

PILGRIM HOSPITAL SUPPORT GROUP

**REPORT AND ACCOUNTS
FOR THE YEAR ENDED
31ST MARCH 2021**

Charity No.: 1063206

PILGRIM HOSPITAL SUPPORT GROUP
REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2020

TRUSTEES

Mrs D. Must	(Chairman)
Mrs M Henderson	(Secretary)
Mrs S Rivett	
Mr M Clarke	

CHARITY NUMBER

1063206

PREMISES

6 Rosegarth Street
Boston
PE21 8QU

CONTACT TELEPHONE NUMBER

01205 356396

INDEPENDENT EXAMINER

Mrs Barbara Chambers
4 Queens Road
Boston
PE21 9AA

PILGRIM HOSPITAL SUPPORT GROUP

REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

CONTENTS

	Page
Trustees' report	1 & 2
Independent examiner's report	3
Income and expenditure account	4
Statement of assets and liabilities	5
Notes to the financial statements	6

PILGRIM HOSPITAL SUPPORT GROUP

Trustees' Report for the year ended 31st March 2021

The trustees present their report and the financial statements for the year ended 31st March 2021. The financial statements comply with current statutory requirements and the Statement of Recommended Practice - Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014.

Objects of the charity

The object of the charity is the relief of sickness in Lincolnshire by assisting in the provision of equipment for hospitals in the area; in particular, but not exclusively, the Pilgrim Hospital in Boston. Due to an amendment made this year the charity's objects now include the supporting the good health and wellbeing of staff and patients at NHS hospitals in the area.

Organisation and trustees

The charity was set up under a trust deed dated 8th April 1997. Its base of operations is at 6, Rosegarth Street, Boston, PE21 8QU. It is operated by a committee of three trustees who meet regularly to decide on fund raising activities and the making of grants.

The trustees are appointed by the present trustee board. On acceptance of appointment they receive a copy of the charity's constitution and the Charity Commissioners Publication CC3 "Responsibilities of Charity Trustees".

Review of activities and future developments

This year the shop's trading was seriously affected by the Covid 19 restrictions brought in by the government. Out of a maximum of 293 days the shop could have been open, it only opened for 118. Income and expenses reduced accordingly. However, a grant of £10,000 was received from the local authority, and our landlord waived 5 month's rent.

At the end of the year, following a trustees meeting, the charity's constitution was amended with an extension to its objects allowing the trustees to make grants "supporting the good health and wellbeing of staff and patients at NHS hospitals in the area". This amendment enabled a grant of £4,000 to Pilgrim Hospital Radio possible. Due to Covid restrictions they had been unable to raise funds in the year.

The charity also supported the supply of PPE to the hospital, and a further donation of equipment to the Lincolnshire Ambulance station at Pilgrim. Those and other donations are shown at note 4 on page 6.

The shop has also had to purchase screens and signs to protect staff and customers, and institute Covid prevention measures as enforced by the government.

At the latest trustees meeting it has been decided that, as we have considerable funds, we should look to being able to provide more expensive items of equipment, grants for which have been declined in the past. Also, due to the widening of the objects clause, the charity would be able to provide funding for appropriate training to enable staff to use that equipment.

In the current year, the shop has continued to suffer from Covid restrictions, but is now starting to improve its position as restrictions are relaxed.

Reserves policy and risk management

The trustees deem that £5,000 is sufficient operating reserve for the charity to cover its immediate obligations, should it cease to receive income. At the year end free reserves stood at £160,260. (2020, £172,813). The trustees are aware of the possibility of future expense on relocation. The trustees have considered other risks to which the charity may be exposed and have adopted policies to mitigate those risks.

continued on page 2 ...

PILGRIM HOSPITAL SUPPORT GROUP

Trustees' Report for the year ended 31st March 2021

Statement of trustees' responsibilities

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing those statements giving a true and fair view, the trustees should follow best practice and:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the applicable law and regulations. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the trustees on 17th January 2022 and signed on their behalf.



Denise Must

Trustee

PILGRIM HOSPITAL SUPPORT GROUP

Independent Examiner's Report to the Trustees of The Pilgrim Hospital Support Group for the year ended 31st March 2020

I report on the accounts of the Pilgrim Hospital Support Group for the year ended 31st March 2021.

Respective responsibilities of the trustees and the independent examiner

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2 the accounts do not comply with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair view" which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

BE Chambers

Mrs Barbara Chambers
4 Queens Road
Boston
PE21 9AA

20/ January 2022

PILGRIM HOSPITAL SUPPORT GROUP

Income and Expenditure Account for the year ended 31st March 2021

Notes	2021 Unrestricted funds £	2020 Unrestricted funds £
Incoming resources		
Donations	2,014	1,483
Covid grant	10,000	-
	<u>12,014</u>	<u>1,483</u>
<i>Activities for generating funds</i>		
Shop sales	14,976	48,567
2 Other income	146	721
	<u>15,122</u>	<u>49,288</u>
<i>Investment income</i>		
Bank interest	445	1,044
	<u>27,581</u>	<u>51,815</u>
Total incoming resources		
Resources expended		
<i>Cost of generating funds</i>		
3 Shop running costs	7,164	22,281
<i>Costs of charitable activities</i>		
4 Grants to Pilgrim Hospital	32,970	35,917
	<u>40,134</u>	<u>58,198</u>
Total expenditure		
Net (outgoing)/ incoming resources	(12,553)	(6,383)
Net movement in funds	(12,553)	(6,383)
Unrestricted funds at 1st April 2020	172,813	179,196
Total unrestricted funds at 31st March 2021	<u>160,260</u>	<u>172,813</u>

PILGRIM HOSPITAL SUPPORT GROUP

Statement of Assets and Liabilities as at 31st March 2021

	2021	2020
	£	£
Monetary assets		
National Westminster Bank PLC		
Current account	29,832	42,830
Liquidity Manager account	130,428	129,983
Cash in hand	100	100
	<hr/> 160,360	<hr/> 172,913
Sundry debtors and prepayments	-	-
	<hr/> 160,360	<hr/> 172,913
Total Assets		
	160,360	172,913
Creditors falling due within one year	100	100
	<hr/> 160,260	<hr/> 172,813
Net assets		
being		
Unrestricted funds	<hr/> 160,260	<hr/> 172,813

There were no other assets or liabilities at the year end other than those shown in the statement above.

These financial statements were approved and signed by the trustees on 17th January 2022

D. Must

Denise Must
Trustee

Charity number 1063206

The note on page 6 form part of these financial statements

Notes to the Financial Statements for the year ended 31st March 2021

1 ACCOUNTING POLICIES

The financial statements are prepared under the historical cost convention, and in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014.

They have also been prepared in accordance with the FRS 102 and the Charities Act 2011.

The statement of financial activities has been drawn up as a summary of the income and expenditure made during the year by the charity. Income is included when received by the charity; expenditure is accounted for when the charity has an obligation to pay.

Grants are made upon consideration by the trustees following requests from hospital departments.

The statement of assets and liabilities includes amounts due to the charity and amounts payable by the charity relating to the year ended 31st March 2021, but which have not been received or paid by that date.

The income and expenditure account and the statement of assets and liabilities have been prepared following guidance for accounting for smaller charities issued by the Charity Commission.

	2021 £	2020 £
2 OTHER INCOME		
Sale of rags	146	721
3 SHOP RUNNING COSTS		
Volunteers expenses	1,820	4,155
Rent	2,917	5,000
Rates and water	-	911
Heat and light	432	1,146
Shop fittings and equipment	500	9,038
Repairs	383	815
Covid 19 compliance costs	447	-
Insurance	316	308
Telephone	184	202
Sundries	49	266
Licences	-	119
Stationery and packing	16	221
Independent examiner's fee	100	100
	7,164	22,281
4 GRANTS		
PPE and hospital scrubs	4,410	-
Blood analyser	11,606	-
Training equipment	12,954	-
Pilgrim Radio	4,000	-
Furniture for quiet room	-	357
Furnishings for Felix Suite	-	1,717
4 x orthopaedic chairs	-	1,104
Trauma FX Simbody for training	-	11,419
Gym equipment	-	1,680
6 x fans	-	365
JM105 jaundice monitor	-	3,914
Patient transfer scale	-	2,365
Vegas tilt recliner chair	-	1,015
Sara Steady transfer apparatus	-	912
Sara Steady transfer apparatus	-	912
Bladder scanner	-	6,553
Non invasive blood pressure monitor	-	3,604
	32,970	35,917