

STOKE SUB HAMDON SPORTS AND RECREATION TRUST

England & Wales · Charity number 1063874

Details

Status Registered

Legal form Other

Registered 1997-08-08

Register [View on the Charity Commission register](#)

Contact

Address 67 High Street
Stoke-sub-Hamdon
TA14 6PT

Phone 01935 579067

Email info@stoke-rec-trust.co.uk

Website www.stoke-rec-trust.co.uk

Activities

Objects: TO ADVANCE EDUCATION AND PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE WITHOUT DISTINCTION OF RELIGION, SEX OR POLITICS OR OTHER OPINIONS FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE INHABITANTS OF THE AREA OF BENEFIT

Activities: The Trust is established to provide sports and recreation facilities for use by teams, organisation and individuals of all ages in the Stoke sub Hamdon area. Activities include managing the existing facilities, fund raising, managing projects to provide new facilities and developing a long term strategy for the provision and management of sports and recreation facilities.

Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Education/training, Amateur Sport, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- **Area of benefit:** STOKE SUB HAMDON AND SURROUNDING AREA
- Dorset
- Somerset

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£238,921	£236,273	-	-
2023-12-31	£116,892	£41,786	-	-
2022-12-31	£55,370	£47,950	-	-
2021-12-31	£61,136	£33,152	-	-
2020-12-31	£51,167	£31,961	-	-

Trustees

Name	Role	Appointed
JOHN ALLAN	Chair	2013-08-12
DENISE BURTON		2011-06-16
Jane Elizabeth Baker		2022-05-07
Jeanie Augarde		2018-03-06
Joanne Knobbs		2022-09-06
NEIL LLOYD RAISON		
PETER HULETT AFC		2011-06-14
Paul Jeffery		2018-09-04
REBECCA MERRICK		2012-01-24

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Accounts



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STOKE SUB HAMDON SPORTS AND RECREATION TRUST

CHARITY NUMBER 1063874

TRUSTEES ANNUAL REPORT FY 2024

ISSUE 1

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CHAIR'S REPORT

1. INTRODUCTION

The Sports and Recreation Trust is an unincorporated charitable association. It was established in 1997 to provide sports and recreation facilities for the Stoke sub Hamdon area.

The Sports and Recreation Trust consists of the following member organisations:

- Parish Council
- Senior and Youth Football Clubs
- Castle School Governors / Friends of Castle School

There are also a number of individuals who are members of the Trust. These Trustees are governed by the charity's constitution and form the Executive Committee, which not only manages the day-to-day operations and activities of the Trust but also carries out the stated objects in the constitution. All Trustees are registered with the Charity Commission in the Annual Report.

Three Honorary Officers, the Chair, the Treasurer, and the Secretary, are elected from amongst the Executive Committee by the Trustees at the Annual General Meeting and hold their posts for one year.

The following were Trustees and formed the Executive Committee during 2024:

Chair:	John Allan
Treasurer:	Rebecca Merrick
Secretary:	Peter Hulett
Individual Members:	Denise Burton
	Jane Baker
	Paul Jeffrey
	Jeanie Augarde
	Rick Draper
	Colin Roberts (joined October 2024)
	Moira Hulett (stepped down November 2024)
Parish Council:	Jo Knobbs
Castle Street School:	Neil Raison
Senior Football Club:	Tim Brookes (stepped down March 2024)
Youth Football Club:	Kim Campbell/Adam Maher (from April 2024)
Honorary Member:	Sylvia Seale

2. ORGANISATION

The Trust has organised itself into five sub committees, which, with the exception of Future Projects, are allocated annual budgets by the Executive Committee under the Annual Budget Plan. The sub committees have budgetary authority and responsibility within their designated budget and can revert to the Executive Committee if additional funding is required.

The sub committees are represented on the Trust Executive Committee and can recruit non-Trust members to meet their annual commitments. The sub committees and representatives are as follows:

Facilities Management Committee – is responsible for managing and maintaining the existing facilities at the Recreation Ground, West Street. This work is carried out by agreement between the Trust and the Parish Council, who are the leaseholders of the land. All of the work undertaken by the Trust at the Recreation Ground is



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effectively done on behalf of the Parish Council, who own all of the facilities. The sub-committee is chaired by Peter Hulett.

Future Projects Committee - is responsible for scoping new projects for the approval of the Trust. The sub-committee is chaired by Peter Hulett, supported by John Allan.

Sports and Recreation Trust Events Committee –The objective of the Committee is to raise funds to support the objectives of the Trust through organising social, educational, and recreational events in Stoke sub Hamdon, including the annual May Fayre. The sub-committee is chaired by Denise Burton and supported by individuals who are interested in being involved in meeting the objectives of the Committee.

Charity Shop Committee – is responsible for managing the Charity Shop, which raises funds for the Trust and other projects in the community. The sub-committee representative on the Executive Committee was Jane Baker. Denise Burton chairs the Charity Shop Committee and also sits on the Executive Committee as a Trustee.

Stoke Performing Arts Group (SPAG) – is a village group that was established in 2016 and became a sub-committee within the Trust for financial management, fund raising and other administrative requirements. The SPAG representative on the Executive Committee is Jeanie Augarde.

3. ADMINISTRATION

The Trust regularly reviews and updates, where necessary, its constitution, operating systems, policies, forms, and documents.

The Trust has in place the following administrative system:

- Operating Manual Part 1 – Constitution – Issue 3, comprising the Constitution, responsibilities, and liabilities of Trustees;
- Operating Manual Part 2 – Governance – Issue 4, comprising the Management Committee responsibilities and liabilities, the organisation of the Trust, Meetings, and Terms of Reference;
- Operating Manual Part 3 – Operating Procedures – Issue 4, comprising the Finance, Facilities Management, events including the May Fayre, Charity Shop, Future Projects, Stoke Performing Arts Group, and a Calendar of Events;
- Operating Manual Part 4 – Issue 7, comprising Policies, Forms, Documents and Agreements.

A major review of the Operating Manual Part 3 – Operating Procedures was initiated in 2024 with the aim of rationalising the content of the manual with the policies and the Terms of Reference in the Operating Manual Part 2 – Governance. This review is expected to complete in the first quarter of 2025.

The following policies are adopted:

- SRT Policy 001 Finance Policy – Issue 3
- SRT Policy 002 Health and Safety Statement – Issue 3
- SRT Policy 003 Health and Safety Policy – Issue 4
- SRT Policy 004 Risk Assessment Policy – Issue 4
- SRT Policy 005 Fire Safety Policy – Issue 4
- SRT Policy 006 First Aid Policy - Issue 3
- SRT Policy 007 Drugs and Alcohol Policy – Issue 3
- SRT Policy 008 Complaints and Grievance Policy – Issue 3
- SRT Policy 009 Safeguarding – Issue 3
- SRT Policy 010 Volunteer Management – Issue 3
- SRT Policy 011 Inspections Policy – Issue 4
- SRT Policy 012 Conflict of Interest Policy – Issue 3
- SRT Policy 013 Grant Guidelines – Issue 3



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- SRT Policy 014 Data Protection Policy – Issue 4
 - SRT Policy 015 Code of Conduct – Issue 3
 - SRT Policy 016 Diversity Equal Opportunities Policy – Issue 3
 - SRT Policy 017 Commercial Procurement – Issue 2
 - SRT Policy 018 Smoking Policy – Issue 3
 - SRT Policy 019 Control of Contractors - Issue 3
 - SRT Policy 020 – CANCELLED
 - SRT Policy 021 Reserve Funds Policy – Issue 1
 - SRT Policy 022 Preferred Suppliers Policy – Issue 1

The following policies were added in 2024:

- SRT Policy 023 Serious Incident Reporting – Issue 1
- SRT Policy 024 Bullying and Harassment Policy – Issue 1
- SRT Policy 025 Social Media Policy – Issue 1

The full record of all policies is kept in the Operating Manual Part 4 – Policies. All policies will be reviewed in September 2025.

4. ACHIEVEMENTS AND SUCCESSES IN 2024

During the past year grass cutting, hedge trimming and general grounds maintenance continued on the Recreation Ground, keeping it as an attractive open space for the community to enjoy, as well as routine maintenance and repairs to the play equipment along with routine annual servicing of facilities and equipment. The Youth and Senior football clubs have continued to be principal beneficiaries from our upkeep of the playing pitches, training area, storage facilities and pavilion, with charges for the use of these facilities deliberately kept as low as reasonably possible, but under constant review.

All the hard work raising funds, securing the necessary planning approvals, and negotiating contracts in 2023 for The Skateboard Park Upgrade project paid off when the project got underway in April 2024 with completion and handover to the Parish Council in June. Between January and August, the Trust paid from its accrued funds a total £200,339.59 to the skateboard park project.

We saw the May Fayre return to Stanchester Academy grounds for a second year.

SPAG put on two productions during the year in February and November and launched a project to instal fixed stage lighting in the Memorial Hall.

In December we updated and approved our Five-Year Strategy, issuing our Five-Year Strategy 2025-2030 to the Parish Council for their approval; its aim always to provide a way ahead for the provision of education, sports, and recreation facilities for the community. Key future projects were identified for completion in 2025.

In 2024 the Trust itself provided grant support to the Memorial Hall Committee totalling £2,196.00 for stage lighting and curtains. SPAG contributed a further £1984.80 towards the stage lighting project.

The Charity Shop committee provided grant support of £5,329 to community projects in 2024. The benefactors were 4 students from Stanchester Academy who will be taking part in an overseas World Challenge trip and who earned their grant money by volunteering 30hrs in the Charity Shop, the Memorial Hall for a new oven as part of its kitchen refit, Stoke sub Hamdon Brownies towards their County Camp, the village artists group for display kits, and the Lighthouse for a new grill. The Events Committee donated a further £414.81 to the Stanchester World Challenge Fund from May Fayre takings.

The closing bank balance for FY2024 is an extremely healthy £106,802.75, with £65,231.05 of financial commitments, amounting to over 50% of our reserves, as follows:



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• 2024 Charity Shop Grants – World Challenge	£ 2,000.00
• 2024 May Fayre Committed Grants – SWMC	£ 500.00
• SLL Grounds Maintenance contract- 1 April 24 to 31 Mar 25	£ 1,500.00
• Play Inspections - Full Year Service for 2024 x 3 plus 1 annual	£ 555.00
• APA Phase 2 Skateboard Park @ Maverick Retainment	£ 4,225.00
• Skateboard Park (2024 S106 commuted funds for 5x years maint.)	£11,223.34
• Safety Netting	£22,887.41
• Adventure Play Area (APA) Phase 3 - Improved Security	£ 5,400.00
• APA Phase 4 - Improved Access - 5 Bar Gate off Matts Lane	£ 2,800.00
• APA Phase 4 - Improved Access Parking Facility	£ 3,000.00
• APA Phase 4 - Improved access Matts Lane Pedestrian Gates	£ 6,000.00
• Stoke Performing Arts Group	£ 5,140.30

In addition, we have a separate bank account for S&RT Reserves totalling £14,136.92 as of 31 December 2024. This leaves an unallocated amount of £36,843.46 to cover operating costs for FY2025. A full breakdown of funds allocated or ring-fenced is in the Treasurer’s report at Appendix 1.

4.1 Progress Against Five-Year Strategy 2023-28 and Adopted Projects Plan FY 2024

The Trust produces a Five-Year Strategy which identifies future projects for the improvement of the sports and recreation facilities on the Recreation Ground, West Street. This is updated every two years on a rolling basis.

As projects identified in the strategy mature, they can become Adopted Projects and the Trust produces the Adopted Projects Plan for projects that planned for completion over the next two years.

Both documents are presented to the Parish Council for their approval.

The Five-Year Strategy 2023-28, dated March 2023, identified the following projects:

Project	Status
Adventure Play Area Improvement – Phase 2 – Skateboard Park Upgrade	Transferred to Adopted Project Plan - Complete
Adventure Play Area Improvement – Phase 3 – BMX Track Improvement	Rolled Over to Five Year Strategy 2025 - 2030
Adventure Play Area Improvement – Phase 4 – Improved Access	Minor project for FY 2025 with funding allocated.
Floodlit Training Area Improvement – Phase 3 – Safety Netting	Minor project for FY 2025 with funding allocated.

The main achievement in 2024 against the Adopted Projects Plan FY 2023 was the completion of the Skateboard Park Upgrade Project. This was launched as an adopted project in 2023 when Phase 1 – Project Definition, Phase 2 - Selection of Potential Suppliers, Phase 3 – Bid Process and Phase 4 – Planning Approval and Fund Raising - of the project were completed.

On 12th January 2024, Phase 5 - Contract Award – was completed with the contract being signed between Maverick Industries Ltd and the Trust and a project start date was agreed.

Phase 6 – Project Execution started in April 2024 and the handover from contractor to the Parish Council took place in June 2025. The handover started Phase 7 – Acceptance and Opening Ceremony of the project, which completed in August with a very successful Skateboard Jam.



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4.2 Recreation Ground Management

The Trust carries out the maintenance and upkeep of the Recreation Ground, West Street, under the Recreation Ground Management and Maintenance Agreement (the Agreement) between the Parish Council. The Trust produces a Facilities Maintenance Plan for the financial year in accordance with the Agreement and this is presented to the Parish Council for approval and, once approved, the Trust carries out the maintenance of the Recreation Ground in accordance with that plan and budget. Also, in accordance with the Agreement, the Trust provides four quarterly reports to the Parish Council detailing progress against the Facilities Management Plan and these reports provide spend against budget, actions completed and outstanding actions and issues.

Achievements in FY 2024

The Trust met all its maintenance and upkeep obligations for the Recreation Ground and its facilities in accordance with the Facilities Maintenance Plan for FY2024. Over and above the planned maintenance requirements, 47 actions were raised during FY2024, of which only 9 are carried over to FY2025 of which 3 have been identified as minor projects for FY2025 and funding has been allocated.

Overview Performance against Budget

The FY 2024 budget for the maintenance of the Recreation Ground and its facilities was £20,225.000 and the planned income was £5,490.00. The shortfall of £14,765.00 would be made up by funds generated from the activities of the Charity Shop and the SRT Events Committee and from any grant funding sources accessible by the Trust.

The actual expenditure was £20,544.81, which was £289.81 over budget. The actual income was £6,121.00, which was £631.00 better than budget. This came from the better than planned use of the facilities by the football clubs.

The final figures for the year end mean that the Charity Shop and the SRT Events Committee provided £14,423.81 towards the maintenance of the Recreation Ground and all its facilities.

Analysis of Actual Expenditure and Income

The budget was overspent in the following key areas:

- Grounds maintenance – it has been difficult to project spend in this area as the grass cutting year has been extending each FY for the past three years.
- Cleaning of the pavilion was above budget as the need to have a deep clean of the facilities arose during the year and this was not planned in the budget. This has been included in FY2025.
- Utilities were above budget as the operation of the pavilion has been subject to rising energy prices. It is hoped that this has been better projected for FY2025 and that energy prices will stabilise.
- Equipment and Maintenance was overspent as the requirement for the service of the floodlights had not been included in the budget planning but was required this FY.
- Safety checks were above budget as the spend included a Fire Safety Audit which was not in the plan. This audit was very successful with no major issues identified and the next fire safety audit is planned for 2034.

There was underspend in the following key areas:

- Buildings maintenance – there was very little work required for buildings maintenance this FY.
- Hedgerows – there was only one cut this FY.
- BMX track maintenance – there was no maintenance required and grass cutting and weed treatment on the BMX track was included in the Grounds Maintenance spend.



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- Skateboard Park – there was no maintenance cost for this FY as the existing skateboard park was fenced off in April as unsafe prior to the project to build the replacement skateboard.
- Play Equipment was underspent as there had been significant rectification work carried out in the previous two FYs and the general condition of the play equipment facilities is excellent.

Summary of Expenditure Profile

The summary of actual expenditure for the maintenance of the Recreation Ground and all its facilities for the previous five years up to 2024 is as follows:

Year	2019 (£k)	2020 (£k)	2021 (£k)	2022 (£k)	2023 (£k)	2024 (£k)	Total (£k)
Actual Expenditure	19.5	19.0	24.0	21.2	27.1	20.5	131.3
Grants and User Fees Income	13.2 ¹	17.8 ²	17.3 ³	6.2	8.0 ⁴	5.5	68.0
Balance provided by the Trust	6.3	1.2	6.7	15.0	19.1	15.0	63.3

¹ Includes SSSC and other COVID support grants of £6,506.00.

² Includes SSSC COVID Business Support Grants of £12,334.00

³ Includes SSSC COVID Business Support Grants of £11,540.00

⁴ Includes £2,000.00 from S106 commuted sums grants.

Since 2012, the cost of maintaining the Recreation Ground and all its facilities has been £238.4k, of which the Trust has provided £127.5k.

Inspections

The Trust carried out visual inspections of the facilities and equipment and provided the Parish Council with monthly reports.

An external inspection company was contracted with and they provided three Operational and one Annual Inspection reports for the play equipment, the outdoor gym equipment, the BMX track, and the skateboard park which were also provided to the Parish Council.

The following inspections were carried out in 2024:

- The Electrical Installation Condition inspection was carried out in August and three C2 issues were raised (Potentially Dangerous. Urgent Remedial Action Required). These were all rectified and the Satisfactory EICR issued in November.
- A Fire Safety Audit was carried out in August.
- PAT testing of all appliances was carried out in August.
- Fire extinguishers were serviced in November.
- The emergency lighting system annual test was carried out in November. One light failed and will be replaced in January 2025.

4.3 Charity Shop and Events Committee Fund Raising

In 2024 the Trust had two main planned means of fund raising, the Charity Shop and the May Fayre. The Charity Shop and Events Committees can nominate projects for grant support from their profits up to 50% for the Charity



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Shop and 25% for the Events Committee. The Charity Shop report is attached at Appendix 2. The Events Committee report is attached at Appendix 3. 2024 was another exceptional year for both committees.

The Charity Shop has now been open for over 13 years. In 2024 it achieved unbelievable results. Easily surpassing last years takings by over £4,000, with a grand total income of £43,888.82 against a forecast income of £26,400 and with operating costs managed carefully to come in below budget. The shop continues to go from strength to strength, year on year. The upward trajectory of the annual sales figures post-Covid is phenomenal. Its huge success is thanks to all the hard work of the Charity Shop Committee, the dedicated band of volunteers, and the fantastic support that it receives from the community. There is always a lot of successful and innovative thought, ideas, and actions by the Charity Shop team, brought about to maximise income and to control costs. Very well done to all concerned.

The May Fayre also had an exceptional year. It was a delight to see the event return to Stanchester Academy for its second year after its previous enforced four-year absence. Grateful thanks to the Academy for hosting and huge thanks to the staff and students of Stanchester who helped on the day, and the fantastic efforts of the Events Committee and the band of volunteers who worked so hard in preparing for the event, on the day itself, and clearing away afterwards. An amazing profit of over £7,000 was achieved. This was a fantastic result despite the dreadful weather and is testament to the efforts of all and the brilliant community support. Once again, very well done to all involved with the organisation and execution.

4.4 Stoke Performing Arts Group (SPAG)

A full report from SPAG, including information on some future planned events, is attached at Appendix 4. Last year SPAG continued to build upon the successes of previous years, undertaking two major productions, each event making a financial profit with a combined total of over £2,000.

The work of SPAG is incredibly impressive. The individual performances are unique and varied; embracing new ideas, encouraging new recruits, unearthing local talents in a whole host of fields, and fostering relations with other local organisations. The productions are always well received and wholeheartedly supported by the community.

Their collaboration with the Memorial Hall committee to help provide and fund permanent stage lighting at the venue is a shining example of village groups coming together and working for the benefit of all.

Everyone involved with SPAG should be incredibly proud of their achievements and amazing creative talents. The hard work, motivation and commitment of the cast, the directors, producers, prop makers, costume designers, lighting and technical teams, administrators, and all others involved with much, much more, is greatly appreciated and should be loudly applauded by all.

4.5 Volunteers

The major strength of the Trust is its hardworking, motivated, and innovative group of volunteers. This cannot be emphasised enough. Everyone who makes all this happen is a volunteer and without them we would not be able to do any of the things we currently undertake and seek to achieve for the community. People volunteer for many different reasons and are able and/or willing to commit at different levels. The contribution of each and every volunteer is highly valued, however big or small.

During 2024 the Trust had a settled core number of 12 volunteers. These form the Trust and its Executive Committee and include people from member organisations who are also fully engaged in their primary activities with the football clubs, Parish Council and Castle School.

There is a pool of 43 amazing volunteers keeping the Charity Shop open and thriving. Keeping it operating as a full-time business is no small task for the Shop's Committee members, who approach their roles in an impressively committed and professional manner, both individually and as a collective.



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The Events committee comprises a diligent small core team of volunteers during the year, but which always expands significantly with an ‘all hands-on deck’ approach on the day of any event.

Likewise, there is a very dedicated core team of volunteers forming the SPAG committee. The number of volunteers always increases significantly for any given production; carrying out tasks ranging from the cast, wardrobe, technical, props and scenery, and safety.

Our sincere thanks go to each and every person who has given up some of their time to be involved in some way or other.

We would always welcome the membership of other village and community organisations that have similar objectives for improving education, sport, and recreation facilities. Anyone wishing to join the Trust, should contact one of the Trustees.

Being a volunteer is hard work, makes demands on your time, but comes with enormous rewards. The only limit is your imagination – what we have achieved over the years, and our ambitions for the future, is proof of that.

5. OBJECTIVES AND CHALLENGES FOR 2025

5.1 Five-Year Strategy Update

The Five-Year Strategy for 2025-2030 was agreed by the Trust and distributed to the Parish Council for approval in December 2024. The following projects were identified as part of the Adventure Play Area Improvement Programme in the new strategy:

- Phase 3 - Improved access. This would include easier access for vehicles off Matt’s Lane, parking facilities for vendors stalls for Trust events, improving disabled access through pedestrian gates off Matts Lane and a foot path from the main car-park to the Adventure Play Area
- Phase 4 – Improved Security. This would be a standalone CCTV mast and monitoring facilities.
- Phase 5 – BMX Track Improvement. This is looking at updating a popular and well-used facility.

5.2 Future Project Plans FY 2025

The following projects for the improvement and upkeep of the facilities on the Recreation Ground West Street have been identified and funding allocated for completion in FY 2025:

- i. Replacement and extension of Safety Netting around the Training Area. The specification has been developed and potential suppliers identified. The tender needs to be issued and the contractor selected for the supply and installation of the safety netting. Trust allocated funds are £22,887.41, additional funding may be available through S106 Playing Pitch grant funds of £5,630.22 and an application will be made to Somerset Council. The aim is to issue the tender early 2025 with the aim of completing the installation in the off-season period between April and August.
- ii. Improved security CCTV cameras. The requirement has arisen for the installation of new standalone CCTV cameras and an accessible monitoring system. Trust funds allocated are £5,400.00. The aim is to issue the tender in the first quarter of 2025.
- iii. Improved access off Matts Lane for vehicles and disabled access. This requirement is for improved vehicle access with better site security off Matt’s Lane, improved disabled access through the pedestrian gates off Matt’s Lane and the provision of an on-site vendor parking area for Trust events. The total Trust funding allocated for these projects are £11,800.00. The aim is to issue tenders in the first quarter of 2025.



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A Minor Maintenance Project is planned for 2025, with the replacement of the existing floor in the pavilion building during the off-season period April-August 2024. This project will have to go through a tender and selection process to enable the Trust to access S106 Changing Rooms grant funding of £11,432.42.

Plans are being developed to improve the grass quality and drainage on the new pitch. Once the project is better specified, the Trust will liaise with the Football Foundation to identify potential suppliers and funding sources.

5.3 Maintenance and Upkeep of the Recreation Ground FY 2025

A major task for the Trust is the maintenance and upkeep of the Recreation Ground – keeping this large area and its facilities fit for use by not only the football clubs, but also other members of the community. The Trust provided the Parish Council with the Facilities Maintenance Plan FY 2025, which provides a detailed breakdown of the planned budget as follows:

- Expenditure budget of £22,687.00 .00, main areas include £9,200.00 for grounds maintenance and pitch repair; buildings maintenance (including painting the exterior of the pavilion) of £2,300.00; BMX track maintenance carried out every two years £2,200.00.
- Income of £8,000.00, which includes £4,000.00 from the Parish Council, £2,250.00 S106 commuted grant funds and £1,750.00 user group fees – the balance of £14,687.00 will come from funds raised by the Charity Shop, the SRT Events Committee and any other grant funds for maintenance and upkeep that the Trust can access.

It can be seen from above that there are significant costs in grounds maintenance, however it should be borne in mind that a large area of grass is kept trim and in good condition for all to use – it is a lot more than just football pitches.

As the facilities on the Recreation Ground increase and the existing installations age, so the operating /maintenance costs increase and meeting these increased costs and commitments will be a major target for the Trust in the future.

5.4 Communication

The Trust aims to always improve upon its communication with the community, including through the village Newsletter, the Trust's website, and Facebook. We can, and should, do more to publicise and celebrate our achievements.

The website is now up-to-date and is a useful tool providing news about the Trust, its projects, and events, and access to reports such as the Five-Year Strategy, Adopted Projects Plan, the Trust Annual Report, Facilities Maintenance Plans, Accounts, meeting's minutes, etc.

5.5 Key Events for 2025

In February SPAG will be performing its 'SPAGtacular' variety show.

The May Fayre will return again at Stanchester Academy.

The second annual Skate Jam will take place in August.

6. FINANCIAL SUMMARY FY 2025

The budget plan for 2025 is as follows:



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Area	Income (£)	Expenditure (£)
Charity Shop	33,600.00	13,390.00
Events Committee	11,100.00	7,495.00
Facilities Maintenance	8,000.00 ¹	22,687.00
S&RT Accounts	2,000.00	4,850.00
Grant Support (from Charity Shop ² /Events Committee ³ profit)	0	11,006.25

¹User fees + PC grant + S106 Commuted Fund

²£10,105@ 50%

³£901.25@25%

The opening bank balance in January 2025 means that for the Trust to meet all its obligations within the planned budgets we would finish the year with a negative balance of £4,728.25. However, due to the healthy credit of £106,802.75 retained in our bank account at the end of 2024, this is something the Trust is able to endorse with confidence during 2025. For detailed information on planned income and expenditure, please refer to Appendix 1.

7. CONCLUSION

2024 was a hugely memorable and satisfying year for the Trust.

The very significant and long planned project for replacement of the skateboard park at the Recreation Ground was completed. Upgrade of the original metal constructed skate park was first identified as a project as far back as 2013. By 2021 the project was upgraded to a full replacement due to corrosion of the existing facility, despite all efforts to keep it maintained. In 2023 Maverick Industries Ltd. were chosen as the supplier. During 2023 and early 2024, the Trust worked at fund raising, securing the required £169,000.00 (Ex-VAT). The contract was signed in early 2024 and construction started in July, with completion, independent inspection, and handover to the Parish Council on 14th August 2024. Formal launch took place with a celebratory Skate Jam in August that was hugely successful and extremely well attended by young and old. For a small community to complete a project of this scale in under two years is a major achievement, and one we should be extremely proud of. Huge thanks go to all the organisations who provided grant funding and to the team at Maverick Industries Ltd for their support and professionalism. The new skateboard park, together with the existing facilities at the Recreation Ground, provides a fantastic opportunity for young people in our community to play in a safe and community friendly environment.

The May Fayre triumphed again, despite the best efforts of the weather, and both the Charity Shop and SPAG continue to go from strength to strength, which is fantastic.

In April, we reported that since 2011 the Trust had provided a total of £75,027.71 in direct grants to individuals and organisations in the village for their projects and that the Trust had raised, (through our own efforts and through grant funding) over £323,167.25 for projects on the Recreation Ground. Those figures have since been topped up further through the second part of last year.

It is always encouraging to hear how the football clubs are flourishing. We pride ourselves in maintaining the Recreation Ground for local community sports participation and must always be open to receive and encourage more inclusive and diverse use of the facilities.

Since 2011, the Trust has funded the upkeep of the Recreation Ground to a total of £127.5k

Between the start of 2012 and up to the end of 2024, the Trust has raised, by one means or another, and redistributed towards community facilities, projects, organisations, and individuals in the village a total of £543,637.55. This sum of well over half a million pounds is an enormous achievement for a small community organisation run entirely by volunteers and should be loudly applauded and celebrated.



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874
VAT NO 780 8830 01

With this in mind, it is always a sobering thought to remember how heavily the Trust depends on two principal funding sources, i.e. The Charity Shop and the Events Committee. The extreme hard work that is put in by the volunteers must never be taken for granted.

With increasing investment to improve the sport and recreation facilities within the community comes ever increasing and mounting maintenance costs. The cost of facilities maintenance at the Recreation Ground has risen from around £6,600 in 2011 to a budget estimate of £22,687 for 2025. Each year the challenge to fund the work of the Trust, and the benefits that flow to the community from it, becomes harder and harder. As the day-to-day costs of materials and labour charges continues to rise, the operating costs of the Trust inevitably follows suit. Whilst we are currently financially sound, a significant proportion of our funds is already ringfenced for identified projects. It is essential that we do not take our current financial position for granted.

Past experiences with the adventure play area and skateboard park projects have clearly shown that funding for large projects only usually flows when something like 50% of the costs are already secured. We have benefitted in the past, as have other organisations in the village, from S106 monies secured from development projects in the area. These have provided significant amounts of money but as a resource, these funds are becoming increasingly harder to come by. When taken with the Trust's own fundraising, and grants from other sources, including from the Parish Council, they have in the past formed a critical bedrock for specific projects from which then has it been possible to start seeking and sourcing further funding. It is important to understand and stress that any future plans to bring forward further improvements to the facilities at the Recreation Ground can only ever happen with the full support and commitment of Somerset Council, particularly when they are seeking to secure future S106 funds for community led projects from local new developments, as well as from the Parish Council.

In September, it was with great pride that the Trust received an award from Somerset Council for Services to the Community. The certificate and plaque are proudly displayed in the Charity Shop and serves as a reminder to all why we do what we do. Thanks go to the Parish Council for our nomination.

Finally, but not least, sincere thanks go to the dedicated band of volunteers in the Charity Shop, the Events Committee, SPAG, all those who help with village events, the Football Clubs, and the Executive Committee. All these people commit their time, hard work, and excellent ideas to help to make Stoke sub Hamdon a better community for everyone. Volunteering is not always easy but it is rewarding. Peoples' time and effort, however big or small, should always be appreciated and never taken for granted. Without them, none of what is reported here would be possible. I would also like to thank the community, the Parish Council, and the Somerset Council for their full support to the Trust and its aims. Despite everything achieved in 2024, there are always new challenges and opportunities ahead as we continue to look forward.

A handwritten signature in black ink, appearing to read 'John Allan', with a long horizontal flourish extending to the right.

John Allan
Chair - Stoke sub Hamdon Sports and Recreation Trust

STOKE SUB HAMDON SPORTS & RECREATION TRUST

Statement by Trustee Treasurer

The Sports & Recreation Trust employs a qualified Independent Accountant, to examine the books for the past year from January 1st to December 31st 2024.

The Trust started the year with an opening bank balance of £65,815.07 and the closing bank balance as of December, once reconciled with outstanding credits and debits, was £106,802.75. The budget income and expenditure for 2025 reduces this balance to £102,074.50.

This total incorporates the following grants and monies that are committed expenditure:

2024 Charity Shop Grants – World Challenge	£2,000.00
2024 May Fayre Committed Grants – SWMC	£500.00
SLL Grounds Maintenance contract- 1 April 24 to 31 Mar 25 – PO SRT/2024/002 (Estimated budget to complete).	£1,500.00
Play Inspections - Full Year Service for 2024 x 3 plus 1 annual – PO SRT/2024/003	£555.00
APA Phase 2 Skateboard Park @ Maverick £4,225 Retainment	£4,225.00
Skateboard Park (2024 S106 commuted funds for 5x years maint.)	£11,223.34
Safety Netting	£22,887.41
APA Phase 3 - Improved Security	£5,400.00
APA Phase 4 - Improved Access - 5 Bar Gate off Matts Lane	£2,800.00
APA Phase 4 - Improved Access Parking Facility	£3,000.00
APA Phase 4 - Improved access Matts Lane Pedestrian Gates	£6,000.00
Stoke Performing Arts Group	£5,140.30
Total	£65,231.05

In addition, we have a separate bank account for S&RT Reserves totalling £14,136.92 as of 31 December 2024.

With the above excluded, the Trust has a total of **£36,843.46** available for 2025.

A breakdown of all financial transactions is shown on the following pages.

Rebecca Merrick
Treasurer, SSH Sports & Recreation Trust
February 2025

Stoke sub Hamdon Sports & Recreation Trust

Charity Number 1063874
VAT Number 780 8830 01

2024 Treasurer's Statement

	<i>Forecast Expenditure</i>	<i>Actual</i>	<i>Forecast Income</i>	<i>Actual</i>	<i>Forecast Balance</i>	<i>Actual</i>	Notes:
S&RT Bank Balance as of End December 2023					£65,815.07	£65,815.07	
1) 2024 Projected Income			£46,090.00	£306,479.05			1
Facilities			£1,490.00	£2,121.00			
SSH Parish Council Grant for Recreation maintenance			£4,000.00	£4,000.00			
SSDC S106 Grants (Playing Pitches)			£0.00	£0.00			
SSDC S106 Grants (Equipped Play)			£0.00	£0.00			
Charity Shop			£26,400.00	£44,230.71			
Events Committee			£12,200.00	£14,564.82			
Skateboard Park Project			£0.00	£198,628.81			
Stoke Performing Arts Group				£5,697.00			
S&RT (VAT/Misc Donations income)			£2,000.00	£37,236.71			
2) 2024 Operating Costs	£42,308.96	£259,451.56					2
Facilities Maintenance	£20,255.00	£20,554.81					
Charity Shop	£12,208.96	£10,673.56					
Events Committee	£7,895.00	£6,883.20					
Stoke Performing Arts Group		£4,739.70					
S&RT	£1,950.00	£16,260.70					
Skateboard Park Project		£200,339.59					
3) 2024 Community Sports/Education/Recreation Grants:	£8,171.77	£6,039.81					3
Charity Shop	£7,095.52	£3,329.00					
Events Committee	£1,076.25	£414.81					
Trust		£2,296.00					
2024 Balance plus 2024 Income minus Expenditure					£61,424.34	£106,802.75	
2024 RING FENCED MONIES:-		2024					
4) 2024 Committed Expenditure:	£12,887.41	£10,285.08					
2024 Charity Shop Grants to be allocated	£12,887.41	£9,785.08					
2024 Events Grants to be allocated	£0.00	£500.00					
5) 2024 S&RT Projects identified to date	£897.56	£533.24					
PO SRT/: SLL - 1st April to 31 Mar 24 Grounds Maintenance Limit of Liability	-£457.44	£0.00					
PO SRT/: Play Inspection Company 1 x Annual, 3 x Op Inspection	£525.00	£0.00					
PO SRT/: Phil Jeffery - Painting Gates to back of Pavilion	£235.00	£0.00					
PO SRT/: SLL - Herbicide behind pavilion	£95.00	£0.00					
PO SRT/: Stable Design Ltd - Website amendment	£500.00	£0.00					
PO SRT/: SLL - 1st April to 31 Mar 25 Grounds Maintenance Limit of Liability		-£21.76					
PO SRT/: Play Inspection Company 1 x Annual, 3 x Op Inspection		£555.00					
6) 2024 5-Year Plan- Future Projects:	£2,353.50	£38,335.75					
APA Phase 2 Skateboard Park Upgrade @ £165K (Maverick)	£2,353.50	£4,225.00					
Skateboard Park (2024 S106 commuted funds for 5x years maint.)		£11,223.34					
Safety Netting		£22,887.41					
7) 2024 Proposed Adopted Projects	£1,500.00	£0.00					
Tree Planting - Feb 2022 On Hold	£1,500.00	£0.00					
8) Stoke Performing Arts Group (SPAG)	£4,183.00	£5,140.30					
9) Reserves = 2024 Budget expenses 12/4 months	£14,102.99	£0.00					
Total	£35,924.46	£54,294.36					
Projected S&RT Balance for 2024/2025					£25,499.89	£52,508.39	
PLUS:- 32 Day Notice Account: 2024 Reserves (Budget expenses) 12/4 months £14,102.90 plus interest						£14,136.92	

Notes:-

- 1 Based on Budget Plan Income identified
- 2 Based on Budget Plan Operating Costs identified
- 3 Grants as allocated during 2024 - separate detail available.

<i>For information only:-</i>	<i>Forecast</i>	<i>Actual</i>
Charity Shop Profit	£14,191.04	£33,557.15
Events Committee Profit	£4,305.00	£7,681.62
	£18,496.04	£41,238.77

Stoke sub Hamdon Sports & Recreation Trust

Charity Number 1063874

VAT Number 780 8830 01

2025 Treasurer's Statement V1

	<i>Expenditure</i>	<i>Income</i>	<i>Balance</i>	Notes:
S&RT Bank Balance as of End December 2024			<u>£106,802.75</u>	
1) 2025 Projected Income		<u>£54,700.00</u>		1
Hire of Pitches - Facilities Use		£1,750.00		
Donations & Grants - Parish Council Grant		£4,000.00		
Donations & Grants - S106 Commuted Fund		£2,250.00		
Charity Shop		£33,600.00		
Events Committee		£11,100.00		
S&RT (VAT)		£2,000.00		
2) 2025 Operating Costs	<u>£48,422.00</u>			2
Facilities Maintenance	£22,687.00			
Charity Shop	£13,390.00			
Events Committee	£7,495.00			
S&RT including Skate Jam	£4,850.00			
3) 2025 Community Sports/Education/Recreation Grants:	<u>£11,006.25</u>			
Charity Shop	£10,105.00			3
Events Committee	£901.25			4
2024 Balance plus 2025 Income minus Expenditure			<u>£102,074.50</u>	
<hr/>				
2025 RING FENCED MONIES:-				
4) 2025 Committed Expenditure:	<u>£4,555.00</u>			
2024 Charity Shop Committed Grants - World Challenge	£2,000.00			5
2024 May Fayre Committed Grants - SWMC	£500.00			5
PO SRT/2024/002 SLL - 1st April to 31 Mar 25 Grounds Maintenance Limit of Liability £6	£1,500.00			6
PO SRT/2024/003 Play Inspection Company 1 x Annual, 3 x Op Inspection	£555.00			
5) 2025 S&RT Projects identified to date	<u>£38,335.75</u>			
APA Phase 2 Skateboard Park @ Maverick £4,225 Retainment	£4,225.00			
Skateboard Park (2024 S106 commuted funds for 5x years maint.)	£11,223.34			
Safety Netting	£22,887.41			
6) 2025 5-Year Plan- Future Projects:	<u>£17,200.00</u>			7
Phase 3 - Improved Security	£5,400.00			
Phase 4 - Improved Access - 5 Bar Gate off Matts Lane	£2,800.00			
Phase 4 - Improved Access Parking Facility	£3,000.00			
Phase 4 - Improved access Matts Lane Pedestrian Gates	£6,000.00			
8) Stoke Performing Arts Group (SPAG)	<u>£5,140.30</u>			
Total	<u>£65,231.05</u>			
Projected S&RT Balance for End 2025			<u>£36,843.46</u>	
32 Day Notice Account (Expenses 12M/4) plus interest @ 2.6% gross pa.	31/12/2024		£14,136.92	

Notes:-

- 1 Based on Budget Plan Income identified
- 2 Based on Budget Plan Operating Costs identified
- 3 50% of Projected Profit
- 4 25% of Projected Profit
- 5 2024 Committed Grants - Charity Shop - World Challenge, Events - SWMC.
- 6 PO Overspend during 2024, projected balance to complete for 2025.
- 7 Based on Five Year Strategy

	<i>Forecast</i>
Charity Shop Profit	£20,210.00
Events Committee Profit	£3,605.00
	<u>£23,815.00</u>



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COMMUNITY GRANTS IN SUPPORT OF SPORTS, RECREATION AND LEISURE

Jun-24	Village Artists Group, Panel and Pole Display Kit	£720.00
Jun-24	Bridgewater College - Stanchester World Challenge (May Fayre)	£414.81
Jul-24	SSH Memorial Hall, Stage Side and Back Curtains plus tracking	£1,000.00
Sep-24	SSH Memorial Hall - Rangemaster Oven	£2,220.00
Oct-24	Lighthouse Coffee Shop - George Foreman Grill	£39.00
Dec-24	SSH Memorial Hall - Stage Lighting Project	£3,180.80
Jan-Aug 24	Skateboard Park Project	£200,339.59
		<u>£207,914.20</u>

2012 - 2024 TOTAL GRANTS: £543,637.55



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APPENDIX 2

STOKE SUB HAMDON SPORTS AND RECREATION TRUST TRUSTEES ANNUAL REPORT FOR FY 2024

Stoke Charity Shop Annual Report 2024

1. Introduction

The Stoke Charity Shop has now been open for just over 13 years and continues to prove very successful. That success is due to all of our supporters, both the lovely people who live within our community and kindly donate or buy our pre-loved, and also our fabulous volunteers. We aim to keep our prices reasonable as well as helping the local community whenever we can, from providing grants that meet the values of the Sports and Recreation Trust relating to sports, education or recreation to re-donating items that we have been unable to sell, an example being small-sized baby clothes and other items to Baby Basics – a charity with a branch near Ilminster that supports new mothers who are unable to afford the basic essentials and equipment necessary to look after their newborns.

We are also trying to increase our sales by using Facebook and Marketplace; this is helping us to reach a wider audience as well as bringing new customers to the shop.

2. Volunteers

At the end of December 2024, we were very lucky to have 43 lovely volunteers working with us in the charity shop and/or in our storage unit at the North Street Workshops: this number included our seven Committee members: Denise, Lisa, Jane, Val, Anne, Sue and Helen. Jane stood down as our Treasurer at the end of December and we would like to thank her for the valuable contribution she has made as treasurer and member of the Committee for several years.

Of the 30 shifts available each week, 24 of our volunteers have been working one or more on a regular basis with the remainder making themselves available to fill in as and when needed. Two of our volunteers, Cliff Wenborn and Allan Edwards, kindly undertake the PAT testing of any donated electrical items.

Very sadly Louise Mortimer, one of our active volunteers, passed away very suddenly in 2024 and we would also like to remember Sue Drury, who passed away in December 2024. Sue was a very valued volunteer who was with us for several years, from the first day that the Charity Shop opened until Covid arrived. Another of our volunteers left during the year due to family circumstances

Although we did successfully recruit four new volunteers during 2024, we continue to advertise for additional help to allow us some additional flexibility.

Our volunteers continue to work really well with the World Challenge students that we have from Stanchester Academy, fully supporting and guiding them throughout their shifts in the shop. Two of the students have used their volunteering in the shop towards their Duke of Edinburgh Awards and one student has so enjoyed working with us that she continues to work once a week after completing her requisite thirty hours.

3. Stock and Storage

At the Charity Shop's AGM in September 2024, it was agreed to introduce an additional position on the Committee – that of Stock Co-ordinator, to help with the management and coordination of the donations we receive thereby maximising the shop's potential. Val Stidson was co-opted to this role.

The shop needed to find alternative storage facilities during the year for its donations and was extremely fortunate to be able to secure space at Unit 7 in the North Street workshops. This arrangement is working really well.

4. Events



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STOKE SUB HAMDON SPORTS AND RECREATION TRUST TRUSTEES ANNUAL REPORT FOR FY 2024

We held a training session for volunteers in February 2024, which had reasonable attendance. We are planning to hold two further training sessions during 2025, one in the afternoon and one in the evening, to provide more flexibility for our volunteers to attend. The volunteers' summer buffet lunch and Christmas meal, both held at the Prince of Wales, were enjoyed by all. Those volunteers who were unable to attend the Christmas meal were given vouchers from the Community Shop, an amount equivalent to the subsidy granted to those who enjoyed the meal.

Our Christmas decorations and gift sale held in early November raised a total of £550.31 (Sale: £352.91, toy raffle £28.40 and hamper raffle £169). The two raffles continued in the shop during the following week. In addition to the two training and two social events planned for 2025, we will be organising a Fashion Show to take place in September; this will be a fundraiser for the shop.

5. Health and Safety

Health and Safety procedures for volunteers are reviewed on an annual basis. These include Fire Safety; Manual Handling; Accidents and Incidents, and Security.

This year's review was in the form of an information sheet (sent by email to volunteers/or handed out at the AGM) to be read, signed and returned to the Health and Safety Officer. These are retained electronically or in a designated folder in the Charity Shop. Of the existing volunteers, 31 completed the review form and four volunteers have yet to respond. This is being followed up to ensure full compliance.

New volunteers have evidence of Health and Safety training recorded as part of their orientation.

6. First Aid Kit, Accident, and Incident Books

The shop's first aid kit is regularly reviewed by the Health and Safety Officer and its contents replaced as and when required.

Review of our Accident Book for 2024 reveals one reported accident involving a volunteer who sustained a minor injury.

A verbal altercation which took place in the shop in December between two customers was recorded in the Incident Book. One of the volunteers on duty was thankfully able to de-escalate the confrontation; however, there was apparently a further verbal exchange between the two customers after they left the shop which involved one of them calling the police. A statement was taken from the said volunteer and as far as we are aware, no further action was taken. The incident was reported to the Chair of the Charity Shop Committee and to the Sports and Recreation Trust.

7. Fire Extinguishers and Smoke Detectors

Smoke detectors are tested monthly by the Health and Safety Officer with an entry made in the shop diary. Fire Extinguishers are examined annually; these were replaced in December 2023 and checked again in November 2024.

8. Health and Safety for Volunteers working within the storage facility (North Street Workshops)

A review of health and safety within our storage facility has been completed and procedures have been put in place to ensure the safety of volunteers working in this area. An accident book and first aid kit have been ordered for the storage facility.

APPENDIX 2

STOKE SUB HAMDON SPORTS AND RECREATION TRUST TRUSTEES ANNUAL REPORT FOR FY 2024

9. Finances

As seen in the table below, the total amount taken by the Stoke Charity Shop in 2024 was £39,832.79. Included in this total is £706.32 as payments received for recycling; £39.98 obtained from scrap metal, £282.76 from donations, £890.24 from sending books, DVDs and CDs to Ziffit; £1,637.50 from eBay sales; £550.31 from our annual Christmas decoration and gift sale in The Lighthouse, including two raffles; £307.00 from Lawrence's auction sales and £342.10 from selling Lion's Rotary Club draw tickets - in all a grand total of £43,882.82.

9.1 Charity Shop monthly takings for 2024 by category

	January	February	March	April	May	June	July
Shop takings	£3,523.52	£3,498.72	£2,926.82	£2,852.16	£3,515.74	£3,228.77	£3,414.77
Recycling (inc. in Shop Takings)	£ 131.63	£ 75.20	£ 53.41	£ 77.51	£ 52.42	£ 40.36	£ 45.71
Ebay	£ 207.66	£ 177.52	£ 190.59	£ 284.01	£ 214.15		£ 59.66
Ziffit	£ 214.67	£ 74.03	£ 28.85	£ 101.53	£ 29.55	£ 91.62	£ 56.58
Donations		£ 20.45	£ 24.07	£ 18.93	£ 16.62	£ 89.96	£ 14.08
Lawrences	£ 227.00					£ 55.00	
Rotary draw		£ 342.10					
Scrap metal		£ 39.98					
Sales/events							
TOTAL	£4,172.85	£4,152.80	£3,170.33	£3,256.63	£3,776.06	£3,465.35	£3,545.09

	August	September	October	November	December	TOTALS
Shop takings	£3,212.52	£2,602.65	£3,730.14	£3,857.34	£3,469.64	£39,832.79
Recycling (inc. in Shop Takings)	£ 33.50	£ 56.67	£ 62.46	£ 52.85	£ 24.60	£ 706.15
Ebay	£ 18.37	£ 59.13	£ 200.20	£ 125.00	£ 101.21	£ 1,637.50
Ziffit	£ 17.88	£ 88.31	£ 80.14	£ 46.95	£ 60.13	£ 810.10
Donations	£ 19.60	£ 23.68	£ 9.98	£ 29.44	£ 15.95	£ 272.78
Lawrences		£ 25.00				£ 307.00
Rotary draw						£ 342.10
Scrap metal						£ 39.98
Sales/events				£352.91 Xmas £197.40 draw		£ 550.31
TOTAL	£3,268.37	£2,798.77	£4,020.46	£4,609.04	£3,646.93	£43,882.68

The incredible progress achieved by our small shop over the past seven years can be seen in the Annual Sales Figures table.

APPENDIX 2

STOKE SUB HAMDON SPORTS AND RECREATION TRUST TRUSTEES ANNUAL REPORT FOR FY 2024

9.2 Annual Sales Figures 2018-2024

	2018	2019	2020	2021	2022	2023	2024
January	£2677.67	£2855.15	£2307.09	N/A	£2176.09	£3259.11	£4172.85
February	£2177.62	£2187.72	£2125.73	N/A	£2624.03	£3160.82	£4152.80
March	£1980.80	£2515.34	£1228.07	£2096.00	£2529.92	£3434.30	£3170.77
April	£2462.38	£2062.62	£ 196.10	£2797.41	£2466.26	£2791.90	£3256.77
May	£2786.65	£2798.09	£ 167.00	£2403.60	£2764.61	£3136.05	£3776.06
June	£2683.55	£2043.14	£ 178.67	£2384.31	£2023.31	£3152.62	£3465.35
July	£2374.92	£1979.26	£2414.19	£2547.75	£2771.61	£3103.32	£3545.09
August	£2073.82	£2048.65	£2776.15	£2599.71	£2729.67	£3117.09	£3268.37
September	£3302.09	£2068.93	£2334.31	£2692.84	£2641.38	£3364.00	£2798.77
October	£2706.26	£2746.36	£2519.00	£2750.28	£2804.14	£3163.79	£4020.46
November	£2638.51	£2661.67	£ 589.41	£3766.25	£3350.63	£3660.24	£4609.04
December	£1933.37	£1598.87	£2657.65	£2229.25	£2456.28	£3712.93	£3646.93
TOTAL	£29797.64	£27565.80	£19493.37	£26267.40	£31337.9	£39055.36	£43882.82

The table below shows expenditure for the shop during the year and we are delighted to be able to report a profit of over £33,000.

9.3 Charity Shop Annual Expenditure

	Staff Events (£1300)	Shop Maint. (£1100)	Petty Cash (£900)	Training Events (£200)	External Sales (Shows etc)	Rent & Utilities	Insurance licences etc
January		£ 27.37	£ 75			£ 645.32	£225.00
February		£ 44.17	£ 75	£ 11.93		£ 721.85	
March		£ 65.46	£ 75			£ 511.58	
April		£ 17.98	£ 75			£ 588.97	
May		£ 77.73				£ 517.20	
June			£ 75			£ 491.29	
July	£ 350.57	£ 56.60				£ 494.88	
August		£ 43.21	£ 75	£188.00		£ 492.55	
September		£ 46.00	£ 75			£ 497.92	£ 14.64
October		£430.10	£ 75			£ 511.10	£437.35
November		£ 26.93	£ 75		£65.25	£ 531.51	
December	£ 912.65	£ 22.33				£ 600.66	£259.24
TOTAL	£1263.22	£857.88	£675	£199.93	£65.25	£6604.83	£936.23

We have made a steady stream of grants to various organisations and individuals. Four of our young people within the community each received grants of £500 as a contribution towards their forthcoming



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APPENDIX 2

STOKE SUB HAMDON SPORTS AND RECREATION TRUST

TRUSTEES ANNUAL REPORT FOR FY 2024

world challenge experiences after completing 30 hours of voluntary work in the shop. The Stoke sub Hamdon Brownies received £350 towards their Somerset County Camp; the Village Artists Group £720 for some panel and pole display kits; the Memorial Hall £2,220.00 for a Rangemaster oven as part of their kitchen renovations, and The Lighthouse £39.00 for a new George Foreman Grill for use when they are open for refreshments on Monday mornings. Overall, a total of £5,329 to help our community.

Therefore, another excellent year and we are very much looking forward to seeing what we can achieve in 2025.



APPENDIX 3
STOKE SUB HAMDON SPORTS AND RECREATION TRUST
TRUSTEES ANNUAL REPORT FOR FY 2024

STOKE SUB HAMDON SPORTS AND RECREATION TRUST EVENTS
COMMITTEE

The Sports and Recreation Trust was extremely pleased to be able to return to Stanchester Academy in 2024 to hold its May Fayre as the venue has proved to be an ideal location with plenty of room for parking plus the added advantage of the school's amazingly helpful and efficient facilities team.

Unfortunately, we were not so lucky with the weather in 2024 with heavy rainfall leading up to the event and also several episodes on the day. Indeed, we seriously thought on the evening prior to the May Fayre that we would need to cancel it. Despite the weather, attendance was good but proceedings did come to an abrupt halt at around 4 pm due to a very heavy downfall. I'd like to particularly mention Castle Primary School's maypole dancers and the South Petherton majorettes as they so very bravely carried on dancing in the pouring rain whilst absolutely soaked.

We managed to book 93 stalls and the indoor stall holders were the ones smiling in 2024 as the Sports Hall was packed with members of the public sheltering from the rain! As always, we welcomed back our regular stallholders as well as many new additions, which was great.

We had a good variety of entertainment throughout the day. As well as the children from Castle Primary School and the South Petherton Majorettes, we welcomed Stoke Band, the Organic Rhythm Drummers, Enigma Border Morris Dancers, Krazy Kev and Dinky Dino, Paul Wheeler's Punch and Judy show, Infinity Marshall Arts, a falconry display and also our very popular dog show generously sponsored by Isle Valley Vets.

Despite the dreadful weather, we achieved a profit of just over £7,000 which was a great result and plans are already well underway for 2025's May Fayre.

I would like to thank all our great volunteers and supporters of the May Fayre as without all these great people behind us, this event would not be possible.

Denise Burton
Stoke sub Hamdon Sports and Recreation Trust's Events Committee

APPENDIX 4
STOKE SUB HAMDON SPORTS AND RECREATION TRUST
TRUSTEES ANNUAL REPORT FOR FY 2024

Stoke Performing Arts Group

Stoke sub Hamdon Sports and Recreation Trust

Annual Report 2024

In 2024 , Stoke Performing Arts Group has continued to build on its successes of previous years, undertaking two major productions during this time.

Our first production for this year, performed in Feb 24, was a pantomime, 'Jack and the Beanstalk' so a real departure from our previous ones and a very new challenge! The pantomime script was penned by a Stoke resident, Jon Newman, who also took on the role of Artistic Director for this production. Being written by a village resident, meant that there were plenty of local references and humour to be included and it had a huge appeal to a wide range of ages from the very young to the group that came along from a local care home for older people.

The ambitious set required to accompany the show meant that the scenery and props were very demanding and the team who took on this behind-the-scenes role, did a fantastic job and worked incredibly hard to produce a memorable experience. A new backdrop canvas was purchased and 2 'periaktoi' triple sided sets of stage flats were built and painted to reflect the different scenes, as well as a growing beanstalk and a castle in the sky! Whilst the expenditure for this production was well above our previous ones, at nearly £2000.00, the sets and scenic canvas are both good investments for the future and will definitely be utilised again.

We were also fortunate to recruit two young people from Stanchester School to help us with our lighting and sound and an excellent keyboard player to provide us with musical accompaniment. As with all productions it goes without saying, that the huge effort on everyone's behalf both on the stage and behind the scenes must be acknowledged and appreciated.

The production was a huge success – with good ticket sales on the Thursday and Friday performances and a sell out on the Saturday matinee and evening, bringing in an overall profit of £1510.00.

As the panto was largely aimed at families, at each of the performances FOCS were given the opportunity to sell 'magic' bracelets and wands to raise much needed funds for Castle Primary School.

Our second production was a Murder Mystery Dinner 'Death Before Dessert', penned and directed by Helen Frances and Angela Hodges. Held over two evenings in November, dinner guests were invited to sit down to a wonderful three course meal, interact with the characters taking part, whilst the murder mystery plot unfolded, literally in front of their eyes. Suspects were interviewed by the police and the audience were invited to guess the murderer, before all the answers were revealed at the end of the evening.

It cannot be stressed enough, that this memorable event would not have been possible without the tireless efforts of head chef, Ian Barnett, his wife Brenda and the group of kitchen helpers who worked so hard to produce and serve a fantastic three course meal to approximately 70 people each night .

Both evenings were a complete sell out and despite the considerable outgoings for ingredients etc , SPAG was still able to make a profit of £768.01 . These outgoings were reduced significantly by the very kind donations of beef and potatoes from Castle Farm, Stoke, which provided the basis for the main course.

APPENDIX 4
STOKE SUB HAMDON SPORTS AND RECREATION TRUST
TRUSTEES ANNUAL REPORT FOR FY 2024

Our thanks must also go to Paul Goulder who stepped into role at the very last moment and 'save the show', when one of the actors with a significant role, was too ill to perform.

As the first performance coincided with the 'Children in Need' fundraising day, the decision was made to share the proceeds of the evening's raffle to this charity and the Hamdon Youth and Family Centre. With a total of £87.00 donated to these causes.

During the year, SPAG have held two social events for its members, families and friends. At the first, following the pantomime, the video footage, taken of the show, by Corinna Churchill was enjoyed by the group, along with a hot supper. We also invited John Allan, Chair of SS&RT, to speak about how SPAG fits into the wider Trust and the benefits that brings to our group.

A second, was held at Stoke Club in September, where members enjoyed a Sunday skittles afternoon and a ploughmen's buffet.

During 2024, SPAG has worked in partnership with Stoke Memorial Hall committee to bid for a Section 106 grant of £4000.00 to enable the installation of a permanent stage lighting facility at the hall. This has included writing a specification, going out to tender, identifying a preferred supplier and making an application to Somerset Council for the funding. The application was successful, and the work will proceed in February 2025, with an additional funding contribution of £1984.00 from SPAG towards the overall cost.

We are now excitedly looking forward to utilising these new facilities in February 2025, when SPAG and friends will be producing our first ever 'SPAGtacular' variety show. The aim of this event will be to showcase the many talented performers in our community, involve other groups from the village and encourage the recruitment of some new members!

Over the past year Stoke Performing Arts Group has provided two very successful productions which have appealed to a wide range of audiences from our community. This would not be possible without the continued support it receives from local businesses, groups, and individuals in the village and particularly from the Stoke -sub-Hamdon Sports & Recreation Trust, which is greatly appreciated.

Jeanie Augarde

On Behalf of Stoke Performing Arts Group.



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APPENDIX 5 STOKE SUB HAMDON SPORTS AND RECREATION TRUST TRUSTEES ANNUAL REPORT FOR FY 2024

STOKE YOUTH FOOTBALL CLUB

The 2024-2025 season started by sadly losing Tim Brookes as our Chair and biggest cheerleader, we celebrated at an end of season presentation with a cup known as The Brookes Volunteer cup which will then be passed to a volunteer each season. We thank Tim for his many years of service for Stoke Youth.

Adam Maher has taken on the Chair mantle, with Alex Brookes continuing as Treasurer, Tammy Cooney as Secretary and Kim Campbell as Welfare Officer. We currently have

Minis – run by Dan Garrod and Aaron Clements – they have done their own fundraising, and this has ensured that they have continued winter training at Stanchester rather than having to stop in October. Aaron has been a great addition to the club as he works for Somerset FA in authorising grants. His knowledge has been extremely useful. Thanks to Dan, Aaron & Becca.

U10's run by Mark Ryan and 2 volunteer parents – mixed season with wins and losses. Monday night training

U12's - Adam Maher and James Bennett. At the end of 23/24 season we saw Rob move on, and this meant we had a pure u12's team. Again, mixed fortunes so far but a good number of players signed on, ready to recruit for next season when they go to 11v11. Thursday night training. Adam did a week of training/fun in the summer which was really well attended.

U13's - Joe Marriott & young volunteer. Joe this year has a pure u13's team after running a mixed age group last season. This team has managed to get a couple of wins under their belt which is brilliant for a virtually new team. Friday night training.

U14's – Lee Uhlyk & Drew Harrison. Purely under 14's team from September. Lee and Drew ran a summer camp in August to raise funds to provide training jackets. Started off the year with just about enough players but now up to 18 drawing in from Yeovil schools. Friday night training.

U15's - Shaun Edwards. Amazing start to the season for Shaun after he took over from Dexter Ballam. As this is written the u15's have not lost any games this season! Amazing achievement!

Plans for the future include starting an u14's girls team so look out for SM posts and watch this space!

Stoke Youth would like to thank the Trust for their continued support. We are proud to say that due to the financial support we have not increased the sign on fees now for a few years. This has ensured that Stoke Youth's ethos of a friendly, welcoming environment, to children of all abilities, has continued. We want players to play regardless of score, as evidenced by the 100 players signed on.

Looking forward to a continued positive reciprocal relationship for 2025.



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APPENDIX 6

STOKE SUB HAMDON FOOTBALL CLUB ANNUAL REPORT

STOKE SUB HAMDON MEN'S FOOTBALL ANNUAL REPORT

Firstly, I would like to say a big thank you the Rec Trust Committee for another year of supporting us in lots of ways.

As a club we are now in our 122nd year, so obviously a lot has changed over the years but I think one thing that has not changed is it gives the local community a chance to train on a Tuesday evening and play a competitive game on a Saturday.

We play in the Yeovil and District league. We run two teams with FA trained coaches and trained first aiders for both teams.

We have over 70 players ranging from 50-16 years old signed on which for a club the size of Stoke is fantastic.

We try and interact with the youth teams to try and get the 16 year olds to come and play men's football when they're too old for the youth teams, which has been very successful over the years.

At the time of writing this, the 1st Team are 4th in the league and still in three cup competitions. The Reserves are 6th in the league and still in the Divisional Cup, so have all to play for.

The last two years we've run a race nights at the Stoke Working Men's Club which have been very successful social and fund raising events for the club going forward, which were very well attended and supported by the community.

This concludes the football club's annual report.

Steve Deane
Chairman



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874

VAT NO 780 8830 01

STOKE SUB HAMDON SPORTS AND RECREATION TRUST

ACCOUNTS

FOR

YEAR ENDED DECEMBER 2024

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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874
VAT NO 780 8830 01

Trust Information for the Year Ended 31 December 2024

The Sports and Recreation Trust is an unincorporated charitable association. It was established in 1997 to provide sports and recreation facilities for the Stoke sub Hamdon area, with the following objects:

To advance education and provide facilities in the interests of social welfare without distinction of religion, sex or politics or other opinions for recreation and leisure time occupation with the object of improving the conditions of life for the inhabitants of the area of benefit.

Three Honorary Officers, the Chairman, the Treasurer and the Secretary, are elected annually from amongst the Trustees:

Officers:

Mr John Allan	Chairman
Mrs Rebecca Merrick	Treasurer
Mr Peter Hulett	Secretary

Registered Charity Number: 1063874

VAT Number: 780 8830 01

Bankers: Lloyds Bank PLC
9 High St
Yeovil
Somerset
BA20 1RN

Trustee Signature:

.....
Peter Hulett
Secretary

For and on behalf of the Stoke sub Hamdon Sports and Recreation Trust



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874

VAT NO 780 8830 01

STOKE SUB HAMDON SPORTS & RECREATION TRUST

Statement by Trustee Treasurer

The Sports & Recreation Trust employs a qualified Independent Accountant, to examine the books for the past year from January 1st to December 31st 2024.

The Trust started the year with an opening bank balance of £65,815.07 and the closing bank balance as of December, once reconciled with outstanding credits and debits, was £106,802.75. The budget income and expenditure for 2025 reduces this balance to £102,074.50.

This total incorporates the following grants and monies that are committed expenditure:

2024 Charity Shop Grants – World Challenge	£2,000.00
2024 May Fayre Committed Grants – SWMC	£500.00
SLL Grounds Maintenance contract- 1 April 24 to 31 Mar 25 – PO SRT/2024/002 (Estimated budget to complete).	£1,500.00
Play Inspections - Full Year Service for 2024 x 3 plus 1 annual – PO SRT/2024/003	£555.00
APA Phase 2 Skateboard Park @ Maverick £4,225 Retainment	£4,225.00
Skateboard Park (2024 S106 commuted funds for 5x years maint.)	£11,223.34
Safety Netting	£22,887.41
APA Phase 3 - Improved Security	£5,400.00
APA Phase 4 - Improved Access - 5 Bar Gate off Matts Lane	£2,800.00
APA Phase 4 - Improved Access Parking Facility	£3,000.00
APA Phase 4 - Improved access Matts Lane Pedestrian Gates	£6,000.00
Stoke Performing Arts Group	£5,140.30
Total	£65,231.05

In addition, we have a separate bank account for S&RT Reserves totalling £14,136.92 as of 31 December 2024.

With the above excluded, the Trust has a total of **£36,843.46** available for 2025.

A breakdown of all financial transactions is shown on the following pages.

Rebecca Merrick
Treasurer, SSH Sports & Recreation Trust
February 2025



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874

VAT NO 780 8830 01

STOKE SUB HAMDON SPORTS & RECREATION TRUST

Statement of Financial Activities for the year ended 31 December 2024

INCOME & EXPENDITURE

	Notes	Restricted Funds	Unrestricted Funds	Total	2023
INCOME					
Donations & Grants	6	130,340	4,429	134,769	24,000
Fundraising Activities	7		20,262	20,262	23,199
Misc Income			-	-	22,870
Hire of Pitches			2,121	2,121	2,020
Charity Shop			44,231	44,231	39,764
Vat Refund			36,885	36,885	3,830
Gift Aid			0	0	505
Bank Interest Received			653	653	704
		<u>130,340</u>	<u>108,581</u>	<u>238,921</u>	<u>116,892</u>
DIRECT CHARITABLE EXPENDITURE					
Charity Shop - Rent & Rates			5,955	5,955	6,080
Charity Shop - Electricity & Water			714	714	992
Charity Shop - Maintenance			976	976	1,006
Charity Shop - Volunteer Training			246	246	40
Projects		200,340	6,040	206,380	6,224
Insurance			859	859	718
Facilities Management - Property Maintenance			4,049	4,049	4,053
Facilities Management - Equipment Maintenance			5,400	5,400	11,887
Facilities Management - Ground Maintenance			11,674	11,674	10,761
Depreciation			21	21	25
		<u>200,340</u>	<u>35,934</u>	<u>236,273</u>	<u>41,786</u>
OTHER EXPENDITURE					
Miscellaneous Expenses			3,026	3,026	3,041
Fundraising Costs			11,688	11,688	13,462
Professional Fees			280	280	280
		<u>0</u>	<u>14,994</u>	<u>14,994</u>	<u>16,783</u>
TOTAL EXPENDITURE		<u>200,340</u>	<u>50,928</u>	<u>251,267</u>	<u>91,762</u>
Net (deficit)/surplus of income over expenditure for the year		(70,000)	57,653	(12,347)	58,324
Fund Balances brought forward		22,117	112,519	134,636	76,312
Fund Balances carried forward		<u>(47,883)</u>	<u>170,172</u>	<u>122,289</u>	<u>134,636</u>



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STOKE SUB HAMDON SPORTS & RECREATION TRUST					
Balance Sheet as at 31 December 2024					
	Notes	2024		2023	
		£	£	£	£
FIXED ASSETS					
Tangible Assets	2	<u>120</u>		<u>141</u>	
			120		141
CURRENT ASSETS					
Debtors	3	1,360		1,282	
Balance at Bank		121,090		133,493	
Cash in Hand		-		-	
			<u>122,450</u>		<u>134,775</u>
CURRENT LIABILITIES					
Sundry Creditors					
Accruals	4	<u>280</u>		<u>280</u>	
			280		280
NET CURRENT ASSETS			<u>122,170</u>		<u>134,495</u>
NET ASSETS			<u>122,289</u>		<u>134,636</u>
REPRESENTED BY					
Unrestricted Income Fund					
General Purpose Fund		170,172		112,519	
Designated Fund		-		-	
			<u>170,172</u>		<u>112,519</u>
RESTRICTED INCOME FUND					
Skate Park			<u>(47,883)</u>		<u>22,117</u>
			<u>122,289</u>		<u>134,636</u>



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CHARITY NO 1063874

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STOKE SUB HAMDON SPORTS & RECREATION TRUST

Notes to the Financial Statements for the Year Ended 31 December 2024

1 Accounting Policies

Accounting Convention

The accounts have been prepared on the historical cost convention and are in accordance with the applicable accounting standards, the Charities SORP 2005 (Accounting and Reporting by Charities) and comply with the Charities (Accounts & Reposts) Regulations 2005 issued under the Charities Act 1993

Depreciation

Depreciation is provided on fixed assets at the following rates, based on the estimated useful life of these assets, and their anticipated residual value

Equipment - 15% Reducing Balance

2 Fixed Assets - used by the Charity

	Equipment
Cost	£
At 1 January 2024	3,801
Additions	
At 31 December 2024	<u>3,801</u>
Depreciation	
At 1 January 2024	3,660
Charge for Year	<u>21</u>
At 31 December 2024	<u>3,681</u>
Net Book Value	
At 31 December 2024	<u><u>120</u></u>
At 31 December 2023	<u><u>141</u></u>

3 Debtors	2024	2023
	£	£
Sundry Debtors	-	-
Vat Debtor	<u>1,282</u>	<u>536</u>
	<u><u>1,282</u></u>	<u><u>536</u></u>
4 Creditors		
Creditors & Accruals	<u>280</u>	<u>280</u>
	<u><u>280</u></u>	<u><u>280</u></u>



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

Notes to the Financial Statements for the Year Ended 31 December 2024

5 Summary of Net Assets by Funds

	Fixed Assets	Net Current Assets	Net Assets
	£	£	£
Unrestricted Funds			
General Purpose	120	170,052	170,172
Restricted Income Fund			
Ringfenced Projects (Skate Park)		(47,883)	(47,883)
	<u>120</u>	<u>122,169</u>	<u>122,289</u>

6 Donations & Grants

Unrestricted Grants

	2024	2023
	£	£
Stoke sub Hamdon Parish Council	4,000	4,000
Donations	<u>429</u>	<u>4,000</u>
	4,429	4,000

Restricted Grants

Clark Foundation	10,000	
Bernard Sunley Foundation	10,000	
Parish Council	10,000	
Somerset Council	100,340	
Somerset Community Association	-	5,000
Garfield Weston	-	15,000
	<u>130,340</u>	<u>20,000</u>
	134,769	24,000

	Organisers	Proceeds	2024 Net
7 Fundraising Activities			
May Fayre	6,948	14,565	7,617
Stoke Performing Arts Group	4,740	5,697	957
	<u>11,688</u>	<u>20,262</u>	<u>8,574</u>



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874

VAT NO 780 8830 01



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/
members of

Charity Name
STOKE SUB HAMDON SPORTS & RECREATION TRUST

On accounts for the year
ended

31/12/2024

Charity no
(if any)

1063874

Set out on pages

1-4

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2023**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

08/09/2025

Name:

OLIVIA ADAMS

IER

1

Oct 2018



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874

VAT NO 780 8830 01

Relevant professional qualification(s) or body (if any):

FMAAT

Address:

Hope Farm, Sticklynch, Glastonbury, Somerset BA6 8NA

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

IER

2

Oct 2018



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
STOKE SUB HAMDON SPORTS & RECREATION TRUST

On accounts for the year
ended

31/12/2024

Charity no
(if any)

1063874

Set out on pages

1-4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2023**

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~*) which gives me cause to believe that in, any material respect:

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- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

08/09/2025

Name:

OLIVIA ADAMS

Relevant professional qualification(s) or body (if any):

FMAAT

Address:

Hope Farm, Sticklynych, Glastonbury, Somerset BA6 8NA

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

STOKE SUB HAMDON SPORTS AND RECREATION TRUST

England & Wales - Charity number 1063874

Accounts



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874
VAT NO 780 8830 01

STOKE SUB HAMDON SPORTS AND RECREATION TRUST

CHARITY NUMBER 1063874

TRUSTEES ANNUAL REPORT FY 2023

ISSUE 1

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APPENDICES

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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874
VAT NO 780 8830 01

CHAIR'S REPORT

1. INTRODUCTION

The Sports and Recreation Trust is an unincorporated charitable association. It was established in 1997 to provide sports and recreation facilities for the Stoke sub Hamdon area.

The Sports and Recreation Trust consists of the following member organisations:

- Parish Council
- Senior and Youth Football Clubs
- Castle School Governors / Friends of Castle School

There are also a number of individuals who are members of the Trust. These Trustees are governed by the charity's constitution and form the Executive Committee, which not only manages the day-to-day operations and activities of the Trust but also carries out the stated objects in the constitution. All Trustees are registered with the Charity Commission in the Annual Report.

Three Honorary Officers, the Chair, the Treasurer, and the Secretary, are elected from amongst the Executive Committee by the Trustees at the Annual General Meeting and hold their posts for one year.

The following were Trustees and formed the Executive Committee during 2023:

Chair:	John Allan
Treasurer:	Rebecca Merrick
Secretary:	Peter Hulett
Individual Members:	Denise Burton
	Jane Baker
	Paul Jeffrey
	Jeanie Augarde
	Rick Draper
Parish Council:	Moira Hulett
Castle Street School:	Jo Knobbs
Senior Football Club:	Neil Raison
Youth Football Club:	Tim Brookes
Honorary Member:	Sylvia Seale

2. ORGANISATION

The Trust has organised itself into five sub committees, which, with the exception of Future Projects, are allocated annual budgets by the Executive Committee under the Annual Budget Plan. The sub committees have budgetary authority and responsibility within their designated budget and can revert to the Executive Committee if additional funding is required.

The sub committees are represented on the Trust Executive Committee and can recruit non-Trust members to meet their annual commitments. The sub committees and representatives are as follows:

Facilities Management Committee – is responsible for managing and maintaining the existing facilities at the Recreation Ground, West Street. This work is carried out by agreement between the Trust and the Parish Council, who are the leaseholders of the land. All of the work undertaken by the Trust at the Recreation Ground is effectively done on behalf of the Parish Council, who own all of the facilities. The sub-committee is chaired by Peter Hulett.



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Future Projects Committee - is responsible for scoping new projects for the approval of the Trust. The sub-committee is chaired by Peter Hulett, supported by John Allan.

Sports and Recreation Trust Events Committee –The objective of the Committee is to raise funds to support the objectives of the Trust through organising social, educational, and recreational events in Stoke sub Hamdon, including the annual May Fayre, which was re-established in 2023. The sub-committee is chaired by Denise Burton and supported by individuals who are interested in being involved in meeting the objectives of the Committee.

Charity Shop Committee – is responsible for managing the Charity Shop, which raises funds for the Trust and other projects in the community. The sub-committee representative on the Executive Committee is Jane Baker. Denise Burton chairs the Charity Shop Committee and also sits on the Executive Committee as a Trustee.

Stoke Performing Arts Group (SPAG) – is a village group that was established in 2016 and became a sub-committee within the Trust for financial management, fund raising and other administrative requirements. The SPAG representative on the Executive Committee is Jeanie Augarde.

3. ADMINISTRATION

Over recent years a significant amount of work has been undertaken to upgrade the administrative organisation of the Trust. We aim to regularly review and update where necessary the constitution, our operating systems, policies, forms, and documents.

The Trust now has in place the following administrative system:

- Operating Manual Part 1 – Constitution – Issue 3, comprising the Constitution, responsibilities, and liabilities of Trustees;
- Operating Manual Part 2 – Governance – Issue 4, comprising the Management Committee responsibilities and liabilities, the organisation of the Trust, Meetings, Terms of Reference;
- Operating Manual Part 3 – Operating Procedures – Issue 4, comprising the Finance, Facilities Management, events including the May Fayre, Charity Shop, Future Projects, Stoke Performing Arts Group, and a Calendar of Events;
- Operating Manual Part 4 – Issue 7, comprising Policies, Forms, Documents and Agreements.

The following policies were reviewed in 2023 and are adopted:

- SRT Policy 001 Finance Policy – Issue 3
- SRT Policy 002 Health and Safety Statement – Issue 3
- SRT Policy 003 Health and Safety Policy – Issue 4
- SRT Policy 004 Risk Assessment Policy – Issue 4
- SRT Policy 005 Fire Safety Policy – Issue 4
- SRT Policy 006 First Aid Policy - Issue 3
- SRT Policy 007 Drugs and Alcohol Policy – Issue 3
- SRT Policy 008 Complaints and Grievance Policy – Issue 3
- SRT Policy 009 Safeguarding – Issue 3
- SRT Policy 010 Volunteer Management – Issue 3
- SRT Policy 011 Inspections Policy – Issue 4
- SRT Policy 012 Conflict of Interest Policy – Issue 3
- SRT Policy 013 Grant Guidelines – Issue 3
- SRT Policy 014 Data Protection Policy – Issue 4
- SRT Policy 015 Code of Conduct – Issue 3
- SRT Policy 016 Diversity Equal Opportunities Policy – Issue 3
- SRT Policy 017 Commercial Procurement – Issue 2



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- SRT Policy 018 Smoking Policy – Issue 3
 - SRT Policy 019 Control of Contractors - Issue 3
 - SRT Policy 020 – CANCELLED
 - SRT Policy 021 – Reserve Funds Policy – Issue 1
 - SRT Policy 022 – Preferred Suppliers Policy – Issue 1

These Policies are all due to be reviewed again in 2025.

4. ACHIEVEMENTS AND SUCCESSES IN 2023

During the past year grass cutting, hedge trimming and general grounds maintenance continued on the Recreation Ground, keeping it as an attractive open space for the community to enjoy, as well as routine maintenance and repairs to the skateboard park and play equipment, BMX track maintenance and routine annual servicing of facilities and equipment. The Youth and Senior football clubs have continued to be principal beneficiaries from our upkeep of the playing pitches, training area, storage facilities and pavilion, with charges for the use of these facilities deliberately kept as low as reasonably possible, but under constant review.

The Skateboard Park Upgrade project achieved fantastic results in 2023 with all the required funds raised, the necessary planning approvals issued and the contract negotiations launched with Maverick Limited.

In March we updated and rolled forward our Five-Year Strategy, issuing our Five-Year Strategy 2023-2028, with its aim to provide a way ahead for the provision of education, sports, and recreation facilities for the community. Hand in glove with that we agreed and issued an Adopted Project Plan FY 2023.

In May we saw the very welcome return of the May Fayre with grateful thanks to Stanchester Academy acting as the new hosts.

In 2023 the Trust itself provided grant support to the benefit of community totalling £850. The benefactors were the Stoke sub Hamdon Brownies who enjoyed a sleepover at Dartmoor Zoo, and South West Skate Ramps who provided a fantastic free to use facility at the May Fayre and helped promote and fund raise for the skateboard park project.

The Charity Shop committee provided further grant support of £3,564 to community projects in 2023. The benefactors of the grant awards were 5 students from Stanchester Academy who will be taking part in a World Challenge trip to Morocco in summer 2024 and who earned their grant money by volunteering in the Charity Shop, the Memorial Hall for a new hot water boiler, Stoke Youth FC for new kits, and the afternoon T-Club for a contribution towards funding a day trip to Sidmouth for the older people of the village. The Events Committee donated £130 to Breast Cancer Charity for a local fund-raising event and grant funded a total of £1,500 to the Working Men's Club for a mobile bar facility for use at village events. SPAG grant funded £359 each to two further Stanchester students for their World Challenge trip and in return had the benefit of their involvement with their productions.

In addition, between all the groups we contributed £67,260.58 to the skateboard park project. The total community grants awarded in 2023 amounted to an astonishing £74,022.58.

The closing bank balance for FY2023 is a healthy £65,815.07, with £35,924.46 of financial commitments, amounting to over 50% of our reserves, as follows:

• 2023 Charity Shop Grants to be allocated	£12,887.41
• SLL Grounds Maintenance contract- 1 April 23 to 31 March 24	-£457.44
• Play Inspections - Full Year Service for 2023 x 3 plus 1 annual	£525.00
• Phil Jeffery – Painting Gates to back of Pavilion	£235.00
• SLL – Herbicide behind pavilion	£95.00
• Stable Design Ltd – Website amendment	£500.00



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• Tree Planting – Feb 2023 On Hold	£1,500.00
• APA Phase 2 Skateboard Park Upgrade @ £120- £150K	£2,353.50
• Stoke Performing Arts Group (SPAG)	£4,183.00
• Reserves	£14,102.99

In addition, we have a separate bank account for the Skateboard Park Project totalling £67,652.44 as of 5 January 2024. This leaves an unallocated amount of £25,499.89 to cover operating costs for FY2024. A full breakdown of funds allocated or ring-fenced is in the Treasurer’s report at Appendix 1.

4.1 Progress Against Adopted Projects Plan FY 2023

The Trust issued its Adopted Projects FY 2023 report in March 2023. This brought forward two projects from the Sports and Recreation Trust Five Year Strategy 2023 – 2028 Issue 1 dated March 2023.

Adventure Play Area Improvement Programme – Phase 2 - Skateboard Park Upgrade

The replacement of the skateboard park is a major project that has long been part of the overall plan for the provision of recreation and sports facilities on the recreation ground. Phases 1 (Project Definition) and 2 (Selection of Supplier as a Project Partner) of the project were completed in 2022.

The following Phases of the Project were undertaken and completed in 2023:

Phase	Description	Status	Notes
3	Bid Process	Complete	Bid assessment was completed by the project team and the results reported to the Trust. The Letter of Intent was issued to Maverick Ltd by the Trust.
4.a.	Fund Raising	Complete	A very successful fund-raising campaign was completed in late 2023, breakdown as follows: <ul style="list-style-type: none"> • Trust funds - £40,791.00 • Parish Council grant - £10,000.00 • S106 Funding - £38,046.00 • Crowd funding and Gift Aid - £3,145.55 • May Fayre - £6,000.00 • Charitable Foundations - £35,000.00 • Somerset Community - £5,000.00 • Rural England Prosperity Fund - £40,000.00
4.b.	Planning Approval	Complete	Somerset Council has issued the Certificate of Lawful Use or Development to the Parish Council for the proposed replacement skateboard park.
5.	Contract Award	On-going	A Letter of Confirmation has been sent by the Trust to Maverick Ltd. They are drawing up the contract for presentation and signature.
6.	Project Execution	On-going	This will start in the first half of 2024.



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Sports and Recreation Needs Survey

The last sports and recreation needs survey for the community was carried out in 2012/13. The village has changed in size and demographics since then and it is the Trust's aim to repeat the sports & recreation needs survey during this five-year strategy period and it remains part of the Trust's Adopted Projects Plan.

4.2 Recreation Ground Management

Overview

FY 2023 was a successful year with a lot achieved in the maintenance of the facilities.

The Trust carried out visual inspections of the facilities and equipment and provided the Parish Council with monthly reports. An external inspection company was contracted with and they provided three Operational and one Annual Inspection reports, which were also provided to the Parish Council.

The Trust also provided four quarterly reports to the Parish Council detailing progress against the Facilities Management Plan for FY2023, this provided spend against budget actions completed and outstanding actions.

The FY 2023 budget for the maintenance of the Recreation Ground and its facilities was £22,664.00 and the planned income was £7,360.00. The shortfall of £15,304.00 was to be made up by revenue from the Charity Shop and the SRT Events Committee.

The actual expenditure was £27,139.16, which was £4,475.16 over budget. The single biggest factors in the overspend were Grounds Maintenance and Play Equipment Maintenance. The actual income was £8,020.00, which was £660 better than budget and this came from the better than planned use of the facilities by the football clubs. The final figures for the year end mean that the Charity Shop and the SRT Events Committee provided £19,119.16 towards the maintenance of the Recreation Ground and all its facilities. A detailed breakdown of the expenditure and the income for FY 2023 is provided below.

The summary of actual spends and budgets for the maintenance of the Recreation Ground and all its facilities for the previous five years up to 2022 is as follows:

Year	2017 (£k)	2018 (£k)	2019 (£k)	2020 (£k)	2021 (£k)	2022 (£k)	Total (£k)
Actual:	16.3	9.2	19.5	19.0	24.0	21.2	109.2
Budget:	17.6	17.0	23.7 ¹	21.4	20.7	20.8	121.2
Grants/Income:	4.9	5.9	13.2 ²	17.8 ³	17.3 ⁴	6.2	65.3
Balance provided by the Trust:	11.4	3.3	6.3	1.2	6.7	15.0	43.9

¹ This budget includes SSDC S106 funds for the drainage work on the new pitch which was delayed until 2020.



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² Includes SSDC and other COVID support grants of £6,506.00.

³ Includes SSDC COVID Business Support Grants of £12,334.00

⁴ Includes SSDC COVID Business Support Grants of £11,540.00

Since 2012, the cost of maintaining the Recreation Ground has been £184.2k, of which the Trust has provided £93.4k

Expenditure

The Trust has an agreement with the Parish Council, the leaseholder, for maintaining the Recreation Ground and its facilities on their behalf. The budget for FY 2023 was £22,644.00 and the final spend against budget was £27,139.16, which is well above budget and the key elements of the spend against budget are as follows:

- Grass cutting and grounds maintenance budget was £5,600.00 and the final spend was £9,321.07. This is well over budget and is explained by a much longer growing season with a wet summer and mild autumn/early winter.
- Planned pitch repair work for the deep aeration of the new pitch was planned with a budget of £2,000.00 but none of this work was carried out as the contractor was not available.
- The budget for buildings maintenance was £1,500.00 and the year-end spend was over budget at £1,940.00. Unforeseen repair work in the pavilion on the discovery of water damage to the floor in the changing rooms and repairs to the gate to the storage area after vandalism account for the overspend.
- The budget for cleaning services was £1,500.00 and the actual spend was £1,552.09.
- Equipment maintenance was above budget with a spend of £1,431.99 against a budget £800. The overspend was incurred because of the need to purchase fixed goal posts after they were found broken.
- The maintenance of the hedgerows is carried out twice a year with a budget of £850.00 and an actual final spend of £630.00.
- The biennial maintenance of the BMX track was undertaken this year, the budget was £2,500.00, with a final spend of £2,340.00.
- There was no spend against the planned budget of £1,500.00 for the skateboard park. The project to replace the skateboard park has a selected contractor, has raised all the necessary funds and is now in contract negotiations. Maintenance was kept to minimum based on the operational inspection keeping the risk assessment at moderate.
- The budget for pavilion utilities and insurance was £1,769.00 and the actual spend was £991.41.
- The pitch marking budget of £640.00 is for paint only. The actual spend was above budget at £809.45 because of higher than anticipated usage rates.
- The Trust is required to have three operational and one annual inspections by an external inspection organisation of all play and recreation facilities. The budget was £525.00 and the final spend was £444.00.
- Play equipment maintenance was significantly above budget with a spend of £7,395.35 against a budget of £2,500.00. Several issues were raised during the year by the independent inspections, particularly with the play equipment, which were minor/low risk in nature. A decision was taken to fix most of these issues this financial year.
- The Trust is required to carry out annual safety checks on fire extinguishers, the fire alarm system, and the CCTV. The budget for this was £480.00 and the actual spend was £276.00.

Income

The breakdown of the planned income for Facilities Maintenance comprised £1,360.00 for facilities use, £4,000.00 Parish Council Grant, and £2,000.00 from S106 commuted funds for Equipped Play and Playing Pitches from the West Street development.

The breakdown of the actual income is as follows:



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- £2,020.00 generated from user fees. This reflects a healthy youth and senior football programme with the training area being used five evenings per week and matches being played on both Saturdays and Sundays during the season.
 - The Parish Council provided a grant of £4,000. The management of the facilities is fully supported by the Parish Council, who pay the lease and public liability insurance and provide an annual grant towards the maintenance costs. The Parish Council, as the leaseholder, owns all the facilities on the Recreation Ground and consequently has established a sinking fund for these facilities.
 - The S106 Commuted Funds for the West Street development for Equipped Play and Playing Pitches provided £2,000.00 towards the annual maintenance costs.

Inspections

The Recreation Ground and its facilities were inspected as follows:

- Monthly visual inspections are carried out by the Trust, these inspections include the play and gym equipment and fire safety inspections. The reports are provided to the Parish Council.
- Three Quarterly / Operational inspections of the adventure play area are conducted by Play Inspections Ltd. The reports are copied to the Parish Council and any consequent actions are reported in the quarterly progress report to the Parish Council.
- An annual inspection of the adventure play area is carried out by Play Inspection Ltd and copies of the report are provided to the Parish Council.
- Fire Safety - the emergency lighting and fire extinguishers are given an annual inspection.

4.3 Charity Shop and Events Committee Fund Raising

In 2023 the Trust had two main planned means of fund raising, the Charity Shop and the May Fayre. The Charity Shop and Events Committees can nominate projects for grant support from their profits up to 50% for the Charity Shop and 25% for the Events Committee. The Charity Shop report is attached at Appendix 2. The Events Committee report is attached at Appendix 3. 2023 was another exceptional year for both committees and only possible with the hard work, dedication, and commitment of all the volunteers in both organisations.

The Charity Shop achieved unbelievable results with an income of £39,764.17 against a forecast income of £21,600, and with operating costs managed carefully to come in below budget. The shop goes from strength to strength, year on year. Its huge success is thanks to all the hard work of the Charity Shop Committee, the dedicated band of volunteers, and the fantastic support that it receives from the community. There is always a lot of successful and innovative thought, ideas, and actions by the Charity Shop team, brought about to maximise income and to control costs. Very well done to all concerned.

The May Fayre also had an exceptional year. It was a delight to see the event return after a 4-year absence. Huge thanks for this go to the staff and students of Stanchester Academy, who hosted for the first time, and the fantastic efforts of the Events Committee and the band of volunteers who worked so hard in preparing for the event, and on the day itself. An amazing overall profit of almost £8,500 was achieved. Once again, very well done to all involved with the organisation and execution.

4.4 Stoke Performing Arts Group (SPAG)

In May 2023, the group performed 'Mr Johnson in the Study with the Gloving Tool', a play written by one of SPAG's own members and which drew upon the history of the village and which included a short informative film about the history of the local gloving industry, aided by the Stoke History Group. The three performances at the Memorial Hall in Stoke sub Hamdon were extremely well received resulting in a profit of approximately £1000.00 for the group.

In the autumn, work began on an ambitious pantomime production scheduled for performance in 2024.



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SPAG continues to be financially successful with each event making a profit. SPAG now has £4,183.00 ring-fenced in the Trust's accounts, as at the end of 2023. This is a tremendous achievement for a small, but dedicated, community theatre group. Of further particular note from 2023 is the opportunity offered to two Stanchester Academy students to work with the production team in return for grant funding towards their World Challenge trip.

The hard work, motivation and commitment of the cast, the directors, producers, props, costumes, lighting, and technical teams is much appreciated and should be applauded.

A full report, including some information on future planned events, is at Appendix 4.

4.5 Volunteers

The major strength of the Trust is its hardworking, motivated, and innovative group of volunteers. This cannot be emphasised enough. Everyone who makes all this happen is a volunteer and without them we would not be able to do any of the things we currently undertake and seek to achieve for the community. People volunteer for many different reasons and are able and/or willing to commit at different levels. The contribution of each and every volunteer is highly valued, however big or small.

During 2023 the Trust had a settled core number of 12 volunteers. These form the Trust and its Executive Committee and include people from member organisations who are also fully engaged in their primary activities with the football clubs, Parish Council and Castle School.

There is a pool of 39 amazing volunteers making the Charity Shop work. Keeping it open and operating, as a business, is no small task and the 'behind the scenes' management by the six members of the Shop's Committee is fantastic.

The Events committee comprises a small core team of volunteers during the year but which always increases significantly with an 'all hands-on deck' approach on the day of any event.

Finally, there is a very dedicated core team of volunteers forming the SPAG committee. The number of volunteers always increases significantly for any given production; carrying out tasks ranging from the cast, wardrobe, technical, props and scenery, and safety. Our thanks and gratitude go to all of those involved.

We would welcome the membership of other village and community organisations that have similar objectives of improving education, sport, and recreation facilities. Anyone wishing to join the Trust, should contact one of the Trustees.

Being a volunteer is hard work, makes demands on your time, but comes with enormous rewards. The only limit is your imagination – what we have achieved over the years, and our ambitions for the future, is proof of that. If you are interested, please talk to one of the Trustees about getting involved.

5 OBJECTIVES AND CHALLENGES FOR 2024

5.1 Future Project Plans FY 2024

Adventure Play Area Improvement Plan – Phase 2 – Skateboard Park Upgrade

The contract for the skateboard park should be agreed and signed in January/February 2024 and the down payment made. The Phases of the project with stage payments are as follows:

- Contract Signature
- Stage 1 – Detailed Design



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- Stage 2 – Preliminaries
 - Stage 3 – Groundworks
 - Stage 4 – Construction
 - Stage 5 – Ancillaries

Sports and Recreation Needs Survey

The Trust aims to carry out a village wide survey when practical with data gathering and reporting to include:

- Open meetings to brief the community, as well as communication through the Newsletter and the Village Website.
- Discussions with youth groups.
- Community wide questionnaire.
- Presentation of initial results to the village, with feedback and analysis.
- Final survey report produced and presented formally to the Parish Council, Somerset Council, local schools, and other interested organisations.
- Review of the Five-Year Strategy to ensure that it reflects the needs of the community.

Five Year Strategy

The Five-Year Strategy was updated and issued as Five-Year Strategy 2023 – 28 Issue 1 March 2023 and distributed to the Parish Council as well South Somerset District Council and Somerset County Council (now merged as Somerset Council). It addressed the following medium and long term projects:

1. Medium Term Projects

- The Adventure Play Area Improvement Plan:
 - Phase 2 – Skateboard Park Upgrade is now an adopted project.
 - Phase 3 – BMX Track Improvement
 - Phase 4 – Improved access Projects – this includes access at the Matt’s Lane gates and a footpath/walkway from the carpark to the adventure play area.
- Floodlit Training Area Improvement Programme
 - Phase 3 – Safety Netting is now an adopted project.

2. Long Term Projects

- Additional facilities in the Adventure Play Area
- Replacement of the pavilion in 2035
- Upgrade of the training area to cope with high usage rates.

5.2 Minor Project Plan FY 2023/24

Two projects were identified in 2023 as maintenance and upkeep projects and reported in a Minor Project Plan FY 2023/24 Issue 1 dated 1 June 2023. The aim is to complete these two projects in FY 2024.

Replacement of the Floor in the Pavilion

Repairs were carried out to the wooden chipboard floor in the pavilion in 2023 and, during these repairs, further water ingress damage was identified. The floor needs to be replaced and it is planned to carry out this work in the closed season this year.

The budgetary estimate for the project is £8,500.00 (excl. VAT).



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Funding sources for the project would be Trust funds and S106 Funds for Changing Rooms from the Westmead development.

Replacement and Extension of the Safety Netting on the Northern Boundary of the Recreation Ground

The safety netting around Oak Tree House needs to be replaced and extended to include safety fencing along the north side of the training area. The estimated total length of the safety netting required is 100m and 8m high with 100mm mesh required.

The budgetary estimate for this project based on 100m of 8m high 100mm mesh is £26,000.00.

Funding sources are S106 Grant Funds for Playing Pitches £5,630.00 (commuted sum £4,017.00) from the Westmead development and funds from the Trust.

The Trust aims to see the skateboard park replacement project completed in the summer of 2024 and hopes to make significant advances on the minor and medium-term project plans.

5.3 Maintenance and Upkeep of the Recreation Ground - FY 2024

A major task for the Trust is the maintenance and upkeep of the Recreation Ground – keeping this large area and its facilities fit for use by not only the football clubs, but also other members of the community. The Trust provided the Parish Council with the Facilities Maintenance Plan FY 2024, which provides a detailed breakdown of the planned budget of £21,255.00 for the year. The Trust provides the Parish Council with Quarterly Report on progress against the plan and the budget. The breakdown of line items is as follows:

• Grass cutting:	£7,980.00
• Pitch Repair – treatment programme for the new pitch	£1,000.00
• Building's maintenance	£1,500.00
• Cleaning	£1,500.00
• Equipment maintenance	£ 800.00
• Hedgerows	£1,000.00
• BMX track maintenance	£ 500.00
• Skateboard park maintenance:	£1,000.00
• Utilities/rates	£ 880.00
• Pitch marking (materials)	£ 680.00
• Insurance	£ 440.00
• Inspections	£ 600.00
• Play Equipment maintenance	£2,500.00
• Safety Checks	£ 875.00
• Total:	£21,255.00

It can be seen from the above that there are significant costs in grounds maintenance, however it should be borne in mind that a large area of grass is kept trim and in good condition for all to use – it is a lot more than just football pitches.

As the facilities on the Recreation Ground increase and the existing installations age, so the operating /maintenance costs increase and meeting these increased costs and commitments will be a major target for the Trust in the future.

5.4 Communication

The aim is to always improve upon communication with the community by the Trust and its sub committees, through the Newsletter, the website and Facebook.



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The Trust’s website is a tool to provide access to news about the Trust, its projects, and events. It has the potential to provide the opportunity for people to look at reports such as the Adopted Projects Plan, the Trust Annual Report, Facilities Maintenance Plans, and the Accounts. Our stated goal last year was to manage the website more proactively and to maximise its potential.

In 2023 we started to progress a website upgrade with Stable Design Ltd, as the original developer of the website, given Preferred Supplier status for the work, which is ongoing.

5.5 Key Events for 2024

In Feb SPAG will be performing ‘Jack and the Beanstalk’.

Completion of the planned Adventure Play Area – Phase 2 – Skateboard Park project in summer 2024.

The May Fayre will return again at Stanchester Academy.

6 FINANCIAL SUMMARY FY 2024

The budget plan for 2024 is as follows:

Area	Income (£)	Expenditure (£)
Charity Shop	26,400.00	12,208.96
Events Committee	12,200.00	7,895.00
Facilities Maintenance	5,490.00 ¹	20,255.00
S&RT Accounts	2,000.00	1,950.00
Grant Support (from Charity Shop ² /Events Committee ³ profit)	0	8,171.77

¹User fees + PC grant

²£7,095.52@ 50%

³£1,076.25@25%

The opening bank balance in January 2024 means that for the Trust to meet all its obligations within the planned budgets we would finish the year with a negative balance of £4,390.73. However, due to the healthy credit of £65,815.07 retained in our bank account at the end of 2023, this is something the Trust is able to endorse with confidence during 2024. For detailed information on planned income and expenditure, please refer to Appendix 1.

7 CONCLUSION

2023 was a hugely successful year for the Trust. The very major and long planned project for replacement of the skateboard park at the Recreation Ground made very significant headway. The return of the May Fayre was a triumph and to see both the Charity Shop and SPAG continue to succeed and develop has been fantastic. The grant support we have provided to other community projects must also be fully recognised and celebrated. The plans for 2024 are equally as exciting going forward.

Last March we reported that from 2011 to December 2023 the Trust had provided a total of £68,265.71 in direct grants to individuals and organisations in the village for their projects and that the Trust had raised, (through our own efforts and through grant funding) over £250,000 for major projects. In the past year we have topped up the grant funding by a further £6,762 and secured a further astonishing £178,262.55 for the skateboard park project.

Since 2011, the Trust has funded the upkeep of the Recreation Ground to a total of £109.2k

When taken together, this means that this small community Trust, run entirely by volunteers, has raised, by one means or another, well over half a million pounds during the past 13 years or so for community facilities, projects,



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VAT NO 780 8830 01

organisations, and individuals in the village. This is an enormous achievement and one that we should be incredibly proud of.

With this in mind, it is always a sobering thought to remind ourselves how heavily the Trust depends on two principal funding sources, i.e. The Charity Shop and the Events Committee. The extreme hard work that is put in by the volunteers can never be taken for granted.

With increasing investment to improve the sport and recreation facilities within the community comes ever increasing and mounting maintenance costs. The cost of facilities maintenance at the Recreation Ground has risen from around £6,600 in 2011 to a budget estimate of £21,255 for 2024. Each year the challenge to fund the work of the Trust, and the benefits that flow to the community from it, becomes harder and harder. As the day-to-day costs of materials and labour charges continues to rise, the operating costs of the Trust inevitably follows suit. Past experiences with the adventure play area and skateboard park projects have clearly shown that funding for large projects only usually flows when something like 50% of the costs are already secured. The value of S106 funding available from development projects in the area and facilitated by the local council is clear. These sums are significant amounts of money and, when taken with the Trust's own fundraising, and grants from other sources, including from the Parish Council, they form a critical bedrock for specific projects from which only then is it possible to start seeking and sourcing further funding. It is important to understand and stress that any future plans to bring forward further improvements to the facilities at the Recreation Ground can only happen with the support and commitment of Somerset Council and the Parish Council. It is sincerely hoped that with the reorganisation of our local government into a unitary authority, and the financial difficulties Somerset Council are facing, community organisations can continue to rely on the Council not just seeking and securing appropriate S106 funding from developments in the locality, but also successfully allocating the funds in a timely and efficient manner to enable identified projects to succeed. Holding them in reserve is no benefit to anyone.

Regardless of the Council's plight, it is important to understand that S106 funds are not automatic and are never guaranteed. It is only with the benefit of well-considered and published forward plans from the community, like the Trust's adopted 5-Year Strategy for example, that the local Council can successfully negotiate and secure community funds from developers that will pass the stringent tests of town planning legislation. The benefit of the Trust's adopted 5-Year Strategy and the role it has played in ensuring S106 funds have been secured in the past should not be underplayed.

Finally, I would like to thank the dedicated band of volunteers in the Charity Shop, the Events Committee, SPAG, all those who help with village events, the Football Clubs, and the Executive Committee. All these people commit their time, hard work, and excellent ideas to help to make Stoke sub Hamdon a better community for everyone. Volunteering is not always easy but it is rewarding. Peoples time and effort, however big or small, should always be appreciated and never taken for granted. Without them, none of what is reported here would be possible. I would also like to thank the community, the Parish Council, and the Somerset Council for their full support to the Trust and its aims. There are new challenges and opportunities ahead, and we look forward to continued successes.

John Allan
Chair - Stoke sub Hamdon Sports and Recreation Trust

STOKE SUB HAMDON SPORTS & RECREATION TRUST

Statement by Trustee Treasurer

The Sports & Recreation Trust employs Olivia Adams, a qualified Independent Accountant, to examine the books for the past year from January 1st to December 31st 2023. Olivia will examine the figures and the annual accounts will be submitted as part of the Trust's annual return to the Charity Commission.

The Trust started the year with an opening bank balance of £98,723.85 and the closing bank balance as of December, once reconciled with outstanding credits and debits, was £65,815.07. The budget income and expenditure for 2024 reduces this balance to £61,424.34.

This total incorporates the following grants and monies received that are committed expenditure:

2023 Charity Shop Grants to be allocated	£12,887.41
SLL Grounds Maintenance contract- 1 Nov 21 to 30 Sep 22	-£457.44
Play Inspections - Full Year Service for 2023 x 3 plus 1 annual	£525.00
Phil Jeffery - Painting Gates to back of Pavilion	£235.00
SLL - Herbicide behind pavilion	£95.00
Stable Design Ltd - Website amendment	£500.00
Tree Planting - Feb 2023 On Hold	£1,500.00
APA Phase 2 Skateboard Park Upgrade @ £120- £150K	£2,353.50
Stoke Performing Arts Group (SPAG)	£4,183.00
Reserves	£14,102.99
Total	£35,924.46

In addition, we have a separate bank account for the Skateboard Park Project totalling £67,652.44 as of 5 January 2024.

With the above excluded, the Trust has a total of **£25,499.89** available for 2024.

A breakdown of all financial transactions is shown on the following pages.

Rebecca Merrick
Treasurer, SSH Sports & Recreation Trust
February 2024



*A charitable trust
working together with
village organisations
for a brighter future*

COMMUNITY GRANTS IN SUPPORT OF SPORTS, RECREATION AND LEISURE

<i>Jan-23 Mrs S C J Hawkins - Breast Cancer Charity Donation</i>	<i>£130.00</i>
<i>May-23 Memorial Hall - Auto-Fill hot water boiler</i>	<i>£264.00</i>
<i>May-23 SSH Afternoon Tea Club - Coach Trip</i>	<i>£500.00</i>
<i>May-23 SSH Brownies - Dartmoor Zoo sleepover</i>	<i>£350.00</i>
<i>Jun-23 South West Skate Ramps @ May Fayre promotion</i>	<i>£500.00</i>
<i>Aug-23 Lily Watson - Morocco World Challenge, Stanchester</i>	<i>£500.00</i>
<i>Sep-23 Alex Clarke - World Challenge Trip to Morocco</i>	<i>£500.00</i>
<i>Sep-23 SSH WMC - Grant for Mobile Bar for Events</i>	<i>£1,500.00</i>
<i>Oct-23 Vanessa Willimott for Hugo Morocco World Challenge</i>	<i>£500.00</i>
<i>Oct-23 Richard Howard for William Morocco World Challenge</i>	<i>£500.00</i>
<i>Oct-23 Keiran Herrod for Morocco World Challenge</i>	<i>£500.00</i>
<i>Oct-23 SPAG - Stacey Dunn - World Challenge 2024 to Morocco</i>	<i>£359.00</i>
<i>Oct-23 SPAG - Jonathan Bridge - World Challenge 2024 to Morocco</i>	<i>£359.00</i>
<i>Dec-23 Stoke Youth Football - Grant for Kit</i>	<i>£300.00</i>
<i>Dec-23 Total for Skateboard Park Project</i>	<i>£67,260.58</i>
	<u>£74,022.58</u>

2012 - 2023 TOTAL GRANTS: £367,062.94

Stoke sub Hamdon Sports & Recreation Trust

Charity Number 1063874

VAT Number 780 8830 01

2023 Treasurer's Statement

	<i>Forecast Expenditure</i>	<i>Actual</i>	<i>Forecast Income</i>	<i>Actual</i>	<i>Forecast Balance</i>	<i>Actual</i>	Notes:
S&RT Bank Balance as of End December 2022					<u>£98,723.85</u>	<u>£98,723.85</u>	
1) 2023 Projected Income			<u>£43,010.00</u>	<u>£92,575.40</u>			1
Facilities			£3,360.00	£2,020.00			
SSH Parish Council Grant for Recreation maintenance			£4,000.00	£4,000.00			
SSDC S106 Grants (Playing Pitches)			£0.00	£0.00			
SSDC S106 Grants (Equipped Play)			£0.00	£0.00			
Charity Shop			£21,600.00	£39,764.17			
Events Committee			£12,050.00	£15,811.83			
S&RT (VAT) includes SPAG			£2,000.00	£30,979.40			
2) 2023 Operating Costs	<u>£39,833.60</u>	<u>£52,319.10</u>					2
Facilities Maintenance	£22,664.00	£27,139.36					
Charity Shop	£11,369.96	£10,425.36					
Events Committee	£4,845.00	£7,609.94					
S&RT includes SPAG	£954.64	£7,144.44					
3) 2023 Community Sports/Education/Recreation Grants:	<u>£6,916.27</u>	<u>£73,165.08</u>					
Charity Shop	£5,115.02	£3,564.00					3
Events Committee	£1,801.25	£7,672.67					4
Trust		£61,928.41					5
2023 Balance plus 2023 Income minus Expenditure					<u>£94,983.98</u>	<u>£65,815.07</u>	
2023 RING FENCED MONIES:-		2023					
4) 2023 Committed Expenditure:	<u>£5,181.36</u>	<u>£12,887.41</u>					
2023 Charity Shop Grants to be allocated	£5,181.36	£12,887.41					
2023 Events Grants	£0.00	£0.00					
5) 2023 S&RT Projects identified to date	<u>£2,824.89</u>	<u>£2,397.56</u>					
PO SRT/2 SLL Grounds Maintenance contract- 1 Nov 21 to 30 Sep 22	£1,224.89	-£457.44					
PO SRT/2 Play Inspections - Full Year Service for 2023 x 3 plus 1 annual	£100.00	£525.00					
PO SRT/2 Phil Jeffery - Painting Gates to back of Pavilion		£235.00					
PO SRT/2 SLL - Herbicide behind pavilion		£95.00					
PO SRT/2 Stable Design Ltd - Website amendment		£500.00					
Tree Planting - Feb 2023 On Hold	£1,500.00	£1,500.00					
6) 2023 5-Year Plan- Future Projects:	<u>£35,941.50</u>	<u>£2,353.50</u>					
APA Phase 2 Skateboard Park Upgrade @ £120- £150K	£35,941.50	£2,353.50					
Sports and Recreation Needs Survey	£0.00	£0.00					
7) Stoke Performing Arts Group (SPAG)	<u>£5,170.32</u>	<u>£4,183.00</u>					
8) Reserves	<u>£0.00</u>	<u>£15,583.29</u>					
Total	<u>£49,118.07</u>	<u>£37,404.76</u>					
Projected S&RT Balance for 2023/2024					<u>£45,865.91</u>	<u>£28,410.32</u>	

Notes:-

- 1 Based on Budget Plan Income identified
- 2 Based on Budget Plan Operating Costs identified
- 3 50% of Projected Profit (2020 Refunds provided from 4 x Worldwide challenges @ £500 each due to Covid-19).
- 4 25% of Projected Profit
- 5 Skateboard Park Project funds transferred to separate Lloyds 32 day savings account.

	<i>Forecast</i>	<i>Actual</i>	
Charity Shop Profit	£10,230.04	£29,338.81	
Events Committee Profit	£7,205.00	£8,201.89	Includes 2024 stalls income
	<u>£17,435.04</u>	<u>£37,540.70</u>	

Stoke sub Hamdon Sports & Recreation Trust

Charity Number 1063874
VAT Number 780 8830 01

2024 Treasurer's Statement V1

	<i>Expenditure</i>	<i>Income</i>	<i>Balance</i>	Notes:
S&RT Bank Balance as of End December 2023			<u>£65,815.07</u>	
1) 2024 Projected Income		<u>£46,090.00</u>		1
Facilities		£1,490.00		
SSH Parish Council Grant for Recreation maintenance		£4,000.00		
SSDC S106 Grants (Playing Pitches)		£0.00		
SSDC S106 Grants (Equipped Play)		£0.00		
Charity Shop		£26,400.00		
Events Committee		£12,200.00		
S&RT (VAT)		£2,000.00		
2) 2024 Operating Costs	<u>£42,308.96</u>			2
Facilities Maintenance	£20,255.00			
Charity Shop	£12,208.96			
Events Committee	£7,895.00			
S&RT	£1,950.00			
3) 2024 Community Sports/Education/Recreation Grants:	<u>£8,171.77</u>			
Charity Shop	£7,095.52			3
Events Committee	£1,076.25			4
2023 Balance plus 2024 Income minus Expenditure			<u>£61,424.34</u>	
<hr/>				
2024 RING FENCED MONIES:-				
4) 2024 Committed Expenditure:	<u>£12,887.41</u>			
2024 Charity Shop Grants to be allocated	£12,887.41			
2024 Events Grants to be allocated	£0.00			
5) 2024 S&RT Projects identified to date	<u>£897.56</u>			
PO SRT/2023/005 SLL - 1st April to 31 Mar 24 Grounds Maintenance Limit of Liability	-£457.44			
PO SRT/2023/006 Play Inspection Company 1 x Annual, 3 x Op Inspection	£525.00			
PO SRT/2023/008 Phil Jeffery - Painting Gates to back of Pavilion	£235.00			
PO SRT/2023/009 SLL - Herbicide behind pavilion	£95.00			
PO SRT/2023/011 Stable Design Ltd - Website amendment	£500.00			
6) 2024 5-Year Plan- Future Projects:	<u>£2,353.50</u>			5
APA Phase 2 Skateboard Park Upgrade @ £165K (Maverick)	£2,353.50			
7) 2024 Proposed Adopted Projects	<u>£1,500.00</u>			
Tree Planting - Feb 2022 On Hold	£1,500.00			
8) Stoke Performing Arts Group (SPAG)	<u>£4,183.00</u>			
9) Reserves = 2024 Budget expenses divided by 12 months x 4 months	<u>£14,102.99</u>			
Total	<u>£35,924.46</u>			
Projected S&RT Balance for End 2024			<u>£25,499.89</u>	
32 Day Notice Account (Skateboard Park Project) @ 2.6% gross pa.	05/01/2024		£67,652.44	

Notes:-

- 1 Based on Budget Plan Income identified
- 2 Based on Budget Plan Operating Costs identified
- 3 50% of Projected Profit
- 4 25% of Projected Profit
- 5 Based on Five Year Strategy

	<i>Forecast</i>
Charity Shop Profit	£14,191.04
Events Committee Profit	£4,305.00
	<u>£18,496.04</u>

Stoke Charity Shop Annual Report

2023

Introduction

We continually try to make the Stoke Charity Shop a success for the village and a place that people will find welcoming. Whilst we were closed over the Christmas period, several volunteers helped to give the shop a thorough clean and restock ready for reopening in the New Year.

Finances

The Stoke Charity Shop continues to provide an increasingly popular shopping experience within the current economic climate for both residents and visitors alike (see Figure 1 below). Payment for pre-loved goods can be made by either credit/debit card or cash.

Figure 1

Year	2019	2020	2021	2022	2023
January	£2855.15	£2307.09	£0.00	£2176.09	£3259.11
February	£2187.72	£2125.73	£0.00	£2624.03	£3160.82
March	£2515.34	£1228.07	£2096.00	£2529.92	£3434.30
April	£2062.62	£196.10	£2797.41	£2466.26	£2791.09
May	£2798.09	£167.00	£2403.60	£2764.61	£3136.05
June	£2043.14	£178.67	£2384.31	£2023.31	£3152.62
July	£1979.26	£2414.19	£2547.75	£2771.61	£3103.32
August	£2048.65	£2776.15	£2599.71	£2729.67	£3117.09
September	£2068.93	£2334.31	£2692.84	£2641.38	£3364.00
October	£2746.36	£2519.00	£2750.28	£2804.14	£3163.79
November	£2661.67	£589.41	£3766.25	£3350.63	£3660.24
December	£1598.87	£2657.65	£2229.25	£2456.28	£3712.93
Totals	£27565.80	£19493.37	£26267.40	£31337.93	£39055.36

As can be seen in Figure 2 below, the total gross income in 2023 was £35,799.74, an increase of approximately £3,250 from the total gross income of £31,537.93 in 2022. The majority of income came from shop sales, which included recycled and unsold goods to the value of £833.98, but was also boosted by income from the additional sources as indicated.

2023	January	February	March	April	May	June
Shop taking (includes recycle)	£2849.17	£3002.25	£3056.99	£2487.81	£2991.56	£3017.10
Recycling	(£61.15)	(£67.30)	(£52.15)	(£56.80)	(£59.80)	(£36.55)
EBay	£39.01	£60.88	£336.37	£160.37	£77.40	£56.44
Ziffit	£136.28	£97.69	£30.94	£139.91	£46.92	£61.08
Donations	£14.65	£25.76	£8.36		£20.17	£18.00
Rotary Draw	£220.00					
Jewellery/ metal			£10.00			
Scrap metal				£3.00		
Sales/events						
Total	£3259.11	£3160.82	£3434.30	£2791.09	£3136.05	£3152.62

2023	July	August	September	October	November	December	Totals
Shop taking (includes recycle)	£2614.27	£3050.26	£2928.89	£3040.20	£3238.39	£3522.85	£35799.74
Recycling	(£82.18)	(£69.45)	(£54.00)	(£142.30)	(£86.65)	(£65.65)	(£833.98)
EBay	£140.58	£8.34	£3.69		£37.91	£260.72	£1181.71
Ziffit	£84.00	£58.49	£52.75	£109.50	£18.04		£835.60
Donations	£8.07		£28.31	£14.09		£8.56	£145.97
Rotary Draw							£220.00
Jewellery/ metal							£10.00
Scrap metal							£3.00
Sales/events	£158.10		£350.36		£365.90		£874.36
Total	£3105.32	£3117.09	£3364.00	£3163.79	£3660.24	£3792.13	£39136.56

We also received our usual January boost with a £220 donation for selling Rotary Club draw tickets and throughout the year we continued to generate additional income from the following:

- £1,181.71 from eBay sales
- £835.60 from Ziffit for recycled books
- £3 for scrap metal
- £10 for jewellery sold outside of the shop
- £874.36 for event sales
- £145.97 from the donation tin in the shop

A significant amount above the average totals, in excess of £1065, was taken in November/ December when we sold large amounts of Christmas items/decorations and gifts from stock collected throughout the year. This income allowed us to make grant awards towards the following:

- 5 grants of £500 to local Stanchester Academy students taking part in a World Challenge expedition to Morocco – total of £2,500
- A new water heater for the Memorial Hall kitchen
- New kits for the Stoke Football Youth Team
- £500 for payment of a coach for a day trip to Sidmouth in July for the afternoon T-Club for the older people of the village

Any allocated monies remaining were put towards current Sports & Recreation Trust projects.

Our expenditure was made up of rent for the shop, which increased to £460.83 per month, and also £50 per month for garage storage. Petty cash provision was £750 for the year, payments for eBay postage - purchases etc from the Community Shop are taken from this. Staff events costs totalled £1,218.39; this included the ever-popular Christmas dinner event. Maintenance and shop kit expenditure over the year was £815 and included new carpeting for the much-used work room. Other expenses included an annual music licence, insurance and staff training events. Details can be found in Figure 3.

	January	February	March	April	May
Staff events £1300	£20 (£1280)				
Shop maintenance £1100		£102.20 (£997.80)		DABS £24, cubes £4.84, PAT sundries £32.09 (£936.87)	2nd Izettle reader £59 (£876.87)
Petty Cash £900	£75 (£825)	£75 (£750)	£75 (£675)	£0 (£675)	£75 (£600)
Training events (£200)			£40.18 (£159.82)		
Sales/fashion shows/event (£150)					
	June	July	August	November	December
Staff events £1300		Summer event £358.19 (£921.81)			Xmas dinner £555.20, Vouchers £285 (£81 61)
Shop maintenance £1100	Labels etc £34.08. (£842.79)	Broom & keys cut & ironing board £49.21 (£793.58)	Parcel tape £12.59 (£780.99) Carpet & fitting £414.00 (£366.99)	Till rolls £15.99, PAT calibrate £66 (£285)	
Petty Cash £900	£75 (£525)	£75 (£450)	£75 (£375)	£75 (£300)	£75 (£225)
Training events (£200)					
Sales/fashion shows/event (£150)					

However, with careful housekeeping undertaken by both the Sports & Recreation Trust, Jane as Charity Shop Treasurer, sensible decisions made by the Committee and increased income during the year, the Charity Shop increased its profit of £17,000 in 2022 to approximately £29,000 in 2023.

Volunteers

The Charity Shop would be nothing without its volunteers and at the end of December 2023 we were so lucky to have 39 lovely individuals working with us to fill the 30 available shifts; this number included the six Committee members: Denise, Lisa, Jane, Anne, Sue and Helen. Twenty-two of our volunteers work one or more shifts on a regular basis with the remainder making themselves available to fill in as and when needed. Five volunteers left during 2023 due to various reasons. We are always happy to take on more volunteers and a poster has been put up in the shop window asking for anyone interested to contact us. Our volunteers work really well with the Stanchester Academy students, fully supporting and guiding them in their shifts in the shop. We also took a student from Stanchester Academy in 2023 who was seeking work experience for a week. This worked well and will surely be something that will continue going forwards.

We held a summer buffet lunch for volunteers and also a Christmas meal, both at the Prince of Wales. These were both well attended and enjoyed by all. Those volunteers who were unable to attend the Christmas meal were given a £15 Community Shop voucher, the equivalent amount as that given to those who attended the meal.

Six-monthly informal training sessions are held for all volunteers able to attend, for an update on processes, procedures and future plans for the shop. There is now a rolling window/marketing plan in place highlighting various events, for example, Valentine's Day, Mother's Day, Easter, sports events and school holidays which will enable the shop window to be dressed to reflect these events. Volunteers are also up to date with any information or changes through the Talking Shop newsletter that Helen, as Secretary, kindly puts together following our monthly Committee meetings.

Health and Safety Training

New volunteers receive health and safety training recorded as part of their initial orientation and existing volunteers are asked to review the health and safety training portion of the Volunteers Manual on an annual basis and to complete the record form.

First Aid Kit, Accident and Incident Books

The First Aid kit is reviewed regularly by the Health and Safety Coordinator and contents replaced as required.

Review of the Accident Book for 2023 reveals that there were two accidents involving customers (cut finger on a broken plate, trip and fall outside the shop) as well as one volunteer who cut her finger on a door lock. Thankfully all accidents were minor and those involved received first aid.

An incident book is available in the Charity Shop to record any untoward event a volunteer may experience whilst in the shop and this is reviewed on a regular basis by the Health and Safety Coordinator.

Fire extinguishers and smoke detectors

Smoke detectors are tested monthly by the Health and Safety Coordinator and recorded in the shop diary. Fire extinguishers are examined annually and these were replaced in December 2023.

Overall, a very good year and we are very much looking forward to an even busier and more successful 2024.

Denise Burton, Chair Stoke Charity Shop

STOKE SUB HAMDON EVENTS COMMITTEE

We were delighted that we were able to bring the May Fayre back to Stoke sub Hamdon in 2023. This was made possible by Stanchester Academy kindly allowing us to use its playing fields and some of the school buildings. The sun thankfully shone with not a drop of rain in sight!

Stanchester Academy worked exceptionally well as the location for the May Fayre as its location at the far end of the village helped to avoid the usual heavy flow of traffic through the village and any resultant traffic jams. As the Academy's playing fields are all located in the same area within its premises, this also made it much easier for stallholder access. There was plenty of room for parking on site which was a huge bonus and the £1 charge for this was donated to those students who would be going to Morocco for the World Challenge in 2024.

It was a bit of a learning curve for everyone as this was a new location, but with the excellent team of volunteers on board, and the slightly different way we organised ourselves, any issues that arose were soon overcome. Lessons learnt were noted for future May Fayres. We also had the benefit of the amazing help provided by Stanchester Academy's maintenance team which was invaluable.

We were able to secure our usual number of stalls with the added advantage of having a much larger indoor facility for use at Stanchester Academy. Many of our regular stallholders joined us again but it was great to also welcome many new stallholders in 2023. Plenty of food outlets were available for the supply of refreshments, plus the Stoke Working Men's Club provided the bar once more.

We welcomed back many of our regulars to entertain us including the children from Castle School, Stoke Band, Yeovil Ukulele Club, Organic Rhythm Drummers, Enigma Border Morris Dancers and also our very popular dog show generously sponsored by Minster Vets. We were also joined by Marco's family magic comedy and Infinity Martial Arts.

Our May Fayre in 2023 was used to help launch fundraising for the new skate park needed for the village with a pop-up skate ramp on site plus some expert guidance; this proved very popular.

We achieved a profit of almost £8,000 which was a fantastic result and we are delighted that we are able to return to Stanchester Academy again in 2024. Plans are already well underway with our great group of volunteers.

Denise Burton, Chair of Stoke sub Hamdon Sports and Recreation Trust's Events Committee

Stoke Performing Arts Group

Stoke sub Hamdon Sports and Recreation Trust

Annual Report 2023 -24

Stoke Performing Arts Group have continued to build on their successes of previous years, undertaking two major productions during this time.

The first 'Mr Johnson in the Study with the Gloving Tool' performed in May 23, was written by our own Angela Hodges and once again drew upon the history of our lovely village. This melodrama was set during the Edwardian period in Stoke-sub-Hamdon when the gloving industry was in its heyday and played a huge role in the provision of work for its inhabitants and those in surrounding villages too. The entertaining 'whodunnit' centred around the murder of the Gloving factory owner and solving the mystery of who could have committed such a dastardly crime!

As well as the play, with the help of the Stoke History Group, SPAG produced a short informative film illustrating through a series of 'then and now' photographs, the extent to which the gloving industry dominated the village, with a total of 14 factories employing local residents, at its peak. It was fascinating to see how the familiar buildings we see dotted round the village today, looked and performed such a different role in our community during that period.

In the Spring of 2023, SPAG took the decision to offer 2 sponsorship opportunities to students from Stanchester Academy, undertaking a World Challenge expedition to Morocco in 2024. The students were offered £300 each in return for 30 hrs of voluntary work, contributing to SPAG's productions. They then worked their hours on the 'Gloving Industry' film, backstage lighting the show and painting the set. They were also given the opportunity to organise one of the evening raffles to raise funds and invited to speak to the audience about their upcoming expedition. One of the students has continued to participate in SPAG as a member of the group. We will consider doing this again in the future as a way of supporting our local young people.

The play was extremely well received, with excellent audiences for all 3 performances and making an overall profit of approximately £1000.00

In September 23 we held a social event, in the Memorial Hall, where we showed the film of the production, which was made by a previous village resident during the performances. The 'Movie Night' premiere, themed event, included hot dogs and ice creams by way of refreshments and the film itself was shared on YouTube afterwards for anyone to access for themselves, especially if they missed the performances or had taken part.

Our second production for this year, performed in Feb 24, was a pantomime, 'Jack and the Beanstalk' so a real departure from our previous ones and a very new challenge! The pantomime has been penned by another Stoke resident, Jon Newman, who also took on the role of Artistic Director for this production. Again, being written by a village resident, meant that there were plenty of local references and humour to be included and it had a huge appeal to a wide range of ages from the very young to the group that came along from a local care home for older people.

The ambitious set required to accompany the show meant that the scenery and props were very demanding and the team who took on this behind the scenes role, did a fantastic job and worked incredibly hard to produce a memorable experience. A new backdrop canvas was purchased and 2 'periaktoi' triple sided sets of stage flats were built and painted to reflect the different scenes, as well as a growing beanstalk and a castle in the sky! Whilst the expenditure for this production was

well above our previous ones , at nearly £2000.00 , the sets and scenic canvas are both good investments for the future and will definitely be utilised again.

We were also fortunate to recruit two young people from Stanchester School to help us with our lighting and sound and an excellent keyboard player to provide us with musical accompaniment. As with all productions it goes without saying, that the huge effort on everyone's behalf both on the stage and behind the scenes must be acknowledged and appreciated.

The production was a huge success – with good ticket sales on the Thursday and Friday performances and a sell out on the Saturday matinee and evening, bringing in an overall profit of £1510.00.

Having been offered storage in the loft space at SWC, we have moved everything that can be reasonably stored to this central place and are beginning to organise it more accessibly. We are extremely grateful to the Club for this facility.

We are also exploring possible grants that we might be able to access to improve the stage facilities, particularly in relation to the provision of a more permanent stage lighting solution , in partnership with the Memorial Hall

As we have only recently completed our Panto run, we are still in the recovery period! In March we will be starting to map out our plans for the rest of 2024, which will no doubt include a social event to celebrate the success of the pantomime and starting to think about 'what next'.

Over the past year it has been wonderful to be able to put on two very successful shows and demonstrate that there is still an appetite for this type of live entertainment which brings the community together. Stoke Performing Arts Group is grateful for the continued support it receives from local businesses, groups, and individuals in the village and particularly from the Stoke -sub- Hamdon Sports & Recreation Trust.

Jeanie Augarde

Producer.

Stoke Youth FC 2023/24

Stoke-sub-Hamdon Sports and Recreation Trust AGM March 2024

Stoke Youth Football Annual Report

Chairman – Tim Brookes
Secretary – Tammy Cooney
Treasurer – Alex Brookes
Welfare – Kim Campbell

Another great season for Stoke Youth with all teams being competitive in all leagues.

Team	Coach
Mini's	Donna Avery
U12 - flyers	Rob Waters
U12 - Pumas	Adam Maher
U13	Joe Marriott
U14	Dexter Ballam
U15	James Bennett

Stoke Youth supports 85 young football players every weekend creating a safe and fun environment for young people to play football.

We pride ourselves on the inclusivity and never turn anyone away, we only see potential.

Alex and I are standing down at the next Stoke Youth AGM and would personally like to thank Stoke Trust for their continued support during our time at the Club.

The future of Youth football in Stoke-sub-Hamdon continues to look good.

A huge thank you to the trust for all their support and excellent facilities provided.

Tim Brookes
Stoke Youth Chairman

Stoke sub Hamdon Football Club Annual Report

Stoke sub Hamdon football club has been running for well over 100 years now and I've been involved for the last 27 years as a player, committee member, vice chairman and now chairman. Over this time I've seen many changes including a new pitch and 3 different changing rooms but throughout all my years the football club has been a massive part of this village and has been a great place for many to come and play football.

At Stoke FC we run a first and reserve team with approximately 60 players signed on ranging from 16-48 years old.

We play most Saturdays with either the 1st or reserve team playing at the rec competing in the Yeovil and District League.

We train on a Tuesday night under the lights at the rec which is always well attended.

Our 1st team play in the Yeovil and District Premier division and they're managed by Luke Dovey and our reserves play in Division 2 managed by Mark Fisher.

Last season our 1st team reached 2 cup finals and unfortunately we lost both of them. We also went into the last game of the season needing to win to win the league and unfortunately again we lost and somehow ended up finishing 3rd in the league.

This season, at the time of writing this, we sit 4th in the league 3 points behind the leaders with plenty of games to play and we're still in one of the cups. So fingers crossed for a successful end to our season.

Our reserves currently sit mid-table in division 2 and are in the semi-finals of the divisional cup. At the moment as of last season we have a great crop of younger players making a difference in the team with a lot of them making the step up to the first team very successfully.

This season for a £40 contribution we as a club supplied each player with a training top, club t-shirt and tracksuit top to wear on match days, so no excuses for any player or committee member not to wear the club logo.

On 27th April we will be holding a race night in the club in conjunction with our presentation night which is always well supported by the village. Hope to see all of you there, look out for posters and information in the next village newsletter.

So to sum up at the moment the both teams are in quite a healthy position in their leagues and looking forward to an exciting end to the season.

See you all at the race night next month.

Steve Deane (Chairman)



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874

VAT NO 780 8830 01

STOKE SUB HAMDON SPORTS AND RECREATION TRUST

ACCOUNTS

FOR

YEAR ENDED DECEMBER 2023

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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874
VAT NO 780 8830 01

Trust Information for the Year Ended 31 December 2023

The Sports and Recreation Trust is an unincorporated charitable association. It was established in 1997 to provide sports and recreation facilities for the Stoke sub Hamdon area, with the following objects:

To advance education and provide facilities in the interests of social welfare without distinction of religion, sex or politics or other opinions for recreation and leisure time occupation with the object of improving the conditions of life for the inhabitants of the area of benefit.

Three Honorary Officers, the Chairman, the Treasurer and the Secretary, are elected annually from amongst the Trustees:

Officers:

Mr John Allan	Chairman
Mrs Rebecca Merrick	Treasurer
Mr Peter Hulett	Secretary

Registered Charity Number: 1063874

VAT Number: 780 8830 01

Bankers: Lloyds Bank PLC
9 High St
Yeovil
Somerset
BA20 1RN

Trustee Signature:

.....
Peter Hulett
Secretary

For and on behalf of the Stoke sub Hamdon Sports and Recreation Trust



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874

VAT NO 780 8830 01

Treasurers Statement for Year Ending 31st December 2023

The Sports & Recreation Trust employs Olivia Adams, a qualified Independent Accountant, to examine the books for the past year from January 1st to December 31st 2023. Olivia will examine the figures and the annual accounts will be submitted as part of the Trust's annual return to the Charity Commission.

The Trust started the year with an opening bank balance of £98,723.85 and the closing bank balance as of December, once reconciled with outstanding credits and debits, was £65,815.07. The budget income and expenditure for 2024 reduces this balance to £61,424.34.

This total incorporates the following grants and monies received that are committed expenditure:

2023 Charity Shop Grants to be allocated	£12,887.41
SLL Grounds Maintenance contract- 1 Nov 21 to 30 Sep 22	-£457.44
Play Inspections - Full Year Service for 2023 x 3 plus 1 annual	£525.00
Phil Jeffery - Painting Gates to back of Pavilion	£235.00
SLL - Herbicide behind pavilion	£95.00
Stable Design Ltd - Website amendment	£500.00
Tree Planting - Feb 2023 On Hold	£1,500.00
APA Phase 2 Skateboard Park Upgrade @ £120- £150K	£2,353.50
Stoke Performing Arts Group (SPAG)	£4,183.00
Reserves	£14,102.99
Total	£35,924.46

In addition, we have a separate bank account for the Skateboard Park Project totalling £67,652.44 as of 5 January 2024.

With the above excluded, the Trust has a total of **£25,499.89** available for 2024.

A breakdown of all financial transactions is shown on the following pages.

Rebecca Merrick
Treasurer, SSH Sports & Recreation Trust
February 2024



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874

VAT NO 780 8830 01

STOKE SUB HAMDON SPORTS & RECREATION TRUST

Statement of Financial Activities for the year ended 31 December 2023

INCOME & EXPENDITURE

INCOME	Notes	Restricted Funds	Unrestricted Funds	Total	2022
Donations & Grants	6	20,000	4,000	24,000	25,302
Fundraising Activities	7	2,641	20,558	23,199	11,264
Misc Income			22,870	22,870	-
Hire of Pitches			2,020	2,020	2,157
Charity Shop			39,764	39,764	31,141
Vat Refund			3,830	3,830	6,956
Gift Aid			505	505	-
Bank Interest Received			704	704	-
		<u>22,641</u>	<u>94,251</u>	<u>116,892</u>	<u>76,821</u>
DIRECT CHARITABLE EXPENDITURE					
Charity Shop - Rent & Rates			6,080	6,080	5,492
Charity Shop - Electricity & Water			992	992	849
Charity Shop - Maintenance			1,006	1,006	515
Charity Shop - Volunteer Training			40	40	427
Projects		180	6,044	6,224	30,432
Insurance			718	718	668
Facilities Management - Property Maintenance			4,053	4,053	26,522
Facilities Management - Equipment Maintenance			11,887	11,887	11,341
Facilities Management - Ground Maintenance			10,761	10,761	5,094
Depreciation			25	25	29
		<u>180</u>	<u>41,606</u>	<u>41,786</u>	<u>33,152</u>
OTHER EXPENDITURE					
Miscellaneous Expenses			3,041	3,041	2,282
Fundraising Costs		344	13,118	13,462	7,831
Professional Fees		-	280	280	280
		<u>344</u>	<u>16,439</u>	<u>16,439</u>	<u>10,393</u>
TOTAL EXPENDITURE		<u>524</u>	<u>58,044</u>	<u>58,568</u>	<u>91,762</u>
Net (deficit)/surplus of income over expenditure for the year		22,117	36,207	58,324	(14,942)
Fund Balances brought forward		0	76,312	76,312	91,254
Fund Balances carried forward		<u>22,117</u>	<u>112,519</u>	<u>134,636</u>	<u>76,312</u>



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CHARITY NO 1063874

VAT NO 780 8830 01

STOKE SUB HAMDON SPORTS & RECREATION TRUST

Balance Sheet as at 31 December 2023

	Notes	2023		2022	
		£	£	£	£
FIXED ASSETS					
Tangible Assets	2	<u>141</u>		<u>166</u>	
			141		166
CURRENT ASSETS					
Debtors	3	1,282		536	
Balance at Bank		133,493		75,745	
Cash in Hand		<u>-</u>		<u>145</u>	
			134,775		76,426
CURRENT LIABILITIES					
Sundry Creditors					
Accruals	4	<u>280</u>		<u>280</u>	
			280		280
NET CURRENT ASSETS			<u>134,495</u>		<u>76,146</u>
NET ASSETS			<u>134,636</u>		<u>76,312</u>
REPRESENTED BY					
Unrestricted Income Fund					
General Purpose Fund		112,519		76,312	
Designated Fund		<u>-</u>		<u>-</u>	
			112,519		76,312
RESTRICTED INCOME FUND					
Skate Park			<u>22,117</u>		<u>0</u>
			<u>134,636</u>		<u>76,312</u>



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

Notes to the Financial Statements for the Year Ended 31 December 2023

1 Accounting Policies

Accounting Convention

The accounts have been prepared on the historical cost convention and are in accordance with the applicable accounting standards, the Charities SORP 2005 (Accounting and Reporting by Charities) and comply with the Charities (Accounts & Reposts) Regulations 2005 issued under the Charities Act 1993

Depreciation

Depreciation is provided on fixed assets at the following rates, based on the estimated useful life of these assets, and their anticipated residual value

Equipment - 15% Reducing Balance

2 Fixed Assets - used by the Charity

	Equipment
Cost	£
At 1 January 2023	3,801
Additions	
At 31 December 2023	<u>3,801</u>
Depreciation	
At 1 January 2023	3,635
Charge for Year	<u>25</u>
At 31 December 2023	<u>3,660</u>
Net Book Value	
At 31 December 2023	<u><u>141</u></u>
At 31 December 2022	<u><u>166</u></u>

3 Debtors

	2023	2022
	£	£
Sundry Debtors	-	-
Vat Debtor	<u>1,282</u>	<u>536</u>
	<u><u>1,282</u></u>	<u><u>536</u></u>

4 Creditors

Creditors & Accruals	<u>280</u>	<u>280</u>
	<u><u>280</u></u>	<u><u>280</u></u>



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CHARITY NO 1063874

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STOKE SUB HAMDON SPORTS & RECREATION TRUST

Notes to the Financial Statements for the Year Ended 31 December 2023

5 Summary of Net Assets by Funds

	Fixed Assets	Net Current Assets	Net Assets
	£	£	£
Unrestricted Funds			
General Purpose	141	112,378	112,519
Restricted Income Fund			
Ringfenced Projects (Skate Park)		22,117	22,117
	<u>141</u>	<u>134,495</u>	<u>134,636</u>

6 Donations & Grants

	2023	2022
	£	£
<u>Unrestricted Grants</u>		
Stoke sub Hamdon Parish Council	4,000	4,000
Private Donation	-	30
<u>Restricted Grants</u>		
Somerset Community Association	5,000	21,272
Garfield Weston	15,000	-
	<u>24,000</u>	<u>32,452</u>

	Organisers	Proceeds	2023 Net
Fundraising Activities			
7 May Fayre	7,610	15,812	8,202
Stoke Performing Arts Group	3,193	2,206	-987
Coronation	2,315	2,540	225
Crowdfunder (Skate Park)	344	2,641	2,297
	<u>13,462</u>	<u>23,199</u>	<u>9,737</u>



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CHARITY NO 1063874

VAT NO 780 8830 01



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/
members of

Charity Name
STOKE SUB HAMDON SPORTS & RECREATION TRUST

On accounts for the year
ended

31/12/2023

Charity no
(if any)

1063874

Set out on pages

1-4

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2023**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent
examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date: 10/09/2024

Name:

OLIVIA ADAMS

IER

1

Oct 2018



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874

VAT NO 780 8830 01

**Relevant professional
qualification(s) or body
(if any):**

FMAAT

Address:

Hope Farm, Sticklynch, Glastonbury, Somerset BA6 8NA

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of
any items that the
examiner wishes to
disclose.**

IER

2

Oct 2018



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
STOKE SUB HAMDON SPORTS & RECREATION TRUST

On accounts for the year
ended

31/12/2023

Charity no
(if any)

1063874

Set out on pages

1-4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2023**

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

10/09/2024

Name:

OLIVIA ADAMS

Relevant professional qualification(s) or body (if any):

FMAAT

Address:

Hope Farm, Sticklynych, Glastonbury, Somerset BA6 8NA

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

STOKE SUB HAMDON SPORTS AND RECREATION TRUST

England & Wales - Charity number 1063874

Accounts



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874
VAT NO 780 8830 01

STOKE SUB HAMDON SPORTS AND RECREATION TRUST

CHARITY NUMBER 1063874

TRUSTEES ANNUAL REPORT FY 2022

ISSUE 1

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APPENDICES

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APPENDIX 6 - STOKE FOOTBALL CLUB REPORT



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874
VAT NO 780 8830 01

CHAIR'S REPORT

1. INTRODUCTION

The Sports and Recreation Trust is an unincorporated charitable association. It was established in 1997 to provide sports and recreation facilities for the Stoke sub Hamdon area. It was with some relief that we were able to carry out our routine business for the full calendar year in 2022, the first time since 2019 due to the COVID-19 Pandemic.

The Sports and Recreation Trust consists of the following member organisations:

- Parish Council
- Senior and Youth Football clubs
- Castle School Governors / Friends of Castle School

There are also a number of individuals who are members of the Trust. These Trustees are governed by the charity constitution and form the Executive Committee, which not only manages the day-to-day operations and activities of the Trust but also carries out the stated objects in the constitution. All Trustees are registered with the Charity Commission in the Annual Report.

Three Honorary Officers, the Chair, the Treasurer, and the Secretary, are elected from amongst the Executive Committee by the Trustees at the Annual General Meeting and hold their posts for one year.

The following were Trustees and formed the Executive Committee during 2022:

Chair:	John Allan
Treasurer:	Rebecca Merrick
Secretary:	Peter Hulett
Senior Football Club:	Neil Raison
Youth Football Club:	Tim Brookes (stepped down in February 2022 and reinstated temporarily), Paul Arthurs (from October 2022 now stepped down)
Castle Street School:	Jo Knobbs (from September 2022)
Parish Council:	Moira Hulett (from June 2022)
Individual Members:	Denise Burton Jane Baker Penny Trapnell (stepped down September 2022) Ron Masters (stepped down September 2022) Paul Jeffrey Jeanie Augarde Rick Draper (from July 2022)
Honorary Member:	Sylvia Seale

2. ORGANISATION

The Trust has organised itself into five sub committees, which, with the exception of Future Projects, are allocated annual budgets by the Executive Committee under the Annual Budget Plan. The sub committees have budgetary authority and responsibility within their designated budget and can revert to the Executive Committee if additional funding is required.

The sub committees are represented on the Trust Executive Committee and can recruit non-Trust members to meet their annual commitments. The sub committees and representatives are as follows:

Facilities Management Committee – is responsible for managing and maintaining the existing facilities at West Street. This work is carried out by agreement between the Trust and the Parish Council, who are the leaseholders



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874
VAT NO 780 8830 01

of the land. All of the work undertaken by the Trust at the Recreation Ground is effectively done on behalf of the Parish Council, who own all of the facilities. The sub-committee is chaired by Peter Hulett.

Future Projects Committee - is responsible for scoping new projects for the approval of the Trust. The sub-committee is chaired by Peter Hulett, supported by John Allan.

Sports and Recreation Trust Events Committee (formerly the May Fayre Committee) – Following the news from the National Trust in February 2022 that the Priory Grounds would no longer be available to the Trust for the annual May Fayre, the May Fayre Committee was renamed in April as the Sports and Recreation Trust Events Committee. The objective of the Committee is to raise funds to support the objectives of the Trust through organising social, educational and recreational events in Stoke sub Hamdon. The sub-committee is chaired by Denise Burton and supported by individuals who are interested in being involved in meeting the objectives of the Committee.

Charity Shop Committee – is responsible for managing the Charity Shop, which raises funds for the Trust and other projects in the community. The sub-committee representative on the Executive Committee is Jane Baker. Denise Burton chairs the Charity Shop Committee and also sits on the Executive Committee as a Trustee.

Stoke Performing Arts Group (SPAG) – is a village group that was established in 2016 and became a sub-committee within the Trust for financial management, fund raising and other administrative requirements. The SPAG representative on the Executive Committee is Jeanie Augarde.

3. ADMINISTRATION

Over recent years a significant amount of work has been undertaken to upgrade the administrative organisation of the Trust. We aim to regularly review the constitution, our operating systems, policies, forms, and documents.

The Trust now has in place the following administrative system:

- Operating Manual Part 1 – Constitution – Issue 2, comprising the Constitution, responsibilities, and liabilities of Trustees;
- Operating Manual Part 2 – Governance – Issue 4, comprising the Management Committee responsibilities and liabilities, the organisation of the Trust, Meetings, Terms of Reference;
- Operating Manual Part 3 – Operating Procedures – Issue 3, comprising the Finance, Facilities Management, May Fayre and Other events, Charity Shop, Future Projects, Stoke Performing Arts Group, and a Calendar of Events;
- Operating Manual Part 4 – Issue 4, comprising Policies, Forms, Documents and Agreements. The following policies were reviewed in 2021 and are adopted:
 - SRT Policy 001 Finance Policy
 - SRT Policy 002 Health and Safety Statement
 - SRT Policy 003 Health and Safety Policy
 - SRT Policy 004 Risk Assessment Policy
 - SRT Policy 005 Fire Safety Policy
 - SRT Policy 006 First Aid Policy
 - SRT Policy 007 Drugs and Alcohol Policy
 - SRT Policy 008 Complaints and Grievance Policy
 - SRT Policy 009 Safeguarding
 - SRT Policy 010 Volunteer Management
 - SRT Policy 011 Inspections Policy
 - SRT Policy 012 Conflict of Interest Policy
 - SRT Policy 013 Grants Policy
 - SRT Policy 014 Data Protection Policy
 - SRT Policy 015 Code of Conduct



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CHARITY NO 1063874
VAT NO 780 8830 01

-
- SRT Policy 016 Diversity Equal Opportunities Policy
 - SRT Policy 017 Commercial Procurement
 - SRT Policy 018 Smoking Policy
 - SRT Policy 019 Control of Contractors

These Policies are all reviewed on a regular and rolling basis.

4. ACHIEVEMENTS AND SUCCESSES IN 2022

2022 saw for the first time since 2019 the Trust getting back to something like 'business as usual' following the previous uncertainties around the Covid 19 Pandemic. Grass cutting, hedge trimming and general grounds maintenance continued throughout the year on the Recreation Ground, keeping it as an attractive open space for the community to enjoy, as well as routine maintenance and repairs to the skateboard park and play equipment, and routine annual servicing of facilities and equipment.

In September, one of the adopted projects for the year was completed when the car park to the Recreation Ground was resurfaced as Phase 2 of the Floodlit Training Pitch Area Improvement Project, providing a visually pleasing and vastly improved entrance and car park in terms of both function and safety. In the same month a set of new, full size portable goals were purchased for the benefit of the Youth and Senior football clubs, who continue to benefit from upkeep of the playing pitches, training area, storage facilities and pavilion, with charges for the use of these facilities deliberately kept as low as reasonably possible, but under constant review.

In 2022 the Trust itself provided grant support to the benefit of community totalling over £3300. The benefactors were the Lighthouse Trust Café, Hamdon Youth Club, Stoke Lunch Club and Friends of Castle School, as well as the purchase of a commercial gas griddle to be used for community events.

The Charity Shop committee provided further grant support of £5935 to community projects in 2022. The benefactors were 1st Hamdon Brownies, Stoke sub Hamdon Band, Stoke Working Men's Club, Friends of Castle School, Stoke Health Walks, 1st Martock & Hamdon Boys Brigade, and two youths from the village who were both attending international events and earned their grant money by volunteering in the Charity Shop.

The Trust and the Charity Shop Committee between them also contributed £1000 towards the village event in June that was organised to celebrate Queen Elizabeth II's Platinum Jubilee.

Whilst the closing bank balance for FY2022 is a healthy £98,723.85, the Trust has £54,299.43 of financial commitments, over 50% of our reserves, as follows:

- 2023 Charity Shop Grants to be allocated £5,181.36
- 2023 Events Grants to be allocated £0.00
- 2023 Trust Grants to be allocated £5,181.36
- SLL Grounds Maintenance contract- 1 Nov 21 to 30 Sep 22 £1,224.89
- Play Inspections - Full Year Service for 2023 x 3 plus 1 annual £100.00
- Tree Planting - Feb 2023 On Hold £1,500.00
- APA Phase 2 Skateboard Park Upgrade @ £120- £150K £35,941.50
- Stoke Performing Arts Group £5,170.32

This leaves an unallocated amount of £40,684.55 to cover operating costs for FY2023. A full breakdown of funds allocated or ring-fenced is in the Treasurer's report at Appendix 1.

4.1 Progress Against Adopted Projects Plan FY 2022

The Trust agreed and issued its Adopted Projects FY 2021 report in February 2021. This brought forward three projects from the Sports and Recreation Trust Five Year Strategy 2020 – 2025 Issue 2 dated February 2020.



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The COVID-19 pandemic impacted how the Trust was able to operate for some time. Progress against our identified projects during the year 2021 was not always as planned but achievements were still made and progressed much more significantly in 2022.

Adventure Play Area – Phase 2 - Skateboard Park Upgrade

The existing skateboard park has been in place for over twenty years. It is constructed of metal and is suffering badly from corrosion. This has been managed by repairs and painting but its replacement has now become a high priority and is being progressed as an active project. The aim is to provide a small to medium sized skateboard park working on a budget assumption of the cost being between £120,000.00 and £150,000.00.

This is a major project that was split into the following phases:

- Phase 1 – Project Definition, involving significant community consultation with stakeholders. This phase was completed in February 2022. A consultation exercise was undertaken with children in the local community at Castle Primary School and centred on the age group approximately between 8 to 11 years old. It is estimated that just over 100 children took part. The Executive Head of the School, Mr Steve Morton is to be thanked on behalf of the Trust, along with all the pupils were involved.

The consultation was not intended to choose exactly which pieces of skateboard park equipment would be provided. Instead, it was seen as an exercise to focus attention upon what type of layout, ramps and pieces of additional equipment would be favoured by those most likely to use it and, of equal importance, what would be less popular. The results drew the project into much sharper focus, engaging the children's interest and demonstrating a clear enthusiasm amongst them for a new skateboard park on the recreation ground. The results were ultimately shared with those suppliers that bid for the project.

- Phase 2 and Phase 3 – Selection of Supplier as a Project Partner and the Bid process - The skateboard replacement specification was issued in mid-December 2022. Since then, bids have been received by two interested suppliers. These have been assessed by the project team and at the time of writing this report a preferred Project Partner, who will help develop the detailed design for planning approval and will potentially help with funding sources for this sort of project, has been identified.

- Phase 4 – Planning Approval and Active Fund Raising

- Phase 5 – Contract Award

- o All funds raised and planning approval in place, with any conditions met.
- o Award contract to successful bidder on confirmation of price.

- Phase 6 – Project execution

These phases are not sequential and are being run in parallel to achieve the aim of providing the new skateboard park within an achievable timeframe.

Funds are being pursued in accordance with the Adopted Projects Plan. The Trust has allocated and ringfenced £35,941 of its own funds for the project. Discussion have taken place with SSDC regarding ringfenced S106 monies that are specifically targeted to the provision of an adventure play area at the Recreation Ground. Discussions have also been had with the Parish Council regarding potential grant funding.

Floodlit Training Pitch Area Improvement Project – Phase 2 - Access

As previously mentioned, the improvements to the access to the Recreation Ground, as identified in the Five-Year Strategy, in particular to the Floodlit Training Pitch Area from West Street, were completed in September 2022.

The project was initially paid for from Trust funds accrued from its fundraising activities. Our sincere thanks for this go to the extremely hard work done by the Charity Shop Committee and the Sports and Recreation Trust



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Events Committee, and all those who volunteer with these particular groups. Projects like this cannot come to fruition without the efforts from a tremendous band of hardworking volunteers from the community. Ultimately, a significant portion of the total costs were covered by S106 monies that were released to the Trust by SSDC which were ringfenced for this purpose in relation to the residential development which took place at West Street. Our thanks go to the Council for their help and assistance with this matter, enabling the Trust's hard-earned funds to be ploughed back into future projects for the community's benefit.

Sports and Recreation Needs Survey

The last sports and recreation needs survey for the community was carried out in 2012/13. The village has changed in size and demographics since then and it is the Trust's aim to repeat the sports & recreation needs survey during this five-year strategy period and it remains part of the Trust's Adopted Projects Plan.

4.2 Recreation Ground Management

Overview

FY 2022 was a successful year with a lot achieved in the maintenance of the facilities and the completion of future projects. The main project that was completed was the re-surfacing of the carpark as part of the Floodlit Training Area Improvement Project – Phase 2 – Access. The carpark looks good and the area available for parking has increase slightly.

The pavilion was painted, maintenance was carried out on the adventure play equipment that was required by the independent Operational and Annual Inspections, the floodlights on the training area were serviced, two new freestanding aluminium football goals were purchased, the playing pitches and public areas were well maintained.

The Trust carried out visual inspections of the facilities and equipment and provided the Parish Council with monthly reports. An external inspection company was contracted with and they provided three Operational and one Annual Inspection reports, which were also provided to the Parish Council.

The Trust also provided four quarterly reports to the Parish Council detailing progress against the Facilities Management Plan for FY2022, this provided spend against budget actions completed and outstanding actions.

Expenditure

The Trust has an agreement with the Parish Council, the leaseholder, for maintaining the Recreation Ground and its facilities on their behalf. The budget for 2022 was £20,841.00. The final spend against budget was £21,228.71, which was above budget and the maintenance work on the adventure play area required by the external inspections and the purchase of the new goalpost contributed to this. The key elements of the spend against budget are as follows:

- Grass cutting and grounds maintenance was below the budget of £6,300.00 at £4,743.92. Somerset Landscapes Ltd continue as the contractors for this work.
- Planned pitch repair work for the deep aeration of the new pitch was planned with a budget of £3,000.00 but not carried out as the use of the pitch did not require it and the planned contractor was not available.
- The budget for buildings maintenance was £1,600.00 and the year-end spend was £2,580.00. The key contributor to the overspend was costs incurred because of the re-surfacing project.
- Equipment maintenance was above budget with a spend of £6,077.93 against a budget of £800. The overspend was incurred because of the purchase of the goals, the servicing of the floodlights, repairs to the safety nets and the purchase of the litter bin.
- The budget for the maintenance of the BMX track was £500.00, but there was no spend against this budget as the grass maintenance contract covered the strimming and weed control around the track and no repairs were required. The biennial maintenance will be carried out in 2023.



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- There was no spend against the planned budget of £1,500.00 for the skateboard park. The project to replace the skateboard park has progressed with bids from potential suppliers received. Maintenance is being kept to repairing the equipment if it is deemed high risk by the external inspectors.
- Pitch marking, which includes labour, paint and machinery had a budget of £840.00 and the spend was well below this at £166.08 because the football clubs have the responsibility for the marking and the Trust only has to provide the marking equipment and paint.
- Play equipment maintenance was significantly above budget with a spend of £4,41.00 against a budget of £2,000.00. This covered the cost of repairs identified in the external inspection reports.

Summary of Facilities Management Budgets since 2011

The budget and actual spend for the maintenance of the Recreation Ground and all its facilities to a high standard for use by the community over recent years is as follows:

Year	2011 (£k)	2012 (£k)	2013 (£k)	2014 (£k)	2015 (£k)	2016 (£k)	2017 (£k)	2018 (£k)	2019 (£k)	2020 (£k)	2021 (£k)	2022 (£k)
Actual:	6.6	10.9	13.6	15.2	18.3	17.0	16.3	9.2	19.5	19.0	24.0	21.2
Budget:		10.6	17.3	17.2	16.6	20.5	17.6	17.0	23.7 ¹	21.4	20.7	20.8
Grants/ Income		5.2	4.7	5.3	5.1	5.2	4.9	5.9	13.2 ²	17.8 ³	17.3 ⁴	6.2
Balance from Trust		5.7	8.9	9.9	13.2	11.8	11.4	3.3	6.3	1.2	6.7	15.0

Income

The planned income for Facilities Maintenance comprised:

- £1,360.00 for facilities use, and
- £4,000.00 Parish Council Grant, and
- £4,152.00 from S106 commuted funds for Equipped Play and Playing Pitches for the West Street development.

The shortfall in the planned budget of £11,329.00 was planned to be covered by profits from the Charity Shop and the May Fayre fund raising event.

2022 actual income is summarised as follows:

- £2,157.00 generated from user fees. This reflects a healthy youth and senior football programme with the training area being used five evenings per week and matches being played on both Saturdays and Sundays during the season.
- The Parish Council provided a grant of £4,000. The management of the facilities is supported by the Parish Council, who pay the lease, public liability insurance, buildings insurance and provide an annual grant towards the maintenance costs. The Parish Council, as the leaseholder, owns all the facilities on the Recreation Ground and consequently has established a sinking fund for these facilities.

¹ This budget includes SSDC S106 funds for the drainage work on the new pitch which was delayed until 2020.

² Includes SSDC and other COVID support grants of £6,506.00

³ Includes SSDC COVID Business Support Grants of £12,334.00

⁴ Includes SSDC COVID Business Support Grants of £11,540.00



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- The S106 Commuted Funds for the West Street development for Equipped Play of £14,104.90 were applied for in 2022. However, the commuted sum can only be applied for a project which has used the capital sum – so these funds will not be available to the Trust until the Skateboard Park Project is completed.
 - The S106 Commuted Funds for the West Street development for Playing Pitches of £8,031.00 was received in December 2022 with the grant for the re-surfacing project. This will be allocated to maintenance budgets and projects in 2023+.

The actual income achieved was £6,157.00 against the total planned income of £9,512.00. This meant that the actual shortfall budget was increased to £15,071.71, which was provided by the Charity Shop and the Trust. The Charity Shop was able to meet all its obligations and to provide additional funds to compensate for the fact that the May Fayre was again cancelled in 2022, losing the Trust a planned income of £3,000.00.

It is worth noting that if the Recreation Ground was not managed and maintained by the Trust, the responsibilities for this work would fall to the Parish Council as the leaseholders.

Inspections

The Recreation Ground and its facilities were inspected as follows:

- Monthly visual inspections are carried out by the Trust, these inspections include the play and gym equipment and fire safety inspections. The reports are provided to the Parish Council.
- Three Quarterly / Operational inspections of the adventure play area (see Note 1) are conducted by Play Inspections Ltd. The reports are copied to the Parish Council and any consequent actions are reported in the quarterly progress report to the Parish Council.
- An annual inspection of the adventure play area (see Note 1) is carried out by Play Inspection Ltd and copies of the report are provided to the Parish Council.
- Fire Safety - the emergency lighting and fire extinguishers are given an annual inspection.

Note 1: The adventure play area comprises the following facilities and equipment:

- Skateboard Park
- BMX Track
- Outdoor Gym Equipment
- Agility Trail
- Play Equipment

4.3 Charity Shop and Events Committee Fund Raising

In 2022 the Trust had two main planned means of fund raising, the Charity Shop and a July summer fete in place of the May Fayre. The Charity Shop and Events Committees can nominate projects for grant support from their profits up to 50% for the Charity Shop and 25% for the Events Committee. The Charity Shop report is attached at Appendix 2. The Events Committee report is attached at Appendix 3. 2022 was an exceptional year for both committees and only possible with the hard work, dedication and commitment of all the volunteers in both organisations.

The Charity Shop achieved unbelievable results with an income of £31,151.26 against a planned income of £21,600, and with operating costs managed carefully to come in well below budget. This is thanks to all the hard work of the Charity Shop Committee, the dedicated band of volunteers, and the fantastic support that it receives from the community. There is a lot of successful and innovative thought, ideas, and actions by the Charity Shop team to maximise income and control costs. Very well done to all concerned.

The Summer Fete on the grounds of the Memorial Hall in July 2022 was obviously a much smaller event compared with the past May Fayres because of the space available and inability to have the usual planned entertainment.



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Unfortunately, it was also the wettest day for months. Despite this the event made a profit of around £1,400 which was truly amazing and which will be ploughed back into projects benefitting the local community. Very well done to all involved with the organisation and execution.

4.4 Stoke Performing Arts Group (SPAG)

The production of 'Chicken House Chicks', which had been postponed from 2020, went ahead in May 2022. The result was three 'sell out' performances at the Memorial Hall in Stoke sub Hamdon resulting in a profit of over £1000.00 for the group.

A deferred Christmas Show from 2021 took place in December 2022 and was well supported and received. It took the style of a 'Revue', with a mix of music, sketches, dancing, jokes and audience participation, and raised nearly £300.00 in profit.

SPAG continues to be financially very successful with each event making a profit. SPAG now has £5,170.32 ring-fenced in the Trust's accounts, as at the end of 2022. This is a tremendous achievement for a small, but dedicated, community theatre group. Of further particular note from 2022 is the £750.00 contribution made by SPAG to the grant that was awarded by the Charity Shop to the Working Men's Club for a new PA system for use at outdoor events held in the village, and a donation of £150.00 to the Working Men's Club towards sponsoring a band to provide music for a Breast Cancer fund raiser in September 22.

The hard work, motivation and commitment of the cast, the directors, producers, props, costumes, lighting and technical teams should be applauded.

A full report, including some information on future planned events, is at Appendix 4.

4.5 Volunteers

The major strength of the Trust is its hardworking, motivated, and innovative volunteers. This cannot be emphasised enough. Everyone who makes all this happen is a volunteer and without them we would not be able to do any of the things we currently undertake and seek to achieve for the community.

During 2022 the Trust had some changes to personnel but has settled with a core number of 11 volunteers. These form the Trust and its Executive Committee and include people from member organisations who are also fully engaged in their primary activities with the football clubs, Parish Council and Castle School.

There is a pool of 39 amazing volunteers making the Charity Shop work. Keeping it open and operating, as a business, is no small task and the 'behind the scenes' management by the Shop Committee is fantastic.

The Events committee comprises a small core team of volunteers during the year but which always increased with an 'all hands-on deck' approach on the day of the event.

Finally, there is a very dedicated core team of volunteers forming the SPAG committee. The number of volunteers always increases significantly for any given production; carrying out tasks ranging from the cast, wardrobe, technical, props and scenery, and safety. Our thanks and gratitude goes to all of those involved.

We would welcome the membership of other village and community organisations that have similar objectives of improving education, sport, and recreation facilities. If you wish to join the Trust, please contact any of the Trustees.

Being a volunteer is hard work, makes demands on your time, but comes with enormous rewards. The only limit is your imagination – what we have achieved over the years, and our ambitions for the future, is proof of that. If you are interested, please talk to one of the Trustees about getting involved.



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5 OBJECTIVES AND CHALLENGES FOR 2023

5.1 Adopted Projects Plan FY 2023

The Trust hopes to make significant advances on the remaining Adopted Projects from 2021, as follows:

Adventure Play Area – Phase 2 – Skateboard Park

Each of the phased parts of the project will continue to be actively pursued. Once the project partner has been formally identified the detailed design process will begin, with funding sources continuing to be pursued.

Sports and Recreation Needs Survey

The Trust aims to carry out a village wide survey when practical with data gathering and reporting to include:

- Open meetings to brief the community, as well as communication through the Newsletter and the Village Website.
- Discussions with youth groups.
- Community wide questionnaire.
- Presentation of initial results to the village, with feedback and analysis.
- Final survey report produced and presented formally to the Parish Council, SSDC, SCC, local schools, and other interested organisations.
- Review of the Five-Year Strategy to ensure that it reflects the needs of the community.

Summary

The Trust has another busy year ahead with a range of planned projects to improve sports and recreation facilities around the village, with almost £36,000 already ring-fenced for the skateboard park project alone.

5.2 Maintenance and Upkeep of the Recreation Ground - FY 2023

A major task for the Trust is the maintenance and upkeep of the Recreation Ground – keeping this large area and its facilities fit for use by not only the football clubs, but also other members of the community. The Trust uses the following information to develop the Facilities Maintenance Plan and Annual Budget:

- Maintenance plans that have been developed as part of the SSDC grant allocation process for specific equipment or projects. There are currently three in place:
 - Training Area – Fixed Floodlight Project Maintenance Plan Issue 2 19th March 2019.
 - Pavilion Improvement Porch Maintenance Plan Issue 1 March 2019.
 - Activity and Adventure Hub Maintenance Plan Issue 1 August 2018.
- Ongoing contracts for grounds maintenance, utility supply etc.
- Historic data
- Inspection reports

The Trust uses the following main suppliers, who have been selected competitively, or are recommended local suppliers, and provide maintenance support for work of less than £5,000.00:

- Grounds Maintenance – Somerset Landscapes Ltd
 - Inspections – The Play Inspection Company
 - BMX Track – Trax S N Jenks
 - Painting – Hamdon Property and Building Maintenance and P J Jeffries
 - Welding – Paul Hart Welding Ltd
-



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- Play equipment maintenance – Mant Ltd
 - Safety checks – PG Fire & Security

The Trust provided the Parish Council with the Facilities Maintenance Plan FY 2023, which provides a detailed breakdown of the planned budget of £20,841.00 for the year. Key items in the budget include:

• Grass cutting:	£5,600.00
• Pitch Repair – deep aeration of the new pitch	£2,000.00 ⁵
• Building’s maintenance – painting the S/W facing exterior walls	£1,500.00
• Cleaning	£1,500.00
• Equipment maintenance	£. 800.00
• Hedgerows	£ 850.00
• BMX track maintenance	£2,500.00
• Skateboard park maintenance:	£2,000.00
• Utilities/rates	£1,399.00
• Pitch marking (materials)	£ 640.00
• Insurance	£ 370.00
• Inspections	£. 525.00
• Play Equipment maintenance	£2,500.00
• Safety Checks	£. 480.00
• Total:	£22,664.00

It can be seen from above that there are significant costs in grounds maintenance, however it should be borne in mind that a large area of grass is kept trim and in good condition for all to use – it is a lot more than just football pitches.

As the facilities on the Recreation Ground increase and the existing installations age, so the operating /maintenance costs increase and meeting these increased costs and commitments will be a major target for the Trust in the future.

5.3 Communication

The aim is to always improve upon communication with the community by the Trust and its sub committees, through the Newsletter, the website and Facebook.

The Trust’s website is a tool to provide access to news about the Trust and its projects and events. It has the potential to provide the opportunity for people to look at reports such as the Adopted Projects Plan, Trust Annual Reports and Accounts, Facilities Maintenance Plans, and the Accounts. Our goal is to manage the website more proactively and to maximise its potential.

5.4 Key Events for 2023

Significant steps forward in the planned Adventure Play Area – Phase 2 – Skateboard Park project.

The May fayre will return with a new venue hosting at Stanchester School.

In June, SPAG will be performing ‘Mr Johnson in the Study with the Gloving Tool’, as been penned by Angela Hodges.

⁵ This programme of work is delayed until the 2nd half of the year after a budget review.



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6 FINANCIAL SUMMARY FY 2023

The budget plan for 2023 is as follows:

Area	Income (£)	Expenditure (£)
Charity Shop	21,600	11,369.96
Events Committee	12,050	4,845
Facilities Management	7,360 ¹	22,664
S&RT Accounts	2,000	954.64
Grant Support (from Charity Shop/Events Committee profit)	0	6,916.27

¹User fees + PC grant

The opening bank balance in January 2023 enables the Trust to meet all its obligations within the planned budgets, its Adopted Projects Plan 2021 and finish the financial year with a positive balance. For detailed information on planned income and expenditure, please refer to Appendix 1.

7 CONCLUSION

2022 was another challenging, but ultimately very successful year for the Trust. It was with some relief that we were able to carry out our routine business for the full calendar year in 2022, the first time since 2019 due to the COVID-19 Pandemic. One very major and long planned project for the Recreation Ground came to fruition and a second has started to make serious headway. The plans for 2023 are very exciting. The grant support we have provided to other community projects should also be fully recognised and celebrated, and not eclipsed by the major projects on the recreation ground.

At this point it is well worth reflecting upon what the Trust has achieved over the years in terms of grant funding. From 2011 to December 2022 the Trust has provided a total of £68,265.71 in direct grants to individuals and organisations in this village for their projects. In the same time the Trust has raised, (through our own efforts and through grant funding) a staggering £255,906.67 for major projects, including the adventure play area, the floodlighting, car park resurfacing and the porch extension to the pavilion.

In the same timeframe, since 2011, the Trust has funded the upkeep of the Recreation Ground to a total of £93.4k.

When taken together, this means that this small community Trust, run entirely by volunteers has raised, by one means or another, £417.6k over the past decade for community facilities, projects, organisations and individuals in the village. This is an enormous achievement and one that we should be incredibly proud of.

With this in mind, it is a sobering thought to remind ourselves how heavily the Trust depends on two principal funding sources, i.e. The Charity Shop and the Events Committee. The extreme hard work that is put in by the volunteers can never be taken for granted.

With increasing investment to improve the sport and recreation facilities within the community comes ever increasing and mounting maintenance costs. In the past 10 years the cost of facilities maintenance at the Recreation Ground has risen from around £6,600 in 2011 to a budget estimate of £22,664 for 2023. Each year the challenge to fund the work of the Trust, and the benefits that flow to the community from it, becomes harder and harder. As the day-to-day costs of materials and labour charges continues to rise, the operating costs of the Trust will inevitably follow suit. Past experience has shown that funding for large projects, such as the skateboard park replacement, only usually flows when something like 50% of the costs are already secured.

The value of S106 funding available from development projects in the area and facilitated by SSDC to assist with financing our major planned projects is clear. These sums are not insignificant amounts of money and, when taken with the Trust's own fundraising, and grants from other sources, including from the Parish Council, they form a critical bedrock for specific projects from which only then is it possible to start seeking and sourcing further



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funding. It is sincerely hoped that with the reorganisation of our local government into a unitary authority, community organisations can continue to rely on the Council seeking and securing appropriate S106 funding from developments in the locality.

It is important to understand that S106 funds are not automatic and are never guaranteed. It is only with the benefit of well-considered and published forward plans from the community, like the Trust's adopted 5-Year Strategy for example, that the local Council can successfully negotiate and secure community funds from developers that will pass the stringent tests of town planning legislation. The benefit of the Trust's adopted 5-Year Strategy and the role it has played in ensuring S106 funds have been secured in the past should not be underplayed.

Neither should the significant efforts made by the Trust to obtain the funds from the Council when required, which is not straightforward and is a time consuming process. It should also be understood that the S106 monies that have been used by the Trust for their projects at the Recreation Ground, and those we will seek to secure to assist with the Skateboard Park, are specifically ring-fenced for these types of projects. S106 monies, when secured, are available for a number of community benefits but their purpose is always defined and ringfenced in a legally binding agreement. The Trust has never competed for any money that has been identified for other projects in the community. We would not wish to, neither could we. If S106 money is not claimed and used for the purposes it is originally identified for by the Council, it cannot be spent in other ways and will often be returned to the developer after a five year period if not spent. We should therefore congratulate ourselves for successfully securing and spending S106 monies for the purposes they are intended and for the benefit of our community.

Finally, I would like to thank the dedicated band of volunteers in the Charity Shop, the Events Committee, all those who help with village events, the Football Clubs, and the Executive Committee. All these people commit their time, hard work, and excellent ideas to help to make Stoke sub Hamdon a better community for everyone. Without them, none of what is reported here would be possible. I would also like to thank the community, the Parish Council, and the District Council for their full support to the Trust and its aims. There are new challenges and opportunities ahead, and we look forward to continued successes.

John Allan
Chair - Stoke sub Hamdon Sports and Recreation Trust

STOKE SUB HAMDON SPORTS & RECREATION TRUST

Statement by Trustee Treasurer

The Sports & Recreation Trust employs Olivia Adams, a qualified Independent Accountant, to examine the books for the past year from January 1st to December 31st 2022. Olivia will examine the figures and the annual accounts will be submitted as part of the Trust's annual return to the Charity Commission.

The Trust started the year with an opening bank balance of £91,303.66 and the closing bank balance as of December, once reconciled with outstanding credits and debits, was £98,723.85. The budget income and expenditure for 2023 reduces this balance to £94,983.98.

This total incorporates the following grants and monies received that are committed expenditure:

2023 Charity Shop Grants to be allocated	£5,181.36
2023 Events Grants to be allocated	£0.00
2023 Trust Grants to be allocated	£5,181.36
SLL Grounds Maintenance contract- 1 Nov 21 to 30 Sep 22	£1,224.89
Play Inspections - Full Year Service for 2023 x 3 plus 1 annual	£100.00
Tree Planting - Feb 2023 On Hold	£1,500.00
APA Phase 2 Skateboard Park Upgrade @ £120- £150K	£35,941.50
Stoke Performing Arts Group	£5,170.32
Total	£54,299.43

With the above excluded, the Trust has a total of **£40,684.55** available for 2023.

A breakdown of all financial transactions is shown on the following pages.

Rebecca Merrick
Treasurer, SSH Sports & Recreation Trust
February 2023

Stoke sub Hamdon Sports & Recreation Trust

Charity Number 1063874
VAT Number 780 8830 01

2022 Treasurer's Statement

	Forecast Expenditure	Actual	Forecast Income	Actual	Forecast Balance	Actual	Notes:
S&RT Bank Balance as of End December 2021					<u>£91,303.66</u>	<u>£91,303.66</u>	
1) 2022 Projected Income			£35,112.00	£55,370.22			1
Facilities			£5,512.00	£2,157.00			
SSH Parish Council Grant for Recreation maintenance			£4,000.00	£4,000.00			
SSDC S106 Grants (Playing Pitches)			£1,500.00	£0.00			
SSDC S106 Grants (Equipped Play)			£1,300.00	£0.00			
Facilities Business Support Covid Grants			£0.00	£0.00			
Charity Shop			£21,600.00	£31,151.26			
Charity Shop Business Support Covid Grants			£0.00	£0.00			
May Fayre			£1,200.00	£2,610.86			
S&RT (VAT)			£0.00	£15,451.10			
2) 2022 Operating Costs	£33,515.68	£42,687.53					2
Facilities Maintenance	£21,041.00	£21,228.71					
Charity Shop	£11,020.04	£8,918.54					
May Fayre* Revised due to Covid-19	£500.00	£1,008.88					
S&RT	£954.64	£11,531.40					
3) 2022 Community Sports/Education/Recreation Grants:	£5,289.98	£5,262.50					3
Charity Shop	£5,289.98	£5,262.50					
May Fayre	£0.00	£0.00					4
Trust Projects		£0.00					
2022 Balance plus 2021 Income minus Expenditure					£87,610.00	£98,723.85	
2022 RING FENCED MONIES:-		2022					
2022 Committed Expenditure:		£10,362.72					
<i>2022 Charity Shop Grants to be allocated</i>		<i>£5,181.36</i>					
<i>2022 May Fayre Grant to be allocated</i>		<i>£0.00</i>					
<i>2022 Trust Grants to be allocated</i>		<i>£5,181.36</i>					
4) 2022 Committed Expenditure:	£439.17	£0.00					
Stanchester Quilters Award to Charity Shop	£159.04	£0.00					
Paul Spearpoint - Acorn Pop In Memorial Grant	£280.13	£0.00					
5) 2022 S&RT Projects identified to date	£8,283.32	£2,824.89					
PO SRT/;SLL Grounds Maintenance contract- 1 Nov 21 to 30 Sep 22	£4,883.32	£1,224.89					
PO SRT/; Play Inspections - Full Year Service for 2022	£400.00	£100.00					
2 x Rubbish Bins	£1,000.00	£0.00					
Tree Planting	£1,500.00	£1,500.00					
Re-Wildings at the Rec	£500.00	£0.00					
6) 2022 5-Year Plan- Future Projects:	£45,007.95	£35,941.50					
APA Phase 2 Skateboard Park Upgrade @ £120- £150K	£22,500.00	£35,941.50					
Floodlit Training PitchArea Impr. Project Phase 2 Access @£28-£36K	£22,507.95	£0.00					
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8) Floodlight Sinking fund from 2019	£200.00	£0.00					
9) Stoke Performing Arts Group (SPAG)	£4,268.45	£5,170.32					
Total	£58,523.89	£54,299.43					
Projected S&RT Balance for 2023					£29,086.11	£44,424.42	

Notes:-

- Based on Budget Plan Income identified
- Based on Budget Plan Operating Costs identified
- 50% of Projected Profit (2020 Refunds provided from 4 x Worldwide challenges @ £500 each due to Covid-19).
- 25% of Projected Profit
- Funded £7584.68 S106 Tayberry yet to receive
- Funded £5,543.55 Tayberry Commuted sum yet to receive
- Based on Five Year Strategy

	Forecast	Actual
Charity Shop Profit	£10,579.96	£22,232.72
May Fayre Profit	£700.00	£1,601.98
	<u>£11,279.96</u>	<u>£23,834.70</u>

Stoke sub Hamdon Sports & Recreation Trust

Charity Number 1063874

VAT Number 780 8830 01

2023 Treasurer's Statement V1

	<i>Expenditure</i>	<i>Income</i>	<i>Balance</i>	Notes:
S&RT Bank Balance as of End December 2022			<u>£98,723.85</u>	
1) 2023 Projected Income		<u>£43,010.00</u>		1
Facilities		£3,360.00		
SSH Parish Council Grant for Recreation maintenance		£4,000.00		
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Charity Shop	£5,115.02			3
Events Committee	£1,801.25			4
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Total	<u>£54,299.43</u>			
Projected S&RT Balance for 2023			<u>£40,684.55</u>	

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- 1 Based on Budget Plan Income identified
- 2 Based on Budget Plan Operating Costs identified
- 3 50% of Projected Profit
- 4 25% of Projected Profit
- 5 Based on Five Year Strategy

	<i>Forecast</i>
Charity Shop Profit	£10,230.04
Events Committee Profit	£7,205.00
	<u>£17,435.04</u>

Stoke Charity Shop Report

2022

1. Introduction

The Stoke Charity Shop continues to provide a popular shopping experience in the village for residents and visiting shoppers. Payments can be made by credit/debit card or cash for pre loved goods, which are becoming ever more popular in the current economic climate. We have invested in PAT training for a willing volunteer, Cliff, and ensured the testing equipment is used and has been calibrated as required. We continue to innovate to make the shop a safe space that works effectively and efficiently for us all.

2. Volunteers

We are lucky enough to have 39 volunteers, Six of whom, Denise, Anne, Rachael, Jane, Heather and Helen make up the Committee . We look to fill 30 shifts per week, which isn't always easy. Rachael has managed the rotas and emails shift requests on a fortnightly and an as and when required basis. New volunteers complete an application form and a reference is requested. Training consists of the Volunteer Manual, quarterly training events and hands on training, where possible with a member of the committee. As things change regularly we keep the volunteers up to date with the Talking Shop newsletter that Helen puts together following our committee meetings. Numbers do fluctuate and we are always looking to recruit using the local newsletters and social media. The Health and Safety of the volunteers is paramount and Anne ensures that in addition to being able to read the volunteer manual there is an email/remote learning option available for all volunteers that they can read in their own time and information is kept up to date. We celebrate the success of the shop with volunteer social events to which all regular volunteers are invited, and these have been well attended in the last year, we have had a Bingo and Pimms night, Winter evening training/social and a really well attended Christmas Dinner, where hard work was rewarded by a contribution towards the meal and a few drinks. We encourage volunteers to raise their concerns and their ideas and respond again using the Talking Shop and in shop written communication. An example of this was with the storage issue, where volunteers struggled with the number of donations and storage in the shop, the committee listened, made local enquiries, researched storage solutions and eventually secured a dry garage at a reasonable rent.

3. Donations:

We continue to receive large volumes of donations, which have been difficult at times to store since the loss of rented HCAP storage in January. Individual volunteers offered up storage space whilst the shop committee sort extra storage provision. We therefore asked for no more than two large bags per donation and produced leaflets providing guidance on items we can accept. We start the new year with a new storage facility and continue to maximise the space in the shop to process donations ready for sale.

4. Financial Report:

The total gross income in 2022 was £31,537.93, approximately £5,000 up on 2021, made up of shop sales and income from additional sources. We had our usual January boost of a £220 donation for selling Rotary draw tickets and throughout the year we continued to generate additional income from various sources, £1,221.89 from eBay, £20 facebook, £656.76 recycling unsold stock, £559.78 from Ziffit, £18 for scrap metal, £170 for jewellery sold, £114 from Lawrence's auctions, £172.41 for event sales and last but not least £135.92 in the donation tin. A significant amount above the average totals, in excess of £750 was taken in November/ December when we sold large amounts of Christmas and Gift stock collected throughout the year. We did hold a jumble sale and had stalls at other village events during the year and will continue to look at Sale events in the coming year to assess their financial benefit . This income allowed us to make the following grant awards;

1st Hamdon Brownies - Foxlease Jamboree - £ 785.00

Stoke sub Hamdon Band - Storage Container - £ 600.00

SWMC - PA Generator for Events 50% (SPAG gifted 50%) - £ 1,345.00

Friends of Castle School, Pool Grant 50% (Sports and Rec trust 50%) - £ 1,500.00

SSDC - Eleanor Adams - World Scout Jamboree South Korea - £ 500.00

Henry Pollock - Karate World Championships Turkey - £ 500.00

Penny Trapnell - Stoke Health Walks - £50.00

1st Martock & Hamdon Boys Brigade - Box trailer and tow bar - £ 655.00

A total of £5935.00

Our total expenditure was £14,181.04, made up of Rent, rates, utilities, insurance, petty cash provision, staff event costs, maintenance and shop kit, event expenses, music license and volunteer training events. Which gave a net profit of £17,356.89.

5. Moving forward

The committee will continue to work together with all the shop volunteers in the work we undertake for our community, there's no doubt that it's all the volunteers work that drives the charity shop forward year on year, so will continue to provide regular training, organised by Heather, as necessary, and some valuable social get together to build the team. We will focus on adding to our pool of volunteers by advertising in the shop, on social media, in local publications and by introducing the chance to volunteer with us to those moving into our community! We will aim to

again increase our income to benefit our village and keep up with increased rent and utilities cost. With the shop now having its own Facebook page it will be easier to develop Facebook marketplace as a platform for selling larger donated items that are not able to be displayed in the shop, purchases can be paid for in the shop and items collected with the relevant receipt from their storage place. We look forward to the continuing support of the Sports and Recreation trust officers who remain always willing to offer advice when asked.

Here's to a successful 2023.

STOKE SUB HAMDON EVENTS COMMITTEE

It was with regret that we were unable to hold Stoke sub Hamdon's annual May Fayre in 2022 due to the National Trust considering that the Priory site was unsafe for public use. It seems unlikely that we will be able to return there, at least for the foreseeable future.

However, we did decide to hold a Summer Fete on the grounds of the Memorial Hall in July 2022 instead which was obviously a much smaller event because of the space available and we were unable to have our usual entertainment. Unfortunately, we also picked the only day for months when the heavens opened and it continued to rain for the most part of the day which was extremely disappointing and kept our usual crowds away – the following day was lovely and sunny! Despite the weather though, we did manage to make a profit in the region of £1,400 which was truly amazing and will help towards the rebuilding of the village skate park.

Nonetheless, we are delighted to be able to report that the May Fayre will be returning to Stoke sub Hamdon this year after a three-year break. This is due to Stanchester Academy kindly agreeing that we can hold the event in their grounds for which we are immensely grateful. We are very excited to be involved with the school and plans are already underway with a great group of volunteers to make sure that this year's May Fayre will be equally, or even more successful than those held in the past!

Denise Burton, Chair of Stoke sub Hamdon's Event Committee

Stoke Performing Arts Group

Stoke sub Hamdon Sports and Recreation Trust

Annual Report 2022-2023

As the members of SPAG looked forward to 2022 and a more positive situation regarding live performances, the decision was taken to revive our pre pandemic planned show, the 'Chicken House Chicks' and perform it in May of this year. This play, penned by our own writer, Angela Hodges, about the land girls who were billeted at Castle Farm in Stoke during WW2, was originally scheduled for production in the early summer of 2020, to coincide with VE Day celebrations, but due to Covid restrictions at the time, was placed 'on hold'. However, we were hopeful that 2022 being the year of the Queen's Platinum Jubilee, together with the a new sense of 'community' , which had at times been likened to the 'war like spirit', generated from the experience of living through Covid, would make it a popular choice with our village audience. And it is fair to say that the response was very enthusiastic! Three 'sell out' performances took place over the weekend of 21st and 22nd May at the Memorial Hall in Stoke sub Hamdon resulting in a profit of over £1000.00 for the group.

In the Autumn of 2022, we planned a Christmas Show. This had also been originally scheduled for the Christmas 21 and deferred due to Covid. The show took the style of a 'Revue', with a mix of festive music and carols, short sketches , dancing , cracker jokes and lots of audience participation! The performances took place on the weekend of the 17th and 18th December and it was not without its challenges due to cast illness and busy time of year stretching everyone's time. But with tickets kept at low prices to keep it affordable to all, we were once again, well supported by members of the community, raising nearly £300.00 in profit.

During the year we contributed £750.00 towards a grant request made by SWC for a new PA system for use at outdoor events held in the village such as the May Fayre and Remembrance Sunday services at Ham Hill. We also made a donation of £150.00 to SWC towards sponsoring a band to provide music for a Breast Cancer fund raiser in September 22. We are currently seeking the views of our members regarding how best to use the profit generated from the Christmas production.

Over the year we hosted two social events for SPAG members, their families, and friends of SPAG. The first was held in September 22, an afternoon tea and game of boules in the Lighthouse café and at the Boules court . The second was in February 23 in the function room at SWC, featuring a 'Lying Extravaganza ' , fun quiz and hot buffet provided. Both events have been well attended, very much enjoyed, and appreciated by all.

Following the closure of the URC in Spring 22 the group had been storing their lighting, scenery, props, and costumes in a range of places in the village. We have now been offered storage in the loft space at SWC and are beginning to move everything that can be reasonably stored to this central place. We are extremely grateful to the Club for the offer of this facility.

Looking ahead, plans are afoot for our next show. A new play 'Mr Johnson in the Study with the Gloving Tool' has been penned by Angela Hodges and we are intending to perform this in June of this year. As this Victorian Melodrama has its roots in our local history of glove making, we hope to be able to work with the Stoke History Group to provide a small exhibition / slide show which provides a little local context to the entertainment.

In conclusion, after two years without performances from SPAG due to Covid, it has been wonderful to be able to put on two successful shows in 2022 and demonstrate that there is still an appetite for this type of live entertainment which brings the community together . Stoke Performing Arts Group is grateful for the continued support it receives from local businesses, groups and individuals in the village and particularly from the Stoke -sub-Hamdon Sports & Recreation Trust.

Jeanie Augarde

Producer.

APPENDIX 5

Stoke sub Hamdon Sports and Recreation Trust AGM March 2023

Stoke Youth Football Annual Report

Another great season for Stoke youth with all teams being competitive in all leagues. We have re-established our Mini's and also have an U8's team start this season:

Mini's

U8

U11

U12

U13

U14

U16

U18

Every weekend we have over 200 people involved in Stoke Youth football.

Last year 8 x U18s played for the Stoke reserves and hopefully this continues with Stoke Youth U18's feeding the Adult's team with players.

The future of football in Stoke remains to look good.

A huge thank you to the trust for all their continued support and facilities provided.

Tim Brookes
Stoke Youth Chairman

Stoke sub Hamdon Men's Football Club

At Stoke FC we run a first and reserve team with approximately 70 players signed on ranging from 16~52 years old .

We play most Saturdays with either the 1st or reserve team playing at the rec competing in the Yeovil and District League.

Our 1st team play in the premier division and there managed by Mark Wollard and our reserves play in Division 2 managed by Mark Fisher .

We have had a football team in Stoke for well over 100 years now and we've won the league on numerous occasions the last being 1999/2000 season.

Last season was one of our 1st teams most successful reaching 3 cup finals and winning 2 of them .

This season at the time of writing this we sit second in the league 2 points behind the leaders with plenty of games to play and we're still in all 3 cups . So fingers crossed for another successful end to our season.

Our reserves currently sit 3rd in division 2 which is a great improvement for them as we've struggled over the last few seasons but at the moment we have a great crop of younger players making a difference in the team .

So to sum up at the moment the club are in quite a healthy position and looking forward to an exciting end to the season.

Steve Deane (Chairman)



*A charitable trust
working together with
village organisations
for a brighter future*

STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874

VAT NO 780 8830 01

STOKE SUB HAMDON SPORTS AND RECREATION TRUST

FINANCIAL STATEMENTS

FOR

YEAR ENDED DECEMBER 2022

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A charitable trust
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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874
VAT NO 780 8830 01

Trust Information for the Year Ended 31 December 2021

The Sports and Recreation Trust is an unincorporated charitable association. It was established in 1997 to provide sports and recreation facilities for the Stoke sub Hamdon area, with the following objects:

To advance education and provide facilities in the interests of social welfare without distinction of religion, sex or politics or other opinions for recreation and leisure time occupation with the object of improving the conditions of life for the inhabitants of the area of benefit.

Three Honorary Officers, the Chairman, the Treasurer and the Secretary, are elected annually from amongst the Trustees:

Officers:

Mr John Allan	Chairman
Mrs Rebecca Merrick	Treasurer
Mr Peter Hulett	Secretary

Registered Charity Number: 1063874

VAT Number: 780 8830 01

Bankers: Lloyds Bank PLC
9 High St
Yeovil
Somerset
BA20 1RN

STOKE SUB HAMDON SPORTS & RECREATION TRUST

Statement by Trustee Treasurer

The Sports & Recreation Trust employs Olivia Adams, a qualified Independent Accountant, to examine the books for the past year from January 1st to December 31st 2022. Olivia will examine the figures and the annual accounts will be submitted as part of the Trust's annual return to the Charity Commission.

The Trust started the year with an opening bank balance of £91,303.66 and the closing bank balance as of December, once reconciled with outstanding credits and debits, was £98,723.85. The budget income and expenditure for 2023 reduces this balance to £94,983.98.

This total incorporates the following grants and monies received that are committed expenditure:

2023 Charity Shop Grants to be allocated	£5,181.36
2023 Events Grants to be allocated	£0.00
2023 Trust Grants to be allocated	£5,181.36
SLL Grounds Maintenance contract- 1 Nov 21 to 30 Sep 22	£1,224.89
Play Inspections - Full Year Service for 2023 x 3 plus 1 annual	£100.00
Tree Planting - Feb 2023 On Hold	£1,500.00
APA Phase 2 Skateboard Park Upgrade @ £120- £150K	£35,941.50
Stoke Performing Arts Group	£5,170.32
Total	£54,299.43

With the above excluded, the Trust has a total of **£40,684.55** available for 2023.

A breakdown of all financial transactions is shown on the following pages.

Rebecca Merrick
Treasurer, SSH Sports & Recreation Trust
February 2023

Stoke sub Hamdon Sports & Recreation Trust

Charity Number 1063874
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Stoke sub Hamdon Sports & Recreation Trust

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	<i>Forecast</i>
Charity Shop Profit	£10,230.04
Events Committee Profit	£7,205.00
	<u>£17,435.04</u>

STOKE SUB HAMDON SPORTS & RECREATION TRUST

Statement of Financial Activities for the year ended 31 December 2022

INCOME & EXPENDITURE

INCOME	Notes	Restricted Funds	Unrestricted Funds	Total	2021
Donations & Grants	6		25,302	25,302	32,452
Fundraising Activities	7		11,264	11,264	(80)
Hire of Pitches			2,157	2,157	1,801
Charity Shop			31,141	31,141	24,260
Vat Refund			6,956	6,956	2,703
		<u>0</u>	<u>76,821</u>	<u>76,821</u>	<u>61,136</u>
 DIRECT CHARITABLE EXPENDITURE					
Charity Shop - Rent & Rates			5,492	5,492	5,812
Charity Shop - Electricity & Water			849	849	637
Charity Shop - Maintenance			515	515	1,629
Charity Shop - Volunteer Training			427	427	-
Projects			30,432	30,432	759
Insurance			668	668	618
Facilities Management - Property Maintenance			26,522	26,522	3,057
Facilities Management - Equipment Maintenance			11,341	11,341	10,826
Facilities Management - Ground Maintenance			5,094	5,094	9,780
Depreciation			29	29	34
		<u>0</u>	<u>81,370</u>	<u>81,370</u>	<u>33,152</u>
 OTHER EXPENDITURE					
Miscellaneous Expenses			2,282	2,282	615
Fundraising Costs			7,831	7,831	87
Professional Fees		-	280	280	280
		<u>-</u>	<u>10,393</u>	<u>10,393</u>	<u>982</u>
TOTAL EXPENDITURE		<u>0</u>	<u>91,762</u>	<u>91,762</u>	<u>34,135</u>
 Net (deficit)/surplus of income over expenditure for the year					
		0	(14,942)	(14,942)	27,001
 Fund Balances brought forward					
		0	91,254	91,254	64,253
 Fund Balances carried forward					
		<u>0</u>	<u>76,312</u>	<u>76,312</u>	<u>91,254</u>

STOKE SUB HAMDON SPORTS & RECREATION TRUST

Balance Sheet as at 31 December 2022

	Notes	2022		2021	
		£	£	£	£
FIXED ASSETS					
Tangible Assets	2	<u>166</u>		<u>195</u>	
			166		195
CURRENT ASSETS					
Debtors	3	536		361	
Balance at Bank		75,745		91,304	
Cash in Hand		<u>146</u>		-	
			76,427		91,665
CURRENT LIABILITIES					
Sundry Creditors				325	
Accruals	4	<u>280</u>		<u>280</u>	
			280		605
NET CURRENT ASSETS			<u>76,147</u>		<u>91,060</u>
NET ASSETS			<u>76,313</u>		<u>91,254</u>
REPRESENTED BY					
Unrestricted Income Fund					
General Purpose Fund		76,312		91,254	
Designated Fund		<u>-</u>		<u>-</u>	
			76,312		91,254
RESTRICTED INCOME FUND					
Skate Park		<u>0</u>		<u>0</u>	
			<u>76,312</u>		<u>91,254</u>

STOKE SUB HAMDON SPORTS & RECREATION TRUST

Notes to the Financial Statements for the Year Ended 31 December 2022

1 Accounting Policies

Accounting Convention

The accounts have been prepared on the historical cost convention and are in accordance with the applicable accounting standards, the Charities SORP 2005 (Accounting and Reporting by Charities) and comply with the Charities (Accounts & Reposts) Regulations 2005 issued under the Charities Act 1993

Depreciation

Depreciation is provided on fixed assets at the following rates, based on the estimated useful life of these assets, and their anticipated residual value

Equipment - 15% Reducing Balance

2 Fixed Assets - used by the Charity

	Equipment
Cost	£
At 1 January 2022	3,801
Additions	
At 31 December 2022	<u>3,801</u>
Depreciation	
At 1 January 2022	3,606
Charge for Year	<u>29</u>
At 31 December 2022	<u>3,635</u>
Net Book Value	
At 31 December 2022	<u><u>166</u></u>
At 31 December 2021	<u><u>195</u></u>

3 Debtors	2022	2021
	£	£
Sundry Debtors	-	-
Vat Debtor	<u>536</u>	<u>361</u>
	<u><u>536</u></u>	<u><u>361</u></u>
4 Creditors		
Creditors & Accruals	<u>280</u>	<u>605</u>
	<u><u>280</u></u>	<u><u>605</u></u>

STOKE SUB HAMDON SPORTS & RECREATION TRUST

Notes to the Financial Statements for the Year Ended 31 December 2022

5 Summary of Net Assets by Funds

	Fixed Assets	Net Current Assets	Net Assets
	£	£	£
Unrestricted Funds			
General Purpose	166	76,147	76,313
Designated Fund - Floodlights & Adventure Play Area			
	<u>166</u>	<u>76,147</u>	<u>76,313</u>
Restricted Income Fund			
Ringfenced Projects		0	0

6 Donations & Grants

	2021	2021
	£	£
Grants		
Stoke sub Hamdon Parish Council	4,000	4,000
South Somerset District Council S106 Grant	21,272	-
Paul Spearpoint Memorial Grant	-	-
Business Support Grants - Covid19	-	28,342
Private Donation (Monthly)	30	110
	<u>25,302</u>	<u>32,452</u>

			2022
Fundraising Activities	Organisers	Proceeds	Net
7 May Fayre	1,009	2,611	1,602
Stoke Performing Arts Group	2,557	3,459	902
Jubilee Event	4,265	5,195	930
	<u>7,831</u>	<u>11,264</u>	<u>3,434</u>



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
STOKE SUB HAMDON SPORTS & RECREATION TRUST

On accounts for the year
ended

31/12/2022

Charity no
(if any)

1063874

Set out on pages

1-4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2022**

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date: 25/05/2023

Name:

OLIVIA ADAMS

Relevant professional qualification(s) or body (if any):

FMAAT

Address:

Hope Farm, Sticklych, Glastonbury, Somerset BA6 8NA

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Empty box for disclosure details]



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
STOKE SUB HAMDON SPORTS & RECREATION TRUST

On accounts for the year
ended

31/12/2022

Charity no
(if any)

1063874

Set out on pages

1-4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2022**

Responsibilities and
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Independent
examiner's statement

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- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

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* Please delete the words in the brackets if they do not apply.

Signed:

Date: 25/05/2023

Name:

OLIVIA ADAMS

Relevant professional qualification(s) or body (if any):

FMAAT

Address:

Hope Farm, Sticklych, Glastonbury, Somerset BA6 8NA

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Empty box for disclosure details]

STOKE SUB HAMDON SPORTS AND RECREATION TRUST

England & Wales - Charity number 1063874

Accounts



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874
VAT NO 780 8830 01

STOKE SUB HAMDON SPORTS AND RECREATION TRUST

CHARITY NUMBER 1063874

TRUSTEES ANNUAL REPORT FY 2021

ISSUE 1

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APPENDICES

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APPENDIX 5 - STOKE YOUTH FOOTBALL CLUB REPORT
APPENDIX 6 - STOKE FOOTBALL CLUB REPORT



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874
VAT NO 780 8830 01

CHAIR'S REPORT

1. INTRODUCTION

The Sports and Recreation Trust is an unincorporated charitable association. It was established in 1997 to provide sports and recreation facilities for the Stoke sub Hamdon area.

2021 was another extraordinary year due to the COVID-19 Pandemic, the effects of which are likely to be felt for some considerable time to come. Much of the Trust's routine was again significantly disrupted, as is reflected throughout this report. We were unable to come together for our AGM in March 2021 but successfully undertook all the activities required for the AGM by electronic media, with actions and outcomes formally recorded as part of a subset of Actions Agreed by the Trust in the Absence of Formal Meetings – 2021. These actions are attached as Appendix 1 and were agreed as a true record of actions undertaken by the Trust from the start of FY 2021 at the first Executive Committee Meeting in August 2021, when our monthly meetings restarted after formal restrictions were lifted and 'new' normal service resumed; 16 months after we had last formally met. Despite the difficulties, during the last year we succeeded in maintaining our responsibility for managing and maintaining the facilities at the Recreation Ground at West Street. The Charity Shop successfully adapted and started trading again in April, 8½ months after it was forced to close, but regrettably the May Fayre was cancelled for a second time and, despite attempts to have two shows during the year, SPAG was unable to put on any of its planned performances.

The Sports and Recreation Trust consists of the following member organisations:

- Parish Council
- Senior and Youth Football clubs
- Castle School Governors / Friends of Castle School

There are also a number of individuals who are members of the Trust. These Trustees are governed by the charity constitution and form the Executive Committee, which not only manages the day-to-day operations and activities of the Trust but also carries out the stated objects in the constitution. All Trustees are registered with the Charity Commission in the Annual Report.

Three Honorary Officers, the Chair, the Treasurer, and the Secretary, are elected from amongst the Executive Committee by the Trustees at the Annual General Meeting and hold their posts for one year.

The following were Trustees and formed the Executive Committee during 2021:

Chair:	John Allan
Treasurer:	Rebecca Merrick
Secretary:	Peter Hulett
Senior Football Club:	Neil Raison
Youth Football Club:	Tim Brookes
Castle Street School:	Vacant
Parish Council:	Vacant
Individual Members:	Denise Burton Penny Trapnell Ron Masters Paul Jeffrey Jeanie Augarde
Honorary Member:	Sylvia Seale



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874
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2. ORGANISATION

The Trust has organised itself into five sub committees, which, with the exception of Future Projects, are allocated annual budgets by the Executive Committee under the Annual Budget Plan. The sub committees have budgetary authority and responsibility within their designated budget and can revert to the Executive Committee if additional funding is required.

The sub committees are represented on the Trust Executive Committee and can recruit non-Trust members to meet their annual commitments. The sub committees and representatives are as follows:

Facilities Management Committee – is responsible for managing and maintaining the existing facilities at West Street. The sub-committee is chaired by Peter Hulett.

Future Projects Committee - is responsible for scoping new projects for the approval of the Trust. The sub-committee is chaired by Peter Hulett, supported by John Allan.

May Fayre Committee – has been responsible for organising fund-raising events for the Trust and other projects in the community. The sub-committee was chaired by Denise Burton. This committee in its original form has now been stood down although it is hoped that an alternative committee can be formulated, with new volunteers and ideas, for a possible alternative annual village event in the future to replace the May Fayre.

Charity Shop Committee – is responsible for managing the Charity Shop, which raises funds for the Trust and other projects in the community. The sub-committee representative on the Executive Committee is Penny Trapnell, assisted by Anne Ashlee and Jane Baker, both members of the Charity Shop Committee.

Stoke Performing Arts Group (SPAG) – is a village group that was established in 2016 and became a sub-committee within the Trust for financial management, fund raising and other administrative requirements. The SPAG representative on the Executive Committee is Jeanie Augarde.

3. ADMINISTRATION

Over recent years a significant amount of work has been undertaken to upgrade the administrative organisation of the Trust. We aim to regularly review the constitution, our operating systems, policies, forms, and documents.

The Trust now has in place the following administrative system:

- Operating Manual Part 1 – Constitution – Issue 1, comprising the Constitution, responsibilities, and liabilities of Trustees;
- Operating Manual Part 2 – Governance – Issue 2, comprising the Management Committee responsibilities and liabilities, the organisation of the Trust, Meetings, Terms of Reference;
- Operating Manual Part 3 – Operating Procedures – Issue 1, comprising the Finance, Facilities Management, May Fayre and Other events, Charity Shop, Future Projects, Stoke Performing Arts Group, and a Calendar of Events;
- Operating Manual Part 4 – Issue 3, comprising Policies, Forms, Documents and Agreements. The following policies were reviewed in 2021 and are adopted:
 - SRT Policy 001 Finance Policy
 - SRT Policy 002 Health and Safety Statement
 - SRT Policy 003 Health and Safety Policy
 - SRT Policy 004 Risk Assessment Policy
 - SRT Policy 005 Fire Safety Policy
 - SRT Policy 006 First Aid Policy
 - SRT Policy 007 Drugs and Alcohol Policy
 - SRT Policy 008 Complaints and Grievance Policy



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- SRT Policy 009 Safeguarding
- SRT Policy 010 Volunteer Management
- SRT Policy 011 Inspections Policy
- SRT Policy 012 Conflict of Interest Policy
- SRT Policy 013 Grants Policy
- SRT Policy 014 Data Protection Policy
- SRT Policy 015 Code of Conduct
- SRT Policy 016 Diversity Equal Opportunities Policy
- SRT Policy 017 Commercial Procurement
- SRT Policy 018 Smoking Policy
- SRT Policy 019 Control of Contractors

These Policies are all reviewed on a regular and rolling basis.

4. ACHIEVEMENTS AND SUCCESSES IN 2021

4.1 Contributions to the Community

Due to the ongoing uncertainty created by the pandemic the usual work of the Trust was again impacted, particularly for the first half of the year. Nevertheless, grass cutting, hedge trimming and general grounds maintenance continued throughout the year on the Recreation Ground, keeping it as an attractive open space for the community to enjoy, as well as routine maintenance and repairs to the skateboard park and play equipment, along with the biannual maintenance of the BMX track. In January, Chew Valley Trees carried out the planting of 10 semi-mature trees between the sports pitches and the Adventure Play Area, introducing new visual appeal and bio-diversity.

In May the Trust purchased a new line marking machine, principally for use by the men's and youth football clubs, who continue to benefit from upkeep of the playing pitches, training area, storage facilities and pavilion, with charges for the use of the facilities deliberately kept as low as reasonably possible, but under constant review.

The Charity Shop committee provided grant support of £758.99 to community projects in 2021. The benefactors were the Lighthouse Café who received funding towards a second wooden bench to the front of the premises, and The Gardening Club, who received funding towards the purchase of a projector for their presentations and for use by other users of the Memorial Hall.

Whilst the closing bank balance for FY2021 is a healthy £91,303.66, the Trust has £58,523 financial commitments, over 50% of our reserves, as follows:

• Stanchester Quilters Award to Charity Shop	£159.04
• Paul Spearpoint - Acorn Pop In Memorial Grant	£280.13
• SLL Grounds Maintenance contract- 1 Nov 21 to 30 Sep 22	£4,883.32
• Play Inspections - Full Year Service for 2022	£400.00
• APA Phase 2 Skateboard Park Upgrade @ £120- £150K	£22,500.00
• Floodlit Training Pitch Area Improvement. Project Phase 2 Access @£28-£36K	£22,507.95
• Floodlight Sinking Fund from 2019	£200.00
• May Fayre refunds to 2020 Stall Holders	£325.00
• Stoke Performing Arts Group	£4,268.45
• 2 x Rubbish Bins @ Recreation Ground	£1,000.00
• Tree Planting @ Recreation Ground	£1,500.00
• Re-Wildings @ Recreation Ground	£500.00

This leaves an unallocated amount of £32,779.77 to cover operating costs for FY2022. It should be noted that this is around £13,000 less than the amount we had available to us last year (which was £45,592.26). A full breakdown of funds allocated or ring-fenced is in the Treasurer's report at Appendix 2.



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CHARITY NO 1063874
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4.2 Progress Against Adopted Projects Plan FY 2021

The Trust agreed and issued its Adopted Projects FY 2021 report in February 2021. This brought forward three projects from the Sports and Recreation Trust Five Year Strategy 2020 – 2025 Issue 2 dated February 2020. The COVID-19 pandemic obviously continued to have an impact upon how the Trust was able to operate, particularly for the first half of the year. Progress against our identified projects was not always as planned but achievements were still made and can be summarised as follows:

Adventure Play Area – Phase 2 - Skateboard Park Upgrade

The existing skateboard park has been in place for over twenty years. It is constructed of metal and is suffering badly from corrosion. This has been managed by repairs and painting but its replacement has now become a high priority and is being progressed as an active project.

This is a major project that is split into the following phases:

- Phase 1 – Project Definition, involving significant community consultation with stakeholders.
- Phase 2 – Selection of Supplier as a Project Partner - The Trust will select a supplier as a Project Partner, who will help develop the detailed design for planning approval and will potentially help identifying funding sources for this sort of project.
- Phase 3 – Bid process - Received bids will be assessed by the Trust and the successful supplier selected and a contract issued for the project. During this Phase, the Trust will initiate the active fund-raising process by identifying potential grant funding sources.
- Phase 4 – Planning Approval and Active Fund Raising
- Phase 5 – Contract Award
 - o All funds raised and planning approval in place, with any conditions met.
 - o Award contract to successful bidder on confirmation of price.
- Phase 6 – Project execution

These phases are not sequential and are being run in parallel to achieve the aim of providing the new skateboard park within an achievable timeframe.

Potential suppliers have been identified and funds are being pursued in accordance with the Adopted Projects Plan. In June the Trust agreed to allocate and ringfence £20,000 of its own funds for the project. Discussions took place with SSDC regarding ringfenced S106 monies that are specifically targeted to the provision of an adventure play area at the Recreation Ground and discussions were had with the Parish Council regarding potential grant funding.

In December, a consultation plan with young people in the community was devised ready to be undertaken in the new year.

Floodlit Training Pitch Area Improvement Project – Phase 2 - Access

The floodlit training pitch area is adjacent to the car park at West Street entrance at the northern end of the Recreation Ground. During the autumn and winter months, the floodlit training area is the only part of the Recreation Ground capable of use during evenings by the community football clubs for training. As such, it provides a valuable resource to the community and, together with the adjoining car park, is heavily used. The football clubs and any other users of the training area use the West Street entrance and the car park for access to the training facilities.

There has long been a requirement to improve access to the Recreation Ground, as identified in the Five-Year Strategy, in particular to the Floodlit Training Pitch Area from West Street. The surface at the entrance from West Street and in the car parking area is very poor with potholes and damaged tarmac creating trip hazards and a



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problem area for disabled access. Also, when the car park is not in use by User Groups, the security gate is closed and locked, there is no disabled / wheelchair / pram access from West Street.

The project involves two elements: (i) resurfacing the West Street entrance and the car parking area, and (ii) provision of disabled / wheelchair / pram access alongside the security gate.

In June SSDC were contacted about ringfenced S106 monies that are specifically targeted towards an upgraded floodlit training pitch area at the Recreation Ground. At the same time the Trust agreed to allocate and ringfence £20,000 of its own funds for the project.

In December an application was made to SSDC for release of the S106 funds. During the same period three potential contractors were identified, with quotes received for the resurfacing ranging from £17,750 plus VAT to £25,143 + VAT.

Sports and Recreation Needs Survey

The last sports and recreation needs survey for the community was carried out in 2012/13. The village has changed in size and demographics since then and it is the Trust's aim to repeat the sports & recreation needs survey during this five-year strategy period. Restrictions imposed by the COVID-19 pandemic meant that no progress was possible during 2021 but it remains part of the Trust's Adopted Projects Plan.

4.3 Recreation Ground Management

Expenditure and Income

The Trust has an agreement with the Parish Council, the leaseholder, for maintaining the Recreation Ground and its facilities on their behalf. The budget for 2021 was £20,743.00. The final spend against budget was £24,029.05, which was above budget because of repair work on the adventure play area required by the annual inspection process. The key elements of the spend against budget are as follows:

- Grass cutting and grounds maintenance was below the budget of £6,300.00 at £4,736.24. Somerset Landscapes Ltd continue as the contractors for this work.
- Planned pitch repair work for the deep aeration of the new pitch was planned with a budget of £1,800.00 but not carried out. A new contractor is being sought for that work.
- There was very little work carried out on buildings maintenance after extensive work was carried out in 2020. The whole building will need to be painted in 2022.
- Equipment maintenance was above budget with a spend of £1,905.51 against a budget of £600. This included the purchase of a new line marker and an initial purchase of the associated marker paint.
- Hedgerows (Pavilion) was well above budget with a spend of £4,219.20 against a budget of £800.00. This included extensive work to clear the area behind the pavilion and to clear the bank above the northwest corner of the new pitch.
- The biennial maintenance of the BMX track was carried out with the spend slightly above budget at £2,181.60 against a budget of £2,000.00.
- There was no spend against the planned budget of £1,500.00 for the skateboard park. The project to replace the skateboard park became an Adopted Project in 2021 and is being positively progressed as the life of the existing installation is limited without significant expenditure.
- Pitch marking, which includes labour, paint and machinery was below budget at £824.24 against a budget of £1,970.00. However, the cost of line marker paint has increased significantly and needs to be carefully monitored during 2022.
- Play equipment maintenance was significantly above budget with a spend of £8,188.00 against a budget of £1,200.00. This covered the cost of major repairs to the zipwire mound and the replacement of the gates at the pavilion. These were necessary to rectify safety issues identified in the quarterly Operational Inspection Reports.



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The maintenance of the Recreation Ground and all its facilities to a high standard for use by the community over the past ten years is as follows:

Year	2011 (£)	2012 (£)	2013 (£)	2014 (£)	2015 (£)	2016 (£)	2017 (£)	2018 (£)	20129 (£)	2020 (£)	2021 (£)
Actual Cost:	6,628	10,944	13,579	15,188	18,339	16,969	16,287	9,190	19,463	19,032	24,029
Budget:		10,590	17,346	17,232	16,572	20,473	17,572	16,974	23,723 ¹	21,428	20,743

The planned income for Facilities Maintenance comprised:

- £1,230.00 for facilities use, and
- £4,000.00 Parish Council Grant, and
- £1,800.00 from S106 commuted funds for Equipped Play and Play Area for the West Street development.

The shortfall in the planned budget of £12,713.00 is normally covered by profits from the Charity Shop and the May fayre fund raising event.

2021 actual income is summarised as follows:

- £1801.00 generated from user fees, despite the initial restrictions on use.
- The Parish Council provided a grant of £4,000. The management of the facilities is fully supported by the Parish Council, who pay the lease, public liability insurance, buildings insurance and provide an annual grant towards the maintenance costs. The Parish Council, as the leaseholder, owns all the facilities on the Recreation Ground and consequently has established a sinking fund for these facilities.
- The S106 Commuted Funds were not applied for in 2021 because of the very positive COVID -19 funding support from SSDC. This has rolled over into an application in 2022 for the commuted sums to be provided in full to the Trust to be managed over five years.
- SSDC provided COVID-19 grant support funding of £11,540.00 for the Trust to manage the facilities.

The actual income achieved was £17,341.00 against the total planned income of £8,030.00. This meant that the shortfall budget was reduced to £6,688.05, which was provided by the Charity Shop. The Charity Shop was closed for the first quarter of the year because of COVID-19 restrictions but benefited from a business grant of £16,802.00 from SSDC COVID support grants. This enabled the Charity Shop to meet all its obligations and to compensate for the fact that the May Fayre was again cancelled in 2021, losing the Trust a planned income of £3,000.00.

A potentially very difficult financial year for income became a financially successful year for the Trust because of the comprehensive financial support to the Trust and its operations that was provided by SSDC through its COVID-19 Business Grant programme.

Inspections

The Recreation Ground and its facilities were inspected as follows:

- Monthly visual inspections are carried out by the Trust, these inspections include the play and gym equipment and fire safety inspections. The reports are provided to the Parish Council.
- Three Quarterly / Operational inspections of the adventure play area (see Note 1) are conducted by Play Inspections Ltd. The reports are copied to the Parish Council and any consequent actions are reported in the quarterly progress report to the Parish Council.

¹ This budget includes SSDC S106 funds for the drainage work on the new pitch which was delayed until 2020.



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- An annual inspection of the adventure play area (see Note 1) is carried out by Play Inspection Ltd and copies of the report are provided to the Parish Council.
 - Fire Safety - the emergency lighting and fire extinguishers are given an annual inspection.

Note 1: The adventure play area comprises the following facilities and equipment:

- Skateboard Park
- BMX Track
- Outdoor Gym Equipment
- Agility Trail
- Play Equipment

4.4 Charity Shop and May Fayre Fund Raising

In 2021 the Trust had two main planned means of fund raising, the Charity Shop and the May Fayre. The Charity Shop report is attached at Appendix 3. Unfortunately, it was again not possible to hold the annual May Fayre due to COVID-19 restrictions, which was a great shame. It was hoped that this would change in 2022 but the National Trust has advised that permission cannot be granted to use the grounds of The Priory for the foreseeable future due to the fragility of the site. As there is no suitable alternative site that can be used to host the May Fayre in its usual and established format, the May Fayre Committee, supported by the Sports and Recreation Trust, have decided to stand the May Fayre down as an annual event. With the cancellation of the May Fayre for a second year running there is no activity for the May Fayre Committee to report for 2021.

With carefully considered and well managed adaptations, the Charity Shop was finally able to re-open following the impact of Covid-19 restrictions in April 2021. Nevertheless, despite not being able to trade for a full 12 months, the Charity Shop achieved excellent results with an income of £24,259.97 against a planned income of £18,400. This is thanks to all the hard work of the Charity Shop Committee, the dedicated band of volunteers, and the fantastic support that it receives from the community. There is a lot of successful and innovative thought, ideas, and actions by the Charity Shop team to maximise income and control costs. Very well done to all concerned.

On top of the income stream from trading, the Charity Shop received a total of £16,802.00 from SSDC Covid business support grants. With the second cancellation of the May Fayre, an important stream of funding for the Trust was again lost, but with the fantastic results from the Charity Shop, a potentially difficult financial year for the Trust was avoided. Nevertheless, it is a stark reminder for the Trust to be always cautious with our budgets planning and mindful that past successes and achievements cannot routinely be relied upon. The provision of SSDC grant funding will almost certainly not be repeated and the May Fayre will be unable to return in its past form for the foreseeable future. Whilst there will certainly be attempts by the Trust and the community to bring forward new ideas for an annual village event and fund raising, there can be no guarantees that levels of income of the likes seen in the past from the success of the May Fayre can be repeated.

In the past the Charity Shop and May Fayre committees have been able to nominate projects for grant support from their profits up to 50% for the Charity Shop and 25% for the May Fayre. This arrangement will be maintained for the Charity Shop. The past arrangement for the May Fayre committee will be reviewed in light of any new proposals that may come forward for any replacement annual fund-raising event.

4.5 Stoke Performing Arts Group (SPAG)

The SPAG's planned production of 'George Mitchell-Local Hero' and a planned Christmas Show both unfortunately suffered the inevitable fate from the COVID-19 pandemic. However, moves are afoot to put on a production of 'Chicken House Chicks' in May 2022 following its postponement in 2020, which we all look forward to.

A full report, including some information on future planned events, is at Appendix 4.



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4.6 Volunteers

The major strength of the Trust is its hardworking, motivated, and innovative volunteers and this cannot be emphasised enough. Everyone who makes all this happen is a volunteer and without them we would not be able to do any of the things we currently undertake and seek to achieve for the community.

Throughout 2021 we had a core of 10 volunteers who formed the Trust and its Executive Committee. These include people from member organisations who are also fully engaged in their activities, such as the footballers and Parish Council.

There is a pool of 42 amazing volunteers making the Charity Shop work. Keeping it open and operating, as a business, is no small task and the 'behind the scenes' management by the Shop Committee is fantastic.

The May Fayre committee has comprised a small core team of volunteers during the year but which always increased with an 'all hands-on deck' approach on the day of the event. With the sad end of the May Fayre in the form we have become used to, it is time to express our very deep gratitude for the hard work and commitment of the committee over the years. Recent May Fayres have become part of the village's colourful history and the committee should be extremely proud of their achievements.

Finally, there is a very dedicated core team of volunteers forming the SPAG committee. The number of volunteers always increases significantly for any given production; carrying out tasks ranging from the cast, wardrobe, technical, props and scenery, and safety. Our thanks and gratitude goes to all of those involved.

We would welcome the membership of other village and community organisations that have similar objectives of improving education, sport, and recreation facilities. If you wish to join the Trust, please contact any of the Trustees.

Being a volunteer is hard work, makes demands on your time, but comes with enormous rewards. The only limit is your imagination – what we have achieved over the years, and our ambitions for the future, is proof of that. If you are interested, please talk to one of the Trustees about getting involved.

5 OBJECTIVES AND CHALLENGES FOR 2022

5.1 Adopted Projects Plan FY 2022

The Trust hopes to make significant advances on the three Adopted Projects from 2021, as follows:

Adventure Play Area – Phase 2 – Skateboard Park

Each of the phased parts of the project will continue to be actively pursued. Once the results of the consultation with the youth of the village have been reported, the process for selection of a supplier as a project partner will begin, enabling the start of a detailed design process. At the same time funding sources will continue to be pursued.

Training Area Improvement Project – Floodlights Phase 2

It is hoped to bring this project to conclusion by securing the S106 money from SSDC and selecting a contractor to complete the work. This will bring an enormous benefit to users of the Recreation Ground, particularly those accessing the floodlight training area, and with vastly improved disabled / wheelchair / pram access from West Street.



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Sports and Recreation Needs Survey

The Trust aims to carry out a village wide survey when practical with data gathering and reporting to include:

- Open meetings to brief the community, as well as communication through the Newsletter and the Village Website.
- Discussions with youth groups.
- Community wide questionnaire.
- Presentation of initial results to the village, with feedback and analysis.
- Final survey report produced and presented formally to the Parish Council, SSDC, SCC, local schools, and other interested organisations.
- Review of the Five-Year Strategy to ensure that it reflects the needs of the community.

Summary

As we emerge from the restrictions and limitations imposed upon us from the COVID-19 Lockdown and return to something like normal, and with over £40,000 already ringfenced specifically for the Adventure Play Area – Phase 2 – Skateboard Park and the Training Area Improvement – Floodlights Phase 2 projects, the Trust is set to make tangible headway with these three planned projects in both the short and longer term, with the key aim of improving sports and recreation facilities around the village.

5.2 Maintenance and Upkeep of the Recreation Ground

A major task for the Trust is the maintenance and upkeep of the Recreation Ground – keeping this large area and its facilities fit for use by not only the football clubs, but also other members of the community. The Trust uses the following information to develop the Facilities Maintenance Plan and Annual Budget:

- Maintenance plans that have been developed as part of the SSDC grant allocation process for specific equipment or projects. There are currently three in place:
 - Training Area – Fixed Floodlight Project Maintenance Plan Issue 2 19th March 2019.
 - Pavilion Improvement Porch Maintenance Plan Issue 1 March 2019.
 - Activity and Adventure Hub Maintenance Plan Issue 1 August 2018.
- Ongoing contracts for grounds maintenance, utility supply etc.
- Historic data
- Inspection reports

The Trust uses the following main suppliers, who have been selected competitively, or are recommended local suppliers, and provide maintenance support for work of less than £5,000.00:

- Grounds Maintenance – Somerset Landscapes Ltd
- Inspections – The Play Inspection Company
- BMX Track – Trax S N Jenks
- Painting – Hamdon Property and Building Maintenance and P J Jeffries
- Welding – Paul Hart Welding Ltd
- Play equipment maintenance – Mant Ltd
- Safety checks – PG Fire & Security

The Trust provided the Parish Council with the Facilities Maintenance Plan FY 2022, which provides a detailed breakdown of the planned budget of £20,841.00 for the year. Key items in the budget include:

- | | |
|---|-----------|
| • Grass cutting: | £6,300.00 |
| • Pitch Repair – deep aeration of the new pitch | £3,000.00 |
| • Building's maintenance – painting the S/W facing exterior walls | £1,600.00 |
| • Cleaning | £ 960.00 |



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• Equipment maintenance	£. 600.00
• Hedgerows	£ 800.00
• BMX track maintenance	£ 500.00
• Skateboard park maintenance:	£1,500.00
• Pitch marking (materials)	£ 840.00
• Insurance	£ 370.00
• Inspections	£. 456.00
• Play Equipment maintenance	£2,000.00
• Safety Checks	£. 830.00
• Utilities/Rates	£1,085.00
• Total:	£20,841.00

It can be seen from above that there are significant costs in grounds maintenance, however it should be borne in mind that a large area of grass is kept trim and in good condition for all to use – it is a lot more than just football pitches.

The Trust has also established a sinking fund for the floodlights, which is set at £250.00 per annum based on contributions from the user groups and the Trust.

As the facilities on the Recreation Ground increase and the existing installations age, so the operating /maintenance costs increase and meeting these increased costs and commitments will be a major target for the Trust in the future.

5.3 Communication

The aim is to always improve upon communication with the community by the Trust and its sub committees, through the Newsletter, the website and Facebook.

The Trust’s website is a tool to provide access to news about the Trust and its projects and events. It has the potential to provide the opportunity for people to look at reports such as the Adopted Projects Plan, Trust Annual Reports and Accounts, Facilities Maintenance Plans, and the Accounts. Our goal is to manage the website more proactively and to maximise its potential. To this end, if there is anyone within the community with good IT skills and knowledge, and who would wish to be involved with the work of the Trust, they are actively encouraged to have a chat with any of the Trustees.

5.4 Key Events for 2022

Completion of the Training Area Improvement Project – Floodlights Phase 2 anticipated spring 2022.

SPAG will be performing ‘Chicken House Chicks’ in May.

6 FINANCIAL SUMMARY FY 2022

The budget plan for 2022 is as follows:

Area	Income (£)	Expenditure (£)
Charity Shop	21,600	10,861
May Fayre	1,200	500
Facilities Management	9,512 ¹ (12,312) ²	20,841
S&RT Accounts	0	954.64
Grant Support (from Charity Shop/May Fayre profit)	0	5,369.50

¹User fees + PC grant

²£12,312 is the potential total income with S106 grants, which are still to be confirmed.



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The opening bank balance in January 2022 enables the Trust to meet all its obligations within the planned budgets, its Adopted Projects Plan 2021 and finish the financial year with a positive balance, albeit with a decreased overall balance, estimated at minus £4,389.14. For detailed information on planned income and expenditure, please refer to Appendix 1.

7 CONCLUSION

2021 was another hugely challenging year for the Trust with continuing uncertainty due to the restrictions imposed relating to the COVID-19 pandemic, particularly for the first half of the year. The Trust has always carefully considered its budgets and from one year to the next we ensure that we are confident in being able to fulfil our obligations for a 12-month period, should our normal sources of income be affected. Had it not been for further significant rounds of business grant funding that was available to us in 2021 via SSDC, for which we are extremely grateful, our current financial position would be making very different reading. Our recent experiences of benefitting from external funding to support our day-to-day operations are never likely to be repeated. It is a very sobering reminder how heavily dependent the Trust has been on two principal funding sources, i.e. The Charity Shop and the May Fayre Committee. The extremely hard work that is put in by the volunteers can never be taken for granted. The loss of the May Fayre, due to a decision taken by the National Trust that was out of our hands, is a very serious blow and has necessitated a decision by the Trust to delay some projects and programmes of improvements to the Recreation Ground pending a half year budget review. It demonstrates first-hand how past levels of income and successes can be prey to circumstances beyond our control and can never be fully relied upon.

With increasing investment to improve the sport and recreation facilities within the community comes ever increasing and mounting maintenance costs. In the past 10 years the actual cost of maintaining the Recreation Ground has risen from around £6,600 in 2011 to a budget estimate of £20,841 for 2022. Each year the challenge to fund the work of the Trust, and the benefits that flow to the community from it, becomes harder and harder. As the day-to-day costs of materials and labour charges continues to rise, the operating costs of the Trust will inevitably follow suit. Past experience has shown that funding for large projects, such as the skateboard park replacement, only usually flows when something like 50% of the costs are already secured. The value of S106 funding available from development projects in the area and facilitated by SSDC is clear. These sums are not insignificant amounts of money and, when taken with the Trust's own fundraising, and grants from other sources, including from the Parish Council, they form a critical bedrock for specific projects from which only then is it possible to start seeking and sourcing further funding. The plans for 2022 are exciting, but it is important to understand and stress that our aims to bring forward significant improvements to the facilities at the Recreation Ground can only happen with the support and commitment of SSDC and the Parish Council.

The loss of the May Fayre, in its recent form, is a watershed moment for the Trust and the community of Stoke. It had become a much-anticipated event in the calendar, having evolved and grown over many years. It is part of the village's history but, as with most things, circumstances change. It is hoped that people's disappointment will serve to invigorate a band of new volunteers and ideas that will help to bring forward plans for future alternative village events.

I would like to thank the dedicated band of volunteers in the Charity Shop, the May Fayre Committee, all those who help with village events, the Football Clubs, and the Executive Committee. All these people commit their time, hard work, and excellent ideas to help to make Stoke sub Hamdon a better community for everyone. Without them, none of what is reported here would be possible. I would also like to thank the community, the Parish Council, and the District Council for their full support to the Trust and its aims. There are new challenges and opportunities ahead, and we look forward to continued successes.

John Allan
Chair - Stoke sub Hamdon Sports and Recreation Trust



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ACTIONS RECORD FOR CANCELLED ANNUAL GENERAL MEETING MARCH 2021

1. Overview

The Annual General Meeting for 2021 was cancelled because of restriction imposed by COVID rules.

The Trust undertook all the activities required for the AGM by electronic media and actions and outcomes are recorded at the Appendix. This is a subset of Actions Agreed by the Trust in the Absence of Formal Meetings – 2021. These actions were agreed as a true record of actions undertaken by the Trust from the start of FY 2021 at the first Executive Committee Meeting in August 2021.

2. Chairman's Report.

The Chairman's report addressed:

- The impact of COVID on the Trust, including the closure of the Charity Shop and the cancellation of the May Fayre.
- The completion of the Operating Manual which includes policies and procedures for the Trust
- Progress against adopted projects
- The impact of the closure of the Charity Shop and the cancellation of the May Fayre
- Objectives for 2021
- Financial summary.

3. Treasurers Report

The Treasurer's Report showed an opening balance for the FY of £41,691.36 and a closing balance of £63,435.36. After taking out commitments, the Trust had £45,592.26 available for covering operating costs in 2021.

4. Other Reports

- The Charity Shop reported on its successful move of premises in March 2020, completed just prior to lockdown. It also reported that Robert Manning was standing down as chair.
- Reports were provided by both the Stoke Senior Football Club and the Stoke Youth Football Club.
- Stoke Performing Arts Group reported on their project for people to record Lockdown Reflections, which were posted on Facebook.

5. Election of Officers

The election of officers was conducted by email and the results are recorded at the Appendix.



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APPENDIX 1 ACTIONS RELEVANT TO THE ANNUAL GENERAL MEETING 2021 AGREED BY THE TRUST IN THE ABSENCE OF THE MEETING

Description of Action	Distribution	Outcome	Date	Resulting Actions	Notes
Trustees asked to confirm that they are willing to stand for another year.	Executive Committee by Email	All agreed to stay.	Jan 21	List of Trustees included in annual report.	All Trustees agreed to remain in post.
Treasurers Report presented to Chair and Secretary for approval.	Chair, Treasurer and Secretary by Email	Approved	Feb 21	Incorporate in report	Incorporated in Trustees Annual Report for approval for release by Executive Committee.
Trustees Annual Report presented to the Executive Committee.	Executive Committee by Email	Approved for issue	Mar 21	Distribute in accordance with the plan	Distribution – Parish Council, SSDC, SCC and Charity Commission.
Minutes for Annual General Meeting March 2020.	Executive Committee by Email.	Agreed	Mar 21	Issued to Trustees	Agree distribution and issue accordingly
Ron Masters stood down as Secretary.	Executive Committee by Email.	Accepted	Mar 21		Agreed to continue as a Trustee
Peter Hulett offered to take on the role of Secretary.	Executive Committee by Email.	Accepted	Mar 21	Nominated for Secretary.	
Distribution of AGM minutes to Parish Council and SSDC	Executive Committee by Email.	Approved	Apr 21	Minutes distributed PC clerk and SSDC Councillor.	

Chairman
John Allan
67, High Street
Stoke sub Hamdon
TA14 6PT
01935

Secretary
Peter Hulett
North Street Farmhouse
Stoke sub Hamdon
TA14 6QR
01935 824784

Treasurer
Rebecca Merrick
3 Brocks Mount
Stoke sub Hamdon
TA14 6PJ
01935 823180



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Description of Action	Distribution	Outcome	Date	Resulting Actions	Notes
Election of Officers: Chair – John Allan proposed by P Hulett, seconded by R Merrick. Treasurer – Rebecca Merrick proposed by P Hulett, seconded by J Allan. Secretary – Peter Hulett proposed by J Allan, seconded by R Merrick.	Executive Committee by Email	Approved	15 April 2021	Elected officers in position until the AGM in 2022.	Charity details amended in accordance with election results.
Balance Sheet, Notes on Financial Statements and Independent Examiners Report distributed for approval.	Chair, Treasurer and Secretary by Email	Approved	Apr 21	Incorporate into Trust Financial Statement for FY 2020.	
Financial Statement for FY 2020 distributed to for approval.	Executive Committee by Email	Approved	May 21	Chair to distribute to PC, SSDC and SCC	Distribution complete
Completion of Charity Commission Annual Report, including the TAR and Financial statement for FY 2021.	Committee Chair by Email	Approved	May 21	Secretary to complete Annual Report	Annual Return 2020 completed 1 st June 2021

Chairman
John Allan
67, High Street
Stoke sub Hamdon
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01935

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Rebecca Merrick
3 Brocks Mount
Stoke sub Hamdon
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01935 823180

STOKE SUB HAMDON SPORTS & RECREATION TRUST

Statement by Trustee Treasurer

The Sports & Recreation Trust employs Olivia Adams, a qualified Independent Accountant, to examine the books for the past year from January 1st to December 31st 2021. Olivia will examine the figures and the annual accounts will be submitted as part of the Trust's annual return to the Charity Commission.

The Trust started the year with an opening bank balance of £63,435.36, and the closing bank balance as of December, once reconciled with outstanding credits and debits, was £91,303.66. This total incorporates the following grants and monies received that are committed expenditure:

Stanchester Quilters Award to Charity Shop	£159.04
Paul Spearpoint - Acorn Pop In Memorial Grant	£280.13
SLL Grounds Maintenance contract- 1 Nov 21 to 30 Sep 22	£4,883.32
Play Inspections - Full Year Service for 2022	£400.00
APA Phase 2 Skateboard Park Upgrade @ £120- £150K	£22,500.00
Floodlit Training Pitch Area Improvement. Project Phase 2 Access @£28-£36K	£22,507.95
Floodlight Sinking Fund from 2019	£200.00
May Fayre refunds to 2020 Stall Holders	£325.00
Stoke Performing Arts Group	£4,268.45
2 x Rubbish Bins @ Recreation Ground	£1,000.00
Tree Planting @ Recreation Ground	£1,500.00
Re-Wildings @ Recreation Ground	£500.00
Total	£58,523.89

With the above excluded, the Trust has a total of **£32,779.77** available for 2022.

A breakdown of all financial transactions is shown on the following pages.

Rebecca Merrick
Treasurer, SSH Sports & Recreation Trust
February 2022

Stoke sub Hamdon Sports & Recreation Trust

Charity Number 1063874
VAT Number 780 8830 01

2021 Treasurer's Statement

	Forecast Expenditure	Actual	Forecast Income	Actual	Forecast Balance	Actual	Notes:
S&RT Bank Balance as of End December 2020					£63,435.36	£63,435.36	
1) 2021 Projected Income			£28,430.00	£62,802.66			1
Facilities			£1,230.00	£1,801.00			
SSH Parish Council Grant for Recreation maintenance			£4,000.00	£4,000.00			
SSDC S106 Grants (Playing Pitches)			£1,500.00	£0.00			
SSDC S106 Grants (Equipped Play)			£1,300.00	£0.00			
Facilities Business Support Covid Grants			£0.00	£11,540.00			
Charity Shop			£18,400.00	£24,259.97			
Charity Shop Business Support Covid Grants			£0.00	£16,802.00			
May Fayre			£0.00	£-80.00			
S&RT (VAT)			£2,000.00	£4,479.69			
2) 2021 Operating Costs	£32,097.64	£34,175.37					2
Facilities Maintenance	£20,743.00	£24,029.05					
Charity Shop	£10,800.00	£9,779.19					
May Fayre* Revised due to Covid-19	£0.00	£0.00					
S&RT	£554.64	£367.13					
3) 2021 Community Sports/Education/Recreation Grants:	£3,800.00	£758.99					3
Charity Shop	£3,800.00	£758.99					4
May Fayre	£0.00	£0.00					
Trust Projects		£0.00					
2021 Balance plus 2021 Income minus Expenditure					£55,967.72	£91,303.66	
2021 RING FENCED MONIES:-		2021					
4) 2021 Committed Expenditure:	£3,159.04	£439.17					
Stanchester Quilters Award to Charity Shop	£159.04	£159.04					
May Fayre Grant for Use during 2021	£3,000.00	£0.00					
Paul Spearpoint - Acorn Pop In Memorial Grant		£280.13					
5) 2021 S&RT Projects identified to date	£5,120.53	£5,283.32					
PO SRT/: SLL - Grounds maintenance Re-seed, aerate	£1,634.20	£0.00					
PO/SRT/ J Excavating- Levelling the ground, reseed etc	£265.00	£0.00					
PO SRT/(: Chew Valley Trees Limited - Tree Planting Project, Rec Eastern End	£2,461.20	£0.00					
PO SRT/: Mark Hickey, Garden Care - Clearance	£480.00	£0.00					
Paul Spearpoint - Acorn Pop In Memorial Grant	£280.13	£0.00					
PO SRT/: SLL Grounds Maintenance contract- 1 Nov 21 to 30 Sep 22		£4,883.32					
PO SRT/: Play Inspections - Full Year Service for 2022		£400.00					
6) 2021 5-Year Plan- Future Projects:	£5,007.95	£45,007.95					
Floodlit Training PitchArea Impr. Project Phase 2 Access @£28-£36K	£2,507.95	£22,507.95					
APAP Phase 2 Skateboard Park Upgrade @ £50-£120K	£2,500.00	£22,500.00					
Sports and Recreation Needs Survey		£0.00					
7) Floodlight Sinking fund from 2019	£200.00	£200.00					
8) May Fayre - Potential refunds to 2020 Stall Holders		£325.00					
9) Stoke Performing Arts Group (SPAG)	£4,355.58	£4,268.45					
10) 2022 Proposed Adopted Projects		£3,000.00					
2 x Rubbish Bins		£1,000.00					
Tree Planting		£1,500.00					
Re-Wildings		£500.00					
Total	£17,843.10	£58,523.89					
Projected S&RT Balance for 2019					£38,124.62	£32,779.77	

Notes:-

- 1 Based on Budget Plan Income identified
- 2 Based on Budget Plan Operating Costs identified
- 3 50% of Projected Profit (2020 Refunds provided from 4 x Worldwide challenges @ £500 each due to Covid-19).
- 4 25% of Projected Profit
- 5 Funded £7584.68 S106 Tayberry yet to receive
- 6 Funded £5,543.55 Tayberry Commuted sum yet to receive
- 7 Based on Five Year Strategy

	Forecast	Actual
Charity Shop Profit	£7,600.00	£14,480.78
May Fayre Profit	£0.00	£-80.00
	£7,600.00	£14,400.78

Stoke sub Hamdon Sports & Recreation Trust

Charity Number 1063874

VAT Number 780 8830 01

2022 Treasurer's Statement V1

	<i>Expenditure</i>	<i>Income</i>	<i>Balance</i>	Notes:
S&RT Bank Balance as of End December 2021			<u>£91,303.66</u>	
1) 2022 Projected Income		<u>£35,112.00</u>		1
Facilities		£5,512.00		
SSH Parish Council Grant for Recreation maintenance		£4,000.00		
SSDC S106 Grants (Playing Pitches)		£1,500.00		
SSDC S106 Grants (Equipped Play)		£1,300.00		
Charity Shop		£21,600.00		
May Fayre		£1,200.00		
S&RT (VAT)		£0.00		
2) 2022 Operating Costs	<u>£33,156.64</u>			2
Facilities Maintenance	£20,841.00			
Charity Shop	£10,861.00			
May Fayre	£500.00			
S&RT	£954.64			
3) 2022 Community Sports/Education/Recreation Grants:	<u>£5,369.50</u>			
Charity Shop	£5,369.50			3
May Fayre	£0.00			4
2021 Balance plus 2022 Income minus Expenditure			<u>£87,889.52</u>	
<hr/>				
2022 RING FENCED MONIES:-				
4) 2022 Committed Expenditure:	<u>£439.17</u>			
Stanchester Quilters Award to Charity Shop	£159.04			
Paul Spearpoint - Acorn Pop In Memorial Grant	£280.13			
5) 2022 S&RT Projects identified to date	<u>£8,283.32</u>			
PO SRT/: SLL Grounds Maintenance contract- 1 Nov 21 to 30 Sep 22	£4,883.32			
PO SRT/: Play Inspections - Full Year Service for 2022	£400.00			
2 x Rubbish Bins	£1,000.00			
Tree Planting	£1,500.00			
Re-Wildings at the Rec	£500.00			
6) 2022 5-Year Plan- Future Projects:	<u>£45,007.95</u>			5
APA Phase 2 Skateboard Park Upgrade @ £120- £150K	£22,500.00			
Floodlit Training PitchArea Impr. Project Phase 2 Access @£28-£36K	£22,507.95			
Sports and Recreation Needs Survey	£0.00			
7) 2020 May Fayre Stall Holder Refunds outstanding	<u>£325.00</u>			
8) Floodlight Sinking fund from 2019	<u>£200.00</u>			
9) Stoke Performing Arts Group (SPAG)	<u>£4,268.45</u>			
Total	<u>£58,523.89</u>			
Projected S&RT Balance for 2023			<u>£29,365.63</u>	

Notes:-

- 1 Based on Budget Plan Income identified
- 2 Based on Budget Plan Operating Costs identified
- 3 50% of Projected Profit
- 4 25% of Projected Profit
- 5 Based on Five Year Strategy

	<i>Forecast</i>
Charity Shop Profit	£10,739.00
May Fayre Profit	£700.00
	<u>£11,439.00</u>



Stoke Charity Shop Annual Report 2021

1. The Shop

We were unable to have an AGM in 2019 and 2020 because of Covid restrictions and the Charity Shop was closed for 8 ½ months between March 2020 to April 2021. However, even during periods of closure, we have continued to work to support our community and make improvements to the organisation and management of the Shop. The location of the new Shop forms a convenient village hub with the Community Shop next door and the Priory Coffee Shop across the street.

2. Technology

After an initial problem with the connecting of the tablet to the charger, which necessitated replacing the original tablet, the capacity to provide a card payment option to customers is an asset.

Denise kindly volunteered to process donated books, DVDs and CDs for Ziffit, which has increased income for these items over the last few months. Jane continues to sell quality items on eBay through the Stoke Charity eBay account, to provide an additional income stream. Jude continues to sell items on Facebook on our behalf.

3. The Charity Shop Committee

Following Robert Manning's resignation from the committee, the Vice Chairperson, Treasurer and Secretary have continued in post to manage the business, support volunteers and plan new activities for the future. The committee has been assisted in this by Louisa Gosney and Heather Burton, who have contributed valuable personal experience, advice and ideas. All members of the current committee were reelected by volunteers at the 2021 AGM on the 6th of September. Committee members by agreement with the Sports and Recreation Trust Committee share attendance at Trust Committee meetings.

4. Stoke Sub Hamdon Sports and Recreation Trust

The Trust received monthly written reports regarding issues arising from the operation of the Charity Shop, until it was possible to resume face to face committee meetings. Their support over the many challenges of 2021 has been invaluable.

5. Volunteers

Volunteer numbers have been enhanced by students during the summer and several new permanent volunteers have joined the team. The Charity Shop now has a pool of 42 volunteers, who process donations and work in the Shop on a regular or intermittent basis.

6. Donations

There was a decline in the volume of donations following the end of the first lockdown, when we were inundated. This is understood to be the picture across the country, especially for small independent Charity Shops. The smooth processing of donations received at HCAP twice a month is thanks to a dedicated team of volunteers led by Frances.

Because of the imminent closure of the URC at the end of January 2022, our last donations collection took place on Saturday the 8th of January. Going forward, donations will be accepted at the Shop. People wishing to donate large amounts are asked to contact the shop first to ensure there is sufficient room to accommodate the donation.

7. Recycling

Recycling has been an issue over the last year with inconsistent collection of recycling by Bristol Textiles and delays in payment. The Charity Shop registered with a new provider, 4G Textiles, in June. This firm provides weekly collection of recycling and makes a card payment on the same day. Although, income received from recycling is down, the reliability and prompt payment method makes for a much better service.

There are specific items that the 4G will not accept, which means volunteers are currently taking them to the Refuse Centre in Yeovil. Reinstating the contract for private refuse collection may need to be considered in future. This would involve an agreement with the Fleur de Lis to accommodate the bin on their site.

8. Grants

The Charity Shop has been able to fund two grants this year. One for a second wooden bench for outside the Lighthouse Café and the other to provide a projector to the Gardening Club for presentations and the use of other users of the Memorial Hall. The availability of grants has been advertised in the Parish Newsletter to increase awareness in the Village.

9. Financial Report

The Charity Shop was fortunate to receive grants from South Somerset District Council to cover running cost and loss of income during closure periods related to Covid restrictions. These grants were received in January, March and May 2021 totaling £16,802.00. After reopening in April, The Charity Shop has enjoyed great support from customers, with shop takings totaling £21,049.96. Including all other income sources, our total for 2021 is £23,779.80

10. Planned Changes to Stoke Charity Shop

With the loss of storage space at the URC, The committee has been taking advice from volunteers and others about reorganising the Shop to accommodate more retail space and storage within the shop. An action plan has been developed to implement these changes. Outdoor storage, although agreed in principle with the landlord, will be delayed until changes to the Shop's interior space are completed and the committee can find a unit that satisfies the landlords' specifications.

11. Events

Charity Shop volunteers enjoyed a subsidised lunch at the Prince of Wales, Ham Hill in July, which saw 30 volunteers attend. It provided the first opportunity since the pandemic began, to thank volunteers for their dedication to the Charity Shop. Heather developed a questionnaire, which was distributed at the lunch to canvas their opinions regarding any changes they would like to see in the Shop and how it operates..

The Charity Shop joined with other volunteer/membership Village groups for the *Let's Get Together Again* event at the Memorial Hall on the 7th of August. This event was well attended, providing an opportunity to tell residents about our activities and opportunities for volunteering, as well as to sell a few bargains.

The Charity Shop was 10 years old in September 2021. Celebrations took place during the week of the 6th of September, with a special birthday window and a chance to win the free raffle with every purchase.

A jumble sale took place in November at the Memorial Hall, which was very well received, making £442.62 for the Shop. A table top sale of Christmas items at the Lighthouse in November realised £91.56.

20 volunteers were able to come together in December for a subsidised Christmas meal at the Prince of Wales. This social event, provided an opportunity to thank volunteers and celebrate our successes through the pandemic.

Even in this most difficult year, the support and commitment of volunteers, their families and friends made these activities possible.

Stoke sub Hamdon Sports and Recreation Trust

AGM March 2022

Stoke Performing Arts Group Annual Report

2021 saw the continuation of the Covid 19 pandemic. National lockdowns and restrictions imposed to contain the spread of infection, affected many aspects of our lives, including limitations placed on social gatherings and live performance events.

Consequently, the two shows SPAG planned during the year were both cancelled due to the uncertainty created by an ever-changing set of rules, concerns about the health risks presented by Covid and reluctance of performers and audiences to participate in such activities.

The first show 'George Mitchell – Local Hero' was penned by our village playwright Angela Hodges and based on the true story of a George Mitchell, a man who was born in Montacute in the 19th century and became a champion for the rights of the agricultural workers living in and around Ham Hill. The plan to stage the performance at the Frying Pan on Ham Hill and involve other community groups such as Stoke Silver Band, the Friends of Ham Hill, Stanchester Quire, and the Norton Players was an ambitious one. However, a delay in 'unlocking' the country and the realisation that we would not be able to put together a production that would do our vision justice in the limited time left of the summer months, forced us to re-think our plans.

The other local groups involved in the initial planning were all very interested and we very much hope that this is a project we can resurrect once life gets back onto a more normal footing.

Our second show planned for 2021 was a much simpler affair. An evening of Christmas entertainment with singing, short sketches, and festive refreshments to be hosted at the old URC Church. Again, this was thwarted by a new variant of Covid spreading across the whole country and new restrictions being placed on indoor events in December.

Financially SPAG has been fortunate in that our thwarted attempts to 'put on a show' in 2021 have incurred little in the way of financial losses and we are still in a healthy position going forward into 2022 with a balance of £4268.45

At the end of 2021 we were given notice that the old URC Church would be closing its doors permanently and this has forced us to undertake a ruthless cull of the costumes, props, lighting etc we had stored there for the last three years. Currently, what was remaining has been shared out amongst our members for storage, but we do need to find somewhere more sustainable for the future.

We were also very sad to lose Moira Hulett from our core organising group, who decided to take a step back from this role. As one of our founding members of SPAG, we wish to express our thanks for all the hard work, commitment, and enthusiasm she has brought to our productions. She will continue to help us with posters, tickets, marketing, and our Face Book page, for which we are very grateful.

Consequently, now having been reduced to three 'Core Group' members from our original five, we are currently trying to recruit a couple of new people to this group to help take on more of the organisational aspects SPAG.

Looking forward to 2022 and hopefully a more positive situation regarding live performances, we have decided to undertake the 'Chicken House Chicks' once more, to be performed in May this year. This play about the land girls who were billeted at Castle Farm in Stoke during WW2, was originally planned for production in the early summer of 2020, to coincide with VE Day celebrations. We are hoping that the year of the Queen's Platinum Jubilee, together with a revived sense of 'community' generated by living through Covid, that has at times been likened to the 'war like spirit', will chime with village audiences. And so far, the response has been enthusiastic!

Jeanie Augarde

31/01/22.

(On behalf of Stoke Performing Arts Group)

Stoke sub Hamdon Sports and Recreation Trust

AGM March 2022

Stoke Youth Football Annual Report

A great season for Stoke youth with all teams being competitive in all leagues. We are looking to re-establish the U7s post COVID and start to rebuild from the bottom.

U9

U10

U12 Raptors

U12 Harriers

U13

U15

U16

U18

We have 130 players signed on at the club. Every weekend we have over 200 people being involved in Stoke Youth football.

We have 8 x U18s playing for the Stoke reserves, the future of football in Stoke is looking good.

A huge thank you to the trust for all the support provided.

Tim Brookes

Stoke Youth Chairman

Stoke sub Hamdon Sports and Recreation Trust

AGM March 2022

Stoke FC Annual Report

The senior club play in the Yeovil and District football league, the first team playing in the Premier division and the Reserves playing in the second division.

Player numbers at the club are healthy with 60 people signed for the club and this season has seen players from the youth team playing for the senior sides which has been very encouraging.

We continue to offer the opportunity for people to train on a Tuesday evening and if selected, a match on Saturday afternoon.



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874

VAT NO 780 8830 01

STOKE SUB HAMDON SPORTS AND RECREATION TRUST

FINANCIAL STATEMENTS

FOR

YEAR ENDED DECEMBER 2021

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Balance Sheet	7
Notes of Financial Statements	8
Statement by Independent Examiner	10



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874

VAT NO 780 8830 01

Trust Information for the Year Ended 31 December 2021

The Sports and Recreation Trust is an unincorporated charitable association. It was established in 1997 to provide sports and recreation facilities for the Stoke sub Hamdon area, with the following objects:

To advance education and provide facilities in the interests of social welfare without distinction of religion, sex or politics or other opinions for recreation and leisure time occupation with the object of improving the conditions of life for the inhabitants of the area of benefit.

Three Honorary Officers, the Chairman, the Treasurer and the Secretary, are elected annually from amongst the Trustees:

Officers:

Mr John Allan	Chairman
Mrs Rebecca Merrick	Treasurer
Mr Peter Hulett	Secretary

Registered Charity Number: 1063874

VAT Number: 780 8830 01

Bankers: Lloyds Bank PLC
9 High St
Yeovil
Somerset
BA20 1RN



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874

VAT NO 780 8830 01

STOKE SUB HAMDON SPORTS & RECREATION TRUST

Statement by Trustee Treasurer

The Sports & Recreation Trust employs Olivia Adams, a qualified Independent Accountant, to examine the books for the past year from January 1st to December 31st 2021. Olivia will examine the figures and the annual accounts will be submitted as part of the Trust's annual return to the Charity Commission.

The Trust started the year with an opening bank balance of £63,435.36, and the closing bank balance as of December, once reconciled with outstanding credits and debits, was £91,303.66. This total incorporates the following grants and monies received that are committed expenditure:

Stanchester Quilters Award to Charity Shop	£159.04
Paul Spearpoint - Acorn Pop In Memorial Grant	£280.13
SLL Grounds Maintenance contract- 1 Nov 21 to 30 Sep 22	£4,883.32
Play Inspections - Full Year Service for 2022	£400.00
APA Phase 2 Skateboard Park Upgrade @ £120- £150K	£22,500.00
Floodlit Training Pitch Area Improvement. Project Phase 2 Access @£28-£36K	£22,507.95
Floodlight Sinking Fund from 2019	£200.00
May Fayre refunds to 2020 Stall Holders	£325.00
Stoke Performing Arts Group	£4,268.45
2 x Rubbish Bins @ Recreation Ground	£1,000.00
Tree Planting @ Recreation Ground	£1,500.00
Re-Wildings @ Recreation Ground	£500.00
Total	£58,523.89

With the above excluded, the Trust has a total of **£32,779.77** available for 2022.

A breakdown of all financial transactions is shown on the following pages.

Rebecca Merrick
Treasurer, SSH Sports & Recreation Trust
February 2022



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874

VAT NO 780 8830 01

Stoke sub Hamdon Sports & Recreation Trust

Charity Number 1063874

VAT Number 780 8830 01

2021 Treasurer's Statement

	Forecast Expenditure	Actual	Forecast Income	Actual	Forecast Balance	Actual	Notes:
S&RT Bank Balance as of End December 2020					£63,435.36	£63,435.36	
1) 2021 Projected Income			£28,430.00	£62,802.66			1
Facilities			£1,230.00	£1,801.00			
SSH Parish Council Grant for Recreation maintenance			£4,000.00	£4,000.00			
SSDC S106 Grants (Playing Pitches)			£1,500.00	£0.00			
SSDC S106 Grants (Equipped Play)			£1,300.00	£0.00			
Facilities Business Support Covid Grants			£0.00	£11,540.00			
Charity Shop			£18,400.00	£24,259.97			
Charity Shop Business Support Covid Grants			£0.00	£16,802.00			
May Fayre			£0.00	£80.00			
S&RT (VAT)			£2,000.00	£4,479.69			
2) 2021 Operating Costs	£32,097.64	£34,175.37					2
Facilities Maintenance	£20,743.00	£24,029.05					
Charity Shop	£10,800.00	£9,779.19					
May Fayre* Revised due to Covid-19	£0.00	£0.00					
S&RT	£554.64	£367.13					
3) 2021 Community Sports/Education/Recreation Grants:	£3,800.00	£758.99					3
Charity Shop	£3,800.00	£758.99					4
May Fayre	£0.00	£0.00					
Trust Projects		£0.00					
2021 Balance plus 2021 Income minus Expenditure					£55,967.72	£91,303.66	
2021 RING FENCED MONIES:-		2021					
4) 2021 Committed Expenditure:	£3,159.04	£439.17					
Stanchester Quilters Award to Charity Shop	£159.04	£159.04					
May Fayre Grant for Use during 2021	£3,000.00	£0.00					
Paul Spearpoint - Acorn Pop In Memorial Grant		£280.13					
5) 2021 S&RT Projects identified to date	£5,120.53	£5,283.32					
PO SRT/; SLL - Grounds maintenance Re-seed, aerate	£1,634.20	£0.00					
PO/SRT/; J Excavating- Levelling the ground, reseed etc	£265.00	£0.00					
PO SRT/; Chew Valley Trees Limited - Tree Planting Project, Rec Eastern End	£2,461.20	£0.00					
PO SRT/; Mark Hickey, Garden Care - Clearance	£480.00	£0.00					
Paul Spearpoint - Acorn Pop In Memorial Grant	£280.13	£0.00					
PO SRT/; SLL Grounds Maintenance contract- 1 Nov 21 to 30 Sep 22		£4,883.32					
PO SRT/; Play Inspections - Full Year Service for 2022		£400.00					
6) 2021 5-Year Plan- Future Projects:	£5,007.95	£45,007.95					
Floodlit Training PitchArea Impr. Project Phase 2 Access @£28-£36K	£2,507.95	£22,507.95					
APAP Phase 2 Skateboard Park Upgrade @ £50-£120K	£2,500.00	£22,500.00					
Sports and Recreation Needs Survey		£0.00					
7) Floodlight Sinking fund from 2019	£200.00	£200.00					
8) May Fayre - Potential refunds to 2020 Stall Holders		£325.00					
9) Stoke Performing Arts Group (SPAG)	£4,355.58	£4,268.45					
10) 2022 Proposed Adopted Projects		£3,000.00					
2 x Rubbish Bins		£1,000.00					
Tree Planting		£1,500.00					
Re-Wildings		£500.00					
Total	£17,843.10	£58,523.89					
Projected S&RT Balance for 2019					£38,124.62	£32,779.77	

Notes:-

- 1 Based on Budget Plan Income identified
- 2 Based on Budget Plan Operating Costs identified
- 3 50% of Projected Profit (2020 Refunds provided from 4 x Worldwide challenges @ £500 each due to Covid-19).
- 4 25% of Projected Profit
- 5 Funded £7584.68 S106 Tayberry yet to receive
- 6 Funded £5,543.55 Tayberry Commuted sum yet to receive
- 7 Based on Five Year Strategy

	Forecast	Actual
Charity Shop Profit	£7,600.00	£14,480.78
May Fayre Profit	£0.00	£80.00
	£7,600.00	£14,400.78



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874

VAT NO 780 8830 01

Stoke sub Hamdon Sports & Recreation Trust

Charity Number 1063874

VAT Number 780 8830 01

2022 Treasurer's Statement V1

	<i>Expenditure</i>	<i>Income</i>	<i>Balance</i>	Notes:
S&RT Bank Balance as of End December 2021			<u>£91,303.66</u>	
1) 2022 Projected Income		<u>£35,112.00</u>		1
Facilities		£5,512.00		
SSH Parish Council Grant for Recreation maintenance		£4,000.00		
SSDC S106 Grants (Playing Pitches)		£1,500.00		
SSDC S106 Grants (Equipped Play)		£1,300.00		
Charity Shop		£21,600.00		
May Fayre		£1,200.00		
S&RT (VAT)		£0.00		
2) 2022 Operating Costs	<u>£33,156.64</u>			2
Facilities Maintenance	£20,841.00			
Charity Shop	£10,861.00			
May Fayre	£500.00			
S&RT	£954.64			
3) 2022 Community Sports/Education/Recreation Grants:	<u>£5,369.50</u>			
Charity Shop	£5,369.50			3
May Fayre	£0.00			4
2021 Balance plus 2022 Income minus Expenditure			<u>£87,889.52</u>	
2022 RING FENCED MONIES:-				
4) 2022 Committed Expenditure:	<u>£439.17</u>			
Stanchester Quilters Award to Charity Shop	£159.04			
Paul Spearpoint - Acorn Pop In Memorial Grant	£280.13			
5) 2022 S&RT Projects identified to date	<u>£8,283.32</u>			
PO SRT/SLL Grounds Maintenance contract- 1 Nov 21 to 30 Sep 22	£4,883.32			
PO SRT/; Play Inspections - Full Year Service for 2022	£400.00			
2 x Rubbish Bins	£1,000.00			
Tree Planting	£1,500.00			
Re-Wildings at the Rec	£500.00			
6) 2022 5-Year Plan- Future Projects:	<u>£45,007.95</u>			5
APA Phase 2 Skateboard Park Upgrade @ £120- £150K	£22,500.00			
Floodlit Training PitchArea Impr. Project Phase 2 Access @£28-£36K	£22,507.95			
Sports and Recreation Needs Survey	£0.00			
7) 2020 May Fayre Stall Holder Refunds outstanding	<u>£325.00</u>			
8) Floodlight Sinking fund from 2019	<u>£200.00</u>			
9) Stoke Performing Arts Group (SPAG)	<u>£4,268.45</u>			
Total	<u>£58,523.89</u>			
Projected S&RT Balance for 2023			<u>£29,365.63</u>	

Notes:-

- 1 Based on Budget Plan Income identified
- 2 Based on Budget Plan Operating Costs identified
- 3 50% of Projected Profit
- 4 25% of Projected Profit
- 5 Based on Five Year Strategy

	<i>Forecast</i>
Charity Shop Profit	£10,739.00
May Fayre Profit	£700.00
	<u>£11,439.00</u>



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

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VAT NO 780 8830 01

STOKE SUB HAMDON SPORTS & RECREATION TRUST

Statement of Financial Activities for the year ended 31 December 2021

INCOME & EXPENDITURE

	Notes	Restricted Funds	Unrestricted Funds	Total	2020
INCOME					
Donations & Grants	6		32,452	32,452	26,948
Fundraising Activities	7		(80)	(80)	365
Hire of Pitches			1,801	1,801	1,432
Charity Shop			24,260	24,260	18,982
Vat Refund			2,703	2,703	3,440
		<u>0</u>	<u>61,136</u>	<u>61,136</u>	<u>51,167</u>
DIRECT CHARITABLE EXPENDITURE					
Charity Shop - Rent			5,812	5,812	5,513
Charity Shop - Electricity & Water			637	637	575
Charity Shop - Maintenance			1,629	1,629	2,246
Charity Shop - Relocation			-	-	2,936
Projects			759	759	1,600
Insurance			618	618	366
Facilities Management - Property Maintenance			3,057	3,057	1,076
Facilities Management - Equipment Maintenance			10,826	10,826	5,285
Facilities Management - Ground Maintenance			9,780	9,780	11,593
Depreciation			34	34	40
		<u>0</u>	<u>33,152</u>	<u>33,152</u>	<u>31,229</u>
OTHER EXPENDITURE					
Miscellaneous Expenses			615	615	227
Fundraising Costs			87	87	225
Professional Fees			-	280	280
			<u>-</u>	<u>982</u>	<u>732</u>
TOTAL EXPENDITURE		<u>0</u>	<u>34,135</u>	<u>34,135</u>	<u>31,961</u>
Net (deficit)/surplus of income over expenditure for the year		0	27,001	27,001	19,206
Fund Balances brought forward		0	64,253	64,253	45,047
Fund Balances carried forward		<u>0</u>	<u>91,254</u>	<u>91,254</u>	<u>64,253</u>



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

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VAT NO 780 8830 01

STOKE SUB HAMDON SPORTS & RECREATION TRUST

Balance Sheet as at 31 December 2021

	Notes	2021		2020	
		£	£	£	£
FIXED ASSETS					
Tangible Assets	2	<u>195</u>	195	<u>229</u>	229
CURRENT ASSETS					
Debtors	3	361		1,098	
Balance at Bank		91,304		63,435	
Cash in Hand		<u>-</u>	91,665	<u>93</u>	64,626
CURRENT LIABILITIES					
Sundry Creditors		325		-	
Accruals	4	<u>280</u>	605	<u>280</u>	280
NET CURRENT ASSETS			<u>91,060</u>		<u>64,346</u>
NET ASSETS			<u>91,254</u>		<u>64,575</u>
REPRESENTED BY					
Unrestricted Income Fund					
General Purpose Fund		91,254		64,575	
Designated Fund		<u>-</u>	91,254	<u>-</u>	64,575
RESTRICTED INCOME FUND					
Skate Park		<u>0</u>	91,254	<u>0</u>	64,575



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

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STOKE SUB HAMDON SPORTS & RECREATION TRUST

Notes to the Financial Statements for the Year Ended 31 December 2021

1 Accounting Policies

Accounting Convention

The accounts have been prepared on the historical cost convention and are in accordance with the applicable accounting standards, the Charities SORP 2005 (Accounting and Reporting by Charities) and comply with the Charities (Accounts & Reposts) Regulations 2005 issued under the Charities Act 1993

Depreciation

Depreciation is provided on fixed assets at the following rates, based on the estimated useful life of these assets, and their anticipated residual value

Equipment - 15% Reducing Balance

2 Fixed Assets - used by the Charity

	Equipment
Cost	£
At 1 January 2021	3,801
Additions	
At 31 December 2021	<u>3,801</u>
Depreciation	
At 1 January 2021	3,572
Charge for Year	34
At 31 December 2021	<u>3,606</u>
Net Book Value	
At 31 December 2021	<u><u>195</u></u>
At 31 December 2020	<u><u>229</u></u>

3 Debtors

	2021	2020
	£	£
Sundry Debtors	-	-
Vat Debtor	361	1,098
	<u>361</u>	<u>1,098</u>

4 Creditors

Creditors & Accruals	605	280
	<u>605</u>	<u>280</u>



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CHARITY NO 1063874

VAT NO 780 8830 01

STOKE SUB HAMDON SPORTS & RECREATION TRUST

Notes to the Financial Statements for the Year Ended 31 December 2021

5 Summary of Net Assets by Funds

	Fixed Assets	Net Current Assets	Net Assets
	£	£	£
Unrestricted Funds			
General Purpose	195	91,060	91,254
Designated Fund - Floodlights & Adventure Play Area			
	<u>195</u>	<u>91,060</u>	<u>91,254</u>
Restricted Income Fund			
Ringfenced Projects		0	0

6 Donations & Grants

	2021	2020
	£	£
Grants		
Stoke sub Hamdon Parish Council	4,000	4,000
South Somerset District Council	-	22,668
Paul Spearpoint Memorial Grant	-	280
Business Support Grants - Covid19	28,342	-
Private Donation (Monthly)	110	-
	<u>32,452</u>	<u>26,948</u>

			2021
Fundraising Activities	Organisers	Proceeds	Net
7 May Fayre	-	(80)	(80) (Stallholders refunds)
Stoke Performing Arts Group	87	-	(87)
	<u>87</u>	<u>(80)</u>	<u>(167)</u>



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874

VAT NO 780 8830 01



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

STOKE SUB HAMDON SPORTS & RECREATION TRUST

On accounts for the year
ended

31/12/2021

Charity no
(if any)

1063874

Set out on pages

1-4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Olivia Adams

Date:

19/04/2022

Name:

OLIVIA ADAMS

Relevant professional
qualification(s) or body

FMAAT

IER

1

Oct 2018



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874
VAT NO 780 8830 01

(if any):

Address:

Hope Farm, Sticklynch, Glastonbury, Somerset BA6 8NA

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's report on the
accounts**

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
STOKE SUB HAMDON SPORTS & RECREATION TRUST

**On accounts for the year
ended**

31/12/2021	Charity no (if any)	1063874
------------	--------------------------------	---------

Set out on pages

1-4

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**Responsibilities and
basis of report**

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examiner's statement**

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- the accounts did not accord with the accounting records; or
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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Olivia Adams

Date:

19/04/2022

Name:

OLIVIA ADAMS

**Relevant professional
qualification(s) or body**

FMAAT

(if any):

Address: Hope Farm, Sticklynch, Glastonbury, Somerset BA6 8NA

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

STOKE SUB HAMDON SPORTS AND RECREATION TRUST

England & Wales - Charity number 1063874

Accounts



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874
VAT NO 780 8830 01

STOKE SUB HAMDON SPORTS AND RECREATION TRUST

CHARITY NUMBER 1063874

TRUSTEES ANNUAL REPORT FY 2020

ISSUE 2

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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874
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CHAIRMAN'S REPORT

1. INTRODUCTION

The Sports and Recreation Trust is an unincorporated charitable association. It was established in 1997 to provide sports and recreation facilities for the Stoke sub Hamdon area.

2020 was an extraordinary year due to the COVID-19 Pandemic, the effects of which are still being felt through 2021. Much of the Trust's routine was significantly disrupted, as is reflected throughout this report. We last met as a group in March 2020 at our AGM. Since then, we have kept in contact via email and despite the difficulties, have succeeded in maintaining our responsibility for managing and maintaining the facilities at the Recreation Ground at West Street, although much of its use, particularly by the Football Clubs, has been well below normal levels. The Charity Shop has successfully operated when permitted but regrettably the May Fayre was cancelled, and SPAG was unable to put on any of its planned performances.

In September 2020 we were very saddened to hear of the death of Paul Spearpoint. Paul was an active member of the community for many years and was a valued member of the Trust from 2012 to 2016. Paul had asked that any donations in his memory were to be for the Sports and Recreation Trust, an extremely generous gift, for which we are extremely grateful. Paul was a true gentleman and the community of Stoke sub Hamdon was always at the centre of his life. He is greatly missed.

The Sports and Recreation Trust consists of the following member organisations:

- Parish Council
- Senior and Youth Football clubs
- Castle School Governors / Friends of Castle School

There are also a number of individuals who are members of the Trust. These Trustees are governed by the charity constitution and form the Executive Committee, which not only manages the day-to-day operations and activities of the Trust but also carries out the stated objects in the constitution. All Trustees are registered with the Charity Commission in the Annual Report.

Three Honorary Officers, the Chairman, the Treasurer, and the Secretary, are elected from amongst the Executive Committee by the Trustees at the Annual General Meeting and hold their posts for one year.

The following were Trustees and formed the Executive Committee during 2020:

Chairman:	John Allan
Treasurer:	Rebecca Merrick
Secretary:	Ron Masters
Senior Football Club:	Neil Raison
Youth Football Club:	Tim Brookes
Castle Street School:	Vacant
Parish Council:	Vacant
Individual Members:	Peter Hulett Denise Burton Penny Trapnell Robert Manning (stepped down in June 2020) Paul Jeffrey Jeanie Augarde
Honorary Member:	Sylvia Seale



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2. ORGANISATION

The Trust has organised itself into five sub committees, which, with the exception of Future Projects, are allocated annual budgets by the Executive Committee under the Annual Budget Plan. The sub committees have budgetary authority and responsibility within their designated budget and can revert to the Executive Committee if additional funding is required.

The sub committees are represented on the Trust Executive Committee and can recruit non-Trust members to meet their annual commitments. The sub committees and representatives are as follows:

Facilities Management Committee – is responsible for managing and maintaining the existing facilities at West Street. The sub-committee is chaired by Peter Hulett.

Future Projects Committee - is responsible for scoping new projects for the approval of the Trust. The sub-committee is chaired by Peter Hulett, supported by John Allan.

May Fayre Committee – is responsible for organising fund-raising events for the Trust and other projects in the community. The sub-committee is chaired by Denise Burton.

Charity Shop Committee – is responsible for managing the Charity Shop, which raises funds for the Trust and other projects in the community. The sub-committee representative on the Executive Committee is Penny Trapnell.

Stoke Performing Arts Group (SPAG) – is a village group that was established in 2016 and became a sub-committee within the Trust for financial management, fund raising and other administrative requirements. The SPAG representative on the Executive Committee is Jeanie Augarde.

3. ADMINISTRATION

Over recent years a significant amount of work has been undertaken to upgrade the administrative organisation of the Trust. We aim to regularly review the constitution, our operating systems, policies, forms, and documents.

The Trust now has in place the following administrative system:

- Operating Manual Part 1 – Constitution – Issue 1, comprising the Constitution, responsibilities, and liabilities of Trustees;
- Operating Manual Part 2 – Governance – Issue 2, comprising the Management Committee responsibilities and liabilities, the organisation of the Trust, Meetings, Terms of Reference;
- Operating Manual Part 3 – Operating Procedures – Issue 1, comprising the Finance, Facilities Management, May Fayre and Other events, Charity Shop, Future Projects, Stoke Performing Arts Group, and a Calendar of Events;
- Operating Manual Part 4 – Issue 3, comprising Policies, Forms, Documents and Agreements. The following policies are adopted:
 - SRT Policy 001 Finance Policy
 - SRT Policy 002 Health and Safety Statement
 - SRT Policy 003 Health and Safety Policy
 - SRT Policy 004 Risk Assessment Policy
 - SRT Policy 005 Fire Safety Policy
 - SRT Policy 006 First Aid Policy
 - SRT Policy 007 Drugs and Alcohol Policy
 - SRT Policy 008 Complaints and Grievance Policy
 - SRT Policy 009 Safeguarding
 - SRT Policy 010 Volunteer Management



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-
- SRT Policy 011 Inspections Policy
 - SRT Policy 012 Conflict of Interest Policy
 - SRT Policy 013 Grants Policy
 - SRT Policy 014 Data Protection Policy
 - SRT Policy 015 Code of Conduct
 - SRT Policy 016 Diversity Equal Opportunities Policy
 - SRT Policy 017 Commercial Procurement
 - SRT Policy 018 Smoking Policy
 - SRT Policy 019 Control of Contractors
 - SRT Policy 020 Management of Legionella in Pavilion Water System (adopted June 2020, reviewed and subsequently cancelled)

These Policies are all reviewed on a regular and rolling basis.

4. ACHIEVEMENTS AND SUCCESSES IN 2020

4.1 Contributions to the Community

The installation of CCTV equipment to cover the adventure play area and access to the Recreation Ground from Matts Lane was completed in March 2020. There is extensive coverage from 3 cameras positioned on the gable end of the Radfords Fudge premises providing for a much safer and more secure area. An agreement is in place with Radfords Fudge for the Trust to gain access to their premises to review CCTV footage as may be necessary and thanks go to them for their help and co-operation.

Regrettably, due to significantly reduced incomes, and the uncertainty created by the pandemic, the Trust took a decision in April 2020 to suspend grant applications from the community. This was relaxed after the Charity Shop was able to open for a period through the summer and as a consequence the Stoke FC received a £250 grant for new reserve team kit.

Despite the COVID-19 restrictions, the football clubs benefitted from improved pitch drainage and goalmouth repairs undertaken by MJ Abbott during summer 2020 at a cost of around £7,900, although with limited pitch use the effects of this are still to be fully appreciated. In addition, grass cutting and general grounds maintenance continued on the Recreation Ground, keeping it as an attractive open space for the community to enjoy, which has been more important than ever in recent times, as well as routine skateboard park repairs and play equipment maintenance.

In December 2020 a contract was awarded to Chew Valley Trees Ltd for works to supply and plant 10 semi-mature trees between the sports pitches and the Adventure Play Area to introduce some new visual appeal and bio-diversity to the area.

Whilst the closing bank balance for FY2020 is a healthy £63,435.36, the Trust has £17,843.10 financial commitments as follows:

● Stanchester Quilters Award to Charity Shop	£ 159.04
● May Fayre Grant for Use during 2021	£ 3,000.00
● Facilities Commitments	£ 4,840.40
● 2021 5 Yr Plan Future Projects	£ 5007.95
● Paul Spearpoint - Acorn Pop In Memorial Grant	£ 280.13
● Floodlight Sinking fund from 2019	£ 200.00
● Stoke Performing Arts Group (SPAG)	£ 4,355.58

This leaves an unallocated amount of £45,592.26 to cover operating costs for FY2021. A full breakdown of funds allocated or ring-fenced is in the Treasurers report at Appendix 1.



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4.2 Progress Against Adopted Projects Plan FY 2020

The Trust had identified a number of projects that were intended to be progressed in 2020. The COVID-19 pandemic obviously had an impact upon how the Trust was able to operate, with much uncertainty surrounding working practices and finances in particular. Progress against our identified projects was not always as planned but achievements were still made and can be summarised as follows:

Security systems / cameras

The CCTV equipment was installed by PG Fire & Security in Spring 2020 at a cost of around £2000 and is operational, providing for a safer and more secure environment around the Adventure Play Area. The co-operation of Radfords Fudge to help facilitate this project is very much appreciated.

Skateboard Park upgrade

A number of skateboard park repairs were completed in 2020. The Skateboard Park Upgrade has been included as part of the Trust's Adopted Projects FY 2021. The Trust has conducted initial consultations with two suppliers to get budgetary estimates for replacing and updating the existing skateboard park. The proposals provided a number of potential solutions and complexities, ranging from replacing the existing installation with a like-for-like concrete structure to a custom build park specific to Stoke sub Hamdon. The estimated project costs ranged between £120k and £150k and the Trust concluded that a realistic planning budget for such a project would be £150k. Onward progression of this project is discussed in a little more detail in section 5 below.

Improved storage facilities to rear of the pavilion

The storage area behind the pavilion was cleared of all weeds and dense growth, and is now easily accessed. A watching brief will be kept for release of S106 money to fund further improvements.

Improved pedestrian route to the memorial bench and south-west corner of the Recreation Ground

An area of dense growth and scrub was cleared at the corner of the Recreation Ground to ease access along the ridge leading to the memorial bench. This should enable a safer pedestrian route to become established at this point.

Improved pitch drainage and goalmouth repair

These works were completed in the summer of 2020, providing much improved ground conditions and a safer playing surface for the footballers.

4.3 Recreation Ground Management

Expenditure and Income

The Trust has an agreement with the Parish Council, the leaseholder, for maintaining the Recreation Ground and its facilities on their behalf. The budget for 2020 was £21,428, which included the SSDC S106 grant funds of £5,492.40 carried over from FY 2019 for the drainage project on the new pitch. 2020 was a complex year for expenditure because of the COVID-19 restrictions imposed on team sports and equipment usage. The final spend against budget was £19,032.22, which included the drainage project. The key elements of the spend against budget are as follows:

- The drainage project on the new pitch and two goal mouth repairs were planned for April 2020, but not completed until June because the team planned for the work by the selected contractor was caught in France in the lockdown! The final cost for the work was £7,887.24 inclusive of VAT of which £5,492.40 was SSDC S106 grant funding.
- Grass cutting and grounds maintenance was well below the budget of £7,000.00 at £2,987.86. Somerset Landscapes Ltd are to be thanked for their very supportive approach to contract work during the lockdown – they not only extended the contract by three months from April 2020 but also, they reduced the scope of work to maintenance for general public use rather than to the level required for football.



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- There was very little work carried out on buildings maintenance after extensive work was carried out in 2019.
- A number of skateboard park repairs were completed to react to issues raised in the quarterly Operational Inspection Reports and this made the expenditure of £2,446.06 above the budget of £1,500.00. The project to replace the skateboard park has become an Adopted Project in 2021 and will be progressed positively as the life of the existing installation is limited without significant expenditure.
- Play equipment maintenance was above budget with a spend of £2,002.02 against a budget of £400.00. This was necessary to rectify safety issues identified in the quarterly Operational Inspection Reports.
- All other budget line items were below budget as a result of the COVID 19 restrictions and limited use of the facilities.

The maintenance of the Recreation Ground and all its facilities to a high standard for use by the community over the past ten years is as follows:

Year	2011 (£)	2012 (£)	2013 (£)	2014 (£)	2015 (£)	2016 (£)	2017 (£)	2018 (£)	2019 (£)	2020 (£)
Actual Cost:	6,628	10,944	13,579	15,188	18,339	16,969	16,287	9,190	19,463	19,032
Budget:		10,590	17,346	17,232	16,572	20,473	17,572	16,974	23,723 ¹	21,428

The planned income for Facilities Maintenance comprised:

- £1,560.00 for facilities use, and
- £4,000.00 Parish Council Grant, and
- £5,544.00 SSDC S106 Playing Pitch grant, which was carried over from 2019

The Trust is supported by the Parish Council, who pay the lease, public liability insurance, buildings insurance and provide an annual grant towards the maintenance costs. The Parish Council, as the leaseholder, owns all the facilities on the Recreation Ground and consequently has established a sinking fund for these facilities.

2020 was a strange year for income, with £1,431.92 being generated from user fees, despite the restrictions on use. South Somerset District Council provided COVID-19 grant support funding of £10,000.00 for the Trust to manage the facilities. Also, the FA provided a £1,000.00 COVID-19 grant support fund for the upkeep of facilities. As a consequence of the grants the actual income achieved was £17,765.92 against the total planned income was £9,544.00.

Normally, the balance of the budget for the facilities maintenance not provided by Parish Council support and user fees comes from the fund-raising activities of the Charity Shop and the May Fayre Committee. The Charity Shop was closed for a large part of the year because of COVID-19 restrictions and the May Fayre was similarly cancelled.

Facilities Management

The COVID-19 restrictions caused the adventure play area facilities, the playing pitches, and the pavilion to be closed for a significant part of the year. The Trust undertook a number of risk assessments during the year as the restrictions were lifted, to supplement the standing risk assessment for the Recreation Ground:

- Risk Assessment COVID-19 Planned Re-opening of the Adventure Play Area Issue 1 dated 29th June 2020

¹ This budget includes SSDC S106 funds for the drainage work on the new pitch which was delayed until 2020.



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-
- Risk Assessment COVID-19 Planned Use of Football Facilities on the Recreation Ground Issue 1 dated 10th August 2020.

There was also an inspection policy raised after notification by SSDSC of potential legionnaires disease hazards in the water systems of unused pavilions – Policy SRT 020 Management of Legionella in Pavilion water Systems Issue 1 dated June 2020. This has been reviewed and cancelled as the shower system is an on-demand hot water system.

Inspections

The Recreation Ground and its facilities were inspected as follows:

- Monthly visual inspections are carried out by the Trust, these inspections include the play and gym equipment and fire safety inspections. The reports are provided to the Parish Council.
- Quarterly / Operational inspections of the adventure play area are conducted by Play Inspections Ltd. The reports are copied to the Parish Council and any consequent actions are reported in the quarterly progress report to the Parish Council.
- Annual inspection of the adventure play area is carried out by Play Inspection Ltd and copies of the report are provided to the Parish Council.
- Fire Safety - the emergency lighting and fire extinguishers are given an annual inspection by PG Fire and Security.

4.4 Charity Shop and May Fayre Fund Raising

The Trust has two main means of fund raising, the Charity Shop and the May Fayre committee. The Charity Shop report is attached at Appendix 2. With the cancellation of the May Fayre there is no activity for the May Fayre Committee to report for 2020. The Charity Shop moved to new premises in the High Street at the start of the year but has only been able to operate for limited periods. The shop's committee worked extremely hard to facilitate the move in the first instance and has continued to do so by successfully managing its operations during the uncertainty of these times. The new premises enabled a close working relationship with the adjoining Stoke Community Shop to be struck and flourish. As restrictions ease and life returns to normal, it is clear to see that the Charity Shop has an exciting future ahead, although nothing would be possible without the hard work, dedication, and commitment of all the volunteers.

Despite only being able to trade for around half of the year, the Charity Shop achieved excellent results with an income of £19,573.37. Whilst this is understandably well below the previous year's annual total, this is an amazing achievement. There is a lot of successful and innovative thought, ideas, and actions by the Charity Shop team to maximise income and control costs. Well done to all concerned. With the fantastic support the shop receives from the community, its future looks very bright.

With the cancellation of the May Fayre, an important stream of funding for the Trust was lost. With the huge efforts by all concerned, the profit from the 2019 May Fayre was in the region of £8,500. This is a very significant amount of overall annual income to lose, and demonstrates clearly how dependent the Trust is, not only on a very committed band of hard-working volunteers, but also upon the ability to hold a successful event each year. With prospects for May Fayre 2021 equally as bleak, it is a stark reminder for us to be always cautious with our budgets and mindful that past successes and achievements cannot routinely be relied upon. It is hoped that the May Fayre can return in 2022 with renewed vigour and cause for celebration.

The Charity Shop and May Fayre committees can nominate projects for grant support from their profits up to 50% for the Charity Shop and 25% for the May Fayre. The chance to be able to fully open up grant applications that can benefit the community is much anticipated and will be warmly welcomed.



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4.5 Stoke Performing Arts Group (SPAG)

The SPAG's planned production of 'Chicken House Chicks' in May unfortunately suffered the inevitable fate from the COVID-19 pandemic. The creativity of the group however shone through with the idea of creating 'Lockdown Reflections' as a record of personal experiences of the lockdown within the community. Well done to everyone involved with SPAG for bringing forward this initiative and to everyone who contributed. Moves are afoot for new productions which we all look forward to.

A full report, including some information on future planned events, is at Appendix 5.

4.6 Volunteers

The major strength of the Trust is its hardworking, motivated, and innovative volunteers and this cannot be emphasised enough. Everyone who makes all this happen is a volunteer and without them we would not be able to do any of the things we currently undertake and seek to achieve for the community.

We currently have a core of 11 volunteers who form the Trust and its Executive Committee. These include people from member organisations who are also fully engaged in their activities, such as the footballers and Parish Council.

We have a fantastic group of currently around 25 volunteers making the Charity Shop work. Keeping it open, when permitted, for six days a week is no small task and the 'behind the scenes' management by the Shop Committee is fantastic.

The May Fayre committee comprises a small core team of volunteers during the year, which increases as people come in to help on the day of the events. These folks are to be commended for their hard work and innovation. We very much look forward to when we can all come together again to enjoy these amazing events – events of which the village should be justifiably proud.

Finally, there is a core team of five volunteers forming the SPAG committee, which increases to between 15 and 25 for any given production, carry out tasks ranging from the cast, wardrobe, technical, props and scenery and safety.

We would welcome the membership of other village and community organisations that have similar objectives of improving education, sport, and recreation facilities. If you wish to join the Trust, please contact any of the Trustees.

Being a volunteer is hard work, makes demands on your time, but comes with enormous rewards. The only limit is your imagination – what we have achieved over the years, and our ambitions for the future, is proof of that. If you are interested, please talk to one of the Trustees about getting involved.

5. OBJECTIVES AND CHALLENGES FOR 2021

5.1 Adopted Projects Plan FY 2021

The Trust adopted its 2020-2025 Five Year Strategy in August 2019. From that we have brought forward three projects to be the Adopted Projects for 2021, as follows:

1. Adventure Play Area – Phase 2 – Skateboard Park

The existing skateboard park has been in place for over twenty years. It is constructed of metal and now suffers badly from corrosion. This has been managed by repairs and painting but recent inspection reports indicate that the corrosion is becoming worse and the Trust has to consider at what point it is no longer cost effective to repair this facility.



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The replacement of the skateboard park now become a higher priority and will be progressed as an active project. The Trust started to allocate funds towards this project in the FY 2020 budget.

This is a major project and is to be split into phases as follows:

- Phase 1 – Project Definition, involving significant community consultation with stakeholders.
- Phase 2 – Selection of Supplier as a Project Partner - The Trust will select a supplier as a Project Partner, who will help develop the detailed design for planning approval and will potentially help identifying funding sources for this sort of project.
- Phase 3 – Bid process - Received bids will be assessed by the Trust and the successful supplier selected and a contract issued for the project. During this Phase, the Trust will initiate the active fund-raising process by identifying potential grant funding sources.
- Phase 4 – Planning Approval and Active Fund Raising
- Phase 5 – Contract Award
 - o All funds raised and planning approval in place, with any conditions met.
 - o Award contract to successful bidder on confirmation of price.
- Phase 6 – Project execution

These phases are not sequential and will run in parallel to achieve the aim of providing the new skateboard park within five years.

2. Training Area Improvement Project – Floodlights Phase 2

The floodlit training pitch area is adjacent to the car park at West Street entrance at the northern end of the Recreation Ground. During the autumn and winter months, the floodlit training area is the only part of the Recreation Ground capable of use during evenings by the community football clubs for training. As such, it provides a valuable resource to the community and, together with the adjoining car park, is heavily used. The football clubs and any other users of the training area use the West Street entrance and the car park for access to the training facilities.

There has long been a requirement to improve access to the Recreation Ground, as identified in the Five-Year Strategy, in particular to the Floodlit Training Pitch Area from West Street. The surface at the entrance from West Street and in the car parking area is very poor with potholes and damaged tarmac creating trip hazards and a problem area for disabled access. Also, when the car park is not in use by User Groups, the security gate is closed and locked, there is no disabled / wheelchair / pram access from West Street.

The project will involve two elements: (i) resurfacing the West Street entrance and the car parking area, and (ii) provision of disabled / wheelchair / pram access alongside the security gate.

The total cost estimate for improved access to the West Street entrance and car parking area is between £27,750.00 and £36,000.00 with funds intended to be raised from amongst the following:

- Trust fund raising activities.
- West Street development S106 funds.
- SSDC
- Sport England.

3. Sports and Recreation Needs Survey

The last sports and recreation needs survey for the community was carried out in 2012/13. The village has changed in size and demographics since then and it is the Trust's aim to repeat the sports & recreation needs survey during this five-year strategy period.

The Trust aims to carry out a village wide survey in 2021/22 with data gathering and reporting to include:

- Open meetings to brief the community, as well as communication through the Newsletter and the Village Website.
- Discussions with youth groups.
- Community wide questionnaire.
- Presentation of initial results to the village, with feedback and analysis.
- Final survey report produced and presented formally to the Parish Council, SSDC, SCC, local schools, and other interested organisations.



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-
- Review of the Five-Year Strategy to ensure that it reflects the needs of the community.

Summary

As we emerge from the restrictions and limitations imposed upon us from the COVID-19 Lockdown, the Trust aims to busy itself with these three specific planned projects that are both short and longer term, with the aim of improving sports and recreation facilities around the village. The Trust has over £5000 already ring-fenced for these projects enabling us to make meaningful starts.

5.2 Maintenance and Upkeep of the Recreation Ground

A major task for the Trust is the maintenance and upkeep of the Recreation Ground – keeping this large area and its facilities fit for use by not only the football clubs, but also other members of the community. The Trust uses the following information to develop the Facilities Maintenance Plan and Annual Budget:

- Maintenance plans that have been developed as part of the SSDC grant allocation process for specific equipment or projects. There are currently three in place:
 - Training Area – Fixed Floodlight Project Maintenance Plan Issue 2 19th March 2019, which includes the inspection cost which is built into the budget. There is no planned maintenance as warranties cover the first 5 years post installation.
 - Pavilion Improvement Porch Maintenance Plan Issue 1 March 2019, which includes projected inspection and maintenance costs which are included in the budget.
 - Activity and Adventure Hub Maintenance Plan Issue 1 August 2018, which includes projected inspection and maintenance costs which are included in the budget.
- Ongoing contracts for grounds maintenance, utility supply etc.
- Historic data
- Inspection reports

The Trust provided the Parish Council with the Facilities Maintenance Plan FY 2021, Issue 1 4th January 2021, which provides a detailed breakdown of the planned budget of £20,743.00 for the year. Key items in the budget include:

• Grass cutting:	£6,300.00
• Pitch Repair – deep aeration of the new pitch	£1,800.00
• Buildings maintenance – painting the S/W facing exterior walls	£1,200.00
• Cleaning	£ 980.00
• Hedgerows	£ 800.00
• BMX track bi-annual maintenance	£2,000.00
• Skateboard park maintenance:	£1,500.00
• Pitch marking (labour, materials, and equipment replacement)	£1,970.00

It can be seen from above that there are significant costs in grounds maintenance, however it should be borne in mind that a large area of grass is kept trim and in good condition for all to use – it is a lot more than just football pitches.

The Trust has also established a sinking fund for the floodlights, which is set at £250.00 per annum based on contributions from the user groups and the Trust.

As the facilities on the Recreation Ground increase and the existing installations age, so the operating /maintenance costs increase and meeting these increased costs and commitments will be a major target for the Trust in the future.



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874
VAT NO 780 8830 01

5.3 Communication

The aim is to always improve upon communication with the community by the Trust and its sub committees, through the Newsletter, the website and Facebook.

The Trust's website is a tool to provide access to news about the Trust and its projects and events. It has the potential to provide the opportunity for people to look at reports such as the Adopted Projects Plan, Trust Annual Reports and Accounts, Facilities Maintenance Plans, and the Accounts. Our goal is to manage the website much more proactively and to maximise its potential. To this end, if there is anyone within the community with good IT skills and knowledge, and who would wish to be involved with the work of the Trust, they are actively encouraged to have a chat with any of the Trustees.

5.4 Key Events for 2021

With the ongoing uncertainty around the COVID-19 pandemic, there remains difficulties with fixing dates for any key events this year.

6. FINANCIAL SUMMARY FY 2021

The budget plan for 2021 is as follows:

Area	Income (£)	Expenditure (£)
Charity Shop	18,400	10,800
May Fayre	0	0
Facilities Management	£5,230 ¹ (£8,030) ²	20,743
S&RT Accounts	2,000	554.64
Grant Support (from Charity Shop/May Fayre profit)	0	3800

¹User fees + PC grant

²£8,030.00 is the potential total income with S106 grants, which are still to be confirmed.

The opening bank balance in January 2021 enables the Trust to meet all its obligations within the planned budgets, its Adopted Projects Plan 2021 and finish the financial year with a positive balance. For detailed information on planned income and expenditure, please refer to Appendix 1.

7. CONCLUSION

2020 was a hugely challenging year for the Trust, but for reasons very different to normal. Much of our planning for the year stalled due to the restrictions imposed upon us and the uncertainty surrounding the COVID-19 pandemic. The Trust has always carefully considered its budgets and from one year to the next we ensure that we are confident in being able to fulfil our obligations for a 12-month period, should our normal sources of income be affected. Had it not been for a number of significant grant funds that became available to us via SSDC, for which we are extremely grateful, our current financial position would be making very different reading. We are very aware that recent levels of external funding are never likely to be repeated and it is a sobering reminder how heavily dependent the Trust is on two principal funding sources, i.e. The Charity Shop and the May Fayre Committee. The extremely hard work that is put in by the volunteers can never be taken for granted. Neither can past levels of income and successes, which as we have seen over the last 12 months, can be prey to circumstances far beyond our control.

With ever increasing investment to improve the sport and recreation facilities within the community comes ever increasing and mounting maintenance costs. Each year the challenge to fund the work of the Trust and the benefits that flow to the community from it, becomes that bit harder. Experience has shown that funding for large projects only flows when something like 50% of the costs are already secured. The value of S106 funding available from development projects in the area and facilitated by SSDC is clear. These sums are not insignificant amounts of



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money and, when taken with the Trust's own fundraising, and grants from other sources, including from the Parish Council, they form a critical bedrock for specific projects from which only then is it possible to start seeking and sourcing further funding. The plans for 2021 are exciting, but it is important to stress that our aims to bring forward significant improvements to the facilities at the Recreation Ground can only happen with the support and commitment of SSDC and the Parish Council.

I would like to thank the dedicated band of volunteers in the Charity Shop, the May Fayre Committee, all those who help with village events, the Football Clubs, and the Executive Committee. All these people commit their time, hard work and excellent ideas to help to make Stoke sub Hamdon a better community for everyone. Without them, none of what is reported here would be possible. I would also like to thank the community, the Parish Council, the District Council, and the National Trust for their full support to the Trust and its aims. There are new challenges and opportunities ahead, and we look forward to continued successes.

John Allan
Chairman
Stoke sub Hamdon Sports and Recreation Trust

ISSUE 2

STOKE SUB HAMDON SPORTS & RECREATION TRUST

Statement by Trustee Treasurer

The Sports & Recreation Trust employs Olivia Adams, a qualified Independent Accountant, to examine the books for the past year from January 1st to December 31st 2020. Olivia will examine the figures and the annual accounts will be submitted as part of the Trust's annual return to the Charity Commission.

The Trust started the year with an opening bank balance of £41,691.36, and the closing bank balance as of December, once reconciled with outstanding credits and debits, was £63,435.36. This total incorporates the following grants and monies received that are committed expenditure:

Stanchester Quilters Award to Charity Shop	£ 159.04
May Fayre Grant for Use during 2021	£ 3,000.00
SLL - Grounds maintenance Re-seed, aerate	£ 1,634.20
J Excavating- Levelling the ground, reseed etc	£ 265.00
Chew Valley Trees Limited - Tree Planting Project, Rec Eastern End	£ 2,461.20
Mark Hickey, Garden Care - Clearance	£ 480.00
Paul Spearpoint - Acorn Pop In Memorial Grant	£ 280.13
Training Area Improvement Project Floodlights Phase 2 - Car Park/Access @ £36K approx	£ 2,507.95
APAP Phase 2 Skateboard Park Upgrade @ £50-£120K	£ 2,500.00
Floodlight Sinking fund from 2019	£ 200.00
Stoke Performing Arts Group (SPAG)	£ 4,355.58
	<u>£ 17,843.10</u>

With the above excluded, the Trust has a total of **£45,592.26** available for 2021.

A breakdown of all financial transactions is shown on the following pages.

Rebecca Merrick
Treasurer, SSH Sports & Recreation Trust
February 2021

Stoke sub Hamdon Sports & Recreation Trust

Charity Number 1063874
VAT Number 780 8830 01

2020 Treasurer's Statement

	Forecast Expenditure	Actual	Forecast Income	Actual	Forecast Balance	Actual	Notes:
S&RT Bank Balance as of End December 2019					£41,691.36	£41,691.36	
1) 2020 Projected Income			£27,224.75	£54,677.90			1
Facilities			£1,170.00	£1,431.92			
Facilities SSH Parish Council Grant for Recreation maintenance			£4,000.00	£4,000.00			
Facilities SSDC Covid-19 Support Grant Income				£11,334.00			
Facilities Sport England Grant for Covid-19 Lockdown				£1,000.00			
Charity Shop			£15,850.00	£18,982.39			
Charity Shop SSDC Covid-19 Support Grant Income				£11,334.00			
May Fayre* Revised due to Covid-19			£0.00	£365.00			
S&RT (VAT)			£6,204.75	£5,950.46			
Acorn Pop In Grant in memory of Paul Spearpoint				£280.13			
2) 2020 Operating Costs	£33,555.12	£31,333.72					2
Facilities Maintenance	£21,428.48	£19,032.22					
Charity Shop	£11,602.00	£11,569.27					
May Fayre* Revised due to Covid-19	£0.00	£79.34					
S&RT	£524.64	£506.89					
Stoke Performing Arts Group		£146.00					
3) 2020 Community Sports/Education/Recreation Grants:	£2,124.00	£1,600.18					
Charity Shop	£2,124.00	-£750.00					3
May Fayre	£0.00	£0.00					4
Trust Projects Adventure Play Area		£2,350.18					
2020 Balance plus 2020 Income minus Expenditure					£33,236.99	£63,435.36	
2020 RING FENCED MONIES:-		2020					
4) 2020 Committed Expenditure:	£13,148.30	£9,333.70					
2019 Grant remaining for Charity Shop Relocation	£4,554.58	£1,619.08					
2019 Charity Shop Grant Authorisations - 2 x World Challenge	£1,000.00	£0.00					
2019 S&RT Project Grants unallocated	£2,733.10	£0.00					
Stanchester Quilters Award to Charity Shop	£159.04	£159.04					
Floodlight Sinking Fund	£200.00	£200.00					
Stoke Performing Arts Group	£4,501.58	£4,355.58					
2021 May Fayre		£3,000.00					
5) 2020 S&RT Projects identified to date	£7,347.75	£6,034.93					
M J Abbott - Pitch drainage	£5,347.75	£0.00					
M J Abbott - Goal drainage (x1 only)	£1,200.00	£0.00					
Repair and Refurbish Skateboard park	£800.00	£0.00					
B Gosney - Footpath by football pitch		£914.40					
SLL - Grounds maintenance Re-seed, aerate		£1,634.20					
Paul Spearpoint - Acorn Pop In Memorial Grant		£280.13					
J Excavating- Levelling the ground, reseed etc		£265.00					
Chew Valley Trees Limited - Tree Planting Project, Rec Eastern End		£2,461.20					
Mark Hickey- Bramble and hedge clearance		£480.00					
6) 2020 5-Year Plan- Future Projects:	£0.00	£4,007.95					5
APAP Phase 2 - Access and Security Impr. @ £36K approx	£0.00	£1,007.95					
Skateboard Park Upgrade @ £50-£120K	£0.00	£1,000.00					
Floodlights Phase 2 @ £3K approx	£0.00	£1,000.00					
Storage facilities rear of Pavilion @ £5K approx	£0.00	£1,000.00					
Total	£20,496.05	£19,376.58					
Projected S&RT Balance for 2019					£12,740.94	£44,058.78	

Notes:-

- 1 Based on Budget Plan Income identified
- 2 Based on Budget Plan Operating Costs identified
- 3 50% of Projected Profit (2020 Refunds provided from 4 x Worldwide challenges @ £500 each due to Covid-19).
- 4 25% of Projected Profit
- 5 Based on Five Year Strategy

	Forecast	Actual
Charity Shop Profit	£4,248.00	£7,413.12
May Fayre Profit	£0.00	£285.66
	£4,248.00	£7,698.78

Stoke sub Hamdon Sports & Recreation Trust

Charity Number 1063874

VAT Number 780 8830 01

2021 Treasurer's Statement V3

	<i>Expenditure</i>	<i>Income</i>	<i>Balance</i>	Notes:
S&RT Bank Balance as of End December 2020			<u>£63,435.36</u>	1
1) 2021 Projected Income		<u>£28,430.00</u>		2
Facilities		£1,230.00		
SSH Parish Council Grant for Recreation maintenance		£4,000.00		
SSDC S106 Grants (Playing Pitches)		£1,500.00		
SSDC S106 Grants (Equipped Play)		£1,300.00		
Charity Shop		£18,400.00		
May Fayre		£0.00		
S&RT (VAT)		£2,000.00		
2) 2021 Operating Costs	<u>£32,097.64</u>			3
Facilities Maintenance	£20,743.00			
Charity Shop	£10,800.00			
May Fayre	£0.00			
S&RT	£554.64			
3) 2021 Community Sports/Education/Recreation Grants:	<u>£3,800.00</u>			
Charity Shop	£3,800.00			4
May Fayre	£0.00			5
2020 Balance plus 2021 Income minus Expenditure			<u>£55,967.72</u>	
<hr/>				
2021 RING FENCED MONIES:-				
4) 2020 Committed Expenditure:	<u>£3,159.04</u>			
Stanchester Quilters Award to Charity Shop	£159.04			
May Fayre Grant for Use during 2021	£3,000.00			
5) 2021 S&RT Projects identified to date	<u>£5,120.53</u>			
PO SRT/: SLL - Grounds maintenance Re-seed, aerate	£1,634.20			
PO/SRT/ J Excavating- Levelling the ground, reseed etc	£265.00			
PO SRT/(Chew Valley Trees Limited - Tree Planting Project, Rec Eastern End	£2,461.20			
PO SRT/: Mark Hickey, Garden Care - Clearance	£480.00			
Paul Spearpoint - Acorn Pop In Memorial Grant	£280.13			
6) 2021 5-Year Plan- Future Projects:	<u>£5,007.95</u>			6
Training Area Improvement Project Floodlights Phase 2 - Car Park/Access @ £36K approx	£2,507.95			
APAP Phase 2 Skateboard Park Upgrade @ £50-£120K	£2,500.00			
7) Floodlight Sinking fund from 2019	<u>£200.00</u>			
8) Stoke Performing Arts Group (SPAG)	<u>£4,355.58</u>			
Total	<u>£17,843.10</u>			
Projected S&RT Balance for 2022			<u>£38,124.62</u>	

Notes:-

- 1 Includes S106 ring fenced for Facilities Pitch Repair
- 2 Based on Budget Plan Income identified
- 3 Based on Budget Plan Operating Costs identified
- 4 50% of Projected Profit
- 5 25% of Projected Profit
- 6 Based on Five Year Strategy

	Forecast
Charity Shop Profit	£7,600.00
May Fayre Profit	£0.00
	<u>£7,600.00</u>



Stoke Charity Shop Annual Report 2020

As has often been said, 2020 has been a year like no other in our lifetime. For the Charity Shop, the year has been one of opportunity, disappointment and challenge.

1. New Shop

We started the year preparing to relocate the shop from North Street to the High Street. This was accomplished just before the first lockdown in March. We had a sparkling new shop that we could not open. We were finally able to open on the 1st of July and were thankful the community supported the shop so enthusiastically as customers and through donations. There have been further closures due to pandemic restrictions in November and again from 31st of December. The closures constrained Shop takings to six months for the year. During periods of lockdown, the Charity Shop has been utilised to provide one-way access to the Community Shop and as a base for the Stoke Community Help Hub supporting those who are shielding or self-isolating.

2. New Technology

Moving to the new shop provided the incentive to invest in a tablet and card reader to facilitate credit and debit card payments. Volunteers quickly adapted to the new technology and the facility has made payment transactions during the pandemic more straight forward and safe. Another area to be developed in 2021 using the tablet is further income generation through Ziffit and Music Magpie apps for recycling books, music and films.

3. The Charity Shop Committee

The committee was sad to lose the services of Robert Manning as Chairperson, after the move to new premises was completed in April. Robert was instrumental in guiding the process, including the complex legal issues around the lease. We are grateful that he continues to do the PAT testing of our electrical goods, as well as providing sage advice to the Committee when requested.

The remaining 4 members of the Committee have divided the management tasks between them, until a formal AGM can be held to enable all volunteers to have their say about the election of a new Chairperson. Monthly reports are sent to John Allan, Chair of the Sports and Recreation Trust to inform the Trust of the progress and problems encountered by the Charity Shop this year.

4. Volunteers

From over 40 volunteers in 2019, the number of active volunteers understandably fell in 2020 to 25. Several volunteers complying with Government advice decided not to work in the shop during the pandemic. We were however able to recruit 3 new volunteers to help cover shifts. A small group of volunteers work specifically on processing the donations at HCAP.

5. Donations of Saleable Clothes and Household Items

Because of pandemic restrictions, all donations have to be isolated for 72 hours before processing, which meant donations could not be accepted in the Charity Shop. HCAP very kindly allowed us to expand our storage space during the pandemic to facilitate compliance with the Covid guidance, while the building could not be used by others for events, performances or group meetings. During the initial lockdown, many residents used the time to clear wardrobes and cupboards, which led to an avalanche of donations in July, when the Charity Shop restarted

donation sessions. Volunteers, under Frances' leadership worked quickly after each isolation period had expired to process the great volumes of donations. Separating saleable goods for the Charity Shop from items for recycling.

6. Recycling

In January 2020, contact with Bristol Textiles Recycling was established to collect the Charity Shop's recycling; a considerable advantage over local firms that would not collect. However, Covid restrictions had an impact on the regularity of collections. This continues to be a concern in 2021 as the global situation is affecting the onward movement of recycling in general. The Shop committee is looking at other available options.

7. Grants Awarded

The Charity Shop was able to award one grant this year, for £250, to the Stoke Senior Football Club Reserve Team for new strips. This was approved by the Charity Shop Committee in November.

8. Finance Report

The pandemic has had a significant negative impact on income generation over the year, leading to a deficit of £8570 compared with 2019's income. However, when the Shop has been able to open, residents have been very supportive and complementary about the new premises. The committee is optimistic income will rise to 2019 levels when normal opening hours can be reinstated. A detailed description of all relevant income streams accompanies this report.

9. Alternative Sources of Income

During this trying year, Jane, Frances and Jude have continued to offer items for sale on eBay and Facebook as restrictions permitted. This was a small but significant lifeline during periods of closure. An open-air sale was arranged for the forecourt of HCAP in early September which netted £153 in a two-hour period. The Charity Shop also secured two grants from the District Council through Rebecca, the Trust Accountant, for £10,000 and £1,300 to help with rent and utility costs.

Stoke Charity Shop Income Report 2020						
	January	February	March	April	May	June
Shop Sales	£1,903.09	£1,887.68	£1,155.17			
Recycling	£69.00	£64.05	£17.90			
Rotary Draw/ Raffle	£220.00					
eBay	£47.00	£50.00	£55.00	£139.00	£142.00	£25.00
Donations	£20.00	£19.00		£57.10	£25.00	£128.67
Joyce	£48.00					
Lawrences		£80.00				
Vintage Trade Sols		£25.00				
Facebook						£25.00
Ziffit						
Outdoor Sale						
Totals	£2,307.09	£2,125.73	£1,228.07	£196.10	£167.00	£178.67
Closure Grants					£10,000	

	July	August	Sept	Oct	Nov	Dec	Annual Total
	£2,453.19	£2,437.41	£2,043.37	£2,298.53	£272.25	£2,500.34	£16,951.34
		£126					£276.56
						£93 Xmas Raffle	£313.00
	£35.00	£132.00	£59.14	£183.25	£301.56		£1,168.95
			£5.00	£37.22	£15.60	£20.00	£327.59
							£48.00
							£80.00
							£25.00
	£6.00	£54.50	£53.00			£44.00	£182.50
		£26.63	£20.46				£47.09
			£153.34				£153.34
	£2,494.19	£2,776.15	£2,334.31	£2,519.00	£589.41	£2,657.65	£19,573.37
					£1,300		
						2019 Annual Total	£28,143.00
						2020 Deficit	£8,570

Stoke Youth FC

2020/2021

A tough year for everyone with COVID limiting the extent of games and training allowed. We are all looking forward to our return and await the FA guidelines.

Youth Teams

U8s

U13s

U14s

U15s

U16s

U18s (Somerset League)

We would like to thank the trust for the brilliant facilities they provide.

Many thanks again,
Stoke Youth

Stoke-Sub-Hamdon Football club was one of the founding members of the Yeovil and District Football league in 1903 with only us and one other original club still playing in the league.

Currently we run two teams, the First team playing in the Premier division and the Reserve team playing in the Second division, also entering league and Somerset County cup competitions.

We are well represented in both teams by players living in the village but also have players from the local area who choose to play for Stoke F.C at our recreation ground. We also use the facilities on Tuesday evenings for training (using the new flood lighting) which we have always opened to non-members of the club.

We are supported by the Stoke Working Men's Club and Stoke Charity Shop, who we have had a close relationship with for many years and obviously by the Sports and Rec Trust who have provided us with some of the best facilities for Junior football in the area.

Covid – 19 has had a massive impact on the club in terms of playing and training with both teams completing a little over fifty percent of their respective league fixtures with no league cup fixtures having been played to date. We have currently not held a single training session this year. Somerset County FA have also decided not to run their county cup competitions this season. Given the current National lockdown there is no guarantee that the 2020-2021 YDFL season will be completed.

In terms of finance, the club remains financially stable with the only impact of Covid – 19 coming due to the increased costs for cleaning equipment and having to pay full hire fees for the facilities despite not being able to use them.

Stoke Performing Arts Group

Stoke sub Hamdon Sports and Recreation Trust

Annual Report 2020-2021

Along with so many activities due to take place in 2020, SPAG took the decision to cancel their production of 'Chicken House Chicks' planned to take place in May, due to the Coronavirus pandemic.

However, as Lockdown progressed it became increasingly evident that the impact of the restrictions placed on us all due to Covid 19, meant we were living through an extraordinary time in our history. As a response to this, the SPAG team came up with the idea of inviting its group members and the wider community to contribute their 'Lockdown Reflections' by making short video clips about their personal Lockdown experiences . These were shared initially through Facebook with the plan to eventually create a film to help provide a record for the future, of living through the pandemic of 2020 in our village.

A SPAG Facebook request invited people to record their reflections using their smart phone or iPad, with the general idea, that they could talk about any or many subjects related to Lockdown and how this has affected them personally. The 'Lockdown Reflections' posted widely varied in length, content and style, but all have been recognised for their own merit and value.

The project started in May and ran through to the autumn when despite encouraging more people to contribute both personally and via the Village Newsletter it became evident that the project had reached its natural conclusion.

SPAG would like to thank everyone who has contributed to the 'Lockdown Reflections' project

Through the autumn and winter months, all plans for a Christmas show or even simply our traditional Carol Singing around the village, were not possible, due to the Government restrictions. However as we look forward to the possible lifting of these in the Summer of 2021 , we are starting to make some tentative steps towards planning an outdoor theatrical performance, based on and around Ham Hill that could potentially take place later in August or early September.

The show would explore the life and times of George Mitchell , a local man, who was born in Montacute in 1827. He became influential figure and a keen supporter of the rights of agricultural workers at that time. In 1877 he organised a mass meeting on Ham Hill to highlight their plight which continued to be an annual event for a number of years after this.

An email has been sent out to all SPAG members giving them an overview of George Mitchell's life and some initial ideas about how we might organise rehearsals , possibly virtually to start with . So far we have had some positive expressions of interest. Our writer, Angela Hodges has also begun researching and penning out key events in George Mitchell's life that could be dramatised.

As we were fortunate enough not have incurred any major expense at the point when we made the decision to cancel 'Chicken House Chicks'. SPAG remains in a strong position financially going forward to fund our future projects, once the Government restrictions are lifted and conditions allow us to do so safely.

Jeanie Augarde

(on behalf of Stoke Performing Arts Group)



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874

VAT NO 780 8830 01

STOKE SUB HAMDON SPORTS AND RECREATION TRUST

FINANCIAL STATEMENTS

FOR

YEAR ENDED DECEMBER 2020

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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874

VAT NO 780 8830 01

Trust Information for the Year Ended 31 December 2020

The Sports and Recreation Trust is an unincorporated charitable association. It was established in 1997 to provide sports and recreation facilities for the Stoke sub Hamdon area, with the following objects:

To advance education and provide facilities in the interests of social welfare without distinction of religion, sex or politics or other opinions for recreation and leisure time occupation with the object of improving the conditions of life for the inhabitants of the area of benefit.

Three Honorary Officers, the Chairman, the Treasurer and the Secretary, are elected annually from amongst the Trustees:

Officers:

Mr John Allan	Chairman
Mrs Rebecca Merrick	Treasurer
Mr Ron Masters	Secretary

Registered Charity Number: 1063874

VAT Number: 780 8830 01

Bankers: Lloyds Bank PLC
9 High St
Yeovil
Somerset
BA20 1RN



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874

VAT NO 780 8830 01

STOKE SUB HAMDON SPORTS & RECREATION TRUST

Statement by Trustee Treasurer

The Sports & Recreation Trust employs Olivia Adams, a qualified Independent Accountant, to examine the books for the past year from January 1st to December 31st 2020. Olivia will examine the figures and the annual accounts will be submitted as part of the Trust's annual return to the Charity Commission.

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Rebecca Merrick
Treasurer, SSH Sports & Recreation Trust
February 2021



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874

VAT NO 780 8830 01

Stoke sub Hamdon Sports & Recreation Trust

Charity Number 1063874

VAT Number 780 8830 01

2020 Treasurer's Statement

	Forecast Expenditure	Actual	Forecast Income	Actual	Forecast Balance £41,691.36	Actual £41,691.36	Notes:
S&RT Bank Balance as of End December 2019							
1) 2020 Projected Income			£27,224.75	£54,677.90			1
Facilities			£1,170.00	£1,431.92			
Facilities SSH Parish Council Grant for Recreation maintenance			£4,000.00	£4,000.00			
Facilities SSDC Covid-19 Support Grant Income				£11,334.00			
Facilities Sport England Grant for Covid-19 Lockdown				£1,000.00			
Charity Shop			£15,850.00	£18,982.39			
Charity Shop SSDC Covid-19 Support Grant Income				£11,334.00			
May Fayre* Revised due to Covid-19			£0.00	£365.00			
S&RT (VAT)			£6,204.75	£5,950.46			
Acorn Pop In Grant in memory of Paul Spearpoint				£280.13			
2) 2020 Operating Costs	£33,555.12	£31,333.72					2
Facilities Maintenance	£21,428.48	£19,032.22					
Charity Shop	£11,602.00	£11,569.27					
May Fayre* Revised due to Covid-19	£0.00	£79.34					
S&RT	£524.64	£506.89					
Stoke Performing Arts Group		£146.00					
3) 2020 Community Sports/Education/Recreation Grants:	£2,124.00	£1,600.18					
Charity Shop	£2,124.00	£750.00					3
May Fayre	£0.00	£0.00					4
Trust Projects Adventure Play Area		£2,350.18					
2020 Balance plus 2020 Income minus Expenditure					£33,236.99	£63,435.36	
2020 RING FENCED MONIES:-		2020					
4) 2020 Committed Expenditure:	£13,148.30	£9,333.70					
2019 Grant remaining for Charity Shop Relocation	£4,554.58	£1,619.08					
2019 Charity Shop Grant Authorisations - 2 x World Challenge	£1,000.00	£0.00					
2019 S&RT Project Grants unallocated	£2,733.10	£0.00					
Stanchester Quilters Award to Charity Shop	£159.04	£159.04					
Floodlight Sinking Fund	£200.00	£200.00					
Stoke Performing Arts Group	£4,501.58	£4,355.58					
2021 May Fayre		£3,000.00					
5) 2020 S&RT Projects identified to date	£7,347.75	£6,034.93					
M J Abbott - Pitch drainage	£5,347.75	£0.00					
M J Abbott - Goal drainage (k1 only)	£1,200.00	£0.00					
Repair and Refurbish Skateboard park	£800.00	£0.00					
B Gosney - Footpath by football pitch		£914.40					
SLL - Grounds maintenance Re-seed, aerate		£1,634.20					
Paul Spearpoint - Acorn Pop in Memorial Grant		£280.13					
J Excavating- Levelling the ground, reseed etc		£265.00					
Chew Valley Trees Limited - Tree Planting Project, Rec Eastern End		£2,461.20					
Mark Hickey- Bramble and hedge clearance		£480.00					
6) 2020 5-Year Plan- Future Projects:	£0.00	£4,007.95					5
APAP Phase 2 - Access and Security Impr. @ £36K approx	£0.00	£1,007.95					
Skateboard Park Upgrade @ £50-£120K	£0.00	£1,000.00					
Floodlights Phase 2 @ £3K approx	£0.00	£1,000.00					
Storage facilities rear of Pavilion @ £5K approx	£0.00	£1,000.00					
Total	£20,496.05	£19,376.58			£12,740.94	£44,058.78	
Projected S&RT Balance for 2019					£12,740.94	£44,058.78	

Notes:-

- 1 Based on Budget Plan income identified
- 2 Based on Budget Plan Operating Costs identified
- 3 50% of Projected Profit (2020 Refunds provided from 4 x Worldwide challenges @ £500 each due to Covid-19).
- 4 25% of Projected Profit
- 5 Based on Five Year Strategy

	Forecast	Actual
Charity Shop Profit	£4,248.00	£7,413.12
May Fayre Profit	£0.00	£285.66
	£4,248.00	£7,698.78



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874

VAT NO 780 8830 01

Stoke sub Hamdon Sports & Recreation Trust

Charity Number 1063874

VAT Number 780 8830 01

2021 Treasurer's Statement V3

	<i>Expenditure</i>	<i>Income</i>	<i>Balance</i>	Notes:
S&RT Bank Balance as of End December 2020			<u>£63,435.36</u>	1
1) 2021 Projected Income		<u>£28,430.00</u>		2
Facilities		£1,230.00		
SSH Parish Council Grant for Recreation maintenance		£4,000.00		
SSDC S106 Grants (Playing Pitches)		£1,500.00		
SSDC S106 Grants (Equipped Play)		£1,300.00		
Charity Shop		£18,400.00		
May Fayre		£0.00		
S&RT (VAT)		£2,000.00		
2) 2021 Operating Costs	<u>£32,097.64</u>			3
Facilities Maintenance	£20,743.00			
Charity Shop	£10,800.00			
May Fayre	£0.00			
S&RT	£554.64			
3) 2021 Community Sports/Education/Recreation Grants:	<u>£3,800.00</u>			
Charity Shop	£3,800.00			4
May Fayre	£0.00			5
2020 Balance plus 2021 Income minus Expenditure			<u>£55,967.72</u>	
2021 RING FENCED MONIES:-				
4) 2020 Committed Expenditure:	<u>£3,159.04</u>			
Stanchester Quilters Award to Charity Shop	£159.04			
May Fayre Grant for Use during 2021	£3,000.00			
5) 2021 S&RT Projects identified to date	<u>£5,120.53</u>			
PO SRT/:SLL - Grounds maintenance Re-seed, aerate	£1,634.20			
PO/SRT/J Excavating- Levelling the ground, reseed etc	£265.00			
PO SRT/C Chew Valley Trees Limited - Tree Planting Project, Rec Eastern End	£2,461.20			
PO SRT/: Mark Hickey, Garden Care - Clearance	£480.00			
Paul Spearpoint - Acorn Pop In Memorial Grant	£280.13			
6) 2021 5-Year Plan- Future Projects:	<u>£5,007.95</u>			6
Training Area Improvement Project Floodlights Phase 2 - Car Park/Access @ £36K approx	£2,507.95			
APAP Phase 2 Skateboard Park Upgrade @ £50-£120K	£2,500.00			
7) Floodlight Sinking fund from 2019	<u>£200.00</u>			
8) Stoke Performing Arts Group (SPAG)	<u>£4,355.58</u>			
Total	<u>£17,843.10</u>			
Projected S&RT Balance for 2022			<u>£38,124.62</u>	

Notes:-

- 1 Includes S106 ring fenced for Facilities Pitch Repair
- 2 Based on Budget Plan Income identified
- 3 Based on Budget Plan Operating Costs identified
- 4 50% of Projected Profit
- 5 25% of Projected Profit
- 6 Based on Five Year Strategy

	<i>Forecast</i>
Charity Shop Profit	£7,600.00
May Fayre Profit	£0.00
	<u>£7,600.00</u>



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874

VAT NO 780 8830 01

STOKE SUB HAMDON SPORTS & RECREATION TRUST

Statement of Financial Activities for the year ended 31 December 2020

INCOME & EXPENDITURE

	Notes	Restricted Funds	Unrestricted Funds	Total	2019
INCOME					
Donations & Grants	6		26,948	26,948	95,777
Fundraising Activities	7		365	365	17,403
Hire of Pitches			1,432	1,432	2,234
Charity Shop			18,982	18,982	28,144
Vat Refund			3,440	3,440	35,583
Insurance Claim			-	-	490
		<u>0</u>	<u>51,167</u>	<u>51,167</u>	<u>179,631</u>
DIRECT CHARITABLE EXPENDITURE					
Charity Shop - Rent			5,513	5,513	5,472
Charity Shop - Electricity			543	543	839
Charity Shop - Water			32	32	109
Charity Shop - Maintenance			2,246	2,246	3,270
Charity Shop - Relocation			2,936	2,936	-
Projects			1,600	1,600	196,155
Insurance			366	366	545
Facilities Management - Property Maintenance			1,076	1,076	8,345
Facilities Management - Equipment Maintenance			5,285	5,285	4,433
Facilities Management - Ground Maintenance			11,593	11,593	6,384
Depreciation			40	40	47
		<u>0</u>	<u>31,229</u>	<u>31,229</u>	<u>225,599</u>
OTHER EXPENDITURE					
Miscellaneous Expenses			227	227	569
Fundraising Costs			225	225	9,329
Professional Fees			-	280	280
			<u>-</u>	<u>732</u>	<u>10,178</u>
TOTAL EXPENDITURE		<u>0</u>	<u>31,961</u>	<u>31,961</u>	<u>235,777</u>
Net (deficit)/surplus of income over expenditure for the year		0	19,206	19,206	(56,146)
Fund Balances brought forward		0	45,047	45,047	101,193
Fund Balances carried forward		<u>0</u>	<u>64,253</u>	<u>64,253</u>	<u>45,047</u>



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

Balance Sheet as at 31 December 2020

	Notes	2020		2019	
		£	£	£	£
FIXED ASSETS					
Tangible Assets	2	<u>229</u>	229	<u>269</u>	269
CURRENT ASSETS					
Debtors	3	1,098		3,609	
Balance at Bank		63,435		41,700	
Cash in Hand		<u>93</u>		<u>18</u>	
			64,626		45,327
CURRENT LIABILITIES					
Sundry Creditors		-		-	
Accruals	4	<u>280</u>		<u>280</u>	
			280		280
NET CURRENT ASSETS			<u>64,346</u>		<u>45,047</u>
NET ASSETS			<u>64,575</u>		<u>45,316</u>
REPRESENTED BY					
Unrestricted Income Fund					
General Purpose Fund		64,575		45,316	
Designated Fund		<u>-</u>		<u>-</u>	
			64,575		45,316
RESTRICTED INCOME FUND					
Skate Park		<u>0</u>		<u>0</u>	
			<u>64,575</u>		<u>45,316</u>



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CHARITY NO 1063874

VAT NO 780 8830 01

STOKE SUB HAMDON SPORTS & RECREATION TRUST

Notes to the Financial Statements for the Year Ended 31 December 2020

1 Accounting Policies

Accounting Convention

The accounts have been prepared on the historical cost convention and are in accordance with the applicable accounting standards, the Charities SORP 2005 (Accounting and Reporting by Charities) and comply with the Charities (Accounts & Reposts) Regulations 2005 issued under the Charities Act 1993

Depreciation

Depreciation is provided on fixed assets at the following rates, based on the estimated useful life of these assets, and their anticipated residual value

Equipment - 15% Reducing Balance

2 Fixed Assets - used by the Charity

Cost	Equipment £
At 1 January 2020	3,801
Additions	
At 31 December 2020	<u>3,801</u>
Depreciation	
At 1 January 2020	3,532
Charge for Year	40
At 31 December 2020	<u>3,572</u>
Net Book Value	
At 31 December 2020	<u>229</u>
At 31 December 2019	<u>269</u>

3 Debtors	2020	2019
	£	£
Sundry Debtors	-	-
Vat Debtor	<u>1,098</u>	<u>3609</u>
	<u>1,098</u>	<u>3,609</u>
4 Creditors		
Creditors & Accruals	<u>280</u>	<u>280</u>
	<u>280</u>	<u>280</u>



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

Notes to the Financial Statements for the Year Ended 31 December 2020

5 Summary of Net Assets by Funds

	Fixed Assets	Net Current Assets	Net Assets
	£	£	£
Unrestricted Funds			
General Purpose	229	64,346	64,575
Designated Fund - Floodlights & Adventure Play Area			
	<u>229</u>	<u>64,346</u>	<u>64,575</u>
Restricted Income Fund			
Ringfenced Projects		0	0

6 Donations & Grants

	2020	2019
	£	£
Grants		
Stoke sub Hamdon Parish Council	4,000	4,000
South Somerset District Council	22,668	57,582
Postcode Local Trust	-	16,000
Clark Foundation	-	8,000
Bernard Sunley CF	-	5,000
Groundwork UK	-	2,000
Yarlington Housing	-	1,500
Leonard Laity Stoate Charitable Trust	-	1,195
Classic Car Show	-	500
Paul Spearpoint Memorial Grant	280	-
	<u>26,948</u>	<u>95,777</u>

	Organisers	Proceeds	2020 Net	2019
Fundraising Activities				
7 May Fayre	79	365	286	6,669
Stoke Performing Arts Group	146	-	(146)	(984)
	<u>225</u>	<u>365</u>	<u>140</u>	<u>5,685</u>



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874
VAT NO 780 8830 01



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
STOKE SUB HAMDON SPORTS & RECREATION TRUST

**On accounts for the year
ended**

31/12/2020	Charity no (if any)	1063874
------------	--------------------------------	---------

Set out on pages

1-4
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2020

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: Olivia Adams Date: 30/04/2021

Name: OLIVIA ADAMS

**Relevant professional
qualification(s) or body**

FMAAT

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Oct 2018



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STOKE SUB HAMDON SPORTS & RECREATION TRUST

CHARITY NO 1063874
VAT NO 780 8830 01

(if any):

Address:

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern
(see CC32, Independent examination of charity accounts: directions and
guidance for examiners).

**Give here brief details of
any items that the
examiner wishes to
disclose.**



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
STOKE SUB HAMDON SPORTS & RECREATION TRUST

**On accounts for the year
ended**

31/12/2020	Charity no (if any)	1063874
------------	--------------------------------	---------

Set out on pages

1-4
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2020**

**Responsibilities and
basis of report**

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I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

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- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:  Date: 30/04/2021

Name: OLIVIA ADAMS

**Relevant professional
qualification(s) or body**

FMAAT

(if any):

Address: Hope Farm, Sticklych, Glastonbury, Somerset BA6 8NA

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.