

Company registration number: 03372231

Charity registration number: 1063573

dDeaflinks-Staffordshire

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2023

Daryl Denson ACMA
VAST
The Dudson Centre
Hope Street
Stoke on Trent
ST1 4DD

dDeaflinks-Staffordshire

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dDeaflinks-Staffordshire

Reference and Administrative Details

Trustees	Sandra Miller - Chair Mark Veale - Vice-Chair Margaret Bailey-Barker Stephanie Brewster Peter Gilford Malcom Johnson Carmen Clarke Michael Fair Kelly Smith
Senior Management / Leadership Team	Laura Thirlwall, Manager
Charity Registration Number	1063573
Company Registration Number	03372231
Registered Office	The charity is incorporated in England. The Bridge Centre, Birches Head Road, Stoke on Trent ST2 8DD
Independent Examiner	Daryl Denson ACMA VAST The Dudson Centre Hope Street Stoke on Trent ST1 4DD
Bankers	Lloyds Bank Fountain Square, Hanley Stoke on Trent ST1 1LE

dDeaflinks-Staffordshire

Trustees Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2023.

Objectives and activities

Objects and aims

dDeaflinks Staffordshire are committed to actively supporting the equal rights and opportunities of all dDeaf people in employment, training, services, information, and education. Actively opposing discrimination, we strive to break down barriers, raise awareness and improve Deaf accessibility. dDeaflinks aims to:

- ☐ Support Deaf people, their families and connections to exercise their rights in all areas of life.
- ☐ To influence social, local and national policies for inclusion of Deaf people.
- ☐ To develop and maintain services in the areas of need, identified from social, local and national policies.
- ☐ To continually raise awareness of the issues affecting Deaf people, to create an equal and inclusive society.

Public benefit

In this financial year we completed the sale of the Ellis Centre, previously the charity home and base; since 1936. Following completion, the charity had intended to relocate to a smaller premises, and with a purchase offer accepted the decision was made to temporarily pause all social group activities – pending final relocation and reopening. The intended purchase later fell through, leaving the charity unexpectedly renting for the remainder of this financial year. Though social activities were disrupted we continued to provide the support services, Communication Support Booking Service and deliver training. We continued to meet our charity aims: raising Deaf Awareness, encouraging inclusion, advocating the use of BSL, influencing social, local and national policies and more. A few examples of how we did this:

- Delivering free Deaf Awareness talks in school assemblies and at business networking events.
- Offering BSL after school clubs to Primary schools.
- Delivering BSL Enrichment sessions in Secondary schools.
- Delivering Deaf Awareness training to Keele Medical students.
- Providing Student Placements for Keele University students.
- Facilitating dDeaf simulated patient sessions for Keele medical students.
- Joining and/or advised various partnership boards, councils and service providers in their attempts to be more accessible and inclusive to the dDeaf community.
- Continuing to offer support appointments, signposting and social group activities. Working with RAD to enable access to free advice and support.
- Proactively expanding our network, making more connections with other charities and local businesses, exploring partnerships and collaborative working options.
- Identifying areas of need and sourcing project funding to fill those gaps in society.

The Trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

dDeaflinks-Staffordshire

Trustees Report

Use of volunteers

Charity volunteers continue to play a considerable part in the promotion and delivery of our services and fundraising activities.

Our 'Silent Choir' continues to perform at venues to both entertain and promote the services we deliver to deaf and hard of hearing people.

Bucket collections are made regularly at local supermarkets with a volunteer teaching people to sign their name in BSL, encouraging an interest in sign language.

Volunteers help to run our social groups and project activities, reducing isolation, providing a welcome safe space to socialise, getting people active and offering support where needed.

Achievements and performance

During this financial year we increased our social media activities and reach, expanded our skill sets/knowledge bank with the recruitment of a new Trustee and grew our network within the business and charity sectors through networking events.

SLA's and contracts were again secured, to continue providing Interpreter support throughout the local NHS services.

Delivering 32 training sessions, 4 BSL introductory courses, a BSL level 1 course, secondary education Enrichment classes, after school clubs, free taster sessions and event talks. We reached/educated/upskilled over 500 students and around 400 working adults.

Fundraising activities were increased this year, with regular in store collections – also helping to raise public Deaf Awareness and our charity profile and we secured funding from Tesco for a BSL accessible community garden/allotment.

Listed as a 'going concern' since 2017, the sale of assets during this year; The Ellis Centre, released enough capital to improve the financial stability of the charity and ring fence £300,000 for a relocation purchase.

Financial review

The financial results are shown on pages 7-25 of this report.

Policy on reserves

We currently are holding a reserve of £300,000. This capital will be used to purchase a new headquarters as and when a suitable building becomes available

At the year end the free reserves of the charity were £531,127 (2022:£43,382)

Trustees and officers

The trustees and officers serving during the year and since the year end were as follows:

dDeaflinks-Staffordshire

Trustees Report

Trustees:	Sandra Miller - Chair
	Mark Veale -Vice-Chair
	Margaret Bailey-Barker
	Patricia Barnett (resigned 1 July 2022)
	Stephanie Brewster
	Peter Gilford
	Malcom Johnson
	Carmen Clarke (appointed 14 November 2022)
	Michael Fair (appointed 2 May 2023)
	Kelly Smith (appointed 13 June 2023)

Senior Management / Leadership Team: Laura Thirlwall, Manager

Structure, governance and management

Nature of governing document

The organisation is a charitable company limited by guarantee, incorporated on 16th May 1997 and registered as a charity on 24th July 1997. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

Recruitment and appointment of trustees

Any trustee vacancies will be reported at the Annual General Meeting, inviting applicants to apply and any vacancies arising between Annual General Meetings will be advertised to the members.

All applicants go through a selection process with existing trustees.

All trustees receive training organised either internally or through the Council for Voluntary Services.

Organisational structure

The administration of the charity is carried out by the trustees who are responsible for the strategic direction and policy of the charity and all related decisions. The board of trustees meets monthly. None of the trustees receive remuneration or other benefit from their work with the charity. All remunerations are set by the Board of Trustees and reviewed annually.

dDeaflinks-Staffordshire

Trustees Report

Major risks and management of those risks

Financial Sustainability

The trustees have identified that financial sustainability is the major financial risk for the charity. This risk is being managed by the actions set out in the "Review of Activities, Plans and Future Commitments" and the trustees keep those actions under review and closely monitor the results of those actions.

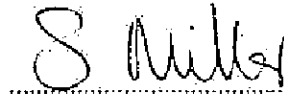
Non financial risks

Attention has been focussed on non-financial risks arising from fire, health and safety and food hygiene. These risks are managed by ensuring accreditation is up to date, having robust policies and procedures in place and regular awareness training for staff working in these operational areas.

Small companies provision statement

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on 23/11/23 and signed on its behalf by:



Sandra Miller - Chair
Trustee

dDeaflinks-Staffordshire

Independent Examiner's Report to the trustees of dDeaflinks-Staffordshire ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of , which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of dDeaflinks-Staffordshire as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Daryl Denson ACMA

VAST
The Dudson Centre
Hope Street
Stoke on Trent
ST1 4DD

Date: 7/12/2023

dDeaflinks-Staffordshire

Statement of Financial Activities for the Year Ended 31 March 2023 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2023 £
Income and Endowments from:				
Donations and legacies	3	18,260	-	18,260
Charitable activities	4	140,364	-	140,364
Investment income	6	464	-	464
Other income	7	348,405	134	348,539
Total income:		507,493	134	507,627
Expenditure on:				
Charitable activities	9	(203,883)	(14)	(203,897)
Total expenditure		(203,883)	(14)	(203,897)
Net income		303,610	120	303,730
Transfers between funds		8,400	(8,400)	-
Net movement in funds		312,010	(8,280)	303,730
Reconciliation of funds				
Total funds brought forward		231,211	25,103	256,314
Total funds carried forward	21	543,221	16,823	560,044

The notes on pages 11 to 25 form an integral part of these financial statements.

dDeaflinks-Staffordshire

Statement of Financial Activities for the Year Ended 31 March 2023 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2022 £
Income and Endowments from:				
Donations and legacies	3	16,470	4,000	20,470
Charitable activities	4	116,680	-	116,680
Other trading activities	5	834	-	834
Investment income	6	1	-	1
Other income	7	5,164	-	5,164
Total income		<u>139,149</u>	<u>4,000</u>	<u>143,149</u>
Expenditure on:				
Raising funds	8	(2,564)	-	(2,564)
Charitable activities	9	<u>(185,532)</u>	<u>(4,148)</u>	<u>(189,680)</u>
Total expenditure		<u>(188,096)</u>	<u>(4,148)</u>	<u>(192,244)</u>
Net expenditure		(48,947)	(148)	(49,095)
Transfers between funds		<u>(148)</u>	<u>148</u>	<u>-</u>
Net movement in funds		(49,095)	-	(49,095)
Reconciliation of funds				
Total funds brought forward		<u>278,906</u>	<u>26,503</u>	<u>305,409</u>
Total funds carried forward	21	<u>229,811</u>	<u>26,503</u>	<u>256,314</u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2022 is shown in note 21.

dDeaflinks-Staffordshire

**(Registration number: 03372231)
Balance Sheet as at 31 March 2023**

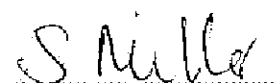
	Note	2023 £	2022 £
Fixed assets			
Tangible assets	16	12,094	196,377
Current assets			
Debtors	17	23,947	37,482
Cash at bank and in hand	18	<u>552,591</u>	<u>56,288</u>
		576,538	93,770
Creditors: Amounts falling due within one year	19	<u>(13,395)</u>	<u>(14,523)</u>
Net current assets		<u>563,143</u>	<u>79,247</u>
Total assets less current liabilities		575,237	275,624
Creditors: Amounts falling due after more than one year	20	<u>(15,193)</u>	<u>(19,310)</u>
Net assets		<u><u>560,044</u></u>	<u><u>256,314</u></u>
Funds of the charity:			
Restricted income funds			
Restricted funds	21	16,823	25,103
Unrestricted income funds			
Unrestricted funds		<u>543,221</u>	<u>231,211</u>
Total funds	21	<u><u>560,044</u></u>	<u><u>256,314</u></u>

For the financial year ending 31 March 2023, the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The financial statements on pages 7 to 25 were approved by the trustees, and authorised for issue on 23/11/23 and signed on their behalf by:



Sandra Miller - Chair
Trustee

The notes on pages 11 to 25 form an integral part of these financial statements.

dDeaflinks-Staffordshire

Statement of Cash Flows for the Year Ended 31 March 2023

	Note	2023 £	2022 £
Cash flows from operating activities			
Net cash income/(expenditure)		303,730	(49,095)
Adjustments to cash flows from non-cash items			
Depreciation	8	3,760	11,970
Investment income	6	(464)	(1)
		<u>307,026</u>	<u>(37,126)</u>
Working capital adjustments			
Decrease in stocks		-	563
Decrease/(increase) in debtors	17	13,535	(14,195)
Decrease in creditors	19	(1,128)	(646)
(Decrease)/increase in deferred income	20	(4,117)	6,648
Net cash flows from operating activities		<u>315,316</u>	<u>(44,756)</u>
Cash flows from investing activities			
Interest receivable and similar income	6	464	1
Purchase of tangible fixed assets	16	-	(19,003)
Sale of tangible fixed assets		180,523	-
Net cash flows from investing activities		<u>180,987</u>	<u>(19,002)</u>
Net increase/(decrease) in cash and cash equivalents		496,303	(63,758)
Cash and cash equivalents at 1 April		<u>56,288</u>	<u>120,046</u>
Cash and cash equivalents at 31 March		<u>552,591</u>	<u>56,288</u>

All of the cash flows are derived from continuing operations during the above two periods.

The notes on pages 11 to 25 form an integral part of these financial statements.

dDeaflinks-Staffordshire

Notes to the Financial Statements for the Year Ended 31 March 2023

1 Charity status

The charity is limited by guarantee, incorporated in England, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

dDeaflinks-Staffordshire meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Income and endowments

All income is recognised once the charity has entitlement to the income; it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

dDeaflinks-Staffordshire

Notes to the Financial Statements for the Year Ended 31 March 2023

Deferred income

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Other income

Other income includes income received from room hire, membership fees and training fees.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

Government grants

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

dDeaflinks-Staffordshire

Notes to the Financial Statements for the Year Ended 31 March 2023

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Freehold Land and Buildings	2% Straight Line
Fixtures, Fittings and Equipment	10% Straight Line
Office and Computer Equipment	25% Straight Line

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

dDeaflinks-Staffordshire

Notes to the Financial Statements for the Year Ended 31 March 2023

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

Financial instruments

Classification

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

Recognition and measurement

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

dDeaflinks-Staffordshire

Notes to the Financial Statements for the Year Ended 31 March 2023

3 Income from donations and legacies

	Unrestricted funds General £	Total 2023 £
Donations and legacies;		
Donations from individuals	14,144	14,144
Grants, including capital grants;		
Government grants	4,116	4,116
	<u>18,260</u>	<u>18,260</u>
	Unrestricted funds General £	Restricted funds £
Donations and legacies;		Total 2022 £
Donations from individuals	8,743	8,743
Grants, including capital grants;		
Government grants	7,727	7,727
Grants from other charities	-	4,000
	<u>16,470</u>	<u>4,000</u>
	<u>16,470</u>	<u>20,470</u>

4 Income from charitable activities

	Unrestricted funds General £	Total 2023 £
Communication Services	107,094	107,094
Service Charges	33,270	33,270
	<u>140,364</u>	<u>140,364</u>
	Unrestricted funds General £	Total 2022 £
Communication Services	108,231	108,231
Service Charges	8,449	8,449
	<u>116,680</u>	<u>116,680</u>

dDeaflinks-Staffordshire

Notes to the Financial Statements for the Year Ended 31 March 2023

5 Income from other trading activities

	Unrestricted funds General £	Total 2023 £
Trading income;		
Other trading income	834	834
	<u>834</u>	<u>834</u>

6 Investment Income

	Unrestricted funds General £	Total 2023 £
Interest receivable and similar income;		
Interest receivable on bank deposits	464	464
	<u>464</u>	<u>464</u>

	Unrestricted funds General £	Total 2022 £
Interest receivable and similar income;		
Interest receivable on bank deposits	1	1
	<u>1</u>	<u>1</u>

dDeaflinks-Staffordshire

Notes to the Financial Statements for the Year Ended 31 March 2023

7 Other income

	Unrestricted funds General £	Restricted funds £	Total 2023 £
Fees and supplies	2,797	134	2,931
Gains on sale of tangible fixed assets for charity's own use	345,608	-	345,608
	<u>348,405</u>	<u>134</u>	<u>348,539</u>
		Unrestricted funds General £	Total 2022 £
Fees and supplies		5,164	5,164

8 Expenditure on raising funds

a) Costs of trading activities

		Total 2023 £
	Note	-

dDeaflinks-Staffordshire

Notes to the Financial Statements for the Year Ended 31 March 2023

9 Expenditure on charitable activities

	Activity undertaken directly £	Activity support costs £	2023 £
Staff Costs	56,297	16,811	73,108
Office Equipment Rental	1,754	-	1,754
Heat, light and water	1,701	-	1,701
Insurance	5,009	-	5,009
Repairs and Renewals	1,032	-	1,032
Telephone	3,249	-	3,249
Printing, Postage and Stationery	988	-	988
Interpreting and Signing Costs	67,162	-	67,162
Section Expenses	2,472	-	2,472
Sundry Expenses	23,840	-	23,840
Professional Fees	15,105	-	15,105
Depreciation	3,760	-	3,760
	<u>182,369</u>	<u>16,811</u>	<u>199,180</u>
	Activity undertaken directly £	Activity support costs £	2022 £
Staff Costs	54,404	12,182	66,586
Office Equipment Rental	1,005	-	1,005
Heat, light and water	4,826	-	4,826
Insurance	6,073	-	6,073
Repairs and Renewals	2,666	-	2,666
Telephone	3,757	-	3,757
Printing, Postage and Stationery	735	-	735
Interpreting and Signing Costs	65,042	-	65,042
Section Expenses	9,526	-	9,526
Sundry Expenses	8,945	-	8,945
Professional Fees	4,904	-	4,904
Depreciation	11,865	-	11,865
	<u>173,748</u>	<u>12,182</u>	<u>185,930</u>

£203,883 (2022 - £181,782) of the above expenditure was attributable to unrestricted funds and £14 (2022 - £4,148) to restricted funds.

In addition to the expenditure analysed above, there are also governance costs of £4,717 (2022 - £3,750) which relate directly to charitable activities. See note 10 for further details.

dDeaflinks-Staffordshire

Notes to the Financial Statements for the Year Ended 31 March 2023

10 Analysis of governance and support costs

Charitable activities expenditure

		Unrestricted funds General £	Total 2023 £
Staff Costs	Basis of allocation time	16,811	16,811
		Unrestricted funds General £	Total 2022 £
Staff Costs	Basis of allocation time	12,182	12,182

Governance costs

		Unrestricted funds General £	Total 2023 £
Staff costs			
Wages and salaries		2,967	2,967
Independent examiner fees			
Examination of the financial statements		1,750	1,750
		4,717	4,717
		Unrestricted funds General £	Total 2022 £
Staff costs			
Wages and salaries		2,150	2,150
Independent examiner fees			
Examination of the financial statements		1,600	1,600
		3,750	3,750

dDeaflinks-Staffordshire

Notes to the Financial Statements for the Year Ended 31 March 2023

11 Government grants

£Nil (2022:£2,361) was received from HMRC as part of the Job Retention Scheme.

£377 (2022:£1,626) was received from Coalfields Regeneration Trust

£1,432 (2022 :£1,432) was received by Stoke on Trent City Council

£1,843 (2022 :£1,844) was received by Stoke on Trent City Council

£464 (2022:£464) was received by Stoke on Trent City Council

The amount of grants recognised in the financial statements was £4,116 (2022 - £7,727).

There were no unfulfilled conditions at the year end.

12 Net incoming/outgoing resources

Net incoming/(outgoing) resources for the year include:

	2023 £	2022 £
Other non-audit services	1,750	1,600
Depreciation of fixed assets	<u>3,760</u>	<u>11,970</u>

13 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses from the charity during the year.

14 Staff costs

The aggregate payroll costs were as follows:

	2023 £	2022 £
Staff costs during the year were:		
Wages and salaries	75,026	67,782
Pension costs	<u>1,049</u>	<u>954</u>
	<u><u>76,075</u></u>	<u><u>68,736</u></u>

The monthly average number of persons (including senior management / leadership team) employed by the charity during the year expressed as full time equivalents was as follows:

	2023 No	2022 No
Direct staff	5	5
Administration	<u>1</u>	<u>1</u>
	<u><u>6</u></u>	<u><u>6</u></u>

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Notes to the Financial Statements for the Year Ended 31 March 2023

Contributions to the employee pension schemes for the year totalled £1,049 (2022 - £954).

No employee received emoluments of more than £60,000 during the year.

The total employee benefits of the key management personnel of the charity were £26,852 (2022 - £19,493).

15 Taxation

The charity is a registered charity and is therefore exempt from taxation.

dDeaflinks-Staffordshire

Notes to the Financial Statements for the Year Ended 31 March 2023

16 Tangible fixed assets

	Land and buildings £	Furniture and equipment £	Computer equipment £	Total £
Cost				
At 1 April 2022	302,900	131,718	63,455	498,073
Disposals	<u>(302,900)</u>	<u>(115,007)</u>	<u>-</u>	<u>(417,907)</u>
At 31 March 2023	<u>-</u>	<u>16,711</u>	<u>63,455</u>	<u>80,166</u>
Depreciation				
At 1 April 2022	122,692	123,817	55,187	301,696
Charge for the year	-	969	2,791	3,760
Eliminated on disposals	<u>(122,692)</u>	<u>(114,692)</u>	<u>-</u>	<u>(237,384)</u>
At 31 March 2023	<u>-</u>	<u>10,094</u>	<u>57,978</u>	<u>68,072</u>
Net book value				
At 31 March 2023	<u>-</u>	<u>6,617</u>	<u>5,477</u>	<u>12,094</u>
At 31 March 2022	<u>180,208</u>	<u>7,901</u>	<u>8,268</u>	<u>196,377</u>

17 Debtors

	2023 £	2022 £
Trade debtors	20,480	32,026
Other debtors	<u>3,467</u>	<u>5,456</u>
	<u>23,947</u>	<u>37,482</u>

18 Cash and cash equivalents

	2023 £	2022 £
Cash at bank	<u>552,591</u>	<u>56,288</u>

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Notes to the Financial Statements for the Year Ended 31 March 2023

19 Creditors: amounts falling due within one year

	2023 £	2022 £
Trade creditors	6,539	6,519
Other taxation and social security	-	777
Other creditors	789	635
Accruals	1,950	2,475
Deferred income	4,117	4,117
	<u>13,395</u>	<u>14,523</u>

20 Creditors: amounts falling due after one year

	2023 £	2022 £
Deferred income	<u>15,193</u>	<u>19,310</u>
	2023 £	2022 £
Deferred income at 1 April 2022	23,427	16,779
Resources deferred in the period	-	12,013
Amounts released from previous periods	<u>(4,117)</u>	<u>(5,365)</u>
Deferred income at year end	<u>19,310</u>	<u>23,427</u>

dDeaflinks-Staffordshire

Notes to the Financial Statements for the Year Ended 31 March 2023

21 Funds

	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2023 £
Unrestricted funds					
<i>General</i>					
dDeaflinks General Fund	161,032	473,185	(187,243)	(291,405)	155,569
BSL Sign Language Courses	70,179	33,270	(14,798)	(195)	88,456
Affiliated Groups	-	1,038	(1,842)	-	(804)
	<u>231,211</u>	<u>507,493</u>	<u>(203,883)</u>	<u>(291,600)</u>	<u>243,221</u>
<i>Designated</i>					
Relocation Purchase	-	-	-	300,000	300,000
Total unrestricted funds	<u>231,211</u>	<u>507,493</u>	<u>(203,883)</u>	<u>8,400</u>	<u>543,221</u>
Restricted funds					
Property Revaluation Fund	8,400	-	-	(8,400)	-
S&S Club	16,703	-	-	-	16,703
Toddlers Paygroup	-	134	(14)	-	120
Total restricted funds	<u>25,103</u>	<u>134</u>	<u>(14)</u>	<u>(8,400)</u>	<u>16,823</u>
Total funds	<u>256,314</u>	<u>507,627</u>	<u>(203,897)</u>	<u>-</u>	<u>560,044</u>
	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2022 £
Unrestricted funds					
<i>General</i>					
dDeaflinks General Fund	199,792	129,866	(169,878)	1,252	161,032
Bar Account	1,729	834	(2,563)	-	-
BSL Sign Language Courses	77,385	8,449	(15,655)	-	70,179
	<u>278,906</u>	<u>139,149</u>	<u>(188,096)</u>	<u>1,252</u>	<u>231,211</u>
Restricted					
Property Revaluation Fund	9,800	-	-	(1,400)	8,400
S&S Club	16,703	-	-	-	16,703
Toddlers Paygroup	-	4,000	(4,148)	148	-
Total restricted funds	<u>26,503</u>	<u>4,000</u>	<u>(4,148)</u>	<u>(1,252)</u>	<u>25,103</u>
Total funds	<u>305,409</u>	<u>143,149</u>	<u>(192,244)</u>	<u>-</u>	<u>256,314</u>

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Notes to the Financial Statements for the Year Ended 31 March 2023

The specific purposes for which the funds are to be applied are as follows:

Revaluation Reserve

The land and buildings was revalued and the revalued amount is being written off over 20 years.

S&S Fund

These are a collection of accounts which are from various social groups run by volunteers of the charity, so the funds are accounted for each year under the umbrella of dDeaflinks Staffordshire.

Community Fund TNL

A grant to cover core services and run BSL courses over the next 6 months.

Toddlers Playgroup

A grant was received to run a signing toddler group.

22 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 31 March 2023 £
Tangible fixed assets	12,094	-	12,094
Current assets	559,715	16,823	576,538
Current liabilities	(13,395)	-	(13,395)
Creditors over 1 year	(15,193)	-	(15,193)
Total net assets	<u>543,221</u>	<u>16,823</u>	<u>560,044</u>
	Unrestricted funds General £	Restricted funds £	Total funds at 31 March 2022 £
Tangible fixed assets	187,977	8,400	196,377
Current assets	77,067	16,703	93,770
Current liabilities	(14,523)	-	(14,523)
Creditors over 1 year	(19,310)	-	(19,310)
Total net assets	<u>231,211</u>	<u>25,103</u>	<u>256,314</u>

23 Related party transactions

There were no related party transactions in the year.

