



Trustees' Annual Report for the period

From

Period start date

01 09 2024

To

Period end date

31 08 2025

Section A

Reference and administration details

Charity name St Agatha's Parent Staff Association

Other names charity is known by

Registered charity number (if any) 1063493

Charity's principal address St Agatha's RC Primary School

St Agatha's Drive, Kingston Upon Thames

Surrey

Postcode

KT2 5TY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	C Davison	Secretary	Sept 2022 – Feb 2025	
2	L Wilkinson	Treasurer	Feb 2022 – Feb 2025	
3	O Attard	Chair	Feb 2024 – Feb 2025	
4	Michael Myburgh	Chair	Feb 2025 - Present	
5	Catherine Ryder	Secretary	Feb 2025 - Present	
6	Agata Murray	Treasurer	Feb 2025 - Present	
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	All parents and teachers of St Agatha's Catholic Primary school are automatically members of the organisation. Trustees are elected from the membership.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Summary of the objects of the charity set out in its governing document

CHARITABLE PURPOSE ('OBJECTS')

The **object** of the **association** (the **objects**) is to advance the education of pupils in the school in particular by:

2.1 Developing effective relationships between the staff, parents and others associated with the school.

2.2 Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The main activities undertaken by the charity involve the organisation and running of various fundraising events and social occasions which bring the school community together and raise funds for the school and for the benefit of the children.

These include (but are not limited to) events such as summer and Christmas fairs, a welcome back to school social event, a school disco, movie nights, music nights, a fireworks night, a school quiz night, cake sales, second hand uniform sales as well as other fundraisers such as tea towel and Christmas memento's etc.

The trustees declare that they have throughout their activities, had regard to the guidance issued by the charity commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

With the funds raised from a number of successful fundraising events held throughout the year, as well as from charitable donations received from individuals and organisations, the St Agatha's Parent Staff Association (PSA) Charity has continued to support St Agatha's School by funding and contributing towards several significant projects, initiatives, and events.

During the first school term, the PSA organised two major fundraising events: the annual Fireworks Display in November and the Christmas Fair in December. Both events were highly successful, thanks to the dedication of parent volunteers and the generous support of local businesses that donated prizes for the raffle. The proceeds generated from these events made a valuable contribution to the PSA's fundraising efforts.

As is tradition, the PSA also funded or contributed towards a number of children's Christmas performances and activities, including the Key Stage 2 trip to the Rose Theatre, the Key Stage 1 Pantomime, the Nursery Tiny Tunes show, and the children's annual Christmas school lunch.

During the second and third terms, the PSA held another major fundraising event — the Summer Fair in June. Once again, this event was a great success, with strong support from parent volunteers and generous contributions from local businesses towards the raffle. The funds raised will go towards enhancing the school's learning environment and supporting future initiatives.

In addition to these large-scale events, the PSA organised several smaller fundraising and community activities, including a Quiz Night for parents and staff and a Movie Night for the children held at the school.

Section D

Achievements and performance

The PSA Lotto, together with small parental donations and regular 'Good As New' uniform sales, continues to provide a steady and reliable source of monthly income.

Through these combined efforts, the PSA remains committed to supporting St Agatha's School and enriching the educational experience of all its pupils.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity has an emergency reserves account.

The Treasurer looks to maintain enough money in the current bank account to fund all forthcoming planned expenses for events and donations to the school.

Details of any funds materially in deficit

NONE

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any



ethical investment policy
adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Michael Myburgh	Agata Murray
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	25/11/2025	25/11/2025.

ST AGATHA'S PARENT STAFF ASSOCIATION
YEAR ENDED 31 AUGUST 2025
STATEMENT OF FINANCIAL ACTIVITIES

	Notes	2025 £	2024 £
INCOMING RESOURCES			
Fundraising events	2	36,825	49,363
Bank interest received		126	129
Total income		36,951	49,492
RESOURCES EXPENDED			
Direct charitable expenditure			
Children events	5	1,415	1,490
School purchases	3	28,285	29,099
		29,700	30,589
Other expenditure			
Fundraising	2	12,041	17,160
Management expenditure	4	98	385
		12,139	17,545
Total expenditure		41,839	48,133
NET INCOME/(EXPENDITURE) FOR THE YEAR		(4,888)	1,358
NET MOVEMENT IN FUNDS			
OPENING NET FUNDS		35,716	34,358
CLOSING NET FUNDS		30,828	35,716

**ST AGATHA'S PARENT STAFF ASSOCIATION
YEAR ENDED 31 AUGUST 2025
STATEMENT OF ASSETS AND LIABILITIES**

	Notes	2025 £	2024 £
ASSETS			
Debtors & Prepayments	6	1,275	0
Bank and Cash Balances			
Bank account		29,635	35,733
Cash on hand		0	76
		<u>30,910</u>	<u>35,809</u>
LIABILITIES			
Creditors & Deferred Income	7	82	94
Net funds carried forward		30,828	35,716
TOTAL FUNDS CARRIED FORWARD		<u>30,910</u>	<u>35,810</u>

Charity law requires the trustees to prepare accounts for each financial year. In preparing these accounts, the trustees are required to select suitable accounting policies and then apply them consistently. The trustees are responsible for keeping proper accounting records and for safeguarding the assets of the Charity.

Chair



25 Nov-25
On behalf of the Committee

Treasurer



25 Nov 2025

**ST AGATHA'S PARENT STAFF ASSOCIATION
YEAR ENDED 31 AUGUST 2025
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITIES**

1 BASIS OF PREPARATION

1.1 Accounting policies

The financial statements have been prepared under the historical cost convention in accordance with applicable accounting standards, Accounting and Reporting by Charities - Statement of Recommended Practice (SORP 2005) and with the Charities Act.

1.2 There have been no changes to the accounting policies since last year.

1.3 No changes have been made to the accounts for previous years.

1.4 ACCOUNTING POLICIES

Recognition of incoming resources

These are included in the Statement of Financial Activities when the charity becomes entitled to the resources, the trustees are virtually certain they will receive the resources and the monetary value can be measured with sufficient reliability.

Incoming resources with related expenditure

Where incoming resources have related expenditure, the incoming resources and related expenditure are reported gross in the Statement of Financial Accounts.

Tax reclaims on donations and gifts

Incoming resources from tax reclaims are included in the Statement of Financial Accounts at the same time as the gift to which they relate.

Volunteer help

The value of any voluntary help received is not included in the accounts.

Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

ST AGATHA'S PARENT STAFF ASSOCIATION
YEAR ENDED 31 AUGUST 2025
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITIES

2 FUNDRAISING EVENTS

	INCOME	EXPENSES	2025	2024
	£	£	NET	NET
			£	£
Christmas fair	7,972	2,827	5,145	6,559
Fireworks night	5,636	3,131	2,505	1,189
Donations	4,488	0	4,488	7,631
Uniform sales	2,331	0	2,331	2,235
Quiz night	491	7	484	407
Summer fair	10,784	4,004	6,780	7,149
Welcome social fundraiser	770	413	357	748
Smarties challenge	0	0	0	1,223
Movie night	862	350	512	770
Family music night	0	0	0	743
School lotto	1,990	531	1,459	1,857
Disco	1,312	778	534	726
Other fundraising	189	0	189	415
	<u>36,825</u>	<u>12,041</u>	<u>24,784</u>	<u>31,652</u>

3 SCHOOL PURCHASES

	2025	2024
	£	£
Wi Fi expansion and upgarate	1,805	10,000
Playground & garden maintenance	2,366	3,870
Bathroom refurbishment project	21,600	14,818
PSA equipment	2,514	411
	<u>28,285</u>	<u>29,099</u>

ST AGATHA'S PARENT STAFF ASSOCIATION
YEAR ENDED 31 AUGUST 2025
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITIES

4 MANAGEMENT EXPENDITURE	2025	2024
	£	£
Bank charges	98	170
Lotto licence renewal	0	20
Coffee morning supplies	0	42
ParentKind annual subscription	0	153
	<u>98</u>	<u>385</u>
5 CHILDREN'S EVENTS	2025	2024
	£	£
KS1 & KS2 Christmas events	1,100	1,490
Year 6 leavers party	315	0
	<u>1,415</u>	<u>1,490</u>
6 DEBTORS & PREPAYMENTS	2025	2024
	£	£
Accrued income	625	
Prepayments made	650	0
	<u>1,275</u>	<u>0</u>
7 CREDITORS & DEFERRED INCOME	2025	2024
	£	£
July & August school lottery prize	82	94
	<u>82</u>	<u>94</u>
8 COMMITMENTS	2025	2024
	£	£
Wi-Fi Expansion and upgrade	0	10,000
Bathroom Refurbishment Project	0	14,818
	<u>0</u>	<u>24,818</u>

Independent Examiner's Report

to the Trustees of **St Agatha's Parent Staff Association**

I report to the charity trustees on my examination of the accounts of **St Agatha's Parent Staff Association** (the charity) for the financial year ended **31.08.2025**

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011.

I report in respect of my examination of the charity's accounts carried out under section 145 of the Charities Act 2011 and in carrying out my examination I have followed the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have examined the accounts which comprise the **Receipts and Payments Account** and the related notes for the year ended **31.08.2025**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act 2011; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act 2011have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Independent examiner

Name: Janet Knapton

Address: 2 Chestnut Road, Kingston Upon Thames, KT2 5AP

Relevant qualification (if any): ICAEW

Signed:  _____

Date: 20/01/2026