

**APOSTLES'
CONTINUATION
CHURCH
INTERNATIONAL UK**

**TRUSTEES REPORT AND
ACCOUNTS
2021**

Prepared by: Kaxton Advisory

**Apostles' Continuation Church Int. UK
35 Pinner Road
Harrow
Middlesex
HA1 4ES**

APOSTLES' CONTINUATION CHURCH INTERNATIONAL UK

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST DECEMBER 2021

The trustees of the charity present their report with the financial statements of the charity for the year ended 31st December 2021. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Number **1063549**

Registered office

35 Pinner Road
Harrow
Middlesex
HA1 4ES

Trustees

Rev. Bismark Opoku-Sarpong	Chairman
Mrs Rose Anokye	Treasurer
Pastor Opoku Kwaku Amoah	Trustee
Mrs Catherine Opoku Sarpong	Trustee
Rev. Osei Opoku Yeboah	Trustee
Pastor Kwasi Owusu	Trustee
Pastor Samuel Francis Collins	Trustee

Independent Examiners

Kaxton Advisory Ltd
Suite 6
The Generator Business Centre
Surrey
CR4 3FH

Bankers

Lloyds TSB
286-288 Station Road
Town Centre
Harrow
Middlesex
HA1 2EB

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, the Constitution and constitutes a charity, as defined by the Charities Act 2011.

Membership of trustee board:

The trustees of the charity are also voluntary trustees for the purposes of charity law and under the charity's Constitution are known as members of the Trustees Board.

Induction and training of trustees

All trustees are familiar with the practical work of the church and have undertaken training to support their role.

Organisational structure

The Trustee Board meets quarterly and a quarterly branch feedback report is given at each meeting. The Branch Pastor has the responsibility for the day to day operational management of the church supported by the Assistant Pastor elected by the branch.

Risk management

The Trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures and risk assessments are in place to ensure compliance with Health and Safety of volunteers; members; children; and visitors to the church.

OBJECTIVES AND ACTIVITIES

The charity's objects and its principal activity were:

1. To advance the Christian faith in accordance with statement of beliefs appearing in the scheduled hereto in London and in such other parts of the United Kingdom or the world.
2. To relieve persons who are in conditions of need or hardship, are elderly or sick, to train Pastors and to relieve the distress caused thereby in London and such other parts of the United Kingdom or the world.
3. To promote and fulfil such other charitable purposes beneficial to the community in London and in such other parts of the United Kingdom or the world.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The results for the year and financial position of the charity are as shown in the annexed financial statements.

The main areas of charitable activity are tailored to meet the requirements of the church and throughout the year the church's headquarters based in Harrow continued to provide a quality and caring service for members and the community and their families. The church under its charitable responsibilities of advancing the Christian faith has increased membership over this period at the Harrow branch. Other four branches have entered a tenancy at will agreement.

FINANCIAL REVIEW

Reserves policy

The trustees review the reserves of the charity annually and acknowledged that the level of funding at present will put the Church in a position where it would not resort to its reserves to run the charity. When we consider the growth in numbers and donation receipts policy implemented as recommended in the trustee board, the trustees are confident that the church should be in a position to sustain itself more effectively.

Reserve adjustment was passed to reflect the reduction in reserves as a result of Manchester branch's omission in the group accounts. It is the trustees' policy to generally maintain reserves at a low level and to apply donation receipts to funding its activities.

Principal funding sources

At present the majority of the church's funding continues to come from the tithes and collection of alms and the special appeal of priority needs.

Funding for each branch's ministry activities comes from the branch finance. The church finance committee was responsible for the financial planning during the year. The church was able to raise **£380,322** within the year resulting in a surplus of **£136,278**.

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees are responsible for preparing the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice (UK GAAP).

Charity law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with the United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the charitable company and of the surplus or deficit of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

STATEMENT AS TO DISCLOSURE OF INFORMATION TO INDEPENDENT EXAMINERS

So far as the trustees are aware, there is no relevant information of which the charity's independent examiners are unaware, and each trustee has taken all the steps that they ought to have taken as a trustee in order to make them aware of any examination information and to establish that the charity's independent examiners are aware of that information.

INDEPENDENT EXAMINERS

The independent examiners, Kaxton Advisory Ltd., will be proposed for re-appointment at the forthcoming Annual General Meeting.

ON BEHALF OF THE BOARD:



Rev. Bismark Opoku-Sarpong
Chairman

28th October 2022

INDEPENDENT EXAMINER'S REPORT TO THE CHURCH COUNCIL OF THE APOSTLES' CONTINUATION CHURCH INTERNATIONAL

I report on the accounts of the Church for the year ended 31st December 2021 which comprise the Statement of Financial Activities, the Balance Sheet and related notes set out on pages 10 to 13

This report is made solely to the Trustees Board in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Church and the Church's trustees for my examination work.

Respective responsibilities of Trustees and Examiner

The Church's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioner (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioner.

An examination includes a review of the accounting records kept by the Church and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements
☐ to keep accounting records in accordance with Section 130 of the Charities Act ;and
☐ to prepare accounts which accord with the accounting records and comply with the
accounting requirements of the Charities Act
have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper
understanding of the accounts to be reached.

KAXTON ADVISORY LTD
SUITE 6
THE GENERATOR BUSINESS CENTRE
SURREY
CR4 3FH

Kaxton
Advisory

Signed:.....

Kaxton
31/10/2022

**APOSTLES CONTINUATION CHURCH INTERNATIONAL UK
CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER 2021**

		General Funds £	Restricted Funds £	2021 Total £	2020 Total £
	Note				
INCOMING RESOURCE	2				
Voluntary Income		370,722	-	370,722	267,453
Investment Income		9,600	-	9,600	10,047
		380,322	-	380,322	277,500
RESOURCES EXPENDED	3				
Charitable Activities/Management and Administration		244,043	-	244,043	184,607
Total Resources Expended		244,043	-	244,043	184,607
Net Incoming Resources		136,278	-	136,278	92,893
Net Movement in Funds		136,278	-	136,278	92,893
Balance Brought Forward		476,107	-	476,107	383,214
Transfers		-	-	-	-
Balance Carried Forward		612,385	-	612,385	476,107

**APOSTLES CONTINUATION CHURCH INTERNATIONAL UK
CONSOLIDATED BALANCE SHEET AS AT 31ST DECEMBER 2021**


	<u>Note</u>	2021 £	2020 £
NON CURRENT ASSETS			
Fixed Assets	4	158,913	128,977
		<u>158,913</u>	<u>128,977</u>
CURRENT ASSETS			
Cash at Bank and In Hand		456,466	352,124
CURRENT LIABILITIES			
Creditors Amount falling due within 1 year	5	2,994	2,994
NET CURRENT ASSETS		<u>463,472</u>	<u>349,130</u>
NET ASSETS		<u>612,386</u>	<u>476,107</u>
FUNDS			
General Reserves		476,107	383,214
Surplus/Deficit		136,278	92,893
ACCUMULATED FUNDS		<u>612,386</u>	<u>476,107</u>

Approved by the board Council on 28/10/2022 And signed on its behalf by

Rev Bismark Opoku-Sarpong
(Minister in Charge)


.....

(Treasurer)


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NOTES TO THE FINANCIAL STATEMENTS:

1. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with applicable accounting standards and the Charities SORP.

Basis of Accounting:

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the Church Council is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

Incoming Resources:

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income.

Voluntary Income is received by way of collection of alms, tithes, special appeal for funds, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of specific performance by the charity are recognized when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included.

Gifts donated for resale are included as incoming resources within the activities for generating funds when they are sold.

Income from investment is included in the year in which it is receivable.

Resources Expended:

Expenditure is recognized on the accrual basis as a liability is incurred. Expenditure included any VAT which cannot be fully recovered and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and costs of trading for fundraising purposes including the charity's shop.

Charitable expenditure comprises of those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs are those costs incurred in support of expenditure on the objects of the charity and include project management.

APOSTLES CONTINUATION CHURCH INTERNATIONAL UK
NOTES TO THE FINANCIAL STATEMENTS - 31ST DECEMBER, 2021

2. INCOMING RESOURCES

	LEEDS	HARROW	BARKINGS	SEVEN SISTERS	LEWISHAM	2021 TOTAL	2020 TOTAL
	£	£	£	£	£	£	£
Voluntary Income							
General Fund							
General Offering	17,873	18,433	21,853	10,958	44,039	113,156	65,530
Tithes	66,211	600	2,152	9,525	35,608	114,096	100,682
Welfare/Donation	2,920	-	360	5,495	5,169	13,944	10,092
Thanksgiving	6,058	-	554	1,760	1,425	9,797	7,964
Harvest/Convention	41,641	900	2,555	4,485	1,375	50,956	32,973
Mission Fund	1,000	-	-	-	-	1,000	1,000
Gift Aid Received	18,931	9,262	4,335	10,035	16,866	59,430	47,125
Orphanage	3,137	-	-	-	-	3,137	1,878
Other	5,207	-	-	-	-	5,207	209
Total	162,978	29,196	31,808	42,258	104,482	370,722	267,453
Investment Income							
Rent	9,600	-	-	-	-	9,600	10,047
Total	9,600	-	-	-	-	9,600	10,047
TOTAL	172,578	29,196	31,808	42,258	104,482	380,322	277,500

APOSTLES' CONTINUATION CHURCH INTERNATIONAL UK

NOTES TO THE FINANCIAL STATEMENTS - 31ST DECEMBER, 2021

3. RESOURCES EXPENDED:

	LEEDS	HARROW	BARKINGS	SEVEN SISTERS	LEWISHAM	2021 TOTAL	2020 TOTAL
	£	£	£	£	£		£
Rent	-	4,400	4,760	31,000	5,160	45,320	45,930
Evangelism & Missions	14,449	-	-	-	300	14,749	11,515
Charitable Donations	7,150	3,000	1,200	-	3,500	14,850	17,745
Pastoral Expenses	19,436	14,000	14,400	3,400	16,430	67,666	44,375
Transportation	40	-	-	-	2,016	2,056	3,494
Advertisement	-	-	-	-	-	-	-
Insurance	1,361	-	1,175	-	-	2,536	3,976
Welfare	8,300	1,700	-	-	26,620	36,620	7,320
Printing, Postage & Stationery	-	-	-	-	-	-	269
Repairs & Maintenance	4,235	1,050	1,242	1,000	-	7,527	7,142
Instrumentalist	-	-	200	1,000	-	1,200	750
Telephone & internet	1,360	860	775	-	-	2,994	2,915
General Expenses	12,639	-	-	1,500	-	14,139	8,928
Utility Bill	8,464	-	-	-	-	8,464	8,735
Council Tax	-	-	-	-	-	-	-
Accountancy Fees	499	499	499	499	499	2,495	3,095
Presbytery Expenses	2,000	400	1,600	-	-	4,000	4,525
Orphanage	-	-	-	-	-	-	700
Children & Youth Support	1,200	144	-	-	-	1,344	-
Bank Charges	-	-	-	-	-	-	39
Depreciation	12,498	388	794	98	1,954	15,732	13,153
Legal Expenses	2,350	-	-	-	-	-	-
TOTAL	95,981	26,441	26,645	38,497	56,479	244,043	184,607

THE APOSTLES' CONTINUATION CHURCH INTERNATIONAL UK
NOTES TO THE FINANCIAL STATEMENTS - 31ST DECEMBER, 2021

NON CURRENT ASSETS SCHEDULE

NOTES 4

	LEEDS	HARROW	BARKINGS	SEVEN SISTERS	LEWISHAM	2021 TOTAL	2020 TOTAL
	£	£	£	£	£	£	£
FIXED ASSETS							
Church Building	89,302	-	-	-	-	89,302	89,302
Musical Equipments	31,715	4,511	11,650	496	5,525	53,897	39,449
Fixtures and Fittings	25,722	4,263	1,000	1		30,986	21,606
Mini Bus	-	-	-	-	6,284	6,284	6,284
Additions	42,699	-	2,500	-	2,470	47,669	23,828
	189,438	8,774	15,150	497	14,279	228,138	180,469
DEPRECIATION							
Balance at Start	30,705	6,832	11,049	397	4,509	53,492	40,339
Charge for the Year	12,498	388	794	98	1,954	15,732	13,153
Balance at Close	43,203	7,221	11,843	495	6,463	69,224	53,492
NET BOOK VALUE							
As at 1st January	116,034	1,942	1,601	100	7,300	126,977	101,456
As at 31st December	146,235	1,553	3,307	2	7,816	158,913	121,312

THE APOSTLES' CONTINUATION CHURCH INTERNATIONAL UK
NOTES TO THE FINANCIAL STATEMENTS - 31ST DECEMBER, 2021

NOTES 5

CURRENT LIABILITIES

Accrued Accounting fees

2021	2020
£	£
2,994	2,994
2,994	2,994