

Trustees' Annual Report for the period

From 1/04/2023 To 31/03/2024

Charity name: Norton Village Hall

Charity registration number:1063062

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The Village Hall is for the use of the inhabitants of the Parish of Norton and surrounding area in the County of Suffolk (hereinafter called "the area of benefit") without distinction of political, religious or other opinions.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The village hall is used for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees derive no public benefit from their roles as trustees

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The management committee of the Village Hall, working closely with the Norton Parish Council (the custodian trustee) have sought grants from local authorities and charitable trusts to provide money to enlarge, refurbish and improve the hall. The necessary planning permission was granted in 2021 and in 2023 the Parish Council successfully applied for a Public Works Loan (£500,000) to provide the money for the bulk of the project A major programme of works has been carried out under the direction of the committee and a local architect: this is due to be completed in June 2024.. Building work necessitated closure of the hall from September, 2023. When finished, the hall will provide improved facilities for Norton's inhabitants, including a café that will be an informal meeting hub.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	On 31/03/2024 the Village Hall charity had liquid assets of £92,177. These assets are committed to the completion of the building programme.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Village Hall charity does not hold reserves.
Amount of reserves held	Para 1.22	Nil
Reasons for holding zero reserves	Para 1.22	The building is fully insured, and the trustees raise funds to meet the needs for proper maintenance of the facility as and when these needs arise.
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not applicable

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The trustees shall be members of the Village Hall management committee. One member of that committee shall be appointed by the Parish Council, two shall be elected at the annual general meeting, no more than 7 may be appointed by village organisations (1 per organisation) and the committee may co-opt to fill casual vacancies.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Norton Village Hall
Other name the charity uses	
Registered charity number	1063062
Charity's principal address	4 Ixworth Road, Norton, Bury St Edmunds, Suffolk IP31 3LE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Anna Till	Chair		
2	Dr Keith Jaggard	Secretary		
3	Mr Gary Walton			Norton Parish Council
4	Mrs Karen Robertson	Booking secretary		
	Mr Hamish Gibson			
	Mr Philip Jefferson			
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17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not Applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not Applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not Applicable

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

There are no non-disclosures.

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	K W Jaggard	
Full name(s)	Keith William Jaggard	
Position (eg Secretary, Chair, etc)	Secretary	
Date	15/01/2025	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Norton Village Hall

No (if any)
1063062

Receipts and payments accounts

CC16a

For the period from	Period start date 4/1/2023	To	Period end date 3/31/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hire	10,300	-	-	10,300	12,528
Fund raising	41	-	-	41	3,590
Donations	58,320	-	-	58,320	2,609
Miscellaneous	58	-	-	58	107
Hire deposits	750	-	-	750	1,550
Interest	1,014	-	-	1,014	164
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	70,483	-	-	70,483	20,548
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	70,483	-	-	70,483	20,548
A3 Payments					
Cleaning	3,317	-	-	3,317	3,273
Utilities	3,623	-	-	3,623	1,698
Equipment refurbishment	14,608	-	-	14,608	3,234
Deposit refund	800	-	-	800	1,350
Insurance	922	-	-	922	847
Building Maintenance	512	-	-	512	1,600
Consumables	734	-	-	734	545
PRS licence	131	-	-	131	184
Miscellaneous	205	-	-	205	2,392
Sub total	24,852	-	-	24,852	15,123
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	24,852	-	-	24,852	15,123
Net of receipts/(payments)	45,631	-	-	45,631	5,425
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	48,262	-	-	48,262	42,836
Cash funds this year end	93,893	-	-	93,893	48,261

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	National Westminster Community acc	1,715	-	-
	Nat West Business Moneymaker acc	92,178	-	-
		-	-	-
	Total cash funds	93,893	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	KW Jaggard	Keith William Jaggard	1/15/2025	



Section A

Independent Examiner's Report

Report to the trustees

Charity Name

Norton Village Hall

On accounts for the year
ended

31 March 2024

Charity no
(if any)

1063062

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 March 2024**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

15/01/2025

Name:

Robert Southgate

Relevant professional
qualification(s) or body
(if any):

FCA CTA
ICAEW

Address:

Integrity Tax & Accountancy Solutions,

May Cottage, Ashfield Road,

Norton IP31 3NF

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.