

Trustees' Annual Report

Woodland Village Hall

For the year ended: 24/25

1. Reference and Administrative Details

Charity name: Woodland Village Hall

Charity number: 1063591

Registered address: Woodland Village Hall, Woodland, Bishop Auckland, County Durham, DL13 5RH

Trustees during the year:

Louise Newton – Chair

Patricia Kingsnorth

Brian Abbott

2. Structure, Governance and Management

Woodland Village Hall is governed by its constitution and managed by a committee of trustees. Trustees are appointed in accordance with the governing document and meet regularly to oversee the management and operation of the hall.

The trustees collectively manage the day-to-day running of the hall, including bookings, finances, maintenance, and compliance with health and safety requirements. New trustees are supported informally to help them understand their roles and responsibilities.

The trustees review potential risks to the charity, including financial sustainability, building maintenance, and safeguarding, and take appropriate steps to manage these risks.

3. Objectives and Activities

The objective of Woodland Village Hall is to provide a community facility for the benefit of local residents, offering a safe, inclusive, and accessible space for social, recreational, educational, and community activities.

During the year, the hall was used for community meetings, social events, regular clubs and classes, private hires, fundraising activities, and live entertainment. These activities promote community engagement and help reduce social isolation within the village.

4. Achievements and Performance

During the year, Woodland Village Hall continued to be a valued community asset with regular use by local groups and residents.

The trustees were pleased to be able to make a donation towards a playground for

Woodland Parish Council, supporting the wider village community.

The annual Woodland Show was very successful, raising over £1,500, and remains the hall's main source of income. In addition, regular events with bands and entertainment raised a further £1,500, covering the hall's energy costs.

The trustees are grateful for the continued support of volunteers and members of the local community.

5. Financial Review

Expenses increased during the year, as expected, due mainly to ongoing repair works to the roof and floor, resulting in significant capital expenditure. These costs were largely covered by grant funding. Income during the year came primarily from hall hire, fundraising events, and the Woodland Show.

The trustees consider the charity's financial position to be stable. The hall holds reserves in excess of the required £2,000 to ensure essential running costs, including lighting and oil, can be met.

6. Plans for the Future

With the majority of planned repairs now completed, there are no major works planned for the foreseeable future.

The trustees intend to continue successful fundraising activities, build reserves during the coming year, capitalise on savings, and explore possible investment opportunities to support the long-term sustainability of the hall.

7. Statement of Trustee Responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and financial statements in accordance with applicable law and regulations. They confirm that proper accounting records have been kept and that the accounts give a true and fair view of the charity's financial position.

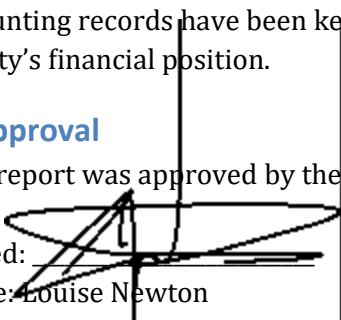
8. Approval

This report was approved by the trustees on: 28/12/2025

Signed:

Name: Louise Newton

Position: Chair of Trustees

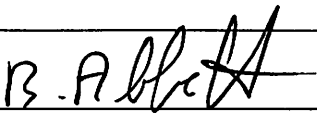
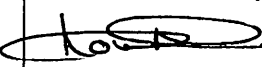
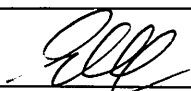
A handwritten signature in black ink, appearing to read 'Louise Newton', is written over a horizontal line. The signature is somewhat stylized and overlaps with the text 'Signed:' and 'Name: Louise Newton'.

Woodland Village Hall Accounts 01/04/24 to 31/03/25

Payments and Receipts

Payments	£ pounds
Committee expenses claims	1,572.13
Energy costs (electric, oil, gas)	2,253.71
Communications (internet, phone, TV licence, website)	732.50
Cleaning	3,190.42
Woodland Show expenses	1,405.02
Capital works	12,690.00
Bands, entertainment	1,480.00
Water rates, refuse collection, insurance, CCTV service etc	1,760.68
Playground donation to Woodland PC	1,000.00
Miscellaneous	2,621.56
TOTAL	28,706.02

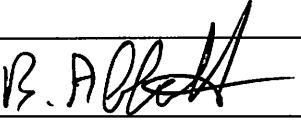


Receipts	£ pounds
Grants	20,300.00
Hall rental	5,487.00
Woodland show income	1,824.49
Highlights events	1,004.34
Other events	1,998.18
Recreation ground rental	165.00
Miscellaneous	83.40
TOTAL	30,862.41

Submitted by	Brian Abbott Treasurer		19/05/2025
Approved by	Louise Newton Chairwoman		19/05/2025
Audited by	Eric Wilson		19/05/2025

Woodland Village Hall Bank Reconciliation

1st April 2024 to 31st March 2025

Assets as at 01/04/2024	£ pounds
Bank current account 01/04/24	9,664.33
Cash in hand	125.00
Add receipts	30,862.41
Less payments	-27,706.02
Overall Total brought forward	12,945.72
Bank current account 31/03/25	12,690.49
Cash in hand	255.23
Overall total (assets 31/03/2025)	12,945.72

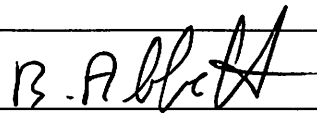

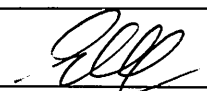
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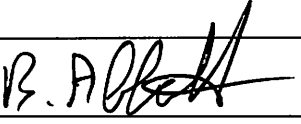


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