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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874

VAT NO 780 8830 01

STOKE SUB HAMDON SPORTS AND RECREATION TRUST

CHARITY NUMBER 1063874

TRUSTEES ANNUAL REPORT FY 2022

ISSUE 1

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CHAIR'S REPORT

1. INTRODUCTION

The Sports and Recreation Trust is an unincorporated charitable association. It was established in 1997 to provide sports and recreation facilities for the Stoke sub Hamdon area. It was with some relief that we were able to carry out our routine business for the full calendar year in 2022, the first time since 2019 due to the COVID-19 Pandemic.

The Sports and Recreation Trust consists of the following member organisations:

- Parish Council
- Senior and Youth Football clubs
- Castle School Governors / Friends of Castle School

There are also a number of individuals who are members of the Trust. These Trustees are governed by the charity constitution and form the Executive Committee, which not only manages the day-to-day operations and activities of the Trust but also carries out the stated objects in the constitution. All Trustees are registered with the Charity Commission in the Annual Report.

Three Honorary Officers, the Chair, the Treasurer, and the Secretary, are elected from amongst the Executive Committee by the Trustees at the Annual General Meeting and hold their posts for one year.

The following were Trustees and formed the Executive Committee during 2022:

Chair:	John Allan
Treasurer:	Rebecca Merrick
Secretary:	Peter Hulett
Senior Football Club:	Neil Raison
Youth Football Club:	Tim Brookes (stepped down in February 2022 and reinstated temporarily), Paul Arthurs (from October 2022 now stepped down)
Castle Street School:	Jo Knobbs (from September 2022)
Parish Council:	Moir Hulett (from June 2022)
Individual Members:	Denise Burton Jane Baker Penny Trapnell (stepped down September 2022) Ron Masters (stepped down September 2022) Paul Jeffrey Jeanie Augarde Rick Draper (from July 2022)
Honorary Member:	Sylvia Seale

2. ORGANISATION

The Trust has organised itself into five sub committees, which, with the exception of Future Projects, are allocated annual budgets by the Executive Committee under the Annual Budget Plan. The sub committees have budgetary authority and responsibility within their designated budget and can revert to the Executive Committee if additional funding is required.

The sub committees are represented on the Trust Executive Committee and can recruit non-Trust members to meet their annual commitments. The sub committees and representatives are as follows:

Facilities Management Committee – is responsible for managing and maintaining the existing facilities at West Street. This work is carried out by agreement between the Trust and the Parish Council, who are the leaseholders



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of the land. All of the work undertaken by the Trust at the Recreation Ground is effectively done on behalf of the Parish Council, who own all of the facilities. The sub-committee is chaired by Peter Hulett.

Future Projects Committee - is responsible for scoping new projects for the approval of the Trust. The sub-committee is chaired by Peter Hulett, supported by John Allan.

Sports and Recreation Trust Events Committee (formerly the May Fayre Committee) – Following the news from the National Trust in February 2022 that the Priory Grounds would no longer be available to the Trust for the annual May Fayre, the May Fayre Committee was renamed in April as the Sports and Recreation Trust Events Committee. The objective of the Committee is to raise funds to support the objectives of the Trust through organising social, educational and recreational events in Stoke sub Hamdon. The sub-committee is chaired by Denise Burton and supported by individuals who are interested in being involved in meeting the objectives of the Committee.

Charity Shop Committee – is responsible for managing the Charity Shop, which raises funds for the Trust and other projects in the community. The sub-committee representative on the Executive Committee is Jane Baker. Denise Burton chairs the Charity Shop Committee and also sits on the Executive Committee as a Trustee.

Stoke Performing Arts Group (SPAG) – is a village group that was established in 2016 and became a sub-committee within the Trust for financial management, fund raising and other administrative requirements. The SPAG representative on the Executive Committee is Jeanie Augarde.

3. ADMINISTRATION

Over recent years a significant amount of work has been undertaken to upgrade the administrative organisation of the Trust. We aim to regularly review the constitution, our operating systems, policies, forms, and documents.

The Trust now has in place the following administrative system:

- Operating Manual Part 1 – Constitution – Issue 2, comprising the Constitution, responsibilities, and liabilities of Trustees;
- Operating Manual Part 2 – Governance – Issue 4, comprising the Management Committee responsibilities and liabilities, the organisation of the Trust, Meetings, Terms of Reference;
- Operating Manual Part 3 – Operating Procedures – Issue 3, comprising the Finance, Facilities Management, May Fayre and Other events, Charity Shop, Future Projects, Stoke Performing Arts Group, and a Calendar of Events;
- Operating Manual Part 4 – Issue 4, comprising Policies, Forms, Documents and Agreements. The following policies were reviewed in 2021 and are adopted:
 - SRT Policy 001 Finance Policy
 - SRT Policy 002 Health and Safety Statement
 - SRT Policy 003 Health and Safety Policy
 - SRT Policy 004 Risk Assessment Policy
 - SRT Policy 005 Fire Safety Policy
 - SRT Policy 006 First Aid Policy
 - SRT Policy 007 Drugs and Alcohol Policy
 - SRT Policy 008 Complaints and Grievance Policy
 - SRT Policy 009 Safeguarding
 - SRT Policy 010 Volunteer Management
 - SRT Policy 011 Inspections Policy
 - SRT Policy 012 Conflict of Interest Policy
 - SRT Policy 013 Grants Policy
 - SRT Policy 014 Data Protection Policy
 - SRT Policy 015 Code of Conduct



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- SRT Policy 016 Diversity Equal Opportunities Policy
 - SRT Policy 017 Commercial Procurement
 - SRT Policy 018 Smoking Policy
 - SRT Policy 019 Control of Contractors

These Policies are all reviewed on a regular and rolling basis.

4. ACHIEVEMENTS AND SUCCESSES IN 2022

2022 saw for the first time since 2019 the Trust getting back to something like 'business as usual' following the previous uncertainties around the Covid 19 Pandemic. Grass cutting, hedge trimming and general grounds maintenance continued throughout the year on the Recreation Ground, keeping it as an attractive open space for the community to enjoy, as well as routine maintenance and repairs to the skateboard park and play equipment, and routine annual servicing of facilities and equipment.

In September, one of the adopted projects for the year was completed when the car park to the Recreation Ground was resurfaced as Phase 2 of the Floodlit Training Pitch Area Improvement Project, providing a visually pleasing and vastly improved entrance and car park in terms of both function and safety. In the same month a set of new, full size portable goals were purchased for the benefit of the Youth and Senior football clubs, who continue to benefit from upkeep of the playing pitches, training area, storage facilities and pavilion, with charges for the use of these facilities deliberately kept as low as reasonably possible, but under constant review.

In 2022 the Trust itself provided grant support to the benefit of community totalling over £3300. The benefactors were the Lighthouse Trust Café, Hamdon Youth Club, Stoke Lunch Club and Friends of Castle School, as well as the purchase of a commercial gas griddle to be used for community events.

The Charity Shop committee provided further grant support of £5935 to community projects in 2022. The benefactors were 1st Hamdon Brownies, Stoke sub Hamdon Band, Stoke Working Men's Club, Friends of Castle School, Stoke Health Walks, 1st Martock & Hamdon Boys Brigade, and two youths from the village who were both attending international events and earned their grant money by volunteering in the Charity Shop.

The Trust and the Charity Shop Committee between them also contributed £1000 towards the village event in June that was organised to celebrate Queen Elizabeth II's Platinum Jubilee.

Whilst the closing bank balance for FY2022 is a healthy £98,723.85, the Trust has £54,299.43 of financial commitments, over 50% of our reserves, as follows:

- 2023 Charity Shop Grants to be allocated £5,181.36
- 2023 Events Grants to be allocated £0.00
- 2023 Trust Grants to be allocated £5,181.36
- SLL Grounds Maintenance contract- 1 Nov 21 to 30 Sep 22 £1,224.89
- Play Inspections - Full Year Service for 2023 x 3 plus 1 annual £100.00
- Tree Planting - Feb 2023 On Hold £1,500.00
- APA Phase 2 Skateboard Park Upgrade @ £120- £150K £35,941.50
- Stoke Performing Arts Group £5,170.32

This leaves an unallocated amount of £40,684.55 to cover operating costs for FY2023. A full breakdown of funds allocated or ring-fenced is in the Treasurer's report at Appendix 1.

4.1 Progress Against Adopted Projects Plan FY 2022

The Trust agreed and issued its Adopted Projects FY 2021 report in February 2021. This brought forward three projects from the Sports and Recreation Trust Five Year Strategy 2020 – 2025 Issue 2 dated February 2020.



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The COVID-19 pandemic impacted how the Trust was able to operate for some time. Progress against our identified projects during the year 2021 was not always as planned but achievements were still made and progressed much more significantly in 2022.

Adventure Play Area – Phase 2 - Skateboard Park Upgrade

The existing skateboard park has been in place for over twenty years. It is constructed of metal and is suffering badly from corrosion. This has been managed by repairs and painting but its replacement has now become a high priority and is being progressed as an active project. The aim is to provide a small to medium sized skateboard park working on a budget assumption of the cost being between £120,000.00 and £150,000.00.

This is a major project that was split into the following phases:

- Phase 1 – Project Definition, involving significant community consultation with stakeholders. This phase was completed in February 2022. A consultation exercise was undertaken with children in the local community at Castle Primary School and centred on the age group approximately between 8 to 11 years old. It is estimated that just over 100 children took part. The Executive Head of the School, Mr Steve Morton is to be thanked on behalf of the Trust, along with all the pupils were involved.

The consultation was not intended to choose exactly which pieces of skateboard park equipment would be provided. Instead, it was seen as an exercise to focus attention upon what type of layout, ramps and pieces of additional equipment would be favoured by those most likely to use it and, of equal importance, what would be less popular. The results drew the project into much sharper focus, engaging the children's interest and demonstrating a clear enthusiasm amongst them for a new skateboard park on the recreation ground. The results were ultimately shared with those suppliers that bid for the project.

- Phase 2 and Phase 3 – Selection of Supplier as a Project Partner and the Bid process - The skateboard replacement specification was issued in mid-December 2022. Since then, bids have been received by two interested suppliers. These have been assessed by the project team and at the time of writing this report a preferred Project Partner, who will help develop the detailed design for planning approval and will potentially help with funding sources for this sort of project, has been identified.

- Phase 4 – Planning Approval and Active Fund Raising

- Phase 5 – Contract Award

- o All funds raised and planning approval in place, with any conditions met.
- o Award contract to successful bidder on confirmation of price.

- Phase 6 – Project execution

These phases are not sequential and are being run in parallel to achieve the aim of providing the new skateboard park within an achievable timeframe.

Funds are being pursued in accordance with the Adopted Projects Plan. The Trust has allocated and ringfenced £35,941 of its own funds for the project. Discussion have taken place with SSDC regarding ringfenced S106 monies that are specifically targeted to the provision of an adventure play area at the Recreation Ground. Discussions have also been had with the Parish Council regarding potential grant funding.

Floodlit Training Pitch Area Improvement Project – Phase 2 - Access

As previously mentioned, the improvements to the access to the Recreation Ground, as identified in the Five-Year Strategy, in particular to the Floodlit Training Pitch Area from West Street, were completed in September 2022.

The project was initially paid for from Trust funds accrued from its fundraising activities. Our sincere thanks for this go to the extremely hard work done by the Charity Shop Committee and the Sports and Recreation Trust



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Events Committee, and all those who volunteer with these particular groups. Projects like this cannot come to fruition without the efforts from a tremendous band of hardworking volunteers from the community. Ultimately, a significant portion of the total costs were covered by S106 monies that were released to the Trust by SSDC which were ringfenced for this purpose in relation to the residential development which took place at West Street. Our thanks go to the Council for their help and assistance with this matter, enabling the Trust's hard-earned funds to be ploughed back into future projects for the community's benefit.

Sports and Recreation Needs Survey

The last sports and recreation needs survey for the community was carried out in 2012/13. The village has changed in size and demographics since then and it is the Trust's aim to repeat the sports & recreation needs survey during this five-year strategy period and it remains part of the Trust's Adopted Projects Plan.

4.2 Recreation Ground Management

Overview

FY 2022 was a successful year with a lot achieved in the maintenance of the facilities and the completion of future projects. The main project that was completed was the re-surfacing of the carpark as part of the Floodlit Training Area Improvement Project – Phase 2 – Access. The carpark looks good and the area available for parking has increase slightly.

The pavilion was painted, maintenance was carried out on the adventure play equipment that was required by the independent Operational and Annual Inspections, the floodlights on the training area were serviced, two new freestanding aluminium football goals were purchased, the playing pitches and public areas were well maintained.

The Trust carried out visual inspections of the facilities and equipment and provided the Parish Council with monthly reports. An external inspection company was contracted with and they provided three Operational and one Annual Inspection reports, which were also provided to the Parish Council.

The Trust also provided four quarterly reports to the Parish Council detailing progress against the Facilities Management Plan for FY2022, this provided spend against budget actions completed and outstanding actions.

Expenditure

The Trust has an agreement with the Parish Council, the leaseholder, for maintaining the Recreation Ground and its facilities on their behalf. The budget for 2022 was £20,841.00. The final spend against budget was £21,228.71, which was above budget and the maintenance work on the adventure play area required by the external inspections and the purchase of the new goalpost contributed to this. The key elements of the spend against budget are as follows:

- Grass cutting and grounds maintenance was below the budget of £6,300.00 at £4,743.92. Somerset Landscapes Ltd continue as the contractors for this work.
- Planned pitch repair work for the deep aeration of the new pitch was planned with a budget of £3,000.00 but not carried out as the use of the pitch did not require it and the planned contractor was not available.
- The budget for buildings maintenance was £1,600.00 and the year-end spend was £2,580.00. The key contributor to the overspend was costs incurred because of the re-surfacing project.
- Equipment maintenance was above budget with a spend of £6,077.93 against a budget of £800. The overspend was incurred because of the purchase of the goals, the servicing of the floodlights, repairs to the safety nets and the purchase of the litter bin.
- The budget for the maintenance of the BMX track was £500.00, but there was no spend against this budget as the grass maintenance contract covered the strimming and weed control around the track and no repairs were required. The biennial maintenance will be carried out in 2023.



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- There was no spend against the planned budget of £1,500.00 for the skateboard park. The project to replace the skateboard park has progressed with bids from potential suppliers received. Maintenance is being kept to repairing the equipment if it is deemed high risk by the external inspectors.
- Pitch marking, which includes labour, paint and machinery had a budget of £840.00 and the spend was well below this at £166.08 because the football clubs have the responsibility for the marking and the Trust only has to provide the marking equipment and paint.
- Play equipment maintenance was significantly above budget with a spend of £4,41.00 against a budget of £2,000.00. This covered the cost of repairs identified in the external inspection reports.

Summary of Facilities Management Budgets since 2011

The budget and actual spend for the maintenance of the Recreation Ground and all its facilities to a high standard for use by the community over recent years is as follows:

Year	2011 (£k)	2012 (£k)	2013 (£k)	2014 (£k)	2015 (£k)	2016 (£k)	2017 (£k)	2018 (£k)	2019 (£k)	2020 (£k)	2021 (£k)	2022 (£k)
Actual:	6.6	10.9	13.6	15.2	18.3	17.0	16.3	9.2	19.5	19.0	24.0	21.2
Budget:		10.6	17.3	17.2	16.6	20.5	17.6	17.0	23.7 ¹	21.4	20.7	20.8
Grants/ Income		5.2	4.7	5.3	5.1	5.2	4.9	5.9	13.2 ²	17.8 ³	17.3 ⁴	6.2
Balance from Trust		5.7	8.9	9.9	13.2	11.8	11.4	3.3	6.3	1.2	6.7	15.0

Income

The planned income for Facilities Maintenance comprised:

- £1,360.00 for facilities use, and
- £4,000.00 Parish Council Grant, and
- £4,152.00 from S106 commuted funds for Equipped Play and Playing Pitches for the West Street development.

The shortfall in the planned budget of £11,329.00 was planned to be covered by profits from the Charity Shop and the May Fayre fund raising event.

2022 actual income is summarised as follows:

- £2,157.00 generated from user fees. This reflects a healthy youth and senior football programme with the training area being used five evenings per week and matches being played on both Saturdays and Sundays during the season.
- The Parish Council provided a grant of £4,000. The management of the facilities is supported by the Parish Council, who pay the lease, public liability insurance, buildings insurance and provide an annual grant towards the maintenance costs. The Parish Council, as the leaseholder, owns all the facilities on the Recreation Ground and consequently has established a sinking fund for these facilities.

¹ This budget includes SSDC S106 funds for the drainage work on the new pitch which was delayed until 2020.

² Includes SSDC and other COVID support grants of £6,506.00

³ Includes SSDC COVID Business Support Grants of £12,334.00

⁴ Includes SSDC COVID Business Support Grants of £11,540.00



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- The S106 Commuted Funds for the West Street development for Equipped Play of £14,104.90 were applied for in 2022. However, the commuted sum can only be applied for a project which has used the capital sum – so these funds will not be available to the Trust until the Skateboard Park Project is completed.
 - The S106 Commuted Funds for the West Street development for Playing Pitches of £8,031.00 was received in December 2022 with the grant for the re-surfacing project. This will be allocated to maintenance budgets and projects in 2023+.

The actual income achieved was £6,157.00 against the total planned income of £9,512.00. This meant that the actual shortfall budget was increased to £15,071.71, which was provided by the Charity Shop and the Trust. The Charity Shop was able to meet all its obligations and to provide additional funds to compensate for the fact that the May Fayre was again cancelled in 2022, losing the Trust a planned income of £3,000.00.

It is worth noting that if the Recreation Ground was not managed and maintained by the Trust, the responsibilities for this work would fall to the Parish Council as the leaseholders.

Inspections

The Recreation Ground and its facilities were inspected as follows:

- Monthly visual inspections are carried out by the Trust, these inspections include the play and gym equipment and fire safety inspections. The reports are provided to the Parish Council.
- Three Quarterly / Operational inspections of the adventure play area (see Note 1) are conducted by Play Inspections Ltd. The reports are copied to the Parish Council and any consequent actions are reported in the quarterly progress report to the Parish Council.
- An annual inspection of the adventure play area (see Note 1) is carried out by Play Inspection Ltd and copies of the report are provided to the Parish Council.
- Fire Safety - the emergency lighting and fire extinguishers are given an annual inspection.

Note 1: The adventure play area comprises the following facilities and equipment:

- Skateboard Park
- BMX Track
- Outdoor Gym Equipment
- Agility Trail
- Play Equipment

4.3 Charity Shop and Events Committee Fund Raising

In 2022 the Trust had two main planned means of fund raising, the Charity Shop and a July summer fete in place of the May Fayre. The Charity Shop and Events Committees can nominate projects for grant support from their profits up to 50% for the Charity Shop and 25% for the Events Committee. The Charity Shop report is attached at Appendix 2. The Events Committee report is attached at Appendix 3. 2022 was an exceptional year for both committees and only possible with the hard work, dedication and commitment of all the volunteers in both organisations.

The Charity Shop achieved unbelievable results with an income of £31,151.26 against a planned income of £21,600, and with operating costs managed carefully to come in well below budget. This is thanks to all the hard work of the Charity Shop Committee, the dedicated band of volunteers, and the fantastic support that it receives from the community. There is a lot of successful and innovative thought, ideas, and actions by the Charity Shop team to maximise income and control costs. Very well done to all concerned.

The Summer Fete on the grounds of the Memorial Hall in July 2022 was obviously a much smaller event compared with the past May Fayres because of the space available and inability to have the usual planned entertainment.



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Unfortunately, it was also the wettest day for months. Despite this the event made a profit of around £1,400 which was truly amazing and which will be ploughed back into projects benefitting the local community. Very well done to all involved with the organisation and execution.

4.4 Stoke Performing Arts Group (SPAG)

The production of 'Chicken House Chicks', which had been postponed from 2020, went ahead in May 2022. The result was three 'sell out' performances at the Memorial Hall in Stoke sub Hamdon resulting in a profit of over £1000.00 for the group.

A deferred Christmas Show from 2021 took place in December 2022 and was well supported and received. It took the style of a 'Revue', with a mix of music, sketches, dancing, jokes and audience participation, and raised nearly £300.00 in profit.

SPAG continues to be financially very successful with each event making a profit. SPAG now has £5,170.32 ring-fenced in the Trust's accounts, as at the end of 2022. This is a tremendous achievement for a small, but dedicated, community theatre group. Of further particular note from 2022 is the £750.00 contribution made by SPAG to the grant that was awarded by the Charity Shop to the Working Men's Club for a new PA system for use at outdoor events held in the village, and a donation of £150.00 to the Working Men's Club towards sponsoring a band to provide music for a Breast Cancer fund raiser in September 22.

The hard work, motivation and commitment of the cast, the directors, producers, props, costumes, lighting and technical teams should be applauded.

A full report, including some information on future planned events, is at Appendix 4.

4.5 Volunteers

The major strength of the Trust is its hardworking, motivated, and innovative volunteers. This cannot be emphasised enough. Everyone who makes all this happen is a volunteer and without them we would not be able to do any of the things we currently undertake and seek to achieve for the community.

During 2022 the Trust had some changes to personnel but has settled with a core number of 11 volunteers. These form the Trust and its Executive Committee and include people from member organisations who are also fully engaged in their primary activities with the football clubs, Parish Council and Castle School.

There is a pool of 39 amazing volunteers making the Charity Shop work. Keeping it open and operating, as a business, is no small task and the 'behind the scenes' management by the Shop Committee is fantastic.

The Events committee comprises a small core team of volunteers during the year but which always increased with an 'all hands-on deck' approach on the day of the event.

Finally, there is a very dedicated core team of volunteers forming the SPAG committee. The number of volunteers always increases significantly for any given production; carrying out tasks ranging from the cast, wardrobe, technical, props and scenery, and safety. Our thanks and gratitude goes to all of those involved.

We would welcome the membership of other village and community organisations that have similar objectives of improving education, sport, and recreation facilities. If you wish to join the Trust, please contact any of the Trustees.

Being a volunteer is hard work, makes demands on your time, but comes with enormous rewards. The only limit is your imagination – what we have achieved over the years, and our ambitions for the future, is proof of that. If you are interested, please talk to one of the Trustees about getting involved.



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5 OBJECTIVES AND CHALLENGES FOR 2023

5.1 Adopted Projects Plan FY 2023

The Trust hopes to make significant advances on the remaining Adopted Projects from 2021, as follows:

Adventure Play Area – Phase 2 – Skateboard Park

Each of the phased parts of the project will continue to be actively pursued. Once the project partner has been formally identified the detailed design process will begin, with funding sources continuing to be pursued.

Sports and Recreation Needs Survey

The Trust aims to carry out a village wide survey when practical with data gathering and reporting to include:

- Open meetings to brief the community, as well as communication through the Newsletter and the Village Website.
- Discussions with youth groups.
- Community wide questionnaire.
- Presentation of initial results to the village, with feedback and analysis.
- Final survey report produced and presented formally to the Parish Council, SSDC, SCC, local schools, and other interested organisations.
- Review of the Five-Year Strategy to ensure that it reflects the needs of the community.

Summary

The Trust has another busy year ahead with a range of planned projects to improve sports and recreation facilities around the village, with almost £36,000 already ring-fenced for the skateboard park project alone.

5.2 Maintenance and Upkeep of the Recreation Ground - FY 2023

A major task for the Trust is the maintenance and upkeep of the Recreation Ground – keeping this large area and its facilities fit for use by not only the football clubs, but also other members of the community. The Trust uses the following information to develop the Facilities Maintenance Plan and Annual Budget:

- Maintenance plans that have been developed as part of the SSDC grant allocation process for specific equipment or projects. There are currently three in place:
 - Training Area – Fixed Floodlight Project Maintenance Plan Issue 2 19th March 2019.
 - Pavilion Improvement Porch Maintenance Plan Issue 1 March 2019.
 - Activity and Adventure Hub Maintenance Plan Issue 1 August 2018.
- Ongoing contracts for grounds maintenance, utility supply etc.
- Historic data
- Inspection reports

The Trust uses the following main suppliers, who have been selected competitively, or are recommended local suppliers, and provide maintenance support for work of less than £5,000.00:

- Grounds Maintenance – Somerset Landscapes Ltd
- Inspections – The Play Inspection Company
- BMX Track – Trax S N Jenks
- Painting – Hamdon Property and Building Maintenance and P J Jeffries
- Welding – Paul Hart Welding Ltd



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- Play equipment maintenance – Mant Ltd
 - Safety checks – PG Fire & Security

The Trust provided the Parish Council with the Facilities Maintenance Plan FY 2023, which provides a detailed breakdown of the planned budget of £20,841.00 for the year. Key items in the budget include:

• Grass cutting:	£5,600.00
• Pitch Repair – deep aeration of the new pitch	£2,000.00 ⁵
• Building's maintenance – painting the S/W facing exterior walls	£1,500.00
• Cleaning	£1,500.00
• Equipment maintenance	£. 800.00
• Hedgerows	£ 850.00
• BMX track maintenance	£2,500.00
• Skateboard park maintenance:	£2,000.00
• Utilities/rates	£1,399.00
• Pitch marking (materials)	£ 640.00
• Insurance	£ 370.00
• Inspections	£. 525.00
• Play Equipment maintenance	£2,500.00
• Safety Checks	£. 480.00
• Total:	£22,664.00

It can be seen from above that there are significant costs in grounds maintenance, however it should be borne in mind that a large area of grass is kept trim and in good condition for all to use – it is a lot more than just football pitches.

As the facilities on the Recreation Ground increase and the existing installations age, so the operating /maintenance costs increase and meeting these increased costs and commitments will be a major target for the Trust in the future.

5.3 Communication

The aim is to always improve upon communication with the community by the Trust and its sub committees, through the Newsletter, the website and Facebook.

The Trust's website is a tool to provide access to news about the Trust and its projects and events. It has the potential to provide the opportunity for people to look at reports such as the Adopted Projects Plan, Trust Annual Reports and Accounts, Facilities Maintenance Plans, and the Accounts. Our goal is to manage the website more proactively and to maximise its potential.

5.4 Key Events for 2023

Significant steps forward in the planned Adventure Play Area – Phase 2 – Skateboard Park project.

The May fayre will return with a new venue hosting at Stanchester School.

In June, SPAG will be performing 'Mr Johnson in the Study with the Gloving Tool', as been penned by Angela Hodges.

⁵ This programme of work is delayed until the 2nd half of the year after a budget review.



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874

VAT NO 780 8830 01

6 FINANCIAL SUMMARY FY 2023

The budget plan for 2023 is as follows:

Area	Income (£)	Expenditure (£)
Charity Shop	21,600	11,369.96
Events Committee	12,050	4,845
Facilities Management	7,360 ¹	22,664
S&RT Accounts	2,000	954.64
Grant Support (from Charity Shop/Events Committee profit)	0	6,916.27

¹User fees + PC grant

The opening bank balance in January 2023 enables the Trust to meet all its obligations within the planned budgets, its Adopted Projects Plan 2021 and finish the financial year with a positive balance. For detailed information on planned income and expenditure, please refer to Appendix 1.

7 CONCLUSION

2022 was another challenging, but ultimately very successful year for the Trust. It was with some relief that we were able to carry out our routine business for the full calendar year in 2022, the first time since 2019 due to the COVID-19 Pandemic. One very major and long planned project for the Recreation Ground came to fruition and a second has started to make serious headway. The plans for 2023 are very exciting. The grant support we have provided to other community projects should also be fully recognised and celebrated, and not eclipsed by the major projects on the recreation ground.

At this point it is well worth reflecting upon what the Trust has achieved over the years in terms of grant funding. From 2011 to December 2022 the Trust has provided a total of £68,265.71 in direct grants to individuals and organisations in this village for their projects. In the same time the Trust has raised, (through our own efforts and through grant funding) a staggering £255,906.67 for major projects, including the adventure play area, the floodlighting, car park resurfacing and the porch extension to the pavilion.

In the same timeframe, since 2011, the Trust has funded the upkeep of the Recreation Ground to a total of £93.4k.

When taken together, this means that this small community Trust, run entirely by volunteers has raised, by one means or another, £417.6k over the past decade for community facilities, projects, organisations and individuals in the village. This is an enormous achievement and one that we should be incredibly proud of.

With this in mind, it is a sobering thought to remind ourselves how heavily the Trust depends on two principal funding sources, i.e. The Charity Shop and the Events Committee. The extreme hard work that is put in by the volunteers can never be taken for granted.

With increasing investment to improve the sport and recreation facilities within the community comes ever increasing and mounting maintenance costs. In the past 10 years the cost of facilities maintenance at the Recreation Ground has risen from around £6,600 in 2011 to a budget estimate of £22,664 for 2023. Each year the challenge to fund the work of the Trust, and the benefits that flow to the community from it, becomes harder and harder. As the day-to-day costs of materials and labour charges continues to rise, the operating costs of the Trust will inevitably follow suit. Past experience has shown that funding for large projects, such as the skateboard park replacement, only usually flows when something like 50% of the costs are already secured.

The value of S106 funding available from development projects in the area and facilitated by SSDC to assist with financing our major planned projects is clear. These sums are not insignificant amounts of money and, when taken with the Trust's own fundraising, and grants from other sources, including from the Parish Council, they form a critical bedrock for specific projects from which only then is it possible to start seeking and sourcing further



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funding. It is sincerely hoped that with the reorganisation of our local government into a unitary authority, community organisations can continue to rely on the Council seeking and securing appropriate S106 funding from developments in the locality.

It is important to understand that S106 funds are not automatic and are never guaranteed. It is only with the benefit of well-considered and published forward plans from the community, like the Trust's adopted 5-Year Strategy for example, that the local Council can successfully negotiate and secure community funds from developers that will pass the stringent tests of town planning legislation. The benefit of the Trust's adopted 5-Year Strategy and the role it has played in ensuring S106 funds have been secured in the past should not be underplayed.

Neither should the significant efforts made by the Trust to obtain the funds from the Council when required, which is not straightforward and is a time consuming process. It should also be understood that the S106 monies that have been used by the Trust for their projects at the Recreation Ground, and those we will seek to secure to assist with the Skateboard Park, are specifically ring-fenced for these types of projects. S106 monies, when secured, are available for a number of community benefits but their purpose is always defined and ringfenced in a legally binding agreement. The Trust has never competed for any money that has been identified for other projects in the community. We would not wish to, neither could we. If S106 money is not claimed and used for the purposes it is originally identified for by the Council, it cannot be spent in other ways and will often be returned to the developer after a five year period if not spent. We should therefore congratulate ourselves for successfully securing and spending S106 monies for the purposes they are intended and for the benefit of our community.

Finally, I would like to thank the dedicated band of volunteers in the Charity Shop, the Events Committee, all those who help with village events, the Football Clubs, and the Executive Committee. All these people commit their time, hard work, and excellent ideas to help to make Stoke sub Hamdon a better community for everyone. Without them, none of what is reported here would be possible. I would also like to thank the community, the Parish Council, and the District Council for their full support to the Trust and its aims. There are new challenges and opportunities ahead, and we look forward to continued successes.

John Allan
Chair - Stoke sub Hamdon Sports and Recreation Trust

STOKE SUB HAMDON SPORTS & RECREATION TRUST

Statement by Trustee Treasurer

The Sports & Recreation Trust employs Olivia Adams, a qualified Independent Accountant, to examine the books for the past year from January 1st to December 31st 2022. Olivia will examine the figures and the annual accounts will be submitted as part of the Trust's annual return to the Charity Commission.

The Trust started the year with an opening bank balance of £91,303.66 and the closing bank balance as of December, once reconciled with outstanding credits and debits, was £98,723.85. The budget income and expenditure for 2023 reduces this balance to £94,983.98.

This total incorporates the following grants and monies received that are committed expenditure:

2023 Charity Shop Grants to be allocated	£5,181.36
2023 Events Grants to be allocated	£0.00
2023 Trust Grants to be allocated	£5,181.36
SLL Grounds Maintenance contract- 1 Nov 21 to 30 Sep 22	£1,224.89
Play Inspections - Full Year Service for 2023 x 3 plus 1 annual	£100.00
Tree Planting - Feb 2023 On Hold	£1,500.00
APA Phase 2 Skateboard Park Upgrade @ £120- £150K	£35,941.50
Stoke Performing Arts Group	£5,170.32
Total	£54,299.43

With the above excluded, the Trust has a total of **£40,684.55** available for 2023.

A breakdown of all financial transactions is shown on the following pages.

Rebecca Merrick
Treasurer, SSH Sports & Recreation Trust
February 2023

Stoke sub Hamdon Sports & Recreation Trust

Charity Number 1063874
VAT Number 780 8830 01

2022 Treasurer's Statement

	<i>Forecast Expenditure</i>	<i>Actual</i>	<i>Forecast Income</i>	<i>Actual</i>	<i>Forecast Balance</i>	<i>Actual</i>	Notes:
S&RT Bank Balance as of End December 2021					<u>£91,303.66</u>	<u>£91,303.66</u>	
1) 2022 Projected Income			<u>£35,112.00</u>	<u>£55,370.22</u>			1
Facilities			£5,512.00	£2,157.00			
SSH Parish Council Grant for Recreation maintenance			£4,000.00	£4,000.00			
SSDC S106 Grants (Playing Pitches)			£1,500.00	£0.00			
SSDC S106 Grants (Equipped Play)			£1,300.00	£0.00			
Facilities Business Support Covid Grants			£0.00	£0.00			
Charity Shop			£21,600.00	£31,151.26			
Charity Shop Business Support Covid Grants			£0.00	£0.00			
May Fayre			£1,200.00	£2,610.86			
S&RT (VAT)			£0.00	£15,451.10			
2) 2022 Operating Costs	<u>£33,515.68</u>	<u>£42,687.53</u>					2
Facilities Maintenance	£21,041.00	£21,228.71					
Charity Shop	£11,020.04	£8,918.54					
May Fayre* Revised due to Covid-19	£500.00	£1,008.88					
S&RT	£954.64	£11,531.40					
3) 2022 Community Sports/Education/Recreation Grants:	<u>£5,289.98</u>	<u>£5,262.50</u>					3
Charity Shop	£5,289.98	£5,262.50					
May Fayre	£0.00	£0.00					4
Trust Projects		£0.00					
2022 Balance plus 2021 Income minus Expenditure					<u>£87,610.00</u>	<u>£98,723.85</u>	
2022 RING FENCED MONIES:-		2022					
2022 Committed Expenditure:		<u>£10,362.72</u>					
2022 Charity Shop Grants to be allocated		£5,181.36					
2022 May Fayre Grant to be allocated		£0.00					
2022 Trust Grants to be allocated		£5,181.36					
4) 2022 Committed Expenditure:	<u>£439.17</u>	<u>£0.00</u>					
Stanchester Quilters Award to Charity Shop	£159.04	£0.00					
Paul Spearpoint - Acorn Pop In Memorial Grant	£280.13	£0.00					
5) 2022 S&RT Projects identified to date	<u>£8,283.32</u>	<u>£2,824.89</u>					
PO SRT/: SLL Grounds Maintenance contract- 1 Nov 21 to 30 Sep 22	£4,883.32	£1,224.89					
PO SRT/: Play Inspections - Full Year Service for 2022	£400.00	£100.00					
2 x Rubbish Bins	£1,000.00	£0.00					
Tree Planting	£1,500.00	£1,500.00					
Re-Wildings at the Rec	£500.00	£0.00					
6) 2022 5-Year Plan- Future Projects:	<u>£45,007.95</u>	<u>£35,941.50</u>					
APA Phase 2 Skateboard Park Upgrade @ £120- £150K	£22,500.00	£35,941.50					
Floodlit Training PitchArea Impr. Project Phase 2 Access @£28-£36K	£22,507.95	£0.00					
Sports and Recreation Needs Survey	£0.00	£0.00					
7) 2020 May Fayre Stall Holder Refunds outstanding	<u>£325.00</u>	£0.00					
8) Floodlight Sinking fund from 2019	<u>£200.00</u>	£0.00					
9) Stoke Performing Arts Group (SPAG)	<u>£4,268.45</u>	<u>£5,170.32</u>					
Total	<u>£58,523.89</u>	<u>£54,299.43</u>					
Projected S&RT Balance for 2023					<u>£29,086.11</u>	<u>£44,424.42</u>	

Notes:-

- Based on Budget Plan Income identified
- Based on Budget Plan Operating Costs identified
- 50% of Projected Profit (2020 Refunds provided from 4 x Worldwide challenges @ £500 each due to Covid-19).
- 25% of Projected Profit
- Funded £7584.68 S106 Tayberry yet to receive
- Funded £5,543.55 Tayberry Commuted sum yet to receive
- Based on Five Year Strategy

	<i>Forecast</i>	<i>Actual</i>
Charity Shop Profit	£10,579.96	£22,232.72
May Fayre Profit	£700.00	£1,601.98
	<u>£11,279.96</u>	<u>£23,834.70</u>

Stoke sub Hamdon Sports & Recreation Trust

Charity Number 1063874

VAT Number 780 8830 01

2023 Treasurer's Statement V1

	<i>Expenditure</i>	<i>Income</i>	<i>Balance</i>	Notes:
S&RT Bank Balance as of End December 2022			<u>£98,723.85</u>	
1) 2023 Projected Income		<u>£43,010.00</u>		1
Facilities		£3,360.00		
SSH Parish Council Grant for Recreation maintenance		£4,000.00		
SSDC S106 Grants (Playing Pitches)		£0.00		
SSDC S106 Grants (Equipped Play)		£0.00		
Charity Shop		£21,600.00		
Events Committee		£12,050.00		
S&RT (VAT)		£2,000.00		
2) 2023 Operating Costs	<u>£39,833.60</u>			2
Facilities Maintenance	£22,664.00			
Charity Shop	£11,369.96			
Events Committee	£4,845.00			
S&RT	£954.64			
3) 2023 Community Sports/Education/Recreation Grants:	<u>£6,916.27</u>			
Charity Shop	£5,115.02			3
Events Committee	£1,801.25			4
2022 Balance plus 2023 Income minus Expenditure			<u>£94,983.98</u>	
2023 RING FENCED MONIES:-				
4) 2023 Committed Expenditure:	<u>£10,362.72</u>			
2023 Charity Shop Grants to be allocated	£5,181.36			
2023 Events Grants to be allocated	£0.00			
2023 Trust Grants to be allocated	£5,181.36			
5) 2023 S&RT Projects identified to date	<u>£2,824.89</u>			
PO SRT/2SLL Grounds Maintenance contract- 1 Nov 21 to 30 Sep 22	£1,224.89			
PO SRT/2 Play Inspections - Full Year Service for 2023 x 3 plus 1 annual	£100.00			
Tree Planting - Feb 2023 On Hold	£1,500.00			
6) 2023 5-Year Plan- Future Projects:	<u>£35,941.50</u>			5
APA Phase 2 Skateboard Park Upgrade @ £120- £150K	£35,941.50			
Sports and Recreation Needs Survey	£0.00			
9) Stoke Performing Arts Group (SPAG)	<u>£5,170.32</u>			
Total	<u>£54,299.43</u>			
Projected S&RT Balance for 2023			<u>£40,684.55</u>	

Notes:-

- 1 Based on Budget Plan Income identified
- 2 Based on Budget Plan Operating Costs identified
- 3 50% of Projected Profit
- 4 25% of Projected Profit
- 5 Based on Five Year Strategy

	Forecast
Charity Shop Profit	£10,230.04
Events Committee Profit	£7,205.00
	<u>£17,435.04</u>

Stoke Charity Shop Report

2022

1. Introduction

The Stoke Charity Shop continues to provide a popular shopping experience in the village for residents and visiting shoppers. Payments can be made by credit/debit card or cash for pre loved goods, which are becoming ever more popular in the current economic climate. We have invested in PAT training for a willing volunteer, Cliff, and ensured the testing equipment is used and has been calibrated as required. We continue to innovate to make the shop a safe space that works effectively and efficiently for us all.

2. Volunteers

We are lucky enough to have 39 volunteers, Six of whom, Denise, Anne, Rachael, Jane, Heather and Helen make up the Committee . We look to fill 30 shifts per week, which isn't always easy. Rachael has managed the rotas and emails shift requests on a fortnightly and an as and when required basis. New volunteers complete an application form and a reference is requested. Training consists of the Volunteer Manual, quarterly training events and hands on training, where possible with a member of the committee. As things change regularly we keep the volunteers up to date with the Talking Shop newsletter that Helen puts together following our committee meetings. Numbers do fluctuate and we are always looking to recruit using the local newsletters and social media. The Health and Safety of the volunteers is paramount and Anne ensures that in addition to being able to read the volunteer manual there is an email/remote learning option available for all volunteers that they can read in their own time and information is kept up to date. We celebrate the success of the shop with volunteer social events to which all regular volunteers are invited, and these have been well attended in the last year, we have had a Bingo and Pimms night, Winter evening training/social and a really well attended Christmas Dinner, where hard work was rewarded by a contribution towards the meal and a few drinks. We encourage volunteers to raise their concerns and their ideas and respond again using the Talking Shop and in shop written communication. An example of this was with the storage issue, where volunteers struggled with the number of donations and storage in the shop, the committee listened, made local enquiries, researched storage solutions and eventually secured a dry garage at a reasonable rent.

3. Donations:

We continue to receive large volumes of donations, which have been difficult at times to store since the loss of rented HCAP storage in January. Individual volunteers offered up storage space whilst the shop committee sort extra storage provision. We therefore asked for no more than two large bags per donation and produced leaflets providing guidance on items we can accept. We start the new year with a new storage facility and continue to maximise the space in the shop to process donations ready for sale.

4. Financial Report:

The total gross income in 2022 was £31,537.93, approximately £5,000 up on 2021, made up of shop sales and income from additional sources. We had our usual January boost of a £220 donation for selling Rotary draw tickets and throughout the year we continued to generate additional income from various sources, £1,221.89 from eBay, £20 facebook, £656.76 recycling unsold stock, £559.78 from Ziffit, £18 for scrap metal, £170 for jewellery sold, £114 from Lawrence's auctions, £172.41 for event sales and last but not least £135.92 in the donation tin. A significant amount above the average totals, in excess of £750 was taken in November/ December when we sold large amounts of Christmas and Gift stock collected throughout the year. We did hold a jumble sale and had stalls at other village events during the year and will continue to look at Sale events in the coming year to assess their financial benefit . This income allowed us to make the following grant awards;

1st Hamdon Brownies - Foxlease Jamboree - £ 785.00

Stoke sub Hamdon Band - Storage Container - £ 600.00

SWMC - PA Generator for Events 50% (SPAG gifted 50%) - £ 1,345.00

Friends of Castle School, Pool Grant 50% (Sports and Rec trust 50%) - £ 1,500.00

SSDC - Eleanor Adams - World Scout Jamboree South Korea - £ 500.00

Henry Pollock - Karate World Championships Turkey - £ 500.00

Penny Trapnell - Stoke Health Walks - £50.00

1st Martock & Hamdon Boys Brigade - Box trailer and tow bar - £ 655.00

A total of £5935.00

Our total expenditure was £14,181.04, made up of Rent, rates, utilities, insurance, petty cash provision, staff event costs, maintenance and shop kit, event expenses, music license and volunteer training events. Which gave a net profit of £17,356.89.

5. Moving forward

The committee will continue to work together with all the shop volunteers in the work we undertake for our community, there's no doubt that it's all the volunteers work that drives the charity shop forward year on year, so will continue to provide regular training, organised by Heather, as necessary, and some valuable social get together to build the team. We will focus on adding to our pool of volunteers by advertising in the shop, on social media, in local publications and by introducing the chance to volunteer with us to those moving into our community! We will aim to

again increase our income to benefit our village and keep up with increased rent and utilities cost. With the shop now having its own Facebook page it will be easier to develop Facebook marketplace as a platform for selling larger donated items that are not able to be displayed in the shop, purchases can be paid for in the shop and items collected with the relevant receipt from their storage place. We look forward to the continuing support of the Sports and Recreation trust officers who remain always willing to offer advice when asked.

Here's to a successful 2023.

STOKE SUB HAMDON EVENTS COMMITTEE

It was with regret that we were unable to hold Stoke sub Hamdon's annual May Fayre in 2022 due to the National Trust considering that the Priory site was unsafe for public use. It seems unlikely that we will be able to return there, at least for the foreseeable future.

However, we did decide to hold a Summer Fete on the grounds of the Memorial Hall in July 2022 instead which was obviously a much smaller event because of the space available and we were unable to have our usual entertainment. Unfortunately, we also picked the only day for months when the heavens opened and it continued to rain for the most part of the day which was extremely disappointing and kept our usual crowds away – the following day was lovely and sunny! Despite the weather though, we did manage to make a profit in the region of £1,400 which was truly amazing and will help towards the rebuilding of the village skate park.

Nonetheless, we are delighted to be able to report that the May Fayre will be returning to Stoke sub Hamdon this year after a three-year break. This is due to Stanchester Academy kindly agreeing that we can hold the event in their grounds for which we are immensely grateful. We are very excited to be involved with the school and plans are already underway with a great group of volunteers to make sure that this year's May Fayre will be equally, or even more successful than those held in the past!

Denise Burton, Chair of Stoke sub Hamdon's Event Committee

Stoke Performing Arts Group

Stoke sub Hamdon Sports and Recreation Trust

Annual Report 2022-2023

As the members of SPAG looked forward to 2022 and a more positive situation regarding live performances, the decision was taken to revive our pre pandemic planned show, the 'Chicken House Chicks' and perform it in May of this year. This play, penned by our own writer, Angela Hodges, about the land girls who were billeted at Castle Farm in Stoke during WW2, was originally scheduled for production in the early summer of 2020, to coincide with VE Day celebrations, but due to Covid restrictions at the time, was placed 'on hold'. However, we were hopeful that 2022 being the year of the Queen's Platinum Jubilee, together with the a new sense of 'community' , which had at times been likened to the 'war like spirit', generated from the experience of living through Covid, would make it a popular choice with our village audience. And it is fair to say that the response was very enthusiastic! Three 'sell out' performances took place over the weekend of 21st and 22nd May at the Memorial Hall in Stoke sub Hamdon resulting in a profit of over £1000.00 for the group.

In the Autumn of 2022, we planned a Christmas Show. This had also been originally scheduled for the Christmas 21 and deferred due to Covid. The show took the style of a 'Revue', with a mix of festive music and carols, short sketches , dancing , cracker jokes and lots of audience participation! The performances took place on the weekend of the 17th and 18th December and it was not without its challenges due to cast illness and busy time of year stretching everyone's time. But with tickets kept at low prices to keep it affordable to all, we were once again, well supported by members of the community, raising nearly £300.00 in profit.

During the year we contributed £750.00 towards a grant request made by SWC for a new PA system for use at outdoor events held in the village such as the May Fayre and Remembrance Sunday services at Ham Hill. We also made a donation of £150.00 to SWC towards sponsoring a band to provide music for a Breast Cancer fund raiser in September 22. We are currently seeking the views of our members regarding how best to use the profit generated from the Christmas production.

Over the year we hosted two social events for SPAG members, their families, and friends of SPAG. The first was held in September 22, an afternoon tea and game of boules in the Lighthouse café and at the Boules court . The second was in February 23 in the function room at SWC, featuring a 'Lying Extravaganza ' , fun quiz and hot buffet provided. Both events have been well attended, very much enjoyed, and appreciated by all.

Following the closure of the URC in Spring 22 the group had been storing their lighting, scenery, props, and costumes in a range of places in the village. We have now been offered storage in the loft space at SWC and are beginning to move everything that can be reasonably stored to this central place. We are extremely grateful to the Club for the offer of this facility.

Looking ahead, plans are afoot for our next show. A new play 'Mr Johnson in the Study with the Gloving Tool' has been penned by Angela Hodges and we are intending to perform this in June of this year. As this Victorian Melodrama has its roots in our local history of glove making, we hope to be able to work with the Stoke History Group to provide a small exhibition / slide show which provides a little local context to the entertainment.

In conclusion, after two years without performances from SPAG due to Covid, it has been wonderful to be able to put on two successful shows in 2022 and demonstrate that there is still an appetite for this type of live entertainment which brings the community together . Stoke Performing Arts Group is grateful for the continued support it receives from local businesses, groups and individuals in the village and particularly from the Stoke -sub-Hamdon Sports & Recreation Trust.

Jeanie Augarde

Producer.

APPENDIX 5

Stoke sub Hamdon Sports and Recreation Trust AGM March 2023

Stoke Youth Football Annual Report

Another great season for Stoke youth with all teams being competitive in all leagues. We have re-established our Mini's and also have an U8's team start this season:

Mini's

U8

U11

U12

U13

U14

U16

U18

Every weekend we have over 200 people involved in Stoke Youth football.

Last year 8 x U18s played for the Stoke reserves and hopefully this continues with Stoke Youth U18's feeding the Adult's team with players.

The future of football in Stoke remains to look good.

A huge thank you to the trust for all their continued support and facilities provided.

Tim Brookes
Stoke Youth Chairman

Stoke sub Hamdon Men's Football Club

At Stoke FC we run a first and reserve team with approximately 70 players signed on ranging from 16~52 years old .

We play most Saturdays with either the 1st or reserve team playing at the rec competing in the Yeovil and District League.

Our 1st team play in the premier division and there managed by Mark Wollard and our reserves play in Division 2 managed by Mark Fisher .

We have had a football team in Stoke for well over 100 years now and we've won the league on numerous occasions the last being 1999/2000 season.

Last season was one of our 1st teams most successful reaching 3 cup finals and winning 2 of them .

This season at the time of writing this we sit second in the league 2 points behind the leaders with plenty of games to play and we're still in all 3 cups . So fingers crossed for another successful end to our season.

Our reserves currently sit 3rd in division 2 which is a great improvement for them as we've struggled over the last few seasons but at the moment we have a great crop of younger players making a difference in the team .

So to sum up at the moment the club are in quite a healthy position and looking forward to an exciting end to the season.

Steve Deane (Chairman)



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874

VAT NO 780 8830 01

STOKE SUB HAMDON SPORTS AND RECREATION TRUST

FINANCIAL STATEMENTS

FOR

YEAR ENDED DECEMBER 2022

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A charitable trust
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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874

VAT NO 780 8830 01

Trust Information for the Year Ended 31 December 2021

The Sports and Recreation Trust is an unincorporated charitable association. It was established in 1997 to provide sports and recreation facilities for the Stoke sub Hamdon area, with the following objects:

To advance education and provide facilities in the interests of social welfare without distinction of religion, sex or politics or other opinions for recreation and leisure time occupation with the object of improving the conditions of life for the inhabitants of the area of benefit.

Three Honorary Officers, the Chairman, the Treasurer and the Secretary, are elected annually from amongst the Trustees:

Officers:

Mr John Allan	Chairman
Mrs Rebecca Merrick	Treasurer
Mr Peter Hulett	Secretary

Registered Charity Number: 1063874

VAT Number: 780 8830 01

Bankers: Lloyds Bank PLC
9 High St
Yeovil
Somerset
BA20 1RN

STOKE SUB HAMDON SPORTS & RECREATION TRUST

Statement by Trustee Treasurer

The Sports & Recreation Trust employs Olivia Adams, a qualified Independent Accountant, to examine the books for the past year from January 1st to December 31st 2022. Olivia will examine the figures and the annual accounts will be submitted as part of the Trust's annual return to the Charity Commission.

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Treasurer, SSH Sports & Recreation Trust
February 2023

Stoke sub Hamdon Sports & Recreation Trust

Charity Number 1063874
VAT Number 780 8830 01

2022 Treasurer's Statement

	<i>Forecast Expenditure</i>	<i>Actual</i>	<i>Forecast Income</i>	<i>Actual</i>	<i>Forecast Balance</i>	<i>Actual</i>	Notes:
S&RT Bank Balance as of End December 2021					<u>£91,303.66</u>	<u>£91,303.66</u>	
1) 2022 Projected Income			<u>£35,112.00</u>	<u>£55,370.22</u>			1
Facilities			£5,512.00	£2,157.00			
SSH Parish Council Grant for Recreation maintenance			£4,000.00	£4,000.00			
SSDC S106 Grants (Playing Pitches)			£1,500.00	£0.00			
SSDC S106 Grants (Equipped Play)			£1,300.00	£0.00			
Facilities Business Support Covid Grants			£0.00	£0.00			
Charity Shop			£21,600.00	£31,151.26			
Charity Shop Business Support Covid Grants			£0.00	£0.00			
May Fayre			£1,200.00	£2,610.86			
S&RT (VAT)			£0.00	£15,451.10			
2) 2022 Operating Costs	<u>£33,515.68</u>	<u>£42,687.53</u>					2
Facilities Maintenance	£21,041.00	£21,228.71					
Charity Shop	£11,020.04	£8,918.54					
May Fayre* Revised due to Covid-19	£500.00	£1,008.88					
S&RT	£954.64	£11,531.40					
3) 2022 Community Sports/Education/Recreation Grants:	<u>£5,289.98</u>	<u>£5,262.50</u>					3
Charity Shop	£5,289.98	£5,262.50					4
May Fayre	£0.00	£0.00					
Trust Projects		£0.00					
2022 Balance plus 2021 Income minus Expenditure					<u>£87,610.00</u>	<u>£98,723.85</u>	
2022 RING FENCED MONIES:-		2022					
2022 Committed Expenditure:		<u>£10,362.72</u>					
2022 Charity Shop Grants to be allocated		£5,181.36					
2022 May Fayre Grant to be allocated		£0.00					
2022 Trust Grants to be allocated		£5,181.36					
4) 2022 Committed Expenditure:	<u>£439.17</u>	<u>£0.00</u>					
Stanchester Quilters Award to Charity Shop	£159.04	£0.00					
Paul Spearpoint - Acorn Pop In Memorial Grant	£280.13	£0.00					
5) 2022 S&RT Projects identified to date	<u>£8,283.32</u>	<u>£2,824.89</u>					
PO SRT/: SLL Grounds Maintenance contract- 1 Nov 21 to 30 Sep 22	£4,883.32	£1,224.89					
PO SRT/: Play Inspections - Full Year Service for 2022	£400.00	£100.00					
2 x Rubbish Bins	£1,000.00	£0.00					
Tree Planting	£1,500.00	£1,500.00					
Re-Wildings at the Rec	£500.00	£0.00					
6) 2022 5-Year Plan- Future Projects:	<u>£45,007.95</u>	<u>£35,941.50</u>					
APA Phase 2 Skateboard Park Upgrade @ £120- £150K	£22,500.00	£35,941.50					
Floodlit Training PitchArea Impr. Project Phase 2 Access @£28-£36K	£22,507.95	£0.00					
Sports and Recreation Needs Survey	£0.00	£0.00					
7) 2020 May Fayre Stall Holder Refunds outstanding	<u>£325.00</u>	£0.00					
8) Floodlight Sinking fund from 2019	<u>£200.00</u>	£0.00					
9) Stoke Performing Arts Group (SPAG)	<u>£4,268.45</u>	<u>£5,170.32</u>					
Total	<u>£58,523.89</u>	<u>£54,299.43</u>					
Projected S&RT Balance for 2023					<u>£29,086.11</u>	<u>£44,424.42</u>	

Notes:-

- Based on Budget Plan Income identified
- Based on Budget Plan Operating Costs identified
- 50% of Projected Profit (2020 Refunds provided from 4 x Worldwide challenges @ £500 each due to Covid-19).
- 25% of Projected Profit
- Funded £7584.68 S106 Tayberry yet to receive
- Funded £5,543.55 Tayberry Commuted sum yet to receive
- Based on Five Year Strategy

	<i>Forecast</i>	<i>Actual</i>
Charity Shop Profit	£10,579.96	£22,232.72
May Fayre Profit	£700.00	£1,601.98
	<u>£11,279.96</u>	<u>£23,834.70</u>

Stoke sub Hamdon Sports & Recreation Trust

Charity Number 1063874

VAT Number 780 8830 01

2023 Treasurer's Statement V1

	<i>Expenditure</i>	<i>Income</i>	<i>Balance</i>	Notes:
S&RT Bank Balance as of End December 2022			<u>£98,723.85</u>	
1) 2023 Projected Income		<u>£43,010.00</u>		1
Facilities		£3,360.00		
SSH Parish Council Grant for Recreation maintenance		£4,000.00		
SSDC S106 Grants (Playing Pitches)		£0.00		
SSDC S106 Grants (Equipped Play)		£0.00		
Charity Shop		£21,600.00		
Events Committee		£12,050.00		
S&RT (VAT)		£2,000.00		
2) 2023 Operating Costs	<u>£39,833.60</u>			2
Facilities Maintenance	£22,664.00			
Charity Shop	£11,369.96			
Events Committee	£4,845.00			
S&RT	£954.64			
3) 2023 Community Sports/Education/Recreation Grants:	<u>£6,916.27</u>			
Charity Shop	£5,115.02			3
Events Committee	£1,801.25			4
2022 Balance plus 2023 Income minus Expenditure			<u>£94,983.98</u>	
2023 RING FENCED MONIES:-				
4) 2023 Committed Expenditure:	<u>£10,362.72</u>			
2023 Charity Shop Grants to be allocated	£5,181.36			
2023 Events Grants to be allocated	£0.00			
2023 Trust Grants to be allocated	£5,181.36			
5) 2023 S&RT Projects identified to date	<u>£2,824.89</u>			
PO SRT/2SLL Grounds Maintenance contract- 1 Nov 21 to 30 Sep 22	£1,224.89			
PO SRT/2 Play Inspections - Full Year Service for 2023 x 3 plus 1 annual	£100.00			
Tree Planting - Feb 2023 On Hold	£1,500.00			
6) 2023 5-Year Plan- Future Projects:	<u>£35,941.50</u>			5
APA Phase 2 Skateboard Park Upgrade @ £120- £150K	£35,941.50			
Sports and Recreation Needs Survey	£0.00			
9) Stoke Performing Arts Group (SPAG)	<u>£5,170.32</u>			
Total	<u>£54,299.43</u>			
Projected S&RT Balance for 2023			<u>£40,684.55</u>	

Notes:-

- 1 Based on Budget Plan Income identified
- 2 Based on Budget Plan Operating Costs identified
- 3 50% of Projected Profit
- 4 25% of Projected Profit
- 5 Based on Five Year Strategy

	Forecast
Charity Shop Profit	£10,230.04
Events Committee Profit	£7,205.00
	<u>£17,435.04</u>

STOKE SUB HAMDON SPORTS & RECREATION TRUST

Statement of Financial Activities for the year ended 31 December 2022

INCOME & EXPENDITURE

INCOME	Notes	Restricted Funds	Unrestricted Funds	Total	2021
Donations & Grants	6		25,302	25,302	32,452
Fundraising Activities	7		11,264	11,264	(80)
Hire of Pitches			2,157	2,157	1,801
Charity Shop			31,141	31,141	24,260
Vat Refund			6,956	6,956	2,703
		<u>0</u>	<u>76,821</u>	<u>76,821</u>	<u>61,136</u>
DIRECT CHARITABLE EXPENDITURE					
Charity Shop - Rent & Rates			5,492	5,492	5,812
Charity Shop - Electricity & Water			849	849	637
Charity Shop - Maintenance			515	515	1,629
Charity Shop - Volunteer Training			427	427	-
Projects			30,432	30,432	759
Insurance			668	668	618
Facilities Management - Property Maintenance			26,522	26,522	3,057
Facilities Management - Equipment Maintenance			11,341	11,341	10,826
Facilities Management - Ground Maintenance			5,094	5,094	9,780
Depreciation			29	29	34
		<u>0</u>	<u>81,370</u>	<u>81,370</u>	<u>33,152</u>
OTHER EXPENDITURE					
Miscellaneous Expenses			2,282	2,282	615
Fundraising Costs			7,831	7,831	87
Professional Fees		-	280	280	280
		<u>-</u>	<u>10,393</u>	<u>10,393</u>	<u>982</u>
TOTAL EXPENDITURE		<u>0</u>	<u>91,762</u>	<u>91,762</u>	<u>34,135</u>
Net (deficit)/surplus of income over expenditure for the year		0	(14,942)	(14,942)	27,001
Fund Balances brought forward		0	91,254	91,254	64,253
Fund Balances carried forward		<u>0</u>	<u>76,312</u>	<u>76,312</u>	<u>91,254</u>

STOKE SUB HAMDON SPORTS & RECREATION TRUST

Balance Sheet as at 31 December 2022

	Notes	2022	2021
		£	£
FIXED ASSETS			
Tangible Assets	2	<u>166</u>	<u>195</u>
		166	195
CURRENT ASSETS			
Debtors	3	536	361
Balance at Bank		75,745	91,304
Cash in Hand		<u>146</u>	-
		76,427	91,665
CURRENT LIABILITIES			
Sundry Creditors			325
Accruals	4	<u>280</u>	<u>280</u>
		280	605
NET CURRENT ASSETS		<u>76,147</u>	<u>91,060</u>
NET ASSETS		<u>76,313</u>	<u>91,254</u>
REPRESENTED BY			
Unrestricted Income Fund			
General Purpose Fund		76,312	91,254
Designated Fund		-	-
		<u>76,312</u>	<u>91,254</u>
RESTRICTED INCOME FUND			
Skate Park		<u>0</u>	<u>0</u>
		<u>76,312</u>	<u>91,254</u>

STOKE SUB HAMDON SPORTS & RECREATION TRUST

Notes to the Financial Statements for the Year Ended 31 December 2022

1 Accounting Policies

Accounting Convention

The accounts have been prepared on the historical cost convention and are in accordance with the applicable accounting standards, the Charities SORP 2005 (Accounting and Reporting by Charities) and comply with the Charities (Accounts & Reposts) Regulations 2005 issued under the Charities Act 1993

Depreciation

Depreciation is provided on fixed assets at the following rates, based on the estimated useful life of these assets, and their anticipated residual value

Equipment - 15% Reducing Balance

2 Fixed Assets - used by the Charity

	Equipment
Cost	£
At 1 January 2022	3,801
Additions	
At 31 December 2022	<u>3,801</u>
Depreciation	
At 1 January 2022	3,606
Charge for Year	<u>29</u>
At 31 December 2022	<u>3,635</u>
Net Book Value	
At 31 December 2022	<u><u>166</u></u>
At 31 December 2021	<u><u>195</u></u>

3 Debtors

	2022	2021
	£	£
Sundry Debtors	-	-
Vat Debtor	<u>536</u>	<u>361</u>
	<u><u>536</u></u>	<u><u>361</u></u>

4 Creditors

Creditors & Accruals	<u>280</u>	<u>605</u>
	<u><u>280</u></u>	<u><u>605</u></u>

STOKE SUB HAMDON SPORTS & RECREATION TRUST

Notes to the Financial Statements for the Year Ended 31 December 2022

5 Summary of Net Assets by Funds

	Fixed Assets	Net Current Assets	Net Assets
	£	£	£
Unrestricted Funds			
General Purpose	166	76,147	76,313
Designated Fund			
- Floodlights & Adventure Play Area			
	<u>166</u>	<u>76,147</u>	<u>76,313</u>
Restricted Income Fund			
Ringfenced Projects		0	0

6 Donations & Grants

	2021	2021
	£	£
Grants		
Stoke sub Hamdon Parish Council	4,000	4,000
South Somerset District Council S106 Grant	21,272	-
Paul Spearpoint Memorial Grant	-	-
Business Support Grants - Covid19	-	28,342
Private Donation (Monthly)	30	110
	<u>25,302</u>	<u>32,452</u>

			2022
Fundraising Activities	Organisers	Proceeds	Net
7 May Fayre	1,009	2,611	1,602
Stoke Performing Arts Group	2,557	3,459	902
Jubilee Event	4,265	5,195	930
	<u>7,831</u>	<u>11,264</u>	<u>3,434</u>



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
STOKE SUB HAMDON SPORTS & RECREATION TRUST

On accounts for the year
ended

31/12/2022

Charity no
(if any)

1063874

Set out on pages

1-4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2022**

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below *~~) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 25/05/2023

Name:

OLIVIA ADAMS

Relevant professional qualification(s) or body (if any):

FMAAT

Address:

Hope Farm, Sticklynch, Glastonbury, Somerset BA6 8NA

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
STOKE SUB HAMDON SPORTS & RECREATION TRUST

On accounts for the year
ended

31/12/2022

Charity no
(if any)

1063874

Set out on pages

1-4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2022**

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below *~~) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 25/05/2023

Name:

OLIVIA ADAMS

Relevant professional qualification(s) or body (if any):

FMAAT

Address:

Hope Farm, Sticklynch, Glastonbury, Somerset BA6 8NA

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.