

# ST AGATHA'S PARENT STAFF ASSOCIATION

England & Wales · Charity number 1063493

## Details

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**Other names** ST AGATHAS PARENT STAFF ASSOCIATION

**Status** Registered

**Legal form** Other

**Registered** 1997-07-17

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** St. Agathas Rc Primary School  
St. Agathas Drive  
Kingston Upon Thames  
KT2 5TY

**Phone** 07759936925

**Email** [stagathaspsa@gmail.com](mailto:stagathaspsa@gmail.com)

## Activities

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**Objects:** THE OBJECT OF THE ASSOCIATION (THE OBJECTS) IS TO ADVANCE THE EDUCATION OF PUPILS IN THE SCHOOL IN PARTICULAR BY: 2.1 DEVELOPING EFFECTIVE RELATIONSHIPS BETWEEN THE STAFF, PARENTS AND OTHERS ASSOCIATED WITH THE SCHOOL 2.2 ENGAGING IN ACTIVITIES OR PROVIDING FACILITIES OR EQUIPMENT WHICH SUPPORT THE SCHOOL AND ADVANCE THE EDUCATION OF THE PUPILS.?

**Activities:** To advance the education of the pupils of the school

## Classification

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- **How:** Provides Other Finance
- **What:** Education/training, Amateur Sport
- **Who:** Children/young People, Other Defined Groups

## Geography

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- **Area of benefit:** SURREY
- Surrey

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£36,951	£41,839	-	-
2024-08-31	£49,491	£48,133	-	-
2023-08-31	£39,858	£37,977	-	-
2022-08-31	£39,161	£39,892	-	-
2021-08-31	£14,128	£11,392	-	-

## Trustees

Name	Role	Appointed
Michael Myburgh	Chair	2025-02-26
Agata Murray		2025-02-26
Catherine Ryder		2024-02-28

**ST AGATHA'S PARENT STAFF ASSOCIATION**

England & Wales - Charity number 1063493

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# Accounts

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# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	01	09	2024		31	08	2025

## Section A Reference and administration details

**Charity name** St Agatha's Parent Staff Association

**Other names charity is known by**

**Registered charity number (if any)** 1063493

**Charity's principal address**

St Agatha's RC Primary School  
 St Agatha's Drive, Kingston Upon Thames  
 Surrey  
**Postcode** KT2 5TY

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	C Davison	Secretary	Sept 2022 – Feb 2025	
2	L Wilkinson	Treasurer	Feb 2022 – Feb 2025	
3	O Attard	Chair	Feb 2024 – Feb 2025	
4	Michael Myburgh	Chair	Feb 2025 - Present	
5	Catherine Ryder	Secretary	Feb 2025 - Present	
6	Agata Murray	Treasurer	Feb 2025 - Present	
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	All parents and teachers of St Agatha's Catholic Primary school are automatically members of the organisation. Trustees are elected from the membership.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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**Summary of the objects of the charity set out in its governing document**

### CHARITABLE PURPOSE ('OBJECTS')

The **object** of the **association** (the **objects**) is to advance the education of pupils in the school in particular by:

- 2.1 Developing effective relationships between the staff, parents and others associated with the school.
- 2.2 Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The main activities undertaken by the charity involve the organisation and running of various fundraising events and social occasions which bring the school community together and raise funds for the school and for the benefit of the children.

These include (but are not limited to) events such as summer and Christmas fairs, a welcome back to school social event, a school disco, movie nights, music nights, a fireworks night, a school quiz night, cake sales, second hand uniform sales as well as other fundraisers such as tea towel and Christmas memento's etc.

The trustees declare that they have throughout their activities, had regard to the guidance issued by the charity commission on public benefit.

## Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D Achievements and performance

### Summary of the main achievements of the charity during the year

With the funds raised from a number of successful fundraising events held throughout the year, as well as from charitable donations received from individuals and organisations, the St Agatha's Parent Staff Association (PSA) Charity has continued to support St Agatha's School by funding and contributing towards several significant projects, initiatives, and events.

During the first school term, the PSA organised two major fundraising events: the annual Fireworks Display in November and the Christmas Fair in December. Both events were highly successful, thanks to the dedication of parent volunteers and the generous support of local businesses that donated prizes for the raffle. The proceeds generated from these events made a valuable contribution to the PSA's fundraising efforts.

As is tradition, the PSA also funded or contributed towards a number of children's Christmas performances and activities, including the Key Stage 2 trip to the Rose Theatre, the Key Stage 1 Pantomime, the Nursery Tiny Tunes show, and the children's annual Christmas school lunch.

During the second and third terms, the PSA held another major fundraising event — the Summer Fair in June. Once again, this event was a great success, with strong support from parent volunteers and generous contributions from local businesses towards the raffle. The funds raised will go towards enhancing the school's learning environment and supporting future initiatives.

In addition to these large-scale events, the PSA organised several smaller fundraising and community activities, including a Quiz Night for parents and staff and a Movie Night for the children held at the school.

## Section D

## Achievements and performance

The PSA Lotto, together with small parental donations and regular 'Good As New' uniform sales, continues to provide a steady and reliable source of monthly income.

Through these combined efforts, the PSA remains committed to supporting St Agatha's School and enriching the educational experience of all its pupils.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The charity has an emergency reserves account.

The Treasurer looks to maintain enough money in the current bank account to fund all forthcoming planned expenses for events and donations to the school.

### Details of any funds materially in deficit

NONE

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any



ethical investment policy adopted.

**Section F Other optional information**

**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Michael Myburgh	Agata Murray
<b>Position (eg Secretary, Chair, etc)</b>	Chair	Treasurer
<b>Date</b>	25/11/2025	25/11/2025.

**ST AGATHA'S PARENT STAFF ASSOCIATION**  
**YEAR ENDED 31 AUGUST 2025**  
**STATEMENT OF FINANCIAL ACTIVITIES**

	Notes	2025 £	2024 £
<b>INCOMING RESOURCES</b>			
Fundraising events	2	36,825	49,363
Bank interest received		126	129
<b>Total income</b>		<b>36,951</b>	<b>49,492</b>
<b>RESOURCES EXPENDED</b>			
<b>Direct charitable expenditure</b>			
Children events	5	1,415	1,490
School purchases	3	28,285	29,099
		29,700	30,589
<b>Other expenditure</b>			
Fundraising	2	12,041	17,160
Management expenditure	4	98	385
		12,139	17,545
<b>Total expenditure</b>		<b>41,839</b>	<b>48,133</b>
<b>NET INCOME/(EXPENDITURE) FOR THE YEAR</b>		<b>(4,888)</b>	<b>1,358</b>
<b>NET MOVEMENT IN FUNDS</b>			
<b>OPENING NET FUNDS</b>		35,716	34,358
<b>CLOSING NET FUNDS</b>		30,828	35,716

**ST AGATHA'S PARENT STAFF ASSOCIATION  
YEAR ENDED 31 AUGUST 2025  
STATEMENT OF ASSETS AND LIABILITIES**

	Notes	2025 £	2024 £
<b>ASSETS</b>			
Debtors & Prepayments	6	1,275	0
<b>Bank and Cash Balances</b>			
Bank account		29,635	35,733
Cash on hand		0	76
		30,910	35,809
		30,910	35,809
<b>LIABILITIES</b>			
Creditors & Deferred Income	7	82	94
Net funds carried forward		30,828	35,716
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>30,910</b>	<b>35,810</b>

Charity law requires the trustees to prepare accounts for each financial year. In preparing these accounts, the trustees are required to select suitable accounting policies and then apply them consistently. The trustees are responsible for keeping proper accounting records and for safeguarding the assets of the Charity.

**Chair**



25 Nov-25  
On behalf of the Committee

**Treasurer**



25 Nov 2025

**ST AGATHA'S PARENT STAFF ASSOCIATION**  
**YEAR ENDED 31 AUGUST 2025**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITIES**

**1 BASIS OF PREPARATION**

**1.1 Accounting policies**

The financial statements have been prepared under the historical cost convention in accordance with applicable accounting standards, Accounting and Reporting by Charities - Statement of Recommended Practice (SORP 2005) and with the Charities Act.

1.2 There have been no changes to the accounting policies since last year.

1.3 No changes have been made to the accounts for previous years.

**1.4 ACCOUNTING POLICIES**

*Recognition of incoming resources*

These are included in the Statement of Financial Activities when the charity becomes entitled to the resources, the trustees are virtually certain they will receive the resources and the monetary value can be measured with sufficient reliability.

*Incoming resources with related expenditure*

Where incoming resources have related expenditure, the incoming resources and related expenditure are reported gross in the Statement of Financial Accounts.

*Tax reclaims on donations and gifts*

Incoming resources from tax reclaims are included in the Statement of Financial Accounts at the same time as the gift to which they relate.

*Volunteer help*

The value of any voluntary help received is not included in the accounts.

*Liability recognition*

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

**ST AGATHA'S PARENT STAFF ASSOCIATION**  
**YEAR ENDED 31 AUGUST 2025**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITIES**

**2 FUNDRAISING EVENTS**

	<b>INCOME</b>	<b>EXPENSES</b>	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>	<b>NET</b>	<b>NET</b>
			<b>£</b>	<b>£</b>
Christmas fair	7,972	2,827	5,145	6,559
Fireworks night	5,636	3,131	2,505	1,189
Donations	4,488	0	4,488	7,631
Uniform sales	2,331	0	2,331	2,235
Quiz night	491	7	484	407
Summer fair	10,784	4,004	6,780	7,149
Welcome social fundraiser	770	413	357	748
Smarties challenge	0	0	0	1,223
Movie night	862	350	512	770
Family music night	0	0	0	743
School lotto	1,990	531	1,459	1,857
Disco	1,312	778	534	726
Other fundraising	189	0	189	415
	<u>36,825</u>	<u>12,041</u>	<u>24,784</u>	<u>31,652</u>

**3 SCHOOL PURCHASES**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Wi Fi expansion and upgarate	1,805	10,000
Playground & garden maintenance	2,366	3,870
Bathroom refurbishment project	21,600	14,818
PSA equipment	2,514	411
	<u>28,285</u>	<u>29,099</u>

**ST AGATHA'S PARENT STAFF ASSOCIATION**  
**YEAR ENDED 31 AUGUST 2025**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITIES**

<b>4 MANAGEMENT EXPENDITURE</b>	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Bank charges	98	170
Lotto licence renewal	0	20
Coffee morning supplies	0	42
ParentKind annual subscription	0	153
	<u>98</u>	<u>385</u>
<b>5 CHILDREN'S EVENTS</b>	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
KS1 & KS2 Christmas events	1,100	1,490
Year 6 leavers party	315	0
	<u>1,415</u>	<u>1,490</u>
<b>6 DEBTORS &amp; PREPAYMENTS</b>	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Accrued income	625	
Prepayments made	650	0
	<u>1,275</u>	<u>0</u>
<b>7 CREDITORS &amp; DEFERRED INCOME</b>	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
July & August school lottery prize	82	94
	<u>82</u>	<u>94</u>
<b>8 COMMITMENTS</b>	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Wi-Fi Expansion and upgrade	0	10,000
Bathroom Refurbishment Project	0	14,818
	<u>0</u>	<u>24,818</u>



# Independent Examiner's Report

to the Trustees of **St Agatha's Parent Staff Association**

I report to the charity trustees on my examination of the accounts of **St Agatha's Parent Staff Association** (the charity) for the financial year ended **31.08.2025**

## Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011.

I report in respect of my examination of the charity's accounts carried out under section 145 of the Charities Act 2011 and in carrying out my examination I have followed the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

## Independent examiner's statement

I have examined the accounts which comprise the **Receipts and Payments Account** and the related notes for the year ended **31.08.2025**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act 2011; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act 2011have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

## Independent examiner

**Name:** Janet Knapton

**Address:** 2 Chestnut Road, Kingston Upon Thames, KT2 5AP

**Relevant qualification (if any):** ICAEW

**Signed:**  \_\_\_\_\_

**Date:** 20/01/2026

**ST AGATHA'S PARENT STAFF ASSOCIATION**

England & Wales - Charity number 1063493

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# Accounts

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# Trustees' Annual Report for the period

Period start date

Period end date

01 09 2023

31 08 2024

From

To

## Section A

### Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	C Davison	Secretary	Sept 2022 – Feb 2025	
2	L Wilkinson	Treasurer	Feb 2022 – Feb 2025	
3	V Matthews	Chair	Feb 2022 – Feb 2024	
4	O Attard	Chair	Feb 2024 – Feb 2025	
5	Michael Myburgh	Chair	Feb 2025 - Present	
6	Catherine Ryder	Secretary	Feb 2025 - Present	
7	Agata Murray	Treasurer	Feb 2025 - Present	
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document  
*(eg. trust deed, constitution)*

Constitution

How the charity is constituted  
*(eg. trust, association, company)*

Association

Trustee selection methods  
*(eg. appointed by, elected by)*

All parents and teachers of St Agatha's Catholic Primary school are automatically members of the organisation. Trustees are elected from the membership.

**Additional governance issues (Optional information)**

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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**Summary of the objects of the charity set out in its governing document**

### CHARITABLE PURPOSE ('OBJECTS')

The **object** of the association (the **objects**) is to advance the education of pupils in the school in particular by:

2.1 Developing effective relationships between the staff, parents and others associated with the school.

2.2 Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The main activities undertaken by the charity involve the organisation and running of various fundraising events and social occasions which bring the school community together and raise funds for the school and for the benefit of the children.

These include (but are not limited to) events such as summer and Christmas fairs, a welcome back to school social event, a school disco, movie nights, music nights, a fireworks night, a school quiz night, cake sales, second hand uniform sales as well as other fundraisers such as tea towel and Christmas memento's etc.

The trustees declare that they have throughout their activities, had regard to the guidance issued by the charity commission on public benefit.

## Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D Achievements and performance

### Summary of the main achievements of the charity during the year

With the monies raised from the organisation of several successful fundraising events held throughout the course of the year, as well as various charitable donations received from individuals / organisations, the St Agatha's Parent Staff Association Charity has helped St Agatha's school this year by funding and / or contributing towards several significant projects / initiatives / events.

During the 1<sup>st</sup> school term, the PSA held 2 main fundraising events in the form of the annual fireworks display in November as well as the Christmas Fair in December, where (with the help of parent volunteers as well as generous donations from local businesses towards a raffle) we were able to make a sizeable profit from these 2 events.

As is tradition, the PSA also funded / contributed to the cost of various children's Christmas performances / events in December, including the KS2 Rose Theatre trip, the KS1 Pantomime, the Nursery Tiny Tunes show as well as the children's annual Christmas school lunch.

In January, the PSA funded a significant Wi-Fi and Networking Replacement and Expansion project, to improve and extend Wi-Fi access throughout the school.

For the remainder of the 2<sup>nd</sup> and 3<sup>rd</sup> terms, fundraising efforts were centred around the 'Spend-A-Penny' fundraising campaign, where, through several different fundraising events and initiatives led by a combination of parents, children, staff and the PSA and Fundraising teams, we were able to raise the money needed to fund the Y3 & Y4 boys and girls bathroom refurbishment project.

In addition, the PSA lotto and regular 'Good As New' Uniform sales continue to provide a steady stream of monthly income.

**Section E****Financial review****Brief statement of the charity's policy on reserves**

The charity has an emergency reserves account with a balance of £5.8k.

The Treasurer looks to maintain enough money in the current bank account to fund all forthcoming planned expenses for events and donations to the school.

**Details of any funds materially in deficit**

NONE

**Further financial review details (Optional information)**

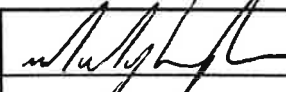
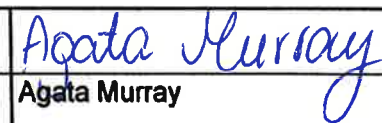
You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**Section F****Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>		
<b>Full name(s)</b>	Michael Myburgh	Agata Murray
<b>Position (eg Secretary, Chair, etc)</b>	Chair	Treasurer
<b>Date</b>	15/05/2025	



**ST AGATHA'S PARENT STAFF ASSOCIATION  
YEAR ENDED 31 AUGUST 2024  
STATEMENT OF FINANCIAL ACTIVITIES**

	Notes	2024 £	2023 £
<b>INCOMING RESOURCES</b>			
Fundraising events	2	49,363	39,800
Bank interest received		129	59
<b>Total income</b>		<u><b>49,491</b></u>	<u><b>39,858</b></u>
<b>RESOURCES EXPENDED</b>			
<b>Direct charitable expenditure</b>			
Childrens' events	5	1,490	1,305
School purchases	3	29,099	18,603
		<u>30,589</u>	<u>19,907</u>
<b>Other expenditure</b>			
Fundraising	2	17,160	17,505
Management expenditure	4	385	564
		<u>17,545</u>	<u>18,069</u>
<b>Total expenditure</b>		<u><b>48,133</b></u>	<u><b>37,977</b></u>
<b>NET INCOME/(EXPENDITURE) FOR THE YEAR</b>		<u><b>1,358</b></u>	<u><b>1,881</b></u>
<b>OPENING NET ASSETS</b>		<u><b>34,358</b></u>	<u><b>32,476</b></u>
<b>CLOSING NET ASSETS</b>		<u><b>35,716</b></u>	<u><b>34,358</b></u>

**ST AGATHA'S PARENT STAFF ASSOCIATION  
YEAR ENDED 31 AUGUST 2024  
STATEMENT OF ASSETS AND LIABILITIES**

	Notes	2024 £	2023 £
<b>MONETARY ASSETS</b>			
Debtors & Prepayments	6	0	250
<b>Bank and Cash Balances</b>			
Bank account		35,733	34,336
Cash on hand		<u>76</u>	<u>76</u>
		35,809	34,412
<b>Other Creditors &amp; Deferred Income</b>	7	94	55
<b>Net assets Carried Forward</b>		35,716	34,358
		<u><u>35,810</u></u>	<u><u>34,413</u></u>

Charity law requires the trustees to prepare accounts for each financial year. In preparing these accounts, the trustees are required to select suitable accounting policies and then apply them consistently. The trustees are responsible for keeping proper accounting records and for safeguarding the assets of the Charity.

  
Chair

  
Treasurer

May-25  
On behalf of the Committee

**ST AGATHA'S PARENT STAFF ASSOCIATION**  
**YEAR ENDED 31 AUGUST 2024**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITIES**

**1 BASIS OF PREPARATION**

**1.1 Accounting policies**

The financial statements have been prepared under the historical cost convention in accordance with applicable accounting standards, Accounting and Reporting by Charities - Statement of Recommended Practice (SORP 2005) and with the Charities Act.

1.2 There have been no changes to the accounting policies since last year.

1.3 No changes have been made to the accounts for previous years.

**1.4 ACCOUNTING POLICIES**

*Recognition of incoming resources*

These are included in the Statement of Financial Activities when the charity becomes entitled to the resources, the trustees are virtually certain they will receive the resources and the monetary value can be measured with sufficient reliability.

*Incoming resources with related expenditure*

Where incoming resources have related expenditure, the incoming resources and related expenditure are reported gross in the Statement of Financial Accounts.

*Tax reclaims on donations and gifts*

Incoming resources from tax reclaims are included in the Statement of Financial Accounts at the same time as the gift to which they relate.

*Volunteer help*

The value of any voluntary help received is not included in the accounts.

*Liability recognition*

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

**ST AGATHA'S PARENT STAFF ASSOCIATION**  
**YEAR ENDED 31 AUGUST 2024**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITIES**

**2 FUNDRAISING EVENTS**

	<b>INCOME</b>	<b>EXPENSES</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>	<b>NET</b>	<b>NET</b>
			<b>£</b>	<b>£</b>
Christmas fair	10,631	4,072	6,559	5,958
Fireworks night	4,591	3,403	1,189	743
Donations	7,631	0	7,631	2,812
BookFair, Cake Sales & Doughies	1,945	1,394	0	0
Uniform sales	2,235	0	2,235	2,203
Quiz night	497	90	407	440
Summer fair	11,639	4,489	7,149	5,660
Welcome Social Fundraiser 2023	1,698	950	748	353
Smarties Challenge	1,357	134	1,223	0
Movie Night	1,147	377	770	0
Family Music Night	1,062	319	743	0
School Lotto	2,248	391	1,857	2,000
Other fundraising events - Tea To	1,216	801	415	1,343
Disco	1,467	740	726	782
	<u>49,363</u>	<u>17,160</u>	<u>31,652</u>	<u>22,295</u>

**3 SCHOOL PURCHASES**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Wi-Fi Expansion and upgrade	10,000	12,979
Playground & garden maintenance	3,870	10,883
Bathroom Refurbishment Project	14,818	0
PSA Equipment	410	0
	<u>29,099</u>	<u>23,862</u>

**ST AGATHA'S PARENT STAFF ASSOCIATION**  
**YEAR ENDED 31 AUGUST 2024**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITIES**

<b>4 MANAGEMENT EXPENDITURE</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Bank Charges	170	424
Lotto Licence Renewal	20	
Coffee Morning Supplies	42	
ParentKind Annual subscription	153	140
	<u>385</u>	<u>564</u>
<b>5 CHILDREN'S EVENTS</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
KS1 & KS2 Xmas Events 2023	1,490	1,305
Year 6 leavers party	0	0
	<u>1,490</u>	<u>1,305</u>
<b>6 DEBTORS &amp; PREPAYMENTS</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Income received after year end	0	250
	<u>0</u>	<u>250</u>
<b>7 CREDITORS &amp; DEFERRED INCOME</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
July & August School lottery prizes	94	55
	<u>94</u>	<u>55</u>
<b>8 COMMITMENTS</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Wi-Fi Expansion and upgrade	10,000	0
Bathroom Refurbishment Project	14,818	
	<u>24,818</u>	<u>8,923</u>



**ST AGATHA'S PARENT STAFF ASSOCIATION  
YEAR ENDED 31 AUGUST 2024  
STATEMENT OF FINANCIAL ACTIVITIES**

	Notes	2024 £	2023 £
<b>INCOMING RESOURCES</b>			
Fundraising events	2	49,363	39,800
Bank interest received		129	59
<b>Total income</b>		<u><u>49,491</u></u>	<u><u>39,858</u></u>
<b>RESOURCES EXPENDED</b>			
<b>Direct charitable expenditure</b>			
Childrens' events	5	1,490	1,305
School purchases	3	29,099	18,603
		<u>30,589</u>	<u>19,907</u>
<b>Other expenditure</b>			
Fundraising	2	17,160	17,505
Management expenditure	4	385	564
		<u>17,545</u>	<u>18,069</u>
<b>Total expenditure</b>		<u><u>48,133</u></u>	<u><u>37,977</u></u>
<b>NET INCOME/(EXPENDITURE) FOR THE YEAR</b>		<u><u>1,358</u></u>	<u><u>1,881</u></u>
<b>OPENING NET ASSETS</b>		<u><u>34,358</u></u>	<u><u>32,476</u></u>
<b>CLOSING NET ASSETS</b>		<u><u>35,716</u></u>	<u><u>34,358</u></u>

**ST AGATHA'S PARENT STAFF ASSOCIATION  
YEAR ENDED 31 AUGUST 2024  
STATEMENT OF ASSETS AND LIABILITIES**

	Notes	2024 £	2023 £
<b>MONETARY ASSETS</b>			
Debtors & Prepayments	6	0	250
<b>Bank and Cash Balances</b>			
Bank account		35,733	34,336
Cash on hand		<u>76</u>	<u>76</u>
		35,809	34,412
<b>Other Creditors &amp; Deferred Income</b>	7	94	55
<b>Net assets Carried Forward</b>		35,716	34,358
		<u><u>35,810</u></u>	<u><u>34,413</u></u>

Charity law requires the trustees to prepare accounts for each financial year. In preparing these accounts, the trustees are required to select suitable accounting policies and then apply them consistently. The trustees are responsible for keeping proper accounting records and for safeguarding the assets of the Charity.

  
Chair

  
Treasurer

May-25  
On behalf of the Committee

**ST AGATHA'S PARENT STAFF ASSOCIATION**  
**YEAR ENDED 31 AUGUST 2024**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITIES**

**1 BASIS OF PREPARATION**

**1.1 Accounting policies**

The financial statements have been prepared under the historical cost convention in accordance with applicable accounting standards, Accounting and Reporting by Charities - Statement of Recommended Practice (SORP 2005) and with the Charities Act.

1.2 There have been no changes to the accounting policies since last year.

1.3 No changes have been made to the accounts for previous years.

**1.4 ACCOUNTING POLICIES**

*Recognition of incoming resources*

These are included in the Statement of Financial Activities when the charity becomes entitled to the resources, the trustees are virtually certain they will receive the resources and the monetary value can be measured with sufficient reliability.

*Incoming resources with related expenditure*

Where incoming resources have related expenditure, the incoming resources and related expenditure are reported gross in the Statement of Financial Accounts.

*Tax reclaims on donations and gifts*

Incoming resources from tax reclaims are included in the Statement of Financial Accounts at the same time as the gift to which they relate.

*Volunteer help*

The value of any voluntary help received is not included in the accounts.

*Liability recognition*

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

**ST AGATHA'S PARENT STAFF ASSOCIATION**  
**YEAR ENDED 31 AUGUST 2024**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITIES**

**2 FUNDRAISING EVENTS**

	<b>INCOME</b>	<b>EXPENSES</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>	<b>NET</b>	<b>NET</b>
			<b>£</b>	<b>£</b>
Christmas fair	10,631	4,072	6,559	5,958
Fireworks night	4,591	3,403	1,189	743
Donations	7,631	0	7,631	2,812
BookFair, Cake Sales & Doughies	1,945	1,394	0	0
Uniform sales	2,235	0	2,235	2,203
Quiz night	497	90	407	440
Summer fair	11,639	4,489	7,149	5,660
Welcome Social Fundraiser 2023	1,698	950	748	353
Smarties Challenge	1,357	134	1,223	0
Movie Night	1,147	377	770	0
Family Music Night	1,062	319	743	0
School Lotto	2,248	391	1,857	2,000
Other fundraising events - Tea To	1,216	801	415	1,343
Disco	1,467	740	726	782
	<u>49,363</u>	<u>17,160</u>	<u>31,652</u>	<u>22,295</u>

**3 SCHOOL PURCHASES**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Wi-Fi Expansion and upgrade	10,000	12,979
Playground & garden maintenance	3,870	10,883
Bathroom Refurbishment Project	14,818	0
PSA Equipment	410	0
	<u>29,099</u>	<u>23,862</u>

**ST AGATHA'S PARENT STAFF ASSOCIATION**  
**YEAR ENDED 31 AUGUST 2024**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITIES**

<b>4 MANAGEMENT EXPENDITURE</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Bank Charges	170	424
Lotto Licence Renewal	20	
Coffee Morning Supplies	42	
ParentKind Annual subscription	153	140
	<u>385</u>	<u>564</u>
<b>5 CHILDREN'S EVENTS</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
KS1 & KS2 Xmas Events 2023	1,490	1,305
Year 6 leavers party	0	0
	<u>1,490</u>	<u>1,305</u>
<b>6 DEBTORS &amp; PREPAYMENTS</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Income received after year end	0	250
	<u>0</u>	<u>250</u>
<b>7 CREDITORS &amp; DEFERRED INCOME</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
July & August School lottery prizes	94	55
	<u>94</u>	<u>55</u>
<b>8 COMMITMENTS</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Wi-Fi Expansion and upgrade	10,000	0
Bathroom Refurbishment Project	14,818	
	<u>24,818</u>	<u>8,923</u>



**ST AGATHA'S PARENT STAFF ASSOCIATION**

England & Wales - Charity number 1063493

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# Accounts

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# Trustees' Annual Report for the period

	Period start date			Period end date			
<b>From</b>	01	09	2022	<b>To</b>	31	08	2023

## Section A Reference and administration details

**Charity name** St Agatha's Parent Staff Association

**Other names charity is known by**

**Registered charity number (if any)** 1063493

**Charity's principal address**

St Agatha's RC Primary School  
 St Agatha's Drive, Kingston Upon Thames  
 Surrey  
**Postcode** KT2 5TY

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	R Watson	Chair	Sept 2019 – Feb 2022	
2	N Nilsen	Vice Chair/Treasurer	Sept 2019 – Feb 2022	
3	J Handley	Co-Chair	Feb 2022 – Sept 2022	
4	L Seaton	Treasurer	Feb 2022 – June 2022	
5	C Davison	Secretary	Sept 2022 - Present	
6	L Wilkinson	Treasurer	Feb 2022 - Present	
7	V Matthews	Chair	Feb 2022 – March 2024	
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18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	All parents and teachers of St Agatha's Catholic Primary school are automatically members of the organisation. Trustees are elected from the membership.

**Additional governance issues (Optional information)**

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

**CHARITABLE PURPOSE ('OBJECTS')**  
 The object of the association (the objects) is to advance the education of pupils in the school in particular by:  
 2.1 Developing effective relationships between the staff, parents and others associated with the school.  
 2.2 Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The main activities undertaken are the organisation and running of various fundraising events and social occasions which bring the school community together. These include (but are not limited to) events such as Summer and Christmas Fairs, a welcome back to school Social Event, the School Disco, a Fireworks night, a school Quiz night, regular cake sales, Good as New Uniform sales, tea towel and Christmas memento fundraisers etc.

The trustees declare that they have throughout their activities, had regard to the guidance issued by the charity commission on public benefit.

**Additional details of objectives and activities (Optional information)**

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D Achievements and performance

### Summary of the main achievements of the charity during the year

With the monies raised from the organisation of a number of successful fundraising events held throughout the course of the year (to name a few, the Summer fair, the Christmas fair, the Fireworks night, the Quiz night and the school Disco), as well as various charitable donations received from individuals / organisations, the PSA charity has helped St Agatha's school this year by contributing towards / fully funding a number of significant projects / initiatives / events.

During the 1<sup>st</sup> school term of the year, the final installments were paid off for a new storage shed as well as the new playground structure for the Early Years outdoor area which were both installed in the previous year.

Additionally, the charity was able to fund the replacement and renewal of the garden fence that separates the astro and the back garden as well as pay for various improvements to the Early Years outdoor area (painting of external walls, purchasing of outdoor discovery tables and cushions, replacement of outdoor planters) and also purchase of additional classroom resources.

Further to this, the charity also funded a number of children's events such as the Christmas pantomime and Tiny Tunes Christmas shows, as well as made a significant contribution towards the KS2 Christmas Theatre trips and arranged various social events for the school community, such as the Welcome back event and the Wellness Week Coffee morning.

**Section E Financial review**

**Brief statement of the charity's policy on reserves**

The charity has an emergency reserves account with a balance of £5.6k. The Treasurer looks to maintain enough money in the current bank account to fund all forthcoming expenses for events and donations to the school.

**Details of any funds materially in deficit**

NONE

**Further financial review details (Optional information)**

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

(Empty box for optional information)

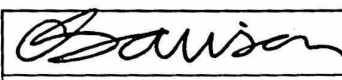

**Section F Other optional information**

(Empty box for other optional information)

**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Chloe Davison	Tina Wilkinson
Position (eg Secretary, Chair, etc)	Secretary	Treasurer
Date	25/02/2024	

**ST AGATHA'S PARENT STAFF ASSOCIATION**  
**YEAR ENDED 31 AUGUST 2023**  
**STATEMENT OF FINANCIAL ACTIVITIES**

	Notes	2023 £	2022 £
<b>INCOMING RESOURCES</b>			
Fundraising events	2	39,800	39,159
Bank interest received		59	2
<b>Total income</b>		<u>39,858</u>	<u>39,161</u>
<b>RESOURCES EXPENDED</b>			
<b>Direct charitable expenditure</b>			
Childrens' events	5	1,305	1,885
School purchases	3	18,603	23,862
		<u>19,907</u>	<u>25,747</u>
<b>Other expenditure</b>			
Fundraising	2	17,505	13,291
Management expenditure	4	564	854
		<u>18,069</u>	<u>14,145</u>
<b>Total expenditure</b>		<u>37,977</u>	<u>39,892</u>
<b>NET INCOME/(EXPENDITURE) FOR THE YEAR</b>		<u>1,881</u>	<u>(731)</u>
<b>OPENING NET ASSETS</b>		<u>32,476</u>	<u>33,365</u>
<b>CLOSING NET ASSETS</b>		<u>34,358</u>	<u>32,476</u>

**ST AGATHA'S PARENT STAFF ASSOCIATION  
YEAR ENDED 31 AUGUST 2023  
STATEMENT OF ASSETS AND LIABILITIES**

	Notes	2023 £	2022 £
<b>MONETARY ASSETS</b>			
Debtors & Prepayments	6	250	1,126
<b>Bank and Cash Balances</b>			
Bank account		34,336	31,524
Cash on hand		<u>76</u>	<u>76</u>
		<u>34,412</u>	<u>31,600</u>
Other Creditors & Deferred Income	7	55	61
Net assets Carried Forward		34,358	31,538
		<u><u>34,413</u></u>	<u><u>31,599</u></u>

Charity law requires the trustees to prepare accounts for each financial year. In preparing these accounts, the trustees are required to select suitable accounting policies and then apply them consistently. The trustees are responsible for keeping proper accounting records and for safeguarding the assets of the Charity.

Chair

VERITY MATTHEWS

*Verity Matthews*

Feb-24

On behalf of the Committee

Treasurer

LINA WILKINSON

*Lina Wilkinson*

**ST AGATHA'S PARENT STAFF ASSOCIATION  
YEAR ENDED 31 AUGUST 2023  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITIES**

**1 BASIS OF PREPARATION**

**1.1 Accounting policies**

The financial statements have been prepared under the historical cost convention in accordance with applicable accounting standards, Accounting and Reporting by Charities - Statement of Recommended Practice (SORP 2005) and with the Charities Act.

1.2 There have been no changes to the accounting policies since last year.

1.3 No changes have been made to the accounts for previous years.

**1.4 ACCOUNTING POLICIES**

*Recognition of incoming resources*

These are included in the Statement of Financial Activities when the charity becomes entitled to the resources, the trustees are virtually certain they will receive the resources and the monetary value can be measured with sufficient reliability.

*Incoming resources with related expenditure*

Where incoming resources have related expenditure, the incoming resources and related expenditure are reported gross in the Statement of Financial Accounts.

*Tax reclaims on donations and gifts*

Incoming resources from tax reclaims are included in the Statement of Financial Accounts at the same time as the gift to which they relate.

*Volunteer help*

The value of any voluntary help received is not included in the accounts.

*Liability recognition*

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

**ST AGATHA'S PARENT STAFF ASSOCIATION**  
**YEAR ENDED 31 AUGUST 2023**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITIES**

**2 FUNDRAISING EVENTS**

	<b>INCOME</b>	<b>EXPENSES</b>	<b>2023</b>	<b>2022</b>
	£	£	<b>NET</b>	<b>NET</b>
			£	£
Christmas fair	10,518	4,560	5,958	2,031
Fireworks night	4,000	3,257	743	0
Donations	2,812	0	2,812	2,843
Uniform sales	2,203	0	2,203	1,892
Quiz night	449	9	440	0
Summer fair	11,562	5,902	5,660	0
Welcome Social Fundraiser 2022	1,449	1,096	353	0
Anniversary Ball	0	0	0	5,243
School Lotto	2,714	714	2,000	502
Other fundraising events - Tea To	2,264	921	1,343	788
Disco	1,827	1,045	782	0
	<u>39,800</u>	<u>17,505</u>	<u>22,295</u>	<u>13,299</u>

**3 SCHOOL PURCHASES**

	<b>2023</b>	<b>2022</b>
	£	£
Digital upgrade	0	12,979
Playground & garden	8,923	10,883
Repairs	5,835	0
Equipment	3,845	0
	<u>18,603</u>	<u>23,862</u>

**ST AGATHA'S PARENT STAFF ASSOCIATION  
YEAR ENDED 31 AUGUST 2023  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITIES**

<b>4 MANAGEMENT EXPENDITURE</b>	<b>2023</b>	<b>2022</b>
	£	£
AGM expenses, stationery, accountancy, bank charges	424	20
NCPTA subscription	<u>140</u>	<u>123</u>
	<u>564</u>	<u>143</u>
<b>5 CHILDREN'S EVENTS</b>	<b>2023</b>	<b>2022</b>
	£	£
KS1 & KS2 Xmas Events 2022	1,305	0
Year 6 leavers party	<u>0</u>	<u>434</u>
	<u>1,305</u>	<u>434</u>
<b>6 DEBTORS &amp; PREPAYMENTS</b>	<b>2023</b>	<b>2022</b>
	£	£
Income received after year end	<u>250</u>	<u>1,126</u>
	<u>250</u>	<u>0</u>
<b>7 CREDITORS &amp; DEFERRED INCOME</b>	<b>2023</b>	<b>2022</b>
	£	£
August School lottery prize	<u>55</u>	<u>58</u>
	<u>55</u>	<u>58</u>
<b>8 COMMITMENTS</b>	<b>2023</b>	<b>2022</b>
	£	£
Digital upgrade	0	12,979
Nursery Playground Replacement	8,923	10,883
	<u>8,923</u>	<u>12,979</u>

A Total of £17,846.92 has been committed for the replacement of the Nursery Playground Equipment. A payment schedule was agreed with the school to pay this in 4 installments of £4461.73. Two installments were paid in the 2021-2022 FY and the final 2 installments are to be paid in the 2022-2023 FY.

**ST AGATHA'S PARENT STAFF ASSOCIATION  
YEAR ENDED 31 AUGUST 2023**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
ST AGATHA'S PARENT STAFF ASSOCIATION**

I report on the accounts of the St Agatha's Parent Staff Association for the year ended 31 August 2023, which are set out on pages 5 to 9.

**Respective responsibilities of the trustees and examiner**

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act), as amended by s.28 of the Charities Act 2006) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under Section 43 of the Act, as amended);
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 43(7)(b) of the Act, as amended); and
- to state whether particular matters have come to my attention.

My examination was carried out with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

**Independent examiner's statement**

In the course of my examination, no matter has come to my attention;

- (1) which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
  - i. Proper accounting records are kept (in accordance with section 41 of the Act); and
  - ii. Accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**ST AGATHA'S PARENT STAFF ASSOCIATION**

England & Wales - Charity number 1063493

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# Accounts

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# Trustees' Annual Report for the period

	Period start date			Period end date			
<b>From</b>	01	09	2021	<b>To</b>	31	08	2022

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	R Watson	Chair	Sept 2019 – Feb 2022	
2	N Nilsen	Vice Chair/Treasurer	Sept 2019 – Feb 2022	
3	J Handley	Chair	Feb 2022 – Sept 2022	
4	L Seaton	Treasurer	Feb 2022 – June 2022	
5	C Davison	Secretary	Sept 2022 - Present	
6	L Wilkinson	Treasurer	Sept 2022 - Present	
7				
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15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

Constitution
--------------

How the charity is constituted  
(eg. trust, association, company)

Association
-------------

Trustee selection methods  
(eg. appointed by, elected by)

All parents and teachers of St Agatha's school are automatically members of the organisation. Trustees are elected from the membership.
---

**Additional governance issues (Optional information)**

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

**CHARITABLE PURPOSE ('OBJECTS')**

The object of the association (the objects) is to advance the education of pupils in the school in particular by:

- 2.1 Developing effective relationships between the staff, parents and others associated with the school
- 2.2 Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The main activities undertaken are fundraising events. These include events such as Summer and Christmas fairs, the School Disco, a Fireworks night, a school Quiz night and other one off fundraising events such as doughnut sales and tea towel and Christmas mementos.

The trustees declare that they have throughout their activities, had regard to the guidance issued by the charity commission on public benefit.

**Additional details of objectives and activities (Optional information)**

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The Charity has helped St Agatha's school by contributing funding towards / fully funding a number of projects, including the 'Digital Upgrade' of ICT related equipment for the school, the purchasing of a new storage shed and the installation of a new playground structure for the Early Years play area.

Additionally, allocated amounts have been spent on the annual / bi-annual maintenance of the KS1 and KS2 adventure playground, as well as various children's events such as the Christmas pantomimes and theatre trips.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

The charity has an emergency reserves account with a balance of £5.6k. The Treasurer looks to maintain enough money in the current bank account to fund all forthcoming expenses for events and donations to the school.

**Details of any funds materially in deficit**

NONE

**Further financial review details (Optional information)**

You may choose to include additional information, where relevant about:

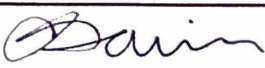

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>		
<b>Full name(s)</b>	Chloe Davison	Tina Wilkinson
<b>Position (eg Secretary, Chair, etc)</b>	Secretary	Treasurer
<b>Date</b>	01/06/2023	

**ST AGATHA'S PARENT STAFF ASSOCIATION  
YEAR ENDED 31 AUGUST 2022  
STATEMENT OF FINANCIAL ACTIVITIES**

	Notes	2022 £	2021 £
<b>INCOMING RESOURCES</b>			
Fundraising events	2	39,159	14,123
Bank interest received		2	6
<b>Total income</b>		<u><u>39,161</u></u>	<u><u>14,128</u></u>
<b>RESOURCES EXPENDED</b>			
<b>Direct charitable expenditure</b>			
Childrens' events	5	1,885	434
School purchases	3	23,862	9,991
		<u>25,747</u>	<u>10,425</u>
<b>Other expenditure</b>			
Fundraising	2	13,291	824
Management expenditure	4	854	143
		<u>14,145</u>	<u>967</u>
<b>Total expenditure</b>		<u><u>39,892</u></u>	<u><u>11,392</u></u>
<b>NET INCOME/(EXPENDITURE) FOR THE YEAR</b>		<u><u>(731)</u></u>	<u><u>2,737</u></u>
<b>OPENING NET ASSETS</b>		<u><u>33,395</u></u>	<u><u>30,688</u></u>
<b>CLOSING NET ASSETS</b>		<u><u>32,664</u></u>	<u><u>33,425</u></u>

**ST AGATHA'S PARENT STAFF ASSOCIATION  
YEAR ENDED 31 AUGUST 2022  
STATEMENT OF ASSETS AND LIABILITIES**

	Notes	2022 £	2021 £
<b>MONETARY ASSETS</b>			
Debtors & Prepayments	6	1,126	0
<b>Bank and Cash Balances</b>			
Bank account		31,524	33,343
Cash on hand		76	139
		31,600	33,482
Other Creditors & Deferred Income	7	(61)	(58)
		32,665	33,425

Charity law requires the trustees to prepare accounts for each financial year. In preparing these accounts, the trustees are required to select suitable accounting policies and then apply them consistently. The trustees are responsible for keeping proper accounting records and for safeguarding the assets of the Charity.

Chair  
VERITY MATTHEWS

*Verity Matthews*

Jun-23  
On behalf of the Committee

Treasurer  
LINA WILKINSON

*Lina Wilkinson*

**ST AGATHA'S PARENT STAFF ASSOCIATION  
YEAR ENDED 31 AUGUST 2022  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITIES**

**1 BASIS OF PREPARATION**

**1.1 Accounting policies**

The financial statements have been prepared under the historical cost convention in accordance with applicable accounting standards, Accounting and Reporting by Charities - Statement of Recommended Practice (SORP 2005) and with the Charities Act.

1.2 There have been no changes to the accounting policies since last year.

1.3 No changes have been made to the accounts for previous years.

**1.4 ACCOUNTING POLICIES**

*Recognition of incoming resources*

These are included in the Statement of Financial Activities when the charity becomes entitled to the resources, the trustees are virtually certain they will receive the resources and the monetary value can be measured with sufficient reliability.

*Incoming resources with related expenditure*

Where incoming resources have related expenditure, the incoming resources and related expenditure are reported gross in the Statement of Financial Accounts.

*Tax reclaims on donations and gifts*

Incoming resources from tax reclaims are included in the Statement of Financial Accounts at the same time as the gift to which they relate.

*Volunteer help*

The value of any voluntary help received is not included in the accounts.

*Liability recognition*

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

**ST AGATHA'S PARENT STAFF ASSOCIATION**  
**YEAR ENDED 31 AUGUST 2022**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITIES**

**2 FUNDRAISING EVENTS**

	<b>INCOME</b>	<b>EXPENSES</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>	<b>NET</b>	<b>NET</b>
			<b>£</b>	<b>£</b>
Christmas fair	13,577	4,826	8,750	2,031
Fireworks night	4,929	3,387	1,542	0
Tea towels	0	0	0	0
Donations	629	0	629	2,843
Uniform sales	2,514	0	2,514	1,892
Quiz night	355	0	355	0
Summer fair	12,143	3,577	8,566	0
BBQ for parents	0	0	0	0
Anniversary Ball	0	0	0	5,243
School Lotto	2,805	735	2,070	502
Once-off fundraising events	0	0	0	788
Disco	1,945	766	1,179	0
	<u>38,896</u>	<u>13,291</u>	<u>25,605</u>	<u>13,299</u>

**3 SCHOOL PURCHASES**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Digital upgrade	12,979	9,991
Playground & garden	10,883	0
Equipment	0	0
	<u>23,862</u>	<u>9,991</u>

**ST AGATHA'S PARENT STAFF ASSOCIATION**  
**YEAR ENDED 31 AUGUST 2022**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITIES**

<b>4 MANAGEMENT EXPENDITURE</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
AGM expenses, stationery, accountancy, bank charges	726	20
NCPTA subscription	128	123
	<u>854</u>	<u>143</u>

<b>5 CHILDREN'S EVENTS</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
KS1 pantomime and KS2 theatre	1,515	0
Christmas lunch	0	0
Year 6 leavers party	370	434
Happy lunchtime	0	0
	<u>1,885</u>	<u>434</u>

<b>6 DEBTORS &amp; PREPAYMENTS</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Summer fair income received after year end	1,126	0
	<u>1,126</u>	<u>0</u>

The Anniversary Ball has been cancelled due to ongoing uncertainty with COVID-19 restrictions. Prepaid room hire fees will be refunded in full in 2021.

<b>7 CREDITORS &amp; DEFERRED INCOME</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Audit and accounting fees	0	0
Anniversary ball ticket sales	0	0
August School lottery prize	61	58
	<u>61</u>	<u>0</u>

<b>8 COMMITMENTS</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Digital upgrade	12,979	10,009
Nursery Playground Replacement	8,923	
	<u>21,902</u>	<u>10,009</u>

The PSA agreed to fund digital upgrade to the sum of £30,000 over three years. In 2020/2021, the school had invoiced £7,434.73, which was paid. It was then requested and approved in the Jan 2022 PSA meeting that the PSA top this balance up to £10,000 (an additional £2,565.70). In addition, the school has also asked that the PSA helps fund the 4th year optional lease payment, which totals £2,969.33 (inclusive of the end of 4th year continued-use charge of £199). Total additional sum requested by school £5,534.60.

A Total of £17,846.92 has been committed for the replacement of the Nursery Playground Equipment. A payment schedule was agreed with the school to pay this in 4 installments of £4461.73. Two installments were paid in the 2021-2022 FY and the final 2 installments are to be paid in the 2022-2023 FY.

**ST AGATHA'S PARENT STAFF ASSOCIATION  
YEAR ENDED 31 AUGUST 2022**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
ST AGATHA'S PARENT STAFF ASSOCIATION**

I report on the accounts of the St Agatha's Parent Staff Association for the year ended 31 August 2022, which are set out on pages 5 to 9.

**Respective responsibilities of the trustees and examiner**

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act), as amended by s.28 of the Charities Act 2006) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under Section 43 of the Act, as amended);
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 43(7)(b) of the Act, as amended); and
- to state whether particular matters have come to my attention.

My examination was carried out with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

**Independent examiner's statement**

In the course of my examination, no matter has come to my attention;

- (1) which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
  - i. Proper accounting records are kept (in accordance with section 41 of the Act); and
  - ii. Accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.