

THE FRIENDS OF ST HELEN'S SCHOOL
WHEATHAMPSTEAD
Registered Charity No: 1063011



ACCOUNTS

for the year ended

31st August 2020

THE FRIENDS OF ST HELEN'S SCHOOL, WHEATHAMPSTEAD

Annual Report for the year ended 31st August 2020

The Association known as The Friends of St Helen's School, Brewhouse Hill, Wheathampstead, Herts AL4 8AN is a registered Charity (No 1063011), governed by its constitution dated 12th March 2012 and is administered by a management committee.

The object of the Association is to advance the education of the pupils in the School. In furtherance of this object the Association may:

- a) Develop more extended relationships between the staff, parents and others associated with the School.
- b) Engage in activities which support the School and advance the education of the pupils attending it.
- c) Provide and assist in the provision of such facilities or items for education at the School (not provided from statutory funds) as the Committee, in consultation with the Governing Body, shall from time to time determine.

The following served as Committee members during the year:

Samantha Blackmore	Chair
Katherine Reynolds	Vice Chair
Birgul Sexton	Secretary
Davina McCluskey & Juliet Smith	Treasurer
Kath Taylor & Kaye Healy	Co-Head Teachers

Activities during the year

Net proceeds from our fund raising events amount to £19,062. By far our largest fundraiser, the school ball, held every other year, raised £14,269. Events that were able to take place before the pandemic were successful, with the Quiz Night and John Bunyan Fun Day raising around £1,500 each net, and the Christmas activities (grotto and cards) bringing in £600. It is recognised that the grotto is not a big fundraiser after expenses, but this is a key event that generates excitement and enjoyment for our school pupils.

The impact of the COVID-19 pandemic significantly impacted fundraising efforts from March 2020 onwards, including the cancellation of the Summer Fair (which usually raises around £3,000) and the annual Easter egg hunt. Smaller sums than anticipated were raised from our 'regular' events such as cake sales, cinemas and discos as these were not able to take place through the second half of the year.

The most significant expenditure has been the funding of the outdoor reception and playground refurbishments, costing just over £25,000. As with previous years, Friends also funded the cost of the coaches for the school journeys (£3,500) and 1/3 of the cost of the coach to take year 4 children to their swimming lessons (£1,982).

Future Activities

Friends are committed to boosting fundraising efforts during 2020/21, with new events designed to work with COVID-19 restrictions in place. It is recognised that events will need to be diversified to become virtual or outdoor (outside the school grounds). Events planned for the new school year include a virtual race, village-based Easter egg trail, and village-wide scarecrow festival.

Friends are currently considering future fundraising proposals and will discuss new ideas and proposals with parents and staff.

Investment and reserve policies

The Committee consider the current level of funds to be the minimum required to meet the objects of the association but are conscious of the need to maintain fundraising efforts through the pandemic to meet future expenditure.

On behalf of the Committee

Davina McCluskey – Treasurer

THE FRIENDS OF ST HELEN'S SCHOOL, WHEATHAMPSTEAD

Independent Examiner's Report to the Management Committee of The Friends of St Helen's School

I report on the accounts of the Trust for the year ended 31st August 2020, which are set out on pages 3 and 4.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Charlotte Rudd ICAEW

Address: 12 Beech Way, AL4 8LY

Signature: On file

Date: 20/06/2021

THE FRIENDS OF ST HELEN'S SCHOOL, WHEATHAMPSTEAD

Receipts and Payments Account for the 12 months to 31st August 2020		
	2019/20	2018/19
	£	£
Income		
Proceeds of fundraising events (see page 3)	32,401	20,177
Santander interest	0	5
Donations	0	707
Total Receipts	32,401	20,889
Expenditure - Direct Charitable Expenditure		
£100 donations to each class teacher to spend on learning resources at their discretion	0	0
School Grounds/ Gardening Club/ school pets	25,370	610
Christmas Tree	0	125
Sports Socks	0	29
Library refurbishment	0	0
EYFS resources	0	0
Year 5/6 School Journey Coach	3,495	1,390
IT equipment and learning resources	0	10,202
Trim Trail playground equipment	0	0
Coach for swimming lessons	1,982	1,855
School council funding & fish tank	0	0
Post-SATS ice-creams	0	0
	30,847	14,211
Other Expenditure		
Fundraising event costs (see page 3)	13,339	7,673
NCPTA Annual Subscription	110	105
Meeting Expenses	0	0
Sundries	0	0
Lotteries Registration	20	20
Gifts	227	0
	13,696	7,798
Total Expenditure	44,544	22,009
Net Income for the year	(12,143)	(1,120)
Statement of Assets and Liabilities at 31 August 2020		
Ticket receipts for 2019 School Ball	0	(10,259)
Costs paid in advance for 2019 School Ball	0	1,387
Cash in hand - 19/20 covid delayed	1,239	0
	1,239	(8,872)
Balance held at Natwest Current Account	9,164	31,418
Balance held at Santander Current Account	0	0
Balance held at Santander Deposit Account	0	0
	9,164	31,418
Net assets	10,403	22,546
Opening fund balance	22,546	23,965
Less: 2017/18 brochure creditors	-	(300)
Add net income / (expenditure) for the year	(12,143)	(1,120)
Closing fund balance	10,403	22,546

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Note to the Receipts and Payments Account for year ended 31st August 2020

Proceeds of Fundraising Events

	Proceeds	Costs	Net Proceeds
BBQ - welcome new parents			0
Summer Fair (incl Treasure Hunt)	250		250
Boden evening			0
Quiz Night	1,530		1,530
Children's Bingo			0
Easter bazaar & egg hunt	230	-177	53
John Bunyan Fun Day	1,440		1,440
Christmas Bazaar			0
Cake & Ice Cream Sales	469	-74	395
Children's Cinema	300	-162	138
Children's Discos	300	-132	168
School Ball	25,014	-10,745	14,269
Christmas Cards	2,610	-2,007	603
Easy fundraising			0
Harpenden panto tickets			0
Santa's Grotto			0
Christmas Trees	100		100
Uniform Sales	106		106
Village Cinema			0
Sports Day Refreshments			0
Whimsical Wheathampstead Book Sale			0
Wheathampstead Pump delivery			0
Baby clothes sale	52		52
Village Day		-42	-42
TOTALS	32,400.68	- 13,338.66	19,062.02