops.
 - Impact: Hosted by Birkbeck, University of London, we had over 80 attendees from 21 different schools, with 11 universities, the Japanese Embassy, the Japan Foundation, London, and the Daiwa Anglo-Japanese Foundation.
 - Note: In 2024 we shifted focus from 'experience Japanese culture' to 'Studying Japanese at university and subsequent career paths'. This resulted in a slightly smaller number of attendees but a significant increase in engagement, satisfaction, and impact.
- **Japan In Your Classroom**
 - Description: Japanese volunteers visit primary and secondary schools to introduce aspects of Japanese life and culture, and share Japan-related knowledge and skills.
 - Impact: Visits to 27 schools across the UK, 12 for the first time, reaching 1,710 students across 84 sessions/workshops. This includes one school for pupils with special educational needs.
 - Testimonial: *Thank you so much for coming in and sharing your knowledge about Japan with the children. We all loved it and learned so much from you, including myself! We did not know children go to school by themselves or that they clean the school! Origami was excellent and they are already asking if you can visit again. We really want to go to Japan now*
- **Loan Resources**
 - Description: Free scheme providing loans of cultural items and artefacts to schools to support teaching about Japan in the classroom.
 - Impact: We reached 33 schools and organisations across the UK, 16 for the first time, and approximately 3,680 students. Supported three schools with pupils with special educational needs.
 - Testimonial: *It has been amazing to have real artefacts which brought alive the topic of Japan for the past two months. Our students very much enjoyed seeing and learning about every little item that came with the box and it was fun to research about the different festivals or activity related to each*

THE JAPAN SOCIETY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

- Downloadable Resources for Teachers
 - Description: Free online lesson resources and activities available to all to make teaching about Japan accessible.
 - Impact: In the 2024 calendar year, our resources were downloaded 1,725 times from TES (the Times Education Supplement), reaching over 51,750 students, in addition to downloads from our website.
 - Testimonial: *These excellent resources with a lot of activities that will be suitable for Year 8 students. They are by far the best I've seen.*
- Teacher Training Courses
 - Description: Various teacher training programmes aimed at facilitating educators introducing Japan to their classrooms.
 - Impact: Highlights of 2023 include a six-week Soroban course for teachers, introducing how to use it in the classroom.
- Japan Youth Collective
 - Description: Initiative for 16-19 year olds who would otherwise not be able to access programming like this to discover more about Japan, meet new people, learn new skills and work on a final event to inspire others
 - Impact: We held 10 sessions in Q1 of 2024 (16 core and 8 optional sessions altogether since August), including one session with university students from Japan as well as a final event planned by the group at Japan House London in early April
 - In this period, the group worked with various Japanese cultural experts and professionals as they planned their final event. During the State Visit, 9 members attended the Reception and spoke with HM The Emperor. In the summer, we funded 4 JYC alumni for the 2024 UCL-Japan Youth Challenge.
 - Funded by Japan House London Trust and the Great British Sasakawa Foundation
 - Testimonials: *Through the Japan Youth Collective programme, I explored a diverse range of Japanese culture, from taiko drumming to graphic design. I also made new friends outside of sixth form, which helped me develop confidence in meeting people from different backgrounds—an experience that prepared me for university life. Additionally, organizing the final JYC event gave me valuable insight into event management, sparking an interest in a career path I hadn't considered before.*
- Haiku Contest
 - Description: The Society runs JAL Foundation's bi-annual Haiku contest for the UK.
 - Impact: We received over 800 entries from 46 schools and over 200 individuals, up from 32 schools and 140 individuals in the previous contest.
- Express Yourself 2024 (North-East Festival of Languages and Culture)
 - Description: Supporting an online event celebrating languages and cultures in North-East England and its connections with the world.
 - Impact: 38 registrations, from 22 schools, 2 community groups, and 14 individuals, reaching 800 students, the majority new to Japan.
- Projects funded by a grant from The Embassy of Japan
 - Impact: In the first three months of 2024 we ran three new projects: Subsidised expert visits to schools in 'new' regions; Mini-chest loan resources (to reduce costs for schools and target different interests and use); and a Japan MiniFest activity day for 91 children and youth. In the autumn of 2024 we also started collaborating with local libraries, offering various free cultural activities to local communities. These have reached 150 people so far.
 - Testimonial: *Thank you for working with us to provide Japanese cultural sessions to schools and children in our area. The quality of the workshops were excellent and were very well received. People in the community were genuinely very interested in the cultural activities, many of them non-Asian; the workshop style was also much appreciated and attracts many people. I would like to engage different area of our borough in the future. I really cannot thank enough for you and everyone who involved.*
- Outreach
 - Impact: UK-Japan Costume Design contest linked to the State Visit – received 179 entries from all four nations within the UK.

THE JAPAN SOCIETY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

Events

The Society held 92 events in 2024, attended by nearly 45,000 people. Of these events, 67 were held in-person with 25 online. The events programme was divided into those focused on Arts and Culture, Business, Today in Japan, and Special Events.

The highlight of the year was the 'Reception with the Japanese Community & Friends of Japan, in the presence of HM the Emperor of Japan' held on the 24 June 2024. This was organised in association with the Japanese Chamber of Commerce and Industry, Japan Association in the UK, Nippon Club, and The Japanese Women's Association in Great Britain. We were honoured to be graced by the presence of His Majesty the Emperor and were delighted that His Royal Highness Duke of Gloucester, patron of The Japan Society, also joined the reception. The Japan Society Chair, Bill Emmott was the official host of the event greeting and accompanying HM The Emperor on behalf of the five co-hosting organisers. We welcomed more than 400 guests from culture and civil society, business, and science and research, along with representatives of the Imperial Household, Royal Household, and both governments, including the Ambassador of Japan to the United Kingdom, Hayashi Hajime, and the Ambassador of the United Kingdom to Japan, Julia Longbottom CMG. His Majesty the Emperor gave a speech to the attendees in English in which he said: 'It is the connections between people that drive our societies forward and which create the foundations for the exchanges between countries. It is my wish that our bilateral ties will grow even stronger in the years to come, building on such firm foundations as people to people connections'.

Collaborators on our event programme for 2024 included The Embassy of Japan, UK-Japan 21st Century Group, the British-Japanese All-Party Parliamentary Group, the Foreign, Commonwealth, and Development Office, Nomura, the Japanese Chamber of Commerce and Industry UK, Asia Society Japan, Uniqlo, JETRO, and Baker McKenzie.

Among the guest speakers at the start of the year were HE Julia Longbottom CMG, British Ambassador to Japan, who used the Ambassador's annual lecture to brief on the state of UK Japan relations, and the astronaut Naoko Yamazaki, who spoke on gender equality in her webinar 'In space we are all equal'.

Highlights in the spring included our first in-person event addressing 'Women in Work in the Japanese context', kindly hosted by Nomura and chaired by Emiko Terazono of the Financial Times, a special private view of 'Okashi' at the Michael Hoppen gallery, and Paul Madden, former Ambassador to Japan, reflecting on his travels during his diplomatic posting.

The summer opened with a Calligraphy workshop and culminated in the inaugural Cortazzi Lecture, delivered by Mami Mizutori and kindly hosted by the FCDO in the Locarno Suite.

The autumn saw nearly 40,000 people join the Japan Matsuri in Trafalgar Square, a very informative joint-JCCI lunch with Lord Mandelson on Labour's relationship with Japan, and the Collar Cup golf tournament against the JCCI. Other highlights included Lionel Barber speaking on his new book, and a demonstration from Takeshi Musashigawa, a fourth-generation lacquerware 'raden' artist.

We held two 'Annual' dinners in 2024, with the 2023 one having being postponed to January 2024. Our first Annual Dinner was graced by Togo Igawa, whose performance left our members enraptured. We were very grateful to Ambassador Suzuki for standing in for Princess Akiko of Mikasa after a family matter meant the Princess had to return to Japan on the eve of our second Annual Dinner. The year was rounded off with our Christmas Party, which Ambassador Suzuki very kindly hosted at the Japanese Embassy.

Smaller, off the record meetings were held for major partners of the Society. These events provided opportunities for those involved in business and government to share ideas and information. During 2024 these featured Julia Longbottom CMG, who joined supporters for a dinner following her lecture; and Hajime Takata, Board member of the Bank of Japan.

Japan Macro Salon: Bill Emmott with Jesper Koll, in association with Asia Society Japan

- January Guest: Keiko Iizuka
- April Guest: Yoko Iwama
- July Guest: Mitsunobu Koshiba
- October Guest: Tobias Harris

THE JAPAN SOCIETY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

Lecture series

- January. Christopher Hayes: Switching Tracks from the Golden Route: Trends, Strategies & Challenges for Inbound Tourism in Japan
- February. Professor Ian Gow: First Contact: The Earliest Scots in Japan (1613-1623)
- March. Rosanna Rios Perez: Katasome Dyeing Artists and the Mingei Movement in Post-war Japan
- April. Dr Anna Vittinghoff: Women's Liberation Movement, Disability Activism and Reproductive Justice in Japan (1970-1996)
- May. Dr Sharleen Estampador: Nostalgia, Soft Power, Intersectionality and the Japan Exchange and Teaching (JET) Programme
- June. Dr Liliana Harding: A Comparison on Gender Representation in Higher Education and Economics in Japan and the UK
- July. Pernille Rudlin: Karuwaza, a Risky Business: Japanese Acrobats in Victorian Britain
- August. Dr Martina Baradel: The Importance of Being an Anesan: Women in the Yakuza
- September. Marty Gross: Creating the Mingei Film Archive Project: Craft, History and Preservation
- October. Lesley Downer: Court Ladies, Women Warriors and Courtesans. A Hidden History of Japan
- November. Callum Sarracino: The LGBT Boom: Queerness in the Japanese Media since 2010
- December. Dr. Jason Danely: An Unsettled Future: Life after Prison in Japan's Ageing Society

Private Views & Workshops

- January: New Year's Calligraphy Workshop
- January: Daido Moriyama – Special Private View with Curator Clare Grafik
- February: Special Film Club: Tea & Screening with Director Tetsu Maeda in partnership with Japan Foundation
- February: Woodblock Printing Workshop with Hiroko Imada
- April: Un/Masked: Gallery Talk with Naoto Yoshida
- May: Yoi Kawakubo and Nao Matsunaga: Time Capsule – Artists' Talk
- May: OKASHI – Special Private View with Michael Hoppen
- June: Woodblock Printing Workshop with Hiroko Imada
- July: Calligraphy Workshop: Summer Greetings
- July: Private Tour - Edo Pop: Japanese Prints 1825–1895 & Hiroko Imada at Watts
- July: Private Tour at Sotheby's London: Japanese Woodblock Prints
- August: Sashiko workshop with Studio Masachuka
- August: Art Without Heroes: Mingei – Special Private Tour
- August: Special Gallery Tour - Yoshida: Three Generations of Japanese Printmaking with Dr Monika Hinkel
- November: 400 Year Tradition of Takaoka Lacquerware in Toyama
- November: Woodblock Printing Workshop with Hiroko Imada

Japan Society Small Grants

The Small Grants Programme remained paused in 2024, with exceptions made for small grants awarded to Japan Society Scotland and Japan Society North-West. We hope to restart activities in 2025.

Communication and Publications

The website and regular email notices continued to be important tools for communicating information about the Society and its activities. Alongside Facebook and X (formerly Twitter) we continued to develop our social media presence with active accounts in Instagram and LinkedIn, as well as YouTube. We now have 72,371 followers across all platforms, in addition to our mailing lists.

In 2024, at the request of the Imperial Household Agency, we republished Emperor Naruhito's book 'The Thames and I: A Memoir of Two Years at Oxford' in a private edition. We also published a 'Lockdown Years' special edition of the proceedings, covering 2020-2022, along with four 'The Japan Society Reviews', and 33 reviews online.

Financial Review

In 2024 the Society used £81,346 of their reserves. The main two factors here are the State Visit Reception and a new CRM (database). These had financial costs but also took up significant staff time throughout the year. In addition, individual fundraising efforts came later than planned in the year. These resulted in over £38,000 of new donations but these all relate to FY2025. Further, significant staff time was also allocated to revising our Corporate Donor Tiers, which the board determined were previously unnecessarily complicated and confusing for donors. This resulted in an increase of around £40,000 of donations however, as with the efforts on individual donors, these will not be received until 2025. There was also an unanticipated increase in spending on staff costs, due to reasons that were approved by the board throughout the year.

During the year individual and corporate members continued to provide invaluable support through the higher-level giving scheme both for the general mission and for the schools education programme. The following companies and individuals have given support at a level above that of regular membership (minimum amounts for each level are given in brackets):

THE JAPAN SOCIETY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

Companies

President's Circle (£26,250)

JTI
Mitsubishi Corporation London Branch
Mitsui & Co Europe Plc
Nomura International Plc

Platinum Circle (£18,375)

Itochu Europe Plc
Suntory Europe Limited

Chair's Circle (£10,500)

*Chugai Pharma Europe Ltd
Daiichi Sankyo Ltd
Mitsubishi UFJ Financial Group

Corporate Patron (£7,875)

*Canon Europe Ltd
Clifford Chance LLP
¶ Ernst & Young LLP
Marubeni Europe plc
*¶ Mitsubishi Electric Europe BV
Mizuho Financial Group
NSK Europe Ltd
SMBC Bank International plc
Sumitomo Corporation Europe Ltd

Corporate Benefactor (£5,250)

Baker McKenzie
Daiwa Capital Markets Europe Ltd
Deloitte LLP
*Eisai Europe Ltd
Honda Motor Europe Ltd
Japan Exchange Group, Inc.
Kawasaki Heavy Industries
JERA Nex Ltd
Kekst CNC
Nikko Asset Management Europe Ltd
Takeda UK Ltd
Tata Consultancy Services

Corporate Donor (£2,100)

A&O Shearman
BDO LLP
*Central Japan Railway Company
*Greenback Alan LLP
Japan Airlines Co Ltd
*K Line (Europe) Ltd
Mitsubishi Heavy Industries Europe Ltd
Mitsui Sumitomo Insurance Group
NTT Data UK
Sompo Japan Insurance Inc
Tokio Marine HCC

All or part of the donation from companies marked with an asterisk () has been designated in support of the schools education and small grants programmes.
Those with a pilcrow sign (¶) have given their support through a five year agreement.*

Individuals

Patrons (£2,500 and above)

Elizabeth Cortazzi
Bill Emmott

Principal Benefactor (£1,000 +)

Stephen and Kimiko Barber
Midoriko Nakajima and Martin O'Neil
Christopher and Philida Purvis
Akihiro and Noriko Tsuchiya

Benefactor (£500)

Martin and Noriko Barrow

Principal Donor (£250)

Yuichiro Nakajima
James Noble
Geoffrey Paull
Heidi Potter
David Powers
Larry Stone
Adrian Thorpe
John Tierney
Kent Yamada

Donor (£100)

Mark Allsup
Clive Bradley
Stephen Codrington
Robin Fox
Lydia Gomersall
Emma Hickinbotham
Sue Hudson
Keiko Itoh
Anne Kaneko
Kathleen Kimura
Ruth Martin
Jim McCafferty
David Mytton
Janusz Mondry
David Mytton
Charles Pridgeon
Pernille Rudlin
Roland Saam
Megumi Spivey
Mark Tate

THE JAPAN SOCIETY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

Reserves

In the current uncertain economic climate, the board has reviewed its reserves policy and has decided that it should continue to maintain reserves sufficient for 9 – 12 months' expenditure, excluding any designated funds. Funds have been designated in respect of known maintenance costs, digitalisation of books, and investment, as outlined in note 20. As at 31 December 2024, the value of unrestricted reserves less tangible fixed assets and designated funds was £193,604. The cash reserves are held on deposit.

In 2023, the board took the decision to invest a significant amount of the Society's cash reserves in an investment fund in order to optimise the potential investment income for the Society. This investment is currently treated as being "designated funds." However, these funds can be liquidated easily and used to support the Society's ongoing needs if necessary. During 2025 the board will review the Society's reserves policy to ensure that the appropriate balance is maintained between optimising investment income and ensuring the availability of reserves.

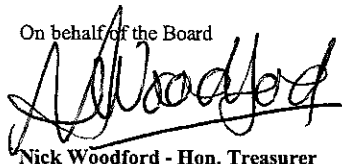
Plans for the future

The Rt Hon Greg Clark joined The Japan Society as Chair on January 1, 2025. Greg works closely with the board and executive team to further develop our charitable activities, partnership work, and flagship events. While the costs incurred in 2024 were anticipated by the board, 2025 brings a renewed focus on fundraising through meaningful and engaged partnerships. The board have targeted a surplus in 2025 to address some of the investment made in 2024.

In addition to serving as Secretariat to the UK-Japan 21st Century Group, The Japan Society has been re-appointed as Secretariat to the British-Japanese All-Party Parliamentary Group.

The Society needs to raise significant funds to further its mission of promoting the UK-Japan relationship and deepening understanding. Against a background of continued economic uncertainty the role of members and donors has never been more important in supporting the Society's work. Nor has the work of the Society ever been more critical, with strong UK-Japan ties, codified in the Hiroshima Accord, of central importance in the less predictable global environment.

On behalf of the Board



Nick Woodford - Hon. Treasurer

Dated:

27th July 2025

THE JAPAN SOCIETY

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 DECEMBER 2024

The trustees, who are also the directors of The Japan Society for the purpose of company law, are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

THE JAPAN SOCIETY

INDEPENDENT AUDITOR'S REPORT

TO THE TRUSTEES OF THE JAPAN SOCIETY

Opinion

We have audited the financial statements of The Japan Society (the 'charity') for the year ended 31 December 2024 which comprise the statement of financial activities, the balance sheet and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2024 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

THE JAPAN SOCIETY

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF THE JAPAN SOCIETY

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

In relation to fraud, the objectives of our audit are to identify and assess the risk of material misstatement of the financial statements due to fraud, to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatements due to fraud through designing and implementing appropriate responses and to respond appropriately to fraud or suspected fraud identified during the audit.

However it is the primary responsibility of management, with the oversight of those charged with governance, to ensure that the entity's operations are conducted in accordance with the provisions of laws and regulations and for the prevention and detection of fraud.

In identifying and assessing the risks of material misstatement in respect of irregularities, including fraud, the audit engagement team made enquiries of management, and those charged with governance, regarding the procedures relating to identifying, evaluating and complying with;

1. laws and regulations and whether they were aware of any instances of non-compliance;
2. detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected or alleged fraud;
3. the internal controls established to mitigate risks related to fraud or non-compliance with laws and regulations;

As a result of these procedures we consider the most significant laws and regulations that have a direct impact on the financial statements are FRS 102, Companies Act 2006, employment and tax law and regulations and data protection regulations. We performed audit procedures to detect non-compliance, which may have a material impact on the financial statements. These included reviewing financial statement disclosures and evaluating advice received from internal management. There were no significant laws and regulations we deemed as having an indirect impact on the financial statements.

The audit engagement team identified the risk of management override of controls as the area where the financial statements were most susceptible to material misstatement due to fraud. Audit procedures performed included but were not limited to testing manual journal entries and other adjustments and evaluating the business rationale in relation to any significant, unusual transactions and transactions entered into outside of the normal course of business.

Revenue recognition was also identified as a significant risk which could lead to a material mis-statement due to fraud or error. Audit procedures performed included but were not limited to performing walk through tests to identify the control procedures in place and once an understanding of the sales process was gained, a substantive test was carried out using a sample basis to ensure all sales existed and were complete in the accounts. Cut off testing was also performed to ensure sales were recorded in the correct period.

THE JAPAN SOCIETY

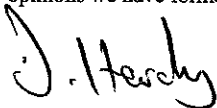
INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF THE JAPAN SOCIETY

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Darren Harding ACA, FCCA, DChA (Senior Statutory Auditor)
Richard Place Dobson Services Limited

Chartered Accountants
Statutory Auditor

23/07/25

1-7 Station Road
Crawley
West Sussex
RH10 1HT

Richard Place Dobson Services Limited are eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

THE JAPAN SOCIETY

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2024

Current financial year

		Unrestricted funds general 2024 £	Unrestricted funds Designated 2024 £	Restricted funds 2024 £	Total 2024 £	Total 2023 £
	Notes					
<u>Income and endowments from:</u>						
Subscriptions and donations	3	380,501	-	41,310	421,811	387,202
Events	4	51,415	-	-	51,415	23,588
Investments	5	7,020	-	-	7,020	10,031
Other incoming resources	6	42,188	-	749	42,937	25,032
Total income		481,124	-	42,059	523,183	445,853
<u>Expenditure on:</u>						
Raising funds	7	15,186	-	-	15,186	6,947
Charitable activities						
Membership and publications	8	185,205	-	-	185,205	148,636
Events	8	243,996	-	-	243,996	138,978
School education	8	117,297	-	42,059	159,356	130,847
Small grants	8	1,000	-	-	1,000	2,668
Total charitable expenditure		547,498	-	42,059	589,557	421,129
Total resources expended		562,684	-	42,059	604,743	428,076
Net gains/(losses) on investments	14	-	(5,470)	-	(5,470)	4,108
Net (outgoing)/incoming resources before transfers		(81,560)	(5,470)	-	(87,030)	21,885
Gross transfers between funds		(10,000)	10,000	-	-	-
Net movement in funds		(91,560)	4,530	-	(87,030)	21,885
Fund balances at 1 January 2024		285,164	327,092	2,401	614,657	592,772
Fund balances at 31 December 2024		193,604	331,622	2,401	527,627	614,657

The statement of financial activities includes all gains and losses recognised in the year.

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

THE JAPAN SOCIETY

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2024

Prior financial year

		Unrestricted funds general 2023 £	Unrestricted funds Designated 2023 £	Restricted funds 2023 £	Total 2023 £
	Notes				
<u>Income and endowments from:</u>					
Subscriptions and donations	3	315,206	-	71,996	387,202
Events	4	21,328	-	2,260	23,588
Investments	5	10,031	-	-	10,031
Other incoming resources	6	24,396	-	636	25,032
Total income		370,961	-	74,892	445,853
<u>Expenditure on:</u>					
Raising funds	7	6,947	-	-	6,947
<u>Charitable activities</u>					
Membership and publications	8	148,636	-	-	148,636
Events	8	134,657	-	4,321	138,978
School education	8	58,665	-	72,182	130,847
Small grants	8	2,218	-	450	2,668
Total charitable expenditure		344,176	-	76,953	421,129
Total resources expended		351,123	-	76,953	428,076
Net gains/(losses) on investments	14	-	4,108	-	4,108

THE JAPAN SOCIETY

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2024

Net (outgoing)/incoming resources before transfers	19,838	4,108	(2,061)	21,885
Gross transfers between funds	(290,000)	290,000	-	-
Net movement in funds	(270,162)	294,108	(2,061)	21,885
Fund balances at 1 January 2023	555,326	32,984	4,462	592,772
Fund balances at 31 December 2023	<u>285,164</u>	<u>327,092</u>	<u>2,401</u>	<u>614,657</u>

The statement of financial activities includes all gains and losses recognised in the year.

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

THE JAPAN SOCIETY

BALANCE SHEET

AS AT 31 DECEMBER 2024

	Notes	2024 £	£	2023 £	£
Fixed assets					
Intangible assets	16		9,915		-
Tangible assets	17		4,943		7,149
Investments	18		298,638		294,108
			<u>313,496</u>		<u>301,257</u>
Current assets					
Debtors	19	69,756		55,150	
Cash at bank and in hand		225,272		345,432	
		<u>295,028</u>		<u>400,582</u>	
Creditors: amounts falling due within one year	20	(80,897)		(87,182)	
Net current assets			<u>214,131</u>		<u>313,400</u>
Total assets less current liabilities			<u>527,627</u>		<u>614,657</u>
Income funds					
Restricted funds	22		2,401		2,401
Unrestricted funds					
Designated funds		331,622		327,092	
General unrestricted funds		193,604		285,164	
		<u>525,226</u>		<u>612,256</u>	
			<u>527,627</u>		<u>614,657</u>

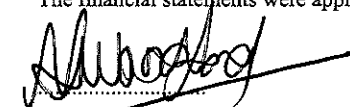
The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2024, although an audit has been carried out under section 144 of the Charities Act 2011.

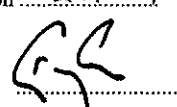
The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements under the requirements of the Companies Act 2006, for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 23/07/25


N Woodford
Trustee


G Clark
Trustee

Company Registration No. 03371038

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2024

1 Accounting policies

Charity information

The Japan Society is a private company limited by guarantee incorporated in England and Wales. The registered office is 13/14 Cornwall Terrace, London, NW1 4QP.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

The trustees have considered a period of at least 12 months from the date of these accounts and are confident that The Japan Society is a going concern.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes and relate to the value of the library. The designated fund includes a revaluation reserve relating to the restatement of rare books to market value.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Donations and similar incoming resources are included in the year in which they are receivable, which is when the charity becomes entitled to the resource.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Grants - where entitlement is not conditional on the delivery of a specific performance by the charity, grants are recognised when the charity becomes unconditionally entitled to the income.

Subscriptions are credited to the Statement of Financial Activities in respect of the year to which they relate.

Fundraising income includes event income and income for courses and resources. This income is included in the year in which it is receivable, which is when the charity becomes entitled to the resource.

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

1 Accounting policies

(Continued)

Investment income includes interest receivable and is included in the accounts when the charity becomes entitled to the income

Other incoming resources includes the sale of books and royalties. This income is included when the risks and rewards of ownership are passed from the charity to the buyer.

1.5 Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charitable company to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Expenditure includes VAT which cannot be fully recovered and is reported as part of the expenditure to which it relates.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office and governance costs which support membership and publications, events, school education and small grant activities. These costs have been allocated and apportioned to the various charitable activities. A percentage basis has been used to apportion the support costs to the charitable activities.

Costs of raising funds comprise the costs associated with attracting voluntary income and the costs of fundraising.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include audit fees.

1.6 Intangible fixed assets other than goodwill

Intangible assets acquired separately from a business are recognised at cost and are subsequently measured at cost less accumulated amortisation and accumulated impairment losses.

Intangible assets acquired on business combinations are recognised separately from goodwill at the acquisition date where it is probable that the expected future economic benefits that are attributable to the asset will flow to the entity and the fair value of the asset can be measured reliably; the intangible asset arises from contractual or other legal rights; and the intangible asset is separable from the entity.

Amortisation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Software	3 years Straight Line
----------	-----------------------

1.7 Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off the cost less estimated residual value of each asset over its estimated useful life.

Fixtures, fittings & equipment	20-33% Straight Line
--------------------------------	----------------------

All assets costing more than £500 are capitalised.

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

1 Accounting policies

(Continued)

1.8 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.9 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.10 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.11 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

1.12 Taxation

The charity is exempt from corporation tax on its charitable activities.

1.13 Employee benefits

The costs of short-term employee benefits are recognised as a liability and as an expense, unless those costs are required to be recognised as part of the cost of stock or fixed assets.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.14 Retirement benefits

The charity operates a defined contributions pension scheme. Contributions are charged in the accounts as they become payable in accordance with the rules of the scheme.

1.15 Foreign exchange

Transactions denominated in foreign currencies are recorded at the rate ruling at the date of the transaction.

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. All differences are included in net outgoing resources.

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

1 Accounting policies

(Continued)

1.16 Debtors, Cash and Creditors

Debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably results in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any discounts due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Subscriptions and donations

	Unrestricted funds general 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds general 2023 £	Restricted funds 2023 £	Total 2023 £
Donations and gifts	337,309	41,310	378,619	288,317	71,996	360,313
Membership fees	43,192	-	43,192	26,889	-	26,889
	<u>380,501</u>	<u>41,310</u>	<u>421,811</u>	<u>315,206</u>	<u>71,996</u>	<u>387,202</u>

4 Events

	Unrestricted funds general 2024 £	Unrestricted funds general 2023 £	Restricted funds 2023 £	Total 2023 £
Events income	<u>51,415</u>	<u>21,328</u>	<u>2,260</u>	<u>23,588</u>

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

5 Income from investments

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Interest receivable	7,020	10,031

6 Other incoming resources

	Unrestricted funds general 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds general 2023 £	Restricted funds 2023 £	Total 2023 £
Publication and sale of books	8,068	-	8,068	936	-	936
Office services income	17,136	749	17,885	15,960	636	16,596
Secretariat income	16,984	-	16,984	7,500	-	7,500
	42,188	749	42,937	24,396	636	25,032

7 Raising funds

	Unrestricted funds general 2024 £	Unrestricted funds general 2023 £
<u>Fundraising and publicity</u>		
Advertising	15,186	6,947

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

8 Charitable activities

	Membership and publications	Events	School education	Small grants	Total 2024	Total 2023
	2024	2024	2024	2024		
	£	£	£	£	£	£
Staff costs	123,708	75,058	85,470	-	284,236	232,838
Other costs	12,470	119,911	24,861	-	157,242	53,008
	<u>136,178</u>	<u>194,969</u>	<u>110,331</u>	<u>-</u>	<u>441,478</u>	<u>285,846</u>
Grant funding of activities (see note 9)	-	-	-	1,000	1,000	450
Share of support costs (see note 10)	49,027	49,027	49,025	-	147,079	125,120
Share of governance costs (see note 10)	-	-	-	-	-	9,713
	<u>185,205</u>	<u>243,996</u>	<u>159,356</u>	<u>1,000</u>	<u>589,557</u>	<u>421,129</u>
Analysis by fund						
Unrestricted funds - general	185,205	243,996	117,297	1,000	547,498	344,176
Restricted funds	-	-	42,059	-	42,059	76,953
	<u>185,205</u>	<u>243,996</u>	<u>159,356</u>	<u>1,000</u>	<u>589,557</u>	<u>421,129</u>

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

8 Charitable activities

(Continued)

For the year ended 31 December 2023

	Membership and publications £	Events £	School education £	Small grants £	Total 2023 £
Staff costs	98,801	55,259	78,778	-	232,838
Other costs	89	35,530	17,389	-	53,008
	<u>98,890</u>	<u>90,789</u>	<u>96,167</u>	<u>-</u>	<u>285,846</u>
Grant funding of activities (see note 9)	-	-	-	450	450
Share of support costs (see note 10)	46,162	44,718	32,182	2,058	125,120
Share of governance costs (see note 10)	3,584	3,471	2,498	160	9,713
	<u>148,636</u>	<u>138,978</u>	<u>130,847</u>	<u>2,668</u>	<u>421,129</u>
Analysis by fund					
Unrestricted funds - general	148,636	134,657	58,665	2,218	344,176
Restricted funds	-	4,321	72,182	450	76,953
	<u>148,636</u>	<u>138,978</u>	<u>130,847</u>	<u>2,668</u>	<u>421,129</u>

9 Grants payable

	Small grants 2024 £	Small grants 2023 £
Grants to institutions:		
Other small grants paid to 2 (2) institutions	<u>1,000</u>	<u>450</u>

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

10 Support costs allocated to activities

	2024	2023
	£	£
Staff costs	40,267	36,851
Depreciation	8,419	4,297
Establishment Expenses	59,620	65,590
Office Expenses	11,206	10,364
General Expenses	9,745	7,690
Library Maintenance Expenses	350	328
Governance costs	17,472	9,713
	<u>147,079</u>	<u>134,833</u>
Analysed between:		
Membership and publications	49,027	49,746
Events	49,027	48,189
School education	49,025	34,680
Small grants	-	2,218
	<u>147,079</u>	<u>134,833</u>

11 Net movement in funds

	2024	2023
	£	£
The net movement in funds is stated after charging/(crediting):		
Fees payable for the audit of the charity's financial statements	8,150	8,600
Depreciation of owned tangible fixed assets	4,606	4,297
Amortisation of intangible assets	3,813	-
	<u>16,569</u>	<u>12,897</u>

12 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

The charity carried indemnity insurance for its trustees, for which a premium of £4,128 (2023: £4,272) was paid.

13 Employees

The average monthly number of employees during the year was:

2024	2023
Number	Number
<u>9</u>	<u>7</u>

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

13	Employees	(Continued)	
	Employment costs	2024 £	2023 £
	Wages and salaries	297,756	251,624
	Other pension costs	26,747	18,065
		<u>324,503</u>	<u>269,689</u>

The trustees of the Japan Society determined there to be 2 members of key management personnel.

The total employee remuneration of key management personnel of the charity was £91,180 (2023: £86,619)

The number of employees whose annual remuneration was more than £60,000 is as follows:

	2024 Number	2023 Number
£60,000 - £70,000	<u>1</u>	<u>-</u>

14 Gains and losses on investments

	Unrestricted funds Designated fund 2024 £	Unrestricted funds Designated fund 2023 £
Gains/(losses) arising on:		
Revaluation of investments	<u>(5,470)</u>	<u>4,108</u>

15 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

16 Intangible fixed assets

	Software £
Cost	
At 1 January 2024	-
Additions - separately acquired	13,728
	<u>13,728</u>
At 31 December 2024	13,728
Amortisation and impairment	
At 1 January 2024	-
Amortisation charged for the year	3,813
	<u>3,813</u>
At 31 December 2024	3,813
Carrying amount	
At 31 December 2024	9,915
	<u>9,915</u>
At 31 December 2023	-
	<u>-</u>

17 Tangible fixed assets

	Fixtures, fittings & equipment £
Cost	
At 1 January 2024	55,271
Additions	2,400
	<u>57,671</u>
At 31 December 2024	57,671
Depreciation and impairment	
At 1 January 2024	48,122
Depreciation charged in the year	4,606
	<u>52,728</u>
At 31 December 2024	52,728
Carrying amount	
At 31 December 2024	4,943
	<u>4,943</u>
At 31 December 2023	7,149
	<u>7,149</u>

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

18 Fixed asset investments

	Listed investments £
Cost or valuation	
At 1 January 2024	294,108
Additions	10,000
Valuation changes	(5,470)
At 31 December 2024	298,638
Carrying amount	
At 31 December 2024	298,638
At 31 December 2023	294,108

19 Debtors

	2024 £	2023 £
Amounts falling due within one year:		
Other debtors	47,242	22,985
Prepayments and accrued income	22,514	32,165
	69,756	55,150

20 Creditors: amounts falling due within one year

	2024 £	2023 £
Other taxation and social security	6,394	3,094
Other creditors	48,570	56,235
Accruals and deferred income	25,933	27,853
	80,897	87,182

21 Retirement benefit schemes

	2024 £	2023 £
Defined contribution schemes		
Charge to profit or loss in respect of defined contribution schemes	26,747	18,065

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

22 Restricted funds

The funds of the Society include restricted funds. The following are the unexpended balances of such funds:

	At 1 January 2024 £	Incoming resources £	Resources expended £	At 31 December 2024 £
Education Fund	-	42,059	(42,059)	-
Hammersmith Garden Fund	2,401	-	-	2,401
	<u>2,401</u>	<u>42,059</u>	<u>(42,059)</u>	<u>2,401</u>
Previous year:	At 1 January 2023 £	Incoming resources £	Resources expended £	At 31 December 2023 £
Education Fund	-	72,632	(72,632)	-
Hammersmith Garden Fund	4,462	2,260	(4,321)	2,401
	<u>4,462</u>	<u>74,892</u>	<u>76,953</u>	<u>2,401</u>

Certain funds are restricted to expenditure relating to schools education and small grants.

The Hammersmith Garden fund represents contributions made specifically for the installation of a new gate and avenue of stone lanterns at the Japanese garden in Hammersmith Park and for activities linked to this. Ongoing activities take the form of events in the Park to highlight the Japanese garden and engage with the local community and allocating funds for the repair of the lanterns.

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

23 Unrestricted funds - Designated fund

These are unrestricted funds which are material to the charity's activities.

	At 1 January 2024 £	Transfers £	Gains and losses £	At 31 December 2024 £
Maintenance fund	13,000	-	-	13,000
Digitisation of books fund	19,984	-	-	19,984
Investment fund	294,108	10,000	(5,470)	298,638
	<u>327,092</u>	<u>10,000</u>	<u>(5,470)</u>	<u>331,622</u>
Previous year:	At 1 January 2023 £	Transfers £	Gains and losses £	At 31 December 2023 £
Maintenance fund	13,000	-	-	13,000
Digitisation of books fund	19,984	-	-	19,984
Investment fund	-	290,000	4,108	294,108
	<u>32,984</u>	<u>290,000</u>	<u>4,108</u>	<u>327,092</u>

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

24 Analysis of net assets between funds

	Unrestricted funds 2024 £	Designated funds 2024 £	Restricted funds 2024 £	Total 2024 £
Fund balances at 31 December 2024 are represented by:				
Intangible fixed assets	9,915	-	-	9,915
Tangible assets	4,943	-	-	4,943
Investments	-	298,638	-	298,638
Current assets/(liabilities)	178,746	32,984	2,401	214,131
	<u>193,604</u>	<u>331,622</u>	<u>2,401</u>	<u>527,627</u>
	Unrestricted funds 2023 £	Designated funds 2023 £	Restricted funds 2023 £	Total 2023 £
Fund balances at 31 December 2023 are represented by:				
Tangible assets	7,149	-	-	7,149
Investments	-	294,108	-	294,108
Current assets/(liabilities)	278,015	32,984	2,401	313,400
	<u>285,164</u>	<u>327,092</u>	<u>2,401</u>	<u>614,657</u>

25 Operating lease commitments

Lessee

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2024 £	2023 £
Within one year	273	273
Between two and five years	547	821
	<u>820</u>	<u>1,094</u>

26 Related party transactions

There were no disclosable related party transactions during the year (2023 - £14,620 received from Ashinaga Association. There are no longer any related party links with Ashinaga Association).

THE JAPAN SOCIETY

England & Wales - Charity number 1063952

Accounts

Charity registration number 1063952

Company registration number 03371038 (England and Wales)

THE JAPAN SOCIETY
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023



THE JAPAN SOCIETY

CONTENTS

	Page
Legal and Administrative Information	1
Trustees' report	2 - 8
Statement of trustees' responsibilities	9
Independent auditor's report	10 - 12
Statement of financial activities	13 - 16
Balance sheet	17
Notes to the financial statements	18 - 29

THE JAPAN SOCIETY

LEGAL AND ADMINISTRATIVE INFORMATION

Patron	HRH The Duke of Gloucester, KG, GCVO, GCSI, SSI, FRIBA
President	HE The Japanese Ambassador
Vice Presidents	Daisuke Mototani Yukinobu Nakano Tom Osborne Akihiko Takada
Honorary Vice-Presidents	Shin Ebihara Hiroaki Fujii Haruko Fukuda OBE Keiichi Hayashi Sadayuki Hayashi Hiroshi Kitamura Yasumasa Nagamine Yoshiji Nogami Christopher Purvis CBE Viscount Trenchard Koji Tsuruoka David Warren KCMG
Officers and Trustees (as at 31 March 2024)	Bill Emmott, Chairman Martin Hatfull, Deputy Chairman Hiroshi Matsuura, Vice Chairman Nigel Wellings, Hon Solicitor Satoru Yoshida, Hon Treasurer Sue Hudson, Hon Editor Jenny White, Hon Editor Stephen Barber Yoko Dochi Tim Harding Emma Hickinbotham Helen Macnaughtan Yasuyuki Okazaki Neil Riley Julie Rogers Pernille Rudlin Clare Weaver Nick Woodford Rie Yoshitake
Chief Executive and Company Secretary	Dr Michael Rivera King
Charity number	1063952
Company number	3371038
Principal address	13/14 Cornwall Terrace London NW1 4 QP
Auditors	Richard Place Dobson Services Limited 1-7 Station Road Crawley West Sussex RH10 1HT

THE JAPAN SOCIETY

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2023

The Trustees, who are also Directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2023. The Trustees have adopted the provisions of accounting and reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2020.)

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Japan Society is a company limited by guarantee and as such is governed by its Memorandum and Articles of Association. It is a registered charity.

The members of board who served during the year were:

Bill Emmott – Chairman	
Martin Hatfull – Deputy Chairman	
Hiroshi Matsuura – Vice Chairman	
Satoru Yoshida- Hon Treasurer	
Nigel Wellings - Hon Solicitor	
Sue Hudson – Hon Editor	(Resigned ordinary trustee and appointed Hon Editor, 8 September 2023)
Jenny White – Hon Editor	(Appointed 8 September 2023)
Stephen Barber	
Yoko Dochi	
Tim Harding	
Emma Hickinbotham	
Tadaharu Iizuka	(Resigned 11 September 2023)
Helen Macnaughtan	
Yuuichiro Nakajima	(Resigned 8 September 2023)
Yasuyuki Okazaki	
Neil Riley	
Julie Rogers	
Pernille Rudlin	
Clare Weaver	
Nick Woodford	(Appointed 8 September 2023)
Rie Yoshitake	

Appointment of Trustees

As set out in the Articles of Association, the board of The Japan Society consists of a Chairman, up to two Vice-Chairmen, up to four appointed officers, two ex officio Trustees (one additional Vice-Chairman, the deputy head of mission at the Japanese Embassy, and one ordinary Trustee, a member of the Japanese Embassy) with up to 20 Trustees in total.

Vice Chairmen are elected annually by the board from their number. It is also the board which appoints the four officers to cover the roles of solicitor, treasurer, editor and librarian. There is no maximum term to these four appointments, but any appointments should be re-confirmed every three years. The board has the right but no obligation to appoint Vice-Chairmen, solicitor, treasurer, editor and librarian.

All other members of the board (with the exception of the two ex officio Trustees from the Embassy) are elected for a term of three years. At the end of the first term, Trustees may stand for re-election for a second three-year term. No one may serve as an ordinary Trustee for more than six consecutive years.

Bill Emmott will step down at the end of 2024, having served as Chairman for six years. At the Annual General Meeting in 2024, Martin Hatfull, Tim Harding, and Julie Rogers will be standing down having served on the board for six years. Four trustees, Stephen Barber, Yoko Dochi, Emma Hickinbotham, and Helen Macnaughtan will be standing down at the end of a three-year term, with all eligible for re-election.

The board meets at regular intervals in order to provide strategic direction and to monitor and review the activities of the Society. It met four times in 2023. Meetings were primarily in-person meetings with provision for trustees to join remotely if necessary. The day-to-day running of the Society was carried out by the permanent staff under the leadership of Michael Rivera King, who reports to the Chairman and the board. Michael was supported by a team of paid staff. The activities of the Society are organized by the office, with support also provided by activity group sub-committees, which meet on an ad hoc basis and whose members are volunteers. *Japan in Your Classroom* volunteers support the society in running our popular school visit programme while other volunteers provide support in delivering public-facing outreach events, including the Japan Matsuri.

THE JAPAN SOCIETY

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

A nominations committee reviews the skills that are required on the board from time to time and the succession policy, making recommendations to the board on possible future appointments. The following skills / interests have been identified as particularly relevant to The Japan Society and are represented on the current board: the arts; the Japan-related business community; culture, academia, school education and outreach; fundraising. The board in turn makes proposals to the members of the Society in advance of the Annual General Meeting. The recommendations for election at the forthcoming Annual General Meeting are detailed in the papers for the Annual General Meeting. The role of the board and the organization's expectations of its board members are discussed with new Trustees prior to their election.

Pay Policy

The pay of staff is reviewed by a remuneration committee and normally increased in accordance with average earnings. In view of the nature of the charity, the Trustees benchmark against pay levels in other similar organizations. Remuneration is also reviewed where job descriptions are changed significantly.

All Trustees give of their time freely and no Trustee received remuneration in the year. Details of Trustees' expenses and related party transactions are disclosed in notes 11 and 23 to the accounts.

Risk Management

The audit, risk, and governance committee (which for the 2023 accounts comprises Martin Hatfull, Clare Weaver, and Nick Woodford), along with the Honorary Treasurer, considers the accounts and the performance of the auditors before review by the chair and the board. The committee meets at least three times a year and reports to the board. These reports cover the major risks to which the Society is exposed and the systems established to mitigate this risk. A Risk Management Register is maintained and formally reviewed by the board.

OBJECTIVES AND ACTIVITIES

Mission

The Society's objects as stated in its Memorandum of Association are:

- a) to promote learning and advance education in the subject of and with regard to Japan;
- b) to promote the study of Japan and its people in all their aspects, traditional and modern, and to make the results of such study more accessible to the general public;
- c) to promote the study of Britain and its culture by Japanese people and to further educational exchanges between Britain and Japan.

Review of Activities

The board regularly reviews the Society's activities to ensure that its key objectives are being met as well as to confirm their continuing relevance. The Trustees are mindful of the Charity Commission guidance on public benefit and consider this when reviewing the Society's activities during the year and in planning future charitable activities.

The vision that drives the Society's annual programme of activity is the enhancement of understanding of Japanese life and culture and of links between the UK and Japan. This informs all areas of the programme, whether direct school-focused education initiatives; lectures and seminars for the general public and business leaders; events introducing aspects of the culture of both countries; opportunities for people to meet in more informal settings; our communications work for members and the broader public; or the provision of small grants or other support of Japan-related projects that are organized by others.

In this context, the Society strives to ensure that a significant element of its activity is accessible to an audience beyond its membership. Many events are open to non-members, while the schools education programme and the small grants scheme extend throughout the UK. Reduced membership fees for students and those under 25 years of age are set in order to encourage participation by the next generation, who will take the UK-Japan relationship forward in the coming years.

ACHIEVEMENTS AND PERFORMANCE

The Japan Society staff are organised into teams, spanning education, events, membership and partnerships, communications and publications, and administration. The Japan Society appointed a new Chief Executive, Dr Michael Rivera King, in June 2023.

The Society is profoundly grateful to companies and individuals who support it in realising its mission. These partners share its belief in the importance of promoting a good mutual understanding between the UK and Japan. This financial support is essential for the Society to realise its objectives and allows it to ensure that price is not a barrier to people wishing to engage. The majority of the Society's schools education services are provided free of charge; membership of the Society is not a prerequisite to using these services. Further, anyone may join the Society's mailing list to learn more about Japan and many events are open to non-members at no or low cost.

THE JAPAN SOCIETY

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

The Society paused its small grants programme in 2023 for budgetary reasons. The Society hopes it will be possible to restart it during 2024 as it is an important way of supporting events organized by others which are in furtherance of the Society's objectives and which provide opportunities for new audiences across the UK to gain understanding of Japan.

Education

The education programme has been developed out of a belief in the value to young people in the UK of growing up with an awareness and understanding of Japan and its culture. In addition to historical and business reasons for learning about a key international partner, there are more general benefits of broadening horizons and raising aspirations. Through its activities for schools, the Society supports teachers who may have limited experience of Japan themselves in providing these opportunities for their students. Activities in 2023 included:

- **Sixth-Form Day**
 - Description: A free one-day course, designed to give sixth-form students an insight into Japan through lectures and practical workshops.
 - Impact: Hosted by SOAS, University of London, and in collaboration with Ritsumeikan University, the event had 127 attendees from 28 different schools, with representation from 13 universities, the Japanese Embassy, and the Japan Foundation.
 - Note: In 2024 the focus will shift from 'experience Japanese culture' to 'Studying Japanese at university and subsequent career paths'.
- **Japan In Your Classroom**
 - Description: Japanese volunteers visit primary and secondary schools to introduce aspects of Japanese life and culture and share Japan-related skills.
 - Impact: Visits to 20 schools across the UK, 9 for the first time, reaching 1,350 students.
 - Testimonials:
 - "The children enjoyed the sessions with the origami and calligraphy activities very much. They had been reading Kensuke's Kingdom and were fascinated by the culture. It was a great opportunity for them to learn from experts like you about the history, language, and culture before we start our project on Japan next term."
 - "Thank you so so much again for such a sensational session this afternoon! The children learnt so much and obviously had the best time. They loved the Japanese numbers activity and are very excited about starting their Japan topic and learning from your activity chest resources!"
 - "The session you delivered was extremely engaging and informative. The children learnt a great deal and appreciated seeing some real items of Japanese culture, such as the clothing. The quizzes were a great idea and highly motivational. The children enjoyed the origami and many were delighted to take home their 'helmets' to show family. Thank you for managing the children so professionally and keeping them on task and eager to learn more!"
- **Loan Resources**
 - Description: Free scheme providing loans of cultural items and artefacts to schools to support teaching about Japan in the classroom.
 - Impact: This reached 28 schools and organisations across the UK, 22 for the first time, and approximately 4,000 students. This was a large increase from 2022.
- **Downloadable Resources for Teachers**
 - Description: Free online lesson resources and activities available to all to make teaching about Japan accessible.
 - Impact: In the 2023 calendar year, these resources were downloaded 1,750 times from TES (the Times Education Supplement), reaching over 52,500 students, in addition to downloads from the Society's website.
- **Teacher Training Courses**
 - Description: Various teacher training programs aimed at facilitating educators introducing Japan to their classrooms.
 - Impact: Highlights of 2023 include a six-week Soroban course for teachers, introducing how to use it in the classroom.
- **Japan Youth Collective**
 - Description: Initiative for 16-19 year olds who would otherwise not be able to access programming like this to discover more about Japan, meet new people, learn new skills and work on a final event to inspire others.
 - Impact: There were 11 sessions in 2023, working with Taiko drummers, Yosakoi dancers, and Shamisen and Min'yo performers.
 - Funded by Japan House London Trust and the Great British Sasakawa Foundation

THE JAPAN SOCIETY

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

- Testimonials:
 - “I really loved doing these activities that I'd never be able to take part in without JYC. For example, the sushi making workshop was so fun and engaging, especially because I'd never of had the opportunity to take part otherwise. I've loved meeting new people and have actually met up with some outside of sessions. I feel confident and heard within the sessions which I really value. Overall, I've loved it!”
 - “I liked learning about how Japanese stereotypes are portrayed in the media and how it differs from how the majority of people live.”
 - “I'm less afraid to talk to people I don't usually speak to. With JYC, I have noticed that I stutter less as I feel more confident and comfortable because I know that my opinion is being heard and understood.”
- Haiku Contest
 - Description: The Society runs JAL Foundation's bi-annual Haiku contest for the UK. We promoted this in 2023 for judging in 2024.
 - Impact: Over 800 entries from 46 schools and over 200 individuals, up from 32 schools and 140 individuals.
- Express Yourself 2023 (North-East Festival of Languages and Culture)
 - Description: Supporting an online event celebrating languages and cultures in North East England and its connections with the world.
 - Impact: 50 registrations, from 34 schools, 3 community groups, and 13 individuals, reaching 1,020 students, the majority new to Japan.
- Projects funded by a grant from The Embassy of Japan
 - Impact: In 2023 we bought new calligraphy equipment for the loan resources, developed new video resources, and downloadable resources for teachers.

Events

The Society held 75 events in 2023, attended by over 45,000 people. Of these events, 50 were held in-person with 25 online. The events programme was divided into those focused on Arts and Culture, Business, Lifestyle, and Special Events. In addition, we held our monthly lecture series, film club, book club. Finally, our bilingual public speaking club and Japanese Conversation Group thrived.

Collaborators included The Embassy of Japan, UK-Japan 21st Century Group, Nomura, Deloitte, JCCI UK, BDO, Asia Society Japan, London Business School, Japan 400, Hayward Gallery, The Prince Akatoki Hotel, Willis Tower Watson, and Japan Exchange Group.

Among the guest speakers in the first quarter of the year were HE Julia Longbottom CMG, British Ambassador to Japan, who used the Ambassador's annual lecture to brief on the state of UK Japan relations, Yuriko Koike, Governor of Tokyo, who spoke on The City of Tokyo as a Financial and Tourist Centre, and Sir Paul Tucker, former Deputy Governor of the Bank of England, who spoke on Operating in a Time of Global Discord.

Highlights in the second quarter included Hiromi Yamaji, of Japan Exchange Group, who spoke on Addressing the Challenges for the Japanese Economy, our annual golf tournament, and joining the Institute of Directors for a Japan-UK Symposium Celebrating the 150 years of Iwakura Mission.

The summer saw the return of The Japanese Garden Community Day in Hammersmith, a Private Tour with Professor Simon Kaner of Stonehenge and their wonderful exhibition on Jomon stone circles in Japan, and our Annual General Meeting, kindly hosted by the Embassy of Japan.

Following a pause in in-person activities due to Covid the Japan Matsuri had a triumphant return to Trafalgar Square this year in the biggest and most successful event to date. Under the umbrella of the Japan Matsuri company, the Sakura Cherry Tree project continued its activities, with some 8,000 trees having been planted to date in public parks and gardens, as well as schools and universities. Other highlights of the end of the year included a joint-lunch with the Japanese Chamber of Commerce and Industry with Lord Mayor Professor Michael Mainelli as guest of honour, Dr Tomohiko Taniguchi speaking on Japan in the World Today and Tomorrow, and the annual Collar Cup golf competition against the JCCI.

The year closed with a wonderful Christmas party, generously hosted by Ambassador Hayashi at The Japanese Embassy, and a conference reviewing The First Period of Japan-British Partnership 1600-1623. Speakers included Sir Tim Hitchens, KCVO CMG, The Rt Hon Greg Clark MP, and Sir David Warren KCMG.

Cultural workshops throughout the year included a New Year's Calligraphy Workshop with Yoko Takenami, a supper club at The Prince Akatoki, and a Woodblock Printing Workshop with Hiroko Imada. We also held private viewings and tours, including of the Hiroshi Sugimoto exhibition at the Hayward Gallery, Entering the Halls of the Chiyoda Palace at the Japanese Gallery, and Enso: Coming Full Circle, with Elena Gileva at the White Conduit Project. Other cultural highlights included an online lecture from Dr Lena Fritsch on Japanese photography since 1945 and a pre-performance talk on Contemporary Ainu Life and Music by OKI.

THE JAPAN SOCIETY

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

Smaller, off the record meetings were held for major partners of the Society. These events provided opportunities for those involved in business and government to share ideas and information. During 2023 these featured: Julia Longbottom CMG, who joined members for a dinner following her lecture; and John Noble, Director at the National Cyber Security Centre.

Japan Macro Salon: Bill Emmott with Jesper Koll, in association with Asia Society Japan

- 10 Jan Japan Macro Salon – with Jesper Koll
- 6 Apr Japan Macro Salon – with Jesper Koll and Nobukatsu Kanehara
- 5 Jul Japan Macro Salon – with Jesper Koll and Takako Hikotani
- 2 Oct Japan Macro Salon – with Jesper Koll and Oki Matsumoto

Lecture series

- 28 Sep The Last Ring Home. Film Screening, Talk and Book Signing. Minter Dial at Japan Room, The Freemasons' Hall
- 30 Oct Education in Japan: Still on Top of the World? Peter Cave, at the Swedenborg Society
- 20 Nov Paragons in Print: Exemplary Women in Edo Japan. Mary Redfern, at the Swedenborg Society
- 12 Dec The Double Twelfth Conference: The First Period of Japan-British Partnership 1600-1623. In association with Japan400 at the Embassy of Japan

Japan Society Small Grants

The Small Grants Program was paused in 2023. We hope to restart activities in 2024.

Communication and Publications

The website and regular email notices continued to be important tools for communicating information about the Society and its activities. Alongside Facebook and Twitter we continued to develop our social media presence with active accounts in Instagram and LinkedIn, as well as YouTube.

We are finalising a 'Lockdown Years' Special edition of the proceedings, covering 2020-2022, and published three 'Japan Society Reviews' in 2023 with around 20 reviews.

At the request of the Imperial Household Agency, we are republishing Emperor Naruhito's book 'The Thames and I: A Memoir of Two Years at Oxford' in a private edition.

Financial Review

In 2023 the Society showed a surplus of £21,885. During the year individual and corporate members continued to provide invaluable support through the higher-level giving scheme both for the general mission and for the schools education programme. The following companies and individuals have given support at a level above that of regular membership (minimum amounts for each level are given in brackets):

THE JAPAN SOCIETY

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

Companies

President's Circle (£25,000)

JTI
Mitsubishi Corporation London Branch
Mitsui & Co Europe Plc
Nomura International Plc

Platinum Circle (£17,500)

Itochu Europe Plc
Suntory Europe Limited

Chairman's Circle (£10,000)

*Chugai Pharma Europe Ltd
Mitsubishi UFJ Financial Group

Corporate Patron (£7,500)

*Canon Europe Ltd
Clifford Chance LLP
¶ Ernst & Young LLP
Marubeni Europe plc
*¶ Mitsubishi Electric Europe BV
Mizuho Financial Group
NSK Europe Ltd
SMBC Bank International plc
Sumitomo Corporation Europe Ltd

Corporate Benefactor (£5,000)

Daiwa Capital Markets Europe Ltd
Deloitte LLP
*Eisai Europe Ltd
Honda Motor Europe Ltd
Japan Exchange Group, Inc.
Nikko Asset Management Europe Ltd
*NYK Group Europe Ltd
SoftBank Group International
Takeda UK Ltd
Tata Consultancy Services

Corporate Donor (£2,000)

Allen & Overy LLP
BDO LLP
*Central Japan Railway Company
*Greenback Alan LLP
Japan Airlines Co Ltd
*"K" Line (Europe) Ltd
Mitsubishi Heavy Industries Europe Ltd
Mitsui Sumitomo Insurance Group
*NEC (Europe) Ltd
NTT Data UK
Out-Sourcing Incorporated UK
PWC Services Ltd
Ricoh (Europe) plc
Sompo Japan Insurance Inc
Tokio Marine HCC

All or part of the donation from companies marked with an asterisk () has been designated in support of the schools education and small grants programmes. Those with a pilcrow sign (¶) have given their support through a five year agreement.*

Individuals

Principal Benefactor (£1,000 +)

Stephen and Kimiko Barber
Midoriko Nakajima and Martin O'Neil
Akihiro Tsuchiya

Benefactor (£500)

Martin and Noriko Barrow

Principal Donor (£250)

James Noble
Geoffrey Paull
Heidi Potter
David Powers
Christopher and Phillida Purvis
Larry Stone
Adrian Thorpe
Kent Yamada

Donor (£100)

Mark Allsup
Clive Bradley
Stephen Codrington
Sandra Elmes
Robin Fox
Lydia Gomersall
Sue Hudson
Keiko Itoh
Anne Kaneko
Kathleen Kimura
Jim McCafferty
Janusz Mondry
David Mytton
Charles Pridgeon
Pernille Rudlin
Roland Saam
Megumi Spivey
Mark Tate
Tim Wong
Elisabeth Wright

THE JAPAN SOCIETY

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

Reserves

In the current uncertain economic climate, the board has reviewed its reserves policy and has decided that it should continue to maintain reserves sufficient for 9 – 12 months' expenditure, excluding any designated funds. Funds have been designated in respect of known maintenance costs, digitalisation of books, and investment, as outlined in note 20. As at 31 December 2023, the value of unrestricted reserves less tangible fixed assets and designated funds was £278,015. The cash reserves are held on deposit.

Plans for the future

The Japan Society's chair and trustees have worked closely with the Chief Executive, Dr Michael Rivera King on a three-year strategy and the annual plan for 2024. This aims to further increase the impact of The Japan Society's education work and further improve our programming for members and partners. To this end The Japan Society has re-organised staff responsibilities to, changed our CRM system, and introduced quarterly themes for events and activities. The Society has also launched a third category of membership, for 'Charity and Institutional' members, with the aim of better serving members outside the large cities and engage with a younger audience.

In addition to serving as Secretariat to the UK-Japan 21st Century Group, The Japan Society has been appointed as Secretariat to the British-Japanese All-Party Parliamentary Group. A celebratory lunch to relaunch the group was held in the Houses of Parliament on March 12th 2024 with 50 parliamentarians and business leaders.

Although in a stronger financial position at the start of 2024, the Society needs to raise significant funds to further its mission of promoting the UK-Japan relationship and deepening understanding. Against a background of continued economic uncertainty the role of members and donors has never been more important in supporting the Society's work. Nor has the work of the Society ever been more critical, with strong UK-Japan ties, codified in the Hiroshima Accord, central in the economies and societies of both nations.

On behalf of the Board

Satoru Yoshida - Hon. Treasurer

Dated: 11 September 2024



THE JAPAN SOCIETY

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 DECEMBER 2023

The trustees, who are also the directors of The Japan Society for the purpose of company law, are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

THE JAPAN SOCIETY

INDEPENDENT AUDITOR'S REPORT

TO THE TRUSTEES OF THE JAPAN SOCIETY

Opinion

We have audited the financial statements of The Japan Society (the 'charity') for the year ended 31 December 2023 which comprise the statement of financial activities, the balance sheet and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2023 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

THE JAPAN SOCIETY

INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE TRUSTEES OF THE JAPAN SOCIETY

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

In relation to fraud, the objectives of our audit are to identify and assess the risk of material misstatement of the financial statements due to fraud, to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatements due to fraud through designing and implementing appropriate responses and to respond appropriately to fraud or suspected fraud identified during the audit.

However it is the primary responsibility of management, with the oversight of those charged with governance, to ensure that the entity's operations are conducted in accordance with the provisions of laws and regulations and for the prevention and detection of fraud.

In identifying and assessing the risks of material misstatement in respect of irregularities, including fraud, the audit engagement team made enquiries of management, and those charged with governance, regarding the procedures relating to identifying, evaluating and complying with;

1. laws and regulations and whether they were aware of any instances of non-compliance;
2. detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected or alleged fraud;
3. the internal controls established to mitigate risks related to fraud or non-compliance with laws and regulations;

As a result of these procedures we consider the most significant laws and regulations that have a direct impact on the financial statements are FRS 102, Companies Act 2006, employment and tax law and regulations and data protection regulations. We performed audit procedures to detect non-compliance, which may have a material impact on the financial statements. These included reviewing financial statement disclosures and evaluating advice received from internal management. There were no significant laws and regulations we deemed as having an indirect impact on the financial statements.

The audit engagement team identified the risk of management override of controls as the area where the financial statements were most susceptible to material misstatement due to fraud. Audit procedures performed included but were not limited to testing manual journal entries and other adjustments and evaluating the business rationale in relation to any significant, unusual transactions and transactions entered into outside of the normal course of business.

Revenue recognition was also identified as a significant risk which could lead to a material mis-statement due to fraud or error. Audit procedures performed included but were not limited to performing walk through tests to identify the control procedures in place and once an understanding of the sales process was gained, a substantive test was carried out using a sample basis to ensure all sales existed and were complete in the accounts. Cut off testing was also performed to ensure sales were recorded in the correct period.

THE JAPAN SOCIETY

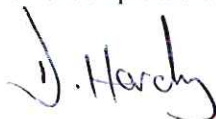
INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF THE JAPAN SOCIETY

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Darren Harding ACA, FCCA, DChA (Senior Statutory Auditor)
Richard Place Dobson Services Limited

Chartered Accountants
Statutory Auditor

12/09/24
.....

1-7 Station Road
Crawley
West Sussex
RH10 1HT

Richard Place Dobson Services Limited are eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

THE JAPAN SOCIETY

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2023

Current financial year

		Unrestricted funds general 2023 £	Unrestricted funds Designated 2023 £	Restricted funds 2023 £	Total 2023 £	Total 2022 £
	Notes					
<u>Income and endowments from:</u>						
Subscriptions and donations	3	315,206	-	71,996	387,202	339,292
Events	4	21,328	-	2,260	23,588	29,012
Investments	5	10,031	-	-	10,031	1,374
Other incoming resources	6	24,396	-	636	25,032	23,467
Total income		370,961	-	74,892	445,853	393,145
<u>Expenditure on:</u>						
Raising funds	7	6,947	-	-	6,947	6,385
<u>Charitable activities</u>						
Membership and publications	8	148,636	-	-	148,636	126,616
Events	8	134,657	-	4,321	138,978	164,376
School education	8	58,665	-	72,182	130,847	129,004
Small grants	8	2,218	-	450	2,668	13,345
Total charitable expenditure		344,176	-	76,953	421,129	433,341
Total resources expended		351,123	-	76,953	428,076	439,726
Net gains/(losses) on investments	13	-	4,108	-	4,108	-

THE JAPAN SOCIETY

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2023

Net incoming/(outgoing) resources before transfers	19,838	4,108	(2,061)	21,885	(46,581)
Gross transfers between funds	(290,000)	290,000	-	-	-
Net outgoing resources	(270,162)	294,108	(2,061)	21,885	(46,581)
Other recognised gains and losses					
Valuation loss on library	-	-	-	-	(219,117)
Net movement in funds	(270,162)	294,108	(2,061)	21,885	(265,698)
Fund balances at 1 January 2023	555,326	32,984	4,462	592,772	858,470
Fund balances at 31 December 2023	<u>285,164</u>	<u>327,092</u>	<u>2,401</u>	<u>614,657</u>	<u>592,772</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

THE JAPAN SOCIETY

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2023

Prior financial year					
		Unrestricted funds general 2022 £	Unrestricted funds Designated 2022 £	Restricted funds 2022 £	Total 2022 £
	Notes				
<u>Income and endowments from:</u>					
Subscriptions and donations	3	296,861	-	42,431	339,292
Events	4	26,455	-	2,557	29,012
Investments	5	1,374	-	-	1,374
Other incoming resources	6	22,913	-	554	23,467
Total income		347,603	-	45,542	393,145
<u>Expenditure on:</u>					
Raising funds	7	6,385	-	-	6,385
<u>Charitable activities</u>					
Membership and publications	8	126,616	-	-	126,616
Events	8	159,472	-	4,904	164,376
School education	8	93,929	-	35,075	129,004
Small grants	8	5,435	-	7,910	13,345
Total charitable expenditure		385,452	-	47,889	433,341
Total resources expended		391,837	-	47,889	439,726
Net gains/(losses) on investments	13	-	-	-	-

THE JAPAN SOCIETY

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2023

Net incoming/(outgoing) resources before transfers	(44,234)	-	(2,347)	(46,581)
Gross transfers between funds	130,883	(130,883)	-	-
Net outgoing resources	86,649	(130,883)	(2,347)	(46,581)
Other recognised gains and losses				
Revaluation of tangible fixed assets	-	(219,117)	-	(219,117)
Net movement in funds	86,649	(350,000)	(2,347)	(265,698)
Fund balances at 1 January 2022	468,677	382,984	6,809	858,470
Fund balances at 31 December 2022	<u>555,326</u>	<u>32,984</u>	<u>4,462</u>	<u>592,772</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

THE JAPAN SOCIETY

BALANCE SHEET

AS AT 31 DECEMBER 2023

	Notes	2023 £	£	2022 £	£
Fixed assets					
Tangible assets	15		7,149		11,447
Investments	16		294,108		-
			<u>301,257</u>		<u>11,447</u>
Current assets					
Debtors	17	55,150		34,302	
Cash at bank and in hand		345,432		637,684	
		<u>400,582</u>		<u>671,986</u>	
Creditors: amounts falling due within one year	18	(87,182)		(90,661)	
Net current assets			313,400		581,325
Total assets less current liabilities			<u>614,657</u>		<u>592,772</u>
Income funds					
Restricted funds	19		2,401		4,462
<u>Unrestricted funds</u>					
Designated funds	20	327,092		32,984	
General unrestricted funds		285,164		555,326	
		<u>612,256</u>		<u>588,310</u>	
			<u>614,657</u>		<u>592,772</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2023, although an audit has been carried out under section 144 of the Charities Act 2011.

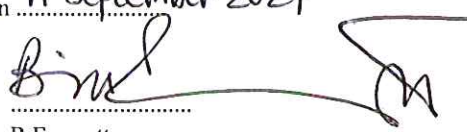
The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements under the requirements of the Companies Act 2006, for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 11 September 2024


S Yoshida
Trustee


B Emmott
Trustee

Company Registration No. 03371038

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023

1 Accounting policies

Charity information

The Japan Society is a private company limited by guarantee incorporated in England and Wales. The registered office is 13/14 Cornwall Terrace, London, NW1 4QP.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

The trustees have considered a period of at least 12 months from the date of these accounts and are confident that The Japan Society is a going concern.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes and relate to the value of the library. The designated fund includes a revaluation reserve relating to the restatement of rare books to market value.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Donations and similar incoming resources are included in the year in which they are receivable, which is when the charity becomes entitled to the resource.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Grants - where entitlement is not conditional on the delivery of a specific performance by the charity, grants are recognised when the charity becomes unconditionally entitled to the income.

Subscriptions are credited to the Statement of Financial Activities in respect of the year to which they relate.

Fundraising income includes event income and income for courses and resources. This income is included in the year in which it is receivable, which is when the charity becomes entitled to the resource.

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

1 Accounting policies

(Continued)

Investment income includes interest receivable and is included in the accounts when the charity becomes entitled to the income

Other incoming resources includes the sale of books and royalties. This income is included when the risks and rewards of ownership are passed from the charity to the buyer.

1.5 Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charitable company to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Expenditure includes VAT which cannot be fully recovered and is reported as part of the expenditure to which it relates.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office and governance costs which support membership and publications, events, school education and small grant activities. These costs have been allocated and apportioned to the various charitable activities. A percentage basis has been used to apportion the support costs to the charitable activities.

Costs of raising funds comprise the costs associated with attracting voluntary income and the costs of fundraising.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include audit fees.

1.6 Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off the cost less estimated residual value of each asset over its estimated useful life.

Fixtures, fittings & equipment	20-33% Straight Line
--------------------------------	----------------------

All assets costing more than £500 are capitalised.

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.8 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

1 Accounting policies

(Continued)

1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

1.11 Taxation

The charity is exempt from corporation tax on its charitable activities.

1.12 Employee benefits

The costs of short-term employee benefits are recognised as a liability and as an expense, unless those costs are required to be recognised as part of the cost of stock or fixed assets.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.13 Retirement benefits

The charity operates a defined contributions pension scheme. Contributions are charged in the accounts as they become payable in accordance with the rules of the scheme.

1.14 Foreign exchange

Transactions denominated in foreign currencies are recorded at the rate ruling at the date of the transaction.

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. All differences are included in net outgoing resources.

1.15 Debtors, Cash and Creditors

Debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any discounts due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

3 Subscriptions and donations

	Unrestricted funds general 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds general 2022 £	Restricted funds 2022 £	Total 2022 £
Donations and gifts	288,317	71,996	360,313	268,741	42,431	311,172
Membership fees	26,889	-	26,889	28,120	-	28,120
	<u>315,206</u>	<u>71,996</u>	<u>387,202</u>	<u>296,861</u>	<u>42,431</u>	<u>339,292</u>

4 Events

	Unrestricted funds general 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds general 2022 £	Restricted funds 2022 £	Total 2022 £
Events income	<u>21,328</u>	<u>2,260</u>	<u>23,588</u>	<u>26,455</u>	<u>2,557</u>	<u>29,012</u>

5 Investments

	Unrestricted funds general 2023 £	Unrestricted funds general 2022 £
Interest receivable	<u>10,031</u>	<u>1,374</u>

6 Other incoming resources

	Unrestricted funds general 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds general 2022 £	Restricted funds 2022 £	Total 2022 £
Publication and sale of books	936	-	936	967	-	967
Office services income	15,960	636	16,596	14,446	554	15,000
Secretariat income	7,500	-	7,500	7,500	-	7,500
	<u>24,396</u>	<u>636</u>	<u>25,032</u>	<u>22,913</u>	<u>554</u>	<u>23,467</u>

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

7 Raising funds

	Unrestricted funds general 2023 £	Unrestricted funds general 2022 £
<u>Fundraising and publicity</u>		
Advertising	6,947	6,385

8 Charitable activities

	Membership and publications 2023 £	Events 2023 £	School education 2023 £	Small grants 2023 £	Total 2023 £	Total 2022 £
Staff costs	98,801	55,259	78,778	-	232,838	206,950
Other costs	89	35,530	17,389	-	53,008	88,163
	<u>98,890</u>	<u>90,789</u>	<u>96,167</u>	<u>-</u>	<u>285,846</u>	<u>295,113</u>
Grant funding of activities (see note 9)	-	-	-	450	450	7,910
Share of support costs (see note 10)	46,162	44,718	32,182	2,058	125,120	121,204
Share of governance costs (see note 10)	3,584	3,471	2,498	160	9,713	9,114
	<u>148,636</u>	<u>138,978</u>	<u>130,847</u>	<u>2,668</u>	<u>421,129</u>	<u>433,341</u>
Analysis by fund						
Unrestricted funds - general	148,636	134,657	58,665	2,218	344,176	385,452
Restricted funds	-	4,321	72,182	450	76,953	47,889
	<u>148,636</u>	<u>138,978</u>	<u>130,847</u>	<u>2,668</u>	<u>421,129</u>	<u>433,341</u>

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

8 Charitable activities

(Continued)

For the year ended 31 December 2022

	Membership and publications £	Events £	School education £	Small grants £	Total 2022 £
Staff costs	78,396	51,455	73,808	3,291	206,950
Other costs	140	66,346	21,677	-	88,163
	<u>78,536</u>	<u>117,801</u>	<u>95,485</u>	<u>3,291</u>	<u>295,113</u>
Grant funding of activities (see note 9)	-	-	-	7,910	7,910
Share of support costs (see note 10)	44,717	43,318	31,175	1,994	121,204
Share of governance costs (see note 10)	3,363	3,257	2,344	150	9,114
	<u>126,616</u>	<u>164,376</u>	<u>129,004</u>	<u>13,345</u>	<u>433,341</u>
Analysis by fund					
Unrestricted funds - general	126,616	159,472	93,929	5,435	385,452
Restricted funds	-	4,904	35,075	7,910	47,889
	<u>126,616</u>	<u>164,376</u>	<u>129,004</u>	<u>13,345</u>	<u>433,341</u>

9 Grants payable

	Small grants 2023 £	Small grants 2022 £
Grants to institutions:		
De La Warr Pavilion Trust	-	1,000
Central Region Schools Trust	-	1,000
83rd Fife Scout Cairneyhill Explorers	-	1,000
Royal Shakespeare Company	-	1,000
Modern Culture Ltd	-	1,000
Other small grants paid to 2 (11) institutions	450	2,910
	<u>450</u>	<u>7,910</u>

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

10 Support costs

	Support costs	Governance costs	2023	Support costs	Governance costs	2022
	£	£	£	£	£	£
Staff costs	36,851	-	36,851	39,888	-	39,888
Depreciation	4,297	-	4,297	1,353	-	1,353
Establishment Expenses	65,590	-	65,590	66,358	-	66,358
Office Expenses	10,364	-	10,364	7,734	-	7,734
General Expenses	7,690	-	7,690	5,264	-	5,264
Library Maintenance Expenses	328	-	328	607	-	607
Audit fees	-	8,600	8,600	-	8,150	8,150
Bank Charges	-	1,113	1,113	-	964	964
	<u>125,120</u>	<u>9,713</u>	<u>134,833</u>	<u>121,204</u>	<u>9,114</u>	<u>130,318</u>
Analysed between Charitable activities	<u>125,120</u>	<u>9,713</u>	<u>134,833</u>	<u>121,204</u>	<u>9,114</u>	<u>130,318</u>

11 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

The charity carried indemnity insurance for its trustees, for which a premium of £4,272 (2022: £3,733) was paid.

12 Employees

The average monthly number of employees during the year was:

	2023 Number	2022 Number
	<u>7</u>	<u>9</u>
Employment costs	2023 £	2022 £
Wages and salaries	251,624	235,821
Other pension costs	18,065	11,017
	<u>269,689</u>	<u>246,838</u>

The trustees of the Japan Society determined there to be 3 members of key management personnel.

The total employee remuneration of key management personnel of the charity was £86,619 (2022: £88,974)

There were no employees whose annual remuneration was more than £60,000.

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

13 Net gains/(losses) on investments

	Unrestricted funds Designated 2023 £	Total 2022 £
Revaluation of investments	4,108	-

14 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

15 Tangible fixed assets

	Fixtures, fittings & equipment £
Cost	
At 1 January 2023	55,271
At 31 December 2023	55,271
Depreciation and impairment	
At 1 January 2023	43,825
Depreciation charged in the year	4,297
At 31 December 2023	48,122
Carrying amount	
At 31 December 2023	7,149
At 31 December 2022	11,447

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

16 Fixed asset investments

	Listed investments £
Cost or valuation	
At 1 January 2023	-
Additions	290,000
Valuation changes	4,108
At 31 December 2023	294,108
Carrying amount	
At 31 December 2023	294,108
At 31 December 2022	-

17 Debtors

	2023 £	2022 £
Amounts falling due within one year:		
Other debtors	22,985	13,693
Prepayments and accrued income	32,165	20,609
	55,150	34,302

18 Creditors: amounts falling due within one year

	2023 £	2022 £
Other taxation and social security	3,094	5,380
Trade creditors	-	5,083
Other creditors	56,235	51,171
Accruals and deferred income	27,853	29,027
	87,182	90,661

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

19 Restricted funds

The funds of the Society include restricted funds. The following are the unexpended balances of such funds:

	Balance at 1 January 2022	Movement in funds		Balance at 1 January 2023	Movement in funds		Balance at 31 December 2023
	£	Incoming resources	Resources expended	£	Incoming resources	Resources expended	£
Education Fund	-	42,985	(42,985)	-	72,631	(72,631)	-
Hammersmith Garden Fund	6,809	2,557	(4,904)	4,462	2,260	(4,321)	2,401
	<u>6,809</u>	<u>45,542</u>	<u>(47,889)</u>	<u>4,462</u>	<u>74,891</u>	<u>(76,952)</u>	<u>2,401</u>

Certain funds are restricted to expenditure relating to schools education and small grants.

The Hammersmith Garden fund represents contributions made specifically for the installation of a new gate and avenue of stone lanterns at the Japanese garden in Hammersmith Park and for activities linked to this. Ongoing activities take the form of events in the Park to highlight the Japanese garden and engage with the local community.

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

20 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 January 2022	Resources expended	Transfers	Revaluation gains/losses	Balance at 31 December 2022
	£	£	£	£	£
Library	350,000	(219,117)	(130,883)	-	-
Maintenance fund	13,000	-	-	-	13,000
Digitalisation of books fund	19,984	-	-	-	19,984
	<u>382,984</u>	<u>(219,117)</u>	<u>(130,883)</u>	<u>-</u>	<u>32,984</u>

	Balance at 1 January 2023	Resources expended	Transfers	Revaluation gains/losses	Balance at 31 December 2023
	£	£	£	£	£
Library	-	-	-	-	-
Maintenance fund	13,000	-	-	-	13,000
Digitalisation of books fund	19,984	-	-	-	19,984
Investment fund	-	-	290,000	4,108	294,108
	<u>32,984</u>	<u>-</u>	<u>290,000</u>	<u>4,108</u>	<u>327,092</u>

The library fund represents the funds of the charity tied up in the library.

The maintenance fund is an amount set aside to cover the Japan Society's share (20%) of the building maintenance work at 13/14 Cornwall Terrace. This work is stipulated by Crown Estates and carried out on a five year cycle.

The digitalisation of books fund represent the funds set aside for the long term project of scanning in the books so that they can be accessed digitally.

The Investment fund represents the funds that are held in Ruffer AIFM Limited.

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

21 Analysis of net assets between funds

	Unrestricted funds 2023 £	Designated funds 2023 £	Restricted funds 2023 £	Total 2023 £
Fund balances at 31 December 2023 are represented by:				
Tangible assets	7,149	-	-	7,149
Investments	-	294,108	-	294,108
Current assets/(liabilities)	278,015	32,984	2,401	313,400
	<u>285,164</u>	<u>327,092</u>	<u>2,401</u>	<u>614,657</u>
	Unrestricted funds 2022 £	Designated funds 2022 £	Restricted funds 2022 £	Total 2022 £
Fund balances at 31 December 2022 are represented by:				
Tangible assets	11,447	-	-	11,447
Current assets/(liabilities)	543,879	32,984	4,462	581,325
	<u>555,326</u>	<u>32,984</u>	<u>4,462</u>	<u>592,772</u>

22 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2023 £	2022 £
Within one year	273	273
Between two and five years	821	1,094
	<u>1,094</u>	<u>1,367</u>

23 Related party transactions

Michael Rivera King, who joined as CEO in July 2023 was also a trustee of the Ashinaga Association in the UK during 2023. The Ashinaga Association pay both membership to The Japan Society and for use of office space amounting to £14,620 per year.

THE JAPAN SOCIETY

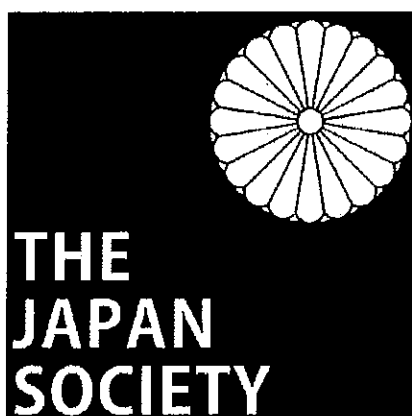
England & Wales - Charity number 1063952

Accounts

Charity registration number 1063952

Company registration number 03371038 (England and Wales)

THE JAPAN SOCIETY
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022



THE JAPAN SOCIETY

LEGAL AND ADMINISTRATIVE INFORMATION

Patron	HRH The Duke of Gloucester, KG, GCVO, GCSJ, SSI, FRIBA
President	HE The Japanese Ambassador
Vice Presidents	Daisuke Mototani Yukinobu Nakano Tom Osborne Akihiko Takada
Honorary Vice-Presidents	Shin Ebihara Hiroaki Fujii Haruko Fukuda OBE Keiichi Hayashi Sadayuki Hayashi Hiroshi Kitamura Yasumasa Nagamine Yoshiji Nogami Christopher Purvis CBE Viscount Trenchard Koji Tsuruoka David Warren KCMG
Officers and Trustees (as at 8 April 2023)	Bill Emmott, Chairman Martin Hatfull, Deputy Chairman Hiroshi Matsuura, Vice Chairman Nigel Wellings, Hon Solicitor Satoru Yoshida, Hon Treasurer Stephen Barber Yoko Dochi Tim Harding Emma Hickinbotham Sue Hudson Tadaharu Iizuka Helen Macnaughtan Yuuichiro Nakajima Yasuyuki Okazaki Neil Riley Julie Rogers Pernille Rudlin Clare Weaver Rie Yoshitake
Chief Executive and Company Secretary	Heidi Potter (until 18 June 2023) Dr Michael Rivera King (from 18 June 2023)
Charity number	1063952
Company number	3371038
Principal address	13/14 Cornwall Terrace London NW1 4 QP
Auditors	Richard Place Dobson Services Limited 1-7 Station Road Crawley West Sussex RH10 1HT

THE JAPAN SOCIETY

CONTENTS

	Page
Trustees' report	2 - 8
Statement of trustees' responsibilities	9
Independent auditor's report	10 - 12
Statement of financial activities	13 - 14
Balance sheet	15
Notes to the financial statements	16 - 26

THE JAPAN SOCIETY

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2022

The Trustees, who are also Directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2022. The Trustees have adopted the provisions of accounting and reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2020.)

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Japan Society is a company limited by guarantee and as such is governed by its Memorandum and Articles of Association. It is a registered charity.

The members of board who served during the year were:

Bill Emmott – Chairman
Martin Hatfull – Deputy Chairman
Hiroshi Matsuura – Vice Chairman
Satoru Yoshida- Hon Treasurer
Nigel Wellings - Hon Solicitor
Stephen Barber
Yoko Dochi
Tim Harding
Emma Hickinbotham
Sue Hudson
Tadaharu Iizuka
Takeshi Ito (Resigned 20 September 2022)
Helen Macnaughtan
Yuuichiro Nakajima
Yasuyuki Okazaki (Appointed 20 September 2022)
Neil Riley
Julie Rogers
Pernille Rudlin
Clare Weaver
Rie Yoshitake

Appointment of Trustees

As set out in the Articles of Association, the board of The Japan Society consists of a Chairman, up to two Vice-Chairmen, up to four appointed officers (Solicitor, Treasurer, Editor and Librarian), two ex officio Trustees (one additional Vice-Chairman, the deputy head of mission at the Japanese Embassy, and one ordinary Trustee, a member of the Japanese Embassy) with up to 20 Trustees in total.

Vice Chairmen are elected annually by the board from their number. It is also the board which appoints the four officers: solicitor, treasurer, editor and librarian. There is no maximum term to these four appointments, but any appointments should be re-confirmed every three years. The board has the right but no obligation to appoint Vice-Chairmen, solicitor, treasurer, editor and librarian.

All other members of the board (with the exception of the two ex officio Trustees from the Embassy) are elected for a term of three years. At the end of the first term, Trustees may stand for re-election for a second three-year term. No one may serve as an ordinary Trustee for more than six consecutive years.

At the Annual General Meeting in 2023, Sue Hudson and Yuuichiro Nakajima will be standing down having served on the board for six years. Two trustees, Clare Weaver, and Rie Yoshitake will be standing down at the end of a three-year term, both are eligible for re-election.

The board meets at regular intervals in order to provide strategic direction and to monitor and review the activities of the Society. It met four times in 2022, with in-person meetings resuming with provision for trustees to join remotely if necessary. The day-to-day running of the Society was carried out by the permanent staff under the leadership of Heidi Potter, who reports to the Chairman and the board. She was supported by a team of paid staff. The activities of the Society are organized by the office, with support also provided by activity group sub-committees, which meet on an ad hoc basis and whose members are volunteers. In normal years, teams of *Japan in Your Classroom* volunteers enable us to run the Society's popular school visit programme; volunteers also provide support in delivering public-facing outreach events; both school visits and other volunteer-supported activities resumed following suspension during Covid.

A nominations committee reviews the skills that are required on the board from time to time and the succession policy, making recommendations to the board on possible future appointments. The following skills / interests have been identified as particularly relevant to The Japan Society and are represented on the current board: the arts; the Japan-related business community; academia, school education and outreach; fundraising; the general Japanese community. The board in turn

THE JAPAN SOCIETY

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2022 (CONTD)

makes proposals to the members of the Society in advance of the Annual General Meeting. The recommendations for election at the forthcoming Annual General Meeting are detailed in the papers for the Annual General Meeting. The role of the board and the organization's expectations of its board members are discussed with new Trustees prior to their election.

The audit committee (comprising in 2022 Bill Emmott, Satoru Yoshida and Heidi Potter) considers the accounts and the performance of the auditors before review by the board.

Pay Policy

The pay of staff is reviewed by a remuneration committee and normally increased in accordance with average earnings. In view of the nature of the charity, the Trustees benchmark against pay levels in other similar organizations.

All Trustees give of their time freely and no Trustee received remuneration in the year. Details of Trustees' expenses and related party transactions are disclosed in notes 11 and 20 to the accounts.

Risk Management

Members of the board review the major risks to which the Society is exposed and the systems established to mitigate this risk. A Risk Management Register is maintained and formally reviewed by the board.

OBJECTIVES AND ACTIVITIES

Mission

The Society's objects as stated in its Memorandum of Association are:

- a) to promote learning and advance education in the subject of and with regard to Japan;
- b) to promote the study of Japan and its people in all their aspects, traditional and modern, and to make the results of such study more accessible to the general public;
- c) to promote the study of Britain and its culture by Japanese people and to further educational exchanges between Britain and Japan.

Review of Activities

The board regularly reviews the Society's activity to ensure that its key objectives are being met as well as to confirm their continuing relevance. The Trustees are mindful of the Charity Commission guidance on public benefit and consider this when reviewing the Society's activities during the year and in planning future charitable activities.

The vision that drives the Society's annual activity is the enhancement of understanding of Japanese life and culture and of links between the UK and Japan. This informs all areas of the programme, whether direct school-focused education initiatives; lectures and seminars for the general public and business leaders; events introducing aspects of the culture of both countries; opportunities for people to meet in more informal settings; research facilities in our library; or the provision of small grants in support of Japan-related projects that are organized by others.

In this context, the Society strives to ensure that a significant element of its activity is accessible to an audience beyond its membership. Many events are open to non-members, while the schools education programme and the small grants scheme extend throughout the UK, beyond the Society's physical base in London. Reduced membership fees for students and those under 25 years of age are set in order to encourage participation by the next generation, who will take the UK-Japan relationship forward in the coming years.

ACHIEVEMENTS AND PERFORMANCE

The main areas of activity of the Society are events, schools education, publications, small grants, and the library. The Society is grateful to the companies and individuals who share its belief in the importance of promoting a good mutual understanding between the UK and Japan, and who provide essential financial support. This enables the Society to include a significant number of low cost or free events to provide opportunities to people from a variety of backgrounds regardless of ability to pay. This is an important factor in ensuring that the Society achieves its charitable objective to promote understanding and awareness of Japan. The majority of the Society's schools education services are provided free of charge; membership of the Society is not a prerequisite to using these services. In addition, up to £20,000 was set aside in 2022 for disbursement through the small grants programme in support of events organized by others which are in furtherance of the Society's objectives and which provide opportunities for new audiences across the UK to gain understanding of Japan.

THE JAPAN SOCIETY

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2022 (CONTD)

Events

Following the disruption caused by the Covid pandemic, The Japan Society's events programme in 2022 began to resume its in person activities, while continuing to offer opportunities for a wider geographic audience to participate in online events. Despite lingering fears over Covid, it was clear that members greatly valued the chance to meet again for face-to-face discussions and exchanges of opinion. At the same time, we were able to maintain contact with many of those across the UK and in other parts of the world, including Japan, whom we had reached through our virtual programming. Recordings of many events continued to be made available on YouTube for a wider audience.

We began the year with a special vegan lunch at Sachi Restaurant at Pantechnicon, with guest chef Tim Anderson. Although postponed because of a resurgence of Covid infections, it was an important step on the return to in-person events and was well attended by members, delighted once again to reconnect with each other.

In person events continued with the **annual lecture by HE Julia Longbottom CMG, British Ambassador to Japan**, kindly hosted by Nomura. This briefing on developments in the UK Japan relationship and bilateral activities is valued highly by members and was well-attended despite continued concerns over the coronavirus. The lecture and following Q&A were live streamed for those who could not join in person.

To mark the resumption of in person meetings, the 2022 **annual dinner** was held in the wonderful surroundings of the Chelsea Physic Garden, where members were able to wander through the grounds, as well as view the *Tsunagu / Connect* exhibition, telling the stories of Japanese women who had travelled to make their lives in the UK since the 1950s; a timely reminder of the value of meetings and personal encounters. The year concluded with a **Christmas party** held at the Embassy of Japan, by courtesy of Ambassador Hayashi.

Smaller, off the record meetings were held for senior members of the Society. These events provided opportunities for those involved in business and government to share ideas and information. During 2022 these featured: Julia Longbottom CMG, who joined members for a dinner following her lecture; Tony Danker, Director General of the Confederation of British Industry (hosted by PwC); and James Murray, Shadow Financial Secretary to the Treasury (hosted by Deloitte)

For younger members, we partnered with London Business School on two **careers networking events**, focusing respectively on careers in the City and in the Gaming industry, which provided opportunities to hear life experience from professionals in these fields. In November, the Society again partnered with LBS, this time on a half-day Japan Summit, with panels of Japanese business and industry experts in Innovation and Sustainability.

The series of **current affairs webinars** which began during the pandemic continued, bringing together speakers in different parts of the globe to discuss topical issues. The format of these online events allowed participants to hear both UK and Japanese perspectives on the issue under discussion, contributing to a greater understanding of opinions in each other's country. This has enabled the Society to achieve its educational objectives in a very clear way. 10 such webinars took place over the year:

Prospects for Japan and Asia in 2022 and Beyond - with Jesper Koll and Jim McCafferty
Issues at Home and Abroad. Japan's Agenda for 2022 - A Conversation with Noriyuki Shikata
Looking Ahead: Japan and the World in 2022 - in association with the British Chamber of Commerce in Japan and the International Institute for Strategic Studies
International Women's Day 2022 #BreakTheBias - in association with the British Chamber of Commerce in Japan
The War in Ukraine: Where Next in the Military and Economic Battle with Russia? - with Sir Laurie Bristow and Tadashi Maeda
Taiwan tensions, implications for China, the US, Japan and Europe - with Yasuhiro Matsuda and Meia Nouwens
The Future of Corporate Alliances between Japan and Europe - with Jean Barthélemy and Philippe Riès
A new quarterly webinar in association with the Asia Society, Japan has brought together Bill Emmott, chair of the Japan Society with economist and business observer, Jesper Koll, to host a regular discussion on latest developments in Japan, together with special guests who in 2022 were Yumiko Murakami and Tatsuya Terazawa.

The monthly **book club** and **film club** discussions and **Bilingual Public Speaking Club** continued to meet during 2022 and were attended by a core of regular participants, with others joining on an ad hoc basis. The book club settled into a new pattern of alternate in-person and virtual meetings, to cater for those unable to travel to London regularly for meetings, while the film club, started during the pandemic, continued online. Presentation and speaking skills can be practiced more effectively face to face, so these resumed in person, hosted during the year variously by Nomura, EY and Deloitte.

As venues began to re-open, members enjoyed tours and private views to places of interest, including the Dojima Sake Brewery, near Ely; the Minoru Nomata exhibition at the De La Warr pavilion in Bexhill-on-sea, as well as the Yobitsugi exhibition at White Conduit Projects and Kimono exhibition at the Japanese Gallery.

Although continued uncertainties at the start of 2022 meant it was not possible to schedule the annual autumn **Japan Matsuri**, some 2,000 visitors joined the Japan Society, Embassy of Japan, and Friends of the Japanese Garden in Hammersmith Park for a summer garden party, featuring activities for families and children. Under the umbrella of the Japan Matsuri company, the **Sakura Cherry Tree project** continued its activities, with some 7,000 trees having been planted to

THE JAPAN SOCIETY

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2022 (CONTD)

date in public parks and gardens, as well as schools and universities.

The lectures programme as usual covered a wide range of subject matter and the Society is grateful to the academics who generously share their research. At the same time, we were delighted to hear from speakers in the creative arts. In 2022, lectures resumed in person where possible, though some were online only, and some made available also to a virtual audience. The 2022 programme included:

Gender and Voting Preferences in Japan and Britain - Gill Steel (*online*)

British Collecting of Tea Ceramics from Meiji Japan - Ai Fukunaga (*online*)

Courts & Culture: The British Royal Family and the Japan Society, 1902–1923 - Rachel Peat (*in person*)

Fukushima Narratives. Textile and Papermaking Practice, Past, Present and Future - Eleanor Burkett (*in person*)

Touching the Unreachable: Writing and Skinship in Modern Japanese Literature - Fusako Innami (*online*)

Physical Disability and the Politics of Inclusion in Contemporary Japan - Mark Bookman (*online*)

Lord Sempill and Japan: Traitor or Spy-Myth? - Alex Hardie (*in person*)

'Abandon all hope, you who enter' - Sir Rutherford Alcock and Japan (1859–1865) - Robert Morton (*in person*)

Tuning the Singing Bowl: Tradition and Innovation in Toyama Prefecture

Tradition and Modernity in Kaga Yuzen Dyeing*

Making tradition relatable: Kutani Ware in the Modern Era*

The History of Medicine in Japan**

* co-organised with the Japan Foundation and IndigoRose Project

** organised by the Japan Room and held at The Freemasons' Hall

Other highlights included two shochu masterclasses held in association with the Japan Sake and Shochu Makers' Association, with a pairing menu from ROKA Shochu Lounge; a talk by Yuichiro Fujii, director of the Japanese Rugby national team, in association with SOAS, and a *nengajo* (New Year card) workshop with Aya Burbanks.

Japan Society Small Grants

In 2022, £10,310 was awarded in grants to support 23 projects and events related to Japan. The number of applications was still fewer than in a normal year, but we were glad to support organisers of such a variety of projects in reaching wider audiences, including exhibitions, school projects, workshops and cultural activities.

At the historic De La Warr Pavilion in Bexhill on the South Coast of England, a small grant supported workshops for children, families and young people accompanying an exhibition by artist, Minoru Nomata. Meanwhile, in Camden, London, funding from the Society went towards a kimono themed exhibition and talks, showcasing kimono and its place in fashion both traditional and contemporary. Modern Culture organised a residency which took photographer Tomiyasu Hayahisa to Norwich, Oxford and London to run workshops and give talks, particularly engaging with university students.

High School students in Birmingham explored Japanese art in a multi-media visual arts project; In Broadstairs, a day of Japanese Culture took place in celebration of the 10th anniversary of Japanese at the school; and young students taking part in 'Japanese Club' in Aylesbury learnt to write Japanese characters through the art of Japanese calligraphy. A grant enabled The School Library Association to work with experienced professionals to run an online *Manga Immersion Day* with talks and workshop sessions attended by over 70 schools.

The Greater Good Project in Rossendale planned a series of Japan-themed workshops to help introduce the local community to Japanese culture and the arts, while a special matsuri took place at Tatton Park in Liverpool, inviting members of the public to experience different aspects of Japanese culture first hand, including calligraphy, martial arts and music.

A small grant to the Royal Shakespeare Company supported the development of a teacher's pack to accompany the award-winning production of *My Neighbour Totoro*. This was released on the RSC website, as well as being distributed to its 250-strong Associate School Network, with over 97 downloading the pack and using the activities, reaching over 7,000 young people nationally.

Schools Education

The schools education programme has been developed out of a belief in the value to young people in the UK of growing up with an awareness and understanding of Japan and its culture. In addition to historical and business reasons for learning

THE JAPAN SOCIETY

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2022 (CONTD)

about a key international partner, there are more general benefits of broadening horizons and raising aspirations. Through its activities for schools, the Society supports teachers who may have limited experience of Japan themselves in providing these opportunities for their students.

This area of the Society's activity had been heavily disrupted due to the pandemic, with most in person activity being suspended. During 2022 *Japan in Your Classroom* school visits resumed, though remained less frequent than in previous years. Sixth Form Japan Taster sessions were held in the spring term, for those who had missed out on our regular Japan Day in 2021 due to pandemic restrictions. Students took part in soroban, kokeshi and hanko workshops and listened to guest speaker Aileen Conant, a Japanese-American theatre director. The full Sixth Form Japan Day was held in November, in collaboration with Ritsumeikan University at Birkbeck University of London. Guest speakers for the event included Ryan Keeble, News Producer at Fujisankei Communications as well as student panellists from SOAS, UEA, and University of Cambridge. Attendees took part in a range of cultural workshops, including new offerings: shogi and origami.

We continued to provide support to teachers and parents with our new online resources and activity packs. Additional materials were added to the online resources portal each month including a new series of *kamishibai* stories based on Japanese festivals, as well as resources about shrines and temples, rural Japan, and origami and mathematics.

Other in person activities included soroban workshops, for student teachers and children at Reading University and in London; free family haiku workshops for children with poet Paul Conneally.

The Japan Society managed, in the UK, the 17th JAL Foundation World Children's Haiku Contest, on the theme of Towns with a record number of entries from individual participants.

Communication and marketing

The website and regular email notices continued to be important tools for communicating information about the Society and its activities. Alongside Facebook and Twitter we continued to develop our social media presence with active accounts in Instagram and LinkedIn, as well as YouTube.

Financial Review

In 2022 the Society showed a deficit of (£265,698). This represented a loss on the sale of the library, against the previous book value, and an operating loss of (£46,581). After a decision taken by the board to dispose of the library, the antiquarian collection was sold at auction in the autumn, realising the net sum of £130,883 against a book value of £350,000. This was based on a 2005 valuation by Maggs and Son.

During the year individual and corporate members continued to provide invaluable support through the higher-level giving scheme both for the general mission and for the schools education programme. The following companies and individuals have given support at a level above that of regular membership (minimum amounts for each level are given in brackets):

THE JAPAN SOCIETY

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2022 (CONTD)

Companies

President's Circle (£25,000)

JTI
Mitsubishi Corporation International
(Europe) Plc
Mitsui & Co Europe Plc
Nomura International Plc

Platinum Circle (£17,500)

Itochu Europe Plc

Chairman's Circle (£10,000)

*Chugai Pharma Europe Ltd
Mitsubishi UFJ Financial Group

Corporate Patron (£7,500)

*Canon Europe Ltd
Clifford Chance LLP
*Eisai Europe Ltd
¶ Ernst & Young LLP
Marubeni Europe plc
*¶ Mitsubishi Electric Europe BV
Mizuho Financial Group
NSK Europe Ltd
PricewaterhouseCoopers
Services Ltd
SMBC Bank International plc
Sumitomo Corporation Europe Ltd

Corporate Benefactor (£5,000)

Daiwa Capital Markets Europe Ltd
Deloitte LLP
Honda Motor Europe Ltd
Nikko Asset Management Europe Ltd
*NYK Group Europe Ltd
SoftBank Group International
Takeda UK Ltd

Corporate Donor (£2,000)

Allen & Overy LLP
BDO LLP
*Central Japan Railway Company
*Greenback Alan LLP
Japan Airlines Co Ltd
**K Line (Europe) Ltd
Linklaters LLP
Mitsubishi Heavy Industries Europe
Ltd
MSIG Holdings (Europe) Ltd
*NEC (Europe) Ltd
NTT Data UK
Out-Sourcing Incorporated UK
Ricoh (Europe) plc
Sompo Japan Insurance Inc
Tokio Marine HCC

*All or part of the donation from
companies marked with an
asterisk (*) has been designated in
support of the schools education
and small grants programmes.
Those with a pillar sign (¶) have
given their support through a five
year agreement.*

Individuals

Principal Benefactor (£1,000 +)

The Philip and Irene Toll Gage
Foundation
Stephen Barber
Akihiro Tsuchiya

Benefactor (£500)

Martin & Noriko Barrow

Principal Donor (£250)

James Noble
Heidi Potter
David Powers
Christopher and Phillida Purvis
Larry Stone
Adrian Thorpe

Donor (£100)

Mark Allsup
Clive Bradley
Stephen Codrington
Robin Fox
Lydia Gomersall
Keiko Itoh
Anne Kaneko
Kathleen Kimura
Janusz Mondry
David Mytton
Charles Pridgeon
Pernille Rudlin
Megumi Spivey
Mark Tate
John Walter

THE JAPAN SOCIETY

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2022 (CONTD)

Reserves

In the current uncertain economic climate, the board has reviewed its reserves policy and has decided that it should continue to maintain reserves sufficient for 9 – 12 months' expenditure. Current reserves exceed the current annual expenditure, which has been reduced by changes to the programme of activities during the pandemic. It is anticipated that, as restrictions are lifted and we are able to resume in person events, expenditure will return to pre-pandemic levels of £450 - £500,000. While the long term financial impact of the pandemic and of the war in Ukraine remains uncertain, the board is content to carry a higher level of reserves. This guards against risks to the Society's core activity should it fail to meet projected income targets and provides some financial security to a charity which currently relies for almost all its funding on annual donations. Funds have been designated in respect of known maintenance costs as outlined in note 17. As at 31 December 2022, the value of unrestricted reserves less tangible fixed assets was £505,219. The cash reserves are held on deposit.

Plans for the future

In June 2023 The Japan Society appointed a new Chief Executive, Dr Michael Rivera King. Michael is working closely with trustees, donors, members, and staff to create a new three-year strategy to launch in January 2024. This aims to further increase the impact of our The Japan Society's education work and introduce quarterly themes for events and activities. Other aims are to better serve members outside the large cities and engage with a younger audience. An exciting new initiative is the Japan Youth Collective for young people aged 16 – 19, who would otherwise have limited access to Japan. This launches in August 2023 (note this was delayed by one year), with support from Japan House London Trust and the Great Britain - Sasakawa Foundation. The sale of the library, through Sotheby's, will also be finalised. All funds realised will be invested for use for specific projects, to be agreed in consultation with members, in furtherance of the Society's objectives.

Although in a strong financial position at the start of 2023, the Society needs to raise significant funds each year in order to deliver its mission of promoting the UK-Japan relationship and deepening understanding. Against a background of continued economic uncertainty the role of members and donors has never been more important in supporting the Society's work. Nor has the work of the Society ever been more critical, with increased UK-Japan ties, including the Hiroshima Accord, central in the economies and societies of both nations.

On behalf of the Board

Satoru Yoshida - Hon. Treasurer

Dated: 8 September 2023

由田 稔

THE JAPAN SOCIETY

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 DECEMBER 2022

The trustees, who are also the directors of The Japan Society for the purpose of company law, are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

THE JAPAN SOCIETY

INDEPENDENT AUDITOR'S REPORT

TO THE TRUSTEES OF THE JAPAN SOCIETY

Opinion

We have audited the financial statements of The Japan Society (the 'charity') for the year ended 31 December 2022 which comprise the statement of financial activities, the balance sheet and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2022 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

THE JAPAN SOCIETY

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF THE JAPAN SOCIETY

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

In relation to fraud, the objectives of our audit are to identify and assess the risk of material misstatement of the financial statements due to fraud, to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatements due to fraud through designing and implementing appropriate responses and to respond appropriately to fraud or suspected fraud identified during the audit.

However it is the primary responsibility of management, with the oversight of those charged with governance, to ensure that the entity's operations are conducted in accordance with the provisions of laws and regulations and for the prevention and detection of fraud.

In identifying and assessing the risks of material misstatement in respect of irregularities, including fraud, the audit engagement team made enquiries of management, and those charged with governance, regarding the procedures relating to identifying, evaluating and complying with;

1. laws and regulations and whether they were aware of any instances of non-compliance;
2. detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected or alleged fraud;
3. the internal controls established to mitigate risks related to fraud or non-compliance with laws and regulations;

As a result of these procedures we consider the most significant laws and regulations that have a direct impact on the financial statements are FRS 102, Companies Act 2006, employment and tax law and regulations and data protection regulations. We performed audit procedures to detect non-compliance, which may have a material impact on the financial statements. These included reviewing financial statement disclosures and evaluating advice received from internal management. There were no significant laws and regulations we deemed as having an indirect impact on the financial statements.

The audit engagement team identified the risk of management override of controls as the area where the financial statements were most susceptible to material misstatement due to fraud. Audit procedures performed included but were not limited to testing manual journal entries and other adjustments and evaluating the business rationale in relation to any significant, unusual transactions and transactions entered into outside of the normal course of business.

Revenue recognition was also identified as a significant risk which could lead to a material mis-statement due to fraud or error. Audit procedures performed included but were not limited to performing walk through tests to identify the control procedures in place and once an understanding of the sales process was gained, a substantive test was carried out using a sample basis to ensure all sales existed and were complete in the accounts. Cut off testing was also performed to ensure sales were recorded in the correct period.

THE JAPAN SOCIETY

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF THE JAPAN SOCIETY

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Richard Place Dobson Services Ltd

15/9/23

Richard Place Dobson Services Limited
Chartered Accountants

1-7 Station Road
Crawley
West Sussex
RH10 1HT

Richard Place Dobson Services Limited are eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

THE JAPAN SOCIETY

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2022

Current financial year

		Unrestricted funds general 2022 £	Unrestricted funds Designated 2022 £	Restricted funds 2022 £	Total 2022 £	Total 2021 £
	Notes					
<u>Income and endowments from:</u>						
Subscriptions and donations	3	296,861	-	42,431	339,292	350,701
Events	4	26,455	-	2,557	29,012	6,517
Investments	5	1,374	-	-	1,374	189
Other incoming resources	6	22,913	-	554	23,467	23,989
Total income		347,603	-	45,542	393,145	381,396
<u>Expenditure on:</u>						
Raising funds	7	6,385	-	-	6,385	4,059
<u>Charitable activities</u>						
Membership and publications	8	126,616	-	-	126,616	119,353
Events	8	159,472	-	4,904	164,376	107,589
School education	8	93,929	-	35,075	129,004	128,889
Small grants	8	5,435	-	7,910	13,345	20,965
Total charitable expenditure		385,452	-	47,889	433,341	376,796
Total resources expended		391,837	-	47,889	439,726	380,855
Net (outgoing)/incoming resources before transfers		(44,234)	-	(2,347)	(46,581)	541
Gross transfers between funds		130,883	(130,883)	-	-	-
Net incoming/(outgoing) resources		86,649	(130,883)	(2,347)	(46,581)	541
<u>Other recognised gains and losses</u>						
Valuation loss on library		-	(219,117)	-	(219,117)	-
Net movement in funds		86,649	(350,000)	(2,347)	(265,698)	541
Fund balances at 1 January 2022		468,677	382,984	6,809	858,470	857,929
Fund balances at 31 December 2022		555,326	32,984	4,462	592,772	858,470

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

THE JAPAN SOCIETY

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2022

Prior financial year

		Unrestricted funds general 2021 £	Unrestricted funds Designated 2021 £	Restricted funds 2021 £	Total 2021 £
	Notes				
<u>Income and endowments from:</u>					
Subscriptions and donations	3	303,158	-	47,543	350,701
Events	4	6,010	-	507	6,517
Investments	5	189	-	-	189
Other incoming resources	6	23,989	-	-	23,989
Total income		333,346	-	48,050	381,396
<u>Expenditure on:</u>					
Raising funds	7	4,059	-	-	4,059
<u>Charitable activities</u>					
Membership and publications	8	112,431	6,922	-	119,353
Events	8	107,589	-	-	107,589
School education	8	96,909	-	31,980	128,889
Small grants	8	4,895	-	16,070	20,965
Total charitable expenditure		321,824	6,922	48,050	376,796
Total resources expended		325,883	6,922	48,050	380,855
Net (outgoing)/incoming resources before transfers		7,463	(6,922)	-	541
Gross transfers between funds		(6,922)	6,922	-	-
Net incoming/(outgoing) resources		541	-	-	541
Other recognised gains and losses					
Net movement in funds		541	-	-	541
Fund balances at 1 January 2021		468,136	382,984	6,809	857,929
Fund balances at 31 December 2021		468,677	382,984	6,809	858,470

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

THE JAPAN SOCIETY

BALANCE SHEET

AS AT 31 DECEMBER 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	14		11,447		353,168
Current assets					
Debtors	15	34,302		84,634	
Cash at bank and in hand		637,684		479,940	
		671,986		564,574	
Creditors: amounts falling due within one year	16	(90,661)		(59,272)	
Net current assets			581,325		505,302
Total assets less current liabilities			592,772		858,470
Income funds					
Restricted funds	17		4,462		6,809
<u>Unrestricted funds</u>					
Designated funds	18	32,984		382,984	
General unrestricted funds		555,326		468,677	
			588,310		851,661
			592,772		858,470

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2022, although an audit has been carried out under section 144 of the Charities Act 2011.

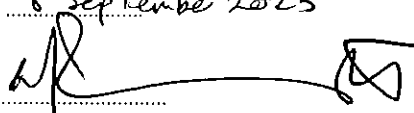
The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements under the requirements of the Companies Act 2006, for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 8 September 2023


 S Yoshida
 Trustee


 B Emmott
 Trustee

Company Registration No. 03371038

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

Charity information

The Japan Society is a private company limited by guarantee incorporated in England and Wales. The registered office is 13/14 Cornwall Terrace, London, NW1 4QP.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

The trustees have considered a period of at least 12 months from the date of these accounts and are confident that The Japan Society is a going concern.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes and relate to the value of the library. The designated fund includes a revaluation reserve relating to the restatement of rare books to market value.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Donations and similar incoming resources are included in the year in which they are receivable, which is when the charity becomes entitled to the resource.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Grants - where entitlement is not conditional on the delivery of a specific performance by the charity, grants are recognised when the charity becomes unconditionally entitled to the income.

Subscriptions are credited to the Statement of Financial Activities in respect of the year to which they relate.

Fundraising income includes event income and income for courses and resources. This income is included in the year in which it is receivable, which is when the charity becomes entitled to the resource.

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

(Continued)

Investment income includes interest receivable and is included in the accounts when the charity becomes entitled to the income

Other incoming resources includes the sale of books and royalties. This income is included when the risks and rewards of ownership are passed from the charity to the buyer.

1.5 Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charitable company to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Expenditure includes VAT which cannot be fully recovered and is reported as part of the expenditure to which it relates.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office and governance costs which support membership and publications, events, school education and small grant activities. These costs have been allocated and apportioned to the various charitable activities. A percentage basis has been used to apportion the support costs to the charitable activities.

Costs of raising funds comprise the costs associated with attracting voluntary income and the costs of fundraising.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include audit fees.

1.6 Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off the cost less estimated residual value of each asset over its estimated useful life.

Library	Not Depreciated
Fixtures, fittings & equipment	20% Straight Line

The library is not depreciated as a policy of revaluation has been adopted due to the fact the library contains rare books which tend to increase in value over time.

All assets costing more than £500 are capitalised.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

(Continued)

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

1.10 Taxation

The charity is exempt from corporation tax on its charitable activities.

1.11 Employee benefits

The costs of short-term employee benefits are recognised as a liability and as an expense, unless those costs are required to be recognised as part of the cost of stock or fixed assets.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.12 Retirement benefits

The charity operates a defined contributions pension scheme. Contributions are charged in the accounts as they become payable in accordance with the rules of the scheme.

1.13 Foreign exchange

Transactions denominated in foreign currencies are recorded at the rate ruling at the date of the transaction.

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. All differences are included in net outgoing resources.

1.14 Debtors, Cash and Creditors

Debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any discounts due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

3 Subscriptions and donations

	Unrestricted funds general 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds general 2021 £	Restricted funds 2021 £	Total 2021 £
Donations and gifts	268,741	42,431	311,172	218,149	47,543	265,692
Membership fees	28,120	-	28,120	85,009	-	85,009
	<u>296,861</u>	<u>42,431</u>	<u>339,292</u>	<u>303,158</u>	<u>47,543</u>	<u>350,701</u>

4 Events

	Unrestricted funds general 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds general 2021 £	Restricted funds 2021 £	Total 2021 £
Events income	26,455	2,557	29,012	6,010	507	6,517
	<u>26,455</u>	<u>2,557</u>	<u>29,012</u>	<u>6,010</u>	<u>507</u>	<u>6,517</u>

5 Investments

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Interest receivable	1,374	189
	<u>1,374</u>	<u>189</u>

6 Other incoming resources

	Unrestricted funds general 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds general 2021 £
Publication and sale of books	967	-	967	1,905
Office services income	14,446	554	15,000	14,446
Secretariat income	7,500	-	7,500	7,500
	<u>22,913</u>	<u>554</u>	<u>23,467</u>	<u>23,989</u>

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

7 Raising funds

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
<u>Fundraising and publicity</u>		
Advertising	6,385	4,059

8 Charitable activities

	Membership and publications 2022 £	Events 2022 £	School education 2022 £	Small grants 2022 £	Total 2022 £	Total 2021 £
Staff costs	78,396	51,455	73,808	3,291	206,950	209,975
Other costs	140	66,346	21,677	-	88,163	28,236
	<u>78,536</u>	<u>117,801</u>	<u>95,485</u>	<u>3,291</u>	<u>295,113</u>	<u>238,211</u>
Grant funding of activities (see note 9)	-	-	-	7,910	7,910	16,070
Share of support costs (see note 10)	44,717	43,318	31,175	1,994	121,204	113,986
Share of governance costs (see note 10)	3,363	3,257	2,344	150	9,114	8,529
	<u>126,616</u>	<u>164,376</u>	<u>129,004</u>	<u>13,345</u>	<u>433,341</u>	<u>376,796</u>
Analysis by fund						
Unrestricted funds - general	126,616	159,472	93,929	5,435	385,452	321,824
Unrestricted funds - Designated	-	-	-	-	-	6,922
Restricted funds	-	4,904	35,075	7,910	47,889	48,050
	<u>126,616</u>	<u>164,376</u>	<u>129,004</u>	<u>13,345</u>	<u>433,341</u>	<u>376,796</u>

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

8 Charitable activities

(Continued)

For the year ended 31 December 2021

	Membership and publications £	Events £	School Small grants education £	Total 2021 £
Staff costs	77,138	58,130	71,729	209,975
Other costs	5,175	12,055	11,006	28,236
	82,313	70,185	82,735	238,211
Grant funding of activities (see note 9)	-	-	-	16,070
Share of support costs (see note 10)	34,350	34,849	43,001	113,986
Share of governance costs (see note 10)	2,690	2,555	3,153	8,529
	119,353	107,589	128,889	376,796
Analysis by fund				
Unrestricted funds - general	112,431	107,589	96,909	321,824
Unrestricted funds - Designated	6,922	-	-	6,922
Restricted funds	-	-	31,980	48,050
	119,353	107,589	128,889	376,796

9 Grants payable

	Small grants 2022 £	Small grants 2021 £
Grants to institutions:		
De La Warr Pavilion Trust	1,000	-
Clare Farrow Studio	-	1,000
Blueprint Film Foundation	-	1,000
Central Region Schools Trust	1,000	-
83rd Fife Scout Cairneyhill Explorers	1,000	-
Royal Shakespeare Company	1,000	-
Modern Culture Ltd	1,000	-
Inhouse Events CIC	-	1,000
Queer East Film Festival	-	1,000
The British Museum	-	1,000
New Earth Theatre Limited	-	1,000
Other small grants paid to 11 (15) institutions	2,910	10,070
	7,910	16,070

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

10 Support costs

	Support costs	Governance costs	2022 Support costs	Governance costs	2021
	£	£	£	£	£
Staff costs	39,888	-	39,888	33,270	33,270
Depreciation	1,353	-	1,353	1,102	1,102
Establishment Expenses	66,358	-	66,358	68,029	68,029
Office Expenses	7,734	-	7,734	8,413	8,413
General Expenses	5,264	-	5,264	2,580	2,580
Library Maintenance Expenses	607	-	607	592	592
Audit fees	-	8,150	8,150	-	7,550
Bank Charges	-	964	964	-	979
	<u>121,204</u>	<u>9,114</u>	<u>130,318</u>	<u>113,986</u>	<u>122,515</u>
Analysed between Charitable activities	<u>121,204</u>	<u>9,114</u>	<u>130,318</u>	<u>113,986</u>	<u>122,515</u>

11 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

The charity carried indemnity insurance for its trustees, for which a premium of £3,733 (2021: £3,394) was paid.

12 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
	<u>9</u>	<u>9</u>
Employment costs	2022 £	2021 £
Wages and salaries	235,821	232,690
Other pension costs	11,017	10,555
	<u>246,838</u>	<u>243,245</u>

The trustees of the Japan Society determined there to be 3 members of key management personnel.

The total employee remuneration of key management personnel of the charity was £88,974 (2021: £94,195)

There were no employees whose annual remuneration was more than £60,000.

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

13 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

14 Tangible fixed assets

	Library fixtures, fittings & equipment		Total
	£	£	£
Cost			
At 1 January 2022	350,000	45,639	395,639
Additions	-	9,633	9,633
Disposals	(350,000)	-	(350,000)
At 31 December 2022	-	55,272	55,272
Depreciation and impairment			
At 1 January 2022	-	42,472	42,472
Depreciation charged in the year	-	1,353	1,353
At 31 December 2022	-	43,825	43,825
Carrying amount			
At 31 December 2022	-	11,447	11,447
At 31 December 2021	350,000	3,168	353,168

15 Debtors

	2022	2021
	£	£
Amounts falling due within one year:		
Other debtors	13,693	55,487
Prepayments and accrued income	20,609	29,147
	34,302	84,634

16 Creditors: amounts falling due within one year

	2022	2021
	£	£
Other taxation and social security	5,380	483
Trade creditors	5,083	1,362
Other creditors	51,171	19,987
Accruals and deferred income	29,027	37,440
	90,661	59,272

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

17 Restricted funds

The funds of the Society include restricted funds. The following are the unexpended balances of such funds:

	Movement in funds			Movement in funds			
	Balance at 1 January 2021	Incoming resources	Resources expended	Balance at 1 January 2022	Incoming resources	Resources expended	Balance at 31 December 2022
	£	£	£	£	£	£	£
Education Fund	-	48,050	(48,050)	-	42,985	(42,985)	-
Hammersmith Garden Fund	6,809	-	-	6,809	2,557	(4,904)	4,462
	<u>6,809</u>	<u>48,050</u>	<u>(48,050)</u>	<u>6,809</u>	<u>45,542</u>	<u>(47,889)</u>	<u>4,462</u>

Certain funds are restricted to expenditure relating to schools education and small grants.

The Hammersmith Garden fund represents contributions made specifically for the installation of a new gate and avenue of stone lanterns at the Japanese garden in Hammersmith Park and for activities linked to this. Ongoing activities take the form of events in the Park to highlight the Japanese garden and engage with the local community.

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

18 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 January 2021	Resources expended	Transfers	Balance at 31 December 2021
	£	£	£	£
Library	350,000	-	-	350,000
Maintenance fund	13,000	(6,922)	6,922	13,000
Digitalisation of books fund	19,984	-	-	19,984
	<u>382,984</u>	<u>(6,922)</u>	<u>6,922</u>	<u>382,984</u>

	Balance at 1 January 2022	Resources expended	Transfers	Balance at 31 December 2022
	£	£	£	£
Library	350,000	(219,117)	(130,883)	-
Maintenance fund	13,000	-	-	13,000
Digitalisation of books fund	19,984	-	-	19,984
	<u>382,984</u>	<u>(219,117)</u>	<u>(130,883)</u>	<u>32,984</u>

The library fund represents the funds of the charity tied up in the library.

The maintenance fund is an amount set aside to cover the Japan Society's share (20%) of the building maintenance work at 13/14 Cornwall Terrace. This work is stipulated by Crown Estates and carried out on a five year cycle.

The digitalisation of books fund represent the funds set aside for the long term project of scanning in the books so that they can be accessed digitally.

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

19 Analysis of net assets between funds

	Unrestricted funds 2022 £	Designated funds 2022 £	Restricted funds 2022 £	Total 2022 £
Fund balances at 31 December 2022 are represented by:				
Tangible assets	11,447	-	-	11,447
Current assets/(liabilities)	543,879	32,984	4,462	581,325
	<u>555,326</u>	<u>32,984</u>	<u>4,462</u>	<u>592,772</u>
	Unrestricted funds 2021 £	Designated funds 2021 £	Restricted funds 2021 £	Total 2021 £
Fund balances at 31 December 2021 are represented by:				
Tangible assets	3,168	350,000	-	353,168
Current assets/(liabilities)	444,535	32,984	27,783	505,302
	<u>447,703</u>	<u>382,984</u>	<u>27,783</u>	<u>858,470</u>

20 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2022 £	2021 £
Within one year	273	273
Between two and five years	1,094	1,094
In over five years	-	273
	<u>1,367</u>	<u>1,640</u>

21 Related party transactions

The Japan Society is a corporate director of Japan Matsuri. The Japan Society gave a contribution of £0 (2020: £nil) during the year.

Julie Rogers, a Trustee, is also a director of the Mitsubishi Corporation International (Europe) Plc which is a member of the President's Circle, making an annual contribution to the Japan Society of £24,000 (membership subscription and donation).

Michael Rivera King, who joined as CEO in July 2023 is also a trustee of the Ashinaga Association in the UK. The Ashinaga Association pay both membership to The Japan Society and for use of office space amounting to £13,860 per year.

THE JAPAN SOCIETY

England & Wales - Charity number 1063952

Accounts

Charity Registration No. 1063952

Company Registration No. 03371038 (England and Wales)

THE JAPAN SOCIETY
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

The Japan Society

Contents of the Financial Statements
for the Year Ended 31 December 2021

	Page
Legal and Administrative Information	1
Report of the Trustees	2 - 8
Statement of Trustees Responsibilities	9
Report of the Independent Auditor	10 - 13
Statement of Financial Activities	14 - 16
Balance Sheet	17
Notes to the Financial Statements	18 - 31

THE JAPAN SOCIETY

LEGAL AND ADMINISTRATIVE INFORMATION

Patron	HRH The Duke of Gloucester, KG, GCVO
President	HE The Japanese Ambassador
Vice Presidents	Dean Gilfillan Hirohiko Miyata Daisuke Mototani Akihiko Takada
Honorary Vice-Presidents	Shin Ebihara Hiroaki Fujii Haruko Fukuda OBE Sadayuki Hayashi Hiroshi Kitamura Yasumasa Nagamine Prof. Ian Nish, CBE Yoshiji Nogami Masaki Orita Christopher Purvis CBE Viscount Trenchard Koji Tsuruoka David Warren KCMG
Officers and Trustees (as at 8 April 2021)	Bill Emmott, Chairman Martin Hatfull, Deputy Chairman Hiroshi Matsuura, Vice Chairman Nigel Wellings, Hon Solicitor Satoru Yoshida, Hon Treasurer Stephen Barber Yoko Dochi Tim Harding Emma Hickinbotham Sue Hudson Tadaharu Iizuka Takeshi Ito Helen Macnaughtan Yuuichiro Nakajima Neil Riley Julie Rogers Pernille Rudlin Clare Weaver Rie Yoshitake
Chief Executive and Company Secretary	Heidi Potter
Charity number	1063952
Company number	3371038
Principal address	13/14 Cornwall Terrace London NW1 4 QP
Auditors	Richard Place Dobson Services Limited 1-7 Station Road Crawley West Sussex RH10 1HT

THE JAPAN SOCIETY TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2021 (CONTD)

The Trustees, who are also Directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2021. The Trustees have adopted the provisions of accounting and reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2020.)

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Japan Society is a company limited by guarantee and as such is governed by its Memorandum and Articles of Association. It is a registered charity.

The members of board who served during the year were:

Bill Emmott – Chairman	
Martin Hatfull – Deputy Chairman	
Hiroshi Matsuura – Vice Chairman	
Satoru Yoshida- Hon Treasurer	
Nigel Wellings - Hon Solicitor	
Stephen Barber	(Elected 29 September 2021)
Yoko Dochi	(Elected 29 September 2021)
Tim Harding	
Emma Hickinbotham	(Elected 29 September 2021)
Sue Hudson	
Janet Hunter	(Resigned 29 September 2021)
Tadaharu Iizuka	
Takeshi Ito	
Jason James	(Resigned 29 September 2021)
Helen Macnaughtan	(Elected 29 September 2021)
Yuuichiro Nakajima	
Neil Riley	
Julie Rogers	
Pernille Rudlin	
Eiji Wakiwaka	(Resigned 29 September 2021)
Clare Weaver	
Rie Yoshitake	

Appointment of Trustees

As set out in the Articles of Association, the board of the Japan Society consists of a Chairman, up to two Vice-Chairmen, up to four appointed officers (Solicitor, Treasurer, Editor and Librarian), two ex officio Trustees (one additional Vice-Chairman, the deputy head of mission at the Japanese Embassy, and one ordinary Trustee, a member of the Japanese Embassy) with up to 20 Trustees in total.

Vice Chairmen are elected annually by the board from their number. It is also the board which appoints the four officers: solicitor, treasurer, editor and librarian. There is no maximum term to these four appointments, but any appointments should be re-confirmed every three years. The board has the right but no obligation to appoint Vice-Chairmen, solicitor, treasurer, editor and librarian.

All other members of the board (with the exception of the two ex officio Trustees from the Embassy) are elected for a term of three years. At the end of the first term, Trustees may stand for re-election for a second three-year term. No one may serve as an ordinary Trustee for more than six consecutive years.

At the Annual General Meeting in 2022, Tadaharu Iizuka, Neil Riley and Pernille Rudlin will be standing down each having completed a three-year term on the board; all are eligible for re-election.

The board meets at regular intervals in order to provide strategic direction and to monitor and review the activities of the Society. It met five times in 2021, with meetings continuing to be held virtually because of the Covid-19 pandemic. The day-to-day running of the Society is carried out by the permanent staff under the leadership of Heidi Potter, who reports to the Chairman and the board. She is supported by a team of paid staff. The activities of the Society are organized by the office, with support also provided by activity group sub-committees, which meet on an ad hoc basis and whose members are volunteers. In normal years, teams of *Japan in Your Classroom* volunteers enable us to run the Society's popular school visit programme; volunteers also provide support in delivering public-facing outreach events; both school visits and other volunteer-supported activities have been suspended since March 2020.

THE JAPAN SOCIETY TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2021 (CONTD)

A nominations committee reviews the skills that are required on the board from time to time and the succession policy, making recommendations to the board on possible future appointments. The following skills / interests have been identified as particularly relevant to the Japan Society and are represented on the current board: the arts; the Japan-related business community; academia, school education and outreach; fundraising; the general Japanese community. The board in turn makes proposals to the members of the Society in advance of the Annual General Meeting. The recommendations for election at the forthcoming Annual General Meeting are detailed in the papers for the Annual General Meeting. The role of the board and the organization's expectations of its board members are discussed with new Trustees prior to their election.

The management committee (comprising in 2021 Bill Emmott, Satoru Yoshida and Heidi Potter) considers the accounts and the performance of the auditors before review by the board.

Pay Policy

The pay of staff is reviewed by a remuneration committee and normally increased in accordance with average earnings. In view of the nature of the charity, the Trustees benchmark against pay levels in other similar organizations.

All Trustees give of their time freely and no Trustee received remuneration in the year. Details of Trustees' expenses and related party transactions are disclosed in notes 11 and 20 to the accounts.

Risk Management

Members of the board review the major risks to which the Society is exposed and the systems established to mitigate this risk. A Risk Management Register is maintained and formally reviewed by the board.

OBJECTIVES AND ACTIVITIES

Mission

The Society's objects as stated in its Memorandum of Association are:

- a) to promote learning and advance education in the subject of and with regard to Japan;
- b) to promote the study of Japan and its people in all their aspects, traditional and modern, and to make the results of such study more accessible to the general public;
- c) to promote the study of Britain and its culture by Japanese people and to further educational exchanges between Britain and Japan.

Review of Activities

The board regularly reviews the Society's activity to ensure that its key objectives are being met as well as to confirm their continuing relevance. The Trustees are mindful of the Charity Commission guidance on public benefit and consider this when reviewing the Society's activities during the year and in planning future charitable activities.

The vision that drives the Society's annual activity is the enhancement of understanding of Japanese life and culture and of links between the UK and Japan. This informs all areas of the programme, whether direct school-focused education initiatives; lectures and seminars for the general public and business leaders; events introducing aspects of the culture of both countries; opportunities for people to meet in more informal settings; research facilities in our library; or the provision of small grants in support of Japan-related projects that are organized by others.

In this context, the Society strives to ensure that a significant element of its activity is accessible to an audience beyond its membership. Many events are open to non-members, while the schools education programme and the small grants scheme extend throughout the UK, beyond the Society's base in London. Reduced membership fees for students and those under 25 years of age are set in order to encourage participation by the next generation, who will take the UK-Japan relationship forward in the coming years.

ACHIEVEMENTS AND PERFORMANCE

The main areas of activity of the Society are: events, schools education, publications, small grants, and the library. The Society is grateful to the companies and individuals who share its belief in the importance of promoting a good mutual understanding between the UK and Japan, and who provide essential financial support. This enables the Society to include a significant number of low cost or free events to provide opportunities to people from a variety of backgrounds regardless of ability to pay. This is an important factor in ensuring that the Society achieves its charitable objective to promote understanding and awareness of Japan. The majority of the Society's schools education services are provided free of charge; membership of the Society is not a prerequisite to using these services. In addition, up to £20,000 is set aside annually for disbursement through the small grants programme in support of events organized by others which are in furtherance of the Society's objectives and which provide opportunities for new audiences across the UK to gain understanding of Japan.

THE JAPAN SOCIETY TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2021 (CONTD)

Events

The Society's events programme in 2021 was again affected greatly by the Covid-19 pandemic, with almost all taking place virtually. Although some people, who would in a normal year have attended in person events organized by the Society, were unable to take advantage of online events, we continued to see significant participation by others across the UK and in other parts of the world, including Japan, for whom travel to London for events would have been impossible. Recordings of many events were made available on YouTube for a wider audience. Feedback from participants in our online programmes showed that they particularly valued the opportunity to hear from opinion leaders on important issues in Japan-UK relations at a time when travel restrictions meant that it was still not possible for visitors to travel between our two countries.

The cornerstone was a series of **current affairs webinars** bringing together speakers in different parts of the globe to discuss topical issues. The format of these online events allowed participants to hear both UK and Japanese perspectives on the issue under discussion, contributing to a greater understanding of opinions in each other's country. This has enabled the Society to achieve its educational objectives in a very clear way. 21 such webinars took place over the year:

Annual Lecture by the former British Ambassador to Japan, Paul Madden CMG on his return to the UK

The Path to Net Carbon Zero in the UK and Japan, with Naoko Ishii and Adair Turner

The Japan Affair: 40 Years of Engagement in UK - Japan Relations, in Conversation with David Howell

The Brexit Agreement, One Month On, with David Henig and Pernille Rudlin

The Business of Pop Culture in Japan, with Matt Alt

3/11 and Fukushima Dai-ichi 10 years on, with Yoichi Funabashi and David Warren

US – China Relations and the Implications for Japan, with Yuka Koshino and Clyde Prestowitz

The Independence Debate: What are the Future Prospects for Scotland? With John Curtice, Iain Martin and Andrew Wilson

The Current State of US – Japan Relations, with Kunihiro Miyake and James P Zumwalt

UK Japan Collaboration in Medical Research: Regenerative Medicine, with Georg Hollander, Paul Riley and Shin'ichi Takada

The Prospects for Green Finance in the UK and Japan, with Roger Gifford and Mari Yoshitaka

The 'Revolving Doors' of Government in the UK and Japan, with Koichi Nakano and Alex Thomas

Authority, Confidence and Gender in the Post-Pandemic World, with Ian Robertson and Mary Ann Sieghart

Is the West Back?: The G7 Summit and beyond, with Hiroyuki Akita and Gideon Rachman

Britain, Japan and the World in between – A Conversation with Richard Needham and Philip Stephens

After Tokyo 2020: Discussing Post-Games Japan, with Robert Whiting

And Now What? The Countdown to Japan's General Election, with Keiko Iizuka and Seiji Inada *

Delivering on Climate Targets in Japan and the UK, with Kimiko Hirata and Chris Huhne

The AUKUS Security Pact and its Implications, with Kiichi Fujiwara and Alessio Patalano

Keeping Ourselves Safe in Cyberspace with Mihoko Matsubara and Marcus Willett

The UK-Japan Relationship amid a Troubled World – A Conversation with Ambassador Hajime Hayashi

*in partnership with the British Chamber of Commerce in Japan

Smaller, off the record meetings were held for senior members of the Society. These events provided opportunities to share ideas and information, and ensured that those involved in business and government were well informed on topical issues relating to the Japan-UK relationship. During 2021 these featured: Julia Longbottom CMG, who met members prior to taking up her post as British Ambassador to Japan; John Glen, Economic Secretary to the Treasury and City Minister; and two former Central Bank governors, Lord (Mervyn) King and Masaaki Shirakawa.

The monthly **book club** and **film club** discussions and **Bilingual Public Speaking Club** continued to meet online during 2021 and were attended by a core of regular participants, with others joining on an ad hoc basis. For much of the year people remained at home with little opportunity to meet others, and these groups allowed them to discuss issues beyond the pandemic and learn together about Japan, its language, creative arts and culture.

Following their popularity in 2020, we again offered members workshops in boro repair work and katazome stencil dyeing. In addition in 2021 we were able to include sessions on food and drink, with tutored sake tastings and cookery workshops and an interactive talk about a family senbei company, Domoto Seika. We were grateful to the talented artists, tutors and lecturers who continued to find ways to share their enthusiasm and skills with a virtual audience.

Lockdown restrictions again made it impossible to hold large scale public-facing events including the annual **Japan Matsuri**. However, under the umbrella of the Japan Matsuri company, the **Sakura Cherry Tree project** continued over the 2021-22 planting season from November of the year. As well as donations to additional parks and gardens, some 400 trees were planted in schools across the country. Although a few plantings have been delayed to 2022-23 due to the pandemic, the majority of trees will have been delivered by spring 2022.

The **lectures programme** as usual covered a wide range of subject matter. The monthly lecture series formed the core of this aspect of our public programming and the Society is grateful to the academics who generously share their research. At the same time, we were delighted to hear from speakers in the creative arts. Since March 2020, all lectures have been held online. Subjects in the 2021 academic lecture series included:

British Engagement with Japan, 1854-1922 – Antony Best

How did Elizabeth Anderson learn Japanese in 1943? Wartime language courses & the race against time – Peter Kornicki

THE JAPAN SOCIETY TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2021 (CONTD)

Japanese Disaster Narratives: Conservatism and Revisionism – Christopher Hood

The Japanese Maps Collection of the University of Manchester Library: Digitalising a Mapped Society – Sonia Favi

How British experience in Japan influenced Parkes' approach to extraterritoriality in Korea – Christopher Roberts

In Search of Herbert Ponting in Japan – Anne Strathie

Postwar Japanese Calligraphy and the Challenge of Abstract Painting - Eugenia Bogdanova-Kummer

Craft Culture in Early Modern Japan: Materials, Makers, Mastery – Christine Guth

The Comic Storytelling of Western Japan – M W Shores

Murakami Haruki and Our Years of Pilgrimage - Gitte Marianne Hansen and Michael Tsang

Other highlights included talks by film maker Toko Shiiki on life in Fukushima after 3/11; discussions about the film *The Witches of the Orient* with director Julien Faraut and about the musical *Tokyo Rose* with producer Tanya Agarwal and writer Maryhee Yoon; a photographic journey along the Shikoku pilgrimage route with John Lander; and an auditory journey through Japan with soundscape artists Mat Eric Hart and Nick Luscombe.

Japan Society Small Grants

In 2021, some £16,000 was awarded in grants to support 22 projects and events related to Japan. Despite the ongoing pandemic, we were pleased that this year saw a wide variety of projects, including installations and exhibitions, film screenings and panel discussions, workshops and cultural activities taking place.

The Queer East Film Festival showcased a selection of rarely seen films from Japan celebrating the lives of the LGBTQ+ community; and at the Reading Biscuit Factory Cinema, cultural workshops were held in tandem with a special programme of Japanese film screenings.

The British Museum's exhibition Hokusai: The Great Picture Book of Everything opened in September, and a small grant helped to support a programme of public events which aimed to engage with local communities. A grant also supported activities at the House of the Setting Sun exhibition at Lakeland Arts in Cumbria.

Teachers at schools across the UK planned engaging projects for students: children in rural Gloucestershire enjoyed traditional story-telling and learnt about the significance of the origami crane in a week of activities; while pupils at schools in Lincolnshire and Glasgow immersed themselves in Japanese culture, learning across subjects from geography to music to art and design. In Oxfordshire, pupils designed and created their own Japanese garden; and in West Sussex, students took part in an inventive 'mock flight' to Japan as part of their project, which also included food tasting, language learning, arts and crafts. Meanwhile, pupils in East London celebrated their passion for manga in a competition to create manga-themed decorations for their classroom door.

The Tokyo Olympic Games were celebrated in Northern Ireland at the Naughton Gallery's 'VAMOS NIPPON!' exhibition; and at the Queens Park Arena in Glasgow, Japan-themed family workshops and sports demonstrations took place to coincide with the Games.

Library

During 2021 the library was closed to visitors, though staff provided remote assistance to researchers seeking information from the Society's historical archive and Transactions and Proceedings.

Schools Education

The schools education programme has been developed out of a belief in the value to young people in the UK of growing up with an awareness and understanding of Japan and its culture. In addition to historical and business reasons for learning

THE JAPAN SOCIETY TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2021 (CONTD)

about a key international partner, there are more general benefits of broadening horizons and raising aspirations. Through its activities for schools, the Society supports teachers who may have limited experience of Japan themselves in providing these opportunities for their students.

This area of the Society's activity was heavily disrupted due to the pandemic, with most in person activity being suspended. However, we continued to provide support to teachers and parents with our new online resources and activity packs. Additional materials were added to the online resources portal each month and ranged from seasonal activities based on Japanese festivals to topic themed resources in subject areas such as geography, maths and English.

Resources linked to the Tokyo 2020 Olympic and Paralympic Games were launched in July together with a Yuru-chara competition to design mascots to support Team GB athletes.

Digital content was made available in November for an online **Sixth Form Japan Day** experience, with plans for an in person 'taster' event in spring 2022 as a bridge to a return to a full scale in person event in November.

To support teachers working with students on entries for the 17th JAL Foundation World Children's Haiku Contest, run in the UK by the Japan Society and launched in October, an online workshop 'How to Teach Haiku' was held in December.

Communication and marketing

The website and regular email notices continued to be important tools for communicating information about the Society and its activities. Alongside Facebook and Twitter we continued to develop our social media presence with active accounts in Instagram and LinkedIn, as well as YouTube.

Financial Review

In 2021 the Society showed a surplus of £541.

During the year individual and corporate members continued to provide invaluable support through the higher-level giving scheme both for the general mission and for the schools education programme. The following companies and individuals have given support at a level above that of regular membership (minimum amounts for each level are given in brackets):

**THE JAPAN SOCIETY
TRUSTEES' REPORT**

FOR THE YEAR ENDED 31 DECEMBER 2021 (CONTD)

Companies

President's Circle (£25,000)

JTI
Mitsubishi Corporation International
(Europe) Plc
Mitsui & Co Europe Plc
Nomura International Plc

Platinum Circle (£17,500)

Itochu Europe Plc

Chairman's Circle (£10,000)

*Chugai Pharma Europe Ltd
Mitsubishi UFJ Financial Group

Corporate Patron (£7,500)

*Canon Europe Ltd
Clifford Chance LLP
*Eisai Europe Ltd
Ernst & Young LLP
Marubeni Europe plc
*Mitsubishi Electric Europe BV
Mizuho Financial Group
NSK Europe Ltd
PricewaterhouseCoopers LLP
SMBC Bank International plc
Sumitomo Corporation Europe Ltd

Corporate Benefactor (£5,000)

Dai-ichi Life International Europe
Daiwa Capital Markets Europe Ltd
Deloitte LLP
*Hitachi Europe Ltd
Honda Motor Europe Ltd
Nikko Asset Management Europe Ltd
*NYK Group Europe Ltd
SoftBank Group International
Takeda UK Ltd
Toyota (GB) Plc

Corporate Donor (£2,000)

Aberdeen Standard Investments
Allen & Overy LLP
BDO LLP
*Central Japan Railway Company
*Greenback Alan LLP
Japan Airlines Co Ltd
*"K" Line (Europe) Ltd
Linklaters LLP
Mitsubishi Heavy Industries Europe
Ltd
MSIG Holdings (Europe) Ltd
*NEC (Europe) Ltd
NTT Data UK
Out-Sourcing Incorporated UK
Ricoh (Europe) plc
Sompo Japan Insurance Inc
Tokio Marine HCC

*All or part of the donation from
companies marked with an
asterisk (*) has been designated in
support of the schools education
and small grants programmes.
Those with a pilcrow sign (¶) have
given their support through a five
year agreement.*

Individuals

Principal Benefactor (£1,000 +)

The Philip and Irene Toll Gage
Foundation
Martin & Noriko Barrow
Akihiro Tsuchiya

Principal Donor (£250)

Michael Faber
James Noble
Taeko Oliver
Heidi Potter
David Powers
Christopher and Phillida Purvis
Adrian Thorpe

Donor (£100)

Mark Allsup
Clive Bradley
Stephen Codrington
Joe Earle
Robin Fox
Lydia Gomersall
Keiko Itoh
Kathleen Kimura
Janusz Mondry
Geoffrey Paull
Pernille Rudlin
Atsushi Saito
Larry Stone
Mark Tate

Individual Supporter (£58)

Graham & Pauline Bowyer
Hiroko Gayton
Thaisa Hopkins
Suzanne Hudson
Rosemary Morgan
Ian Walker

THE JAPAN SOCIETY TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2021 (CONTD)

Reserves

In the current uncertain economic climate, the board has reviewed its reserves policy and has decided that it should continue to maintain reserves sufficient for 9 – 12 months' expenditure. Current reserves exceed the current annual expenditure, which has been reduced by changes to the programme of activities during the pandemic. It is anticipated that, as restrictions are lifted and we are able to resume in person events, expenditure will return to pre-pandemic levels of £450 - £500,000. While the long term financial impact of the pandemic and of the war in Ukraine remains uncertain, the board is content to carry a higher level of reserves. This guards against risks to the Society's core activity should it fail to meet projected income targets and provides some financial security to a charity which currently relies for almost all its funding on annual donations. Funds have been designated in respect of known maintenance costs as outlined in note 17. As at 31 December 2021, the value of unrestricted reserves less tangible fixed assets was £468,677. The cash reserves are held on deposit.

Plans for the future

In 2022, the Japan Society will continue to hold selected events online, while returning to in person events as the Covid-19 situation allows. We anticipate that for some types of event, a hybrid format will be important, in order to ensure that our offer is widely accessible. Our schools education programme remains a priority and the education team continues to concentrate on the development of teaching resources while it remains difficult to organise visits to schools. An exciting new initiative is a pilot Youth Collective programme for young people aged 16 – 19, from August 2022.

Further to the decision in 2018 by the Trustees to offer the Japan Society library for sale, plans are in train for an auction of the historic collection by Sotheby's during 2022. All funds realised will be used for the furtherance of the Society's objectives, with the principal aim of enabling new projects to be established.

Although in a strong financial position at the start of 2022, the Society needs to raise significant funds each year in order to maintain and develop the level of services for members and the wider community. This task will not be easy against a background of continued economic uncertainty, but it is anticipated that the Society's record in doing important educational work and providing a forum for exchange of opinion on topics related to UK-Japan relations will continue to be persuasive and that support from higher-level donors will be sustained, despite competing claims on donors' generosity.


Satoru Yoshida (Sep 22, 2022 12:49 GMT+1)

On behalf of the Board

Satoru Yoshida - Hon. Treasurer

Dated:
Sep 22, 2022

THE JAPAN SOCIETY

STATEMENT OF TRUSTEES RESPONSIBILITIES

FOR THE YEAR ENDED 31 DECEMBER 2021

The Trustees (who are also the directors of The Japan Society for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the Trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

THE JAPAN SOCIETY

INDEPENDENT AUDITOR'S REPORT

TO THE TRUSTEES OF THE JAPAN SOCIETY

Opinion

We have audited the financial statements of The Japan Society (the 'charity') for the year ended 31 December 2021 which comprise the statement of financial activities, the balance sheet and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2021 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

THE JAPAN SOCIETY

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF THE JAPAN SOCIETY

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

THE JAPAN SOCIETY

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF THE JAPAN SOCIETY

In relation to fraud, the objectives of our audit are to identify and assess the risk of material misstatement of the financial statements due to fraud, to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatements due to fraud through designing and implementing appropriate responses and to respond appropriately to fraud or suspected fraud identified during the audit.

However it is the primary responsibility of management, with the oversight of those charged with governance, to ensure that the entity's operations are conducted in accordance with the provisions of laws and regulations and for the prevention and detection of fraud.

In identifying and assessing the risks of material misstatement in respect of irregularities, including fraud, the audit engagement team made enquiries of management, and those charged with governance, regarding the procedures relating to identifying, evaluating and complying with;

1. laws and regulations and whether they were aware of any instances of non-compliance;
2. detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected or alleged fraud;
3. the internal controls established to mitigate risks related to fraud or non-compliance with laws and regulations;

As a result of these procedures we consider the most significant laws and regulations that have a direct impact on the financial statements are FRS 102, Companies Act 2006, employment and tax law and regulations and data protection regulations. We performed audit procedures to detect non-compliance, which may have a material impact on the financial statements. These included reviewing financial statement disclosures and evaluating advice received from internal management. There were no significant laws and regulations we deemed as having an indirect impact on the financial statements.

The audit engagement team identified the risk of management override of controls as the area where the financial statements were most susceptible to material misstatement due to fraud. Audit procedures performed included but were not limited to testing manual journal entries and other adjustments and evaluating the business rationale in relation to any significant, unusual transactions and transactions entered into outside of the normal course of business.

Revenue recognition was also identified as a significant risk which could lead to a material mis-statement due to fraud or error. Audit procedures performed included but were not limited to performing walk through tests to identify the control procedures in place and once an understanding of the sales process was gained, a substantive test was carried out using a sample basis to ensure all sales existed and were complete in the accounts. Cut off testing was also performed to ensure sales were recorded in the correct period.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

THE JAPAN SOCIETY

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF THE JAPAN SOCIETY

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Richard Place Dobson Services Limited
Chartered Accountants

1-7 Station Road
Crawley
West Sussex
RH10 1HT

Richard Place Dobson Services Limited are eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

Dated: 23 September 2022

THE JAPAN SOCIETY

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2021

Current financial year

		Unrestricted funds general 2021 £	Unrestricted funds Designated 2021 £	Restricted funds 2021 £	Total 2021 £	Total 2020 £
	Notes					
<u>Income and endowments from:</u>						
Subscriptions and donations	3	303,158	-	47,543	350,701	399,230
Events	4	6,010	-	507	6,517	3,408
Investments	5	189	-	-	189	175
Other incoming resources	6	23,989	-	-	23,989	24,978
Total income		333,346	-	48,050	381,396	427,791
<u>Expenditure on:</u>						
Raising funds	7	4,059	-	-	4,059	6,893
<u>Charitable activities</u>						
Membership and publications	8	103,112	6,922	-	110,034	87,416
Events	8	111,667	-	-	111,667	109,196
School education	8	101,941	-	31,980	133,921	135,069
Small grants	8	5,104	-	16,070	21,174	15,246
Total charitable expenditure		321,824	6,922	48,050	376,796	346,927
Total resources expended		325,883	6,922	48,050	380,855	353,820

THE JAPAN SOCIETY

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2021

	Unrestricted funds general 2021 £	Unrestricted funds Designated 2021 £	Restricted funds 2021 £	Total 2021 £	Total 2020 £
Net incoming resources before transfers	7,463	(6,922)	-	541	73,971
Gross transfers between funds	(6,922)	6,922	-	-	-
Net incoming resources	541	-	-	541	73,971
Other recognised gains and losses					
Revaluation of tangible fixed assets	-	-	-	-	(131,735)
Net movement in funds	541	-	-	541	(57,764)
Fund balances at 1 January 2021	468,136	382,984	6,809	857,929	915,693
Fund balances at 31 December 2021	<u>468,677</u>	<u>382,984</u>	<u>6,809</u>	<u>858,470</u>	<u>857,929</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

THE JAPAN SOCIETY

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2021

Prior financial year

		Unrestricted funds general 2020 £	Unrestricted funds Designated 2020 £	Restricted funds 2020 £	Total 2020 £
	Notes				
<u>Income and endowments from:</u>					
Subscriptions and donations	3	349,160	-	50,070	399,230
Events	4	3,408	-	-	3,408
Investments	5	175	-	-	175
Other incoming resources	6	24,595	-	383	24,978
Total income		377,338	-	50,453	427,791
<u>Expenditure on:</u>					
Raising funds	7	6,893	-	-	6,893
<u>Charitable activities</u>					
Membership and publications	8	85,629	1,787	-	87,416
Events	8	109,196	-	-	109,196
School education	8	99,862	-	35,207	135,069
Small grants	8	-	-	15,246	15,246
Total charitable expenditure		294,687	1,787	50,453	346,927
Total resources expended		301,580	1,787	50,453	353,820
Net incoming resources before transfers		75,758	(1,787)	-	73,971
Gross transfers between funds		(1,787)	1,787	-	-
Net incoming resources		73,971	-	-	73,971
<u>Other recognised gains and losses</u>					
Revaluation of tangible fixed assets		-	(131,735)	-	(131,735)
Net movement in funds		73,971	(131,735)	-	(57,764)
Fund balances at 1 January 2020		394,165	514,719	6,809	915,693
Fund balances at 31 December 2020		468,136	382,984	6,809	857,929

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

THE JAPAN SOCIETY

BALANCE SHEET

AS AT 31 DECEMBER 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Tangible assets	13		353,168		354,270
Current assets					
Debtors	14	84,634		64,609	
Cash at bank and in hand		479,940		474,428	
		564,574		539,037	
Creditors: amounts falling due within one year	15	(59,272)		(35,378)	
Net current assets			505,302		503,659
Total assets less current liabilities			858,470		857,929
Income funds					
Restricted funds	16		6,809		6,809
<u>Unrestricted funds</u>					
Designated funds	17	382,984		382,984	
General unrestricted funds		468,677		468,136	
			851,661		851,120
			858,470		857,929

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2021, although an audit has been carried out under section 144 of the Charities Act 2011.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

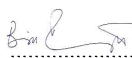
The members have not required the company to obtain an audit of its financial statements under the requirements of the Companies Act 2006, for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on ..20 September 2022.....


Satoru Yoshida (Sep 22, 2022 12:49 GMT+1)

S Yoshida
Trustee


B Emmott

B Emmott
Trustee

Company Registration No. 03371038

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2021

1 Accounting policies

Charity information

The Japan Society is a private company limited by guarantee incorporated in England and Wales. The registered office is 13/14 Cornwall Terrace, London, NW1 4QP.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

The trustees have considered a period of at least 12 months from the date of these accounts and are confident that The Japan Society is a going concern.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes and relate to the value of the library. The designated fund includes a revaluation reserve relating to the restatement of rare books to market value.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Donations and similar incoming resources are included in the year in which they are receivable, which is when the charity becomes entitled to the resource.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Grants - where entitlement is not conditional on the delivery of a specific performance by the charity, grants are recognised when the charity becomes unconditionally entitled to the income.

Subscriptions are credited to the Statement of Financial Activities in respect of the year to which they relate.

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

1 Accounting policies

Fundraising income includes event income and income for courses and resources. This income is included in the year in which it is receivable, which is when the charity becomes entitled to the resource.

Investment income includes interest receivable and is included in the accounts when the charity becomes entitled to the income

Other incoming resources includes the sale of books and royalties. This income is included when the risks and rewards of ownership are passed from the charity to the buyer.

1.5 Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charitable company to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Expenditure includes VAT which cannot be fully recovered and is reported as part of the expenditure to which it relates.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office and governance costs which support membership and publications, events, school education and small grant activities. These costs have been allocated and apportioned to the various charitable activities. A percentage basis has been used to apportion the support costs to the charitable activities.

Costs of raising funds comprise the costs associated with attracting voluntary income and the costs of fundraising.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include audit fees.

1.6 Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off the cost less estimated residual value of each asset over its estimated useful life.

Library	Not Depreciated
Fixtures, fittings & equipment	20% Straight Line

The library is not depreciated as a policy of revaluation has been adopted due to the fact the library contains rare books which tend to increase in value over time.

All assets costing more than £500 are capitalised.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

1 Accounting policies

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

1.10 Taxation

The charity is exempt from corporation tax on its charitable activities.

1.11 Employee benefits

The costs of short-term employee benefits are recognised as a liability and as an expense, unless those costs are required to be recognised as part of the cost of stock or fixed assets.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.12 Retirement benefits

The charity operates a defined contributions pension scheme. Contributions are charged in the accounts as they become payable in accordance with the rules of the scheme.

1.13 Foreign exchange

Transactions denominated in foreign currencies are recorded at the rate ruling at the date of the transaction.

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. All differences are included in net outgoing resources.

1.14 Debtors, Cash and Creditors

Debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably results in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any discounts due.

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Critical judgements

The following judgements (apart from those involving estimates) have had the most significant effect on amounts recognised in the financial statements.

Valuation of the Library

The valuation of the books which are included within fixed assets is a material figure in the accounts is primarily based on the historical cost value that the society paid a number of years ago. Given that many of these items are not available to be purchased on the open market, it has been estimated that their value has not fluctuated since the original cost incurred by the society.

Key sources of estimation uncertainty

Valuation of Library

The last professional valuation of the library was undertaken by Maggs and Sons in 2005. During 2020 the board of trustees reviewed this valuation and, whilst they believed the valuation was still reasonable on an individual book basis, having consulted with relevant professionals they considered that as a collection a valuation of £350,000 was more appropriate. They therefore revised the value in these accounts to £350,000 pending the future sale of the library.

3 Subscriptions and donations

	Unrestricted funds general 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds general 2020 £	Restricted funds 2020 £	Total 2020 £
Donations and gifts	218,149	47,543	265,692	252,361	50,070	302,431
Membership fees	85,009	-	85,009	96,799	-	96,799
	<u>303,158</u>	<u>47,543</u>	<u>350,701</u>	<u>349,160</u>	<u>50,070</u>	<u>399,230</u>

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

4 Events

	Unrestricted funds general 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds general 2020 £
Events income	6,010	507	6,517	3,408

5 Investments

	Unrestricted funds general 2021 £	Unrestricted funds general 2020 £
Interest receivable	189	175

6 Other incoming resources

	Unrestricted funds general 2021 £	Unrestricted funds general 2020 £	Restricted funds 2020 £	Total 2020 £
Other income	-	-	383	383
Publication and sale of books	2,042	1,905	-	1,905
Office services income	14,446	15,190	-	15,190
Secretariat income	7,500	7,500	-	7,500
	23,989	24,595	383	24,978

7 Raising funds

	Unrestricted funds general 2021 £	Unrestricted funds general 2020 £
<u>Fundraising and publicity</u>		
Advertising	4,059	6,893

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

8 Charitable activities

	Membership and	Events	School education	Small grants	Total 2021	Total 2020
	2021 £	2021 £	2021 £	2021 £	£	£
Staff costs	65,485	62,208	76,761	3,187	207,641	200,880
Other costs	5,175	12,055	11,006	-	28,236	23,619
	<u>70,660</u>	<u>74,263</u>	<u>87,767</u>	<u>3,187</u>	<u>235,877</u>	<u>224,499</u>
Grant funding of activities (see note 9)	-	-	-	16,070	16,070	15,246
Share of support costs (see note 10)	36,684	34,849	43,001	1,786	116,320	98,269
Share of governance costs (see note 10)	2,690	2,555	3,153	131	8,529	8,913
	<u>110,034</u>	<u>111,667</u>	<u>133,921</u>	<u>21,174</u>	<u>376,796</u>	<u>346,927</u>
Analysis by fund						
Unrestricted funds - general	103,112	111,667	101,941	5,104	321,824	294,687
Unrestricted funds - Designated	6,922	-	-	-	6,922	1,787
Restricted funds	<u>-</u>	<u>-</u>	<u>31,980</u>	<u>16,070</u>	<u>48,050</u>	<u>50,453</u>
	<u>110,034</u>	<u>111,667</u>	<u>133,921</u>	<u>21,174</u>	<u>376,796</u>	<u>346,927</u>

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

8 Charitable activities

For the year ended 31 December 2020

	Membership and	Events	School Small grants education		Total 2020
	£	£	£	£	£
Staff costs	55,300	65,238	80,342	-	200,880
Other costs	5,506	10,718	7,395	-	23,619
	60,806	75,956	87,737	-	224,499
Grant funding of activities (see note 9)	-	-	-	15,246	15,246
Share of support costs (see note 10)	24,397	30,476	43,396	-	98,269
Share of governance costs (see note 10)	2,213	2,764	3,936	-	8,913
	87,416	109,196	135,069	15,246	346,927
Analysis by fund					
Unrestricted funds - general	85,629	109,196	99,862	-	294,687
Unrestricted funds - Designated	1,787	-	-	-	1,787
Restricted funds	-	-	35,207	15,246	50,453
	87,416	109,196	135,069	15,246	346,927

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

9 Grants payable

	Small grants 2021 £	Small grants 2020 £
Grants to institutions:		
Aya Nakamura	-	1,000
Clare Farrow Studio	1,000	-
Blueprint Film Foundation	1,000	-
Japanese Avant-garde and Experimental Film Festival	-	1,000
Japan Society North West	-	1,000
Litro Magazine	-	1,000
National trust for Scotland	-	1,000
Inhouse Events CIC	1,000	-
Queer East Film Festival	1,000	-
The British Museum	1,000	-
The Between the Stones	-	1,000
New Earth Theatre Limited	1,000	-
Other small grants paid to 11 (15) institutions	10,070	9,246
	<u>16,070</u>	<u>15,246</u>

10 Support costs

	Support costs £	Governance costs £	2021 £	Support costs £	Governance costs £	2020 £
Staff costs	35,604	-	35,604	22,572	-	22,572
Depreciation	1,102	-	1,102	1,282	-	1,282
Establishment Expenses	68,029	-	68,029	52,152	-	52,152
Office Expenses	8,413	-	8,413	17,361	-	17,361
General Expenses	2,580	-	2,580	75	-	75
Consultancy	-	-	-	2,160	-	2,160
Irrecoverable VAT	-	-	-	2,024	-	2,024
Library Maintenance Expenses	592	-	592	578	-	578
Entertainment Expenses	-	-	-	65	-	65
Audit fees	-	7,550	7,550	-	7,300	7,300
Bank Charges	-	979	979	-	1,613	1,613
	<u>116,320</u>	<u>8,529</u>	<u>124,849</u>	<u>98,269</u>	<u>8,913</u>	<u>107,182</u>
Analysed between Charitable activities	<u>116,320</u>	<u>8,529</u>	<u>124,849</u>	<u>98,269</u>	<u>8,913</u>	<u>107,182</u>

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

11 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

The charity carried indemnity insurance for its trustees, for which a premium of £3,394 (2020: £2,828) was paid.

12 Employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
	9	8
Employment costs	2021	2020
	£	£
Wages and salaries	216,745	199,319
Social security costs	15,945	14,301
Other pension costs	10,555	9,832
	243,245	223,452

The trustees of the Japan Society determined there to be 5 members of key management personnel.

The total employee remuneration of key management personnel of the charity was £94,195 (2020:£138,169)

There were no employees whose annual remuneration was more than £60,000.

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

13 Tangible fixed assets

	Library Fixtures, fittings & equipment		Total
	£	£	£
Cost			
At 1 January 2021	350,000	50,509	400,509
Disposals	-	(4,870)	(4,870)
At 31 December 2021	350,000	45,639	395,639
Depreciation and impairment			
At 1 January 2021	-	46,239	46,239
Depreciation charged in the year	-	1,102	1,102
Eliminated in respect of disposals	-	(4,870)	(4,870)
At 31 December 2021	-	42,471	42,471
Carrying amount			
At 31 December 2021	350,000	3,168	353,168
At 31 December 2020	350,000	4,270	354,270

The last professional valuation of the library was undertaken by Maggs and Sons in 2005. During 2020 the board of trustees reviewed this valuation and, whilst they believed the valuation was still reasonable on an individual book basis, having consulted with relevant professionals they considered that as a collection a valuation of £350,000 was more appropriate. They therefore revised the value in these accounts to £350,000 pending the future sale of the library.

14 Debtors

	2021	2020
	£	£
Amounts falling due within one year:		
Other debtors	55,487	42,274
Prepayments and accrued income	29,147	22,335
	84,634	64,609

15 Creditors: amounts falling due within one year

	2021	2020
	£	£
Other taxation and social security	483	3,002
Trade creditors	1,362	1,348
Other creditors	19,987	-
Accruals and deferred income	37,440	31,028
	59,272	35,378

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

16 Restricted funds

The funds of the Society include restricted funds. The following are the unexpended balances of such funds:

	Movement in funds			Movement in funds			Balance at 31 December 2021
	Balance at 1 January 2020	Incoming resources	Resources expended	Balance at 1 January 2021	Incoming resources	Resources expended	
	£	£	£	£	£	£	£
Education Fund	-	50,453	(50,453)	-	48,050	(48,050)	-
Hammersmith Garden Fund	6,809	-	-	6,809	-	-	6,809
	<u>6,809</u>	<u>50,453</u>	<u>(50,453)</u>	<u>6,809</u>	<u>48,050</u>	<u>(48,050)</u>	<u>6,809</u>

Certain funds are restricted to expenditure relating to schools education and small grants.

The Hammersmith Garden fund represents contributions made specifically for the installation of a new gate and avenue of stone lanterns at the Japanese garden in Hammersmith Park and for activities linked to this. Ongoing activities take the form of events in the Park to highlight the Japanese garden and engage with the local community.

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

17 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 January 2020	Resources expended	Transfers	Revaluation gains/losses	Balance at 31 December 2020
	£	£	£	£	£
Library	481,735	-	-	(131,735)	350,000
Maintenance fund	13,000	(1,787)	1,787	-	13,000
Digitalisation of books fund	19,984	-	-	-	19,984
	<u>514,719</u>	<u>(1,787)</u>	<u>1,787</u>	<u>(131,735)</u>	<u>382,984</u>

	Balance at 1 January 2021	Resources expended	Transfers	Revaluation gains/losses	Balance at 31 December 2021
	£	£	£	£	£
Library	350,000	-	-	-	350,000
Maintenance fund	13,000	(6,922)	6,922	-	13,000
Digitalisation of books fund	19,984	-	-	-	19,984
	<u>382,984</u>	<u>(6,922)</u>	<u>6,922</u>	<u>-</u>	<u>382,984</u>

The library fund represents the funds of the charity tied up in the library.

The maintenance fund is an amount set aside to cover the Japan Society's share (20%) of the building maintenance work at 13/14 Cornwall Terrace. This work is stipulated by Crown Estates and carried out on a five year cycle.

The digitalisation of books fund represent the funds set aside for the long term project of scanning in the books so that they can be accessed digitally.

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

18 Analysis of net assets between funds

	Unrestricted funds 2021 £	Designated funds 2021 £	Restricted funds 2021 £	Total 2021 £
Fund balances at 31 December 2021 are represented by:				
Tangible assets	3,168	350,000	-	353,168
Current assets/(liabilities)	444,535	32,984	27,783	505,302
	<u>447,703</u>	<u>382,984</u>	<u>27,783</u>	<u>858,470</u>
	Unrestricted funds 2020 £	Designated funds 2020 £	Restricted funds 2020 £	Total 2020 £
Fund balances at 31 December 2020 are represented by:				
Tangible assets	4,270	350,000	-	354,270
Current assets/(liabilities)	463,866	32,984	6,809	503,659
	<u>468,136</u>	<u>382,984</u>	<u>6,809</u>	<u>857,929</u>

19 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2021 £	2020 £
Within one year	273	-
Between two and five years	1,094	-
In over five years	273	-
	<u>1,640</u>	<u>-</u>

20 Related party transactions

The Japan Society is a corporate director of Japan Matsuri. The Japan Society gave a contribution of £0 (2020: £nil) during the year.

Julie Rogers, a Trustee, is also a director of the Mitsubishi Corporation International (Europe) Plc which is a member of the President's Circle, making an annual contribution to the Japan Society of £25,000 (membership subscription and donation).

Jason James, a Trustee until September 2021, is Director General of the Daiwa Anglo-Japanese Foundation, the Japan Society's landlord. Rent paid by the Society to the Foundation was £52,560.

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

21 External Factors

At the reporting date Covid-19 caused widespread lockdown measures to be imposed in the UK and worldwide. It is not currently possible to estimate the impact this will have on the future financial results of the charity but management consider it to be a significant uncertainty. Management have assessed the impact of Covid-19 on the results reported for the financial year ended 31 December 2021 and consider that all COVID 19 related costs and effects have been reflected in the accounts.

The effects of the conflict in Ukraine has also resulted in a reduction in both supply and demand in the economy. Again, it is not currently possible to estimate the impact this will have on the future financial results of the charity but management consider it to be a significant uncertainty.

THE JAPAN SOCIETY

England & Wales - Charity number 1063952

Accounts

Charity Registration No. 1063952

Company Registration No. 03371038 (England and Wales)

THE JAPAN SOCIETY
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020

THE JAPAN SOCIETY

CONTENTS

	Page
Legal and Administration Information	1
Report of the Trustees	2 – 8
Statement of Trustees Responsibilities	9
Independent Auditor's Report	10 – 13
Statement of Financial Activities	14 – 16
Balance Sheet	17
Notes to the Financial Statements	18 - 30

THE JAPAN SOCIETY

LEGAL AND ADMINISTRATIVE INFORMATION

Patron	HRH The Duke of Gloucester, KG, GCVO
President	HE The Japanese Ambassador
Vice Presidents	Takeo Aoki Dean Gilfillan Yoshinori Katayama Hirohiko Miyata Shin Ebihara Hiroaki Fujii Haruko Fukuda OBE Sadayuki Hayashi Hiroshi Kitamura Yasumasa Nagamine Prof. Ian Nish, CBE Yoshiji Nogami Masaki Orita Christopher Purvis CBE Viscount Trenchard Koji Tsuruoka David Warren KCMG
Honorary Vice-Presidents	
Officers and Trustees (as at 8 April 2021)	Bill Emmott, Chairman Martin Hatfull, Deputy Chairman Hiroshi Matsuura, Vice Chairman Nigel Wellings, Hon Solicitor Satoru Yoshida, Hon Treasurer Tim Harding Sue Hudson Janet Hunter Tadaharu Iizuka Takeshi Ito Jason James Yuuichiro Nakajima Neil Riley Julie Rogers Pernille Rudlin Eiji Wakiwaka Clare Weaver Rie Yoshitake
Chief Executive and Company Secretary	Heidi Potter
Charity number	1063952
Company number	3371038
Principal address	13/14 Cornwall Terrace London NW1 4 QP
Auditors	Richard Place Dobson Services Limited 1-7 Station Road Crawley West Sussex RH10 1HT

THE JAPAN SOCIETY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 DECEMBER 2020

The Trustees, who are also Directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2020. The Trustees have adopted the provisions of accounting and reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2020.)

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Japan Society is a company limited by guarantee and as such is governed by its Memorandum and Articles of Association. It is a registered charity.

The members of board who served during the year were:

Bill Emmott – Chairman	
Martin Hatfull – Deputy Chairman	
Hiroshi Matsuura – Vice Chairman	(Appointed 24 February 2021)
Takashi Okada – Vice Chairman	(Resigned 14 September 2020)
Jenny White - Vice Chairman	(Resigned 28 July 2020)
Satoru Yoshida- Hon Treasurer	
Nigel Wellings - Hon Solicitor	
Tim Harding	
Sue Hudson	
Janet Hunter	
Tadaharu Iizuka	
Takeshi Ito	
Jason James	
Yuko Kawai	(Elected 28 July 2020; Resigned 25 September 2020)
Yuuichiro Nakajima	
Neil Riley	
Julie Rogers	
Pernille Rudlin	
Yoji Saito	(Resigned 5 April 2020)
Eiji Wakiwaka	
Clare Weaver	(Elected 28 July 2020)
Rie Yoshitake	(Elected 28 July 2020)

Appointment of Trustees

As set out in the Articles of Association, the Board of the Japan Society consists of a Chairman, up to two Vice-Chairmen, up to four appointed officers (Solicitor, Treasurer, Editor and Librarian), two ex officio Trustees (one additional Vice-Chairman, the deputy head of mission at the Japanese Embassy, and one ordinary Trustee, a member of the Japanese Embassy) with up to 20 Trustees in total.

Vice Chairmen are elected annually by the board from their number. It is also the board which appoints the four officers: solicitor, treasurer, editor and librarian. There is no maximum term to these four appointments, but any appointments should be re-confirmed every three years. The board has the right but no obligation to appoint Vice-Chairmen, solicitor, treasurer, editor and librarian.

All other members of the board (with the exception of the two ex officio Trustees from the Embassy) are elected for a term of three years. At the end of the first term, Trustees may stand for re-election for a second three-year term. No one may serve as an ordinary Trustee for more than six consecutive years.

Yoji Saito stood down from the board in April 2020 and Yuko Kawai in September 2020, on completing their respective postings in the UK and returning to Japan. At the Annual General Meeting in 2021, Janet Hunter, Jason James and Eiji Wakiwaka will be standing down having served on the board for six years. Four other trustees, Bill Emmott (chairman), Martin Hatfull (deputy chairman), Tim Harding and Julie Rogers will be standing down each having completed a three-year term; all are eligible for re-election.

The board meets at regular intervals in order to provide strategic direction and to monitor and review the activities of the Society. It met five times in 2020, with meetings since April 2020 taking place virtually because of the Covid-19 pandemic. The day-to-day running of the Society is carried out by the permanent staff under the leadership of Heidi Potter, who regularly reports to the Chairman and the board. She is supported by a team of paid staff. The activities of the Society are organized by the office, with support also provided by activity group sub-committees, which meet on an ad hoc basis and whose members are volunteers. Teams of *Japan in Your Classroom* volunteers are essential to the running of the Society's popular school visit programme and in normal years volunteers also provide support in delivering public-facing outreach events; both school visits and other volunteer-supported activities have been suspended since March 2020.

THE JAPAN SOCIETY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

A nominations committee (in 2020 comprising Bill Emmott, Tim Harding, Martin Hatfull, Sue Hudson and Heidi Potter) reviews the skills that are required on the board from time to time and the succession policy, making recommendations to the board on possible future appointments. The following skills / interests have been identified as particularly relevant to the Japan Society and are represented on the current board: the arts; the Japan-related business community; education; fundraising; the general Japanese community. The board in turn makes proposals to the members of the Society in advance of the Annual General Meeting. The recommendations for election at the forthcoming Annual General Meeting are detailed in the papers for the Annual General Meeting. The role of the board and the organization's expectations of its board members are discussed with new Trustees prior to their election.

The audit committee (comprising in 2020 Bill Emmott, Satoru Yoshida and Heidi Potter) considers the accounts and the performance of the auditors.

Pay Policy

The pay of staff is reviewed by a remuneration committee and normally increased in accordance with average earnings. In view of the nature of the charity, the Trustees benchmark against pay levels in other similar organizations.

All Trustees give of their time freely and no Trustee received remuneration in the year. Details of Trustees' expenses and related party transactions are disclosed in notes 11 and 19 to the accounts.

Risk Management

Members of the board review the major risks to which the Society is exposed and the systems established to mitigate this risk. A Risk Management Register is maintained and formally reviewed by the board.

OBJECTIVES AND ACTIVITIES

Mission

The Society's objects as stated in its Memorandum of Association are:

- a) to promote learning and advance education in the subject of and with regard to Japan;
- b) to promote the study of Japan and its people in all their aspects, traditional and modern, and to make the results of such study more accessible to the general public;
- c) to promote the study of Britain and its culture by Japanese people and to further educational exchanges between Britain and Japan.

Review of Activities

The board regularly reviews the Society's activity to ensure that its key objectives are being met as well as to confirm their continuing relevance. The Trustees are mindful of the Charity Commission guidance on public benefit and consider this when reviewing the Society's activities during the year and in planning future charitable activities.

The vision that drives the Society's annual activity is the enhancement of understanding of Japanese life and culture and of links between the UK and Japan. This informs all areas of the programme, whether direct school-focused education initiatives; lectures and seminars for the general public and business leaders; events introducing aspects of the culture of both countries; opportunities for people to meet in more informal settings; research facilities in our library; or the provision of small grants in support of Japan-related projects that are organized by others.

In this context, the Society strives to ensure that a significant element of its activity is accessible to the wider community beyond its membership. Many events are open to non-members, while the schools education programme and the small grants scheme extend throughout the UK, beyond the Society's base in London. Reduced membership fees for students and those under 25 years of age are set in order to encourage participation by the next generation, who will take the UK-Japan relationship forward in the coming years.

ACHIEVEMENTS AND PERFORMANCE

The main areas of activity of the Society are: events, schools education, publications, small grants, and the library. The Society is grateful to the companies and individuals who share its belief in the importance of promoting a good mutual understanding between the UK and Japan, and who provide essential financial support. This enables the Society to include a significant number of low cost or free events to provide opportunities to people from a variety of backgrounds regardless of ability to pay. This is an important factor in ensuring that the Society achieves its charitable objective to promote understanding and awareness of Japan. The majority of the Society's schools education services are provided free of charge; membership of the Society is not a prerequisite to using these services. In addition, up to £20,000 is set aside annually for disbursement through the small grants programme in support of events organized by others which are in furtherance of the Society's objectives and which provide opportunities for new audiences across the UK to gain understanding of Japan.

THE JAPAN SOCIETY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

Events

The Society's events programme in 2020 was affected greatly by the Covid-19 pandemic, with the last physical in person event taking place on 5 March. However, we made a quick transition to online events in order to continue to offer an engaging and relevant programme. Although some people, who would in a normal year have attended in person events organized by the Society, were unable to take advantage in online events, there was a significant participation by others across the UK and in other parts of the world, including Japan, for whom travel to London for events would have been impossible. Recordings of many events were made available on YouTube for a wider audience. Feedback from participants in our online programmes showed that they particularly valued the opportunities presented to engage on important issues in Japan-UK relations at a time when travel restrictions meant that it was not possible for visitors to travel between our two countries.

The cornerstone was a series of **current affairs webinars** bringing together speakers in different parts of the globe to discuss topical issues. The format of these online events allowed participants to hear both UK and Japanese perspectives on the issue under discussion, contributing to a greater understanding of opinions in each other's country. This positive outcome of the experience of the past year has enabled the Society to achieve its educational objectives in a very clear way. Over 25 such webinars took place over the year:

Governments, COVID-19 and the Public Response in the UK and Japan with Koji Tsuruoka and David Warren
COVID-19: Policy, Financial Markets and Business with Yuko Kawai and Leo Lewis
The Political Economy of the Pandemic with Robert Feldman and Robert Ward
The Political Repercussions of the Pandemic with Tsutomu Ishiai and John Peet
International Responsibilities and the Pandemic with Mark Malloch-Brown and Mami Mizutori
What We Know Now: Medical Science and the Response to COVID-19 with Kiyoshi Kurokawa and Peter Piot
The Effect of the Pandemic on Diplomatic and Commercial Relations with China with Kerry Brown & Akio Takahara
The Pandemic and the Changing World of Work with Lynda Gratton
The Energy Outlook in the Post-Pandemic World with Jun Arima and Nick Butler
International Financial Capitals: the Future for London & Tokyo with Michael Mainelli and Hiroshi Nakaso
The Future of Travel and Tourism in a Post COVID-19 World with David Atkinson, Timothy Jenkins & Martin Barrow
Japan, UK and the US: Our Relationship with our Closest Allies with Kim Darroch and Kenichiro Sasae
The View from the Korean Peninsula with Chung Min Lee and John Nilsson-Wright
What the UK and Japan Mean to Each Other with Jeremy Hunt MP and Tomohiko Taniguchi
The Future for the Arts and their Institutions with Mami Kataoka and Rebecca Salter
The Pandemic and its Impact on Gender Equality in Japan and the UK with Yoriko Goto & Heather McGregor
Shinzo Abe and his Legacy: a discussion with Tobias Harris and Keiko Iizuka
The State of the Economy in Japan and the UK, with Noriko Hama and Gerard Lyons
The Politics of Governmental Reform in Japan and the UK, with Bronwen Maddox and Koji Tsuruoka
Reporting the world in Japan and the UK, with Aiko Doden and John Simpson
Developing Professional Women's Football in Japan and the UK with Kikko Okajima Murray and Kelly Simmons
Japan's Far More Female Future with Kathy Matsui and Bill Emmott
The Future of Democracy in the USA with David Runciman and Hitoshi Tanaka
The US Election: Implications for International Trade, with Glen S Fukushima, with Jim O'Neill & Toshihiro Nakayama
Security and Geopolitical Consequences of the US Election, with Nobukatsu Kanehara and John Scarlett
Business, Japan, and the World in Pink: a conversation with Lionel Barber
The Future for Higher Education in Japan and the UK with David Richardson and Yuko Takahashi
The Japan-UK Free Trade Agreement - what does it mean? with Hiroshi Matsuura and Minako Morita-Jaeger

From April 2020 the monthly **book club** discussion and **Bilingual Public Speaking Club** also made the transition to online meeting, and in June we began a monthly **film club**. Despite the challenges of conducting active discussions via an unfamiliar virtual platform, regular participants responded positively and where necessary the event format was adapted to overcome the challenges of working online. At a time when many people were at home with little opportunity to meet others, these discussion groups provided a welcome opportunity to discuss issues beyond the pandemic and learn together about Japan, its language, creative arts and culture.

Prior to the UK's national lockdown, we had held a joint lunch with the Japanese Chamber of Commerce and Industry with special guest Dame Carolyn Fairbairn, Director-General of the Confederation of British Industry. The Japan Society chairman held a lunch, hosted by Clifford Chance, with Nigel Higgins, Chairman of Barclays Bank, at which senior corporate members met for discussion about the financial services sector in the UK. Other **business events** included seminars on opportunities for collaboration in cybersecurity (at Mishcon de Reya) and on the future of financial technologies in global business (at Mitsubishi Corporation). The final in person event of 2020 was the annual lecture by the British Ambassador, Paul Madden, in which he reviewed the past year from the perspective of the Embassy in Tokyo, hosted by Nomura International. The year finished with a virtual **Annual Dinner**, where members were able to meet in small groups on breakout tables, as well as enjoying music, comedy, a special talk by the curator of Japanese collections at the British Museum and, from Japan, a live performance of calligraphy.

THE JAPAN SOCIETY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

In the first two months of 2020, members participated in a private view of the Buddhism and Japan exhibition at the British Library, as well as taking part in popular **workshops** in saori weaving and wagashi sweet making. We were grateful to artists and makers who adapted their practice to be able to teach workshops online following the lockdown, offering members the chance to try various textile crafts such as boro repair work, embroidery techniques and katazome stencil dyeing. Particularly popular was a two-part manga workshop focused on animism as a feature of story-telling.

Lockdown restrictions made it impossible to hold large scale public-facing events in 2020. However, in partnership with the Japanese Chamber of Commerce & Industry, Japan Association and Japanese Embassy, the annual **Japan Matsuri** moved online over the weekend of 26 September under the *Japan Matsuri Presents...* banner. The change in title reflected that, while we were able to showcase Japanese performers and pre-recorded features on Japanese culture, the online event was unable to replicate the important community celebration aspect of a typical matsuri. While we had hoped that the event would provide a platform for local Japanese restaurants and other businesses to reach their target market, most were too busy trying to adjust to the new regulations to be able to take advantage of this opportunity. Nevertheless, over the 20 hours of live streaming there were some 20,000 viewers via Facebook with a further 10,000 via the Japan Matsuri website and the event achieved the objective of supporting artists and performers in the Japanese community affected by Covid-19 and providing an opportunity to watch a varied and inclusive programme.

Under the umbrella of the Japan Matsuri company, the **Sakura Cherry Tree project** entered the winter 2020-21 planting season in November. Due to restrictions resulting from the pandemic some plantings had to be delayed, and related celebratory events were postponed. Planting will continue through to 2022 and the trees will provide many opportunities to mark the UK's links with Japan over the coming years.

The **lectures programme** as usual covered a wide range of subject matter. The monthly lecture series formed the core of this aspect of our public programming and the Society is grateful to the academics who generously share their research. At the same time, we were delighted to hear from speakers in the creative arts. After March 2020, all lectures took place online. Subjects in the 2020 academic lecture series included: Burakumin and Human Rights in Japan; The Siberian Captivity of Japanese Soldiers; The Experience of Young Migrants in Japan; Art and Religious Practice at the Kofukuji Nan'endo; Harry Parkes, British Minister to Japan. A special lecture in January by Professor Gonokami, President of Tokyo University, discussed the University as a force for social change. Other highlights included talks by two photographers: Frederic Aranda on the influence of Japan on his career and Yukari Chikura, who spoke on the Zaido ceremony she had so successfully documented. In August, on the occasion of the publication of a special issue of the journal *Wasafiri*, we hosted a panel discussion on Japan: Literatures of Remembering.

Japan Society Small Grants

In 2020, some £15,000 was awarded in grants to support projects and events related to Japan. Several had to be postponed due to the pandemic, which also meant that fewer applications were received than usual. These grants provide opportunities for people throughout the UK to participate in education and exchange relating to Japan and thus contribute to raising awareness and understanding of the country and its culture in places where the Japan Society has no regular contact. Priority is given to applications for grassroots projects and for activities involving schools and other educational establishments.

Although some projects were postponed, other organizers were able to adapt their plans to create online content and virtual events. Theatre maker and puppeteer Aya Nakamura held online workshops and talks based around her recently filmed paper theatre piece *The Spider's Thread*; Bristol Museum and Art Gallery are creating online content and educational resources to enhance learning about their collection of netsuke; and Edinburgh City Art Centre's series of workshops and lectures to coincide with the exhibition on E A Hornel will be moved online.

In March students at King Edward VI Community College in Devon held a successful exhibition on contemporary Japanese art and culture, while the Kaetsu Educational & Cultural Centre staged its 18th Japan Day in Cambridge, with cultural activities and performances.

In Torfaen in Wales, Mamiko Markham began introducing students at local schools to Japanese silk painting on a project which engages them in kimono design and making in partnership with students in Japan. Work began on a Japanese Peace Garden in Coventry designed by primary school pupils as the final part of the long-term city-wide Coventry Young Ambassadors project.

Library

During most of 2020 the library was closed to visitors, though staff provided remote assistance to researchers seeking information from the Society's historical archive and Transactions and Proceedings.

THE JAPAN SOCIETY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

Schools Education

The schools education programme has been developed out of a belief in the value to young people in the UK of growing up with an awareness and understanding of Japan and its culture. In addition to historical and business reasons for learning about a key international partner, there are more general benefits of broadening horizons and raising aspirations. Through its activities for schools, the Society supports teachers who may have limited experience of Japan themselves in providing these opportunities for their students.

This area of the Society's activity was heavily disrupted due to the pandemic, with all in person activity being suspended. Before the lockdown, *Japan in Your Classroom* school visit volunteers travelled to 12 schools and the education team organized workshops in soroban and noh mask making.

Taking advantage of the Japan Society's new website, efforts during the year concentrated on the development and dissemination of new online resources for schools and for home learning. These included the launch of our Radio Taiso exercise video and a new Radio Taiso scheme of work; Children's Day resources for parents and teachers; a public tanzaku wish gallery to mark July's Tanabata festival; Tanabata resources including a new original kamishibai, craft video and home activity pack; Sports Day resources and much more.

Our annual **Sixth Form Japan Day** also went online, this year taking place over the course of a week, offering a mix of live sessions and non-live content which was also made available on catch-up to registered participants throughout December. These allowed students from schools across the UK to access this important event, experiencing aspects of Japanese culture new to them and hearing about opportunities for Japan-related study and work.

Communication and marketing

The website and regular email notices continued to be important tools for communicating information about the Society and its activities. The Japan Society's website was rebuilt and relaunched in April 2020 providing a platform for more efficient dissemination of information. It proved particularly timely as all activity moved online with content including recordings of lectures and webinars, school resources, and a popular Chairman's blog, all being easily accessible.

Alongside Facebook and Twitter we continued to develop our social media presence with active accounts in Instagram and LinkedIn, as well as YouTube.

Financial Review

In 2020 the Society showed a loss of (£57,700), which reflected a revision to the value of the library collection from £481,735 to £350,000 as detailed in notes 2 and 13 to the accounts.

During the year individual and corporate members continued to provide invaluable support through the higher-level giving scheme both for the general mission and for the schools education programme. The following companies and individuals have given support at a level above that of regular membership (minimum amounts for each level are given in brackets):

THE JAPAN SOCIETY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

Companies

President's Circle (£25,000)

JTI
Mitsubishi Corporation International (Europe) Plc
Mitsui & Co Europe Plc
Nomura International Plc
Takeda UK Ltd

Platinum Circle (£17,500)

Itochu Europe Plc

Chairman's Circle (£10,000)

*Chugai Pharma Europe Ltd
Mitsubishi UFJ Financial Group

Corporate Patron (£7,500)

*Canon Europe Ltd
*Central Japan Railway Company
*Eisai Europe Ltd
Ernst & Young LLP
Marubeni Europe plc
*Mitsubishi Electric Europe BV
Mizuho Financial Group
NSK Europe Ltd
PricewaterhouseCoopers LLP
SMBC Europe Ltd
Sumitomo Corporation Europe Ltd

Corporate Benefactor (£5,000)

Clifford Chance LLP
Dai-ichi Life International Europe
Daiwa Capital Markets Europe Ltd
Deloitte LLP
Hitachi Europe Ltd
Honda Motor Europe Ltd
HSBC Holdings International
Nikko Asset Management Europe Ltd
*NYK Group Europe Ltd
¶Olympus KeyMed
SoftBank
Toyota (GB) Plc

Corporate Donor (£2,000)

Aberdeen Standard Investments
Allen & Overy LLP
All Nippon Airways Co Ltd
BDO LLP
*Greenback Alan LLP
Japan Airlines Co Ltd
Japan Post Bank Co Ltd
*"K" Line (Europe) Ltd
Linklaters LLP
Mitsubishi Heavy Industries Europe Ltd
MSIG Holdings (Europe) Ltd
*NEC (Europe) Ltd
Out-Sourcing Incorporated UK
Ricoh (Europe) plc
Sompo Japan Nipponkoa Insurance Co of Europe Ltd
Tokio Marine HCC

All or part of the donation from companies marked with an asterisk () has been designated in support of the schools education and small grants programmes. Those with a pilcrow sign (¶) have given their support through a five year agreement.*

Individuals

Principal Benefactor (£1,000 +)

Martin & Noriko Barrow
Midoriko Nakajima and Martin L O'Neill

Principal Donor (£250)

Michael Faber
Janet Hunter
James Noble
Yoshio Noguchi
Taeko Oliver
Heidi Potter
David Powers
Christopher and Phillida Purvis
Simon Ranger
Adrian Thorpe

Donor (£100)

Mark Allsup
Clive Bradley
Stephen Codrington
Joe Earle
Robin Fox
Lydia Gomersall
Keiko Itoh
Kathleen Kimura
John MacMahon
Charlotte Morgan
David Mytton
Geoffrey Paull
Pernille Rudlin
Atsushi Saito
Larry Stone
Sanae Tada
Mark Tate
Teruhiko Tsumura
Kent Yamada

Individual Supporter (£58)

Jeremy Bayfield
D G R Bentliff
Hiroko Gayton
Thaisa Hopkins
Suzanne Hudson
Janusz Mondry
Rosemary Morgan
Suzanne Perrin
Ian Walker
Vivian Zhang

THE JAPAN SOCIETY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

Reserves

In the current uncertain economic climate, the board has reviewed its reserves policy and has decided that it should continue to maintain reserves sufficient for 9 – 12 months' expenditure. Current reserves of over 80 per cent of annual expenditure have been built up as a result of prudence at a time of general economic downturn; the need for such prudence continues while the long term financial impact of the pandemic remains uncertain. This guards against risks to the Society's core activity should it fail to meet projected income targets and provides some financial security to a charity which currently relies for almost all its funding on annual donations. Funds have been designated in respect of known maintenance costs as outlined in note 17. As at 31 December 2020, the value of unrestricted reserves less tangible fixed assets was £496,850. The cash reserves are held on deposit.

Plans for the future

In 2021, the Japan Society will continue to hold events online, while preparing to transition to hybrid as well as fully in person events as the Covid-19 situation develops. We anticipate that the hybrid event format will be an important feature of future programmes, in order to ensure that our offer is widely accessible. Our schools education programme remains a priority and the education team continues to concentrate on the development of teaching resources while it remains difficult to organise visits to schools. The Japan Society is playing an active part in the 2019-2020 Japan Season of Culture in the UK, which has now been extended to December 2021.

Although in a strong financial position at the start of 2021, the Society needs to raise significant funds each year in order to maintain and develop the level of services for members and the wider community. This task will not be easy against a background of continued economic uncertainty, but it is anticipated that the Society's record in doing important educational work and providing a forum for exchange of opinion on topics related to UK-Japan relations will continue to be persuasive and that support from higher-level donors will be sustained, despite competing claims on donors' generosity.

In March 2020, the Society had to stop its usual programme of events as a result of the nationwide UK 'lockdown' in response to the Covid-19 pandemic. It is unclear when we will be able to resume normal modes of operation, and staff and trustees are continue to seek opportunities to engage with members and a wider audience through new channels to bring together views from both Japan and the UK.

由 田 聡

On behalf of the Board

Satoru Yoshida - Hon. Treasurer

Dated: 29 September 2021

THE JAPAN SOCIETY

STATEMENT OF TRUSTEES RESPONSIBILITIES

FOR THE YEAR ENDED 31 DECEMBER 2020

The trustees (who are also the directors of The Japan Society for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

THE JAPAN SOCIETY

INDEPENDENT AUDITOR'S REPORT

TO THE TRUSTEES OF THE JAPAN SOCIETY

Opinion

We have audited the financial statements of The Japan Society (the 'charity') for the year ended 31 December 2020 which comprise the statement of financial activities, the balance sheet and the notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2020 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

THE JAPAN SOCIETY

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF THE JAPAN SOCIETY

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

THE JAPAN SOCIETY

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF THE JAPAN SOCIETY

In relation to fraud, the objectives of our audit are to identify and assess the risk of material misstatement of the financial statements due to fraud, to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatements due to fraud through designing and implementing appropriate responses and to respond appropriately to fraud or suspected fraud identified during the audit.

However it is the primary responsibility of management, with the oversight of those charged with governance, to ensure that the entity's operations are conducted in accordance with the provisions of laws and regulations and for the prevention and detection of fraud.

In identifying and assessing the risks of material misstatement in respect of irregularities, including fraud, the audit engagement team made enquiries of management, and those charged with governance, regarding the procedures relating to identifying, evaluating and complying with;

1. laws and regulations and whether they were aware of any instances of non-compliance;
2. detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected or alleged fraud;
3. the internal controls established to mitigate risks related to fraud or non-compliance with laws and regulations;

As a result of these procedures we consider the most significant laws and regulations that have a direct impact on the financial statements are FRS 102, Companies Act 2006, employment and tax law and regulations and data protection regulations. We performed audit procedures to detect non-compliance, which may have a material impact on the financial statements. These included reviewing financial statement disclosures and evaluating advice received from internal management. There were no significant laws and regulations we deemed as having an indirect impact on the financial statements.

The audit engagement team identified the risk of management override of controls as the area where the financial statements were most susceptible to material misstatement due to fraud. Audit procedures performed included but were not limited to testing manual journal entries and other adjustments and evaluating the business rationale in relation to any significant, unusual transactions and transactions entered into outside of the normal course of business.

Revenue recognition was also identified as a significant risk which could lead to a material mis-statement due to fraud or error. Audit procedures performed included but were not limited to performing walk through tests to identify the control procedures in place and once an understanding of the sales process was gained, a substantive test was carried out using a sample basis to ensure all sales existed and were complete in the accounts. Cut off testing was also performed to ensure sales were recorded in the correct period.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

THE JAPAN SOCIETY

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF THE JAPAN SOCIETY

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Richard Place Dobson Services Limited
Chartered Accountants

1-7 Station Road
Crawley
West Sussex
RH10 1HT

Richard Place Dobson Services Limited are eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

Dated: 13 October 2021.....

THE JAPAN SOCIETY

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2020

Current financial year

		Unrestricted funds general 2020 £	Unrestricted funds Designated 2020 £	Restricted funds 2020 £	Total 2020 £	Total 2019 £
	Notes					
<u>Income and endowments from:</u>						
Subscriptions and donations	3	349,160	-	50,070	399,230	380,646
Events	4	3,408	-	-	3,408	32,563
Investments	5	175	-	-	175	656
Other incoming resources	6	24,595	-	383	24,978	25,309
Total income		377,338	-	50,453	427,791	439,174
<u>Expenditure on:</u>						
Raising funds	7	6,893	-	-	6,893	15,361
<u>Charitable activities</u>						
Membership and publications	8	85,629	1,787	-	87,416	118,581
Events	8	109,196	-	-	109,196	159,299
School education	8	99,862	-	35,207	135,069	132,355
Small grants	8	-	-	15,246	15,246	17,496
Hammersmith Garden project	8	-	-	-	-	4,285
Total charitable expenditure		294,687	1,787	50,453	346,927	432,016
Total resources expended		301,580	1,787	50,453	353,820	447,377

THE JAPAN SOCIETY

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2020

Net incoming/(outgoing) resources before transfers	75,758	(1,787)	-	73,971	(8,203)
Gross transfers between funds	<u>(1,787)</u>	<u>1,787</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net incoming/(outgoing) resources	73,971	-	-	73,971	(8,203)
Other recognised gains and losses					
Revaluation of tangible fixed assets	<u>-</u>	<u>(131,735)</u>	<u>-</u>	<u>(131,735)</u>	<u>-</u>
Net movement in funds	73,971	(131,735)	-	(57,764)	(8,203)
Fund balances at 1 January 2020	<u>394,165</u>	<u>514,719</u>	<u>6,809</u>	<u>915,693</u>	<u>923,896</u>
Fund balances at 31 December 2020	<u><u>468,136</u></u>	<u><u>382,984</u></u>	<u><u>6,809</u></u>	<u><u>857,929</u></u>	<u><u>915,693</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

THE JAPAN SOCIETY

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2020

Prior financial year

		Unrestricted funds general 2019 £	Unrestricted funds Designated 2019 £	Restricted funds 2019 £	Total 2019 £
	Notes				
<u>Income and endowments from:</u>					
Subscriptions and donations	3	318,746	-	61,900	380,646
Events	4	30,978	-	1,585	32,563
Investments	5	656	-	-	656
Other incoming resources	6	25,309	-	-	25,309
Total income		375,689	-	63,485	439,174
<u>Expenditure on:</u>					
Raising funds	7	15,361	-	-	15,361
<u>Charitable activities</u>					
Membership and publications	8	118,581	-	-	118,581
Events	8	159,299	-	-	159,299
School education	8	105,366	-	26,989	132,355
Small grants	8	-	-	17,496	17,496
Hammersmith Garden project	8	-	-	4,285	4,285
Total charitable expenditure		383,246	-	48,770	432,016
Total resources expended		398,607	-	48,770	447,377
Net incoming/(outgoing) resources before transfers		(22,918)	-	14,715	(8,203)
Gross transfers between funds		123,245	(105,245)	(18,000)	-
Net incoming/(outgoing) resources		100,327	(105,245)	(3,285)	(8,203)
<u>Other recognised gains and losses</u>					
Net movement in funds		100,327	(105,245)	(3,285)	(8,203)
Fund balances at 1 January 2019		293,838	619,964	10,094	923,896
Fund balances at 31 December 2019		394,165	514,719	6,809	915,693

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

THE JAPAN SOCIETY

BALANCE SHEET

AS AT 31 DECEMBER 2020

	Notes	2020 £	£	2019 £	£
Fixed assets					
Tangible assets	13		354,270		487,806
Current assets					
Debtors	14	64,609		61,293	
Cash at bank and in hand		474,428		398,551	
		539,037		459,844	
Creditors: amounts falling due within one year	15	(35,378)		(31,957)	
Net current assets			503,659		427,887
Total assets less current liabilities			857,929		915,693
Income funds					
Restricted funds	16		6,809		6,809
<u>Unrestricted funds</u>					
Designated funds	17	514,719		514,719	
General unrestricted funds		599,871		394,165	
			851,120		908,884
			857,929		915,693

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2020, although an audit has been carried out under section 144 of the Charities Act 2011.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements under the requirements of the Companies Act 2006, for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 29 September 2021

由 田 聡

S Yoshida
Trustee

B Emmott

B Emmott
Trustee

Company Registration No. 03371038

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2020

1 Accounting policies

Charity information

The Japan Society is a private company limited by guarantee incorporated in England and Wales. The registered office is 13/14 Cornwall Terrace, London, NW1 4QP.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

The trustees have considered a period of at least 12 months from the date of these accounts and are confident that The Japan Society is a going concern.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes and relate to the value of the library. The designated fund includes a revaluation reserve relating to the restatement of rare books to market value.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Donations and similar incoming resources are included in the year in which they are receivable, which is when the charity becomes entitled to the resource.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Grants - where entitlement is not conditional on the delivery of a specific performance by the charity, grants are recognised when the charity becomes unconditionally entitled to the income.

Subscriptions are credited to the Statement of Financial Activities in respect of the year to which they relate.

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

1 Accounting policies

Fundraising income includes event income and income for courses and resources. This income is included in the year in which it is receivable, which is when the charity becomes entitled to the resource.

Investment income includes interest receivable and is included in the accounts when the charity becomes entitled to the income

Other incoming resources includes the sale of books and royalties. This income is included when the risks and rewards of ownership are passed from the charity to the buyer.

1.5 Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charitable company to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Expenditure includes VAT which cannot be fully recovered and is reported as part of the expenditure to which it relates.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office and governance costs which support membership and publications, events, school education and small grant activities. These costs have been allocated and apportioned to the various charitable activities. A percentage basis has been used to apportion the support costs to the charitable activities.

Costs of raising funds comprise the costs associated with attracting voluntary income and the costs of fundraising.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include audit fees.

1.6 Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off the cost less estimated residual value of each asset over its estimated useful life.

Library	Not Depreciated
Fixtures, fittings & equipment	20% Straight Line

The library is not depreciated as a policy of revaluation has been adopted due to the fact the library contains rare books which tend to increase in value over time.

All assets costing more than £500 are capitalised.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

1 Accounting policies

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

1.10 Taxation

The charity is exempt from corporation tax on its charitable activities.

1.11 Employee benefits

The costs of short-term employee benefits are recognised as a liability and as an expense, unless those costs are required to be recognised as part of the cost of stock or fixed assets.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.12 Retirement benefits

The charity operates a defined contributions pension scheme. Contributions are charged in the accounts as they become payable in accordance with the rules of the scheme.

1.13 Leases

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

1.14 Foreign exchange

Transactions denominated in foreign currencies are recorded at the rate ruling at the date of the transaction.

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. All differences are included in net outgoing resources.

1.15 Debtors, Cash and Creditors

Debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably results in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any discounts due.

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Critical judgements

The following judgements (apart from those involving estimates) have had the most significant effect on amounts recognised in the financial statements.

Valuation of the Library

The valuation of the books which are included within fixed assets is a material figure in the accounts is primarily based on the historical cost value that the society paid a number of years ago. Given that many of these items are not available to be purchased on the open market, it has been estimated that their value has not fluctuated since the original cost incurred by the society.

Key sources of estimation uncertainty

Valuation of Library

During 2020 the board of trustees revisited the library valuation provided by Maggs and Sons. Whilst the trustees believe the valuation is still reasonable on an individual book basis that as a collection a valuation of £350,000 is more appropriate and have therefore revised the value in these accounts to £350,000.

3 Subscriptions and donations

	Unrestricted funds general 2020 £	Restricted funds 2020 £	Total 2020 £	Unrestricted funds general 2019 £	Restricted funds 2019 £	Total 2019 £
Donations and gifts	252,361	50,070	302,431	225,306	61,900	287,206
Membership fees	96,799	-	96,799	93,440	-	93,440
	<u>349,160</u>	<u>50,070</u>	<u>399,230</u>	<u>318,746</u>	<u>61,900</u>	<u>380,646</u>

4 Events

	Unrestricted funds general 2020 £	Unrestricted funds general 2019 £	Restricted funds 2019 £	Total 2019 £
Events income	<u>3,408</u>	<u>30,978</u>	<u>1,585</u>	<u>32,563</u>

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

5 Investments

	Unrestricted funds general 2020 £	Unrestricted funds general 2019 £
Interest receivable	175	656

6 Other incoming resources

	Unrestricted funds general 2020 £	Restricted funds 2020 £	Total 2020 £	Unrestricted funds general 2019 £
Other income	-	383	383	-
Publication and sale of books	1,905	-	1,905	3,908
Office services income	15,190	-	15,190	13,901
Secretariat income	7,500	-	7,500	7,500
	<u>24,595</u>	<u>383</u>	<u>24,978</u>	<u>25,309</u>

7 Raising funds

	Unrestricted funds general 2020 £	Unrestricted funds general 2019 £
<u>Fundraising and publicity</u>		
Advertising	6,893	7,822
Other fundraising costs	-	7,539
	<u>6,893</u>	<u>15,361</u>

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

8 Charitable activities

	Membership and	Events	School education	Small grants	Total 2020	Total 2019
	2020 £	2020 £	2020 £	2020 £	£	£
Staff costs	55,300	65,238	80,342	-	200,880	198,474
Other costs	5,506	10,718	7,395	-	23,619	86,551
Projects	-	-	-	-	-	4,285
	<u>60,806</u>	<u>75,956</u>	<u>87,737</u>	<u>-</u>	<u>224,499</u>	<u>289,310</u>
Grant funding of activities (see note 9)	-	-	-	15,246	15,246	17,496
Share of support costs (see note 10)	24,397	30,476	43,396	-	98,269	116,071
Share of governance costs (see note 10)	2,213	2,764	3,936	-	8,913	9,139
	<u>87,416</u>	<u>109,196</u>	<u>135,069</u>	<u>15,246</u>	<u>346,927</u>	<u>432,016</u>
Analysis by fund						
Unrestricted funds - general	85,629	109,196	99,862	-	294,687	383,246
Unrestricted funds - Designated	1,787	-	-	-	1,787	-
Restricted funds	-	-	35,207	15,246	50,453	48,770
	<u>87,416</u>	<u>109,196</u>	<u>135,069</u>	<u>15,246</u>	<u>346,927</u>	<u>432,016</u>

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

8 Charitable activities

For the year ended 31 December 2019

	Membership and publications	Events	School education	Small grants	Hammersmith Garden project	Total 2019
	£	£	£	£	£	£
Staff costs	66,333	64,381	67,760	-	-	198,474
Other costs	9,870	53,071	23,610	-	-	86,551
Projects	-	-	-	-	4,285	4,285
	<u>76,203</u>	<u>117,452</u>	<u>91,370</u>	<u>-</u>	<u>4,285</u>	<u>289,310</u>
Grant funding of activities (see note 9)	-	-	-	17,496	-	17,496
Share of support costs (see note 10)	39,271	38,831	37,969	-	-	116,071
Share of governance costs (see note 10)	3,107	3,016	3,016	-	-	9,139
	<u>118,581</u>	<u>159,299</u>	<u>132,355</u>	<u>17,496</u>	<u>4,285</u>	<u>432,016</u>
Analysis by fund						
Unrestricted funds - general	118,581	159,299	105,366	-	-	383,246
Restricted funds	-	-	26,989	17,496	4,285	48,770
	<u>118,581</u>	<u>159,299</u>	<u>132,355</u>	<u>17,496</u>	<u>4,285</u>	<u>432,016</u>

9 Grants payable

	Small grants 2020 £	Small grants 2019 £
Grants to institutions (29 grants):		
Other	15,246	17,496
	<u>15,246</u>	<u>17,496</u>

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

9 Grants payable

Material grants paid during the year:

	31.12.20		31.12.19
	£		£
Aya Nakamura	1,000		-
Fleckney C of E Primary School	-		1,000
House for an Art Lover	-		1,000
Japanese Avant-garde and Experimental Film Festival	1,000		1,000
Japan Society North West	1,000		-
Litro Magazine	1,000		-
National Trust for Scotland	1,000		-
NWGW Fundraising account	-		1,000
Obon on the Foyle	-		1,000
RBWM – The Queen Anne Royal Free CE First School	-		1,000
The Between the Stones	1,000		-
The Pagoda Noh Theatre Project	-		1,000
Other small grants paid to 15 (22) institutions	9,246		10,496
	15,246		17,496

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

10 Support costs

	Support costs	Governance costs	2020	Support costs	Governance costs	2019
	£	£	£	£	£	£
Staff costs	22,572	-	22,572	26,026	-	26,026
Depreciation	1,282	-	1,282	1,261	-	1,261
Exchange Losses/(gains)	-	-	-	(17)	-	(17)
Establishment Expenses	52,152	-	52,152	59,179	-	59,179
Office Expenses	17,361	-	17,361	22,036	-	22,036
General Expenses	75	-	75	1,700	-	1,700
Consultancy	2,160	-	2,160	2,160	-	2,160
Irrecoverable VAT	2,024	-	2,024	2,912	-	2,912
Library Maintenance Expenses	578	-	578	565	-	565
Entertainment Expenses	65	-	65	249	-	249
Audit fees	-	7,300	7,300	-	7,251	7,251
Bank Charges	-	1,613	1,613	-	1,888	1,888
	<u>98,269</u>	<u>8,913</u>	<u>107,182</u>	<u>116,071</u>	<u>9,139</u>	<u>125,210</u>
Analysed between Charitable activities	<u>98,269</u>	<u>8,913</u>	<u>107,182</u>	<u>116,071</u>	<u>9,139</u>	<u>125,210</u>

11 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

The charity carried indemnity insurance for its trustees, for which a premium of £2,828 (2019: £2,722) was paid.

12 Employees

The average monthly number of employees during the year was:

	2020 Number	2019 Number
	<u>8</u>	<u>8</u>
Employment costs	2020 £	2019 £
Wages and salaries	199,319	199,703
Social security costs	14,301	15,436
Other pension costs	9,832	9,361
	<u>223,452</u>	<u>224,500</u>

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

12 Employees

The trustees of the Japan Society determined there to be 5 members of key management personnel.

The total employee remuneration of key management personnel of the charity was £138,169 (2019:£131,311)

13 Tangible fixed assets

	Library Fixtures, fittings & equipment		Total
	£	£	£
Cost			
At 1 January 2020	481,735	50,509	532,244
Revaluation	(131,735)	-	(131,735)
At 31 December 2020	350,000	50,509	400,509
Depreciation and impairment			
At 1 January 2020	-	44,957	44,957
Depreciation charged in the year	-	1,282	1,282
At 31 December 2020	-	46,239	46,239
Carrying amount			
At 31 December 2020	350,000	4,270	354,270
At 31 December 2019	481,735	6,071	487,806

The last professional valuation of the library was undertaken by Maggs and Sons in 2005. After due consideration and consultation with relevant professionals, a collective decision was taken by the board of trustees not to alter the value of the library. Under SORP 2005, paragraph 265, independent formal professional valuations are not mandatory for a charity, which instead may obtain a valuation from a suitably qualified person who may be a trustee or employee. The trustees have performed a review of the value of the library and consider the value carried in the accounts to be reasonable. During 2020 the board of trustees revisited the library valuation provided by Maggs and Sons. Whilst the trustees believe the valuation is still reasonable on an individual book basis that as a collection a valuation of £350,000 is more appropriate and have therefore revised the value in these accounts to £350,000.

14 Debtors

	2020	2019
	£	£
Amounts falling due within one year:		
Other debtors	42,274	38,023
Prepayments and accrued income	22,335	23,270
	64,609	61,293

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

15 Creditors: amounts falling due within one year

	2020 £	2019 £
Other taxation and social security	3,002	-
Trade creditors	1,348	3,875
Other creditors	-	2,860
Accruals and deferred income	31,028	25,222
	<u>35,378</u>	<u>31,957</u>

16 Restricted funds

The funds of the Society include restricted funds. The following are the unexpended balances of such funds:

	Movement in funds			Movement in funds			
	Balance at 1 January 2019	Incoming resources	Resources expended	Balance at 1 January 2020	Incoming resources	Resources expended	Balance at 31 December 2020
	£	£	£	£	£	£	£
Education Fund	-	62,485	(62,485)	-	50,453	(50,453)	-
Hammersmith Garden Fund	10,094	1,000	(4,285)	6,809	-	-	6,809
	<u>10,094</u>	<u>63,485</u>	<u>(66,770)</u>	<u>6,809</u>	<u>50,453</u>	<u>(50,453)</u>	<u>6,809</u>

Certain funds are restricted to expenditure relating to schools education and small grants.

The Hammersmith Garden fund represents contributions made specifically for the installation of a new gate and avenue of stone lanterns at the Japanese garden in Hammersmith Park and for activities linked to this. Ongoing activities take the form of events in the Park to highlight the Japanese garden and engage with the local community.

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

17 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 January 2019	Transfers	Balance at 1 January 2020	Resources expended	Transfers	Revaluation gains/losses	Balance at 31 December 2020
	£	£	£	£	£	£	£
Library	481,735	-	481,735	-	-	(131,735)	350,000
Japan office fund	105,245	(105,245)	-	-	-	-	-
Maintenance fund	13,000	-	13,000	(1,787)	1,787	-	13,000
Digitalisation of books fund	19,984	-	19,984	-	-	-	19,984
	<u>619,964</u>	<u>(105,245)</u>	<u>514,719</u>	<u>(1,787)</u>	<u>1,787</u>	<u>(131,735)</u>	<u>382,984</u>

The library fund represents the funds of the charity tied up in the library.

The Japan office fund represents the funds the charity has set aside to cover the cost of a Japan based office and employee over a three to four year period. This initiative was discontinued and funds allocated for the purpose have been returned to the general fund.

The maintenance fund is an amount set aside to cover the Japan Society's share (20%) of the building maintenance work at 13/14 Cornwall Terrace. This work is stipulated by Crown Estates and carried out on a five year cycle.

The digitalisation of books fund represent the funds set aside for the long term project of scanning in the books so that they can be accessed digitally.

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

18 Analysis of net assets between funds

	Unrestricted funds 2020 £	Designated funds 2020 £	Restricted funds 2020 £	Total 2020 £
Fund balances at 31 December 2020 are represented by:				
Tangible assets	4,270	350,000	-	354,270
Current assets/(liabilities)	463,866	32,984	6,809	503,659
	<u>468,136</u>	<u>382,984</u>	<u>6,809</u>	<u>857,929</u>
	Unrestricted funds 2019 £	Designated funds 2019 £	Restricted funds 2019 £	Total 2019 £
Fund balances at 31 December 2019 are represented by:				
Tangible assets	6,071	481,735	-	487,806
Current assets/(liabilities)	388,094	32,984	6,809	427,887
	<u>394,165</u>	<u>514,719</u>	<u>6,809</u>	<u>915,693</u>

19 Related party transactions

The Japan Society is a corporate director of Japan Matsuri. The Japan Society gave a contribution of £0 (2019: £2,500) during the year.

Julie Rogers, a Trustee, is also a director of the Mitsubishi Corporation International (Europe) Plc which is a member of the President's Circle, making an annual contribution to the Japan Society of £25,000 (membership subscription and donation).

Yoji Saito, a Trustee until April 2020, is also a director of the Mitsubishi Electric Europe B.V, which is a Corporate Patron and made an annual contribution to the Japan Society of £7,500 (membership subscription and donation).

Jason James, a Trustee, is Director General of the Daiwa Anglo-Japanese Foundation, the Japan Society's landlord. Rent paid by the Society to the Foundation was £46,580. In addition, the Society paid £250 for meeting room hire.

20 Covid-19

At the reporting date Covid-19 caused widespread lockdown measures to be imposed in the UK and worldwide. This has resulted in a reduction in both supply and demand in the economy. It is not currently possible to estimate the impact this will have on the future financial results of the charity but management consider it to be a significant uncertainty. Management have assessed the impact of Covid-19 on the results reported for the financial year ended 31 December 2020 and consider that all COVID 19 related costs and effects have been reflected in the accounts.