

1ST WELWYN GARDEN CITY (ST. FRANCIS) SCOUT GROUP

England & Wales · Charity number 1062903

Details

Status Registered

Legal form Other

Registered 1997-06-17

Register [View on the Charity Commission register](#)

Contact

Address 50 Marsden Green
Welwyn Garden City
AL8 6YB

Phone 01707339505

Email melvalentine@btinternet.com

Activities

Objects: TO PROMOTE THE DEVELOPMENT OF YOUNG PEOPLE IN ACHIEVING THEIR FULL PHYSICAL, INTELLECTUAL SOCIAL AND SPIRITUAL POTENTIALS, AS INDIVIDUALS, AS RESPONSIBLE CITIZENS AND AS MEMBERS OF THEIR LOCAL, NATIONAL AND INTERNATIONAL COMMUNITIES

Activities: The WGC (ST Francis Scout) Scout group, currently runs 2, beaver packs for 6-8 year old Children, 2, Cub packs for 8-10 year old children and 2 Scout groups for 10-15 year old children. We have in the region of 150 children attending these groups. Usual team building and educational activities including camping and helping the Church's charity fund raising activities.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space
- **What:** Education/training, Disability, Religious Activities, Amateur Sport, Environment/conservation/heritage
- **Who:** Children/young People, People With Disabilities

Geography

- Hertfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£26,366	£24,988	-	-
2023-12-31	£34,790	£36,278	-	-
2022-12-31	£34,414	£33,673	-	-
2021-12-31	£18,786	£20,854	-	-
2020-12-31	£26,086	£10,077	-	-

Trustees

Name	Role	Appointed
Andrew Ward		2020-05-04
MELANIE VALENTINE		2011-06-15
Peter Szemere Jasko		2019-07-04
SANDRA MITCHELL		2011-06-15

1ST WELWYN GARDEN CITY (ST. FRANCIS) SCOUT GROUP

England & Wales - Charity number 1062903

Accounts



Trustees' Annual Report for the period

From 1 Jan 2024 **Period start date**

To 31 Dec 2024 **Period end date**

Charity name: 1st Welwyn Garden City (St Francis) Scout Group

Charity registration number: XN6758

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Education/training of young people
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Education/training of young people
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Charity held weekly term-time meetings for 3 age groups. The activities are structured to encompass the purpose and values of Scouting.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity had closely matched income and expenditure. Our reserves remained essentially unchanged.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Executive Committee holds a meeting to discuss this each year and will hold a figure depending on numbers to cover the expenses for the first part of the year.</p> <p>The Charity is also keeping funds in reserve for renovation and electrification of our scout hut, as well as a reserve for annual operating costs.</p>
Amount of reserves held	Para 1.22	£66,421
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The charity is expected to continue as a going concern.

Structure, Governance and Management

Description of charity's trusts:		The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of the Scout Association. The Group is a trust established under its rules which are common to all Scouts.
Type of governing document (trust deed, royal charter)	Para 1.25	Royal Charter
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of the Scout Association. The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Reference and Administrative details

Charity name	1st Welwyn Garden City (St Francis) Scout Group
Other name the charity uses	
Registered charity number	1062903
Charity's principal address	50 Marsden Green Welwyn Garden City AL8 6YB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sandra Mitchell	Group Secretary		
2	Melanie Valentine	Group Treasurer		
3	Peter Jasko	Group Chairman		
4	Andrew Ward	Group Lead Volunteer		
5				

Corporate trustees – names of the directors at the date the report was approved

Director name		
Not applicable		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Not applicable		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Not applicable

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) PETER JASKO

Full name(s) Peter Jasko

Position (eg
Secretary, Chair, etc) Group Chairman

Date 2 Nov 2025

1st WGC St Francis Scout Group

Year ending 31 December 2024

	Main Account	Instant Account	Treasurers Acc	
Opening Balance:	37374.88	26927.34	741	65043.22
Receipts				
XTF 2025	1500			
Subs received via Go Cardless	15615			
Events received via Go Cardless	6508			
XTF 2024	1834.99			
Events	587.43			
Go Cardless Events				
Donations				
Interest		320.71		
Sub Total	<u>26045.42</u>	<u>320.71</u>		26366.13
Expenses				
Go Cardless Fees	704.57			
Cub expenses	2115.79			
PCC RENT	3003.75			
Beaver Events	644.4			
Scout expenses				
Scout Events				
Group expenses	8712.52			
Jamboree				
Beaver expenses				
Qtr Master expenses	755.98			
Equipment				
Group Events				
Membership	9000			
Badges and scarves	51.15			
Sub Total	<u>24988.16</u>	<u>0</u>	<u>0</u>	-24988.2
Balance at end of December 24	<u>38432.14</u>	<u>27248.05</u>	<u>741</u>	66421.19

Scrutineer's Report to the Trustees of
1st Welwyn Garden City St Francis Scout Group

I report on the accounts of the Group/District for the year ended 31 December 2024

Respective responsibilities of Trustees and Scrutineer

As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts for year ending 31 December 2024

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name: M Bobby
Address: 312 KNIGHTSFIELD
WGC HERTS ALB ENQ

Date: 31st August 2025

1ST WELWYN GARDEN CITY (ST. FRANCIS) SCOUT GROUP

England & Wales - Charity number 1062903

Accounts

Trustees' Annual Report

For the period

From (start date)

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to end date

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Section A

Reference and administration details

Charity name

1st Welwyn Garden City St Francis Scout Group

Other names the charity is known by

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Registered charity number (if any)

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HQ registration number

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Charity's principal address

50 Marsden Green

Welwyn Garden City

Hertfordshire

Postcode A L 8 6 Y B

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Sandra Mitchell	Group Secretary	
2	Melanie Valentine	Group Treasurer	
3	Peter Jasko	Group Chairman	
4	Andrew Ward	Group Scout Leader	
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Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document

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(e.g. trust deed, constitution)	The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of the Scout Association.
How the charity is constituted (e.g. trust, association, company)	The Group is a trust established under it's rules which are common to all Scouts.
Trustee selection methods (e.g. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.
Additional governance issues (optional information but encouraged as best practice)	
You may choose to include additional information, where relevant, about:	The Group is managed by the Trustee Board, the members of which are the Charity Trustees of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.
Policies and procedures adopted for:	The Trustee Board consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 3 months.
a) the induction and training of trustees; b) tru	Members of the Trustee Board complete Trustee Introduction, Essential Information, Safety, Safeguarding and GDPR training within the first months of joining the committee. The Trustee Board exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for: The maintenance of Group property; The raising of funds and the administration of Group finance; The insurance of persons, property and equipment; Group public occasions; Assisting in the recruitment of leaders and other adult support; Appointing any sub committees that may be required; Appointing Group Administrators and Advisors other than those who are elected.

Section B	Structure, governance and management (continued)
	Risk and Internal Control (Specimen 1) The Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are: Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment

would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control (Specimen 2)

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include at least 2 approvals for larger payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in</p>

their personal development, empowering them to make a positive contribution to society.

The Values of Scouting
 As Scouts we are guided by these values:
Integrity - We act with integrity; we are honest, trustworthy and loyal.
Respect - We have self-respect and respect for others.
Care - We support others and take care of the world in which we live.
Belief - We explore our faiths, beliefs and attitudes.
Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method
 Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

We provide meetings for 3 age groups. The activities are structured to encompass the purpose and values of Scouting.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

Each year the Group supports our local Church Christmas Tree Festival. The Scouts help to run the stalls and other fundraising activities. The Group have taken part in a District Camp, taking a leading role in the organisation of this event. Our Beavers, Cubs and Scouts have been working towards their Chief Scout Awards. As they work towards these awards they have been involved in the local community e.g litter picking and recycling.

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Section E	Financial Review
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Brief statement of the charity's policy on reserves	Reserves Policy The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Trustee Board holds a meeting to discuss this each year and will hold a figure depending on numbers to cover the expenses for the first part of the year.
Quantify and explain any designations	

Details of any funds materially in deficit (circumstances plus steps to eliminate)	
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Further financial review details (optional information)

You may choose to include additional information, where relevant, about: <ul style="list-style-type: none">• the charity's principal sources of funds (including any fundraising); • how expenditure has supported the key objectives of the charity; • investment policy and objectives;	Investment Policy (Specimen 1) The Group's main source of funding is from the subscription fees which are collected for each child on a termly basis. We also collect a fee per participating child towards the cost of any outside camping activities we provide. The Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Trustee Board considers the cash flow requirements. Investment Policy (Specimen 2) The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.
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Section F	Other Optional Information
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Plans for future periods (details of any significant activities planned to achieve them)	
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Section G Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)						
Full name(s)	Peter Jasko					
Position (eg Secretary, Chair)	Chair					
Date	2	5	1	1	2	4

Scout Group Balance Sheet 2023

	2023
CURRENT ASSETS	
Cash at bank	65043.22
Cash and cheques waiting deposit	0
	65043.22
CURRENT LIABILITIES (CREDITORS DUE IN MORE THAN 1 YEAR)	
	0
TOTAL	65043.22
NET CURRENT ASSETS	
Represented by	
Opening Balance at bank at 1 January 2023	66530.79
Income upto 31 December 2023	
Subs paid into Lloyds bank account	135
Group subscriptions paid via Go Cardless	16779.52
Events paid via Go Cardless	13241.19
Events	238.5
Donations	1287.52
Jamboree event	2873.84
Interest in no 2 account	234.88
	34790.45
Expenditure upto 31 December 2023	
Qtr Master Expenses	-525.63
Scouts	-8608.32
Cubs	-3487.52
Beavers	-964.98
Membership	-9240
Badges and scarves	-2176
Charges relating to OSM/Go Cardless	-1006.82
Group event expenses	-8108.75
Jamboree Event	-2160
	-36278.02
TOTAL	65043.22

Scrutineer's Report to the Trustees of First Welwyn Garden City St Francis Scout Group

I report on the accounts of the Group/District for the year ended 31 December 2023

Respective responsibilities of Trustees and Scrutineer

As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name: M BUSBY
Address: 312 KNIGHTSFIELD
WELWYN GARDEN CITY
HERTS
AL8 7NQ
Date: 31/10/2024

1ST WELWYN GARDEN CITY (ST. FRANCIS) SCOUT GROUP

England & Wales - Charity number 1062903

Accounts

Trustees' Annual Report

For the period

From (start date) to end date

Section A Reference and administration details

Charity name

Other names the charity is known by

Registered charity number (if any)

HQ registration number

Charity's principal address

50 Marsden Green						
Welwyn Garden City						
Hertfordshire						
Postcode	A	L	8		6	Y B

Names of the charity trustees who manage the charity
(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Sandra Mitchell	Group Secretary	
2	Melanie Valentine	Group Treasurer	
3	Peter Jasko	Group Chairman	
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5	Andrew Ward	Group Scout Leader	
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Names and addresses of advisers (optional information but encouraged as best practice)
(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B	Structure, governance and management
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Description of the charity's trusts

Type of governing document

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of the Scout Association.

(e.g. trust deed, constitution)

How the charity is constituted

The Group is a trust established under it's rules which are common to all Scouts.

(e.g. trust, association, company)

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

(e.g. appointed by, elected by)

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 3 months.

a) the induction and training of trustees; b) trustee consideration of major risks and the systems and procedures to manage them

Members of the Executive Committee complete 'Essential Information for Executive Committee' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property;
The raising of funds and the administration of Group

The raising of funds and the administration of Group finance;
The insurance of persons, property and equipment;
Group public occasions;
Assisting in the recruitment of leaders and other adult support;
Appointing any sub committees that may be required;
Appointing Group Administrators and Advisors other than those who are elected.

Section B

Structure, governance and management (continued)

Risk and Internal Control (Specimen 1)

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case

scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control (Specimen 2)

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include at least 2 approvals for larger payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values:</p> <p>Integrity - We act with integrity; we are honest, trustworthy and loyal.</p> <p>Respect - We have self-respect and respect for others.</p> <p>Care - We support others and take care of the world in which we live.</p> <p>Belief - We explore our faiths, beliefs and attitudes.</p> <p>Co-operation - We make a positive difference; we co-</p>

... operation. We make a positive difference, we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

We provide meetings for 3 age groups. The activities are structured to encompass the purpose and values of Scouting.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Each year the Group supports our local Church Christmas Tree Festival. The Scouts help to run the stalls and other fundraising activities. The Group have taken part in a District Camp, taking a leading role in the organisation of this event. Our Beavers, Cubs and Scouts have been working towards their Chief Scout Awards. As they work towards these awards they have been involved in the local community e.g litter picking and recycling.

Section E	Financial Review
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Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Executive Committee holds a meeting to discuss this each year and will hold a figure depending on numbers to cover the expenses for the first part of the year.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

- how expenditure has supported the key objectives of the charity;

- investment policy and objectives;

Investment Policy (Specimen 1)

The Group's main source of funding is from the subscription fees which are collected for each child on a termly basis. We also collect a fee per participating child towards the cost of any outside camping activities we provide.

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

Investment Policy (Specimen 2)

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

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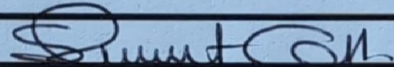
Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Sandra Ruth Mitchell	
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Position (eg Secretary, Chair)

Group Secretary	
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Date

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1st Welwyn Garden City (St Francis) Scouts Group

Year ending 31 December 2022

	Main Account	Instant Account	Treasurers Acc	2021 Total
Opening Balance:	38,370	26,679	741	65,789
Receipts				
Subs paid directly	504			
Subs received via Go Cardless				
Events received via Go Cardless	9,024			
Go Cardless Subs	18,135			
Events	445			
Go Cardless Events				
Donations	3,363			
Interest		14		
Jamboree	2,930			
Sub Total	<u>34,401</u>	<u>14</u>	<u>0</u>	34,414
Expenses				
Go Cardless Fees	(898)			
Cub expenses	(1,053)			
Cub Events	(414)			
Beaver Events	(77)			
Scout expenses	(121)			
Scout Events	(7,782)			
Group expenses	(2,650)			
Jamboree	(3,870)			
Beaver expenses	(591)			
Qtr Master expenses	(2,409)			
Equipment	0			
Group Events	(2,730)			
Membership	(9,711)			
Badges and scarves	(1,367)			
Sub Total	<u>(33,673)</u>	<u>0</u>	<u>0</u>	(33,673)
Balance at end of December 22	<u>39,097</u>	<u>26,692</u>	<u>741</u>	66,531

scrutineer's report to the trustees

Scrutineer's Report to the Trustees of the [1st Welwyn Garden City St Francis Scout Group] Scout Council

I report on the accounts of the Group/District for the year ended

Respective responsibilities of Trustees and Scrutineer

As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts set out on pages to

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name: M BUSBY *M Busby*
Address: 312 KNIGHTSFIELD
WELWYN GARDEN CITY
HERTS
AL8 7NQ
Date:

1ST WELWYN GARDEN CITY (ST. FRANCIS) SCOUT GROUP

England & Wales - Charity number 1062903

Accounts

Trustees' Annual Report

For the period

From (start date)

0	1	0	1	2	0
---	---	---	---	---	---

to end date

3	1	1	2	2	0
---	---	---	---	---	---

Section A

Reference and administration details

Charity name

1st Welwyn Garden City St Francis Scout Group

Other names the charity is known by

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Registered charity number (if any)

X	N	6	7	5	8
---	---	---	---	---	---

HQ registration number

--	--	--	--	--	--	--	--

Charity's principal address

50 Marsden Green

Welwyn Garden City

Hertfordshire

Postcode

A

L

8

6

Y

B

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Sandra Mitchell	Group Secretary	
2	Melanie Valentine	Group Treasurer	
3	Peter Jasko	Group Chairman	
4	Amy Routledge	Group Scout Leader	Resigned 31/1/20
5	Andrew Ward	Group Scout Leader	Elected 4/5/20
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document

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(e.g. trust deed, constitution)	The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of the Scout Association.
How the charity is constituted (e.g. trust, association, company)	The Group is a trust established under it's rules which are common to all Scouts.
Trustee selection methods (e.g. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.
Additional governance issues (optional information but encouraged as best practice)	
You may choose to include additional information, where relevant, about:	The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.
Policies and procedures adopted for:	The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every # months.
a) the induction and training of trustees; b) trust	Members of the Executive Committee complete ' <i>Essential Information for Executive Committee</i> ' training within the first 5 months of joining the committee. This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for: The maintenance of Group property; The raising of funds and the administration of Group finance; The insurance of persons, property and equipment; Group public occasions; Assisting in the recruitment of leaders and other adult support; Appointing any sub committees that may be required; Appointing Group Administrators and Advisors other than those who are elected.

Section B	Structure, governance and management (continued)
	<p>Risk and Internal Control (Specimen 1)</p> <p>The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p>Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from</p>

neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Covid19 - Covid19 has had a significant impact on our ability to deliver scouting sessions. During several lockdown periods, sessions ran at circa 50% capacity on Zoom and with much reduced attendance. For a term, subscriptions were reduced, lowering our income. Outside of the complete lockdowns, additional risk assessments and policies and procedures had to be adopted to run sessions in a Covid secure fashion.

Risk and Internal Control (Specimen 2)

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include at least 2 approvals for larger payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting</p> <p>Scouting exists to provide a positive and meaningful experience to</p>

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

We provide meetings for 3 age groups. The activities are structured to encompass the purpose and values of Scouting.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Each year the Group supports our local Church Christmas Tree Festival. The Scouts help to run the stalls and other fundraising activities. Unfortunately this was not able to run in 2020 due to Covid19 restrictions. The Group have taken part in a District Camp, taking a leading role in the organisation of this event. Our Beavers, Cubs and Scouts have been working towards their Chief Scout Awards. As they work towards these awards they have been involved in the local community e.g litter picking and recycling.

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Section E Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Executive Committee holds a meeting to discuss this each year and will hold a figure depending on numbers to cover the expenses for the first part of the year.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

Investment Policy (Specimen 1)

The Group's main source of funding is from the subscription fees which are collected for each child on a termly basis. We also collect a fee per participating child towards the cost of any outside camping activities we provide.

- how expenditure has supported the key objectives of the charity;

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

- investment policy and objectives;

Investment Policy (Specimen 2)

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

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Section G Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)						
Full name(s)	Sandra Ruth Mitchell					
Position (eg Secretary, Chair)	Group Secretary					
Date	0	9	0	3	2	2

ACCOUNTS FOR THE YEAR ENDING DECEMBER 2020

OPENING BALANCE

As at the 31 December 2019	Main	38216.5
Account number 2		741.53
Account number 3		12892
		51850.03
SUBS Paid direct into our bank acc	1129.5	
Subs paid on OSM	13308.78	
Less Chagres relating to banking OSM		
Denmark Deposits	610	
Investing	7	
Event	31	
Badge Shop	574	
Welwyn Hatfield Grant	10000	
Interest received in No 2 account	6.06	
		25666.34
Qtr Master Expenses	69.95	
Scouts	5.3	
Cubs	70.45	
Beavers	76.83	
Membership	7822.5	
Badges and Scarves	549.22	
Charges	0.01	
Green Beret	1064	
Event	0	
		9658.26
	TOTAL	67858.11

Main	44218.52
Account number 2	741.53
Account number 3	22898.06
	67858.11

Independent examiner's report to the trustees of 1st Welwyn Garden City St Francis Scout Group

I report to the trustees on my examination of the accounts of the 1st Welwyn Garden City St Francis Scout Group for the year ended 31 December 2020.

Responsibilities and basis of report

As the charity trustees of the 1st Welwyn Garden City St Francis Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 1st Welwyn Garden City St Francis Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

accounting records were not kept in respect of the 1st Welwyn Garden City St Francis Scout Group as required by section 130 of the Act; or do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

M Busby

Name:

M Busby

Relevant professional qualification or membership of professional bodies (if any):

Address: 312 KNIGHTSFIELD, WGC, HERTS AL8 7NQ

Date:

31-01-2022