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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874

VAT NO 780 8830 01

STOKE SUB HAMDON SPORTS AND RECREATION TRUST

CHARITY NUMBER 1063874

TRUSTEES ANNUAL REPORT FY 2020

ISSUE 2

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CHAIRMAN'S REPORT

1. INTRODUCTION

The Sports and Recreation Trust is an unincorporated charitable association. It was established in 1997 to provide sports and recreation facilities for the Stoke sub Hamdon area.

2020 was an extraordinary year due to the COVID-19 Pandemic, the effects of which are still being felt through 2021. Much of the Trust's routine was significantly disrupted, as is reflected throughout this report. We last met as a group in March 2020 at our AGM. Since then, we have kept in contact via email and despite the difficulties, have succeeded in maintaining our responsibility for managing and maintaining the facilities at the Recreation Ground at West Street, although much of its use, particularly by the Football Clubs, has been well below normal levels. The Charity Shop has successfully operated when permitted but regrettably the May Fayre was cancelled, and SPAG was unable to put on any of its planned performances.

In September 2020 we were very saddened to hear of the death of Paul Spearpoint. Paul was an active member of the community for many years and was a valued member of the Trust from 2012 to 2016. Paul had asked that any donations in his memory were to be for the Sports and Recreation Trust, an extremely generous gift, for which we are extremely grateful. Paul was a true gentleman and the community of Stoke sub Hamdon was always at the centre of his life. He is greatly missed.

The Sports and Recreation Trust consists of the following member organisations:

- Parish Council
- Senior and Youth Football clubs
- Castle School Governors / Friends of Castle School

There are also a number of individuals who are members of the Trust. These Trustees are governed by the charity constitution and form the Executive Committee, which not only manages the day-to-day operations and activities of the Trust but also carries out the stated objects in the constitution. All Trustees are registered with the Charity Commission in the Annual Report.

Three Honorary Officers, the Chairman, the Treasurer, and the Secretary, are elected from amongst the Executive Committee by the Trustees at the Annual General Meeting and hold their posts for one year.

The following were Trustees and formed the Executive Committee during 2020:

Chairman:	John Allan
Treasurer:	Rebecca Merrick
Secretary:	Ron Masters
Senior Football Club:	Neil Raison
Youth Football Club:	Tim Brookes
Castle Street School:	Vacant
Parish Council:	Vacant
Individual Members:	Peter Hulett
	Denise Burton
	Penny Trapnell
	Robert Manning (stepped down in June 2020)
	Paul Jeffrey
	Jeanie Augarde
Honorary Member:	Sylvia Seale



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2. ORGANISATION

The Trust has organised itself into five sub committees, which, with the exception of Future Projects, are allocated annual budgets by the Executive Committee under the Annual Budget Plan. The sub committees have budgetary authority and responsibility within their designated budget and can revert to the Executive Committee if additional funding is required.

The sub committees are represented on the Trust Executive Committee and can recruit non-Trust members to meet their annual commitments. The sub committees and representatives are as follows:

Facilities Management Committee – is responsible for managing and maintaining the existing facilities at West Street. The sub-committee is chaired by Peter Hulett.

Future Projects Committee - is responsible for scoping new projects for the approval of the Trust. The sub-committee is chaired by Peter Hulett, supported by John Allan.

May Fayre Committee – is responsible for organising fund-raising events for the Trust and other projects in the community. The sub-committee is chaired by Denise Burton.

Charity Shop Committee – is responsible for managing the Charity Shop, which raises funds for the Trust and other projects in the community. The sub-committee representative on the Executive Committee is Penny Trapnell.

Stoke Performing Arts Group (SPAG) – is a village group that was established in 2016 and became a sub-committee within the Trust for financial management, fund raising and other administrative requirements. The SPAG representative on the Executive Committee is Jeanie Augarde.

3. ADMINISTRATION

Over recent years a significant amount of work has been undertaken to upgrade the administrative organisation of the Trust. We aim to regularly review the constitution, our operating systems, policies, forms, and documents.

The Trust now has in place the following administrative system:

- Operating Manual Part 1 – Constitution – Issue 1, comprising the Constitution, responsibilities, and liabilities of Trustees;
- Operating Manual Part 2 – Governance – Issue 2, comprising the Management Committee responsibilities and liabilities, the organisation of the Trust, Meetings, Terms of Reference;
- Operating Manual Part 3 – Operating Procedures – Issue 1, comprising the Finance, Facilities Management, May Fayre and Other events, Charity Shop, Future Projects, Stoke Performing Arts Group, and a Calendar of Events;
- Operating Manual Part 4 – Issue 3, comprising Policies, Forms, Documents and Agreements. The following policies are adopted:
 - SRT Policy 001 Finance Policy
 - SRT Policy 002 Health and Safety Statement
 - SRT Policy 003 Health and Safety Policy
 - SRT Policy 004 Risk Assessment Policy
 - SRT Policy 005 Fire Safety Policy
 - SRT Policy 006 First Aid Policy
 - SRT Policy 007 Drugs and Alcohol Policy
 - SRT Policy 008 Complaints and Grievance Policy
 - SRT Policy 009 Safeguarding
 - SRT Policy 010 Volunteer Management



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- SRT Policy 011 Inspections Policy
 - SRT Policy 012 Conflict of Interest Policy
 - SRT Policy 013 Grants Policy
 - SRT Policy 014 Data Protection Policy
 - SRT Policy 015 Code of Conduct
 - SRT Policy 016 Diversity Equal Opportunities Policy
 - SRT Policy 017 Commercial Procurement
 - SRT Policy 018 Smoking Policy
 - SRT Policy 019 Control of Contractors
 - SRT Policy 020 Management of Legionella in Pavilion Water System (adopted June 2020, reviewed and subsequently cancelled)

These Policies are all reviewed on a regular and rolling basis.

4. ACHIEVEMENTS AND SUCCESSES IN 2020

4.1 Contributions to the Community

The installation of CCTV equipment to cover the adventure play area and access to the Recreation Ground from Matts Lane was completed in March 2020. There is extensive coverage from 3 cameras positioned on the gable end of the Radfords Fudge premises providing for a much safer and more secure area. An agreement is in place with Radfords Fudge for the Trust to gain access to their premises to review CCTV footage as may be necessary and thanks go to them for their help and co-operation.

Regrettably, due to significantly reduced incomes, and the uncertainty created by the pandemic, the Trust took a decision in April 2020 to suspend grant applications from the community. This was relaxed after the Charity Shop was able to open for a period through the summer and as a consequence the Stoke FC received a £250 grant for new reserve team kit.

Despite the COVID-19 restrictions, the football clubs benefitted from improved pitch drainage and goalmouth repairs undertaken by MJ Abbott during summer 2020 at a cost of around £7,900, although with limited pitch use the effects of this are still to be fully appreciated. In addition, grass cutting and general grounds maintenance continued on the Recreation Ground, keeping it as an attractive open space for the community to enjoy, which has been more important than ever in recent times, as well as routine skateboard park repairs and play equipment maintenance.

In December 2020 a contract was awarded to Chew Valley Trees Ltd for works to supply and plant 10 semi-mature trees between the sports pitches and the Adventure Play Area to introduce some new visual appeal and bio-diversity to the area.

Whilst the closing bank balance for FY2020 is a healthy £63,435.36, the Trust has £17,843.10 financial commitments as follows:

• Stanchester Quilters Award to Charity Shop	£ 159.04
• May Fayre Grant for Use during 2021	£ 3,000.00
• Facilities Commitments	£ 4,840.40
• 2021 5 Yr Plan Future Projects	£ 5007.95
• Paul Spearpoint - Acorn Pop In Memorial Grant	£ 280.13
• Floodlight Sinking fund from 2019	£ 200.00
• Stoke Performing Arts Group (SPAG)	£ 4,355.58

This leaves an unallocated amount of £45,592.26 to cover operating costs for FY2021. A full breakdown of funds allocated or ring-fenced is in the Treasurers report at Appendix 1.



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4.2 Progress Against Adopted Projects Plan FY 2020

The Trust had identified a number of projects that were intended to be progressed in 2020. The COVID-19 pandemic obviously had an impact upon how the Trust was able to operate, with much uncertainty surrounding working practices and finances in particular. Progress against our identified projects was not always as planned but achievements were still made and can be summarised as follows:

Security systems / cameras

The CCTV equipment was installed by PG Fire & Security in Spring 2020 at a cost of around £2000 and is operational, providing for a safer and more secure environment around the Adventure Play Area. The co-operation of Radfords Fudge to help facilitate this project is very much appreciated.

Skateboard Park upgrade

A number of skateboard park repairs were completed in 2020. The Skateboard Park Upgrade has been included as part of the Trust's Adopted Projects FY 2021. The Trust has conducted initial consultations with two suppliers to get budgetary estimates for replacing and updating the existing skateboard park. The proposals provided a number of potential solutions and complexities, ranging from replacing the existing installation with a like-for-like concrete structure to a custom build park specific to Stoke sub Hamdon. The estimated project costs ranged between £120k and £150k and the Trust concluded that a realistic planning budget for such a project would be £150k. Onward progression of this project is discussed in a little more detail in section 5 below.

Improved storage facilities to rear of the pavilion

The storage area behind the pavilion was cleared of all weeds and dense growth, and is now easily accessed. A watching brief will be kept for release of S106 money to fund further improvements.

Improved pedestrian route to the memorial bench and south-west corner of the Recreation Ground

An area of dense growth and scrub was cleared at the corner of the Recreation Ground to ease access along the ridge leading to the memorial bench. This should enable a safer pedestrian route to become established at this point.

Improved pitch drainage and goalmouth repair

These works were completed in the summer of 2020, providing much improved ground conditions and a safer playing surface for the footballers.

4.3 Recreation Ground Management

Expenditure and Income

The Trust has an agreement with the Parish Council, the leaseholder, for maintaining the Recreation Ground and its facilities on their behalf. The budget for 2020 was £21,428, which included the SSDC S106 grant funds of £5,492.40 carried over from FY 2019 for the drainage project on the new pitch. 2020 was a complex year for expenditure because of the COVID-19 restrictions imposed on team sports and equipment usage. The final spend against budget was £19,032.22, which included the drainage project. The key elements of the spend against budget are as follows:

- The drainage project on the new pitch and two goal mouth repairs were planned for April 2020, but not completed until June because the team planned for the work by the selected contractor was caught in France in the lockdown! The final cost for the work was £7,887.24 inclusive of VAT of which £5,492.40 was SSDC S106 grant funding.
- Grass cutting and grounds maintenance was well below the budget of £7,000.00 at £2,987.86. Somerset Landscapes Ltd are to be thanked for their very supportive approach to contract work during the lockdown – they not only extended the contract by three months from April 2020 but also, they reduced the scope of work to maintenance for general public use rather than to the level required for football.



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- There was very little work carried out on buildings maintenance after extensive work was carried out in 2019.
- A number of skateboard park repairs were completed to react to issues raised in the quarterly Operational Inspection Reports and this made the expenditure of £2,446.06 above the budget of £1,500.00. The project to replace the skateboard park has become an Adopted Project in 2021 and will be progressed positively as the life of the existing installation is limited without significant expenditure.
- Play equipment maintenance was above budget with a spend of £2,002.02 against a budget of £400.00. This was necessary to rectify safety issues identified in the quarterly Operational Inspection Reports.
- All other budget line items were below budget as a result of the COVID 19 restrictions and limited use of the facilities.

The maintenance of the Recreation Ground and all its facilities to a high standard for use by the community over the past ten years is as follows:

Year	2011 (£)	2012 (£)	2013 (£)	2014 (£)	2015 (£)	2016 (£)	2017 (£)	2018 (£)	2019 (£)	2020 (£)
Actual Cost:	6,628	10,944	13,579	15,188	18,339	16,969	16,287	9,190	19,463	19,032
Budget:		10,590	17,346	17,232	16,572	20,473	17,572	16,974	23,723 ¹	21,428

The planned income for Facilities Maintenance comprised:

- £1,560.00 for facilities use, and
- £4,000.00 Parish Council Grant, and
- £5,544.00 SSDC S106 Playing Pitch grant, which was carried over from 2019

The Trust is supported by the Parish Council, who pay the lease, public liability insurance, buildings insurance and provide an annual grant towards the maintenance costs. The Parish Council, as the leaseholder, owns all the facilities on the Recreation Ground and consequently has established a sinking fund for these facilities.

2020 was a strange year for income, with £1,431.92 being generated from user fees, despite the restrictions on use. South Somerset District Council provided COVID-19 grant support funding of £10,000.00 for the Trust to manage the facilities. Also, the FA provided a £1,000.00 COVID-19 grant support fund for the upkeep of facilities. As a consequence of the grants the actual income achieved was £17,765.92 against the total planned income was £9,544.00.

Normally, the balance of the budget for the facilities maintenance not provided by Parish Council support and user fees comes from the fund-raising activities of the Charity Shop and the May Fayre Committee. The Charity Shop was closed for a large part of the year because of COVID-19 restrictions and the May Fayre was similarly cancelled.

Facilities Management

The COVID-19 restrictions caused the adventure play area facilities, the playing pitches, and the pavilion to be closed for a significant part of the year. The Trust undertook a number of risk assessments during the year as the restrictions were lifted, to supplement the standing risk assessment for the Recreation Ground:

- Risk Assessment COVID-19 Planned Re-opening of the Adventure Play Area Issue 1 dated 29th June 2020

¹ This budget includes SSDC S106 funds for the drainage work on the new pitch which was delayed until 2020.



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- Risk Assessment COVID-19 Planned Use of Football Facilities on the Recreation Ground Issue 1 dated 10th August 2020.

There was also an inspection policy raised after notification by SSDSC of potential legionnaires disease hazards in the water systems of unused pavilions – Policy SRT 020 Management of Legionella in Pavilion water Systems Issue 1 dated June 2020. This has been reviewed and cancelled as the shower system is an on-demand hot water system.

Inspections

The Recreation Ground and its facilities were inspected as follows:

- Monthly visual inspections are carried out by the Trust, these inspections include the play and gym equipment and fire safety inspections. The reports are provided to the Parish Council.
- Quarterly / Operational inspections of the adventure play area are conducted by Play Inspections Ltd. The reports are copied to the Parish Council and any consequent actions are reported in the quarterly progress report to the Parish Council.
- Annual inspection of the adventure play area is carried out by Play Inspection Ltd and copies of the report are provided to the Parish Council.
- Fire Safety - the emergency lighting and fire extinguishers are given an annual inspection by PG Fire and Security.

4.4 Charity Shop and May Fayre Fund Raising

The Trust has two main means of fund raising, the Charity Shop and the May Fayre committee. The Charity Shop report is attached at Appendix 2. With the cancellation of the May Fayre there is no activity for the May Fayre Committee to report for 2020. The Charity Shop moved to new premises in the High Street at the start of the year but has only been able to operate for limited periods. The shop's committee worked extremely hard to facilitate the move in the first instance and has continued to do so by successfully managing its operations during the uncertainty of these times. The new premises enabled a close working relationship with the adjoining Stoke Community Shop to be struck and flourish. As restrictions ease and life returns to normal, it is clear to see that the Charity Shop has an exciting future ahead, although nothing would be possible without the hard work, dedication, and commitment of all the volunteers.

Despite only being able to trade for around half of the year, the Charity Shop achieved excellent results with an income of £19,573.37. Whilst this is understandably well below the previous year's annual total, this is an amazing achievement. There is a lot of successful and innovative thought, ideas, and actions by the Charity Shop team to maximise income and control costs. Well done to all concerned. With the fantastic support the shop receives from the community, its future looks very bright.

With the cancellation of the May Fayre, an important stream of funding for the Trust was lost. With the huge efforts by all concerned, the profit from the 2019 May Fayre was in the region of £8,500. This is a very significant amount of overall annual income to lose, and demonstrates clearly how dependent the Trust is, not only on a very committed band of hard-working volunteers, but also upon the ability to hold a successful event each year. With prospects for May Fayre 2021 equally as bleak, it is a stark reminder for us to be always cautious with our budgets and mindful that past successes and achievements cannot routinely be relied upon. It is hoped that the May Fayre can return in 2022 with renewed vigour and cause for celebration.

The Charity Shop and May Fayre committees can nominate projects for grant support from their profits up to 50% for the Charity Shop and 25% for the May Fayre. The chance to be able to fully open up grant applications that can benefit the community is much anticipated and will be warmly welcomed.



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4.5 Stoke Performing Arts Group (SPAG)

The SPAG's planned production of 'Chicken House Chicks' in May unfortunately suffered the inevitable fate from the COVID-19 pandemic. The creativity of the group however shone through with the idea of creating 'Lockdown Reflections' as a record of personal experiences of the lockdown within the community. Well done to everyone involved with SPAG for bringing forward this initiative and to everyone who contributed. Moves are afoot for new productions which we all look forward to.

A full report, including some information on future planned events, is at Appendix 5.

4.6 Volunteers

The major strength of the Trust is its hardworking, motivated, and innovative volunteers and this cannot be emphasised enough. Everyone who makes all this happen is a volunteer and without them we would not be able to do any of the things we currently undertake and seek to achieve for the community.

We currently have a core of 11 volunteers who form the Trust and its Executive Committee. These include people from member organisations who are also fully engaged in their activities, such as the footballers and Parish Council.

We have a fantastic group of currently around 25 volunteers making the Charity Shop work. Keeping it open, when permitted, for six days a week is no small task and the 'behind the scenes' management by the Shop Committee is fantastic.

The May Fayre committee comprises a small core team of volunteers during the year, which increases as people come in to help on the day of the events. These folks are to be commended for their hard work and innovation. We very much look forward to when we can all come together again to enjoy these amazing events – events of which the village should be justifiably proud.

Finally, there is a core team of five volunteers forming the SPAG committee, which increases to between 15 and 25 for any given production, carry out tasks ranging from the cast, wardrobe, technical, props and scenery and safety.

We would welcome the membership of other village and community organisations that have similar objectives of improving education, sport, and recreation facilities. If you wish to join the Trust, please contact any of the Trustees.

Being a volunteer is hard work, makes demands on your time, but comes with enormous rewards. The only limit is your imagination – what we have achieved over the years, and our ambitions for the future, is proof of that. If you are interested, please talk to one of the Trustees about getting involved.

5. OBJECTIVES AND CHALLENGES FOR 2021

5.1 Adopted Projects Plan FY 2021

The Trust adopted its 2020-2025 Five Year Strategy in August 2019. From that we have brought forward three projects to be the Adopted Projects for 2021, as follows:

1. Adventure Play Area – Phase 2 – Skateboard Park

The existing skateboard park has been in place for over twenty years. It is constructed of metal and now suffers badly from corrosion. This has been managed by repairs and painting but recent inspection reports indicate that the corrosion is becoming worse and the Trust has to consider at what point it is no longer cost effective to repair this facility.



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The replacement of the skateboard park now become a higher priority and will be progressed as an active project. The Trust started to allocate funds towards this project in the FY 2020 budget.

This is a major project and is to be split into phases as follows:

- Phase 1 – Project Definition, involving significant community consultation with stakeholders.
- Phase 2 – Selection of Supplier as a Project Partner - The Trust will select a supplier as a Project Partner, who will help develop the detailed design for planning approval and will potentially help identifying funding sources for this sort of project.
- Phase 3 – Bid process - Received bids will be assessed by the Trust and the successful supplier selected and a contract issued for the project. During this Phase, the Trust will initiate the active fund-raising process by identifying potential grant funding sources.
- Phase 4 – Planning Approval and Active Fund Raising
- Phase 5 – Contract Award
 - o All funds raised and planning approval in place, with any conditions met.
 - o Award contract to successful bidder on confirmation of price.
- Phase 6 – Project execution

These phases are not sequential and will run in parallel to achieve the aim of providing the new skateboard park within five years.

2. Training Area Improvement Project – Floodlights Phase 2

The floodlit training pitch area is adjacent to the car park at West Street entrance at the northern end of the Recreation Ground. During the autumn and winter months, the floodlit training area is the only part of the Recreation Ground capable of use during evenings by the community football clubs for training. As such, it provides a valuable resource to the community and, together with the adjoining car park, is heavily used. The football clubs and any other users of the training area use the West Street entrance and the car park for access to the training facilities.

There has long been a requirement to improve access to the Recreation Ground, as identified in the Five-Year Strategy, in particular to the Floodlit Training Pitch Area from West Street. The surface at the entrance from West Street and in the car parking area is very poor with potholes and damaged tarmac creating trip hazards and a problem area for disabled access. Also, when the car park is not in use by User Groups, the security gate is closed and locked, there is no disabled / wheelchair / pram access from West Street.

The project will involve two elements: (i) resurfacing the West Street entrance and the car parking area, and (ii) provision of disabled / wheelchair / pram access alongside the security gate.

The total cost estimate for improved access to the West Street entrance and car parking area is between £27,750.00 and £36,000.00 with funds intended to be raised from amongst the following:

- Trust fund raising activities.
- West Street development S106 funds.
- SSDC
- Sport England.

3. Sports and Recreation Needs Survey

The last sports and recreation needs survey for the community was carried out in 2012/13. The village has changed in size and demographics since then and it is the Trust's aim to repeat the sports & recreation needs survey during this five-year strategy period.

The Trust aims to carry out a village wide survey in 2021/22 with data gathering and reporting to include:

- Open meetings to brief the community, as well as communication through the Newsletter and the Village Website.
- Discussions with youth groups.
- Community wide questionnaire.
- Presentation of initial results to the village, with feedback and analysis.
- Final survey report produced and presented formally to the Parish Council, SSDC, SCC, local schools, and other interested organisations.



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- Review of the Five-Year Strategy to ensure that it reflects the needs of the community.

Summary

As we emerge from the restrictions and limitations imposed upon us from the COVID-19 Lockdown, the Trust aims to busy itself with these three specific planned projects that are both short and longer term, with the aim of improving sports and recreation facilities around the village. The Trust has over £5000 already ring-fenced for these projects enabling us to make meaningful starts.

5.2 Maintenance and Upkeep of the Recreation Ground

A major task for the Trust is the maintenance and upkeep of the Recreation Ground – keeping this large area and its facilities fit for use by not only the football clubs, but also other members of the community. The Trust uses the following information to develop the Facilities Maintenance Plan and Annual Budget:

- Maintenance plans that have been developed as part of the SSDC grant allocation process for specific equipment or projects. There are currently three in place:
 - Training Area – Fixed Floodlight Project Maintenance Plan Issue 2 19th March 2019, which includes the inspection cost which is built into the budget. There is no planned maintenance as warranties cover the first 5 years post installation.
 - Pavilion Improvement Porch Maintenance Plan Issue 1 March 2019, which includes projected inspection and maintenance costs which are included in the budget.
 - Activity and Adventure Hub Maintenance Plan Issue 1 August 2018, which includes projected inspection and maintenance costs which are included in the budget.
- Ongoing contracts for grounds maintenance, utility supply etc.
- Historic data
- Inspection reports

The Trust provided the Parish Council with the Facilities Maintenance Plan FY 2021, Issue 1 4th January 2021, which provides a detailed breakdown of the planned budget of £20,743.00 for the year. Key items in the budget include:

• Grass cutting:	£6,300.00
• Pitch Repair – deep aeration of the new pitch	£1,800.00
• Buildings maintenance – painting the S/W facing exterior walls	£1,200.00
• Cleaning	£ 980.00
• Hedgerows	£ 800.00
• BMX track bi-annual maintenance	£2,000.00
• Skateboard park maintenance:	£1,500.00
• Pitch marking (labour, materials, and equipment replacement)	£1,970.00

It can be seen from above that there are significant costs in grounds maintenance, however it should be borne in mind that a large area of grass is kept trim and in good condition for all to use – it is a lot more than just football pitches.

The Trust has also established a sinking fund for the floodlights, which is set at £250.00 per annum based on contributions from the user groups and the Trust.

As the facilities on the Recreation Ground increase and the existing installations age, so the operating /maintenance costs increase and meeting these increased costs and commitments will be a major target for the Trust in the future.



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5.3 Communication

The aim is to always improve upon communication with the community by the Trust and its sub committees, through the Newsletter, the website and Facebook.

The Trust's website is a tool to provide access to news about the Trust and its projects and events. It has the potential to provide the opportunity for people to look at reports such as the Adopted Projects Plan, Trust Annual Reports and Accounts, Facilities Maintenance Plans, and the Accounts. Our goal is to manage the website much more proactively and to maximise its potential. To this end, if there is anyone within the community with good IT skills and knowledge, and who would wish to be involved with the work of the Trust, they are actively encouraged to have a chat with any of the Trustees.

5.4 Key Events for 2021

With the ongoing uncertainty around the COVID-19 pandemic, there remains difficulties with fixing dates for any key events this year.

6. FINANCIAL SUMMARY FY 2021

The budget plan for 2021 is as follows:

Area	Income (£)	Expenditure (£)
Charity Shop	18,400	10,800
May Fayre	0	0
Facilities Management	£5,230 ¹ (£8,030) ²	20,743
S&RT Accounts	2,000	554.64
Grant Support (from Charity Shop/May Fayre profit)	0	3800

¹User fees + PC grant

²£8,030.00 is the potential total income with S106 grants, which are still to be confirmed.

The opening bank balance in January 2021 enables the Trust to meet all its obligations within the planned budgets, its Adopted Projects Plan 2021 and finish the financial year with a positive balance. For detailed information on planned income and expenditure, please refer to Appendix 1.

7. CONCLUSION

2020 was a hugely challenging year for the Trust, but for reasons very different to normal. Much of our planning for the year stalled due to the restrictions imposed upon us and the uncertainty surrounding the COVID-19 pandemic. The Trust has always carefully considered its budgets and from one year to the next we ensure that we are confident in being able to fulfil our obligations for a 12-month period, should our normal sources of income be affected. Had it not been for a number of significant grant funds that became available to us via SSDC, for which we are extremely grateful, our current financial position would be making very different reading. We are very aware that recent levels of external funding are never likely to be repeated and it is a sobering reminder how heavily dependent the Trust is on two principal funding sources, i.e. The Charity Shop and the May Fayre Committee. The extremely hard work that is put in by the volunteers can never be taken for granted. Neither can past levels of income and successes, which as we have seen over the last 12 months, can be prey to circumstances far beyond our control.

With ever increasing investment to improve the sport and recreation facilities within the community comes ever increasing and mounting maintenance costs. Each year the challenge to fund the work of the Trust and the benefits that flow to the community from it, becomes that bit harder. Experience has shown that funding for large projects only flows when something like 50% of the costs are already secured. The value of S106 funding available from development projects in the area and facilitated by SSDC is clear. These sums are not insignificant amounts of



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money and, when taken with the Trust's own fundraising, and grants from other sources, including from the Parish Council, they form a critical bedrock for specific projects from which only then is it possible to start seeking and sourcing further funding. The plans for 2021 are exciting, but it is important to stress that our aims to bring forward significant improvements to the facilities at the Recreation Ground can only happen with the support and commitment of SSDC and the Parish Council.

I would like to thank the dedicated band of volunteers in the Charity Shop, the May Fayre Committee, all those who help with village events, the Football Clubs, and the Executive Committee. All these people commit their time, hard work and excellent ideas to help to make Stoke sub Hamdon a better community for everyone. Without them, none of what is reported here would be possible. I would also like to thank the community, the Parish Council, the District Council, and the National Trust for their full support to the Trust and its aims. There are new challenges and opportunities ahead, and we look forward to continued successes.

A handwritten signature in black ink, appearing to read 'John Allan'.

John Allan
Chairman
Stoke sub Hamdon Sports and Recreation Trust

STOKE SUB HAMDON SPORTS & RECREATION TRUST

Statement by Trustee Treasurer

The Sports & Recreation Trust employs Olivia Adams, a qualified Independent Accountant, to examine the books for the past year from January 1st to December 31st 2020. Olivia will examine the figures and the annual accounts will be submitted as part of the Trust's annual return to the Charity Commission.

The Trust started the year with an opening bank balance of £41,691.36, and the closing bank balance as of December, once reconciled with outstanding credits and debits, was £63,435.36. This total incorporates the following grants and monies received that are committed expenditure:

Stanchester Quilters Award to Charity Shop	£ 159.04
May Fayre Grant for Use during 2021	£ 3,000.00
SLL - Grounds maintenance Re-seed, aerate	£ 1,634.20
J Excavating- Levelling the ground, reseed etc	£ 265.00
Chew Valley Trees Limited - Tree Planting Project, Rec Eastern End	£ 2,461.20
Mark Hickey, Garden Care - Clearance	£ 480.00
Paul Spearpoint - Acorn Pop In Memorial Grant	£ 280.13
Training Area Improvement Project Floodlights Phase 2 - Car Park/Access @ £36K approx	£ 2,507.95
APAP Phase 2 Skateboard Park Upgrade @ £50-£120K	£ 2,500.00
Floodlight Sinking fund from 2019	£ 200.00
Stoke Performing Arts Group (SPAG)	£ 4,355.58
	<u>£ 17,843.10</u>

With the above excluded, the Trust has a total of **£45,592.26** available for 2021.

A breakdown of all financial transactions is shown on the following pages.

Rebecca Merrick
Treasurer, SSH Sports & Recreation Trust
February 2021

Stoke sub Hamdon Sports & Recreation Trust

Charity Number 1063874
VAT Number 780 8830 01

2020 Treasurer's Statement

	<i>Forecast Expenditure</i>	<i>Actual</i>	<i>Forecast Income</i>	<i>Actual</i>	<i>Forecast Balance</i>	<i>Actual</i>	Notes:
S&RT Bank Balance as of End December 2019					<u>£41,691.36</u>	<u>£41,691.36</u>	
1) 2020 Projected Income			<u>£27,224.75</u>	<u>£54,677.90</u>			1
Facilities			£1,170.00	£1,431.92			
Facilities SSH Parish Council Grant for Recreation maintenance			£4,000.00	£4,000.00			
Facilities SSDC Covid-19 Support Grant Income				£11,334.00			
Facilities Sport England Grant for Covid-19 Lockdown				£1,000.00			
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2) 2020 Operating Costs	<u>£33,555.12</u>	<u>£31,333.72</u>					2
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S&RT	£524.64	£506.89					
Stoke Performing Arts Group		£146.00					
3) 2020 Community Sports/Education/Recreation Grants:	<u>£2,124.00</u>	<u>£1,600.18</u>					
Charity Shop	£2,124.00	-£750.00					3
May Fayre	£0.00	£0.00					4
Trust Projects Adventure Play Area		£2,350.18					
2020 Balance plus 2020 Income minus Expenditure					<u>£33,236.99</u>	<u>£63,435.36</u>	
2020 RING FENCED MONIES:-		2020					
4) 2020 Committed Expenditure:	<u>£13,148.30</u>	<u>£9,333.70</u>					
2019 Grant remaining for Charity Shop Relocation	£4,554.58	£1,619.08					
2019 Charity Shop Grant Authorisations - 2 x World Challenge	£1,000.00	£0.00					
2019 S&RT Project Grants unallocated	£2,733.10	£0.00					
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Floodlight Sinking Fund	£200.00	£200.00					
Stoke Performing Arts Group	£4,501.58	£4,355.58					
2021 May Fayre		£3,000.00					
5) 2020 S&RT Projects identified to date	<u>£7,347.75</u>	<u>£6,034.93</u>					
M J Abbott - Pitch drainage	£5,347.75	£0.00					
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J Excavating- Levelling the ground, reseed etc		£265.00					
Chew Valley Trees Limited - Tree Planting Project, Rec Eastern End		£2,461.20					
Mark Hickey- Bramble and hedge clearance		£480.00					
6) 2020 5-Year Plan- Future Projects:	<u>£0.00</u>	<u>£4,007.95</u>					5
APAP Phase 2 - Access and Security Impr. @ £36K approx	£0.00	£1,007.95					
Skateboard Park Upgrade @ £50-£120K	£0.00	£1,000.00					
Floodlights Phase 2 @ £3K approx	£0.00	£1,000.00					
Storage facilities rear of Pavilion @ £5K approx	£0.00	£1,000.00					
Total	<u>£20,496.05</u>	<u>£19,376.58</u>					
Projected S&RT Balance for 2019					<u>£12,740.94</u>	<u>£44,058.78</u>	

Notes:-

- 1 Based on Budget Plan Income identified
- 2 Based on Budget Plan Operating Costs identified
- 3 50% of Projected Profit (2020 Refunds provided from 4 x Worldwide challenges @ £500 each due to Covid-19).
- 4 25% of Projected Profit
- 5 Based on Five Year Strategy

	<i>Forecast</i>	<i>Actual</i>
Charity Shop Profit	£4,248.00	£7,413.12
May Fayre Profit	£0.00	£285.66
	<u>£4,248.00</u>	<u>£7,698.78</u>

Stoke sub Hamdon Sports & Recreation Trust

Charity Number 1063874

VAT Number 780 8830 01

2021 Treasurer's Statement V3

	<i>Expenditure</i>	<i>Income</i>	<i>Balance</i>	Notes:
S&RT Bank Balance as of End December 2020			<u>£63,435.36</u>	1
1) 2021 Projected Income		<u>£28,430.00</u>		2
Facilities		£1,230.00		
SSH Parish Council Grant for Recreation maintenance		£4,000.00		
SSDC S106 Grants (Playing Pitches)		£1,500.00		
SSDC S106 Grants (Equipped Play)		£1,300.00		
Charity Shop		£18,400.00		
May Fayre		£0.00		
S&RT (VAT)		£2,000.00		
2) 2021 Operating Costs	<u>£32,097.64</u>			3
Facilities Maintenance	£20,743.00			
Charity Shop	£10,800.00			
May Fayre	£0.00			
S&RT	£554.64			
3) 2021 Community Sports/Education/Recreation Grants:	<u>£3,800.00</u>			
Charity Shop	£3,800.00			4
May Fayre	£0.00			5
2020 Balance plus 2021 Income minus Expenditure			<u>£55,967.72</u>	
2021 RING FENCED MONIES:-				
4) 2020 Committed Expenditure:	<u>£3,159.04</u>			
Stanchester Quilters Award to Charity Shop	£159.04			
May Fayre Grant for Use during 2021	£3,000.00			
5) 2021 S&RT Projects identified to date	<u>£5,120.53</u>			
PO SRT/: SLL - Grounds maintenance Re-seed, aerate	£1,634.20			
PO/SRT/ J Excavating- Levelling the ground, reseed etc	£265.00			
PO SRT/(Chew Valley Trees Limited - Tree Planting Project, Rec Eastern End	£2,461.20			
PO SRT/: Mark Hickey, Garden Care - Clearance	£480.00			
Paul Spearpoint - Acorn Pop In Memorial Grant	£280.13			
6) 2021 5-Year Plan- Future Projects:	<u>£5,007.95</u>			6
Training Area Improvement Project Floodlights Phase 2 - Car Park/Access @ £36K approx	£2,507.95			
APAP Phase 2 Skateboard Park Upgrade @ £50-£120K	£2,500.00			
7) Floodlight Sinking fund from 2019	<u>£200.00</u>			
8) Stoke Performing Arts Group (SPAG)	<u>£4,355.58</u>			
Total	<u>£17,843.10</u>			
Projected S&RT Balance for 2022			<u>£38,124.62</u>	

Notes:-

- Includes S106 ring fenced for Facilities Pitch Repair
- Based on Budget Plan Income identified
- Based on Budget Plan Operating Costs identified
- 50% of Projected Profit
- 25% of Projected Profit
- Based on Five Year Strategy

	Forecast
Charity Shop Profit	£7,600.00
May Fayre Profit	£0.00
	<u>£7,600.00</u>



Stoke Charity Shop Annual Report 2020

As has often been said, 2020 has been a year like no other in our lifetime. For the Charity Shop, the year has been one of opportunity, disappointment and challenge.

1. New Shop

We started the year preparing to relocate the shop from North Street to the High Street. This was accomplished just before the first lockdown in March. We had a sparkling new shop that we could not open. We were finally able to open on the 1st of July and were thankful the community supported the shop so enthusiastically as customers and through donations. There have been further closures due to pandemic restrictions in November and again from 31st of December. The closures constrained Shop takings to six months for the year. During periods of lockdown, the Charity Shop has been utilised to provide one-way access to the Community Shop and as a base for the Stoke Community Help Hub supporting those who are shielding or self-isolating.

2. New Technology

Moving to the new shop provided the incentive to invest in a tablet and card reader to facilitate credit and debit card payments. Volunteers quickly adapted to the new technology and the facility has made payment transactions during the pandemic more straight forward and safe. Another area to be developed in 2021 using the tablet is further income generation through Ziffit and Music Magpie apps for recycling books, music and films.

3. The Charity Shop Committee

The committee was sad to lose the services of Robert Manning as Chairperson, after the move to new premises was completed in April. Robert was instrumental in guiding the process, including the complex legal issues around the lease. We are grateful that he continues to do the PAT testing of our electrical goods, as well as providing sage advice to the Committee when requested.

The remaining 4 members of the Committee have divided the management tasks between them, until a formal AGM can be held to enable all volunteers to have their say about the election of a new Chairperson. Monthly reports are sent to John Allan, Chair of the Sports and Recreation Trust to inform the Trust of the progress and problems encountered by the Charity Shop this year.

4. Volunteers

From over 40 volunteers in 2019, the number of active volunteers understandably fell in 2020 to 25. Several volunteers complying with Government advice decided not to work in the shop during the pandemic. We were however able to recruit 3 new volunteers to help cover shifts. A small group of volunteers work specifically on processing the donations at HCAP.

5. Donations of Saleable Clothes and Household Items

Because of pandemic restrictions, all donations have to be isolated for 72 hours before processing, which meant donations could not be accepted in the Charity Shop. HCAP very kindly allowed us to expand our storage space during the pandemic to facilitate compliance with the Covid guidance, while the building could not be used by others for events, performances or group meetings. During the initial lockdown, many residents used the time to clear wardrobes and cupboards, which led to an avalanche of donations in July, when the Charity Shop restarted

donation sessions. Volunteers, under Frances' leadership worked quickly after each isolation period had expired to process the great volumes of donations. Separating saleable goods for the Charity Shop from items for recycling.

6. Recycling

In January 2020, contact with Bristol Textiles Recycling was established to collect the Charity Shop's recycling; a considerable advantage over local firms that would not collect. However, Covid restrictions had an impact on the regularity of collections. This continues to be a concern in 2021 as the global situation is affecting the onward movement of recycling in general. The Shop committee is looking at other available options.

7. Grants Awarded

The Charity Shop was able to award one grant this year, for £250, to the Stoke Senior Football Club Reserve Team for new strips. This was approved by the Charity Shop Committee in November.

8. Finance Report

The pandemic has had a significant negative impact on income generation over the year, leading to a deficit of £8570 compared with 2019's income. However, when the Shop has been able to open, residents have been very supportive and complementary about the new premises. The committee is optimistic income will rise to 2019 levels when normal opening hours can be reinstated. A detailed description of all relevant income streams accompanies this report.

9. Alternative Sources of Income

During this trying year, Jane, Frances and Jude have continued to offer items for sale on eBay and Facebook as restrictions permitted. This was a small but significant lifeline during periods of closure. An open-air sale was arranged for the forecourt of HCAP in early September which netted £153 in a two-hour period. The Charity Shop also secured two grants from the District Council through Rebecca, the Trust Accountant, for £10,000 and £1,300 to help with rent and utility costs.

Stoke Charity Shop Income Report 2020						
	January	February	March	April	May	June
Shop Sales	£1,903.09	£1,887.68	£1,155.17			
Recycling	£69.00	£64.05	£17.90			
Rotary Draw/ Raffle	£220.00					
eBay	£47.00	£50.00	£55.00	£139.00	£142.00	£25.00
Donations	£20.00	£19.00		£57.10	£25.00	£128.67
Joyce	£48.00					
Lawrences		£80.00				
Vintage Trade Sols		£25.00				
Facebook						£25.00
Ziffit						
Outdoor Sale						
Totals	£2,307.09	£2,125.73	£1,228.07	£196.10	£167.00	£178.67
Closure Grants					£10,000	

July	August	Sept	Oct	Nov	Dec	Annual Total
£2,453.19	£2,437.41	£2,043.37	£2,298.53	£272.25	£2,500.34	£16,951.34
	£126					£276.56
					£93 Xmas Raffle	£313.00
£35.00	£132.00	£59.14	£183.25	£301.56		£1,168.95
		£5.00	£37.22	£15.60	£20.00	£327.59
						£48.00
						£80.00
						£25.00
£6.00	£54.50	£53.00			£44.00	£182.50
	£26.63	£20.46				£47.09
		£153.34				£153.34
£2,494.19	£2,776.15	£2,334.31	£2,519.00	£589.41	£2,657.65	£19,573.37
				£1,300		
					2019 Annual Total	£28,143.00
					2020 Deficit	£8,570

Stoke Youth FC

2020/2021

A tough year for everyone with COVID limiting the extent of games and training allowed. We are all looking forward to our return and await the FA guidelines.

Youth Teams

U8s

U13s

U14s

U15s

U16s

U18s (Somerset League)

We would like to thank the trust for the brilliant facilities they provide.

Many thanks again,
Stoke Youth

Stoke-Sub-Hamdon Football club was one of the founding members of the Yeovil and District Football league in 1903 with only us and one other original club still playing in the league.

Currently we run two teams, the First team playing in the Premier division and the Reserve team playing in the Second division, also entering league and Somerset County cup competitions.

We are well represented in both teams by players living in the village but also have players from the local area who choose to play for Stoke F.C at our recreation ground. We also use the facilities on Tuesday evenings for training (using the new flood lighting) which we have always opened to non-members of the club.

We are supported by the Stoke Working Men's Club and Stoke Charity Shop, who we have had a close relationship with for many years and obviously by the Sports and Rec Trust who have provided us with some of the best facilities for Junior football in the area.

Covid – 19 has had a massive impact on the club in terms of playing and training with both teams completing a little over fifty percent of their respective league fixtures with no league cup fixtures having been played to date. We have currently not held a single training session this year. Somerset County FA have also decided not to run their county cup competitions this season. Given the current National lockdown there is no guarantee that the 2020-2021 YDFL season will be completed.

In terms of finance, the club remains financially stable with the only impact of Covid – 19 coming due to the increased costs for cleaning equipment and having to pay full hire fees for the facilities despite not being able to use them.

Stoke Performing Arts Group

Stoke sub Hamdon Sports and Recreation Trust

Annual Report 2020-2021

Along with so many activities due to take place in 2020, SPAG took the decision to cancel their production of 'Chicken House Chicks' planned to take place in May, due to the Coronavirus pandemic.

However, as Lockdown progressed it became increasingly evident that the impact of the restrictions placed on us all due to Covid 19, meant we were living through an extraordinary time in our history. As a response to this, the SPAG team came up with the idea of inviting its group members and the wider community to contribute their 'Lockdown Reflections' by making short video clips about their personal Lockdown experiences. These were shared initially through Facebook with the plan to eventually create a film to help provide a record for the future, of living through the pandemic of 2020 in our village.

A SPAG Facebook request invited people to record their reflections using their smart phone or iPad, with the general idea, that they could talk about any or many subjects related to Lockdown and how this has affected them personally. The 'Lockdown Reflections' posted widely varied in length, content and style, but all have been recognised for their own merit and value.

The project started in May and ran through to the autumn when despite encouraging more people to contribute both personally and via the Village Newsletter it became evident that the project had reached its natural conclusion.

SPAG would like to thank everyone who has contributed to the 'Lockdown Reflections' project

Through the autumn and winter months, all plans for a Christmas show or even simply our traditional Carol Singing around the village, were not possible, due to the Government restrictions. However as we look forward to the possible lifting of these in the Summer of 2021, we are starting to make some tentative steps towards planning an outdoor theatrical performance, based on and around Ham Hill that could potentially take place later in August or early September.

The show would explore the life and times of George Mitchell, a local man, who was born in Montacute in 1827. He became influential figure and a keen supporter of the rights of agricultural workers at that time. In 1877 he organised a mass meeting on Ham Hill to highlight their plight which continued to be an annual event for a number of years after this.

An email has been sent out to all SPAG members giving them an overview of George Mitchell's life and some initial ideas about how we might organise rehearsals, possibly virtually to start with. So far we have had some positive expressions of interest. Our writer, Angela Hodges has also begun researching and penning out key events in George Mitchell's life that could be dramatised.

As we were fortunate enough not have incurred any major expense at the point when we made the decision to cancel 'Chicken House Chicks'. SPAG remains in a strong position financially going forward to fund our future projects, once the Government restrictions are lifted and conditions allow us to do so safely.

Jeanie Augarde

(on behalf of Stoke Performing Arts Group)



*A charitable trust
working together with
village organisations
for a brighter future*

STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874

VAT NO 780 8830 01

STOKE SUB HAMDON SPORTS AND RECREATION TRUST

FINANCIAL STATEMENTS

FOR

YEAR ENDED DECEMBER 2020

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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874

VAT NO 780 8830 01

Trust Information for the Year Ended 31 December 2020

The Sports and Recreation Trust is an unincorporated charitable association. It was established in 1997 to provide sports and recreation facilities for the Stoke sub Hamdon area, with the following objects:

To advance education and provide facilities in the interests of social welfare without distinction of religion, sex or politics or other opinions for recreation and leisure time occupation with the object of improving the conditions of life for the inhabitants of the area of benefit.

Three Honorary Officers, the Chairman, the Treasurer and the Secretary, are elected annually from amongst the Trustees:

Officers:

Mr John Allan	Chairman
Mrs Rebecca Merrick	Treasurer
Mr Ron Masters	Secretary

Registered Charity Number: 1063874

VAT Number: 780 8830 01

Bankers: Lloyds Bank PLC
9 High St
Yeovil
Somerset
BA20 1RN



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

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Treasurer, SSH Sports & Recreation Trust
February 2021



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Stoke sub Hamdon Sports & Recreation Trust

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- 2 Based on Budget Plan Operating Costs identified
- 3 50% of Projected Profit (2020 Refunds provided from 4 x Worldwide challenges @ £500 each due to Covid-19).
- 4 25% of Projected Profit
- 5 Based on Five Year Strategy

Charity Shop Profit
May Fayre Profit

Forecast	Actual
£4,248.00	£7,413.12
£0.00	£285.66
<u>£4,248.00</u>	<u>£7,698.78</u>



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874

VAT NO 780 8830 01

Stoke sub Hamdon Sports & Recreation Trust

Charity Number 1063874

VAT Number 780 8830 01

2021 Treasurer's Statement V3

	Expenditure	Income	Balance	Notes:
S&RT Bank Balance as of End December 2020			<u>£63,435.36</u>	1
1) 2021 Projected Income		<u>£28,430.00</u>		2
Facilities		£1,230.00		
SSH Parish Council Grant for Recreation maintenance		£4,000.00		
SSDC S106 Grants (Playing Pitches)		£1,500.00		
SSDC S106 Grants (Equipped Play)		£1,300.00		
Charity Shop		£18,400.00		
May Fayre		£0.00		
S&RT (VAT)		£2,000.00		
2) 2021 Operating Costs	<u>£32,097.64</u>			3
Facilities Maintenance	£20,743.00			
Charity Shop	£10,800.00			
May Fayre	£0.00			
S&RT	£554.64			
3) 2021 Community Sports/Education/Recreation Grants:	<u>£3,800.00</u>			4
Charity Shop	£3,800.00			5
May Fayre	£0.00			
2020 Balance plus 2021 Income minus Expenditure			<u>£55,967.72</u>	
2021 RING FENCED MONIES:-				
4) 2020 Committed Expenditure:	<u>£3,159.04</u>			
Stanchester Quilters Award to Charity Shop	£159.04			
May Fayre Grant for Use during 2021	£3,000.00			
5) 2021 S&RT Projects identified to date	<u>£5,120.53</u>			
PO SRT/:SLL - Grounds maintenance Re-seed, aerate	£1,634.20			
PO/SRT/:J Excavating- Levelling the ground, reseed etc	£265.00			
PO SRT/:C Chew Valley Trees Limited - Tree Planting Project, Rec Eastern End	£2,461.20			
PO SRT/:Z Mark Hickey, Garden Care - Clearance	£480.00			
Paul Spearpoint - Acorn Pop In Memorial Grant	£280.13			
6) 2021 5-Year Plan- Future Projects:	<u>£5,007.95</u>			6
Training Area Improvement Project Floodlights Phase 2 - Car Park/Access @ £36K approx	£2,507.95			
APAP Phase 2 Skateboard Park Upgrade @ £50-£120K	£2,500.00			
7) Floodlight Sinking fund from 2019	<u>£200.00</u>			
8) Stoke Performing Arts Group (SPAG)	<u>£4,355.58</u>			
Total	<u>£17,843.10</u>			
Projected S&RT Balance for 2022			<u>£38,124.62</u>	

Notes:-

- Includes S106 ring fenced for Facilities Pitch Repair
- Based on Budget Plan Income identified
- Based on Budget Plan Operating Costs identified
- 50% of Projected Profit
- 25% of Projected Profit
- Based on Five Year Strategy

	Forecast
Charity Shop Profit	£7,600.00
May Fayre Profit	£0.00
	<u>£7,600.00</u>



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874

VAT NO 780 8830 01

STOKE SUB HAMDON SPORTS & RECREATION TRUST

Statement of Financial Activities for the year ended 31 December 2020

INCOME & EXPENDITURE

	Notes	Restricted Funds	Unrestricted Funds	Total	2019
INCOME					
Donations & Grants	6		26,948	26,948	95,777
Fundraising Activities	7		365	365	17,403
Hire of Pitches			1,432	1,432	2,234
Charity Shop			18,982	18,982	28,144
Vat Refund			3,440	3,440	35,583
Insurance Claim			-	-	490
		<u>0</u>	<u>51,167</u>	<u>51,167</u>	<u>179,631</u>
DIRECT CHARITABLE EXPENDITURE					
Charity Shop - Rent			5,513	5,513	5,472
Charity Shop - Electricity			543	543	839
Charity Shop - Water			32	32	109
Charity Shop - Maintenance			2,246	2,246	3,270
Charity Shop - Relocation			2,936	2,936	-
Projects			1,600	1,600	196,155
Insurance			366	366	545
Facilities Management - Property Maintenance			1,076	1,076	8,345
Facilities Management - Equipment Maintenance			5,285	5,285	4,433
Facilities Management - Ground Maintenance			11,593	11,593	6,384
Depreciation			40	40	47
		<u>0</u>	<u>31,229</u>	<u>31,229</u>	<u>225,599</u>
OTHER EXPENDITURE					
Miscellaneous Expenses			227	227	569
Fundraising Costs			225	225	9,329
Professional Fees			280	280	280
		<u>-</u>	<u>732</u>	<u>732</u>	<u>10,178</u>
TOTAL EXPENDITURE		<u>0</u>	<u>31,961</u>	<u>31,961</u>	<u>235,777</u>
Net (deficit)/surplus of income over expenditure for the year		0	19,206	19,206	(56,146)
Fund Balances brought forward		0	45,047	45,047	101,193
Fund Balances carried forward		<u>0</u>	<u>64,253</u>	<u>64,253</u>	<u>45,047</u>



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874

VAT NO 780 8830 01

STOKE SUB HAMDON SPORTS & RECREATION TRUST

Balance Sheet as at 31 December 2020

	Notes	2020		2019	
		£	£	£	£
FIXED ASSETS					
Tangible Assets	2	<u>229</u>	229	<u>269</u>	269
CURRENT ASSETS					
Debtors	3	1,098		3,609	
Balance at Bank		63,435		41,700	
Cash in Hand		<u>93</u>		<u>18</u>	
			64,626		45,327
CURRENT LIABILITIES					
Sundry Creditors		-		-	
Accruals	4	<u>280</u>		<u>280</u>	
			280		280
NET CURRENT ASSETS			<u>64,346</u>		<u>45,047</u>
NET ASSETS			<u><u>64,575</u></u>		<u><u>45,316</u></u>
REPRESENTED BY					
Unrestricted Income Fund					
General Purpose Fund		64,575		45,316	
Designated Fund		<u>-</u>		<u>-</u>	
			64,575		45,316
RESTRICTED INCOME FUND					
Skate Park			<u>0</u>		<u>0</u>
			<u><u>64,575</u></u>		<u><u>45,316</u></u>



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874

VAT NO 780 8830 01

STOKE SUB HAMDON SPORTS & RECREATION TRUST

Notes to the Financial Statements for the Year Ended 31 December 2020

1 Accounting Policies

Accounting Convention

The accounts have been prepared on the historical cost convention and are in accordance with the applicable accounting standards, the Charities SORP 2005 (Accounting and Reporting by Charities) and comply with the Charities (Accounts & Reposts) Regulations 2005 issued under the Charities Act 1993

Depreciation

Depreciation is provided on fixed assets at the following rates, based on the estimated useful life of these assets, and their anticipated residual value

Equipment - 15% Reducing Balance

2 Fixed Assets - used by the Charity

Cost	Equipment £
At 1 January 2020	3,801
Additions	
At 31 December 2020	<u>3,801</u>
Depreciation	
At 1 January 2020	3,532
Charge for Year	<u>40</u>
At 31 December 2020	<u>3,572</u>
Net Book Value	
At 31 December 2020	<u><u>229</u></u>
At 31 December 2019	<u><u>269</u></u>

3 Debtors	2020 £	2019 £
Sundry Debtors	-	-
Vat Debtor	<u>1,098</u>	<u>3609</u>
	<u><u>1,098</u></u>	<u><u>3,609</u></u>
4 Creditors		
Creditors & Accruals	<u>280</u>	<u>280</u>
	<u><u>280</u></u>	<u><u>280</u></u>



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874

VAT NO 780 8830 01

STOKE SUB HAMDON SPORTS & RECREATION TRUST

Notes to the Financial Statements for the Year Ended 31 December 2020

5 Summary of Net Assets by Funds

	Fixed Assets	Net Current Assets	Net Assets
	£	£	£
Unrestricted Funds			
General Purpose	229	64,346	64,575
Designated Fund			
- Floodlights & Adventure Play Area			
	<u>229</u>	<u>64,346</u>	<u>64,575</u>
Restricted Income Fund			
Ringfenced Projects		0	0

6 Donations & Grants

	2020	2019
	£	£
Grants		
Stoke sub Hamdon Parish Council	4,000	4,000
South Somerset District Council	22,668	57,582
Postcode Local Trust	-	16,000
Clark Foundation	-	8,000
Bernard Sunley CF	-	5,000
Groundwork UK	-	2,000
Yarlington Housing	-	1,500
Leonard Laity Stoate Charitable Trust	-	1,195
Classic Car Show	-	500
Paul Spearpoint Memorial Grant	280	-
	<u>26,948</u>	<u>95,777</u>

	2020	2019
	Net	
Fundraising Activities		
7 May Fayre	286	6,669
Stoke Performing Arts Group	(146)	(984)
	<u>140</u>	<u>5,685</u>



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874

VAT NO 780 8830 01



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name

STOKE SUB HAMDON SPORTS & RECREATION TRUST

On accounts for the year ended

31/12/2020

Charity no
(if any)

1063874

Set out on pages

1-4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2020

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Olivia Adams

Date:

30/04/2021

Name:

OLIVIA ADAMS

Relevant professional qualification(s) or body

FMAAT

IER

1

Oct 2018



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874

VAT NO 780 8830 01

(if any):

Address:

Hope Farm, Sticklynch, Glastonbury, Somerset BA6 8NA

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern
(see CC32, Independent examination of charity accounts: directions and
guidance for examiners).

Give here brief details of
any items that the
examiner wishes to
disclose.

IER

2

Oct 2018



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

STOKE SUB HAMDON SPORTS & RECREATION TRUST

On accounts for the year
ended

31/12/2020

Charity no
(if any)

1063874

Set out on pages

1-4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended **31/12/2020**

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the
accounts in accordance with the requirements of the Charities Act 2011
("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed all the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to
undertake the examination by being a qualified member of [insert name of
applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have
come to my attention in connection with the examination (~~other than that
disclosed below *~~) which gives me cause to believe that in, any material
respect:

- the accounting records were not kept in accordance with section 130
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements
concerning the form and content of accounts set out in the Charities
(Accounts and Reports) Regulations 2008 other than any requirement
that the accounts give a 'true and fair' view which is not a matter
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in this report in
order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

30/04/2021

Name:

OLIVIA ADAMS

Relevant professional
qualification(s) or body

FMAAT

(if any):

Address:

Section B	Disclosure
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Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.