

# BURGOYNE HEIGHTS PLAYGROUP

England & Wales · Charity number 1063353

## Details

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**Other names** BURGOYNE HEIGHTS PRESCHOOL

**Status** Registered

**Legal form** Other

**Registered** 1997-07-09

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Community Centre  
Alamein Close  
Burgoyne Heights  
Guston  
Dover  
CT15 5LY

**Phone** 01304219319

**Email** [burgoynepreschool@btconnect.com](mailto:burgoynepreschool@btconnect.com)

**Website** [www.burgoyneheightspreschool.co.uk](http://www.burgoyneheightspreschool.co.uk)

## Activities

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**Objects:** THE AIMS OF THE PRE-SCHOOL ARE TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY:(A) OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, FAMILY LEARNING AND EXTENDED HOURS GROUPS, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY;(B) ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS;(C) INSTIGATING AND ADHERING TO AND FURTHERING THE AIMS AND OBJECTS OF THE PRE-SCHOOL LEARNING ALLIANCE.

**Activities:** PRE-SCHOOL FOR AGES 2 YEARS UP. OPEN TO ALL AREAS IN DOVER AND SURROUND BUT MAINLY SUPPLYING PLACES TO CHILDREN FROM THE BURGOYNE HEIGHTS AREA, AND TO SERVING ARMY COMMUNITY BASED IN BURGOYNE HEIGHTS MARRIED FAMILY QUARTERS.

## Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services
- **What:** Education/training, Economic/community Development/employment
- **Who:** Children/young People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin

## Geography

- Kent

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-06-30	-	-	-	-
2024-06-30	£151,600	£135,000	-	-
2023-06-30	£108,670	£100,820	-	-
2022-06-30	£79,767	£88,593	-	-
2021-06-30	£111,385	£118,907	-	-
2020-06-30	£96,454	£104,777	-	-

## Trustees

Name	Role	Appointed
Nicola Ellse		2019-12-03
SUZANNE PEARCE		

**BURGOYNE HEIGHTS PLAYGROUP**

England & Wales - Charity number 1063353

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# Accounts

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**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2024  
FOR  
BURGOYNE HEIGHTS PRE-SCHOOL**

Higson & Co (Deal) Ltd  
45 Queen Street  
Deal  
Kent  
CT14 6EY

**BURGOYNE HEIGHTS PRE-SCHOOL**

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FOR THE YEAR ENDED 30 JUNE 2024**

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## **BURGOYNE HEIGHTS PRE-SCHOOL**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 JUNE 2024**

The trustees present their report with the financial statements of the charity for the year ended 30 June 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### **OBJECTIVES AND ACTIVITIES**

##### **Public benefit**

The trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Commission.

#### **ACHIEVEMENTS AND PERFORMANCE**

##### **Charitable activities**

Public/Community benefits are that the play group supports local and military families, who's parent/s serve in the UK and abroad, and the rural villages surrounding the town of Dover. The play group supports volunteers wishing to gain work experience and also helps others to gain NVQ qualifications, who seek a career in early years education.

#### **FINANCIAL REVIEW**

##### **Financial position**

The statement of financial activities reports net incoming resources during the 2023/24 accounting year of £16,450 (2022/23 - £7,850) and total funds of £95,264 (2022/23 - £78,814) at the year end.

The pre-school has continued to maintain a strict budget, especially with the national living wage increasing and pension contributions. Negotiations are still ongoing with the Ministry of Defence regarding the rent.

##### **Reserves policy**

Due to the continuing financial pressures on the pre-school during the year the committee decided to maintain the funds set aside in the deposit account to pay staff redundancy costs, rent in line with the Pre-School Learning Alliance and KCC guidance, should the play school need to cease operating.

The trustees consider this level of reserves to be appropriate for a small charity. The level of reserves is reviewed regularly and will be adjusted as circumstances change.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

The governing document is the Pre-School Learning Alliance Constitution 2011 providing early years education for children under statutory school age. As an early years educator the pre-school is in receipt of early years funding from our local authority. This provides families 15 to 30 funded hours per week commencing from the term after the child turns 3 years old. Families with 2 year olds who fit the criteria can also apply for up to 15 hours a week. The aim of the pre-school is to provide quality care and education to ALL young children, and to be inclusive of cultures and beliefs facilitated by trained early years educators who follow the guidance EYFs curriculum. The pre-school has a strong sustainable ethos and follows the stipulated laws of redundancy and pensions.

##### **Recruitment and appointment of new trustees**

New trustees are appointed in accordance with the charity's governing document. The existing trustees are responsible for identifying and recruiting new members to the board, ensuring that the skills and experience of potential candidates meet the needs of the charity. Recruitment may be carried out through informal networks or through open advertisement where appropriate. All new trustees receive an induction to ensure they understand their responsibilities and the work of the charity.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Registered Charity number**

1063353

**BURGOYNE HEIGHTS PRE-SCHOOL**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 30 JUNE 2024**

**Principal address**

Alamein Close  
Burgoyne Heights  
Guston  
Dover  
Kent  
CT15 5LY

**Trustees**

N Ellse  
S Pearce (appointed 16.1.25)  
J Heald Smith (resigned 22.11.23)  
S Wright (resigned 16.1.25)  
S Wright (appointed 22.11.23)

**Independent Examiner**

Higson & Co (Deal) Ltd  
45 Queen Street  
Deal  
Kent  
CT14 6EY

Approved by order of the board of trustees on 26/1/26..... and signed on its behalf by:

  
.....

N Ellse - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
BURGOYNE HEIGHTS PRE-SCHOOL**

**Independent examiner's report to the trustees of Burgoyne Heights Pre-School**

I report to the charity trustees on my examination of the accounts of Burgoyne Heights Pre-School (the Trust) for the year ended 30 June 2024.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mr D J Mapley FCCA

Higson & Co (Deal) Ltd  
45 Queen Street  
Deal  
Kent  
CT14 6EY

Date: 26/1/26

**BURGOYNE HEIGHTS PRE-SCHOOL****STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 30 JUNE 2024**

	Notes	Unrestricted fund £	Restricted Fund £	2024 Total funds £	2023 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
<b>Charitable activities</b>					
Preschool		151,018	-	151,018	107,566
Other trading activities	2	37	1	38	960
Investment income	3	542	-	542	144
<b>Total</b>		<u>151,597</u>	<u>1</u>	<u>151,598</u>	<u>108,670</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Preschool		133,665	-	133,665	99,483
Other		1,278	205	1,483	1,337
<b>Total</b>		<u>134,943</u>	<u>205</u>	<u>135,148</u>	<u>100,820</u>
<b>NET INCOME/(EXPENDITURE)</b>		16,654	(204)	16,450	7,850
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		77,450	1,364	78,814	70,964
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>94,104</u>	<u>1,160</u>	<u>95,264</u>	<u>78,814</u>

The notes form part of these financial statements

**BURGOYNE HEIGHTS PRE-SCHOOL**

**BALANCE SHEET  
30 JUNE 2024**

	Notes	Unrestricted fund £	Restricted Fund £	2024 Total funds £	2023 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	6	5,904	1,160	7,064	7,575
<b>CURRENT ASSETS</b>					
Debtors: amounts falling due within one year	7	1,129	-	1,129	396
Cash at bank and in hand	8	101,743	-	101,743	83,139
		<u>102,872</u>	<u>-</u>	<u>102,872</u>	<u>83,535</u>
<b>CREDITORS</b>					
Amounts falling due within one year	9	(14,672)	-	(14,672)	(12,296)
		<u>88,200</u>	<u>-</u>	<u>88,200</u>	<u>71,239</u>
<b>NET CURRENT ASSETS</b>					
		<u>88,200</u>	<u>-</u>	<u>88,200</u>	<u>71,239</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>					
		<u>94,104</u>	<u>1,160</u>	<u>95,264</u>	<u>78,814</u>
<b>NET ASSETS</b>					
		<u>94,104</u>	<u>1,160</u>	<u>95,264</u>	<u>78,814</u>
<b>FUNDS</b>					
Unrestricted funds	10			94,104	77,450
Restricted funds:					
Restricted Fund				1,160	1,364
<b>TOTAL FUNDS</b>				<u>95,264</u>	<u>78,814</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 26/1/26 and were signed on its behalf by:

  
N Ellse - Trustee

The notes form part of these financial statements

## BURGOYNE HEIGHTS PRE-SCHOOL

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2024

#### 1. ACCOUNTING POLICIES

##### **Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery - 15% on reducing balance

##### **Taxation**

The charity is exempt from tax on its charitable activities.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

##### **Hire purchase and leasing commitments**

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

##### **Pension costs and other post-retirement benefits**

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

##### **Presentation currency and rounding**

The financial statements are presented in pounds sterling (£), which is the functional and presentation currency of the charity. All amounts have been rounded to the nearest pound (£1) unless otherwise stated.

**BURGOYNE HEIGHTS PRE-SCHOOL**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 JUNE 2024**

**2. OTHER TRADING ACTIVITIES**

	2024	2023
	£	£
Fundraising events	38	960
	<u>          </u>	<u>          </u>

**3. INVESTMENT INCOME**

	2024	2023
	£	£
Deposit account interest	542	144
	<u>          </u>	<u>          </u>

**4. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 30 June 2024 nor for the year ended 30 June 2023.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 30 June 2024 nor for the year ended 30 June 2023.

**5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted Fund £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
<b>Charitable activities</b>			
Preschool	107,566	-	107,566
Other trading activities	960	-	960
Investment income	144	-	144
	<u>          </u>	<u>          </u>	<u>          </u>
<b>Total</b>	<b>108,670</b>	<b>-</b>	<b>108,670</b>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Preschool	99,483	-	99,483
Other	1,096	241	1,337
	<u>          </u>	<u>          </u>	<u>          </u>
<b>Total</b>	<b>100,579</b>	<b>241</b>	<b>100,820</b>
<b>NET INCOME/(EXPENDITURE)</b>	<b>8,091</b>	<b>(241)</b>	<b>7,850</b>
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	69,359	1,605	70,964
	<u>          </u>	<u>          </u>	<u>          </u>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>77,450</b>	<b>1,364</b>	<b>78,814</b>
	<u>          </u>	<u>          </u>	<u>          </u>

**BURGOYNE HEIGHTS PRE-SCHOOL**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 JUNE 2024**

<b>6. TANGIBLE FIXED ASSETS</b>		Plant and machinery £
<b>COST</b>		
At 1 July 2023		43,301
Additions		971
		<hr/>
At 30 June 2024		44,272
		<hr/>
<b>DEPRECIATION</b>		
At 1 July 2023		35,726
Charge for year		1,482
		<hr/>
At 30 June 2024		37,208
		<hr/>
<b>NET BOOK VALUE</b>		
At 30 June 2024		7,064
		<hr/> <hr/>
At 30 June 2023		7,575
		<hr/> <hr/>
<b>7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>		
	2024	2023
	£	£
Trade debtors	1,036	306
Prepayments and accrued income	93	90
	<hr/>	<hr/>
	1,129	396
	<hr/> <hr/>	<hr/> <hr/>
<b>8. CASH AT BANK AND IN HAND</b>		
	2024	2023
	Total funds	Total funds
	£	£
Cash in hand	673	5
Current account	48,854	40,460
Deposit account	52,216	42,674
	<hr/>	<hr/>
Total	101,743	83,139
	<hr/> <hr/>	<hr/> <hr/>

**BURGOYNE HEIGHTS PRE-SCHOOL**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 JUNE 2024**

**9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2024	2023
	£	£
Deferred income	3,475	2,921
Accrued expenses	11,197	9,375
	<u>14,672</u>	<u>12,296</u>

**10. MOVEMENT IN FUNDS**

	At 1.7.23	Net movement in funds	At 30.6.24
	£	£	£
<b>Unrestricted funds</b>			
General fund	77,450	16,654	94,104
<b>Restricted funds</b>			
Restricted Fund	1,364	(204)	1,160
<b>TOTAL FUNDS</b>	<u>78,814</u>	<u>16,450</u>	<u>95,264</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
<b>Unrestricted funds</b>			
General fund	151,597	(134,943)	16,654
<b>Restricted funds</b>			
Restricted Fund	1	(205)	(204)
<b>TOTAL FUNDS</b>	<u>151,598</u>	<u>(135,148)</u>	<u>16,450</u>

**Comparatives for movement in funds**

	At 1.7.22	Net movement in funds	At 30.6.23
	£	£	£
<b>Unrestricted funds</b>			
General fund	69,359	8,091	77,450
<b>Restricted funds</b>			
Restricted Fund	1,605	(241)	1,364
<b>TOTAL FUNDS</b>	<u>70,964</u>	<u>7,850</u>	<u>78,814</u>

**BURGOYNE HEIGHTS PRE-SCHOOL**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 JUNE 2024**

**10. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	108,670	(100,579)	8,091
<b>Restricted funds</b>			
Restricted Fund	-	(241)	(241)
<b>TOTAL FUNDS</b>	<u>108,670</u>	<u>(100,820)</u>	<u>7,850</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.7.22 £	Net movement in funds £	At 30.6.24 £
<b>Unrestricted funds</b>			
General fund	69,359	24,745	94,104
<b>Restricted funds</b>			
Restricted Fund	1,605	(445)	1,160
<b>TOTAL FUNDS</b>	<u>70,964</u>	<u>24,300</u>	<u>95,264</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	260,267	(235,522)	24,745
<b>Restricted funds</b>			
Restricted Fund	1	(446)	(445)
<b>TOTAL FUNDS</b>	<u>260,268</u>	<u>(235,968)</u>	<u>24,300</u>

Restricted Funds are represented by the net book value of fixed assets purchased by individual grant funders in previous years as follows:

Kent Community Foundation Fund - £375 (2023 - £441)  
 Jack Hewitt Fund - £27 (2023 - £32)  
 Royal Ghurka Regiment Fund - £401 (2023 - £472)  
 Kent County Council Fund - No1 - £207 (2023 - £243)  
 Dover District Council Fund - £37 (2023 - £43)  
 Kent County Council Fund - No4 - £113 (2023 - £134)

**BURGOYNE HEIGHTS PRE-SCHOOL**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 JUNE 2024**

**10. MOVEMENT IN FUNDS - continued**

Total - £1,160 (2023 - £1,364)

**11. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 30 June 2024.

**12. STAFF COSTS**

The average number of employees in the year was 10.

There were no staff earning more than £60,000 in the year.

**BURGOYNE HEIGHTS PRE-SCHOOL**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 30 JUNE 2024**

	2024	2023
	£	£
<b>INCOME AND ENDOWMENTS</b>		
<b>Other trading activities</b>		
Fundraising events	38	960
<b>Investment income</b>		
Deposit account interest	542	144
<b>Charitable activities</b>		
Grants	500	-
Child income	150,518	107,566
	<hr/>	<hr/>
	151,018	107,566
<b>Total incoming resources</b>	151,598	108,670
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Wages	115,603	86,218
Pensions	1,790	1,204
Other operating leases	1,102	941
Insurance	1,118	1,080
Telephone	1,094	858
Postage and stationery	167	185
Advertising	661	-
Sundry	142	319
Preschool purchases	6,454	4,215
Trips	-	933
Repairs & renewals	907	185
Software licences	293	586
Staff training	769	47
Sports coaching	967	432
	<hr/>	<hr/>
	131,067	97,203
<b>Other</b>		
Depreciation of tangible fixed assets	1,483	1,337
<b>Support costs</b>		
<b>Finance</b>		
Bank charges --	113	256
<b>Governance costs</b>		
Auditors' remuneration	1,500	1,368
Accountancy and legal fees	985	656
	<hr/>	<hr/>
	2,485	2,024
<b>Total resources expended</b>	135,148	100,820
<b>Net income</b>	<hr/> <hr/>	<hr/> <hr/>
	16,450	7,850

This page does not form part of the statutory financial statements

**BURGOYNE HEIGHTS PLAYGROUP**

England & Wales - Charity number 1063353

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# Accounts

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**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2023  
FOR  
BURGOYNE HEIGHTS PRE-SCHOOL**

Higson & Co (Deal) Ltd  
45 Queen Street  
Deal  
Kent  
CT14 6EY

**BURGOYNE HEIGHTS PRE-SCHOOL**

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# BURGOYNE HEIGHTS PRE-SCHOOL

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 JUNE 2023

The trustees present their report with the financial statements of the charity for the year ended 30 June 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

### OBJECTIVES AND ACTIVITIES

#### Public benefit

The trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Commission.

### ACHIEVEMENT AND PERFORMANCE

#### Charitable activities

Public/Community benefits are that the play group supports local and military families, who's parent/s serve in the UK and abroad, and the rural villages surrounding the town of Dover. The play group supports volunteers wishing to gain work experience and also helps others to gain NVQ qualifications, who seek a career in early years education.

### FINANCIAL REVIEW

#### Financial position

The statement of financial activities reports net incoming resources during the 2022/23 accounting year of £7,850 and total funds of £78,814 at the year end. The Trustees have decided that it is unnecessary for the scheme to hold reserves and that all funds held should be used in the pursuance of the charity's objectives.

#### Going concern

The accounts have been prepared on a going concern basis as no material uncertainties exist as to it's ability to be considered as such.

### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

The governing document is the Pre-School Learning Alliance Constitution 2011 providing early years education for children under statutory school age. As an early years educator the pre-school is in receipt of early years funding from our local authority. This provides families 15 to 30 funded hours per week commencing from the term after the child turns 3 years old. Families with 2 year olds who fit the criteria can also apply for up to 15 hours a week. The aim of the pre-school is to provide quality care and education to ALL young children, and to be inclusive of cultures and beliefs facilitated by trained early years educators who follow the guidance EYFs curriculum. The pre-school has a strong sustainable ethos and follows the stipulated laws of redundancy and pensions.

### REFERENCE AND ADMINISTRATIVE DETAILS

#### Registered Charity number

1063353

#### Principal address

Community Centre, Alamein Close  
Burgoyne Heights  
Guston  
Dover  
Kent  
CT15 5LY

#### Trustees

#### Independent Examiner

Higson & Co (Deal) Ltd  
45 Queen Street  
Deal  
Kent  
CT14 6EY

**BURGOYNE HEIGHTS PRE-SCHOOL**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 30 JUNE 2023**

Approved by order of the board of trustees on 19/02/2025 and signed on its behalf by:



.....  
Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
BURGOYNE HEIGHTS PRE-SCHOOL**

**Independent examiner's report to the trustees of Burgoyne Heights Pre-School**

I report to the charity trustees on my examination of the accounts of Burgoyne Heights Pre-School (the Trust) for the year ended 30 June 2023.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



---

Mr D J Mapley FCCA

Higson & Co (Deal) Ltd  
45 Queen Street  
Deal  
Kent  
CT14 6EY

Date: .....19/02/2025.....

235F0000-706F-22B6-05C8-08DD50D795CA

**BURGOYNE HEIGHTS PRE-SCHOOL**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 30 JUNE 2023**

	Notes	Unrestricted fund £	Restricted Fund £	2023 Total funds £	2022 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		-	-	-	8,165
<b>Charitable activities</b>					
Preschool		107,566	-	107,566	71,368
Other trading activities	2	960	-	960	231
Investment income	3	144	-	144	3
<b>Total</b>		<u>108,670</u>	<u>-</u>	<u>108,670</u>	<u>79,767</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Preschool		99,483	-	99,483	87,020
Other		1,096	241	1,337	1,573
<b>Total</b>		<u>100,579</u>	<u>241</u>	<u>100,820</u>	<u>88,593</u>
<b>NET INCOME/(EXPENDITURE)</b>		8,091	(241)	7,850	(8,826)
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		69,359	1,605	70,964	79,790
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>77,450</u></u>	<u><u>1,364</u></u>	<u><u>78,814</u></u>	<u><u>70,964</u></u>

The notes form part of these financial statements

**BURGOYNE HEIGHTS PRE-SCHOOL**

**BALANCE SHEET  
30 JUNE 2023**

	Notes	Unrestricted fund £	Restricted Fund £	2023 Total funds £	2022 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	6	6,211	1,364	7,575	8,912
<b>CURRENT ASSETS</b>					
Debtors: amounts falling due within one year	7	396	-	396	366
Cash at bank and in hand		83,139	-	83,139	69,440
		<u>83,535</u>	-	<u>83,535</u>	<u>69,806</u>
<b>CREDITORS</b>					
Amounts falling due within one year	8	(12,296)	-	(12,296)	(7,754)
		<u>71,239</u>	-	<u>71,239</u>	<u>62,052</u>
<b>NET CURRENT ASSETS</b>					
		<u>77,450</u>	1,364	78,814	70,964
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>					
		<u>77,450</u>	1,364	78,814	70,964
<b>NET ASSETS</b>					
		<u>77,450</u>	1,364	78,814	70,964
<b>FUNDS</b>					
Unrestricted funds	9			77,450	69,359
Restricted funds:					
Restricted Fund				1,364	1,605
<b>TOTAL FUNDS</b>					
				<u>78,814</u>	<u>70,964</u>

The financial statements were approved by the Board of Trustees and authorised for issue on .....19/02/2025..... and were signed on its behalf by:

----- C3CC0088-CB5A-02CF-RD88-08D0502CCB54 -----

*Nicky Elise*

.....  
Trustee

## BURGOYNE HEIGHTS PRE-SCHOOL

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2023

#### 1. ACCOUNTING POLICIES

##### **Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

##### **Taxation**

The charity is exempt from tax on its charitable activities.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

##### **Hire purchase and leasing commitments**

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

##### **Pension costs and other post-retirement benefits**

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**BURGOYNE HEIGHTS PRE-SCHOOL**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 JUNE 2023**

**2. OTHER TRADING ACTIVITIES**

	2023	2022
	£	£
Fundraising events	960	231
	<u>          </u>	<u>          </u>

**3. INVESTMENT INCOME**

	2023	2022
	£	£
Deposit account interest	144	3
	<u>          </u>	<u>          </u>

**4. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 30 June 2023 nor for the year ended 30 June 2022.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 30 June 2023 nor for the year ended 30 June 2022.

**5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted Fund £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	8,165	-	8,165
<b>Charitable activities</b>			
Preschool	71,368	-	71,368
Other trading activities	231	-	231
Investment income	3	-	3
	<u>          </u>	<u>          </u>	<u>          </u>
<b>Total</b>	<b>79,767</b>	<b>-</b>	<b>79,767</b>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Preschool	87,020	-	87,020
Other	1,289	284	1,573
	<u>          </u>	<u>          </u>	<u>          </u>
<b>Total</b>	<b>88,309</b>	<b>284</b>	<b>88,593</b>
<b>NET INCOME/(EXPENDITURE)</b>	<b>(8,542)</b>	<b>(284)</b>	<b>(8,826)</b>
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	77,901	1,889	79,790
	<u>          </u>	<u>          </u>	<u>          </u>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>69,359</b>	<b>1,605</b>	<b>70,964</b>
	<u>          </u>	<u>          </u>	<u>          </u>

**BURGOYNE HEIGHTS PRE-SCHOOL**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 JUNE 2023**

**6. TANGIBLE FIXED ASSETS**

	Plant and machinery £
<b>COST</b>	
At 1 July 2022 and 30 June 2023	43,301
<b>DEPRECIATION</b>	
At 1 July 2022	34,389
Charge for year	1,337
At 30 June 2023	35,726
<b>NET BOOK VALUE</b>	
At 30 June 2023	7,575
At 30 June 2022	8,912

**7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2023 £	2022 £
Trade debtors	306	278
Prepayments and accrued income	90	88
	<u>396</u>	<u>366</u>

**8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2023 £	2022 £
Deferred income	2,921	-
Accrued expenses	9,375	7,754
	<u>12,296</u>	<u>7,754</u>

**9. MOVEMENT IN FUNDS**

	At 1.7.22 £	Net movement in funds £	At 30.6.23 £
<b>Unrestricted funds</b>			
General fund	69,359	8,091	77,450
<b>Restricted funds</b>			
Restricted Fund	1,605	(241)	1,364
<b>TOTAL FUNDS</b>	<u>70,964</u>	<u>7,850</u>	<u>78,814</u>

**BURGOYNE HEIGHTS PRE-SCHOOL**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 JUNE 2023**

**9. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	108,670	(100,579)	8,091
<b>Restricted funds</b>			
Restricted Fund	-	(241)	(241)
<b>TOTAL FUNDS</b>	<u>108,670</u>	<u>(100,820)</u>	<u>7,850</u>

**Comparatives for movement in funds**

	At 1.7.21 £	Net movement in funds £	At 30.6.22 £
<b>Unrestricted funds</b>			
General fund	77,901	(8,542)	69,359
<b>Restricted funds</b>			
Restricted Fund	1,889	(284)	1,605
<b>TOTAL FUNDS</b>	<u>79,790</u>	<u>(8,826)</u>	<u>70,964</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	79,767	(88,309)	(8,542)
<b>Restricted funds</b>			
Restricted Fund	-	(284)	(284)
<b>TOTAL FUNDS</b>	<u>79,767</u>	<u>(88,593)</u>	<u>(8,826)</u>

**BURGOYNE HEIGHTS PRE-SCHOOL**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 JUNE 2023**

**9. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.7.21 £	Net movement in funds £	At 30.6.23 £
<b>Unrestricted funds</b>			
General fund	77,901	(451)	77,450
<b>Restricted funds</b>			
Restricted Fund	1,889	(525)	1,364
<b>TOTAL FUNDS</b>	<u>79,790</u>	<u>(976)</u>	<u>78,814</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	188,437	(188,888)	(451)
<b>Restricted funds</b>			
Restricted Fund	-	(525)	(525)
<b>TOTAL FUNDS</b>	<u>188,437</u>	<u>(189,413)</u>	<u>(976)</u>

Restricted Funds are represented by the net book value of fixed assets purchased by individual grant funders in previous years as follows:

Kent Community Foundation Fund - £441 (2022 - £519)  
 Jack Hewitt Fund - £32 (2022 - £37)  
 Royal Ghurka Regiment Fund - £472 (2022 - £555)  
 Kent County Council Fund - No1 - £243 (2022 - £286)  
 Dover District Council Fund - £43 (2022 - £51)  
 Kent County Council Fund - No4 - £134 (2022 - £157)

Total - £1,364 (2022 - £1,605)

**BURGOYNE HEIGHTS PRE-SCHOOL**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 JUNE 2023**

**10. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 30 June 2023.

**BURGOYNE HEIGHTS PRE-SCHOOL**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 30 JUNE 2023**

	2023 £	2022 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Grants	-	8,165
<b>Other trading activities</b>		
Fundraising events	960	231
<b>Investment income</b>		
Deposit account interest	144	3
<b>Charitable activities</b>		
Child income	107,566	71,368
<b>Total incoming resources</b>	<u>108,670</u>	<u>79,767</u>
 <b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Wages	86,218	72,539
Social security	-	448
Pensions	1,204	860
Other operating leases	941	4,583
Insurance	1,080	1,050
Telephone	858	972
Postage and stationery	185	91
Advertising	-	545
Sundry	319	394
Preschool purchases	4,215	1,696
Trips	933	277
Repairs & renewals	185	269
Software licences	586	1,120
Staff training	47	578
Sports coaching	432	630
	<u>97,203</u>	<u>86,052</u>
<b>Other</b>		
Depreciation of tangible fixed assets	1,337	1,573
<b>Support costs</b>		
<b>Finance</b>		
Bank charges	256	104
<b>Governance costs</b>		
Accountancy and legal fees	2,024	864
<b>Total resources expended</b>	<u>100,820</u>	<u>88,593</u>
<b>Net income/(expenditure)</b>	<u><u>7,850</u></u>	<u><u>(8,826)</u></u>

This page does not form part of the statutory financial statements

**BURGOYNE HEIGHTS PLAYGROUP**

England & Wales - Charity number 1063353

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# Accounts

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**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2022  
FOR  
BURGOYNE HEIGHTS PRE-SCHOOL**

Higson & Co (Deal) Ltd  
45 Queen Street  
Deal  
Kent  
CT14 6EY

**BURGOYNE HEIGHTS PRE-SCHOOL**

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FOR THE YEAR ENDED 30 JUNE 2022**

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# BURGOYNE HEIGHTS PRE-SCHOOL

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 JUNE 2022

The trustees present their report with the financial statements of the charity for the year ended 30 June 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

### OBJECTIVES AND ACTIVITIES

#### Public benefit

The trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Commission.

### ACHIEVEMENT AND PERFORMANCE

#### Charitable activities

Public/Community benefits are that the play group supports local and military families, who's parent/s serve in the UK and abroad, and the rural villages surrounding the town of Dover. The play group supports volunteers wishing to gain work experience and also helps others to gain NVQ qualifications, who seek a career in early years education.

### FINANCIAL REVIEW

#### Financial position

The statement of financial activities reports net incoming resources during the 2021/22 accounting year of -£8,542 and total funds of £70,964 at the year end. The Trustees have decided that it is unnecessary for the scheme to hold reserves and that all funds held should be used in the pursuance of the charity's objectives.

#### Going concern

The accounts have been prepared on a going concern basis as no material uncertainties exist as to it's ability to be considered as such.

### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

The governing document is the Pre-School Learning Alliance Constitution 2011 providing early years education for children under statutory school age. As an early years educator the pre-school is in receipt of early years funding from our local authority. This provides families 15 to 30 funded hours per week commencing from the term after the child turns 3 years old. Families with 2 year olds who fit the criteria can also apply for up to 15 hours a week. The aim of the pre-school is to provide quality care and education to ALL young children, and to be inclusive of cultures and beliefs facilitated by trained early years educators who follow the guidance EYFs curriculum. The pre-school has a strong sustainable ethos and follows the stipulated laws of redundancy and pensions.

### REFERENCE AND ADMINISTRATIVE DETAILS

#### Registered Charity number

1063353

#### Principal address

Community Centre, Alamein Close  
Burgoyne Heights  
Guston  
Dover  
Kent  
CT15 5LY

#### Trustees

#### Independent Examiner

Higson & Co (Deal) Ltd  
45 Queen Street  
Deal  
Kent  
CT14 6EY

**BURGOYNE HEIGHTS PRE-SCHOOL**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 30 JUNE 2022**

Approved by order of the board of trustees on ..... and signed on its behalf by:

.....  
Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
BURGOYNE HEIGHTS PRE-SCHOOL**

**Independent examiner's report to the trustees of Burgoyne Heights Pre-School**

I report to the charity trustees on my examination of the accounts of Burgoyne Heights Pre-School (the Trust) for the year ended 30 June 2022.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Higson & Co (Deal) Ltd did not examine the accounts for the year ended 30 June 2021 but as part of the examination for the year ended 30 June 2022 have reviewed all opening balances.

Mr D J Mapley FCCA

Higson & Co (Deal) Ltd  
45 Queen Street  
Deal  
Kent  
CT14 6EY

Date: .....

**BURGOYNE HEIGHTS PRE-SCHOOL**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 30 JUNE 2022**

	Notes	Unrestricted fund £	Restricted Fund £	2022 Total funds £	2021 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		8,166	-	8,166	17,262
<b>Charitable activities</b>					
Preschool		71,368	-	71,368	93,971
Other trading activities	2	230	-	230	147
Investment income	3	3	-	3	5
<b>Total</b>		<u>79,767</u>	<u>-</u>	<u>79,767</u>	<u>111,385</u>
 <b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Preschool		87,020	-	87,020	117,200
Other		<u>1,289</u>	<u>284</u>	<u>1,573</u>	<u>1,707</u>
<b>Total</b>		<u>88,309</u>	<u>284</u>	<u>88,593</u>	<u>118,907</u>
 <b>NET INCOME/(EXPENDITURE)</b>		 (8,542)	 (284)	 (8,826)	 (7,522)
 <b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		77,901	1,889	79,790	87,312
 <b>TOTAL FUNDS CARRIED FORWARD</b>		 <u><u>69,359</u></u>	 <u><u>1,605</u></u>	 <u><u>70,964</u></u>	 <u><u>79,790</u></u>

The notes form part of these financial statements

**BURGOYNE HEIGHTS PRE-SCHOOL**

**BALANCE SHEET  
30 JUNE 2022**

	Notes	Unrestricted fund £	Restricted Fund £	2022 Total funds £	2021 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	6	7,307	1,605	8,912	9,654
<b>CURRENT ASSETS</b>					
Debtors	7	366	-	366	159
Cash at bank and in hand		69,440	-	69,440	81,638
		<u>69,806</u>	-	<u>69,806</u>	<u>81,797</u>
<b>CREDITORS</b>					
Amounts falling due within one year	8	(7,754)	-	(7,754)	(11,661)
<b>NET CURRENT ASSETS</b>					
		<u>62,052</u>	-	<u>62,052</u>	<u>70,136</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>					
		69,359	1,605	70,964	79,790
<b>NET ASSETS</b>					
		<u>69,359</u>	<u>1,605</u>	<u>70,964</u>	<u>79,790</u>
<b>FUNDS</b>					
Unrestricted funds	9			69,359	77,901
Restricted funds:					
Restricted Fund				1,605	1,889
<b>TOTAL FUNDS</b>					
				<u>70,964</u>	<u>79,790</u>

The financial statements were approved by the Board of Trustees and authorised for issue on ..... and were signed on its behalf by:

.....  
Trustee

## BURGOYNE HEIGHTS PRE-SCHOOL

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

#### 1. ACCOUNTING POLICIES

##### **Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

##### **Taxation**

The charity is exempt from tax on its charitable activities.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

##### **Hire purchase and leasing commitments**

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

##### **Pension costs and other post-retirement benefits**

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**BURGOYNE HEIGHTS PRE-SCHOOL**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 JUNE 2022**

**2. OTHER TRADING ACTIVITIES**

	2022	2021
	£	£
Fundraising events	230	85
Photographs	-	62
	<u>230</u>	<u>147</u>

**3. INVESTMENT INCOME**

	2022	2021
	£	£
Deposit account interest	3	5
	<u>3</u>	<u>5</u>

**4. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 30 June 2022 nor for the year ended 30 June 2021.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 30 June 2022 nor for the year ended 30 June 2021.

**5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted Fund £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	17,262	-	17,262
<b>Charitable activities</b>			
Preschool	93,971	-	93,971
Other trading activities	147	-	147
Investment income	5	-	5
<b>Total</b>	<u>111,385</u>	<u>-</u>	<u>111,385</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Preschool	117,200	-	117,200
Other	1,372	335	1,707
<b>Total</b>	<u>118,572</u>	<u>335</u>	<u>118,907</u>
<b>NET INCOME/(EXPENDITURE)</b>	<b>(7,187)</b>	<b>(335)</b>	<b>(7,522)</b>
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	85,088	2,224	87,312
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u><u>77,901</u></u>	<u><u>1,889</u></u>	<u><u>79,790</u></u>

**BURGOYNE HEIGHTS PRE-SCHOOL**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 JUNE 2022**

**6. TANGIBLE FIXED ASSETS**

	Plant and machinery £
<b>COST</b>	
At 1 July 2021	42,470
Additions	831
	<hr/>
At 30 June 2022	43,301
	<hr/>
<b>DEPRECIATION</b>	
At 1 July 2021	32,816
Charge for year	1,573
	<hr/>
At 30 June 2022	34,389
	<hr/>
<b>NET BOOK VALUE</b>	
At 30 June 2022	8,912
	<hr/> <hr/>
At 30 June 2021	9,654
	<hr/> <hr/>

**7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2022 £	2021 £
Trade debtors	278	159
Prepayments and accrued income	88	-
	<hr/>	<hr/>
	366	159
	<hr/> <hr/>	<hr/> <hr/>

**8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2022 £	2021 £
Trade creditors	-	11,661
Other creditors	7,754	-
	<hr/>	<hr/>
	7,754	11,661
	<hr/> <hr/>	<hr/> <hr/>

**9. MOVEMENT IN FUNDS**

	At 1.7.21 £	Net movement in funds £	At 30.6.22 £
<b>Unrestricted funds</b>			
General fund	77,901	(8,542)	69,359
<b>Restricted funds</b>			
Restricted Fund	1,889	(284)	1,605
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	79,790	(8,826)	70,964
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

**BURGOYNE HEIGHTS PRE-SCHOOL**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 JUNE 2022**

**9. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	79,767	(88,309)	(8,542)
<b>Restricted funds</b>			
Restricted Fund	-	(284)	(284)
<b>TOTAL FUNDS</b>	<u>79,767</u>	<u>(88,593)</u>	<u>(8,826)</u>

**Comparatives for movement in funds**

	At 1.7.20 £	Net movement in funds £	At 30.6.21 £
<b>Unrestricted funds</b>			
General fund	85,088	(7,187)	77,901
<b>Restricted funds</b>			
Restricted Fund	2,224	(335)	1,889
<b>TOTAL FUNDS</b>	<u>87,312</u>	<u>(7,522)</u>	<u>79,790</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	111,385	(118,572)	(7,187)
<b>Restricted funds</b>			
Restricted Fund	-	(335)	(335)
<b>TOTAL FUNDS</b>	<u>111,385</u>	<u>(118,907)</u>	<u>(7,522)</u>

**BURGOYNE HEIGHTS PRE-SCHOOL**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 JUNE 2022**

**9. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.7.20 £	Net movement in funds £	At 30.6.22 £
<b>Unrestricted funds</b>			
General fund	85,088	(15,729)	69,359
<b>Restricted funds</b>			
Restricted Fund	2,224	(619)	1,605
<b>TOTAL FUNDS</b>	<u>87,312</u>	<u>(16,348)</u>	<u>70,964</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	191,152	(206,881)	(15,729)
<b>Restricted funds</b>			
Restricted Fund	-	(619)	(619)
<b>TOTAL FUNDS</b>	<u>191,152</u>	<u>(207,500)</u>	<u>(16,348)</u>

Restricted Funds are represented by the net book value of fixed assets purchased by individual grant funders in previous years as follows:

Kent Community Foundation Fund - £519 (2021 - £611)  
 Jack Hewitt Fund - £37 (2021 - £43)  
 Royal Ghurka Regiment Fund - £555 (2021 - £653)  
 Kent County Council Fund - No1 - £286 (2021 - £337)  
 Dover District Council Fund - £51 (2021 - £60)  
 Kent County Council Fund - No4 - £157 (2021 - £185)

Total - £1,605 (2021 - £1,889)

In addition, income from KCC regarding child funding has been reallocated from restricted funds (as previously allocated in 2021) as this is in regard of free child place funding and is therefore part of the normal charitable activity.

**BURGOYNE HEIGHTS PRE-SCHOOL**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 JUNE 2022**

**10. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 30 June 2022.

**11. ACCRUED EXPENSES**

Within the Accrued Expenses for the year is £7,738.25 of rent. This is due to the DIO reviewing the rent level due to the impact of COVID 19 on the Charity. The pre-school as made an accrual for this amount, and has transferred the regular rent payable figure to it's savings account.

**BURGOYNE HEIGHTS PRE-SCHOOL**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 30 JUNE 2022**

	2022 £	2021 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Gifts	1	-
Donations	-	7,029
Grants	8,165	10,233
	<hr/>	<hr/>
	8,166	17,262
<b>Other trading activities</b>		
Fundraising events	230	85
Photographs	-	62
	<hr/>	<hr/>
	230	147
<b>Investment income</b>		
Deposit account interest	3	5
<b>Charitable activities</b>		
Child income	71,368	93,971
	<hr/>	<hr/>
<b>Total incoming resources</b>	79,767	111,385
 <b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Wages	72,539	87,292
Social security	448	-
Pensions	860	-
Other operating leases	4,583	4,983
Insurance	1,050	1,029
Telephone	972	1,467
Postage and stationery	91	1,568
Advertising	545	-
Sundry	394	427
Preschool purchases	1,696	3,294
Trips	277	-
Repairs & renewals	269	14,600
Software licences	1,120	-
Staff training	578	1,000
Sports coaching	630	-
	<hr/>	<hr/>
	86,052	115,660
<b>Other</b>		
Plant and machinery	1,573	1,707
<b>Support costs</b>		
<b>Finance</b>		
Bank charges	104	92

This page does not form part of the statutory financial statements

**BURGOYNE HEIGHTS PRE-SCHOOL**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 30 JUNE 2022**

	2022 £	2021 £
<b>Finance</b>		
<b>Governance costs</b>		
Accountancy and legal fees	864	1,448
Total resources expended	<u>88,593</u>	<u>118,907</u>
<b>Net expenditure</b>	<u>(8,826)</u>	<u>(7,522)</u>

This page does not form part of the statutory financial statements

**BURGOYNE HEIGHTS PLAYGROUP**

England & Wales - Charity number 1063353

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# Accounts

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**BURGOYNE HEIGHTS PRE-SCHOOL**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30TH JUNE 2021**  
**Registered Charity No: 1063353**

**BURGOYNE HEIGHTS PRE-SCHOOL**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30TH JUNE 2021**

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3	Independent Examiner's Report
4	Statement of Financial Activities
5	Balance Sheet
6 & 7	Notes to the Financial Statements

## BURGOYNE HEIGHTS PRE-SCHOOL

### ANNUAL REPORT OF THE EXECUTIVE COMMITTEE FOR THE YEAR ENDED 30TH JUNE 2021

The pre-school is governed by its constitution and is a registered charity, number 1063353. Its address is Burgoyne Heights Community Centre, Alamein Close, Burgoyne Heights, Guston, Dover, Kent CT15 5LY.

#### **Executive Committee**

The Executive Committee has general powers of management over the affairs of the pre-school and was made up of three officers. Each person was elected at the Annual General Meeting.

The Executive Committee elected at the Annual General Meeting on 24th February 2021 was as follows:

L Inglis	Chairman	N Ellse	Secretary
S Pearce	Treasurer		

The object of the pre-school shall be to provide or assist in the provision of education and recreational facilities in the interests of social welfare for children who are under statutory school age and who reside mainly in the Burgoyne Heights area of Dover, Kent.

#### **Progress during the year**

The pre-school has faced several challenges this year. It was expected that the changeover of battalions within the army would increase the number of children attending the pre-school. Due to COVID-19 this has been put on hold again until 2022. As a result of this and our rural location numbers have remained low. The pre-school is now taking children from the age of 18 months.

In January 2021 it was decided to apply for grants and donations to refurbish the garden area. Work commenced in June 2021 and was completed in July 2021. All grass was removed and replaced with artificial grass and rubber pathways, including centre lines to represent a roadway and a crossing point. A timber shelter and play tower were also installed. The project was completed at a total cost of £13,920. A deposit of £6,960 was paid prior to commencement and the balance paid upon completion. The full cost of the project has been included in this years accounts.

The pre-school has taken advantage of the Coronavirus Job Retention Scheme during this period. As one full time member of staff left in July 2020 the pre-school was able to maintain staff hours when it re-opened in September.

The pre-school has continued to maintain a strict budget, especially with the national living wage and pension legislation. The rent abatement continued during the year. It is hoped that this will continue as any increase would have a substantial effect on the sustainability of the pre-school. Negotiations are still ongoing with the Ministry of Defence.

Due to the continuing financial pressures on the pre-school during the year the committee has decided to maintain the funds set aside to pay staff redundancy costs, in line with the Pre-School Learning Alliance and KCC guidance, should the playgroup need to cease operating.

The pre-school has continued its programme of staff development. Emphasis has been placed on staff undergoing professional training and obtaining recognised professional qualifications.

The aim of the pre-school is to continue providing the excellent service to the the local community which has been reflected in the Ofsted reports achieved since 1995.

**BURGOYNE HEIGHTS PRE-SCHOOL**

**ANNUAL REPORT OF THE EXECUTIVE COMMITTEE (CONTINUED)  
FOR THE YEAR ENDED 30TH JUNE 2021**

**Statement of the Committee's responsibilities**

The committee is required to prepare annual financial statements and in preparing these financial statements, the committee is required to:

- select suitable accounting policies and then apply them consistently.
- make judgements and estimates that are reasonable and prudent.
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the organisation will continue.

The committee is responsible for keeping proper accounting records. They are also responsible for safeguarding the assets of the organisation and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the Executive Committee

\_\_\_\_\_  
Chairman

Date:

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF  
BURGOYNE HEIGHTS PRE-SCHOOL**

I report on the financial statements of the charity for the year ended 30th June 2021, which are set out on pages 4 to 7.

**Respective responsibilities of the Executive Committee and Examiner**

The Executive Committee is responsible for the preparation of the financial statements. The Executive Committee consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the Charities Act
- to state whether particular matters have come to my attention

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention to indicate that:

- accounting records have not been kept in accordance with section 386 of the Companies Act 2006;
- the financial statements do not accord with the accounting records.
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirement under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS102).
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the financial statements.

Mr M J Bell  
MJB & Co Accountancy Services  
45 Balfour Road  
Walmer  
Deal  
Kent CT14 7HY

Date:

**BURGOYNE HEIGHTS PRE-SCHOOL**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**INCOME AND EXPENDITURE**  
**FOR THE YEAR ENDED 30TH JUNE 2021**

	Notes	Unrestricted Funds £	2021 Restricted Funds £	Total Funds £	2020 Total Funds £
<b>Incoming Resources</b>					
Kent County Council Funding	2	-	93,971	93,971	78,847
Other Grants Received		-	8,905	8,905	-
Parent and Other Donations		7,029	-	7,029	11,322
Coronavirus Job Retention Scheme Grants Received		-	1,328	1,328	4,138
Interest Received		5	-	5	18
Fundraising		85	-	85	2,089
Photographs		62	-	62	40
<b>Total Incoming Resources</b>		<b>7,181</b>	<b>104,204</b>	<b>111,385</b>	<b>96,454</b>
<b>Resources Expended</b>					
<b>Direct charitable expenditure</b>					
Wages and Pension		-	87,292	87,292	82,151
Training		72	928	1,000	96
Materials and Expenses		-	3,294	3,294	3,489
Cleaning and Repairs		6,422	8,178	14,600	962
		<b>6,494</b>	<b>99,692</b>	<b>106,186</b>	<b>86,698</b>
<b>Other expenditure</b>					
Telephone		1,467	-	1,467	1,260
Redundancy Costs		-	-	-	6,561
Rent and Service Charges		4,983	-	4,983	4,912
Postage, Stationery and Computer Expenses		1,568	-	1,568	1,176
Professional Fees		1,448	-	1,448	1,242
Insurance and Registration Fees		1,029	-	1,029	1,012
Bank Charges		92	-	92	157
Sundry Expenses		427	-	427	20
Depreciation of Equipment		1,372	335	1,707	1,739
<b>Total Resources Expended</b>		<b>18,880</b>	<b>100,027</b>	<b>118,907</b>	<b>104,777</b>
<b>Net Incoming/(Outgoing) Resources for the Year</b>		<b>(11,699)</b>	<b>4,177</b>	<b>(7,522)</b>	<b>(8,323)</b>
<b>Funds brought forward</b>		<b>64,525</b>	<b>22,787</b>	<b>87,312</b>	<b>95,635</b>
<b>Funds carried forward</b>		<b>52,826</b>	<b>26,964</b>	<b>79,790</b>	<b>87,312</b>

**BURGOYNE HEIGHTS PRE-SCHOOL  
STATEMENT OF FINANCIAL ACTIVITIES  
BALANCE SHEET  
AS AT 30TH JUNE 2021**

		2021		2020	
	Notes	£	£	£	£
<b>FIXED ASSETS</b>					
Equipment	3		9,654		9,843
			9,654		9,843
<b>CURRENT ASSETS</b>					
Bank Account		48,694		45,992	
Deposit Account	4	32,939		31,716	
Cash In Hand		5		5	
Debtors and Prepayments		159		156	
		81,797		77,869	
<b>CURRENT LIABILITIES</b>					
Creditors and Accruals		11,661		400	
		11,661		400	
			70,136		77,469
			79,790		87,312
<b>FUNDS</b>					
Unrestricted			52,826		64,525
Restricted	5		26,964		22,787
			79,790		87,312

These financial statements were approved by the Executive Committee on

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Treasurer

**BURGOYNE HEIGHTS PRE-SCHOOL**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30TH JUNE 2021**

**1. ACCOUNTING POLICIES**

- a) **Basis of Accounting**  
 These financial statements have been prepared under the historical cost convention and on the accruals basis, in accordance with the Charities Statement of Recommended Practice (FRS102).
- b) **Income**  
 Income, other than grants, is recognised when received. Grants are recognised once the conditions for receipts have been complied with, but not before receipt.
- c) **Depreciation**  
 Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost less estimated residual value over their expected useful lives as follows:
- |           |                      |
|-----------|----------------------|
| Equipment | 15% reducing balance |
|-----------|----------------------|
- d) **Taxation**  
 No provision is made in the financial statements for taxation, as the Committee is of the opinion that all the pre-school's trading is of a charitable nature and therefore outside the scope of taxation.

**2. KENT COUNTY COUNCIL FUNDING**

The funding received from Kent County Council is made up of three elements. Training grants and grants for specific expenditure are received after the costs have been incurred and have therefore been treated as unrestricted. Funding based upon qualifying children attending the pre-school is received in advance. This is to contribute towards the running costs of the pre-school and is therefore treated as restricted.

**3. TANGIBLE FIXED ASSETS**

	Equipment £
<b>Cost:</b>	
At 1st July 2020	40,952
Additions	1,518
	-----
	42,470
	-----
<b>Depreciation:</b>	
At 1st July 2020	31,109
Charge for Period	1,707
	-----
	32,816
	-----
<b>Net Book Value:</b>	
At 30th June 2021	9,654
	=====
At 1st July 2020	9,843
	=====

**BURGOYNE HEIGHTS PRE-SCHOOL**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30TH JUNE 2021**

**4. BANK DEPOSIT ACCOUNT**

Due to the current situation with decreased numbers of children attending the pre-school and increased costs in respect of rent and service charges for the property, the Committee have decided to set aside funds to pay staff redundancy costs, should the pre-school need to cease operating.

**5. RESTRICTED FUNDS**

	Balance at 1st July 2020 £	Movement in Resources		Balance at 30th June 2021 £
		Incoming £	Outgoing £	
Kent County Council Fund	20,563	93,971	89,459	25,075
Coronavirus Job Retention Scheme Fund	-	1,328	1,328	-
Kent Community Foundation Fund-No.2	-	3,360	3,360	-
Guston Parish Council Fund	-	3,000	3,000	-
KCC System Leadership Fund	-	1,818	1,818	-
Go Fund Me Fund	-	727	727	-
Kent Community Foundation Fund	719	-	108	611
Jack Hewitt Fund	51	-	8	43
Royal Ghurka Regiment Fund	768	-	115	653
Kent County Council Fund - No.1	397	-	60	337
Dover District Council Fund	71	-	11	60
Kent County Council Fund - No.4	218	-	33	185
	-----	-----	-----	-----
	22,787	104,204	100,027	26,964
	=====	=====	=====	=====

- a) The Kent County Council Fund is represented by cash at bank at the year end.
- b) The Kent Community Foundation Fund-No.2, Guston Parish Council Fund and KCC System Leadership Fund were provided to contribute towards the cost of renovating the garden area.
- c) The Go Fund Me Fund was provided to contribute towards the running costs of the pre-school.
- d) The Kent Community Foundation, Jack Hewitt, Royal Ghurka Regiment, Kent County Council - No.1, Dover District Council and Kent County Council - No.4 funds are all represented by fixed assets.