

LEJEUNE CLINIC FOR CHILDREN WITH DOWN SYNDROME

Report and Accounts

for the year ended 31st August 2020

Company registration no. 3238159

Registered charity no. 1063847

LEJEUNE CLINIC FOR CHILDREN WITH DOWN SYNDROME

Trustees' Report and Accounts at 31st August 2020

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LEJEUNE CLINIC FOR CHILDREN WITH DOWN SYNDROME

Company registration number 3238159

Registered charity number 1063847

Trustees

Dr Michael Jarmulowicz (Chairman)

Mrs Lynette Burrows

Mr Oliver Burrows (Treasurer)

Dr John Loftus

Mr Peter Benedict Santamaria

Miss Marie-Louise Van Spyk

Dr Maria Finnis

Mrs Colette Lloyd

Clinic manager

Mrs Sophie Bale

Registered office

23 Barton Lane

Headington

Oxford

OX3 9JW

Bankers

CAF Bank

25 Kings Hill Avenue

Kings Hill

West Malling

KENT

ME19 4JQ

LEJEUNE CLINIC FOR CHILDREN WITH DOWN SYNDROME

Report of the Trustees incorporating the Directors' report for the purposes of the Companies Act 2006

The trustees have pleasure in submitting their report and the financial statements of the charity for the year ended 31 August 2020.

The trustees have adopted the provisions of the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland ("SORP FRS 102"), effective January 2019, in preparing the annual report and accounts of the charity.

The company is exempt under Section 60 of the Companies Act 2006 from the requirement to use the word 'limited' in its title.

Governing instrument

The charity was incorporated in England on 15 August 1996 as a private company limited by guarantee, and its governing documents are its memorandum and articles of association. It changed its name by special resolution on 2 October 2010 to Lejeune Clinic for Children with Down Syndrome.

Principal activity and achievements during the period

The charity's principal activity is to promote the care and treatment of children who have Down Syndrome, and to provide specialist assessment and advice that can improve all aspects of such children's development.

The charity runs Early Intervention Groups ('EIG') for small groups of children in premises in Sloane Square, Central London, providing Speech & Language therapy, and Occupational therapy and advice to children and their carers.

Reserves policy and risk management

The trustees are satisfied that free reserves are more than adequate to fund the operations of the charity for the next twelve months. The charity's reserves policy is to make sure that there are adequate reserves to cover foreseeable operating costs for at least three months. The trustees have assessed the main risks to which the company might be exposed and do not consider that there are any that are likely to impinge on the charity's ability to carry out its functions during the next twelve months.

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Report of the Trustees (continued)

Charity's organisation

The charity's operations are run by a clinic manager on behalf of the trustees, who meet at least twice a year and take all decisions, based where necessary on advice given. The charity ceased clinical activities in December 2015, but now provides EIG sessions (Early Intervention Group) each month in Central London, with up to 10 children in each session. During the COVID-19 Coronavirus pandemic, the charity provided EIG webinar sessions.

The charity's articles of association require there to be at least three trustees, but there is no maximum. One third of the trustees retire at each annual general meeting, although they are eligible for re-election. New trustees are appointed by the serving trustees from amongst people of known ability who are interested in the trust's work.

Results

The net movement in funds retained for the period was a surplus of £29,612 as set out in the accounts on pages 7 - 10.

Trustees

The trustees who held office during the year were as follows:

Dr Michael Jarmulowicz (Chairman)
Mrs Lynette Burrows
Mr Oliver Burrows (Treasurer)
Dr John Loftus
Mr Peter Benedict Santamaria
Miss Marie-Louise Van Spyk
Dr Maria Finnis
Mrs Colette Lloyd

Members' Liability

Every member of the company undertakes to contribute to the assets of the company in the event of the same being wound up while he is a member, or within one year after he ceases to be a member, for the payment of debts and liabilities of the company contracted before he ceases to be a member, and of the costs, charges and expenses of winding up for the adjustment of the rights of the contributories among themselves such amounts as may be required not exceeding £10.

Investment Powers of Trustees

The trustees have unfettered powers of investment.

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Report of the Trustees (continued)

Statement of the trustees' responsibilities

The Charities Act requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company for that period. In preparing those financial statements the trustees are required to select suitable accounting policies and apply them consistently, and make judgements and estimates that are reasonable and prudent.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company. They are also responsible for safeguarding the assets of the company and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions for small companies under part XV of the Companies Act 2006.

23 Barton Lane
Headington
Oxford
OX3 9JW

By order of the board



M. Jarmulowicz
Chairman

[Date] 21.5.21

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Accounting policies

Basis of preparation

The financial statements have been prepared under the historical cost convention, and in accordance with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland ('SORP FRS 102'), effective from 1 January 2019, and applicable accounting standards.

The charity has availed itself of Paragraph 4(1) of Schedule 1 of the Small Companies and Groups (Accounts and Directors' Report) Regulations 2008 and adapted the Companies Act format to reflect the special nature of the charity's activities.

Cashflow

The financial statements do not include a cashflow statement because the charity, as a small reporting entity, is exempt from the requirement to prepare such a statement under Financial Reporting Standard 1, 'Cashflow Statements'.

Incoming resources

All incoming resources are included in the Statement of Financial Activities ('SOFA') when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. No amounts are included in the financial statements for services donated by volunteers.

Resources expended

All expenditure is accounted for on an accruals basis. Management and administration costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

LEJEUNE CLINIC FOR CHILDREN WITH DOWN SYNDROME

Statement of financial activities for the year ended 31st August 2020Unrestricted funds

	<u>2020</u>	<u>2019</u>
	£	£
Incoming resources		
Donations	43,745	2,148
Patients' donations	<u>2,520</u>	<u>1,625</u>
	46,265	3,773
Bank interest	<u>54</u>	<u>48</u>
Total incoming resources	<u>46,319</u>	<u>3,821</u>
Resources expended:		
Management and administration (note 1)	<u>16,707</u>	<u>14,298</u>
Total resources expended	<u>16,707</u>	<u>14,298</u>
Net outgoing resources and movement of funds	29,612	(10,477)
Retained surplus brought forward	<u>31,944</u>	<u>42,421</u>
Retained surplus carried forward	<u>61,557</u>	<u>31,944</u>

This Statement includes an income and expenditure account.

The financial statements have been prepared in accordance with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland ("SORP FRS 102"), effective from 1 January 2019, and applicable accounting standards. The charity's activities are continuing, with an Early Intervention Group.

LEJEUNE CLINIC FOR CHILDREN WITH DOWN SYNDROME

Balance sheet as at 31st August 2020

	Notes	2020 £	2019 £
Current assets			
Debtors		-	-
Cash at bank		<u>63,256</u>	<u>33,144</u>
		<u>63,256</u>	<u>33,144</u>
Creditors: amounts falling due within one year			
Accruals		<u>1,700</u>	<u>1,200</u>
		<u>1,700</u>	<u>1,200</u>
Net assets		<u>61,556</u>	<u>31,944</u>
General reserve	2		
Unrestricted funds		<u>61,556</u>	<u>31,944</u>

For the year ended 31 August 2020 the company was entitled to exemption from audit under section 477 of the Companies Act 2006.

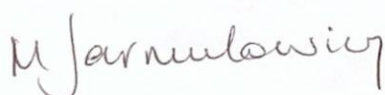
No members have required the company to obtain an audit of its accounts for the year in question in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for:

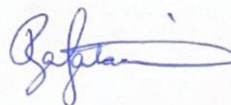
- i. ensuring the company keeps accounting records which comply with section 386 of the Companies Act 2006 and
- ii. preparing accounts which give a true and fair view of the state of affairs of the company as at 31 August 2020, and of its profit for the financial year then ended, in accordance with section 393 of the Companies Act 2006, and which otherwise comply with the requirements of this Act relating to accounts, so far as applicable to the company;

These accounts have been prepared in accordance with the special provisions for small companies under part XV of the Companies Act 2006.

Signed on behalf of the Board:



M. Jarmulowicz



P. B. Santamaria

[Date] 21.5.21

LEJEUNE CLINIC FOR CHILDREN WITH DOWN SYNDROME

Notes (forming part of the accounts)1 Management and administration costs

	<u>2020</u>	<u>2019</u>
	<u>£</u>	<u>£</u>
Early intervention group payroll	9,600	3,600
Administration payroll	4,432	8,800
Other expenses	<u>2,675</u>	<u>1,098</u>
	<u>16,707</u>	<u>14,298</u>

No remuneration or expenses were paid to the trustees during the year or the previous year.

2 Movements on general reserve

	<u>2020</u>	<u>2019</u>
	<u>£</u>	<u>£</u>
General reserve as at 1 st September 2019	31,944	42,421
Surplus (-Deficit) for the period	29,612	(10,477)
Capital fund as at 31st August 2020	<u>61,557</u>	<u>31,944</u>

LEJEUNE CLINIC FOR CHILDREN WITH DOWN SYNDROME

Independent examiner's report to the trustees

I report on the financial statements of the Lejeune Clinic for Children with Down's Syndrome for the year ended 31st August 2020 on pages 7 to 10 which have been prepared under the historical cost convention and the accounting policies set out on page 7.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the 2011 Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that:

- i. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- ii. the accounts do not accord with those records; or
- iii. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- iv. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

K.D.G. W.

K.D.G. Kirk, MA, FCA, CTA

24th May

2021

David Kirk & Co. Ltd
Chartered Accountants and Chartered Tax Advisers
Churchfields Farm
Smithy Lane West
Barthomley
Crewe, Cheshire CW2 5DF