

**TY GWYN HOLIDAY PLAY SCHEME  
ANNUAL REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 17 JUNE 2023**

**Registered charity number 1063920**

# Trustees' Annual Report for the period

From		Period start date		To		Period end date	
		18	June	2022			17 June 2023

## Section A Reference and administration details

Charity name Ty Gwyn Holiday Play Scheme

Registered charity number 1063920

Charity's principal address Ty Gwyn Special School

Vincent Road

Cardiff

Postcode CF5 5AQ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mark Levers			
2	Sally Hooper			
3	Sean Ward			
4	Hayley Norris			

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution adopted 14 May 1997 as adopted 4 July 1997 as amended on 01 June 2020.

How the charity is constituted  
(eg. trust, association, company)

Unincorporated

Trustee selection methods  
(eg. appointed by, elected by)

Elected by existing committee members

**Summary of the objects of the charity set out in its governing document**

To provide facilities during the school holidays for the daily care, recreation and education of children with severe learning difficulties who attend Ty Gwyn Special School.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Ty Gwyn Holiday Play Scheme is a charity that provides play and recreational activities in some of the half term holidays for pupils of Ty Gwyn School from aged between 5 years and 19 years old. These activities take place in a safe and supportive environment.

The main activities of the charity are :

1. Arts, crafts and play to help explore creativity.
2. Sports and games, including swimming.
3. Music and Dance.
4. Day trips to different location giving children a chance to explore new environments.

#### **Declaration**

The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

On the 14 June 2021 the Charity was awarded a three-year grant from the National Lottery Community Fund.

This grant enables the Charity to run the play scheme in four of the six half term holidays and not just the summer holidays as it had done so for over 25 years.

In the previous year to 17 June 2022 the charity was able to increase its pupil capacity from 24 to 65 children. During the year to 17 June 2023 the charity has been able to further increase pupil capacity by 12 pupils.

During the year to 17 June 2023 the charity has been able to provide coach trips to visit attractions at St Fagans, Cardiff Bay and Barry Island.

The charity has bought computer equipment for the children along with various arts and crafts that provide a variety of play opportunities.

### Plans for Future Activity

Our plans for future activity will involve purchasing more iPads, an Eye Gaze machine and provide access to swimming lessons.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The charity surplus for the year ended 17 June 2023 amounted to £35,714 and our bank balances amounted to £101,106 at that date.

These balances will be used to fund future activity for the charity.

For these reasons, the Trustees believe that the level of reserves is appropriate.

## Section F

## Other optional information – None

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Full name : Mark Levers

Position : Chair      Date : 12 April 2024

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

**Report to the trustees/  
members of**

Ty Gwyn Holiday Play Scheme

**On accounts for the year  
ended**

17 June 2023

**Charity no**

1063920

**Set out on pages**

5 and 6

**Respective responsibilities  
of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's  
statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

Huw Williams

**Date:**

12/04/2024

**Name:**

Aled Huw Williams

**Relevant professional  
qualification(s) or body (if  
any):**

FCCA

**Address:**

CHP Accountants Limited, Clifton House, Four Elms Road, Cardiff CF24 1LE

**TY GWYN HOLIDAY PLAY SCHEME**  
**RECEIPTS AND PAYMENTS ACCOUNTS**  
**FROM 18 JUNE 2022 TO 17 JUNE 2023**

	<b>UNRESTRICTED FUNDS 2023</b>	<b>RESTRICTED FUNDS 2023</b>	<b>TOTAL FUNDS 2023</b>	<b>TOTAL FUNDS 2022</b>
<b>RECEIPTS</b>				
Fees received	14,831	-	14,831	8,475
Grants administered by Cardiff Council	10,764	-	10,764	37,296
National Lottery Community Fund				
People and Places 3	-	113,605	113,605	98,861
<b>TOTAL RECEIPTS</b>	<b>25,595</b>	<b>113,605</b>	<b>139,200</b>	<b>144,632</b>
<b>PAYMENTS</b>				
Staff salaries	-	85,122	85,122	73,030
Food, crafts and toys	-	3,426	3,426	3,684
Musicians and entertainers	-	5,373	5,373	3,560
Transport	-	6,000	6,000	4,080
Insurance	-	466	466	433
Training & subscriptions	-	40	40	848
IT equipment and peripherals	-	494	494	638
Payroll fees	-	768	768	440
Accountancy fees	-	1,170	1,170	-
Rent	-	600	600	-
General expenses	-	627	27	50
<b>TOTAL PAYMENTS</b>	<b>-</b>	<b>104,086</b>	<b>103,486</b>	<b>86,763</b>
<b>SURPLUS/DEFICIT</b>	<b>25,595</b>	<b>9,519</b>	<b>35,714</b>	<b>57,869</b>
<b>FUNDS AT 18.6.22</b>	<b>53,294</b>	<b>12,098</b>	<b>65,392</b>	<b>7,523</b>
<b>SURPLUS/DEFICIT</b>	<b>25,595</b>	<b>9,519</b>	<b>35,714</b>	<b>57,869</b>
<b>FUNDS AT 17.6.23</b>	<b>78,889</b>	<b>21,617</b>	<b>101,106</b>	<b>65,392</b>

**CHARITY NUMBER : 1063920**

**TY GWYN HOLIDAY PLAY SCHEME**

**STATEMENT OF ASSETS AND LIABILITIES**

**FROM 18 JUNE 2022 TO 17 JUNE 2023**

<b>CASH FUNDS</b>	<b>2023</b>	<b>2022</b>
Current Bank Account	101,106	65,392
<b>TOTAL CASH FUNDS</b>	<u>101,106</u>	<u>65,392</u>

**SIGNED ON BEHALF OF THE TRUSTEES**

**Mark Levers**

**Date : 12 April 2024**