

Borth Sports & Playing Fields Association

Trustees' report and financial statements

for the year ended 31 December 2020

Charity number 1062908

Principal office Borth Memorial Sports and Community Hall
Borth
Ceredigion

Website www.borthcommunity.info

Trustees	Raymond Quant	Chairman
	Hilary Matthews	Treasurer
	Joan Gethin	Secretary
	Ieuan Ellis	
	Diane Richards	
	Joy Cook	
	Graham Taylor	
	Mike Willcox	
	Pete Fleming	
	Joe Willcox	
	Hugh Hughes (resigned 15 January 2020)	
	Margaret Griffiths	
	Susan James	
	Rhydian Davies	

Independent Examiner Mark Baker FCCA
Davies Lewis Baker
31 Bridge Street
Aberystwyth
SY23 1QB

Bankers HSBC
19 Great Darkgate Street
Aberystwyth

Nationwide
7 Great Darkgate Street
Aberystwyth

Borth Sports and Playing Fields Association

Report of the trustees for the year ended 31 December 2020

The trustees present their report and the financial statements for the year ended 31st December 2020. The trustees who served during the year and up to the date of this report are set out on the cover page.

Structure, governance and management

The unincorporated charity is constituted by memorandum dated 25 February 1997.

The affairs of the charity are managed by its executive committee which meets regularly. Appointment of members to the executive committee is made by annual election at the Annual General Meeting. One committee member is appointed by Borth Community Council.

Objectives and activities

The objects of the charity are to provide or assist in the provision for the inhabitants of the area of benefit, facilities for recreation and leisure time occupation in the interests of social welfare, with the object of improving the conditions of life for the said inhabitants. The main activity of the charity is the management and maintenance of the Borth Memorial Sports and Community Hall and Uppingham playing fields. The Hall and Playing fields are held under a 50 year lease from Borth Community Council at a peppercorn rent. In managing the Hall and Playing fields the committee kept in mind the Charity Commission's guidance on public benefit.

Achievements, performance and future work

The hall has been closed to all sports and social activities since early March 2020. We received many enquiries from Borth residents and neighbouring communities about reopening the hall during the periods between lockdown, but due to the many responsibilities needed under the Covid-19 rules, it was decided to play safe and restrict the use of the hall, although a full Risk Assessment was carried out and the results submitted to CAVO who were overseeing such assessments. All the necessary preventative measures were put in place.

Since March 2020 the use of the hall has been restricted to medical use, where the Blood Transfusion Service used it twice for 3-day sessions, which proved to be successful. The hall was also made available free of charge to Borth Surgery who used it for the annual flu vaccination and recently for Covid-19 vaccine clinics, which are ongoing.

We have used the downtime to carry out some work services. The main door has been replaced and now opens inwards, which should prevent further storm damage. The heaters in the main hall have been serviced by an engineer from the company that produces the heaters, and it was found our air extraction system needed upgrading. This has entailed the installation of a large extractor fan in the roof space and sealing off the old extraction vents. Despite the hall being closed, we have continued to regularly clean the toilets and kitchen, especially for the Blood Service and Vaccine Clinics.

We continue to maintain the Borth Community Information website, which continues to be well used by the community.

Borth Sports and Playing Fields Association

We continue to be extremely thankful to Borth Community Council for their continuing financial support of £8,000 annually towards the hall. This income is always valuable, especially with our recent maintenance and upgrade of the heating system. We are extremely grateful to our volunteers, many of whom serve on our small but nevertheless effective Committee, for their valuable work throughout the year. So much goes on behind the scenes to keep the hall going; not helped by working within tight financial constraints with many maintenance tasks carried out on a voluntary basis.

Financial Review

The main financial risks to the charity are being unable to raise funds for future major renovations and renewals of essential plant and equipment, loss of funding from the council and reduced use of the facilities.

The committee seeks to retain sufficient reserves to finance future repair and renewals costs of the hall building, and to meet any unforeseen expenditure that may occur, by retaining any surpluses generated annually. Unrestricted cash funds at 31st December 2020 were £40,944.

Financial support of £4,000 was received during the year from Borth Community Council, being the second half of the annual grant for 2019/20. The annual grant for 2020/21 of £8,000 was received in 2021. Grants totalling £35,000 were received from Ceredigion County Council towards the running costs of the hall during lockdown. Our income this year has been applied to the costs of maintaining the hall building and of making it available for use up to the lockdown, and for restricted use under Covid-19 regulations subsequently. We have also undertaken certain building and engineering works during the lockdown, most of which were not completed until 2021, and which will then appear in the receipts and payments accounts for 2021.

The Trustees approved this report on 20th May 2021. It is signed on their behalf by

R Quant
Trustee

Borth Sports and Playing Fields Association

Receipts and Payments Account for the year ended 31 December 2020

	2020 Unrestricted £	2020 Restricted £	2020 Total £	2019 Total £
Receipts				
<u>Voluntary income - Donations & Grants</u>				
Donations	250	-	250	200
Borth Community Council	4,000	-	4,000	6,000
Ceredigion County Council - Covid 19 Grants	35,000	-	35,000	-
Carnival committee	-	-	-	1,000
	39,250	-	39,250	7,200
<u>Income from activities</u>				
Hall hire	6,418	-	6,418	11,408
Sub-total	45,668	-	45,668	18,608
Other receipts: insurance claim main doors	-	3,014	3,014	-
Total receipts	45,668	3,014	48,682	18,608
Payments				
<u>Hall running costs</u>				
Caretaker & cleaner	3,740	-	3,740	3,960
Water	296	-	296	538
Light & heat	3,710	-	3,710	4,237
Cleaning	40	-	40	100
Website	120	-	120	120
Repairs to buildings	667	3,014	3,681	2,306
Repair & maintenance , heaters	410	-	410	2,576
Other repair & maintenance of fixtures, fittings & equipment	1,854	-	1,854	1,014
Repair & maintenance , general	1,236	-	1,236	484
BT wifi	380	-	380	431
Insurance	1,851	-	1,851	2,185
Returned deposit	100	-	100	300
Advertising	-	-	-	30
Independent examination	474	-	474	450
General expenses	137	-	137	121
Total payments	15,015	3,014	18,029	18,852
Surplus/(Deficit) for the year	30,653	-	30,653	(244)
Cash funds at 1 January 2020	10,291	833	11,124	11,368
Cash funds at 31 December 2020	40,944	833	41,777	11,124

Borth Sports and Playing Fields Association

Statement of Assets and Liabilities at 31 December 2020

	31 December			
	2020	2020	2020	2019
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds	40,944	833	41,777	11,124
Other monetary assets				
Debtors for hall hire	84	-	84	2,702
Credit for prepaid gas	818	-	818	-
Borth CC grant for Apr - Dec 2020	6,000	-	6,000	-
Total debtors	6,902	-	6,902	2,702
Assets retained for the charity's own use				
Stated at cost:				
Hall building and grounds	-	617,791	617,791	617,791
Fixtures and fittings	52,830	-	52,830	52,830
Equipment	17,292	-	17,292	17,292
Total fixed assets	70,122	617,791	687,913	687,913
Liabilities				
Trade creditors	616	-	616	1,196
Unspent balance on grant held in trust for Borth WW1 Project Committee	253	-	253	253
Total liabilities	869	-	869	1,449

Notes to the Accounts

Restricted funds

The balance of £833 on restricted funds at 31 December 2020 is made up of:

	£
Take-Off, Borth fund	712
Neuadd Goffa Arts and Community Ventures fund	121
	<u>833</u>

The financial statements were approved by the trustees on 20th May 2021 and signed on their behalf by

R Quant
Trustee

Borth Sports and Playing Fields Association

Independent Examiner's Report to the Trustees of Borth Sports and Playing Fields Association

I report to the trustees on my examination of the accounts of Borth Sports and Playing Fields Association (the Trust) for the year ended 31 December 2020, which are set out on pages 3 to 4.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- 2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mr Mark Baker FCCA BSc (Econ.)
Davies Lewis Baker, Chartered Certified Accountants,
31 Bridge Street, Aberystwyth, Ceredigion, SY23 1QB

Date: 28th May 2021