

**LOCKLEAZE NEIGHBOURHOOD TRUST**  
**FINANCIAL STATEMENTS**

**31 MARCH 2023**

**Company Registration Number 3372115**  
**Charity Number 1063275**

**LOCKLEAZE NEIGHBOURHOOD TRUST**  
**FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2023**

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# LOCKLEAZE NEIGHBOURHOOD TRUST

## TRUSTEES' ANNUAL REPORT

### YEAR ENDED 31 MARCH 2023

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The Trustees present their report and the unaudited financial statements of the charity for the year-ended 31 March 2023.

Reference and administrative information set out on page 10 forms part of this report. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

#### Structure, Governance and Management

The Board of Directors, who are Trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page 10. The minimum number of Trustees, per the constitution is three. At each AGM one-third of the Trustees shall retire by rotation, and retiring trustees and any newly proposed trustees may then be voted in. Any Trustees appointed by ordinary resolution during the year require reappointment at the AGM. New Trustees are appointed to the board by application, approved by the board of Trustees.

Trustee meetings are held every 2 months, additionally a Finance sub-group of the Trustees meets quarterly.

#### Objects and Activities

The principal activities of the charity are to secure the establishment of a community building to provide facilities for recreation, leisure, education and training with the object of relief of poverty and improving the conditions of life for persons living in Lockleaze Ward.

We articulate this vision as *Supporting residents to achieve positive change for themselves and their community*. Our mission is to help the community by empowering people to **help themselves** not doing things *to* them or *for* them, in this way individuals are more resilient, the community defines its own success and change is long-lasting. Our work is driven by our values:

- welcome and kindness
- residents lead the change
- keeping the community connected
- creating a fairer Lockleaze

The following is a summary of our activities in relation to the objectives.

#### Regular Groups

**No. of participants** - Group size varies between 4 and 20. We have over 300 visitors a week on average.

**No of volunteers** – 7

**What is it?** We have several weekly groups that are well attended by Lockleaze residents and others from across Bristol. The classes include short mat bowls, art for wellbeing, gentle exercise and exercise for adults with additional needs. These groups are attended regularly, some

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individuals have been coming to the group for years. New faces come too which is great and adds new energy to each group. The groups get people out of the house, socialising and engaging with others, keeping active and learning new things. We see friendships form and people really enjoy catching up and seeing familiar faces. As well as the regular groups that LNT runs, there are also groups run by external organisations that add to our offer such as Aikido, Little Kickers, Acta community theatre and more.

**Impact** Coming to the groups is great for residents' wellbeing. A lot of people are experiencing social isolation, especially since covid, so coming along to these regular, weekly groups gives people the chance to socialise, feel part of the community and make friends, whilst keeping active. The volunteers find great pleasure in helping out with the sessions too, and many have commented saying that they were surprised about how much they got in return, when volunteering.

*The residents all bring something unique to the group and I have learned to appreciate the value of being in the moment with the individual using art as a creative resource.*

*I feel a sense of empathy with them. Each person brings their own story. I have been most surprised at the two-way process of being included and valued myself and how great I feel after every session. I have been shown gratitude from staff and residents and would recommend to anybody to get involved in volunteering.*

Sarah, Volunteer in Art for Wellbeing

### Warm and Welcome Spaces

**No of participants: 220+** across all venues per week

**No of volunteers: 41** across all venues

**Partners:** Boing!, Secret Soup Society, Lockleaze Sports Centre, DET Community @Fairfield High School, Ebenezer Church, St Marys and St James, Incredible Kids, The Vench, Horfield Methodist Church, Bristol Rovers Community Trust, Horfield Leisure Centre, Bristol City Council  
**Grant:** Bristol City Council Warm & Welcome Spaces

**What is it?** A city-wide initiative to address cost of living crisis, to enable residents to access advice, support and a warm welcome space throughout Oct-March, expanding local provision, led by community organisations and existing networks.

**Key partners:** Secret Soup Society, Boing!, BCC, Housing Matters, Centre for Deaf and hard of Hearing, Bristol Energy Network

In preparation for the winter, knowing energy prices were rising, we had conversations with our key community partners we began to plan a response. LNT applied for the grant from BCC to become the co-ordinating Hub for Lockleaze and Horfield, coordinating **11** venues across the 2 neighbourhoods, working together to devise a schedule covering each day at various times to maximise availability, with over **200** residents attending every week. All venues provided hot tea and coffee, free Wi-Fi and somewhere warm, many also provided affordable food.

We purchased equipment starter packs and included useful advice and signposting resources for each venue. We created and distributed over **1000** accessible maps and leaflets to ensure all residents could expand their connections. We shared funding opportunities, resources and our knowledge skills and contacts to support our partners. We supported **2** local businesses to supply

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catering for **5** of the venues without catering facilities. We successfully negotiated the use of a registered kitchen for the catering providing an affordable soup offer. **760** portions of soup were made, saving over **1** ton of food from landfill.

The spaces were shaped by attendees through regular conversations, and **8** drop ins were delivered providing expert advice on energy efficiency, housing, how to access medical services online and support for the deaf and hard of hearing. We collated monitoring and evaluation by regular reviews with local and citywide partners and conducted an accessibility audit which led to all staff undertaking deaf and hard of hearing awareness training as well as training for signposting for housing advice ensuring everyone has a warm welcome. From charging points, advice and the chance to connect our Hubbub Cafe has helped reduce social isolation, provide sign posting and become a vital space to many.

**9** of the **11** venues will continue with their offer throughout the Spring and Summer.

#### **Hubbub Cafe**

**No. of participants:** approx. **30** attendees per week.

**No of volunteers:** **2**.

**Partners:** Boing!, Secret Soup Society, Centre for Deaf, Housing Matters

**Grant?** During the winter the Hubbub offer was supported by BCC Warm and welcoming space

**What is it?** We set up a weekly pop-up cafe in response to residents' demand for an affordable cafe in the area. Initially this was term time only, but due to popular demand this was increased to all year round. The food and drink were supplied by Boing! Softplay. We also provide resources/sign posting, a free charging point and free Wi-Fi too. During the winter as part of funding for cost of living funding we got soup provided by secret soup society, which we were able to serve for £1 a bowl - we want to make a small charge to keep the cafe feel and make sure that those in financial difficulty still had dignity and weren't treated differently - if people couldn't pay they would have the soup for free. The response to the Warm and Welcoming spaces element was amazing, meaning that the number of weekly attendees increased. We are now back to our usual menu but still have a great number of weekly attendee's. The Hubbub provides an excellent place for 'pop up' sessions to happen such as local councillor monthly surgeries, Centre for Deaf and Hard of Hearing engagement, Mental health resources, monthly parents of children with additional needs meet ups and more. It truly has become a 'Hubbub' for socialising and the community.

**Impact** We have seen really excellent relationships form at The Hubbub, where people have started coming along, and over a year later, now have regular people they meet up with and even meet up with outside of the cafe. We are able to provide drinks and food at a price that means that many people are able to afford to come, whereas they may not be able to do this at nearest commercial offering. People really look forward to this weekly event and say that it has greatly improved their social lives and helped with isolation.

*"If it wasn't for the Hubbub I wouldn't go out-now, through the friends I've made here I go out a lot"* - Joan.  
local resident.

*"The Hubbub is my social life"* - Joy, local resident

*"Before I could go all day without seeing anyone-not anymore"* - Rita, local resident

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*"The Hubbub has been a lifesaver for me. I come every week" - Bob, local resident*

### Emergency Winter Fuel Fund

**No. of participants** 84 adults, 94 children across 54 referrals, so far.

**Partners** 6

**Grant:** This was a crowd funded project managed by Bristol Energy Network

**What is it?** The Bristol Emergency Winter Fuel Fund (BEWFF) was started by Bristol Energy Network (BEN) to provide payments to residents in Bristol who are struggling to pay their fuel bills. The Fund comes from a JustGiving page created by BEN allowing people to donate money to help others. 100% of the money donated goes to residents requiring help with their bills, as the admin costs are covered by another organisation that donated money to cover them.

**Impact** The money raised was paid out to residents that needed help with their energy bills, providing them with financial relief and therefore helping them to heat their homes, cook food, keep the lights on and run their fridges/freezers and more. This financial help came at a time of great anxiety for people with rising energy bills, putting them and their families into crisis. The money will have helped alleviate some of this stress, plus allowing them to stay warm and eat throughout the winter.

### Lockleaze Local Lettings Policy and Housing Support

**No. of people engaged:** over 200

**No of volunteers:** 5

**What is it?** The Lockleaze Lettings Policy (LLP) is a community-driven policy that sits within the existing system for allocating social and affordable rental properties. Its aim is to create a fairer housing system by allowing people with a defined local connection to Lockleaze the ability to have their housing needs addressed within their community. Understanding that housing need is not confined solely to social rented tenure, we have also partnered with local housing advice charity, Housing Matters, to facilitate eight, 2-hour drop-ins at the Hub. These drop-ins have provided residents with in-person expert housing advice that responds directly to their circumstance.

**Impact** This policy, now adopted by Bristol City Council, ensures that 50% of all new homes built for social rent will first be prioritised to those on Home Choice (the Council's platform for advertising available properties), bidding for homes, who meet the Lockleaze Local Lettings Policy criteria. With the first of these homes now being advertised, we can begin to measure and evaluate how many residents are benefitting from this policy. Many residents have told us it gives them hope to know the local lettings policy gives them a great chance at getting the housing the need and staying in the community where their children go to school or where their support network is.

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In regard to the housing drop-ins, one resident said:

*"These drop-in sessions with the Housing Matters Team are so helpful and a really valuable service offered to the community. Although I get housing advice through my Housing Association and the Council, having face to face support makes a huge difference"*

### Community Led Housing

**No of volunteers:** 5 plus in-kind support from various organisations

**Grant or income:** Grant-funded (Power to Change, Homes England, Bristol City Council)

**What is it?** LNT, in response to a lack of available and affordable housing identified locally, initiated two residential development projects designed to provide high quality and affordable housing for residents. Our capital funding bids to Bristol City Council for a combined c. £1.9 million across both projects were successful. We are now negotiating the terms of a 999-year lease contract, the signing of which will mark the first milestone for releasing a proportion of the grant and moving it significantly closer to starting on site.

**Impact** Houses and developments that are the result of meaningful community engagement throughout the design process, will provide homes that reflect stakeholders' needs, priorities and aspirations. Through developing housing policy with residents and the Council, in tandem to each of these projects, we have ensured that 100% of the homes will be allocated to members of the Lockleaze community and they will all be affordable. This will ensure that people can move into homes that are more suitable according to their needs whilst simultaneously remaining within their community and support networks.

### Community Climate Action and Really Wild Lockleaze

**No of volunteers:** People have volunteered with us 99 times

**Grant or income:** Grant funded as part of the Lottery's Climate Action Fund

**What is it?** Following on from our community climate action plan which we co-produced with residents we were successful in follow-on funding from the National Lottery for a demonstrator project to deliver one element in our Community Climate Action plan. In the Lockleaze Community Climate Action Plan, the residents told us that they loved all the green spaces in Lockleaze but were worried that all the new housing developments would mean a loss of space for nature. To address this our demonstrator project explores what urban communities can do to help halt the decline in nature. This is a three-year project from August 2022. The Really Wild Lockleaze Project is supporting residents to make more space for nature, both in their gardens and on their greens and verges.

So far we have:

- Run 10 workshops to enable learning around growing wildlife plants like wildflowers, bulbs, and trees.
- Working with 39 partner organisations including helping St Marys & St James congregation, and Filton Avenue primary school to explore habitat creation such as sowing wildflower meadow in their green space

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- 67 Conversations with their residents at community feasts, events, and on their doorsteps, about what they would like to happen for nature on their greens, and in Lockleaze.
- Mapping the process for residents to get permission from Bristol City Council to do things in their public green spaces.
- Getting our team in place to support Lockleaze residents

**Impact** 38 residents have learnt new skills around growing wildlife plants. 57 residents have signed up to our mailing list and have been learning more about what is happening around nature locally. This is just the start of this exciting project, and residents have been shaping the next phase and what they want to do for nature on their doorsteps.

### **#ActiveLockleaze – a partnership project with Westport**

**No of volunteers: 25+**

**Grant or income:** WESPORT

**What is it?** A partnership project with WESPORT to support residents to lead more active lives. Impact on residents: Increased activity, health and wellbeing, connected to more opportunities.

**No. unique participants: 240+**

**Key Partners:** Westport and 47 local physical activity and sports providers, We the Curious, Travel West

**Supported by:** WESPORT to fund Community activator time to work together on more sports and physical activity in Lockleaze since October 2021 LNT and Wesport formed a partnership to deliver a joint project #ActiveLockleaze to support everyone living in Lockleaze to live a more active lifestyle.

This partnership approach utilises LNTs existing community connections, networks and local knowledge and expertise.

Now in its second year the project has increased the members of the physical activity and sports partnership to **47**, meeting **4** times per year to work together to promote, inspire and celebrate the array of opportunities available in Lockleaze, and to continue to address barriers to participation.

The #ActiveLockleaze padlet online directory continues to grow and all new providers to Lockleaze are met and invited to join the partnership.

#ActiveLockleaze created blog guidance and templates for providers and participants and have published **18** Monday motivation blogs, including spotlight features on **3** providers and **2** videos celebrating achievement and promoting provision to inspire and motivate others.

Over **150** residents attended the **2** #ActiveLockleaze pop up events which offered free taster sessions showcasing activities from **18** providers, creating opportunities to strengthen partnerships, to network and promote each other.

Through managed funds this project has subsidised holiday sport camp provision for residents, and secured football coach training and qualification for **1** local resident and umpire training for **13** young people-investing in local residents to make sport provision more sustainable.

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By promoting available funding #ActiveLockleaze has also supported the purchasing of equipment to help expand **3** activities and to resurface a local court.

### Community Events

**No of volunteers:73+**

**Grant:** supported as part of other programmes listed or organisations' own funds

**What is it?** A programme of events to keep our community connected, comment where it counts and support them to make the most of their neighbourhood.

**Impact** Increased opportunities to connect and learn, access support, make positive change for themselves and their neighbours.

**No. unique participants: 725+**

**Key Partners:** Secret Soup Society, Police, Wesport, Brighter Places, Boing! CVS, My Bristol-Mencap, Steve England Outdoor Learning, Nati Hoops, St Marys & St James, Sarah Rammage, Playing Out, Lockleaze Library, Green Gym, Lockleaze Sport Centre, The Vench, ADOB RFC, We the Curious, Health Watch, TravelWest, Dr Bike, Lockleaze Foxes, Padel4All

**Supported by:** Secret Soup Society, The Vench, Centre for Deaf and hard of hearing, Housing Matters, Countryside partnerships

From door knocking to drop ins and Lockleaze neighbourhood continues to deliver and support events to keep our community connected, maximise opportunities and ensure support is accessible to all. We provided **2** Community Feasts attended by almost **400** residents. Our **2** #ActiveLockleaze pop up events were attended by over **150** residents discovering some of the great activities available in Lockleaze. We facilitated and hosted **11** drop ins providing residents with support and increased opportunities for training and employment, housing advice and addressing accessibility needs-ensuring the access to expert advice from relevant organisations is resident driven and available to all. Our Christmas events were attended by **175** residents.

We were out and about for **12** door knocking sessions promoting local opportunities and activities having over **100** conversations. We supported **7** events hosted by our community partners, and **4** public consultations, alongside residents, on local developments and the future of transport-amplifying and supporting the voice and views of Lockleaze.

We organised **4** community litter picks attended by **41** residents collecting **34** large bags of rubbish, supporting residents to take positive action, keep active, meet their neighbours and make the most of their neighbourhood.

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### Wellbeing support

**No. unique participants: 428**

**No. volunteers: 5**

**Key Partners:** The Vench, Ebenezer Church, Social Prescribers, Mencap, My Community, Ramblers Bristol, St Marys and St James Church, Steve England, Arnolfini, CASS, Horfield & Lockleaze Breakfast network partners

**Grant funding:** City Funds via Quartet Community Foundation

**What is it?** To support the wellbeing of Lockleaze residents. This has been achieved through providing information and opportunities to connect together and support each other to do life a bit better. We created and shared a wellbeing passport has been well received and used by residents on an individual basis facilitated by Jonathan, our wellbeing navigator or other local professionals.

**Impact** Individual support to residents (100) who are struggling and to signpost to appropriate agencies.

(200) people have also benefited from different wellbeing groups that we have run. This has included wellbeing groups, peace of mind sessions (mindfulness to help people feel more positive and relaxed) wellbeing walks and gardening groups. The feedback has shown how these groups have helped people do life a bit better. Residents have reported that they feel less stressed and anxious and are sleeping better as a direct result of attending the peace of mind/wellbeing group sessions. They are also more importantly managing to keep doing the mindfulness exercises either on their own once the group stops or with another participant of the group. These groups have been running on either an ongoing basis or as part of a rolling programme.

We have also managed to recruit further LNT volunteers for different groups that we run and to connect and support our volunteers further. We are having our second Thank You volunteer lunch in July with a short presentation with their feedback helping to further shape our work.

We continue to use social media and write regular blogs about activities available, using personal stories to encourage people to take part.

The Gardening Group run in conjunction with the Vench has been working on improving various community gardening projects in the area. We are excited as Gardeners World are due to film our gardening group for TV in July.

We continue to run a small and friendly Lockleaze Guardians peer led support group, for parents and carers of children with additional needs. One of the participants recently was able to deliver leaflets promoting this group to other parents with children with additional needs and to give to some of her neighbours.

### Financial review

The charity had total funds of £257,496 (2022: £274,882) at the year-end, with £195,183 (2022: £160,142) unrestricted.

Total income for the year was £208,039 (2022: £325,946), with expenditure £225,425 (2022: £331,879).

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# **LOCKLEAZE NEIGHBOURHOOD TRUST**

## **TRUSTEES' ANNUAL REPORT**

**YEAR ENDED 31 MARCH 2023**

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The charity held £238,660 (2022: £285,132) in cash held at the bank at the year-end.

The charity aims to hold free reserves of the equivalent of 3 months expenditure, plus a £10,000 emergency repair fund and £20-30,000 for the future of the Cameron Centre recognising this building is a key source of income and under threat of development. This would be £86,356 - £96,356. At the year-end the charity's free reserves were £189,837. This is calculated as total reserves, less restricted funds and those funds committed to fixed assets (see note 15). The Trustees are currently considering both the policy for holding reserves and how best to bring free reserves at the year-end in-line with the policy through our activities.

### **Funds held as a custodian on behalf of others**

The custodian assets are all held within the bank account of the charity and are readily available. The names of the charities or projects on whose behalf the assets are held are in note 18 to the accounts. The activity of these charities or projects are in line with the objects of Lockleaze Neighbourhood Trust.

Lockleaze Neighbourhood Trust bookkeeps each custodian fund separately in its books and records. The details of the transactions in the year and balances held at the year-end are in note 18 to the accounts.

# **LOCKLEAZE NEIGHBOURHOOD TRUST**

## **REFERENCE & ADMINISTRATIVE INFORMATION**

**YEAR ENDED 31 MARCH 2023**

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### **Status**

Lockleaze Neighbourhood Trust is a company limited by guarantee (registration number 3372115) and granted charitable status by the Charity Commission under number 1063275.

The charity's memorandum and articles of association form the governing documents of the charity. These can be found on the public register at Companies House.

### **Trustees**

The directors of the charitable company ("the charity") are its trustees for the purposes of the charity law and throughout this report are collectively referred to as the trustees.

The Trustees who served during the year and since the year end were as follows.

James Creed	Chair
Jody Cook	Resigned 20 July 2022
Robert Walters	
Antonio Facciponti	Resigned 17 June 2022
Aadayaamelika Adlam	
Peter Welch	
Jan Randall	Appointed 16 March 2023

### **Key Management Personnel**

Suzanne Wilson

### **Registered Office**

The Hub, Fedden Buildings, Gainsborough Square, Lockleaze, Bristol, BS7 9FB

### **Independent Examiners**

Joshua Kingston, BSc. ACA  
Burton Sweet Limited  
The Clock Tower  
5 Farleigh Court  
Old Weston Road  
Flax Bourton  
Bristol BS48 1UR

### **Bankers**

Unity Trust Bank plc  
4 Brindleyplace  
Birmingham B1 2JB

Triodos Bank  
Deanery Road  
Bristol  
BS1 5AS

# LOCKLEAZE NEIGHBOURHOOD TRUST

## TRUSTEES' RESPONSIBILITIES

YEAR ENDED 31 MARCH 2023

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The trustees (who are also directors of Lockleaze Neighbourhood Trust for the purposes of company law) are responsible for preparing the Trustees' Report (incorporating the strategic report and directors' report) and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees declare they have approved the trustees' report (including directors' report) above.

Approved by the Trustees on 26/09/2023..... and signed on their behalf by:



James Creed  
Chair of Trustees

# LOCKLEAZE NEIGHBOURHOOD TRUST

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF LOCKLEAZE NEIGHBOURHOOD TRUST ('THE COMPANY')

YEAR ENDED 31 MARCH 2023

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I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2023.

### Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Joshua Kingston*

Joshua Kingston ACA  
Burton Sweet Limited, Chartered Accountants  
The Clock Tower  
5 Farleigh Court  
Old Weston Road  
Flax Bourton  
Bristol BS48 1UR

26 September 2023  
Date: .....

# LOCKLEAZE NEIGHBOURHOOD TRUST

## STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)

YEAR ENDED 31 MARCH 2023

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
<b>Income from:</b>					
Donations and legacies	2	11,092	-	11,092	6,872
Charitable activities	3	3,461	106,626	110,087	240,641
Other trading activities	4	85,147	1,435	86,582	78,393
Investments	5	278	-	278	40
<b>Total income</b>		<u>99,978</u>	<u>108,061</u>	<u>208,039</u>	<u>325,946</u>
<b>Expenditure on:</b>					
Charitable activities	6	80,673	144,752	225,425	331,879
<b>Total expenditure</b>		<u>80,673</u>	<u>144,752</u>	<u>225,425</u>	<u>331,879</u>
<b>Net income/(expenditure)</b>		19,305	(36,691)	(17,386)	(5,933)
Transfers between funds		15,736	(15,736)	-	-
<b>Net movement in funds</b>	7	<u>35,041</u>	<u>(52,427)</u>	<u>(17,386)</u>	<u>(5,933)</u>
<b>Total funds at start of year</b>	14	160,142	114,740	274,882	280,815
<b>Total funds at end of year</b>	14	<u>195,183</u>	<u>62,313</u>	<u>257,496</u>	<u>274,882</u>

The Charity has no recognised gains or losses other than the results for the year as set out above.

All of the activities of the charity are classed as continuing.

The notes on pages 15 to 26 form part of these financial statements  
See note 10 for fund-accounting comparative figures

# LOCKLEAZE NEIGHBOURHOOD TRUST

## BALANCE SHEET

AS AT 31 MARCH 2023

Company number: 03372115

	Note	2023 £	2022 £
<b>Fixed assets</b>			
Tangible assets	11	5,346	7,217
		<u>5,346</u>	<u>7,217</u>
<b>Current assets</b>			
Debtors	12	19,855	11,794
Cash at bank and in hand		238,660	285,132
		<u>258,515</u>	<u>296,926</u>
<b>Liabilities</b>			
Creditors : amounts falling due within one year	13	(6,365)	(29,261)
<b>Net current assets</b>		<u>252,150</u>	<u>267,665</u>
<b>Total assets less current liabilities</b>		<u>257,496</u>	<u>274,882</u>
<b>Net assets</b>		<u><u>257,496</u></u>	<u><u>274,882</u></u>
<b>Funds</b>			
<b>Unrestricted funds</b>			
General funds	15	195,183	160,142
<b>Restricted funds</b>	15	62,313	114,740
<b>Total funds</b>		<u><u>257,496</u></u>	<u><u>274,882</u></u>

For the year ended 31 March 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

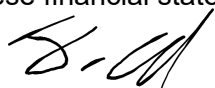
Directors' responsibilities:

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act applicable to small companies subject to the small companies regime.

These financial statements were approved by the Trustees on 26/09/2023 and are signed on their behalf by:



James Creed - Chair of Trustees

**The notes on pages 15 to 26 form part of these financial statements**



# LOCKLEAZE NEIGHBOURHOOD TRUST

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2023

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### 1 Accounting policies

#### **Accounting convention**

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2019.

The charity is a public benefit entity as defined under FRS102. The Trustees consider that there are no material uncertainties affecting the ability of the charity to continue as a going concern.

#### **Income**

Income from donations is included in income when these are receivable, except as follows:

- I. When donors specify that donations given to the charity must be used in future accounting periods, the income is deferred until those periods;
- II. When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred until the pre-conditions have been met.

Legacies are included on a receivable basis where charity is entitled to the income, it can be measured reliably and receipt is probable. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is not included in income but is treated as a contingent asset and disclosed if material.

Investment income is included on a receivable basis.

Donations in kind comprise donated services where the costs are measurable and the services would otherwise have to be paid for to maintain operational effectiveness.

#### **Expenditure**

Expenditure is recognised in the period in which it is incurred. Expenditure includes attributable VAT which cannot be recovered.

#### **Charitable Activities**

Grants awarded are allocated to charitable activities.

Grants awarded are treated as expenditure and a liability in the accounts as soon as they become legal or constructive obligations. In the case of multi-year grant awards, the funding for all years is immediately recognised unless there are conditions which need to be met by the recipient to enable the release of subsequent years' funding.

#### **Governance costs**

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the examiner's fees and costs linked to the strategic management of the charity. Governance costs are included within charitable activity costs.

# LOCKLEAZE NEIGHBOURHOOD TRUST

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2023

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### 1 Accounting policies (*continued*)

#### Pension costs and other post-retirement benefits

The charity contributes to defined contribution pension schemes. Contributions payable to the charity's pension schemes are charged to the Statement of Financial Activities in the period to which they relate.

#### Tangible fixed assets

Fixed assets are held at cost less accumulated depreciation. Assets costing less than £500 are not capitalised. Depreciation is calculated so as to write off the cost of an asset, less its estimated ultimate residual value, over the useful life of that asset as follows:

Fixtures & Fittings	10% reducing balance
Equipment	10% reducing balance

#### Fund accounting

Unrestricted funds can be used in accordance with the charitable objects at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds form part of unrestricted funds and have been identified as being for particular purposes by the Trustees. They are not restricted and can be transferred to general funds at any time at the discretion of the Trustees.

Further explanation of the nature and purpose of each fund is included in note 14 of the financial statements.

### 2 Income from: Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Donations	89	-	89	1,005
Miscellaneous income	3,613	-	3,613	1,079
Subscriptions	4,664	-	4,664	4,065
Stalls	2,726	-	2,726	723
	<u>11,092</u>	<u>-</u>	<u>11,092</u>	<u>6,872</u>

All income from donations and legacies in the prior year were unrestricted, except for £18 from subscriptions which was restricted.

**LOCKLEAZE NEIGHBOURHOOD TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2023**

**3 Income from: Charitable activities**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds 2023 £</b>
Grants	3,461	106,626	110,087
	<u>3,461</u>	<u>106,626</u>	<u>110,087</u>

**Prior year comparatives**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds 2022 £</b>
Grants	17,000	223,641	240,641
	<u>17,000</u>	<u>223,641</u>	<u>240,641</u>

**4 Income from: Other trading activities**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds 2023 £</b>
Room hire	44,200	(1,766)	42,434
Rent	29,083	-	29,083
Services	3,820	3,201	7,021
Photocopy and printing	145	-	145
Utilities contribution	7,899	-	7,899
	<u>85,147</u>	<u>1,435</u>	<u>86,582</u>

**Prior Year Comparative**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds 2022 £</b>
Room hire	36,978	(880)	36,098
Rent	31,449	-	31,449
Services	793	6,000	6,793
Photocopy and printing	330	-	330
Utilities contribution	3,723	-	3,723
	<u>73,273</u>	<u>5,120</u>	<u>78,393</u>

# LOCKLEAZE NEIGHBOURHOOD TRUST

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2023

### 5 Income from: Investments

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Bank interest	278	-	278	40
	<u>278</u>	<u>-</u>	<u>278</u>	<u>40</u>

All income from investments in the prior year were unrestricted.

### 6 Expenditure on: Charitable activities

	Total Funds 2023 £	Total Funds 2022 £
Staff costs	128,163	160,089
Rent	17,790	17,052
Utilities	16,547	9,956
Services received	4,104	9,138
Grants paid out	-	-
Telephone and IT	6,677	3,410
Printing & publicity	1,498	2,654
Tutors	2,000	1,378
Repairs & maintenance	9,078	12,229
Insurance	1,838	1,508
Cleaning	2,350	1,656
Membership & subscriptions	2,450	2,532
Meals/refreshments	2,045	780
Resources	2,924	1,631
Postage & stationery	327	887
Miscellaneous	270	-
Health and safety	1,231	452
Staff/volunteer expenses	11	-
Depreciation	997	275
Volunteer thanks	96	14
Transport & travel	-	90
Training	2,318	2,638
Bad debt written off	820	2,021
Payroll costs	542	622
Bank charges	418	349
Legal and professional fees	17,990	99,487
Trustee expenses	25	-
<b>Governance</b>		
Independent Examination fees	1,056	497
Statutory accounts preparation	1,860	534
	<u>225,425</u>	<u>331,879</u>

**LOCKLEAZE NEIGHBOURHOOD TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2023**

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**7 Net income/(expenditure) for the year**

This is stated after charging:

	<b>2023</b>	2022
	<b>£</b>	£
Independent Examiners Fees - for Independent Examination	1,056	534
- for Accounts preparation	1,716	497
Trustees' travel, meeting and training expenses	25	-
Depreciation	997	275
	<u>997</u>	<u>275</u>

One Trustee has been reimbursed for their out of pocket expenses (2022: nil). No Trustee received any remuneration during the year.

**8 Staff costs and numbers**

The aggregate payroll costs were:

	<b>2023</b>	2022
	<b>£</b>	£
Wages & salaries	121,962	154,251
Social security costs	3,866	3,567
Pension contributions	2,335	2,271
	<u>128,163</u>	<u>160,089</u>

No employee received emoluments of more than £60,000.

The average number of employees during the year was 10 (2022: 15), calculated on the basis of average headcount. The total employment benefits received by key management personnel including employer national insurance and employer pension were £26,633 (2022: £24,712).

**9 Taxation**

The charity is exempt from corporation tax on its charitable activities.

**LOCKLEAZE NEIGHBOURHOOD TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2023**

**10 Statement of Financial Activities comparative figures**

<b>For the year ended 31 March 2022</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds 2022 £</b>
<b>Income from:</b>			
Donations and legacies	6,854	18	6,872
Charitable activities	17,000	223,641	240,641
Other trading activities	73,273	5,120	78,393
Investments	40	-	40
<b>Total income</b>	<b>97,167</b>	<b>228,779</b>	<b>325,946</b>
<b>Expenditure on:</b>			
Charitable activities	79,961	150,429	230,390
Other	2,002	99,487	101,489
<b>Total expenditure</b>	<b>81,963</b>	<b>249,916</b>	<b>331,879</b>
<b>Net income/(expenditure) for the year</b>	<b>15,204</b>	<b>(21,137)</b>	<b>(5,933)</b>
Transfers between funds	5,845	(5,845)	-
<b>Net movement in funds for the year</b>	<b>21,049</b>	<b>(26,982)</b>	<b>(5,933)</b>
<b>Total funds at start of year</b>	<b>139,093</b>	<b>141,722</b>	<b>280,815</b>
<b>Total funds at end of year</b>	<b>160,142</b>	<b>114,740</b>	<b>274,882</b>

**LOCKLEAZE NEIGHBOURHOOD TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2023**

**11 Tangible fixed assets**

	Short Leasehold Property £	Equipment £	Fixtures & Fittings £	Total £
<b>Cost or valuation</b>				
At 1 April 2022	1	8,287	2,466	10,754
Additions	-	-	1,180	1,180
Disposals	-	(2,369)	-	(2,369)
At 31 March 2023	<u>1</u>	<u>5,918</u>	<u>3,646</u>	<u>9,565</u>
<b>Depreciation</b>				
At 1 April 2022	-	1,349	2,188	3,537
Charge for the year	-	615	383	998
Disposals	-	(316)	-	(316)
At 31 March 2023	<u>-</u>	<u>1,648</u>	<u>2,571</u>	<u>4,219</u>
<b>Net book value</b>				
At 31 March 2023	<u>1</u>	<u>4,270</u>	<u>1,075</u>	<u>5,346</u>
At 31 March 2022	<u>1</u>	<u>6,938</u>	<u>278</u>	<u>7,217</u>

**12 Debtors**

	2023 £	2022 £
<b>Due in less than one year:</b>		
Trade debtors	20,627	11,746
Trade debtor provision	(820)	-
Prepayments and accrued income	48	48
	<u>19,855</u>	<u>11,794</u>

**13 Creditors: amounts falling due within one year**

	2023 £	2022 £
Trade creditors	2,005	19,409
Other Creditors	1,588	8,965
Accruals and deferred income	2,772	887
	<u>6,365</u>	<u>29,261</u>

# LOCKLEAZE NEIGHBOURHOOD TRUST

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2023

### 14 Movement in funds

For the year ended 31 March 2023

	At 1 Apr 2022 £	Income £	Expenditure £	Transfers £	At 31 Mar 2023 £
<b>Restricted funds</b>					
Self Isolation Support	14,022	-	(14,022)	-	-
Blooming Lockleaze	2,649	(299)	(2,350)	-	-
Climate Action Fund	14,687	4,340	(14,201)	(4,826)	-
Really Wild Lockleaze	-	43,963	(6,008)	(23)	37,932
Community Led Housing	5,698	-	(5,625)	(73)	-
Engaging Lockleaze	48,115	-	(48,115)	-	-
Wellbeing Art Class	-	(55)	-	55	-
Quartet Wellbeing	10,753	-	(8,611)	(2,142)	-
Wellbeing Phase 2	-	10,000	(5,846)	(376)	3,778
Vistry Welcome Pack	200	3,500	(6)	(3,694)	-
Welcome Back Fund	1,603	-	(25)	(1,578)	-
Warm and Welcome Places	-	12,327	(11,205)	(1,122)	-
Warm Hubs Cost of Living	-	25,000	(16,988)	-	8,012
WeSport Active Lockleaze	476	7,670	(4,652)	-	3,494
Community Skill Share	965	-	-	(965)	-
Lockleaze Loves Lunch	854	-	-	(854)	-
Sing and Soup	138	-	-	(138)	-
Gainsborough Square	5,588	-	-	-	5,588
Local Training	1,894	-	-	-	1,894
Funding the Future	7,098	-	(7,098)	-	-
Short Mat Bowls	-	1,615	-	-	1,615
	<u>114,740</u>	<u>108,061</u>	<u>(144,752)</u>	<u>(15,736)</u>	<u>62,313</u>
<b>Unrestricted funds</b>					
General funds	160,142	99,978	(80,673)	15,736	195,183
	<u>160,142</u>	<u>99,978</u>	<u>(80,673)</u>	<u>15,736</u>	<u>195,183</u>
<b>Total funds</b>	<u>274,882</u>	<u>208,039</u>	<u>(225,425)</u>	<u>-</u>	<u>257,496</u>

#### Restricted funds

Self Isolation Support	Supporting the community during covid-19 restrictions
Blooming Lockleaze	Community connection to each other and nature
Climate Action Fund	Co-produced community climate action funding and funding for rewilding Lockleaze



# LOCKLEAZE NEIGHBOURHOOD TRUST

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2023

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### 14 Movement in funds (*continued*)

#### Restricted funds (*continued*)

Really Wild Lockleaze	National Lottery funding to support action for nature across Lockleaze to tackle the ecological emergency
Community Led Housing	Pre-development funding for community led housing
Engaging Lockleaze	Supporting resident engagement in planning in Lockleaze
Wellbeing Art Class	Group supporting wellbeing of residents through arts and crafts
Quartet Wellbeing	Funding for wellbeing passport and signposting for wellbeing
Wellbeing Phase 2	National Lottery awards for all supporting wellbeing through groups, courses and signposting
Vistry Welcome Pack	Contract to produce Welcome leaflet for new residents. The Trustees have determined that this fund is not restricted in nature and have returned the balance at the year-end to general funds.
Welcome Back Fund	Welcome back to Gainsborough Square event
Warm and Welcome Places	Supporting a warm space, food, signposting and support through the cost of living
Warm Hubs Cost of Living	Co-ordinating and supporting local warm and welcome spaces across Horfield and Lockleaze
WeSport Active Lockleaze	Support for more sport and physical activity in Lockleaze
Community Skill Share	Donation to support residents learning new skills/ supporting each other
Lockleaze Loves Lunch	Supporting food for young people in school holidays
Sing and Soup	Karaoke and soup events
Gainsborough Square	Section 106 money to be used for an awning for Boing and seating on Gainsborough Square
Local Training	Support for training
Funding the Future	Core funding for LNT
Short Mat Bowls	Indoor bowling group tackling social isolation and supporting wellbeing through playing short mat bowls
How did We Get Here	Arts project
Bristol Ageing Better	Community engagement with over 55s
C19 JRS Grant	Job retention scheme funding
Our Lockleaze	Community forums
KickStart	Funding to employ 16-25 yr olds for 25hrs for 25 weeks
Well being Art Class	Funding for wellbeing arts class

Transfers from restricted funds to general funds in the year reflect where restricted expenditure has been spent in general funds, then transferred across.

# LOCKLEAZE NEIGHBOURHOOD TRUST

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2023

For the year ended 31 March 2022

	At 1 Apr 2021 £	Income £	Expenditure £	Transfers £	At 31 Mar 2022 £
<b>Restricted funds</b>					
How did We Get Here	8,792	1,495	(6,973)	(3,314)	-
Bristol Ageing Better	806	(805)	-	(1)	-
Self Isolation Support	-	17,600	(3,578)	-	14,022
Blooming Lockleaze	-	5,000	(2,351)	-	2,649
Climate Action Fund	38,172	15,044	(36,830)	(1,699)	14,687
Community Led Housing	26,915	85,000	(106,176)	(41)	5,698
Engaging Lockleaze	49,173	40,000	(41,058)	-	48,115
Gainsborough Square	5,588	-	-	-	5,588
Welcome Back Fund	-	2,400	(797)	-	1,603
Local Training	1,894	-	-	-	1,894
C19 JRS Grant	-	361	(361)	-	-
Funding the Future	8,354	25,000	(26,256)	-	7,098
Quartet Wellbeing	-	20,000	(9,247)	-	10,753
Our Lockleaze	-	325	(442)	117	-
WeSport Active Lockleaze	-	3,000	(2,174)	(350)	476
KickStart	-	8,341	(7,783)	(558)	-
Well being Art Class	37	18	(55)	-	-
Vistry Welcome Pack	-	6,000	(5,800)	-	200
Lockleaze Loves Lunch	854	-	-	-	854
Community Skill Share	1,000	-	(35)	-	965
Sing and Soup	137	-	-	-	137
	<u>141,722</u>	<u>228,779</u>	<u>(249,916)</u>	<u>(5,845)</u>	<u>114,740</u>
<b>Unrestricted funds</b>					
General funds	139,093	97,167	(81,963)	5,845	160,142
	<u>139,093</u>	<u>97,167</u>	<u>(81,963)</u>	<u>5,845</u>	<u>160,142</u>
<b>Total funds</b>	<u>280,815</u>	<u>325,946</u>	<u>(331,879)</u>	<u>-</u>	<u>274,882</u>

**LOCKLEAZE NEIGHBOURHOOD TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2023**

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**15 Analysis of net assets between funds**

	<b>Restricted Funds</b>	<b>Unrestricted General Funds</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>As at 31 March 2023</b>			
Tangible fixed assets	-	5,346	5,346
Cash at bank and in hand	62,313	176,347	238,660
Other net assets	-	13,490	13,490
	<u>62,313</u>	<u>195,183</u>	<u>257,496</u>

The free reserves of the charity at 31 March 2023 were £189,837.

	<b>Restricted Funds</b>	<b>Unrestricted General Funds</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>As at 31 March 2022</b>			
Tangible fixed assets	-	7,217	7,217
Cash at bank and in hand	114,740	170,392	285,132
Other net assets	-	(17,467)	(17,467)
	<u>114,740</u>	<u>160,142</u>	<u>274,882</u>

The free reserves of the charity at 31 March 2022 were £152,925.

**16 Related party transactions**

There are no transactions with trustees or other related parties other than those disclosed as required by the SORP elsewhere in the financial statements.

**17 Company limited by guarantee**

The charity is a company limited by guarantee and as such has no issued share capital. In the event of the company being wound up, the liability of the members is limited to £1 each.

# LOCKLEAZE NEIGHBOURHOOD TRUST

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2023

### 18 Funds held as agent on behalf of other entities

	At 1 Apr 2022	Income	Expenditure	Transfers	At 31 Mar 2023
BCC Stoke Park	2,830	-	(1,800)	-	1,030
Friends of Stoke Park Group	300	-	-	-	300
Grants to forward (under £350)	375	-	(99)	(276)	-
Health Activities	902	-	-	-	902
St Marys Singing Group	193	-	(12)	(28)	153
Love Lockleaze Festival	1,516	275	(522)	-	1,269
Women Only Exercise	600	-	-	-	600
Bristol Energy Winter Emergency Fund	-	4,000	(3,270)	-	730
Back In the Game	3,000	-	(2,480)	-	520
BCC Library Innovations fund	-	3,000	(2,193)	-	807
	9,716	7,275	(10,376)	(304)	6,311