



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From: 1st January 2022

To: 31st December 2022

Charity name: Cardiff Transport Preservation Group

Charity registration number: 1063157

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of the public by increasing knowledge and interest in all aspects of the Transport Heritage of the area of benefit.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	To preserve representative examples of the buses that ran in South East Wales and the Valleys, as well as memorabilia and records for the Companies they ran for, thereby protecting transport and social history for current and future generations to enjoy and learn from.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have regard for Section 17(5) of the Charities (Reports and Accounts) Regulations 2008 ensuring that the activities and the events held are for the benefit of the public. There is no admission charge to view the collection on display at the former bus garage in Barry, nor for events organised at which the public can also sample travel on vehicles from the past, thereby making the activities accessible and affordable to all. Events are well publicised in the local area resulting in substantial visitor numbers of all ages.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A

Contribution made by volunteers	Para 1.38	There are no paid staff employed by CTPG and the restoration and maintenance of its vehicles is carried out in the main by volunteers who regularly give up their time free of charge so that its large collection of buses is well presented for the general public to view and travel on. Volunteers similarly are involved in activities such as the maintenance of its archive and the production of publicity to increase public awareness.
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The lease of the new secondary storage site at Llandow and the work undertaken to make this fit for purpose has enabled the valuable assets of the Charity to be properly protected for present and future generations to enjoy and learn from.</p> <p>2022 saw the resumption of events, the first held since the start of the Covid 19 outbreak in 2020.</p> <p>The main event, The Barry Festival of Transport, took place on 12 June 2022 with a display of visiting historic cars, motorcycles, buses and commercial vehicles on display together with buses from the CTPG collection at Barry Island. The Depot was also open to allow visitors to view other vehicles and other exhibits. The Group's sales stand had available for purchase models, photos, books and other items of transport interest and this was supplemented by items for sale from other organisations. A free shuttle bus service was provided between Barry Island and The Depot also from a nearby car park to The Depot. An open top bus service also operated a circular tour of Barry which was a particular attraction for younger visitors.</p> <p>One vehicle on loan to the Charity attended a rally at Brislington in Bristol on 31 July 2023.</p> <p>11 August 2023, CTPG assisted with the Barry 10k event by transporting runners before and after the race.</p>

On Saturday 27 August 2023, major bus operator Stagecoach held a public open day at their branch new depot in Cwmbran. Amongst the historic buses on display were three owned or on loan to CTPG.

Two former Cardiff Buses attended an event organised by Cardiff Bus for its current staff and their families on Sunday 26 August 2022 giving a chance for their longer serving staff the chance to see buses they may have driven in the past or for newer staff, some of their history.

2022 was the 120th anniversary of municipal transport operation in Cardiff and this was marked by an event organised by Cardiff Bus at their depot in Sloper Road in Cardiff on 24 September 2022. This event was supported by the attendance of nine former Cardiff Buses owned by CTPG, or in one case by a group of CTPG members.

CTPG had also planned a Running Day at Barry marking the Cardiff 120th Anniversary on Sunday 11 September 2022 but this was cancelled as a mark of respect following the passing of Her Majesty Queen Elizabeth II.

Bedwas, Trethomas and Machen Community Council held a Transport and Industry Day at their Bedwas offices on Sunday 18 September 2022. This location had historic transport links as it had previously also housed the garage of the former Bedwas & Machen UDC bus operation. Two vehicles attended from the CTPG collection including the last double deck bus acquired by Bedwas & Machen.

These events allowed the public to view parts of the collection, not only in Barry but also around other parts of South East Wales and beyond.

The collection illustrates many of the developments that have occurred to bus design over the years and also the changes in the structure of the industry brought about largely by political changes in policy. The archive collection also shows how technology has moved forward in things such as ticketing and ticket machines for example.

Much of this history would be lost without the work of CTPG.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>The objective of preserving a representative collection of buses that operated in South East Wales was boasted in March with the arrival from Cardiff Bus of Scania Bendy-bus 619 (CN06 GDY). This vehicle ran in service up until the final day of Bendy-bus operation in Cardiff on 29 January. As well as representing an important part of the history of the development of buses it also adds another low floor accessible bus to the collection which enables people with mobility difficulties to participate in the free bus rides on offer at events.</p> <p>The Bus Depot at Barry is where many of the restored vehicles are displayed and can be viewed by the public. It is also where much of the restoration takes place thereby giving visitors an insight to the work that goes on to restore buses.</p> <p>Some of the progress made during 2022 has included the repaint of City of Cardiff AEC Swift single decker 512 (MBO 512F), the completion of Cardiff Bus Dennis Dart 023 (N23 OBO) and the replacement of most of the external body panels in readiness for painting into Merthyr Tydfil B.C. colours of Bristol RES 190 (NHB 190M) whilst the long term restoration of Pontypridd wartime Bristol K 40 (FNY 933), Aberdare Guy Arab LUF 14 (XNY 416) and Red & White Bristol Lodekka L.358 (TAX 235) all saw significant progress.</p> <p>As not all of the collection can be accommodated within The Bus Depot at Barry, the move from Barry Dock to the replacement secondary storage site at Llandow was completed early in the year ensuring that those vehicles not displayed at Barry could continue to be protected. The vehicles at Llandow are exchanged with those at Barry from time to time in order to vary those on display.</p>
Performance of fundraising activities against objectives set	Para 1.41	<p>Following the exceptional year in 2021 when a number of large donations were received following a appeal to the membership to help fund the relocation of the secondary site to the new site at Llandow, fundraising returned to a more normal level. The Trustees continue to consider new ways of increasing fundraising.</p>

Investment performance against objectives	Para 1.41	The achievements listed above indicate investment has continued to enable the objectives of the Charity to be met.
Other		<p>A good working relationship has continued to exist with Vale of Glamorgan Council and major bus operators in the area.</p> <p>In addition, Bedwas, Trethomas and Machen Community Council have been keen to promote its industrial history not only by holding the event at their offices listed above but also by giving financial support towards the ongoing restoration of a former Bedwas & Machen UDC 1951 AEC Regal single decker with a view to it becoming roadworthy to attend a future event at Bedwas.</p>

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Although 2022 saw the Charity make a loss of just over £25k, this can be accounted for by the anticipated expenditure required to bring the premises at Llandow up to the required standard to provide adequate protection for the collection. Much of this had been received in donations during 2021 and had contributed towards the surplus made in that year. The charity continues to be on a firm financial footing with a healthy bank balance in addition to the asset value associated with the collection.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	CTPGs policy is to retain reserves of £4,000 to £5,000 in its bank account as a contingency for unexpected expenditure. In addition, it has a policy of increasing its reserves where possible with a view to eventually owning its own premises.
Amount of reserves held	Para 1.22	Bank balances at the end of 2022 stood at £106,011.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The largest source of funds is rental from the owners of other heritage vehicles garaged on the Group's premises. Many of these vehicles are available for display to the general public thereby enhancing the experience of visitors. Other income sources include donations, members' subscriptions and the sale of transport related books, models and other memorabilia not required by the Charity.
Investment policy and objectives including any social investment policy adopted	Para 1.46	The investment policy is to spend money carefully on items that will enhance the collection and on the materials required for the maintenance and restoration of the collection for the benefit of visitors. In addition, funds have to be made available to maintain the buildings which house the collection to safeguard it for the future.

		Some funds are also essential to maintain, repair or replace tools and equipment used by the volunteers for their safety.
A description of the principal risks facing the charity	Para 1.46	<p>The greatest long term financial risk to the Charity is seen to be the housing of the collection at an affordable price. There is not seen to be a short term risk but if funds can eventually be found to purchase property, this would give much greater security.</p> <p>One other risk is the ability to continue to give people the opportunity to experience travelling on the vehicles or to be able to show them other than at the main premises due to the long term availability of fuel as a result of the environmental concerns regarding the use of fossil fuels.</p>
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Association or Group
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	By the General Body of Members at the AGM

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	There were no new Trustees in 2022.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Four Trustees' Meetings were held in 2022 in addition to the Annual General Meeting. In addition, Trustees regularly discuss business through the exchange of email.
Relationship with any related parties	Para 1.51	The Charity is affiliated to the National association of Road Transport Museums (NARTM) and follows their guidance in organising public events and for visitors to the premises. It is also affiliated to the Federation of British Historic Vehicle Clubs (FBHVC) to whom CTPG can call upon for advice if required.
Other		

Reference and Administrative details

Charity name	Cardiff Transport Preservation Group
Other name the charity uses	CTPG
Registered charity number	1063157
Charity's principal address	24 Warren Drive CAERPHILLY CF38 1HQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Michael Taylor	Chair		Membership of CTPG
2	Stephen Wren	Secretary		Membership of CTPG
3	Richard Johnson	Treasurer		Membership of CTPG
4	Martyn Evans	Depot Supervisor		Membership of CTPG
5	Clive Williams	Membership Secretary		Membership of CTPG

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (Optional information)

N/A

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

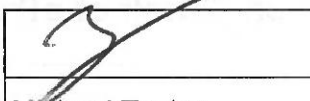
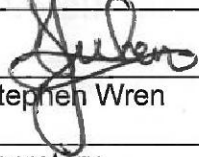
Other optional information

N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Michael Taylor	Stephen Wren
Position (eg Secretary, Chair, etc)	Chair	Secretary

Date

10/10/23

Cardiff Transport Preservation Group

Income & Expenditure for year end 31st December 2022

INCOME	2022 £	2021 £	EXPENDITURE	2022 £	2021 £
Rents Received	43,562	43,597	Assets		
Members' Subscriptions/ Donations	7,292	5,340	Asset Purchase - Vehicles	-	8,000
Members Donations to specific vehicles	1,482	2,862	Asset Purchase -- Power tools, higher value	826	4,439
Donations	7,997	20,528	Asset Purchase -- collectables	757	247
Benefactor from Will	-		Asset Purchase Rally stall Stock	925	300
Monthly Meeting Collections	142	38	Sub Total Assets	2,508	12,986
	60,475	72,365	General Expenditure		
Event Income			Professional Subscriptions	25	50
CTPG Events	827	0	Hire of Room (includes catering)	60	0
Income from Other Events	3,221	0	Bustler Magazine	575	532
Event cash received	3,300		Stall Insurance	0	0
			Miscellaneous & petty cash	0	0
Events Total	7348	0	Stamps	162	35
Other Income			Advertising	0	167
Other Sales /income	5,165	15,183	Funeral Donation	100	0
Gift Aid	6,344	1,162	Sub Total General Expenditure	921	784
Covid Grant	0	0	Event Expenditure		
Sales of Scrap	1,099	7,391	Printing	238	0
Interest	50	9	Advertising	160	0
Loan		5,000	Fuel	914	0
Refunds on Insurance	946	246	Other Event costs	208	0
Refund of Bond	2000		Sub Total Event Expenditure	1520	0
Sub Total Other Income	15,604	28,991	Vehicle costs		
			Vehicles -Excise Duty	709	165
			Less Refunds	(219)	-
			Vehicle consumables	1,691	1,290
			Vehicles -Parts and Repairs	5,890	4,894
			Vehicles Repairs Restoration External contra	4,459	11,310
			Vehicles- Transportation/ recovery	700	1,900
			Additional Towing Fees	3,300	-
			Vehicles fuel	1,615	179
			Vehicles-Insurance	3,746	1,979
			Sub Total Vehicle costs	21,890	21,717
			Depot costs		
			Llandow / Depot move costs	72,506	4,840
			Public Liability Insurance	3,902	5,309
			Depot -Rent	2,233	2,100
			Depot-Consumables	1,452	818
			Depot's-Electricity	1,099	689
			Depot -Water	198	270
			Depot - Building Repairs	324	2,292
			Sub Total Depot Costs	81,713	16,318
			Total Expenditure	108,553	51,805
			Surplus (loss)	25,125	49,551
Total Income	83,427	101,356	Total Expenditure	83,427	101,356



Section A

Independent Examiner's Report

Report to the trustees/
members of

Cardiff Transport Preservation Group

On accounts for the year
ended

31 December 2022

Charity no
(if any)

1063157

Set out on pages

1,2-----

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 12 May 2023

Name:

Emlyn Huish

Relevant professional
qualification(s) or body

Associate of the Chartered Institute of Bankers

(if any):

Address:

20 Nant y Felin

Efail Isaf

CF38 1YY

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

I am satisfied that the published Income & Expenditure and Balance Sheet figures of the Cardiff Transport Preservation Group give a true representation of its finances as at 31 December 2022