

**TY GWYN HOLIDAY PLAY SCHEME
ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED 17 JUNE 2025**

Registered charity number 1063920

Trustees' Annual Report for the period

| Period start date | | Period end date | |
|-------------------|--------------|-----------------|--------------|
| From | 18 June 2024 | To | 17 June 2025 |

Section A Reference and administration details

Charity name Ty Gwyn Holiday Play Scheme

Registered charity number 1063920

Charity's principal address Ty Gwyn Special School

Vincent Road

Cardiff

Postcode

CF5 5AQ

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|---|----------------|-----------------|-----------------------------------|---|
| 1 | Sally Hooper | | | |
| 2 | Sean Ward | | | |
| 3 | Hayley Norris | | Resigned 31/07/2025 | |
| 4 | Rachel Hosgood | | | |
| 5 | Coral Marshall | | | |
| 6 | Paul Dockree | | Appointed 04/02/2026 | |

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution adopted 14 May 1997 as adopted 4 July 1997 as amended on 01 June 2020.

How the charity is constituted
(eg. trust, association, company)

Unincorporated

Trustee selection methods
(eg. appointed by, elected by)

Elected by existing committee members

Summary of the objects of the charity set out in its governing document

To provide facilities during the school holidays for the daily care, recreation and education of children with severe learning difficulties who attend Ty Gwyn Special School.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Ty Gwyn Holiday Play Scheme is a charity that provides play and recreational activities in some of the half term holidays for pupils of Ty Gwyn School from aged between 5 years and 19 years old. These activities take place in a safe and supportive environment.

The main activities of the charity are :

1. Arts, crafts and play to help explore creativity.
2. Sports and games, including swimming.
3. Music and Dance.
4. Day trips to different location giving children a chance to explore new environments.

Declaration

The trustees confirm that they have had regard to the guidance issued by the Charity Commission on public benefit.

Summary of the main achievements of the charity during the year**Sustaining Vital Play Opportunities for Children in Cardiff**

On 14 June 2021, the charity was awarded a three-year grant from the National Lottery Community Fund, which enabled the delivery of essential play provision for children in Cardiff. This funding ended prior to the current financial year, creating a temporary gap in external funding.

In response, and in line with their commitment to maintaining vital services, the trustees took the strategic decision to utilise unrestricted reserves that had been built up over a number of years. These reserves were deliberately accumulated to provide financial resilience and were applied during the year to ensure continuity of provision and avoid disruption to children and families

Impact of Our Play Scheme

During the year we provided access to a tailored play scheme across four school holidays. This initiative has been invaluable to families, offering a safe, engaging, and enriching environment for. Our provision has included:

- **Specialist Physical Therapies** – Ensuring children receive much-needed therapeutic support during school holidays.
- **Exciting Trips** – Visits to Penarth, Cardiff Bay, Barry Island, and St Fagans, broadening children's experiences and social engagement.
- **Creative & Sensory Play** – A variety of arts and crafts, messy play, and outdoor activities to foster creativity, independence, and joy.

Plans for Future Activity

Following a transitional period in which unrestricted reserves were used to fund activities, the charity was successful in securing a new grant from the National Lottery Community Fund totalling £500,000 over four years, with funding commencing in April 2025.

This funding provides a stable foundation for the continuation and development of the play scheme in the coming years. The trustees intend to build on the success of the programme, maintaining core provision while exploring opportunities to enhance the range and reach of activities offered.

The scheme continues to be a lifeline for children and families, contributing significantly to wellbeing, development and social inclusion, and the trustees remain committed to its long-term sustainability.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity reported a deficit of £50,057 for the year ended 17 June 2025. At the year end, the charity held bank balances of £61,001.

The year to 17 June 2025 represents a transitional funding period for the charity. In the previous financial year, the charity benefited from significant funding under the National Lottery Community Fund "People and Places 3" programme. This grant concluded prior to the start of the current financial year and, as a result, there was a temporary gap in secured funding.

In order to maintain continuity of services and avoid disruption to children and families, the trustees took the decision to utilise unrestricted reserves, which totalled £89,244 at 18 June 2024, to support activities between June 2024 and March 2025. This planned use of reserves resulted in the deficit reported for the year.

The charity was subsequently successful in securing a new grant from the National Lottery Community Fund totalling £500,000 over a four-year period. The first tranche of this funding was received on 11 April 2025 and will support the charity's activities going forward.

The trustees are satisfied that, with the new funding in place, the charity is well positioned to continue delivering its services and that the level of reserves remains appropriate in light of its current commitments and future plans.

Section F

Other optional information – None

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Name : Sean Ward

Date : 02/04/2026

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Ty Gwyn Holiday Play Scheme

On accounts for the year
ended

17 June 2025

Charity no

1063920

Set out on pages

6 and 7

Respective responsibilities
of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's
statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: Ashok Aggarwal

Date: 02/04/2026

Name: Ashok Aggarwal FCA

Relevant professional
qualification(s) or body (if
any):

ICAEW

Address:

CHP Accountants Limited, Clifton House, Four Elms Road, Cardiff CF24 1LE

TY GWYN HOLIDAY PLAY SCHEME
RECEIPTS AND PAYMENTS ACCOUNTS
FROM 18 JUNE 2024 TO 17 JUNE 2025

| | UNRESTRICTED FUNDS 2025 | RESTRICTED FUNDS 2025 | TOTAL FUNDS 2025 | TOTAL FUNDS 2024 |
|--|--|--------------------------------------|---------------------------------|---------------------------------|
| RECEIPTS | | | | |
| Fees received | 22,306 | - | 22,306 | 10,304 |
| National Lottery Community Fund People and Places 3 | - | - | - | 142,396 |
| National Lottery Community Fund People and Places Donation | - 1,000 | 78,000 - | 78,000 1,000 | - 51 |
| TOTAL RECEIPTS | 23,306 | 78,000 | 101,306 | 152,751 |
| PAYMENTS | | | | |
| Staff salaries | 84,687 | 45,627 | 130,314 | 108,766 |
| Food, crafts and toys | 3,927 | 487 | 4,414 | 7,617 |
| Musicians and entertainers | 3,950 | 320 | 4,270 | 6,050 |
| Transport | 6,520 | 1,760 | 8,280 | 6,300 |
| Insurance | 503 | - | 503 | 499 |
| Training, subscriptions and DBS | 262 | 16 | 278 | 2,508 |
| IT equipment including ipads | - | - | - | 5,359 |
| Payroll fees | 517 | 235 | 752 | 1,082 |
| Accountancy fees | - | 1,170 | 1,170 | 1,170 |
| Rent | 1,300 | - | 1,300 | 3,380 |
| Bank Charge | 38 | 44 | 82 | - |
| General expenses | - | - | - | 68 |
| TOTAL PAYMENTS | 101,704 | 49,659 | 151,363 | 142,799 |
| SURPLUS/DEFICIT | (78,398) | 28,341 | (50,057) | 9,952 |
| FUNDS AT 18 JUNE 2024 | 89,244 | 21,814 | 111,058 | 101,106 |
| SURPLUS/(DEFICIT) | (78,398) | 28,341 | (50,057) | 9,952 |
| FUNDS AT 17 JUNE 2025 | 10,846 | 50,155 | 61,001 | 111,058 |

CHARITY NUMBER : 1063920

TY GWYN HOLIDAY PLAY SCHEME

STATEMENT OF ASSETS AND LIABILITIES

FROM 18 JUNE 2024 TO 17 JUNE 2025

| CASH FUNDS | 2025 | 2024 |
|-------------------------|---------------|----------------|
| Current Bank Account | 61,001 | 111,058 |
| TOTAL CASH FUNDS | <u>61,001</u> | <u>111,058</u> |

SIGNED ON BEHALF OF THE TRUSTEES

Sean Ward

Date : 2 April 2026