

# BEXLEY WOMENS AID

England & Wales · Charity number 1063427

## Details

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**Status** Registered

**Legal form** Charitable company

**Company number** [03123424](#)

**Registered** 1997-07-14

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Po Box 25  
Bexleyheath  
Kent  
DA7 4BS

**Phone** 02083017841

**Email** [clair@bexleywomensaid.org.uk](mailto:clair@bexleywomensaid.org.uk)

**Website** [www.bexleywomensaid.org.uk](http://www.bexleywomensaid.org.uk)

## Activities

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**Objects:** THE RELIEF OF PHYSICAL, MENTAL AND SEXUAL ABUSE OF WOMEN AND CHILDREN BY THE PROVISION OF REFUGE ACCOMMODATION AND BY SUCH OTHER MEASURES AS SHALL FURTHER THE SAID OBJECTS.

**Activities:** The mission of Bexley Women's Aid is to enable and empower women and children experiencing domestic violence to obtain and sustain a safe living environment. Services provided include helpline, refuge, floating support, community outreach for women and children and education programs.

## Classification

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- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Accommodation/housing, Economic/community Development/employment
- **Who:** Children/young People, Other Defined Groups

## Geography

- **Area of benefit:** BEXLEY
- Bexley
- Kent

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£285,566	£284,083	-	-
2024-03-31	£247,275	£245,633	-	-
2023-03-31	£183,448	£194,113	-	-
2022-03-31	£108,111	£209,310	-	-
2021-03-31	£156,890	£229,111	-	-

## Trustees

Name	Role	Appointed
<b>SUSAN STANSFIELD</b>	Chair	
Angela Mehta		2025-12-10
Emma Alsayedahmad		2025-10-31
Olivia Quick		2025-05-19
Rev Catherine Mary Knight-Scott		2026-03-05
Uzma Ali		2023-03-31

**BEXLEY WOMENS AID**

England & Wales - Charity number 1063427

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# Accounts

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Company registration number: 03123424

Charity registration number: 1063427

# Bexley Women's Aid

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2025

Community Accounting Plus  
Units 1 & 2 North West  
41 Talbot Street  
Nottingham  
NG1 5GL

# **Bexley Women's Aid**

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## **Bexley Women's Aid**

### **Reference and Administrative Details**

<b>Chief Executive Officer</b>	Clair Johnson
<b>Trustees</b>	Charlotte Lynch Susan Stansfield Uzma Ali Olivia Quick
<b>Senior Management Team</b>	Clair Johnson
<b>Charity Registration Number</b>	1063427
<b>Company Registration Number</b>	03123424
<b>Registered Office</b>	PO Box 25 Bexleyheath Kent DA7 4BS
<b>Independent Examiner</b>	Eva Stevens, employee of Community Accounting Plus Units 1 & 2 North West 41 Talbot Street Nottingham NG1 5GL

# **Bexley Women's Aid**

## **Trustees' Report**

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2025.

### **Trustees and officers**

The trustees and officers serving during the year and since the year end were as follows:

Trustees: Charlotte Lynch  
Susan Stansfield  
Uzma Ali  
Olivia Quick (appointed 19 May 2025)

Chief Executive Officer: Clair Johnson

### **Structure, governance and management**

#### ***Nature of governing document***

The charity is a company limited by guarantee and registered charity. It is operated under the rules of its memorandum and articles of association dated 07/11/1995, most recently amended 10/02/2010.

#### ***Recruitment and appointment of trustees***

In accordance with the Articles of Association, Officers and other Trustees are appointed at the Annual General Meeting, based on a vote by the members. Nominations for Officers and other Trustees are made in writing before or at the Annual General Meeting, and are supported by a seconder. In addition, the Trustees have the power to fill vacancies occurring between Annual General Meetings following an application process and in line with the policy.

Appropriate procedures are in place for the induction and training of new Trustees.

We advertise our trustee vacancies through various resources available to us. Prospective trustees are sent an application pack to complete. All applications are considered based upon experience and skills and the needs of the organisation. Successful applicants are invited to attend an informal interview with a panel of at least two and the role and expectations of a BWA trustee are explained. Each applicant is given relevant information about the organisation and the opportunity to ask any questions of us. If invited to join after the interview potential trustees are asked to observe three meetings before being formally voted on to the board.

#### ***Organisational structure***

The charity is governed by a voluntary Board of Trustees which employs a Chief Executive Officer to manage the operational staff.

# **Bexley Women's Aid**

## **Trustees' Report**

### **Objectives and activities**

#### ***Objects and aims***

The charity's objects are the relief of physical, mental, and sexual abuse of women and children by the provision of refuge accommodation and other measures.

The principal activities of the charity are to:

- i. Provide temporary refuge on request for women and their children who have experienced domestic violence, mental, physical, financial or sexual abuse.
- ii. Offer support, advice and advocacy when requested by women living in threatening situations and help reduce long term negative effects experienced by abuse.
- iii. Recognise and care for the emotional and educational needs of the children living in the refuge.
- iv. Empower women to determine their own future and to support them in achieving this.
- v. Challenge the acceptance of domestic abuse through educating and informing all sections of the community about the myths of domestic abuse and the devastating effects it has on the lives of those who experience it.
- vi. Effectively tackle domestic abuse to ensure a future where women and children can live safely without a fear of violence in their home.
- vii. Ensure the women and their children have equal access to services so that they can overcome the disadvantages they experience- social, financial, emotional, health, housing, employment, leisure, education, and the freedom to live safely.
- viii. Promote equal opportunities in all areas of its work to ensure all women have equal access to BWA services.

#### ***Public benefit***

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our objectives and activities and in the planning of future activities. It is the judgement of the Trustees that activities in pursuit of the above objectives fully meet the public benefit test, which they have kept in mind in planning programmes for the charity. In delivering services and in the appointment of staff, volunteers and trustees the charity operates a strict policy of no discrimination on any grounds.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

# **Bexley Women's Aid**

## **Trustees' Report**

### **Achievements and performance**

This year our services have supported a vast number of women and children experiencing domestic abuse to move on to a safer future.

Through the ongoing support, assistance and accommodation we have supported 13 women and their 13 children in refuge accommodation, over 120 women in all outreach services – including groups, the drop in service and one to one appointments as well as over 1,000 calls for support on our helpline. Through support provided in the community to women we have indirectly supported over 100 children and young people. The benefits to the public include the prevention of homelessness and poverty, as well as assistance to those at disadvantage due to their abusive situations.

Through our Education and Prevention services we have provided awareness workshops and education to 1,023 children, young people and professionals with the long term aim of preventing domestic abuse in future generations and reducing the negative impact that domestic abuse has on those experiencing it. Through the provision of this service we are able to challenge myths and stereotypes surrounding domestic abuse victims and also challenge the acceptance of domestic abuse in society.

### **Financial review**

We began the new financial year in a stable position having secured continued funding to support our core services.

Like many other charities and organisations we were operating this year with the ongoing challenge of the Cost of Living crisis – we have been fortunate to secure some specific funds for this purpose from various sources to support both the organisation with rising costs but also the service users who had been impacted massively by the increase in living costs.

Our services now consist of:

- 5 bed Refuge and Resettlement Support
- Outreach service – including drop in, legal clinic and one to one support
- Community Support Groups
- Telephone helpline and website
- Education and Prevention Service including training

During strategic planning and board meetings we are reviewing our funding streams to ensure we are using our resources in the most effective way to meet the needs of our service users. We are committed to sustaining existing services and developing new ones where possible and to ensuring continued relevance to the needs of our service users and look forward to building on this year as we progress.

Our income for the year 2024/25 was £285,566 and our spend was £284,083 The trustees made a commitment to the continuation of the charity and are planning on an ongoing basis for its sustainability and viability for the future. This has involved the use of the reserves or designated funds in the short term when necessary – particularly to cover any commitments that are currently unfunded.

The trustees alongside the CEO and staff team planned and evaluated regularly for appropriate provision to ensure the safe continuation of our services. We are grateful for the support of our funders, stakeholders, supporters and donors at this time for their generosity and flexibility.

## **Bexley Women's Aid**

### **Trustees' Report**

#### ***Policy on reserves***

The charity is aware of the need to ensure that our reserves are sufficient to cover our costs and the reduction in our funding for 2024/25.

The Trustees have set aside £90,000 contingency fund as a designated reserve to cover approximately six months running costs of the charity. This is to ensure that sufficient money is held for redundancies and the wind up of the charity should funding streams cease. Whilst the Trustees would like to increase this amount further it is not considered appropriate in the current economic climate.

A further £5,000 of reserves has been designated to specific projects. We have £122,024 of general reserves which are available to absorb any future overspends over the next few years.

#### **Small companies provision statement**

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

## Bexley Women's Aid

### Trustees' Report

#### Statement of Responsibilities

The trustees (who are also the directors of Bexley Women's Aid for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland". The report and accounts have been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including its income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards, comprising FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that can disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The annual report was approved by the trustees of the charity on 5/11/25 and signed on its behalf by:



Susan Stansfield  
Trustee

## Bexley Women's Aid

### Independent Examiner's Report to the trustees of Bexley Women's Aid ('the Company')

#### Independent examiner's report to the trustees of Bexley Women's Aid ('the Company')

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2025.

#### Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

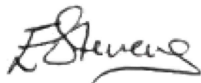
#### Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of the Chartered Institute of Public Finance and Accountancy (CIPFA), which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....  
Eva Stevens, BSc, CPFA, employee of Community Accounting Plus  
member of the Association of the Chartered Institute of Public Finance and Accountancy (CIPFA)

Units 1 & 2 North West  
41 Talbot Street  
Nottingham  
NG1 5GL

Date: 07/11/2025.....

## Bexley Women's Aid

### Statement of Financial Activities for the Year Ended 31 March 2025 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2025 £	Total 2024 £
<b>Income and Endowments from:</b>					
Donations and legacies	2	15,581	-	15,581	18,314
Charitable activities	3	91,696	176,171	267,867	225,592
Other trading activities	5	831	-	831	2,298
Investment income	6	1,287	-	1,287	1,071
Total income		<u>109,395</u>	<u>176,171</u>	<u>285,566</u>	<u>247,275</u>
<b>Expenditure on:</b>					
Charitable activities	7	<u>(103,003)</u>	<u>(181,080)</u>	<u>(284,083)</u>	<u>(245,633)</u>
Total expenditure		<u>(103,003)</u>	<u>(181,080)</u>	<u>(284,083)</u>	<u>(245,633)</u>
Net income/(expenditure)		6,392	(4,909)	1,483	1,642
Transfers between funds		<u>(14,955)</u>	<u>14,955</u>	<u>-</u>	<u>-</u>
Net movement in funds		(8,563)	10,046	1,483	1,642
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>225,587</u>	<u>(9,946)</u>	<u>215,641</u>	<u>213,999</u>
Total funds carried forward	15	<u><u>217,024</u></u>	<u><u>100</u></u>	<u><u>217,124</u></u>	<u><u>215,641</u></u>

All of the charity's activities derive from continuing operations during the above two periods.  
The funds breakdown for the period is shown in note 15.

The notes on pages 11 to 20 form an integral part of these financial statements.

## Bexley Women's Aid

### Statement of Financial Activities for the Year Ended 31 March 2025 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

These are the figures for the previous accounting period and are included for comparative purposes

	Note	Unrestricted funds £	Restricted funds £	Total 2024 £
<b>Income and Endowments from:</b>				
Donations and legacies	2	18,314	-	18,314
Charitable activities	3	70,550	155,042	225,592
Other trading activities	5	2,298	-	2,298
Investment income	6	1,071	-	1,071
Total income		<u>92,233</u>	<u>155,042</u>	<u>247,275</u>
<b>Expenditure on:</b>				
Charitable activities	7	<u>(70,935)</u>	<u>(174,698)</u>	<u>(245,633)</u>
Total expenditure		<u>(70,935)</u>	<u>(174,698)</u>	<u>(245,633)</u>
Net income/(expenditure)		<u>21,298</u>	<u>(19,656)</u>	<u>1,642</u>
Net movement in funds		21,298	(19,656)	1,642
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>204,289</u>	<u>9,710</u>	<u>213,999</u>
Total funds carried forward	15	<u><u>225,587</u></u>	<u><u>(9,946)</u></u>	<u><u>215,641</u></u>

The notes on pages 11 to 20 form an integral part of these financial statements.

## Bexley Women's Aid

(Registration number: 03123424)  
Balance Sheet as at 31 March 2025

	Note	2025 £	2024 £
<b>Fixed assets</b>			
Tangible assets	9	-	817
<b>Current assets</b>			
Debtors	10	26,300	12,336
Cash at bank and in hand	11	<u>218,227</u>	<u>222,159</u>
		244,527	234,495
<b>Creditors: Amounts falling due within one year</b>	12	<u>(27,403)</u>	<u>(19,671)</u>
<b>Net current assets</b>		<u>217,124</u>	<u>214,824</u>
<b>Net assets</b>		<u>217,124</u>	<u>215,641</u>
<b>Funds of the charity:</b>			
<b>Restricted income funds</b>			
Restricted funds	15	100	(9,946)
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>217,024</u>	<u>225,587</u>
<b>Total funds</b>	15	<u>217,124</u>	<u>215,641</u>

For the financial year ending 31 March 2025 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

### Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The financial statements on pages 8 to 20 were approved by the trustees, and authorised for issue on 5/11/25 and signed on their behalf by:



Susan Stansfield  
Trustee

The notes on pages 11 to 20 form an integral part of these financial statements.

# **Bexley Women's Aid**

## **Notes to the Financial Statements for the Year Ended 31 March 2025**

### **1 Accounting policies**

#### **Summary of significant accounting policies and key accounting estimates**

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

#### **Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

#### **Basis of preparation**

Bexley Women's Aid meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

#### **Going concern**

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

#### **Exemption from preparing a cash flow statement**

Under the exemption available to smaller charities the Board of Trustees has chosen not to include a Statement of Cash Flows within the financial statements.

#### **Income and endowments**

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

#### ***Donations and legacies***

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

#### ***Grants receivable***

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

## **Bexley Women's Aid**

### **Notes to the Financial Statements for the Year Ended 31 March 2025**

#### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### ***Charitable activities***

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### **Taxation**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### **Tangible fixed assets**

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

#### **Depreciation and amortisation**

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

<b>Asset class</b>	<b>Depreciation method and rate</b>
Furniture and equipment	25% straight line
Other tangible fixed asset	25% straight line

#### **Trade debtors**

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

#### **Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

## Bexley Women's Aid

### Notes to the Financial Statements for the Year Ended 31 March 2025

#### Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

#### Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Restricted income funds are those grants for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

#### 2 Income from donations and legacies

	Unrestricted funds General £	Total 2025 £	Total 2024 £
Donations and legacies;			
Donations from companies, trusts and similar proceeds	-	-	6,914
Donations from individuals	15,581	15,581	-
Grants, including capital grants;			
Grants from companies	-	-	11,400
	15,581	15,581	18,314

#### 3 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2025 £	Total 2024 £
Grants and donations	-	176,171	176,171	155,042
Housing benefit income	86,578	-	86,578	65,151
Personal service charge	5,118	-	5,118	5,399
	91,696	176,171	267,867	225,592

## Bexley Women's Aid

### Notes to the Financial Statements for the Year Ended 31 March 2025

#### 4 Grants & donations

	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>Total £</b>
Greater London Authority	-	107,471	107,471
London Borough of Bexley	-	38,750	38,750
Women's Aid Federation of England	-	29,950	29,950
Sundry grants & donations	15,581	-	15,581
	<u>15,581</u>	<u>-</u>	<u>15,581</u>
	<u>15,581</u>	<u>176,171</u>	<u>191,752</u>

#### 5 Income from other trading activities

	<b>Unrestricted funds General £</b>	<b>Total funds £</b>	<b>Total 2024 £</b>
Local fundraising and street collection income	831	831	2,298
	<u>831</u>	<u>831</u>	<u>2,298</u>
	<u>831</u>	<u>831</u>	<u>2,298</u>

#### 6 Investment income

	<b>Unrestricted funds General £</b>	<b>Total 2025 £</b>	<b>Total 2024 £</b>
Interest receivable and similar income;			
Interest receivable on bank deposits	1,287	1,287	1,071
	<u>1,287</u>	<u>1,287</u>	<u>1,071</u>
	<u>1,287</u>	<u>1,287</u>	<u>1,071</u>

## Bexley Women's Aid

### Notes to the Financial Statements for the Year Ended 31 March 2025

#### 7 Expenditure on charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2025 £	Total 2024 £
Advertising & publicity	-	838	838	675
Bank & credit card charges	185	235	420	471
Childcare	-	761	761	774
Disbursements	1,321	65,485	66,806	49,158
Governance costs	20	-	20	22
Insurance	4,318	70	4,388	4,381
IT & software licence fees	1,601	656	2,257	2,182
Equipment	-	-	-	385
Printing, postage & stationery	-	321	321	806
Professional services	3,663	591	4,254	5,055
School holiday activity costs	1,683	-	1,683	251
Staff mobile telephones	824	-	824	2,467
Subscriptions	366	-	366	220
Venue hire	340	1,006	1,346	472
Cleaning	90	-	90	147
Rent & rates	17,677	9,581	27,258	23,252
TV, telephone & internet	2,463	590	3,053	3,531
Furniture & household equipment	1,451	-	1,451	1,982
Purchases	-	3,412	3,412	5,444
Repair and maintenance	1,261	469	1,730	1,999
Transport	36	62	98	341
Utilities	7,592	1,560	9,152	10,906
Staff expenses	802	555	1,357	1,471
Wages, NI & pension	56,430	94,639	151,069	127,509
Welfare & hospitality	35	138	173	389
Volunteer expenses	28	111	139	464
Sundry expenditure	-	-	-	65
Depreciation	817	-	817	814
	<u>103,003</u>	<u>181,080</u>	<u>284,083</u>	<u>245,633</u>

## Bexley Women's Aid

### Notes to the Financial Statements for the Year Ended 31 March 2025

#### 8 Staff costs

The aggregate payroll costs were as follows:

	2025 £	2024 £
<b>Staff costs during the year were:</b>		
Wages and salaries	136,073	115,280
Social security costs	8,342	6,628
Pension costs	6,654	5,601
	151,069	127,509

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2025 No	2024 No
Average number of employees	4	4

4 (2024 - 4) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £6,654 (2024 - £5,601).

No employee received emoluments of more than £60,000 during the year.

The total employee benefits of the key management personnel of the charity were £53,684 (2024 - £51,346).

#### 9 Tangible fixed assets

	Furniture and equipment £	Other tangible fixed asset £	Total £
<b>Cost</b>			
At 1 April 2024	5,989	13,106	19,095
At 31 March 2025	5,989	13,106	19,095
<b>Depreciation</b>			
At 1 April 2024	5,419	12,859	18,278
Charge for the year	570	247	817
At 31 March 2025	5,989	13,106	19,095
<b>Net book value</b>			
At 31 March 2025	-	-	-
At 31 March 2024	570	247	817

## Bexley Women's Aid

### Notes to the Financial Statements for the Year Ended 31 March 2025

#### 10 Debtors

	2025 £	2024 £
Trade debtors	20,607	5,250
Prepayments	5,288	6,039
Accrued income	5	-
Other debtors	400	1,047
	<u>26,300</u>	<u>12,336</u>

#### 11 Cash and cash equivalents

	2025 £	2024 £
Cash on hand	116	58
Cash at bank	218,111	222,101
	<u>218,227</u>	<u>222,159</u>

#### 12 Creditors: amounts falling due within one year

	2025 £	2024 £
Trade creditors	2,297	1,995
Other taxation and social security	3,007	2,921
Other creditors	9,536	10,309
Accruals	12,563	4,446
	<u>27,403</u>	<u>19,671</u>

#### 13 Obligations under leases and hire purchase contracts

##### Operating lease commitments

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2025 £	2024 £
<b>Land and buildings</b>		
Within one year	<u>23,336</u>	<u>23,336</u>

#### 14 Charity status

The charity is a company limited by guarantee and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

## Bexley Women's Aid

### Notes to the Financial Statements for the Year Ended 31 March 2025

#### 15 Funds

	Balance at 1 April 2024 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2025 £
<b>Unrestricted funds</b>					
<i>General</i>					
General	130,587	109,395	(103,003)	(14,955)	122,024
<i>Designated</i>					
Contingency fund	90,000	-	-	-	90,000
Employee incentive fund	5,000	-	-	-	5,000
	<u>95,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>95,000</u>
<b>Total unrestricted funds</b>	<u>225,587</u>	<u>109,395</u>	<u>(103,003)</u>	<u>(14,955)</u>	<u>217,024</u>
<b>Restricted funds</b>					
Key replacement	100	-	-	-	100
Greater London Authority Continuation	-	30,890	(30,890)	-	-
Household Support	-	38,750	(38,750)	-	-
Ministry of Justice MOPAC	(14,955)	76,581	(76,581)	14,955	-
BVSC CYP Work	2,909	-	(2,909)	-	-
WAFE	-	29,950	(29,950)	-	-
William Kendall	2,000	-	(2,000)	-	-
	<u>(9,946)</u>	<u>176,171</u>	<u>(181,080)</u>	<u>14,955</u>	<u>100</u>
<b>Total restricted funds</b>	<u>(9,946)</u>	<u>176,171</u>	<u>(181,080)</u>	<u>14,955</u>	<u>100</u>
<b>Total funds</b>	<u>215,641</u>	<u>285,566</u>	<u>(284,083)</u>	<u>-</u>	<u>217,124</u>

## Bexley Women's Aid

### Notes to the Financial Statements for the Year Ended 31 March 2025

	Balance at 1 April 2023 £	Incoming resources £	Resources expended £	Balance at 31 March 2024 £
<b>Unrestricted funds</b>				
<i>General</i>				
General	109,289	92,233	(70,935)	130,587
<i>Designated</i>				
Contingency fund	90,000	-	-	90,000
Employee incentive fund	5,000	-	-	5,000
	<u>95,000</u>	<u>-</u>	<u>-</u>	<u>95,000</u>
<b>Total unrestricted funds</b>	<u>204,289</u>	<u>92,233</u>	<u>(70,935)</u>	<u>225,587</u>
<b>Restricted</b>				
Key replacement	100	-	-	100
Greater London Authority Continuation	-	30,890	(30,890)	-
Household Support	-	37,500	(37,500)	-
Ministry of Justice MOPAC	6,084	47,977	(69,016)	(14,955)
BVSC CYP Work	-	8,375	(5,466)	2,909
WAFE	-	10,050	(10,050)	-
William Kendall	-	2,000	-	2,000
LCF VAWG fund	-	17,500	(17,500)	-
Health Inequality	3,526	750	(4,276)	-
<b>Total restricted funds</b>	<u>9,710</u>	<u>155,042</u>	<u>(174,698)</u>	<u>(9,946)</u>
<b>Total funds</b>	<u>213,999</u>	<u>247,275</u>	<u>(245,633)</u>	<u>215,641</u>

The specific purposes for which the funds are to be applied are as follows:

Key replacement – this represents funds held to replace any lost or damaged keys.

Greater London Authority Continuation Fund – this is to part fund staffing and some associated costs for the refuge officer and referrals officer.

Household Support - this fund is to provide payments and support to clients with the cost of living crisis.

MOPAC - this funding is to provide an outreach support service including one to one, support groups and a helpline.

BVSC CYP Work - this fund is to provide a Children's Outreach Service.

WAFE - funding for individual client work.

William Kendall - this fund is to purchase promotional materials and to upgrade our publications and review our comms.

The negative balance on the MOPAC fund is due to receiving an element of the funding in arrears. The funds to cover this deficit were received in May 2024.

The transfer from the General fund to the MOPAC fund is to cover the deficit on this activity.

## Bexley Women's Aid

### Notes to the Financial Statements for the Year Ended 31 March 2025

#### 16 Analysis of net assets between funds

	Unrestricted			2025
	General £	Designated £	Restricted £	Total funds £
Current assets	149,427	95,000	100	244,527
Current liabilities	<u>(27,403)</u>	<u>-</u>	<u>-</u>	<u>(27,403)</u>
Total net assets	<u>122,024</u>	<u>95,000</u>	<u>100</u>	<u>217,124</u>

	Unrestricted			2024
	General £	Designated £	Restricted £	Total funds £
Tangible fixed assets	817	-	-	817
Current assets	149,441	95,000	(9,946)	234,495
Current liabilities	<u>(19,671)</u>	<u>-</u>	<u>-</u>	<u>(19,671)</u>
Total net assets	<u>130,587</u>	<u>95,000</u>	<u>(9,946)</u>	<u>215,641</u>

#### 17 Fees payable to independent examiner

During the period, the fees payable (excluding VAT) to the charity's independent examiner Community Accounting Plus are analysed as follows:

	2025 £	2024 £
Independent examination	1,380	1,280
Other financial services	240	180
	<u>1,620</u>	<u>1,460</u>

#### 18 Taxation

The charity is a registered charity and is therefore exempt from taxation.

#### 19 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

#### 20 Related party transactions

There were no related party transactions in the year.

**BEXLEY WOMENS AID**

England & Wales - Charity number 1063427

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# Accounts

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Company registration number: 03123424

Charity registration number: 1063427

# Bexley Women's Aid

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2024

Community Accounting Plus  
Units 1 & 2 North West  
41 Talbot Street  
Nottingham  
NG1 5GL

## **Bexley Women's Aid**

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## **Bexley Women's Aid**

### **Reference and Administrative Details**

<b>Chief Executive Officer</b>	Clair Johnson
<b>Trustees</b>	Charlotte Lynch Susan Stansfield Uzma Ali
<b>Senior Management Team</b>	Clair Johnson
<b>Charity Registration Number</b>	1063427
<b>Company Registration Number</b>	03123424
<b>Registered Office</b>	PO Box 25 Bexleyheath Kent DA7 4BS
<b>Independent Examiner</b>	John O'Brien, employee of Community Accounting Plus Units 1 & 2 North West 41 Talbot Street Nottingham NG1 5GL

## **Bexley Women's Aid**

### **Trustees' Report**

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2024.

#### **Trustees and officers**

The trustees and officers serving during the year and since the year end were as follows:

Trustees:

Charlotte Lynch
Eugenia Hewitt (resigned 11 April 2023)
Susan Stansfield
Uzma Ali (appointed 12 April 2023)

Chief Executive Officer: Clair Johnson

#### **Structure, governance and management**

##### ***Nature of governing document***

The charity is a company limited by guarantee and registered charity. It is operated under the rules of its memorandum and articles of association dated 07/11/1995, most recently amended 10/02/2010.

##### ***Recruitment and appointment of trustees***

In accordance with the Articles of Association, Officers and other Trustees are appointed at the Annual General Meeting, based on a vote by the members. Nominations for Officers and other Trustees are made in writing before or at the Annual General Meeting, and are supported by a seconder. In addition, the Trustees have the power to fill vacancies occurring between Annual General Meetings following an application process and in line with the policy.

Appropriate procedures are in place for the induction and training of new Trustees.

We advertise our trustee vacancies through various resources available to us. Prospective trustees are sent an application pack to complete. All applications are considered based upon experience and skills and the needs of the organisation. Successful applicants are invited to attend an informal interview with a panel of at least two and the role and expectations of a BWA trustee are explained. Each applicant is given relevant information about the organisation and the opportunity to ask any questions of us. If invited to join after the interview potential trustees are asked to observe three meetings before being formally voted on to the board.

##### ***Organisational structure***

The charity is governed by a voluntary Board of Trustees which employs a Chief Executive Officer to manage the operational staff.

## **Bexley Women's Aid**

### **Trustees' Report**

#### **Objectives and activities**

##### ***Objects and aims***

The charity's objects are the relief of physical, mental, and sexual abuse of women and children by the provision of refuge accommodation and other measures.

The principal activities of the charity are to:

- i. Provide temporary refuge on request for women and their children who have experienced domestic violence, mental, physical, financial or sexual abuse.
- ii. Offer support, advice and advocacy when requested by women living in threatening situations and help reduce long term negative effects experienced by abuse.
- iii. Recognise and care for the emotional and educational needs of the children living in the refuge.
- iv. Empower women to determine their own future and to support them in achieving this.
- v. Challenge the acceptance of domestic abuse through educating and informing all sections of the community about the myths of domestic abuse and the devastating effects it has on the lives of those who experience it.
- vi. Effectively tackle domestic abuse to ensure a future where women and children can live safely without a fear of violence in their home.
- vii. Ensure the women and their children have equal access to services so that they can overcome the disadvantages they experience- social, financial, emotional, health, housing, employment, leisure, education, and the freedom to live safely.
- viii. Promote equal opportunities in all areas of its work to ensure all women have equal access to BWA services.

##### ***Public benefit***

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our objectives and activities and in the planning of future activities. It is the judgement of the Trustees that activities in pursuit of the above objectives fully meet the public benefit test, which they have kept in mind in planning programmes for the charity. In delivering services and in the appointment of staff, volunteers and trustees the charity operates a strict policy of no discrimination on any grounds.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

## **Bexley Women's Aid**

### **Trustees' Report**

#### **Achievements and performance**

This year our services have supported a vast number of women and children experiencing domestic abuse to move on to a safer future.

Through the ongoing support, assistance and accommodation we have supported 15 women and their 16 children in refuge accommodation, over 140 women in all outreach services – including groups, the drop in service and one to one appointments as well as over 1,000 calls/emails for support via our helpline. Through support provided in the community to women we have indirectly supported over 100 children and young people. The benefits to the public include the prevention of homelessness and poverty, as well as assistance to those at disadvantage due to their abusive situations.

Through our Education and Prevention services we have provided awareness workshops and education to 1,977 children, young people and professionals with the long term aim of preventing domestic abuse in future generations and reducing the negative impact that domestic abuse has on those experiencing it. Through the provision of this service we are able to challenge myths and stereotypes surrounding domestic abuse victims and also challenge the acceptance of domestic abuse in society.

#### **Financial review**

We began the new financial year in a more stable position having secured extensions to funding secured in 2023 to support our core services.

Like many other charities and organisations we were operating this year with the new challenge of the Cost of Living crisis – we have been fortunate to secure some specific funds for this purpose from various sources to support both the organisation with rising costs but also the service users who had been impacted massively by the increase in living costs.

Our services now consist of:

- 5 bed Refuge and Resettlement Support
- Outreach service – including drop in, legal clinic and one to one support
- Community Support Groups
- Telephone helpline and website
- Education and Prevention Service including training

During strategic planning and board meetings we are reviewing our funding streams to ensure we are using our resources in the most effective way to meet the needs of our service users. We are committed to sustaining existing services and developing new ones where possible and to ensuring continued relevance to the needs of our service users and look forward to building on this year as we progress.

Our income for the year 2023/24 was £247,275 and our spend was £245,633 The trustees made a commitment to the continuation of the charity and are planning on an ongoing basis for its sustainability and viability for the future. This has involved the use of the reserves in the short term when necessary – particularly to cover any commitments that are currently unfunded.

The trustees alongside the CEO and staff team planned and evaluated regularly for appropriate provision to ensure the safe continuation of our services. We are grateful for the support of our funders, stakeholders, supporters and donors at this time for their generosity and flexibility.

## **Bexley Women's Aid**

### **Trustees' Report**

#### ***Policy on reserves***

The charity is aware of the need to ensure that our reserves are sufficient to cover our costs and the reduction in our funding for 2023/24.

The Trustees have set aside £90,000 contingency fund as a designated reserve to cover approximately six months running costs of the charity. This is to ensure that sufficient money is held for redundancies and the wind up of the charity should funding streams cease. Whilst the Trustees would like to increase this amount further it is not considered appropriate in the current economic climate.

A further £5,000 of reserves has been designated to specific projects. We have £130,587 of general reserves which are available to absorb any future overspends over the next few years.

#### **Small companies provision statement**

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

## Bexley Women's Aid

### Trustees' Report

#### Statement of Responsibilities

The trustees (who are also the directors of Bexley Women's Aid for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland". The report and accounts have been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies.


Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including its income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards, comprising FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that can disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The annual report was approved by the trustees of the charity on 8<sup>1</sup>/25 and signed on its behalf by:



.....  
Susan Stansfield  
Trustee

## Bexley Women's Aid

### Independent Examiner's Report to the trustees of Bexley Women's Aid ('the Company')

#### Independent examiner's report to the trustees of Bexley Women's Aid ('the Company')

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2024.

#### Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

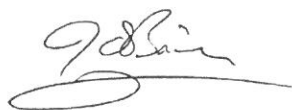
Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....  
John O'Brien MSc, FAIA, FCCA, FCIE, employee of Community Accounting Plus  
Fellow of the Association of Charity Independent Examiners

Units 1 & 2 North West  
41 Talbot Street  
Nottingham  
NG1 5GL

Date: 09/01/2025.....

## Bexley Women's Aid

### Statement of Financial Activities for the Year Ended 31 March 2024 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
<b>Income and Endowments from:</b>					
Donations and legacies	2	18,314	-	18,314	17,573
Charitable activities	3	70,550	155,042	225,592	164,916
Other trading activities	5	2,298	-	2,298	748
Investment income	6	1,071	-	1,071	211
Total income		<u>92,233</u>	<u>155,042</u>	<u>247,275</u>	<u>183,448</u>
<b>Expenditure on:</b>					
Charitable activities	7	<u>(70,935)</u>	<u>(174,698)</u>	<u>(245,633)</u>	<u>(194,113)</u>
Total expenditure		<u>(70,935)</u>	<u>(174,698)</u>	<u>(245,633)</u>	<u>(194,113)</u>
Net income/(expenditure)		<u>21,298</u>	<u>(19,656)</u>	<u>1,642</u>	<u>(10,665)</u>
Net movement in funds		21,298	(19,656)	1,642	(10,665)
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>204,289</u>	<u>9,710</u>	<u>213,999</u>	<u>224,664</u>
Total funds carried forward	15	<u><u>225,587</u></u>	<u><u>(9,946)</u></u>	<u><u>215,641</u></u>	<u><u>213,999</u></u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for the period is shown in note 15.

## Bexley Women's Aid

### Statement of Financial Activities for the Year Ended 31 March 2024 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

These are the figures for the previous accounting period and are included for comparative purposes

	Note	Unrestricted funds £	Restricted funds £	Total 2023 £
<b>Income and Endowments from:</b>				
Donations and legacies	2	17,573	-	17,573
Charitable activities	3	66,218	98,698	164,916
Other trading activities	5	748	-	748
Investment income	6	211	-	211
Total income		<u>84,750</u>	<u>98,698</u>	<u>183,448</u>
<b>Expenditure on:</b>				
Charitable activities	7	<u>(103,076)</u>	<u>(91,037)</u>	<u>(194,113)</u>
Total expenditure		<u>(103,076)</u>	<u>(91,037)</u>	<u>(194,113)</u>
Net (expenditure)/income		<u>(18,326)</u>	<u>7,661</u>	<u>(10,665)</u>
Net movement in funds		(18,326)	7,661	(10,665)
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>222,615</u>	<u>2,049</u>	<u>224,664</u>
Total funds carried forward	15	<u><u>204,289</u></u>	<u><u>9,710</u></u>	<u><u>213,999</u></u>

The notes on pages 11 to 20 form an integral part of these financial statements.

## Bexley Women's Aid

(Registration number: 03123424)  
Balance Sheet as at 31 March 2024

	Note	2024 £	2023 £
<b>Fixed assets</b>			
Tangible assets	9	817	1,631
<b>Current assets</b>			
Debtors	10	12,336	7,278
Cash at bank and in hand	11	<u>222,159</u>	<u>218,479</u>
		234,495	225,757
<b>Creditors: Amounts falling due within one year</b>	12	<u>(19,671)</u>	<u>(13,389)</u>
<b>Net current assets</b>		<u>214,824</u>	<u>212,368</u>
<b>Net assets</b>		<u>215,641</u>	<u>213,999</u>
<b>Funds of the charity:</b>			
<b>Restricted income funds</b>			
Restricted funds	15	(9,946)	9,710
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>225,587</u>	<u>204,289</u>
<b>Total funds</b>	15	<u>215,641</u>	<u>213,999</u>

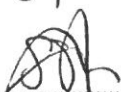
For the financial year ending 31 March 2024 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

### Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The financial statements on pages 8 to 20 were approved by the trustees, and authorised for issue on 8/25 and signed on their behalf by:



.....  
Susan Stansfield  
Trustee

The notes on pages 11 to 20 form an integral part of these financial statements.

## **Bexley Women's Aid**

### **Notes to the Financial Statements for the Year Ended 31 March 2024**

#### **1 Accounting policies**

##### **Summary of significant accounting policies and key accounting estimates**

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

##### **Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

##### **Basis of preparation**

Bexley Women's Aid meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

##### **Going concern**

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

##### **Exemption from preparing a cash flow statement**

Under the exemption available to smaller charities the Board of Trustees has chosen not to include a Statement of Cash Flows within the financial statements.

##### **Income and endowments**

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

##### ***Donations and legacies***

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

##### ***Grants receivable***

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

## Bexley Women's Aid

### Notes to the Financial Statements for the Year Ended 31 March 2024

#### Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### Tangible fixed assets

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

#### Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Furniture and equipment	25% straight line
Other tangible fixed asset	25% straight line

#### Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

#### Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

## Bexley Women's Aid

### Notes to the Financial Statements for the Year Ended 31 March 2024

#### Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

#### Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Restricted income funds are those grants for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

#### 2 Income from donations and legacies

	Unrestricted funds General £	Total 2024 £	Total 2023 £
Donations and legacies;			
Donations from companies, trusts and similar proceeds	6,914	6,914	12,887
Grants, including capital grants;			
Grants from companies	11,400	11,400	4,686
	<u>18,314</u>	<u>18,314</u>	<u>17,573</u>

#### 3 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2024 £	Total 2023 £
Grants and donations	-	155,042	155,042	98,698
Housing benefit income	65,151	-	65,151	59,957
Personal service charge	5,399	-	5,399	5,961
Sundry income	-	-	-	300
	<u>70,550</u>	<u>155,042</u>	<u>225,592</u>	<u>164,916</u>

## Bexley Women's Aid

### Notes to the Financial Statements for the Year Ended 31 March 2024

#### 4 Grants & donations

	Unrestricted funds £	Restricted funds £	Total £
MOPAC	-	8,100	8,100
Greater London Authority	-	70,767	70,767
London Borough of Bexley	-	37,500	37,500
London Community Foundation	-	17,500	17,500
Women's Aid Federation of England	6,500	6,950	13,450
Bexley Voluntary Service Council	-	8,375	8,375
William Kendall	-	2,000	2,000
Erith Rotary Club	900	-	900
BVSC - Health Inequalities	-	750	750
Inner Wheel Sidcup	4,000	-	4,000
Sundry grants & donations	6,914	3,100	10,014
	<u>18,314</u>	<u>155,042</u>	<u>173,356</u>

#### 5 Income from other trading activities

	Unrestricted funds General £	Total funds £	Total 2023 £
Local fundraising and street collection income	2,298	2,298	748
	<u>2,298</u>	<u>2,298</u>	<u>748</u>

#### 6 Investment income

	Unrestricted funds General £	Total 2024 £	Total 2023 £
Interest receivable and similar income;			
Interest receivable on bank deposits	1,071	1,071	211
	<u>1,071</u>	<u>1,071</u>	<u>211</u>

## Bexley Women's Aid

### Notes to the Financial Statements for the Year Ended 31 March 2024

#### 7 Expenditure on charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2024 £	Total 2023 £
Advertising & publicity	576	99	675	324
Bank & credit card charges	1	470	471	269
Childcare	-	774	774	165
Disbursements	-	49,158	49,158	4,451
Governance costs	22	-	22	130
Insurance	4,316	65	4,381	4,149
IT & software licence fees	1,087	1,095	2,182	2,376
Equipment	21	364	385	81
Printing, postage & stationery	461	345	806	438
Professional services	3,240	1,815	5,055	4,302
School holiday activity costs	-	251	251	1,476
Staff mobile telephones	2,467	-	2,467	2,541
Subscriptions	-	220	220	-
Venue hire	-	472	472	680
Cleaning	147	-	147	60
Rent & rates	13,668	9,584	23,252	21,429
TV, telephone & internet	2,523	1,008	3,531	3,305
Furniture & household equipment	614	1,368	1,982	173
Purchases	-	5,444	5,444	1,268
Repair and maintenance	1,399	600	1,999	1,375
Transport	22	319	341	447
Utilities	4,630	6,276	10,906	8,045
Staff expenses	1,045	426	1,471	1,020
Wages, NI & pension	33,530	93,979	127,509	133,872
Welfare & hospitality	282	107	389	688
Volunteer expenses	5	459	464	236
Sundry expenditure	65	-	65	-
Depreciation	814	-	814	813
	<u>70,935</u>	<u>174,698</u>	<u>245,633</u>	<u>194,113</u>

## Bexley Women's Aid

### Notes to the Financial Statements for the Year Ended 31 March 2024

#### 8 Staff costs

The aggregate payroll costs were as follows:

	2024 £	2023 £
<b>Staff costs during the year were:</b>		
Wages and salaries	115,280	123,648
Social security costs	6,628	7,331
Pension costs	5,601	2,893
	127,509	133,872

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2024 No	2023 No
Average number of employees	4	5

4 (2023 - 3) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £5,601 (2023 - £2,893).

No employee received emoluments of more than £60,000 during the year.

The total employee benefits of the key management personnel of the charity were £51,346 (2023 - £49,845).

#### 9 Tangible fixed assets

	Furniture and equipment £	Other tangible fixed asset £	Total £
<b>Cost</b>			
At 1 April 2023	5,989	13,106	19,095
At 31 March 2024	5,989	13,106	19,095
<b>Depreciation</b>			
At 1 April 2023	4,855	12,609	17,464
Charge for the year	564	250	814
At 31 March 2024	5,419	12,859	18,278
<b>Net book value</b>			
At 31 March 2024	570	247	817
At 31 March 2023	1,134	497	1,631

## Bexley Women's Aid

### Notes to the Financial Statements for the Year Ended 31 March 2024

#### 10 Debtors

	2024 £	2023 £
Trade debtors	5,250	3,099
Prepayments	6,039	3,539
Other debtors	1,047	640
	12,336	7,278

#### 11 Cash and cash equivalents

	2024 £	2023 £
Cash on hand	58	288
Cash at bank	222,101	218,191
	222,159	218,479

#### 12 Creditors: amounts falling due within one year

	2024 £	2023 £
Trade creditors	1,995	1,676
Other taxation and social security	2,921	2,734
Other creditors	10,309	4,683
Accruals	4,446	4,296
	19,671	13,389

#### 13 Obligations under leases and hire purchase contracts

##### Operating lease commitments

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2024 £	2023 £
<b>Land and buildings</b>		
Within one year	23,336	-

#### 14 Charity status

The charity is a company limited by guarantee and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

## Bexley Women's Aid

### Notes to the Financial Statements for the Year Ended 31 March 2024

#### 15 Funds

	Balance at 1 April 2023 £	Incoming resources £	Resources expended £	Balance at 31 March 2024 £
<b>Unrestricted funds</b>				
<i>General</i>				
General	109,289	92,233	(70,935)	130,587
<i>Designated</i>				
Contingency fund	90,000	-	-	90,000
Employee incentive fund	5,000	-	-	5,000
	<u>95,000</u>	<u>-</u>	<u>-</u>	<u>95,000</u>
<b>Total unrestricted funds</b>	<u>204,289</u>	<u>92,233</u>	<u>(70,935)</u>	<u>225,587</u>
<b>Restricted funds</b>				
Key replacement	100	-	-	100
Greater London Authority Continuation	-	30,890	(30,890)	-
Health Inequality	3,526	750	(4,276)	-
Household Support	-	37,500	(37,500)	-
Ministry of Justice MOPAC	6,084	47,977	(69,016)	(14,955)
BVSC CYP Work	-	8,375	(5,466)	2,909
LCF VAWG fund	-	17,500	(17,500)	-
WAFE	-	10,050	(10,050)	-
William Kendall	-	2,000	-	2,000
	<u>9,710</u>	<u>155,042</u>	<u>(174,698)</u>	<u>(9,946)</u>
<b>Total restricted funds</b>	<u>9,710</u>	<u>155,042</u>	<u>(174,698)</u>	<u>(9,946)</u>
<b>Total funds</b>	<u>213,999</u>	<u>247,275</u>	<u>(245,633)</u>	<u>215,641</u>

## Bexley Women's Aid

### Notes to the Financial Statements for the Year Ended 31 March 2024

	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Balance at 31 March 2023 £
<b>Unrestricted funds</b>				
<i>General</i>				
General	127,615	84,750	(103,076)	109,289
<i>Designated</i>				
Contingency fund	90,000	-	-	90,000
Employee incentive fund	5,000	-	-	5,000
	<u>95,000</u>	<u>-</u>	<u>-</u>	<u>95,000</u>
<b>Total unrestricted funds</b>	<u>222,615</u>	<u>84,750</u>	<u>(103,076)</u>	<u>204,289</u>
<b>Restricted</b>				
The Big Give	1,949	1,582	(3,531)	-
Key replacement	100	-	-	100
Greater London Authority Continuation	-	30,890	(30,890)	-
Health Inequality	-	3,526	-	3,526
Household Support	-	4,000	(4,000)	-
Ministry of Justice MOPAC	-	56,700	(50,616)	6,084
NAVCA	-	1,000	(1,000)	-
Sainsbury's	-	1,000	(1,000)	-
	<u>2,049</u>	<u>98,698</u>	<u>(91,037)</u>	<u>9,710</u>
<b>Total restricted funds</b>	<u>2,049</u>	<u>98,698</u>	<u>(91,037)</u>	<u>9,710</u>
<b>Total funds</b>	<u>224,664</u>	<u>183,448</u>	<u>(194,113)</u>	<u>213,999</u>

The specific purposes for which the funds are to be applied are as follows:

Key replacement – this represents funds held to replace any lost or damaged keys.

Greater London Authority Continuation Fund – this is to part fund staffing and some associated costs for the refuge officer and referrals officer.

Health Inequality - this fund is to provide Freedom Programme groups to women experiencing domestic abuse and associated costs for the group such as venue hire and childcare.

Household Support - this fund is to provide payments and support to clients with the cost of living crisis.

MOPAC - this funding is to provide an outreach support service including one to one, support groups and a helpline.

BVSC CYP Work - this fund is to provide a Children's Outreach Service.

LCF VAWG fund- this is a short term fund to support women and their children who are impacted by the Cost of Living Crisis.

WAFE - funding for individual client work.

William Kendall - this fund is to purchase promotional materials and to upgrade our publications and review our comms.

The negative balance on the MOPAC fund is due to receiving an element of the funding in arrears. The funds to cover this deficit were received in May 2024.

## Bexley Women's Aid

### Notes to the Financial Statements for the Year Ended 31 March 2024

#### 16 Analysis of net assets between funds

	Unrestricted			2024
	General £	Designated £	Restricted £	Total funds £
Tangible fixed assets	817	-	-	817
Current assets	149,441	95,000	(9,946)	234,495
Current liabilities	<u>(19,671)</u>	<u>-</u>	<u>-</u>	<u>(19,671)</u>
Total net assets	<u>130,587</u>	<u>95,000</u>	<u>(9,946)</u>	<u>215,641</u>

	Unrestricted			2023
	General £	Designated £	Restricted £	Total funds £
Tangible fixed assets	1,631	-	-	1,631
Current assets	121,047	95,000	9,710	225,757
Current liabilities	<u>(13,389)</u>	<u>-</u>	<u>-</u>	<u>(13,389)</u>
Total net assets	<u>109,289</u>	<u>95,000</u>	<u>9,710</u>	<u>213,999</u>

#### 17 Fees payable to independent examiner

During the period, the fees payable (excluding VAT) to the charity's independent examiner Community Accounting Plus are analysed as follows:

	2024 £	2023 £
Independent examination	1,280	1,100
Other financial services	180	-
	<u>1,460</u>	<u>1,100</u>

#### 18 Taxation

The charity is a registered charity and is therefore exempt from taxation.

#### 19 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

#### 20 Related party transactions

There were no related party transactions in the year.

**BEXLEY WOMENS AID**

England & Wales - Charity number 1063427

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# Accounts

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Company registration number: 03123424

Charity registration number: 1063427

# Bexley Women's Aid

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2023

Community Accounting Plus  
Units 1 & 2 North West  
41 Talbot Street  
Nottingham  
NG1 5GL

# **Bexley Women's Aid**

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## **Bexley Women's Aid**

### **Reference and Administrative Details**

<b>Chief Executive Officer</b>	Clair Johnson
<b>Trustees</b>	Charlotte Lynch Susan Stansfield Uzma Ali
<b>Senior Management Team</b>	Clair Johnson
<b>Charity Registration Number</b>	1063427
<b>Company Registration Number</b>	03123424
<b>Registered Office</b>	PO Box 25 Bexleyheath Kent DA7 4BS
<b>Independent Examiner</b>	John O'Brien, employee of Community Accounting Plus Units 1 & 2 North West 41 Talbot Street Nottingham NG1 5GL

# **Bexley Women's Aid**

## **Trustees' Report**

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2023.

### **Trustees and officers**

The trustees and officers serving during the year and since the year end were as follows:

Trustees: Charlotte Lynch  
Eugenia Hewitt (resigned 11 April 2023)  
Susan Stansfield  
Uzma Ali (appointed 12 April 2023)

Chief Executive Officer: Clair Johnson

### **Structure, governance and management**

#### ***Nature of governing document***

The charity is a company limited by guarantee and registered charity. It is operated under the rules of its memorandum and articles of association dated 07/11/1995.

#### ***Recruitment and appointment of trustees***

In accordance with the Articles of Association, Officers and other Trustees are appointed at the Annual General Meeting, based on a vote by the members. Nominations for Officers and other Trustees are made in writing before or at the Annual General Meeting, and are supported by a seconder. In addition, the Trustees have the power to fill vacancies occurring between Annual General Meetings following an application process and in line with the policy.

Appropriate procedures are in place for the induction and training of new Trustees.

We advertise our trustee vacancies through various resources available to us. Perspective trustees are sent an application pack to complete. All applications are considered based upon experience and skills and the needs of the organisation. Successful applicants are invited to attend an informal interview with a panel of at least two and the role and expectations of a BWA trustee are explained. Each applicant is given relevant information about the organisation and the opportunity to ask any questions of us. If invited to join after the interview potential trustees are asked to observe three meetings before being formally voted on to the board.

#### ***Organisational structure***

The charity is governed by a voluntary Board of Trustees which employs a Chief Executive Officer to manage the operational staff.

## **Bexley Women's Aid**

### **Trustees' Report**

#### **Objectives and activities**

##### ***Objects and aims***

The charity's objects are the relief of physical, mental, and sexual abuse of women and children by the provision of refuge accommodation and other measures.

The principal activities of the charity are to:

- i. Provide temporary refuge on request for women and their children who have experienced domestic violence, mental, physical, financial or sexual abuse.
- ii. Offer support, advice and advocacy when requested by women living in threatening situations and help reduce long term negative effects experienced by abuse.
- iii. Recognise and care for the emotional and educational needs of the children living in the refuge.
- iv. Empower women to determine their own future and to support them in achieving this.
- v. Challenge the acceptance of domestic abuse through educating and informing all sections of the community about the myths of domestic abuse and the devastating effects it has on the lives of those who experience it.
- vi. Effectively tackle domestic abuse to ensure a future where women and children can live safely without a fear of violence in their home.
- vii. Ensure the women and their children have equal access to services so that they can overcome the disadvantages they experience- social, financial, emotional, health, housing, employment, leisure, education, and the freedom to live safely.
- viii. Promote equal opportunities in all areas of its work to ensure all women have equal access to BWA services.

# **Bexley Women's Aid**

## **Trustees' Report**

### ***Public benefit***

This year our services have supported a vast number of women and children experiencing domestic abuse to move on to a safer future.

Through the ongoing support, assistance and accommodation we have supported 12 women and their 11 children in refuge accommodation, over 120 women in all outreach services – including groups, the drop in service and one to one appointments as well as over 1,000 calls for support on our helpline. Through support provided in the community to women we have indirectly supported over 100 children and young people. The benefits to the public include the prevention of homelessness and poverty, as well as assistance to those at disadvantage due to their abusive situations.

Through our Education and Prevention services we have provided awareness workshops and education to 1,780 children, young people and professionals with the long term aim of preventing domestic abuse in future generations and reducing the negative impact that domestic abuse has on those experiencing it. Through the provision of this service we are able to challenge myths and stereotypes surrounding domestic abuse victims and also challenge the acceptance of domestic abuse in society.

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our objectives and activities and in the planning of future activities. It is the judgement of the Trustees that activities in pursuit of the above objectives fully meet the public benefit test, which they have kept in mind in planning programmes for the charity. In delivering services and in the appointment of staff, volunteers and trustees the charity operates a strict policy of no discrimination on any grounds.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

### **Achievements and performance**

We began the new financial year in a more stable position having secured extensions to funding secured in 2022 to support our core services.

Like many other charities and organisations we were operating our new model following the Covid pandemic and services had returned to normal but the new challenge became the Cost of Living crisis.

We were fortunate to secure funding from various sources to support both the organisation with rising costs but also the service users who had been impacted massively by the increase in living costs.

Our services now consist of:

- 5 bed Refuge and Resettlement Support
- Outreach service – including drop in, legal clinic and one to one
- Community Support Groups
- Telephone helpline and website
- Education and Prevention Service including training

During strategic planning and board meetings we are reviewing our funding streams to ensure we are using our resources in the most effective way to meet the needs of our service users. We are committed to sustaining existing services and developing new ones where possible and to ensuring continued relevance to the needs of our service users and look forward to building on this year as we progress.

## **Bexley Women's Aid**

### **Trustees' Report**

#### **Financial review**

Our income for the year 2022/23 was £183,448 and our spend was £194,113. The trustees made a commitment to the continuation of the charity and are planning on an ongoing basis for its sustainability and viability for the future. This has involved the use of the reserves in the short term when necessary – particularly to cover any commitments that are currently unfunded.

The trustees alongside the CEO and staff team planned and evaluated regularly for appropriate provision to ensure the safe continuation of our services. We are grateful for the support of our funders, stakeholders, supporters and donors at this time for their generosity and flexibility.

#### ***Policy on reserves***

The charity is aware of the need to ensure that our reserves are sufficient to cover our costs and the reduction in our funding for 2022/23.

The Trustees have set aside £90,000 contingency fund as a designated reserve to cover approximately six months running costs of the charity. This is to ensure that sufficient money is held for redundancies and the wind up of the charity should funding streams cease. Whilst the Trustees would like to increase this amount further it is not considered appropriate in the current economic climate.

A further £5,000 has been designated and another £9,710 is restricted for specific purposes. This leaves £109,289 general reserves which are available to absorb any future overspends over the next few years.

#### **Small companies provision statement**

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

## Bexley Women's Aid

### Trustees' Report

#### Statement of Responsibilities

The trustees (who are also the directors of Bexley Women's Aid for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland". The report and accounts have been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including its income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards, comprising FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that can disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The annual report was approved by the trustees of the charity on 7<sup>th</sup>/23 and signed on its behalf by:

  
.....  
Susan Stansfield  
Trustee

## Bexley Women's Aid

### Independent Examiner's Report to the trustees of Bexley Women's Aid ('the Company')

#### Independent examiner's report to the trustees of Bexley Women's Aid ('the Company')

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2023.

#### Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....  
John O'Brien MSc, FAIA, FCCA, FCIE, employee of Community Accounting Plus  
Fellow of the Association of Charity Independent Examiners

Units 1 & 2 North West  
41 Talbot Street  
Nottingham  
NG1 5GL

Date: 13/11/2023

## Bexley Women's Aid

### Statement of Financial Activities for the Year Ended 31 March 2023 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
<b>Income and Endowments from:</b>					
Donations and legacies	2	17,573	-	17,573	15,963
Charitable activities	3	66,218	98,698	164,916	91,803
Other trading activities	5	748	-	748	310
Investment income	6	211	-	211	35
Total income		<u>84,750</u>	<u>98,698</u>	<u>183,448</u>	<u>108,111</u>
<b>Expenditure on:</b>					
Charitable activities	7	<u>(103,076)</u>	<u>(91,037)</u>	<u>(194,113)</u>	<u>(204,086)</u>
Total expenditure		<u>(103,076)</u>	<u>(91,037)</u>	<u>(194,113)</u>	<u>(204,086)</u>
Net (expenditure)/income		<u>(18,326)</u>	<u>7,661</u>	<u>(10,665)</u>	<u>(95,975)</u>
Net movement in funds		(18,326)	7,661	(10,665)	(95,975)
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>222,615</u>	<u>2,049</u>	<u>224,664</u>	<u>320,639</u>
Total funds carried forward	14	<u><u>204,289</u></u>	<u><u>9,710</u></u>	<u><u>213,999</u></u>	<u><u>224,664</u></u>

All of the charity's activities derive from continuing operations during the above two periods.  
The funds breakdown for the period is shown in note 14.

## Bexley Women's Aid

### Statement of Financial Activities for the Year Ended 31 March 2023 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

These are the figures for the previous accounting period and are included for comparative purposes

	Note	Unrestricted funds £	Restricted funds £	Total 2022 £
<b>Income and Endowments from:</b>				
Donations and legacies	2	15,963	-	15,963
Charitable activities	3	58,517	33,286	91,803
Other trading activities	5	310	-	310
Investment income	6	35	-	35
Total income		<u>74,825</u>	<u>33,286</u>	<u>108,111</u>
<b>Expenditure on:</b>				
Charitable activities	7	<u>(170,381)</u>	<u>(33,705)</u>	<u>(204,086)</u>
Total expenditure		<u>(170,381)</u>	<u>(33,705)</u>	<u>(204,086)</u>
Net expenditure		<u>(95,556)</u>	<u>(419)</u>	<u>(95,975)</u>
Net movement in funds		(95,556)	(419)	(95,975)
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>318,171</u>	<u>2,468</u>	<u>320,639</u>
Total funds carried forward	14	<u><u>222,615</u></u>	<u><u>2,049</u></u>	<u><u>224,664</u></u>

The notes on pages 11 to 20 form an integral part of these financial statements.

## Bexley Women's Aid

(Registration number: 03123424)  
Balance Sheet as at 31 March 2023

	Note	2023 £	2022 £
<b>Fixed assets</b>			
Tangible assets	9	1,631	2,444
<b>Current assets</b>			
Debtors	10	7,278	2,839
Cash at bank and in hand	11	<u>218,479</u>	<u>228,714</u>
		225,757	231,553
<b>Creditors: Amounts falling due within one year</b>	12	<u>(13,389)</u>	<u>(9,333)</u>
<b>Net current assets</b>		<u>212,368</u>	<u>222,220</u>
<b>Net assets</b>		<u>213,999</u>	<u>224,664</u>
<b>Funds of the charity:</b>			
<b>Restricted income funds</b>			
Restricted funds	14	9,710	2,049
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>204,289</u>	<u>222,615</u>
<b>Total funds</b>	14	<u>213,999</u>	<u>224,664</u>


For the financial year ending 31 March 2023 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

### Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The financial statements on pages 8 to 20 were approved by the trustees, and authorised for issue on 7.11/23 and signed on their behalf by:

  
.....  
Susan Stansfield  
Trustee

The notes on pages 11 to 20 form an integral part of these financial statements.

# Bexley Women's Aid

## Notes to the Financial Statements for the Year Ended 31 March 2023

### 1 Accounting policies

#### Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

#### Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

#### Basis of preparation

Bexley Women's Aid meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

#### Going concern

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

#### Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

#### Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

#### *Donations and legacies*

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

#### *Grants receivable*

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

## **Bexley Women's Aid**

### **Notes to the Financial Statements for the Year Ended 31 March 2023**

#### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### ***Charitable activities***

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### **Taxation**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### **Tangible fixed assets**

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

#### **Depreciation and amortisation**

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

<b>Asset class</b>	<b>Depreciation method and rate</b>
Furniture and equipment	25% straight line
Other tangible fixed asset	25% straight line

#### **Trade debtors**

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

#### **Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

## Bexley Women's Aid

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

#### Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Restricted income funds are those grants for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

#### 2 Income from donations and legacies

	Unrestricted funds General £	Total 2023 £	Total 2022 £
Donations and legacies;			
Donations from companies, trusts and similar proceeds	12,887	12,887	9,849
Grants, including capital grants;			
Grants from companies	4,686	4,686	6,114
	17,573	17,573	15,963

#### 3 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2023 £	Total 2022 £
Grants and donations	-	98,698	98,698	33,286
Housing benefit income	59,957	-	59,957	53,629
Personal service charge	5,961	-	5,961	4,888
Sundry income	300	-	300	-
	66,218	98,698	164,916	91,803

## Bexley Women's Aid

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### 4 Grants & donations

	Unrestricted funds £	Restricted funds £	Total £
MOPAC	-	56,700	56,700
Greater London Authority	-	30,890	30,890
London Borough of Bexley	-	7,526	7,526
The Big Give Trust	-	1,345	1,345
Sainsbury's	-	1,000	1,000
Bexley Voluntary Service Council	-	1,000	1,000
Roehampton University	1,706	-	1,706
Erith Rotary Club	1,000	-	1,000
Arnold Clark	1,000	-	1,000
Beth's Grammar School	980	-	980
Sundry grants & donations	12,887	237	13,124
	<u>17,573</u>	<u>98,698</u>	<u>116,271</u>

#### 5 Income from other trading activities

	Unrestricted funds General £	Total funds £	Total 2022 £
Local fundraising and street collection income	748	748	310
	<u>748</u>	<u>748</u>	<u>310</u>

#### 6 Investment income

	Unrestricted funds General £	Total 2023 £	Total 2022 £
Interest receivable and similar income;			
Interest receivable on bank deposits	211	211	35
	<u>211</u>	<u>211</u>	<u>35</u>

## Bexley Women's Aid

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### 7 Expenditure on charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2023 £	Total 2022 £
Advertising & publicity	-	324	324	-
Bank & credit card charges	144	125	269	264
Childcare	-	165	165	382
Gifts	307	4,144	4,451	191
Governance costs	130	-	130	-
Insurance	2,065	2,084	4,149	3,725
IT & software licence fees	1,244	1,132	2,376	2,637
Equipment	81	-	81	1,452
Printing, postage & stationery	438	-	438	807
Professional services	2,317	1,985	4,302	2,528
School holiday activity costs	180	1,296	1,476	-
Staff mobile telephones	2,541	-	2,541	3,067
Subscriptions	-	-	-	715
Venue hire	480	200	680	565
Cleaning	27	33	60	86
Rent & rates	15,587	5,842	21,429	17,547
TV, telephone & internet	1,443	1,862	3,305	3,514
Furniture & household equipment	66	107	173	-
Purchases	300	968	1,268	1,540
Repair and maintenance	1,278	97	1,375	2,525
Transport	109	338	447	375
Utilities	4,643	3,402	8,045	5,619
Staff expenses	453	567	1,020	659
Wages, NI & pension	67,698	66,174	133,872	154,124
Welfare & hospitality	563	125	688	244
Volunteer expenses	169	67	236	260
Staff training	-	-	-	136
Volunteer training	-	-	-	97
Sundry expenditure	-	-	-	214
Depreciation	813	-	813	813
	<u>103,076</u>	<u>91,037</u>	<u>194,113</u>	<u>204,086</u>

## Bexley Women's Aid

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### 8 Staff costs

The aggregate payroll costs were as follows:

	2023 £	2022 £
<b>Staff costs during the year were:</b>		
Wages and salaries	123,648	138,960
Social security costs	7,331	9,078
Pension costs	2,893	6,086
	133,872	154,124

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2023 No	2022 No
Average number of employees	5	6

3 (2022 - 5) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £2,893 (2022 - £6,086).

No employee received emoluments of more than £60,000 during the year.

The total employee benefits of the key management personnel of the charity were £49,845 (2022 - £48,540).

#### 9 Tangible fixed assets

	Furniture and equipment £	Other tangible fixed asset £	Total £
<b>Cost</b>			
At 1 April 2022	5,989	13,106	19,095
At 31 March 2023	5,989	13,106	19,095
<b>Depreciation</b>			
At 1 April 2022	4,289	12,362	16,651
Charge for the year	566	247	813
At 31 March 2023	4,855	12,609	17,464
<b>Net book value</b>			
At 31 March 2023	1,134	497	1,631
At 31 March 2022	1,700	744	2,444

## Bexley Women's Aid

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### 10 Debtors

	2023 £	2022 £
Trade debtors	3,099	530
Prepayments	3,539	1,235
Other debtors	640	1,074
	<u>7,278</u>	<u>2,839</u>

#### 11 Cash and cash equivalents

	2023 £	2022 £
Cash on hand	288	75
Cash at bank	218,191	228,639
	<u>218,479</u>	<u>228,714</u>

#### 12 Creditors: amounts falling due within one year

	2023 £	2022 £
Trade creditors	1,676	555
Other taxation and social security	2,734	2,959
Other creditors	4,683	4,499
Accruals	4,296	1,320
	<u>13,389</u>	<u>9,333</u>

#### 13 Charity status

The charity is a company limited by guarantee and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

## Bexley Women's Aid

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### 14 Funds

	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Balance at 31 March 2023 £
<b>Unrestricted funds</b>				
<i>General</i>				
General	127,615	84,750	(103,076)	109,289
<i>Designated</i>				
Contingency fund	90,000	-	-	90,000
Employee incentive fund	5,000	-	-	5,000
	<u>95,000</u>	<u>-</u>	<u>-</u>	<u>95,000</u>
<b>Total unrestricted funds</b>	<u>222,615</u>	<u>84,750</u>	<u>(103,076)</u>	<u>204,289</u>
<b>Restricted funds</b>				
The Big Give	1,949	1,582	(3,531)	-
Key replacement	100	-	-	100
Greater London Authority Continuation	-	30,890	(30,890)	-
Health Inequality	-	3,526	-	3,526
Household Support	-	4,000	(4,000)	-
Ministry of Justice MOPAC	-	56,700	(50,616)	6,084
NAVCA	-	1,000	(1,000)	-
Sainsbury's	-	1,000	(1,000)	-
	<u>2,049</u>	<u>98,698</u>	<u>(91,037)</u>	<u>9,710</u>
<b>Total restricted funds</b>	<u>2,049</u>	<u>98,698</u>	<u>(91,037)</u>	<u>9,710</u>
<b>Total funds</b>	<u>224,664</u>	<u>183,448</u>	<u>(194,113)</u>	<u>213,999</u>

## Bexley Women's Aid

### Notes to the Financial Statements for the Year Ended 31 March 2023

	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2022 £
<b>Unrestricted funds</b>					
<i>General</i>					
General	23,171	74,825	(170,381)	200,000	127,615
<i>Designated</i>					
Contingency fund	90,000	-	-	-	90,000
Employee incentive fund	5,000	-	-	-	5,000
Property purchase	200,000	-	-	(200,000)	-
	<u>295,000</u>	<u>-</u>	<u>-</u>	<u>(200,000)</u>	<u>95,000</u>
<b>Total unrestricted funds</b>	<u>318,171</u>	<u>74,825</u>	<u>(170,381)</u>	<u>-</u>	<u>222,615</u>
<b>Restricted</b>					
The RAFT fund	1,358	-	(1,358)	-	-
William Kendall	1,010	-	(1,010)	-	-
Arnold Clark	-	1,000	(1,000)	-	-
Greater London Authority	-	30,337	(30,337)	-	-
The Big Give	-	1,949	-	-	1,949
Key replacement	100	-	-	-	100
	<u>2,468</u>	<u>33,286</u>	<u>(33,705)</u>	<u>-</u>	<u>2,049</u>
<b>Total restricted funds</b>	<u>2,468</u>	<u>33,286</u>	<u>(33,705)</u>	<u>-</u>	<u>2,049</u>
<b>Total funds</b>	<u>320,639</u>	<u>108,111</u>	<u>(204,086)</u>	<u>-</u>	<u>224,664</u>

The specific purposes for which the funds are to be applied are as follows:

The Big Give – an opportunity for us to receive match funding for money we raised ourselves during one week in March – this is for counselling support for women using our services.

Key replacement – this represents funds held to replace any lost or damaged keys.

Greater London Authority Continuation Fund – this is to part fund staffing and some associated costs for the refuge officer and referrals officer.

Health Inequality - this fund is to provide Freedom Programme groups to women experiencing domestic abuse and associated costs for the group such as venue hire and childcare.

Household Support - this fund is to provide payments and support to clients with the cost of living crisis.

MOPAC - this funding is to provide an outreach support service including one to one, support groups and a helpline.

NAVCA - this fund is a cost of living fund to support both the organisation's rising costs and support to clients with essential items.

Sainsbury's - this fund is a cost of living fund to support clients in need with goods/items as well as to provide workshops.

## Bexley Women's Aid

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### 15 Analysis of net assets between funds

	Unrestricted			2023
	General £	Designated £	Restricted £	Total funds £
Tangible fixed assets	1,631	-	-	1,631
Current assets	121,047	95,000	9,710	225,757
Current liabilities	<u>(13,389)</u>	<u>-</u>	<u>-</u>	<u>(13,389)</u>
Total net assets	<u>109,289</u>	<u>95,000</u>	<u>9,710</u>	<u>213,999</u>

	Unrestricted			2022
	General £	Designated £	Restricted £	Total funds £
Tangible fixed assets	2,444	-	-	2,444
Current assets	134,504	95,000	2,049	231,553
Current liabilities	<u>(9,333)</u>	<u>-</u>	<u>-</u>	<u>(9,333)</u>
Total net assets	<u>127,615</u>	<u>95,000</u>	<u>2,049</u>	<u>224,664</u>

#### 16 Fees payable to independent examiner

During the period, the fees payable (excluding VAT) to the charity's independent examiner Community Accounting Plus are analysed as follows:

	2023 £	2022 £
Independent examination	1,100	1,100
	<u>1,100</u>	<u>1,100</u>

#### 17 Taxation

The charity is a registered charity and is therefore exempt from taxation.

#### 18 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

#### 19 Related party transactions

There were no related party transactions in the year.

**BEXLEY WOMENS AID**

England & Wales - Charity number 1063427

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# Accounts

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Company registration number: 03123424

Charity registration number: 1063427

# Bexley Women's Aid

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2022

Community Accounting Plus  
Units 1 & 2 North West  
41 Talbot Street  
Nottingham  
NG1 5GL

# Bexley Women's Aid

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## Bexley Women's Aid

### Reference and Administrative Details

<b>Chief Executive Officer</b>	Clair Johnson
<b>Trustees</b>	Charlotte Lynch Eugenia Hewitt Susan Stansfield
<b>Senior Management Team</b>	Clair Johnson
<b>Charity Registration Number</b>	1063427
<b>Company Registration Number</b>	03123424
<b>Registered Office</b>	PO Box 25 Bexleyheath Kent DA7 4BS
<b>Independent Examiner</b>	John O'Brien, employee of Community Accounting Plus Units 1 & 2 North West 41 Talbot Street Nottingham NG1 5GL

## **Bexley Women's Aid**

### **Trustees' Report**

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2022.

#### **Trustees and officers**

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	Charlotte Lynch
	Eugenia Hewitt
	Susan Stansfield
	Shaan Sangha (until 31/12/2021)
Chief Executive Officer:	Clair Johnson

#### **Structure, governance and management**

##### *Nature of governing document*

The charity is a company limited by guarantee and registered charity. It is operated under the rules of its memorandum and articles of association dated 07/11/1995.

##### *Recruitment and appointment of trustees*

In accordance with the Articles of Association, Officers and other Trustees are appointed at the Annual General Meeting, based on a vote by the members. Nominations for Officers and other Trustees are made in writing before or at the Annual General Meeting, and are supported by a seconder. In addition, the Trustees have the power to fill vacancies occurring between Annual General Meetings following an application process and in line with the policy.

Appropriate procedures are in place for the induction and training of new Trustees.

We advertise our trustee vacancies through various resources available to us. Perspective trustees are sent an application pack to complete. All applications are considered based upon experience and skills and the needs of the organisation. Successful applicants are invited to attend an informal interview with a panel of at least two and the role and expectations of a BWA trustee are explained. Each applicant is given relevant information about the organisation and the opportunity to ask any questions of us. If invited to join after the interview potential trustees are asked to observe three meetings before being formally voted on to the board.

##### *Organisational structure*

The charity is governed by a voluntary Board of Trustees which employs a Chief Executive Officer to manage the operational staff.

# Bexley Women's Aid

## Trustees' Report

### Objectives and activities

#### *Objects and aims*

The charity's objects are the relief of physical, mental, and sexual abuse of women and children by the provision of refuge accommodation and other measures.

The principal activities of the charity are to:

- i. Provide temporary refuge on request for women and their children who have experienced domestic violence, mental, physical, financial or sexual abuse.
- ii. Offer support, advice and advocacy when requested by women living in threatening situations and help reduce long term negative effects experienced by abuse.
- iii. Recognise and care for the emotional and educational needs of the children living in the refuge.
- iv. Empower women to determine their own future and to support them in achieving this.
- v. Challenge the acceptance of domestic abuse through educating and informing all sections of the community about the myths of domestic abuse and the devastating effects it has on the lives of those who experience it.
- vi. Effectively tackle domestic abuse to ensure a future where women and children can live safely without a fear of violence in their home.
- vii. Ensure the women and their children have equal access to services so that they can overcome the disadvantages they experience- social, financial, emotional, health, housing, employment, leisure, education, and the freedom to live safely.
- viii. Promote equal opportunities in all areas of its work to ensure all women have equal access to BWA services.

## **Bexley Women's Aid**

### **Trustees' Report**

#### *Objectives, strategies and activities*

We began the new financial year uncertain as to how much the pandemic would impact our work. We had seen easing of restrictions but organisations and services were working to new ways of working and we knew that this would have an impact on our service users and service delivery. The impact of lockdown however, had taught us to be flexible and adapt quickly and we were used to this now.

We were fortunate to secure continuation funding from some of the Covid specific funds we received in the previous year but this was not going to cover our overall outgoings and this year it was going to be necessary to use our reserves again to prop up our work.

Our services now consist of:

- 5 bed Refuge and Resettlement Support
- Outreach service – including drop in, legal clinic and one to one
- Community Support Groups
- Telephone helpline and website
- Education and Prevention Service including training

During strategic planning and board meetings we are reviewing our funding streams to ensure we are using our resources in the most effective way to meet the needs of our service users. We are committed to sustaining existing services and developing new ones where possible and to ensuring continued relevance to the needs of our service users and look forward to building on this year as we move to a new landscape post Covid.

#### *Public benefit*

This year our services have supported a vast number of women and children experiencing domestic abuse to move on to a safer future.

Through the ongoing support, assistance and accommodation we have supported 13 women and their 10 children in refuge accommodation, over 120 women in all outreach services – including groups, the drop in service and one to one appointments as well as over 450 calls for support on our helpline. Through support provided in the community to women we have indirectly supported over 150 children and young people. The benefits to the public include the prevention of homelessness and poverty, as well as assistance to those at disadvantage due to their abusive situations.

Through our Education and Prevention services we have provided awareness workshops and education to 2608 children, young people and professionals with the long term aim of preventing domestic abuse in future generations and reducing the negative impact that domestic abuse has on those experiencing it. Through the provision of this service we are able to challenge myths and stereotypes surrounding domestic abuse victims and also challenge the acceptance of domestic abuse in society. We have continued to support our trained “Change That Lasts” Ambassadors through training, support and other relevant service updates.

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our objectives and activities and in the planning of future activities. It is the judgement of the Trustees that activities in pursuit of the above objectives fully meet the public benefit test, which they have kept in mind in planning programmes for the charity. In delivering services and in the appointment of staff, volunteers and trustees the charity operates a strict policy of no discrimination on any grounds.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

# **Bexley Women's Aid**

## **Trustees' Report**

### **Financial review**

Our income for the year 2021/22 was £108,111 and our spend was £209,310. The trustees made a commitment to the continuation of the charity and are planning on an ongoing basis for its sustainability and viability for the future. This has involved the use of the reserves in the short term to cover the commitments that are currently unfunded whilst alternative and more diverse funding streams are sought. As we ended the final quarter for this financial year we were successful in securing some central government funding which will enable us to deliver our outreach support as well as our helpline.

Sadly this coming year we are still facing many uncertainties including the Covid-19 pandemic, the war in Ukraine and the Cost of Living Crisis - however, we are working with partners, funders, supporters and service users to ensure that the negative impact on our service delivery is minimal. The trustees alongside the CEO and staff team planned and evaluated regularly for appropriate provision to ensure the safe continuation of our services. We are grateful for the support of our funders, stakeholders, supporters and donors at this time for their generosity and flexibility.

### ***Policy on reserves***

The charity is aware of the need to ensure that our reserves are sufficient to cover our costs and the reduction in our funding for 2021/22.

The Trustees have set aside £90,000 contingency fund as a designated reserve to cover approximately six months running costs of the charity. This is to ensure that sufficient money is held for redundancies and the wind up of the charity should funding streams cease. Whilst the Trustees would like to increase this amount further it is not considered appropriate in the current economic climate.

A further £5,000 of reserves has been designated to an Employee Incentive fund, with £2,049 of restricted funds held. This leaves £127,615 general reserves which are available to absorb any future overspends over the next few years.

### **Small companies provision statement**

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

# Bexley Women's Aid

## Trustees' Report

### Statement of Trustees' Responsibilities

The trustees (who are also the directors of Bexley Women's Aid for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations. The report and accounts have been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The annual report was approved by the trustees of the charity on 5/12/22 and signed on its behalf by:

  
.....  
Susan Stansfield  
Trustee

## Bexley Women's Aid

### Independent Examiner's Report to the trustees of Bexley Women's Aid

#### Independent examiner's report to the trustees of Bexley Women's Aid ('the Company')

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2022.

#### Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John O'Brien MSc, FCCA, FCIE, employee of Community Accounting Plus  
Fellow of the Association of Charity Independent Examiners

Units 1 & 2 North West  
41 Talbot Street  
Nottingham  
NG1 5GL

Date: 07/12/2022

## Bexley Women's Aid

### Statement of Financial Activities for the Year Ended 31 March 2022 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
<b>Income and Endowments from:</b>					
Donations and legacies	2	15,963	-	15,963	17,317
Charitable activities	3	58,517	33,286	91,803	139,509
Other trading activities	5	310	-	310	-
Investment income	6	35	-	35	64
Total income		<u>74,825</u>	<u>33,286</u>	<u>108,111</u>	<u>156,890</u>
<b>Expenditure on:</b>					
Charitable activities	7	<u>(170,381)</u>	<u>(33,705)</u>	<u>(204,086)</u>	<u>(229,111)</u>
Total expenditure		<u>(170,381)</u>	<u>(33,705)</u>	<u>(204,086)</u>	<u>(229,111)</u>
Net expenditure		<u>(95,556)</u>	<u>(419)</u>	<u>(95,975)</u>	<u>(72,221)</u>
Net movement in funds		(95,556)	(419)	(95,975)	(72,221)
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>318,171</u>	<u>2,468</u>	<u>320,639</u>	<u>392,860</u>
Total funds carried forward	14	<u><u>222,615</u></u>	<u><u>2,049</u></u>	<u><u>224,664</u></u>	<u><u>320,639</u></u>

All of the charity's activities derive from continuing operations during the above two periods.  
The funds breakdown for the period is shown in note 14.

The notes on pages 11 to 20 form an integral part of these financial statements.

## Bexley Women's Aid

### Statement of Financial Activities for the Year Ended 31 March 2022 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

These are the figures for the previous accounting period and are included for comparative purposes

	Note	Unrestricted funds £	Restricted funds £	Total 2021 £
<b>Income and Endowments from:</b>				
Donations and legacies	2	17,317	-	17,317
Charitable activities	3	53,422	86,087	139,509
Investment income	6	64	-	64
Total income		<u>70,803</u>	<u>86,087</u>	<u>156,890</u>
<b>Expenditure on:</b>				
Charitable activities	7	<u>(137,579)</u>	<u>(91,532)</u>	<u>(229,111)</u>
Total expenditure		<u>(137,579)</u>	<u>(91,532)</u>	<u>(229,111)</u>
Net expenditure		<u>(66,776)</u>	<u>(5,445)</u>	<u>(72,221)</u>
Net movement in funds		(66,776)	(5,445)	(72,221)
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>384,947</u>	<u>7,913</u>	<u>392,860</u>
Total funds carried forward	14	<u><u>318,171</u></u>	<u><u>2,468</u></u>	<u><u>320,639</u></u>

The notes on pages 11 to 20 form an integral part of these financial statements.

## Bexley Women's Aid

(Registration number: 03123424)  
Balance Sheet as at 31 March 2022

	Note	2022 £	2021 £
<b>Fixed assets</b>			
Tangible assets	9	2,444	3,257
<b>Current assets</b>			
Debtors	10	2,839	6,559
Cash at bank and in hand	11	<u>228,714</u>	<u>324,285</u>
		231,553	330,844
<b>Creditors: Amounts falling due within one year</b>	12	<u>(9,333)</u>	<u>(13,462)</u>
<b>Net current assets</b>		<u>222,220</u>	<u>317,382</u>
<b>Net assets</b>		<u>224,664</u>	<u>320,639</u>
<b>Funds of the charity:</b>			
<b>Restricted income funds</b>			
Restricted funds	14	2,049	2,468
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>222,615</u>	<u>318,171</u>
<b>Total funds</b>	14	<u>224,664</u>	<u>320,639</u>

For the financial year ending 31 March 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The financial statements on pages 8 to 20 were approved by the trustees, and authorised for issue on ..05/12/2022.. and signed on their behalf by:



Susan Stansfield  
Trustee

The notes on pages 11 to 20 form an integral part of these financial statements.

## **Bexley Women's Aid**

### **Notes to the Financial Statements for the Year Ended 31 March 2022**

#### **1 Accounting policies**

##### **Summary of significant accounting policies and key accounting estimates**

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

##### **Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

##### **Basis of preparation**

Bexley Women's Aid meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

##### **Going concern**

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

##### **Exemption from preparing a cash flow statement**

The charity opted to adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

##### **Income and endowments**

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

##### ***Donations and legacies***

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

##### ***Grants receivable***

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

## Bexley Women's Aid

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### Tangible fixed assets

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

#### Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Furniture and equipment	25% straight line
Other tangible fixed asset	25% straight line

#### Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

#### Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

## Bexley Women's Aid

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

#### Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Restricted income funds are those grants for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

#### 2 Income from donations and legacies

	Unrestricted funds General £	Total 2022 £	Total 2021 £
Donations and legacies;			
Donations from companies, trusts and similar proceeds	9,849	9,849	17,317
Grants, including capital grants;			
Grants from companies	6,114	6,114	-
	15,963	15,963	17,317

#### 3 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2022 £	Total 2021 £
Grants and donations	-	33,286	33,286	86,087
Housing benefit income	53,629	-	53,629	49,520
Personal service charge	4,888	-	4,888	3,311
Sundry income	-	-	-	591
	58,517	33,286	91,803	139,509

## Bexley Women's Aid

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### 4 Grants & donations

	Unrestricted funds £	Restricted funds £	Total £
The Big Give	-	1,949	1,949
L&Q Living	1,114	-	1,114
First Give Grant	1,000	-	1,000
Arnold Clark	-	1,000	1,000
Erith Rotary Club	900	-	900
Blackfen School for Girls	800	-	800
Clair Yates	750	-	750
Wicca Moon Eltham	550	-	550
St Paul's Church	500	-	500
Christ Church Bexleyheath	500	-	500
Greater London Authority	-	30,337	30,337
Sundry donations	9,849	-	9,849
	<u>15,963</u>	<u>33,286</u>	<u>49,249</u>

#### 5 Income from other trading activities

	Unrestricted funds General £	Total funds £	Total 2021 £
Local fundraising and street collection income	310	310	-
	<u>310</u>	<u>310</u>	<u>-</u>

#### 6 Investment income

	Unrestricted funds General £	Total 2022 £	Total 2021 £
Interest receivable and similar income;			
Interest receivable on bank deposits	35	35	64
	<u>35</u>	<u>35</u>	<u>64</u>

## Bexley Women's Aid

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### 7 Expenditure on charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2022 £	Total 2021 £
Bank & credit card charges	264	-	264	244
Childcare	382	-	382	-
Gifts	-	191	191	-
Insurance	3,225	500	3,725	3,596
IT & software licence fees	2,137	500	2,637	2,490
Equipment	1,042	410	1,452	2,238
Printing, Postage & stationery	807	-	807	171
Professional services	2,168	360	2,528	6,204
Staff mobile telephones	2,567	500	3,067	-
Subscriptions	715	-	715	5,229
Venue hire	25	540	565	-
Cleaning	4	82	86	-
Rates	926	-	926	-
Rent	16,121	500	16,621	21,342
Repair and maintenance	2,525	-	2,525	4,728
TV, telephone & internet	2,534	980	3,514	8,392
Utilities	5,619	-	5,619	3,557
Purchases	640	900	1,540	-
Transport	-	375	375	787
Staff expenses	659	-	659	364
Wages, NI & pension	127,035	27,089	154,124	164,960
Staff training	136	-	136	624
Welfare & hospitality	12	232	244	623
Volunteer expenses	-	260	260	767
Volunteer training	-	97	97	-
Sundry expenditure	25	189	214	260
Depreciation	813	-	813	2,535
	<u>170,381</u>	<u>33,705</u>	<u>204,086</u>	<u>229,111</u>

## Bexley Women's Aid

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### 8 Staff costs

The aggregate payroll costs were as follows:

	2022 £	2021 £
<b>Staff costs during the year were:</b>		
Wages and salaries	138,960	148,646
Social security costs	9,078	10,226
Pension costs	6,086	6,088
	154,124	164,960

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2022 No	2021 No
Average number of employees	6	6

5 (2021 - 5) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £6,086 (2021 - £6,088).

No employee received emoluments of more than £60,000 during the year.

The total employee benefits of the key management personnel of the charity were £48,540 (2021 - £48,540).

#### 9 Tangible fixed assets

	Furniture and equipment £	Other tangible fixed asset £	Total £
<b>Cost</b>			
At 1 April 2021	5,989	13,106	19,095
At 31 March 2022	5,989	13,106	19,095
<b>Depreciation</b>			
At 1 April 2021	3,723	12,115	15,838
Charge for the year	566	247	813
At 31 March 2022	4,289	12,362	16,651
<b>Net book value</b>			
At 31 March 2022	1,700	744	2,444
At 31 March 2021	2,266	991	3,257

## Bexley Women's Aid

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### 10 Debtors

	2022 £	2021 £
Trade debtors	530	-
Prepayments	1,235	5,919
Other debtors	1,074	640
	<u>2,839</u>	<u>6,559</u>

#### 11 Cash and cash equivalents

	2022 £	2021 £
Cash on hand	75	912
Cash at bank	228,639	323,373
	<u>228,714</u>	<u>324,285</u>

#### 12 Creditors: amounts falling due within one year

	2022 £	2021 £
Trade creditors	555	6,540
Other taxation and social security	2,959	-
Other creditors	4,499	4,762
Accruals	1,320	2,160
	<u>9,333</u>	<u>13,462</u>

#### 13 Charity status

The charity is a company limited by guarantee and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

## Bexley Women's Aid

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### 14 Funds

	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2022 £
<b>Unrestricted funds</b>					
<i>General</i>					
General	23,171	74,825	(170,381)	200,000	127,615
<i>Designated</i>					
Contingency fund	90,000	-	-	-	90,000
Employee incentive fund	5,000	-	-	-	5,000
Property purchase	200,000	-	-	(200,000)	-
	<u>295,000</u>	<u>-</u>	<u>-</u>	<u>(200,000)</u>	<u>95,000</u>
<b>Total unrestricted funds</b>	<u>318,171</u>	<u>74,825</u>	<u>(170,381)</u>	<u>-</u>	<u>222,615</u>
<b>Restricted funds</b>					
The RAFT fund	1,358	-	(1,358)	-	-
Key replacement	100	-	-	-	100
William Kendall	1,010	-	(1,010)	-	-
Arnold Clark	-	1,000	(1,000)	-	-
The Big Give	-	1,949	-	-	1,949
Greater London Authority	-	30,337	(30,337)	-	-
	<u>2,468</u>	<u>33,286</u>	<u>(33,705)</u>	<u>-</u>	<u>2,049</u>
<b>Total restricted funds</b>	<u>2,468</u>	<u>33,286</u>	<u>(33,705)</u>	<u>-</u>	<u>2,049</u>
<b>Total funds</b>	<u>320,639</u>	<u>108,111</u>	<u>(204,086)</u>	<u>-</u>	<u>224,664</u>

## Bexley Women's Aid

### Notes to the Financial Statements for the Year Ended 31 March 2022

	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Balance at 31 March 2021 £
<b>Unrestricted funds</b>				
<i>General</i>				
General	89,947	70,803	(137,579)	23,171
<i>Designated</i>				
Contingency fund	90,000	-	-	90,000
Employee incentive fund	5,000	-	-	5,000
Property purchase	200,000	-	-	200,000
	<u>295,000</u>	<u>-</u>	<u>-</u>	<u>295,000</u>
<b>Total unrestricted funds</b>	<u>384,947</u>	<u>70,803</u>	<u>(137,579)</u>	<u>318,171</u>
<b>Restricted</b>				
MHCLG	-	61,054	(61,054)	-
Ministry of Justice MOPAC	-	21,061	(21,061)	-
The RAFT fund	-	3,912	(2,554)	1,358
Key replacement	60	60	(20)	100
Awards for All	6,843	-	(6,843)	-
William Kendall	1,010	-	-	1,010
	<u>7,913</u>	<u>86,087</u>	<u>(91,532)</u>	<u>2,468</u>
<b>Total restricted funds</b>	<u>7,913</u>	<u>86,087</u>	<u>(91,532)</u>	<u>2,468</u>
<b>Total funds</b>	<u>392,860</u>	<u>156,890</u>	<u>(229,111)</u>	<u>320,639</u>

The specific purposes for which the funds are to be applied are as follows:

The RAFT Fund – funds to assist with the delivery on an online Freedom Programme for women who have or are experiencing domestic abuse.

Key replacement – this represents funds held to replace any lost or damaged keys.

William Kendall – funds supporting our “Women Achieving Together” group for survivors of domestic abuse.

Arnold Clark – funding for delivery of our community groups – including staffing and resources.

The Big Give – an opportunity for us to receive match funding for money we raised ourselves during one week in March – this is for counselling support for women using our services.

Greater London Authority Fund – this is to part fund staffing and some associated costs for the refuge officer and referrals officer.

The transfer from the Property purchase fund to the General fund reflects the release of any designation on the use of these funds now that a property purchase is unlikely to occur.

## Bexley Women's Aid

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### 15 Analysis of net assets between funds

	Unrestricted			2022
	General £	Designated £	Restricted £	Total funds £
Tangible fixed assets	2,444	-	-	2,444
Current assets	134,504	95,000	2,049	231,553
Current liabilities	(9,333)	-	-	(9,333)
Total net assets	<u>127,615</u>	<u>95,000</u>	<u>2,049</u>	<u>224,664</u>

	Unrestricted			2021
	General £	Designated £	Restricted £	Total funds £
Tangible fixed assets	3,257	-	-	3,257
Current assets	33,376	295,000	2,468	330,844
Current liabilities	(13,462)	-	-	(13,462)
Total net assets	<u>23,171</u>	<u>295,000</u>	<u>2,468</u>	<u>320,639</u>

#### 16 Fees payable to independent examiner

During the period, the fees payable (excluding VAT) to the charity's independent examiner Community Accounting Plus are analysed as follows:

	2022 £	2021 £
Independent examination	1,100	1,800
	<u>1,100</u>	<u>1,800</u>

#### 17 Taxation

The charity is a registered charity and is therefore exempt from taxation.

#### 18 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

#### 19 Related party transactions

There were no related party transactions in the year.

**BEXLEY WOMENS AID**

England & Wales - Charity number 1063427

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# Accounts

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Company registration number: 03123424  
Charity registration number: 1063427

# **Bexley Women's Aid**

(a company limited by guarantee)

Annual Report and Financial Statements

for the year ended  
31 March 2021

Field Sullivan Limited  
70 Royal Hill  
Greenwich  
SE10 8RF

## Bexley Women's Aid

### Reference and administrative details

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<b>Status</b>	Company limited by guarantee no. 03123424 Charity registration no. 1063427 The company's governing document is its memorandum and articles of association dated 7 November 1995.
<b>Secretary and registered office</b>	Charlotte Lynch Neptune House 70 Royal Hill London SE10 8RF
<b>Management committee</b>	Eugenia Hewitt Charlotte Lynch Shaan Sangha Susan Stansfield (Chairperson)
<b>Independent examiner</b>	Field Sullivan Limited Chartered Accountants Neptune House 70 Royal Hill London SE10 8RF
<b>Bankers</b>	Barclays Bank plc 6 Market Place Bexleyheath Kent DA6 7DY

## **Bexley Women's Aid**

Trustees' Report  
for the year ended  
31 March 2021

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The trustees present their report and the financial statements for the year ended 31 March 2021. This is a directors report required by s417 of the Companies Act 2006 and all trustees are directors. The financial statements comply with current statutory requirements and the requirements of the Memorandum & Articles of Association.

### **Organisational Structure**

This is a charitable company which is limited by guarantee and has no share capital. The charity is governed by a voluntary Board of Trustees which employs a Chief Executive Officer to manage the operational staff.

### **Objectives and Activities**

The charity's objectives are the relief of physical, mental, and sexual abuse of women and children by the provision of refuge accommodation and other measures.

The principal activities of the charity are to:

- i. Provide temporary refuge on request for women and their children who have experienced domestic violence, mental, physical, financial or sexual abuse.
- ii. Offer support, advice and advocacy when requested by women living in threatening situations and help reduce long term negative effects experienced by abuse.
- iii. Recognise and care for the emotional and educational needs of the children living in the refuge.
- iv. Empower women to determine their own future and to support them in achieving this.
- v. Challenge the acceptance of domestic abuse through educating and informing all sections of the community about the myths of domestic abuse and the devastating effects it has on the lives of those who experience it.
- vi. Effectively tackle domestic abuse to ensure a future where women and children can live safely without a fear of violence in their home.
- vii. Ensure the women and their children have equal access to services so that they can overcome the disadvantages they experience- social, financial, emotional, health, housing, employment, leisure, education, and the freedom to live safely.
- viii. Promote equal opportunities in all areas of its work to ensure all women have equal access to BWA services.

### **Public Benefit**

This year our services have supported a vast number of women and children experiencing domestic abuse to move on to a safer future.

Through the ongoing support, assistance and accommodation we have supported 8 women and their 6 children in refuge accommodation, over 500 women in all outreach services – including groups, the drop in service, our helpline and one to one appointments and indirectly supported over 200 children and young people. The benefits to the public include the prevention of homelessness and poverty, as well as assistance to those at disadvantage due to their abusive situations.

## **Bexley Women's Aid**

Trustees' Report  
for the year ended  
31 March 2021

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Through our Education and Prevention services we have provided awareness and education to 670 and young people and 21 professionals at training and awareness events with the long term aim of preventing domestic abuse in future generations and reducing the negative impact that domestic abuse has on those experiencing it. Through the provision of this service we are able to challenge myths and stereotypes surrounding domestic abuse victims and also challenge the acceptance of domestic abuse in society. As part of a project with National Women's Aid we have supported 20 Ask Me Community Ambassadors.

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our objectives and activities and in the planning of future activities. It is the judgement of the Trustees that activities in pursuit of the above objectives fully meet the public benefit test, which they have kept in mind in planning programmes for the charity. In delivering services and in the appointment of staff, volunteers and trustees the charity operates a strict policy of no discrimination on any grounds.

### **Financial Review and Future Developments**

We began the new financial year with the challenge of the Covid-19 pandemic. The nation was facing lockdown restrictions and many of our services were suspended or moved to remote support. Following the loss of our tender bid at the start of the previous financial year we knew that this year would be another challenging one.

We were quick to respond to the needs of our clients and were able to be flexible and adaptable to ensure that we were still keeping clients safe. We achieved success in applying for Covid specific funds and this enabled us to sustain some of the support that we provided and also develop the services further. It enabled us to offer our groups services and training online where appropriate and increase our bed space, as well as provide particular resources to women and children during the height of the pandemic lockdown.

Our services now consist of:

- 5 bed Refuge and Resettlement Support
- Outreach service – including drop in, legal clinic and one to one
- Community Support Groups
- Telephone helpline and website
- Education and Prevention Service including training
- Ask Me Community Ambassadors

We are constantly reviewing our funding to ensure we are using our resources in the most effective way to meet the needs of our service users. We are committed to developing new and existing services to ensure continued relevance to the needs of our service users and look forward to building on this year as we move to a new environment following Covid-19 lockdowns.

## Bexley Women's Aid

Trustees' Report  
for the year ended  
31 March 2021

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Our income for the year 2020/21 was £156,890 and our spend was £229,111. The trustees made a commitment to the continuation of the charity and are planning on an ongoing basis for its sustainability and viability for the future. This has involved the use of the reserves in the short term to cover the commitments that are currently unfunded whilst alternative and more diverse funding streams are sought. As we ended the final quarter for this financial year we were still facing many uncertainties regarding Covid-19 however, we were working with partners, funders, supporters and service users to ensure that the negative impact on our service delivery was minimal. The trustees alongside the CEO and staff team planned and evaluated regularly for appropriate provision to ensure the safe continuation of our services. We are grateful for the support of our funders, stakeholders, supporters and donors at this time for their generosity and flexibility.

### **Reserves Policy**

The charity is aware of the need to ensure that our reserves are sufficient to cover our costs and the reduction in our funding for 2021/22.

The Trustees have set aside £90,000 as a designated reserve to cover approximately six months running costs of the charity. This is to ensure that sufficient money is held for redundancies and the wind up of the charity should funding streams cease. Whilst the Trustees would like to increase this amount further it is not considered appropriate in the current economic climate.

A further £205,000 of reserves has been designated to specific projects. This leaves £23,171 general reserves which are available to absorb any future overspends over the next few years.

### **Risk Assessment**

A review of the major risks to which the charity is exposed has been carried out, and systems are in place to mitigate those risks. This will be revised on an ongoing basis.

### **Appointment of Trustees**

In accordance with the Articles of Association, Officers and other Trustees are appointed at the Annual General Meeting, based on a vote by the members. Nominations for Officers and other Trustees are made in writing before or at the Annual General Meeting, and are supported by a seconder. In addition, the Trustees have the power to fill vacancies occurring between Annual General Meetings following an application process and in line with the policy.

Appropriate procedures are in place for the induction and training of new Trustees.

We advertise our trustee vacancies through various resources available to us. Perspective trustees are sent an application pack to complete. All applications are considered based upon experience and skills and the needs of the organisation. Successful applicants are invited to attend an informal interview with a panel of at least two and the role and expectations of a BWA trustee are explained. Each applicant is given relevant information about the organisation and the opportunity to ask any questions of us. If invited to join after the interview potential trustees are asked to observe three meetings before being formally voted on to the board.

## Bexley Women's Aid

Trustees' Report  
for the year ended  
31 March 2021

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### Statement of Trustees' Responsibilities

The trustees (who are also the directors for the purpose of company law) are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees must prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing these financial statements, the trustees are required to:

- a) select suitable accounting policies and then apply them consistently.
- b) observe the methods and principles in the Charities SORP.
- c) make judgments and accounting estimates that are reasonable and prudent.
- d) state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- e) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue to operate.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees confirm that so far as they are aware, there is no relevant audit information (as defined by section 418(3) of the Companies Act 2006) of which the charitable company's auditors are unaware. They have taken all the steps that they ought to have taken as trustees in order to make themselves aware of any relevant audit information and to establish that the charitable company's auditors are aware of that information.

### Small company provisions

This report has been prepared in accordance with the small companies' regime under the Companies Act 2006.

Approved by the Board and signed on its behalf by:



**Susan Stansfield**  
Chair and Trustee

24-Nov-21

## Bexley Women's Aid

### Independent Examiner's Report to the Trustees of Bexley Women's Aid

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I report to the trustees (who are also Directors for the purpose of company law) on my examination of the financial statements of Bexley Women's Aid ('the charitable company') for the year ended 31 March 2020 which comprise the

This report is made solely to the charity's trustees, as a body, in accordance with section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for

#### Responsibilities and basis of report

As the trustees of charitable company you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the financial statements of the charitable company are not required to be audited under Part 16 of the Act and are eligible for independent examination, I report in respect of my examination of the charitable company's financial statements carried out under section 145 of the Charities Act 2011 ('the 2011 Act') and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section

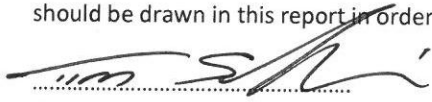
An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the financial statements. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no opinion as to whether the financial statements present a 'true and fair' view and my report is

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the financial statements give a 'true and fair view which is not a matter considered as part of an
- the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



**Tim Sullivan FCA**  
Field Sullivan Limited  
70 Royal Hill  
London  
SE10 8RF

Date: 13/12/21

## Bexley Women's Aid

Statement of Financial Activities  
(including Income and Expenditure Account)  
for the year ended  
31 March 2021

	Note	Restricted funds £	Unrestricted funds £	Total funds 2021	Restricted funds £	Unrestricted funds £	Total funds 2020
<b>Incoming resources</b>							
Incoming resources from generated funds:							
Voluntary income	2	24,973	17,317	42,290	11,773	13,380	25,153
Activities for generating funds		-	591	591	-	346	346
Investment income		-	64	64	-	237	237
Incoming resources from charitable activities							
	3	61,114	52,831	113,945	62,864	70,821	133,685
<b>Total incoming resources</b>		<u>86,087</u>	<u>70,803</u>	<u>156,890</u>	<u>74,637</u>	<u>84,783</u>	<u>159,420</u>
<b>Resources expended</b>							
Costs of generating funds	4	-	-	-	-	85	85
Charitable activities	5	91,532	137,579	229,111	80,778	139,406	220,184
<b>Total resources expended</b>		<u>91,532</u>	<u>137,579</u>	<u>229,111</u>	<u>80,778</u>	<u>139,491</u>	<u>220,269</u>
<b>Net incoming/(outgoing) resources before transfers</b>		(5,445)	(66,776)	(72,221)	(6,141)	(54,708)	(60,849)
<b>Transfers between funds</b>		-	-	-	-	-	-
<b>Net income/(expenditure) for the year</b>		<u>(5,445)</u>	<u>(66,776)</u>	<u>(72,221)</u>	<u>(6,141)</u>	<u>(54,708)</u>	<u>(60,849)</u>
<b>Reconciliation of funds</b>							
Total funds brought forward		7,913	384,947	392,860	14,054	439,655	453,709
<b>Total funds carried forward</b>		<u>2,468</u>	<u>318,171</u>	<u>320,639</u>	<u>7,913</u>	<u>384,947</u>	<u>392,860</u>

**Bexley Women's Aid**  
**Company registration number: 03123424**

Balance sheet  
as at  
31 March 2021

	Note	2021		2020	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	10		3,257		3,308
<b>Current assets</b>					
Debtors	11	6,559		6,079	
Cash at bank and in hand		<u>324,285</u>		<u>417,457</u>	
		330,844		423,536	
<b>Creditors: amounts falling due within one year</b>	12	<u>(13,462)</u>		<u>(33,984)</u>	
<b>Net current assets</b>			317,382		389,552
<b>Total assets less current liabilities</b>			<u>320,639</u>		<u>392,860</u>
<b>Net assets</b>	14		<u>320,639</u>		<u>392,860</u>
<b>The funds of the charity:</b>					
Restricted funds			2,468		7,913
Unrestricted funds:					
Designated		295,000		295,000	
General fund		<u>23,171</u>		<u>89,947</u>	
Total unrestricted funds			318,171		384,947
<b>Total charity funds</b>	13		<u>320,639</u>		<u>392,860</u>

For the financial year ending 31 March 2020 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees, and authorised for issue on 21/2/21 and signed on their behalf by:

  
**Susan Stansfield**

## Bexley Women's Aid

Notes to the accounts  
for the year ended  
31 March 2021

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### 1 Accounting policies

#### General information

The charity is a private company limited by guarantee with no share capital, domiciled in England and Wales, registration number 03123424. In the event of the charity being wound up, the liability in respect of the guarantee is restricted to £1 per member of the company.

The registered office is:

Neptune House  
70 Royal Hill  
London  
SE10 8RF

These financial statements were authorised for issue by the board on the 21/21.

#### Basis of accounting

*The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102) - Second edition October 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.*

Bexley Women's Aid meets the definition of a public benefit entity under FRS 102.

The presentation currency is £ sterling.

#### Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

#### Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

#### Judgements and key sources of estimation uncertainty

In the application of the company's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the periods in which the estimate is revised where revisions affects only that period, or in the period of the revision and future periods where the revisions affects both current and future periods.

#### Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds are subject to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

## Bexley Women's Aid

Notes to the accounts  
for the year ended  
31 March 2021

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### Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of grants, donations and gifts and is included in full when receivable.
- Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.
- Investment income is recognised on an accruals basis.

### Resources expended

Expenditure is accounted on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

- Costs of generating funds comprise the costs associated with attracting voluntary income.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.
- All costs are allocated between the expenditure categories of the statement of financial activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

### Fixed assets

Tangible fixed assets are stated at cost less accumulated depreciation. The cost of minor additions or those costing below £150 are not capitalised. Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life. The rates used are as follows:

- premises improvements	20%
- fixtures and fittings	25%
- plant & machinery	25%

### Pensions

The charity operates a defined contribution pension scheme. Contributions are charged in the statement of financial activities as they become payable in accordance with the rules of the scheme.

### Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and all cash deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

## Bexley Women's Aid

Notes to the accounts  
for the year ended  
31 March 2021

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### **Trade debtors**

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

### **Trade creditors**

Trade creditors are obligations pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

### **Taxation**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

### **Financial instruments**

#### ***Classification***

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

#### ***Recognition and measurement***

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

## Bexley Women's Aid

Notes to the accounts  
for the year ended  
31 March 2021

### 2 Voluntary income

	Restricted funds £	Unrestricted funds £	Total funds 2021 £	Total funds 2020 £
Donations	-	17,317	17,317	13,380
Grants				
Awards for All	-	-	-	9,773
William Kendall	-	-	-	2,000
RAFT Fund	3,912	-	3,912	-
MOPAC	21,061	-	21,061	-
<b>Total</b>	<b>24,973</b>	<b>17,317</b>	<b>42,290</b>	<b>25,153</b>

### 3 Incoming resources from charitable activities

	Restricted funds	Unrestricted funds	Total funds 2021	Total funds 2020
London Borough of Bexley				
Domestic abuse support project	-	-	-	-
Community outreach manager	-	-	-	-
DCLG	-	-	-	-
MHCLG	61,054	-	61,054	6,264
Women's Aid Federation	-	-	-	23,000
Sustainability support	-	-	-	563
Rent and housing benefits	-	49,520	49,520	40,543
Personal charges	60	3,311	3,371	6,715
<b>Total</b>	<b>61,114</b>	<b>52,831</b>	<b>113,945</b>	<b>77,085</b>

### 4 Costs of generating funds

	Restricted funds £	Unrestricted funds £	Total funds 2021 £	Total funds 2020 £
Costs of generating voluntary income :				
Marketing and publicity	-	-	-	85
General fundraising costs	-	-	-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>85</b>

## Bexley Women's Aid

Notes to the accounts  
for the year ended  
31 March 2021

### 5 Charitable activities

	Note	Restricted funds £	Unrestricted funds £	Total funds 2021 £	Total funds 2020 £
Staff costs	7	69,926	95,034	164,960	148,942
Staff recruitment and training		624	-	624	3,639
Staff welfare		566	57	623	936
Other staff costs		139	-	139	2,596
Rent and rates		2,191	19,151	21,342	19,078
Light and heat		-	3,557	3,557	4,142
Furniture and equipment replacement		2,238	-	2,238	711
Repairs and maintenance		4,728	-	4,728	2,527
Depreciation		-	2,535	2,535	2,347
(Profit)/loss on disposals		-	115	115	-
Outings, holidays and activities		121	-	121	674
Service user childcare		-	-	-	4,211
Service use other expenses		71	154	225	270
Travelling		145	642	787	171
Volunteer costs		767	-	767	-
Allocated support costs	6	10,016	16,334	26,350	29,940
<b>Total</b>		<b>91,532</b>	<b>137,579</b>	<b>229,111</b>	<b>220,184</b>

### 6 Support costs

	Restricted funds £	Unrestricted funds £	Total funds 2021 £	Total funds 2020 £
Telephone	3,854	4,538	8,392	9,184
Subscriptions and publications	1,350	3,879	5,229	340
Computer costs	1,710	780	2,490	2,391
Insurance	1,501	2,095	3,596	3,757
Printing, postage and stationery	171	-	171	917
General expenses	-	24	24	(4)
Accountancy	-	103	103	8,973
Consultancy	1,430	2,511	3,941	1,665
Bank interest and charges	-	244	244	329
Independent examination	-	2,160	2,160	2,388
<b>Total</b>	<b>10,016</b>	<b>16,334</b>	<b>26,350</b>	<b>29,940</b>

### 7 Staff costs and numbers

	2021 £	2020 £
Staff costs were as follows:		
Salaries and wages	148,646	134,049
Social security costs	10,226	9,788
Pension costs	6,088	5,105
<b>Total</b>	<b>164,960</b>	<b>148,942</b>

No employee received emoluments of more than £60,000 (2020: nil)

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The average number of employees during the year, was as follows:

	2021 No.	2020 No.
Charitable activities	6	6
Support		-
Total	<u>6</u>	<u>6</u>

### Pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the period represents contributions payable by the charity to the scheme and amounted to £6,088 (2020 - £5,105).

Contributions totalling £nil (2020 - £746) were payable to the scheme at the end of the period and are included in creditors.

### 8 Trustee remuneration and expenses

No trustees received any remuneration during the year (2020: nil). No expenses were reimbursed to trustees in the year for parking and petrol (2020: nil).

No trustee had any personal interest in any contract or transaction entered into by the charity during the year (2020: nil).

### 9 Membership

Bexley Women's Aid is a company limited by guarantee. Its members are its trustees, and their liability is limited to their guarantee of £1 each in the event of a winding up.

The members pay £1 subscription each per year. In the year ended 31 March 2021 there were five trustees and members, who paid total subscriptions of £5.

Bexley Women's Aid

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**10 Tangible fixed assets**

	Plant and machinery	Fixtures and fittings	Premises improvements	Total
	£	£	£	£
<b>Cost</b>				
At 1 April 2020	21,050	4,566	3,546	29,162
Additions	599	1,999	-	2,598
Disposals	(8,543)	(576)	-	(9,119)
At 31 March 2021	<u>13,106</u>	<u>5,989</u>	<u>3,546</u>	<u>22,641</u>
<b>Accumulated depreciation</b>				
At 1 April 2020	19,620	2,688	3,546	25,854
Charge for the year	1,038	1,497	-	2,535
Disposals	(8,543)	(462)	-	(9,005)
At 31 March 2021	<u>12,115</u>	<u>3,723</u>	<u>3,546</u>	<u>19,384</u>
<b>Net book value</b>				
At 31 March 2021	<u>991</u>	<u>2,266</u>	<u>-</u>	<u>3,257</u>
At 31 March 2020	<u>1,430</u>	<u>1,878</u>	<u>-</u>	<u>3,308</u>

**11 Debtors**

	2021	2020
	£	£
Trade debtors	-	-
Other debtors	640	318
Prepayments	2,298	1,370
Accrued income	3,621	4,391
Total	<u>6,559</u>	<u>6,079</u>

**12 Creditors: amounts falling due within one year**

Trade creditors	6,540	18,408
Taxation and social security	-	3,640
Other creditors	4,762	5,126
Accruals and deferred income	2,160	6,810
Total	<u>13,462</u>	<u>33,984</u>

## Bexley Women's Aid

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### 13 Movements in funds - current period

	At 1 April 2020	Incoming resources	Outgoing resources	Transfers in funds	At 31 March 2021
	£	£	£	£	£
<b>Restricted funds:</b>					
MHCLG	-	61,054	(61,054)	-	-
Ministry of Justice MOPAC	-	21,061	(21,061)	-	-
The RAFT Fund	-	3,912	(2,554)	-	1,358
Donations:					
Key replacement	60	60	(20)	-	100
Awards for All	6,843	-	(6,843)	-	-
William Kendall	1,010	-	-	-	1,010
Total restricted funds	<u>7,913</u>	<u>86,087</u>	<u>(91,532)</u>	<u>-</u>	<u>2,468</u>
<b>Unrestricted funds</b>					
<b>Designated funds:</b>					
Contingency fund	90,000	-	-	-	90,000
Employee incentive fund	5,000	-	-	-	5,000
Property purchase	200,000	-	-	-	200,000
	<u>295,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>295,000</u>
<b>General fund</b>	<u>89,947</u>	<u>70,803</u>	<u>(137,579)</u>	<u>-</u>	<u>23,171</u>
<b>Total funds</b>	<u><u>392,860</u></u>	<u><u>156,890</u></u>	<u><u>(229,111)</u></u>	<u><u>-</u></u>	<u><u>320,639</u></u>

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### 13 Movements in funds - previous period

	At 1 April 2019	Incoming resources	Outgoing resources	Transfers in funds	At 31 March 2020
	£	£	£	£	£
<b>Restricted funds:</b>					
BBC Children in Need	1,374	-	(1,374)	-	-
MHCLG	10,856	62,864	(73,720)	-	-
Fundraising:					
Summer holidays	129	-	(129)	-	-
Christmas activities	82	-	(82)	-	-
Donations:					
Easter/summer holidays	232	-	(232)	-	-
Christmas activities	601	-	(601)	-	-
Key replacement	680	-	(620)	-	60
Education and prevention	50	-	(50)	-	-
Children's outreach	50	-	(50)	-	-
Awards for All	-	9,773	(2,930)	-	6,843
William Kendall	-	2,000	(990)	-	1,010
<b>Total restricted funds</b>	<b>14,054</b>	<b>74,637</b>	<b>(80,778)</b>	<b>-</b>	<b>7,913</b>
<b>Unrestricted funds</b>					
<b>Designated funds:</b>					
2019/20 transition funding	100,000	-	-	(100,000)	-
Contingency fund	90,000	-	-	-	90,000
Employee incentive fund	3,751	1,249	-	-	5,000
Property purchase	175,000	-	-	25,000	200,000
Public relations	750	-	-	(750)	-
Health and safety	863	-	-	(863)	-
Education and prevention	25,596	23,000	-	(48,596)	-
	<b>395,960</b>	<b>24,249</b>	<b>-</b>	<b>(125,209)</b>	<b>295,000</b>
<b>General fund</b>	<b>43,695</b>	<b>60,535</b>	<b>(139,491)</b>	<b>125,209</b>	<b>89,947</b>
<b>Total funds</b>	<b>453,709</b>	<b>159,421</b>	<b>(220,269)</b>	<b>-</b>	<b>392,860</b>

## Bexley Women's Aid

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### 13 Movements in funds (continued)

#### Purposes of restricted funds:

BBC Children in Need is used towards the Children's Development Service.

MHCLG - The Bridging the Borders project, will strengthen domestic abuse services across London Boroughs of Croydon, Bromley and Bexley.

Awards for All - funds to cover the volunteer coordintaor costs (fees, travel, volunteer training, associated overheads).

William Kendall - funds supporting 'Our Women Achieving Together' group for survivors of domestic abuse.

The RAFT Fund - funds to assist with the delivery of an online Freedom Programme for women who have or are experiencing domestic abuse.

MOPAC - Extraordinary domestic abuse and sexual violence services funding.

#### Purposes of designated funds:

A Contingency Fund is considered necessary by the Trustees to ensure:

- Working Capital is available to cover delays in funding receipts and also in the event of an unexpected loss of funding. The working capital would allow the charity to continue to operate at a loss whilst a new source of income is secured

- Furthermore, the contingency fund would act as a safeguard for the charity should there ever be a deficit in the charity's budget, for example 2020/21

- The Employee Incentive Fund is to provide incentives to staff during a period of low or no pay rises.

- Property Purchase; This designated fund is money for the deposit for the purchase of a property in the future for use as community office, a specialist refuge or second stage housing.

- The Public Relations Fund is to be used towards the cost of annual general meeting.

- The Health and Safety Fund is to be used towards training, equipment and improving the Health and Safety for staff and residents of Bexley Women's Aid.

- The Education and Prevention fund is to deliver presentations in the local area.

### 14 Analysis of net assets between funds

As at 31 March 2021	General funds £	Designated funds £	Restricted funds £	Total funds £
Tangible fixed assets	3,257	-	-	3,257
Current assets	33,376	295,000	2,468	330,844
Current liabilities	(13,462)	-	-	(13,462)
	<u>23,171</u>	<u>295,000</u>	<u>2,468</u>	<u>320,639</u>

## Bexley Women's Aid

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### 14 Analysis of net assets between funds (continued)

As at 31 March 2020

	General funds £	Designated funds £	Restricted funds £	Total funds £
Tangible fixed assets	3,308	-	-	3,308
Current assets	120,623	295,000	7,913	423,536
Current liabilities	(33,984)	-	-	(33,984)
	<u>89,947</u>	<u>295,000</u>	<u>7,913</u>	<u>392,860</u>

### 16 COVID

Towards the beginning of 2020 and in to financial year 20/21 the charity's activities have been adversely affected by the outbreak of COVID 19. As a result the charity has had to adapt to new ways of operating – particularly via digital means. In order to ensure the safety of our refuge residents it was necessary to operate our building in a COVID secure way and use appropriate PPE and social distancing measures. Our community groups, schools work and also fundraising activities had to temporarily cease during lockdown periods. Staff, trustees and volunteers continued the charity's activities, and we are confident that we will continue its activities once the outbreak has been contained. We are grateful to funders, donors and supporters for their support during the pandemic.