

THE ARCHBISHOP TENISON'S SCHOOL SPORTS
GROUND

ANNUAL REPORT AND
FINANCIAL STATEMENTS

For the year
ended 31
March 2021

Registered Charity No. 1062806
Registered Company No. 200440
Registered in England

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Reference and administrative information

Chairman (from 12 th Oct 2020)	Mr J Pearce 78 Foresters Drive Wallington Surrey, SM6 9JZ
Company Secretary	Mr G Cain 44 The Ridge Way South Croydon Surrey, CR2 0LF
Treasurer (to 13 th Feb 2021)	Mr B E McAlister 36 Arthur Road New Malden Surrey, KT3 6LX
Registered Office	Archbishop Tenison's School Sports Ground Arthur Road Motspur Park New Malden Surrey, KT3 6LX
Advisor to the Council of Management (from 14 th Jan 2021)	Mr J K Berry
Lettings Manager (from 12 th Oct 2020)	Mr K Lawler
Head Groundsman (to 19 th Feb 2021) and Club House Manager	Mr J Crawford
Charity registration number	1062806
Company registration number	200440
Independent Examiner	Mr D Sadler 18 Norfolk Avenue South Croydon Surrey, CR2 8BN
Bankers	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent, ME19 4JQ
Solicitor (from 16 th Sep 2020)	Mr Chris Brewin The Johnson Partnership Cannon Courtyard, Off Long

Row,

Nottingham, NG1 6JE

Reference and administrative information (continued)

Council of Management

Elected Members (currently 6)

Mr J Pearce - Chairman
(Former pupil of Archbishop Tenison's School)

Mr G Cain - Secretary
(Former pupil of Archbishop Tenison's School)

Mr J Varney - Appointed 12th
October 2020
(Former pupil of Archbishop Tenison's School)

Mr S Wilson -
(Head Teacher, Archbishop Tenison's School)

Mr S Coulson - Appointed 12th
October 2020
(Vicar, St Marks Church Kennington, Trustee of Southwark
Diocese Academy)

Mr Z Philipps - Appointed 12th
October 2020
(Former Teacher/Head of PE Dept, Archbishop Tenison's School)

Co-opted Members (currently 6)

Mr R J Moreland
(Former Governor of Archbishop Tenison's School)

Mr B E McAlister - Appointed 12th October
2020 (Treasurer of the Company) Resigned
13th February 2021

Mr K McCarthy - Appointed 12th October
2020
(Secretary of Old Tenisonians Association Football Club)

Mr J A Coll - Appointed 12th October
2020
(Committee Member, Old Tenisonians Association Football Club)

Mr K Lawler - Appointed 12th
October 2020
(Friend of Ground and Lessee of Old Tenisonians Association)

Football Club)

Mrs A-M Clarke - Appointed 12th October
2020
(Bursar, Kings College School)

Mr D Lowndes - Appointed 12th October
2020
(Committee Member, AFC Wimbledon Girls) Resigned 16th
January 2021

Mr C Sims - Appointed 12th October
2020
(Committee Member, AFC Wimbledon Girls) Resigned 13th
January 2021

Mr J Berry - Appointed 14th January
2021
(Advisor to the Council of Management)

Mr G A Leberl, Lettings Manager, Director of the Company and
Co-Opted Member, resigned from the Council of Management
on 13th May 2020.

Mr C Sims, Co-Opted Member, resigned from the Council of
Management on 13th January 2021.

Mr D Lowndes, Co-Opted Member, resigned from the Council of
Management on 16th January 2021.

Mr B E McAlister, Treasurer of the Company and Co-Opted
Member, resigned from the Council of Management on 13th
February 2021.

Mr J Crawford, Head Groundsman and Clubhouse Manager
resigned from the Council of Management on 19th February
2021.

The following attended meetings at the request of the Council of
Management :-

Mrs C Gibson, as proxy for Mrs A-M Clarke of Kings College
School;

Mr J Borgust, Mr R Turner, both members of the Old
Tenisonians Association (Cricket and Football Clubs
respectively);

Mr P Bainbridge, a Trustee of the Archbishop Tenison
Foundation.

Prior to their appointment as Co-Opted members, Mr J Varney
and

Mr K McCarthy, both members of the Old Tenisonians
Association (Cricket and Football Clubs respectively).

The Archbishop Tenison's School Sports Ground

Council of Management Annual Report for the year ended 31 March 2021

The Council of Management presents its report and audited financial statements for the year ended 31 March 2021.

1. Object of the Charity

The Charity is a registered Company (registration number 200440), incorporated on 16th September 1924 as an unlimited company and re-registered as a company limited by Guarantee on 2nd May 1997. The Company has no share capital. The conduct of the Company is governed by a Memorandum and Articles of Association. The object of the Company is to advance education and benefit the community by the provision of grounds and other facilities for sports and recreation for the pupils of Archbishop Tenison's School, 55 Kennington Oval, London, SE11 5SR and in so far as that object has been satisfied or cannot be satisfied for the provision of sports and recreation facilities for other pupils and members of the public in South London.

The Company meets these aims by the provision of sports facilities at the Motspur Park Sports Ground for the Archbishop Tenison's School, the Old Tenisonians' Association Sports Clubs, Kings College School, AFC Wimbledon Girls and a variety of other local organisations.

The Company has had regard to the guidance issued by the Charity Commission concerning public benefit. It is satisfied that the information given in the report, particularly regarding the activities undertaken when read in conjunction with the charity's objects, demonstrates that the requirements to identify public benefit have been met.

2. Management of the Sports Ground

The business of the Company is managed by the Council of Management. The Council, as a whole, met on seven occasions during the year.

The Council of Management consists of up to nine elected members and has powers to co-opt a further three members, one of whom shall be a Governor of Archbishop Tenison's School Foundation. The elected members shall be appointed as follows:

- three present or former members of staff of Archbishop Tenison's School,
- three former pupils of the School,
- three parents of past or present pupils of the School.

The names of the members of the Council of Management during the year under report are set out as part of the reference and administrative information on pages 3 and 4.

At the AGM of the Company, the existing Council of four members proposed to hold an EGM within a month, in which consideration be given to the

appointment of new members, in the wake of recent resignations and urgency to increase the skill-set and resources of the Company's management capability.

An Ordinary Resolution was also passed at the AGM to increase the number of

Co-Opted members of the Council of Management at the same EGM.

Following the requirements of paragraph 29 of its Articles of Association,

two new 'School' members and one new 'ex-pupil' member were duly appointed, therefore meeting both group's membership complement in full.

In line with paragraph 41 of its Articles of Association and the Ordinary

Resolution passed at its AGM, the Council appointed seven new 'Co-Opted'

Members from across its main users.

With the UK Government's decision to close sports grounds and facilities on 23rd March 2020 due to the Covid-19 pandemic, an 'Emergency Sub-Committee' ('ESC') was set-up to manage the facilities and groundsman on a more immediate basis. Initially, the 'ESC' comprised Mr Pearce (Chairman), Mr McAlister (Treasurer) and Mr Cain (Company Secretary) and would operate for as long as deemed necessary to protect the future of the Company and Ground to survive any reduction in income for the period of the Government 'lockdown'. With the appointment of new members (including 'Co-Opted') at the EGM in October 2020, it was deemed practical to set-up an Operations Committee ('OpsCom'), headed by the Advisor to the Council of Management, to support the 'ESC', through to 31st March 2021. During this financial year, twenty eight meetings were held by the 'ESC' and 'OpsCom'.

A Groundsman/Clubhouse Manager employed by the Company runs the Sports Ground on a daily basis. The Groundsman currently reports directly to the Advisor to the Council of Management, Mr Berry.

Professional and maintenance services are bought in as necessary after consultation between the Advisor to the Council of Management, Groundsman, Treasurer and Chairman under authority delegated by the Council of Management.

3. The Council of Management Confirmation

The Council of Management confirms that the accounts comply with current statutory requirements.

4. Financial Information

The Accounts for the year ended 31st March 2021 show an excess of expenditure over income of £5,641 (2020 £1,661 loss), which has been debited to the revenue account. The Independent Examiner has completed his review and his report is attached.

5. Review of the Year

The Council of Management reports the conclusion of a busy year of managing the sports ground, despite a significant reduction in usage by its main users. The Council of Management, having taken account of the various football association's decisions to terminate their league and cup competitions, prior to any clubs completing their 2020/21 seasons, agreed to extend the availability of all football grids and pitches for training and friendly match purposes respectively through July and August, outside of the normal schedule as indicated by their agreements.

Other non-contract Summer users paid for their usage on a week-to-week basis, due to the delayed and uncertain re-opening of facilities, in line with Government and their national sports bodies guidelines and advice.

The main users of the sports ground, represented by the scholars of Archbishop Tenison's School and Kings College School Wimbledon, members of the Old Tenisonians' Association ("OTA") Sports Clubs, and the girls of AFC Wimbledon, and additional local youth and adult sports clubs and the general public continue to benefit from the high-quality facilities provided at Motspur Park.

The usual programme of maintenance and renovation of the football pitches and the cricket square was carried out in keeping with the priority which the Council gives to maintaining the high standard of the playing surfaces, as well as the Council of Management wanting to meet user expectations as they return to the ground at short-notice from Government imposed 'lockdown'.

In May 2020, Archbishop Tenison's School made the decision to not access the ground facilities or make any financial contributions to the Sports Ground from September 2020 for the 'foreseeable future'.

On the advice of the Old Tenisonian's Association, the Council of Management negotiated separately with Old Tenisonian's Football Club to enter into a 3 year agreement beginning season 2020/21. Since the year 2014/15, the Council of Management had previously agreed to allow the 'OTA' to hire out pitches to other selected clubs on Saturday afternoons, owing to the 'OTA's reduced requirement for football pitches. The Council agreed to continue this arrangement for the 2020/21 season with 'OTFC'. The terms and conditions for these hirings are approved by the Council of Management. From September 2020, the Company agreed to allow 'OTFC' to retain all/any funds received, with no refund to the Company, as has been the case in previous Agreements.

In July 2017, the Company entered into an Agreement with AFC Wimbledon Girls to provide exclusive use of the football pitches on Sunday mornings. This agreement was again extended for a further year for season 2020/21.

In August 2017, the Company entered into an Agreement with Kings College School Wimbledon, for them to use facilities at the sports ground at times when they are not being used by Archbishop Tenison's School. Again, this agreement was extended for a further year in 2020. Due to the Archbishop Tenison's School's decision to no longer attend the ground from September 2020, Kings College School Wimbledon indicated that they would take up some of the newly available capacity.

Through contact with our existing users, new partnerships with external organisations are being sought to maintain the financial security of the charity.

The Company's total income during the year, £71,154 (2020 £68,689) which is net of a provision of £2,500 as noted above, derived largely from the fees charged for the use of the ground by the School (£7,200, 2020 £23,150), the "OTA" (£16,594, 2020 £13,757), AFC Wimbledon Girls (£12,000, 2020 £17,850), Kings College School (£20,760, 2020 £16,827) and other users (£1,635, 2020 £4,505) with miscellaneous sources £0 (2020 £100).

Additionally, grants were received from the Football Foundation (£9,465) towards activities and projects, and Sports England (£6,000) for interim funding to support the business of the Ground during the periods of Government imposed 'lockdown'.

Due to the interrupted and ultimately early termination of the 2020/21 football season, beginning with a further 'lockdown' in November 2020 through to March 2021, as decided by the Government in the wake of the Covid-19 pandemic, the directors are concerned that the main users at the ground will be significantly out of pocket. As a gesture of goodwill, the directors will allow the main-users to use the facilities during the Summer period to make up some, if not all, of the value 'lost' against their agreements. The directors have chosen to set aside a 'Covid-19' provision of £10,000 (2020 £7,500) for this purpose.

The Council is very conscious that a number of its assets are ageing and may require replacement or expensive maintenance at short notice. In particular, the hot water boiler in the pavilion is still considered likely to fail at any time. Accordingly, to take account of this potentially urgent situation, the directors have made a financial provision for maintenance (including the replacement of the hot water boiler). The provision now stands at £19,000 (2020 £14,000).

Leading up to 2019/20, part of this maintenance provision (£10,000) included the replacement of the pavilion roof that was completed during 2019/20 on the basis of the Council being successful in their application to the London Marathon Charitable Trust ("LMCT") for a grant to repair the roof of the pavilion.

The directors wish to acknowledge and thank the "LMCT" for their generous support in the project to repair the roof. The total cost of the project was £25,680, of which the "LMCT" contributed £20,000. The net cost of £5,680 was reflected in the P&L for the financial year ending 31st March 2020.

It is normally the Company's policy to maintain reserves of between £5,000 and £10,000 as a minimum (in addition to the maintenance provision). The Council of Management will choose to identify projects it would like to apply funds to if this figure approached a value of £10,000. The Company's first priority is to generate sufficient income to cover the day-to-day costs of operating the grounds whilst, as a minimum, maintaining the current standard of facilities. Any surplus funds are reinvested in the facilities, either in the purchase of additional equipment, replacing/upgrading existing equipment or prioritising maintenance, which cannot be routinely funded from the trading budget. The Council of Management maintained a "Prioritised Works Schedule" which was regularly updated, and funds continue to be allocated based on the most pressing need.

The highest priority item on the Schedule is the replacement and/or upgrade of parts of the hot water boiler, shower and heating system. The urgency to have a trustworthy and capable system remains, and an application for grant funding towards this project will be considered by the Council of Management in 2021/22.

Fencing to provide protection of the cottage, its garden, and storage of plant and machinery and a small area of the boundary was completed for £8,620.

The directors wish to acknowledge and offer their thanks to the Football Foundation for their financial support (£6,465) towards this specific project.

The Council of Management would like to acknowledge and thank 'OTFC' for their assistance in maintaining parts of the ground and clubhouse during the year.

Mr B E McAlister completed the 2020/21 accounts, and the audit by the Independent Examiner, Mr D Sadler, a previous officer of the Company, has been completed.

Mr McAlister resigned from the position of Treasurer and Member of Council of Management in February 2021, after more than 5 years of service. Members of the Council duly placed on record their thanks for his invaluable advice and support he gave to the Council and its cause during this period.

Mr G A Leberl resigned from the position of Lettings Manager of Council of Management and Director of the Company in May 2020. Members of the Council duly placed on record their thanks for his contribution, loyalty and efforts to the Council over many years of service.

Mr Lawler, a newly appointed 'Co-Opted' member, has taken on the role of Lettings Manager, and successfully helped to manage the Lettings for current and new users during a difficult period of moving into and out of 'lockdown'.

Mr Crawford resigned from the position of Head Groundsman and Clubhouse Manager in February 2021, after more than 7 years of service. The Council of Management placed on record their thanks for his efforts in improving the pitches and facilities during his tenure.

Mr Chris Brewin of The Johnson Partnership was appointed as the Company's solicitor from 16th September 2020, the date of the AGM.

The Council of Management has continued to review the risks to which the Company is exposed and the measures in place to combat them. The Council of Management consider that suitable actions have been taken to minimise these risks.

6. The Future Management of The Sports Ground.

The Council of Management will provide all the necessary support to the new Groundsman/Clubhouse Manager, Mr Hall, in our joint efforts to produce the best possible playing surfaces and supporting facilities at Motspur Park, and to enable the objectives of the charity to be wholly met, as per Paragraph 1. This will continue to be the prime focus of the Council of Management within the financial constraints that are faced by the Company.

J Pearce
Chairman

Statement of financial activities	
for the year ended 31 March 2021	

Glenn Cain	
Co. Secretary/Director	

Balance sheet as at 31 March 2021

		2020
		£
	Note	£
Fixed assets		
Tangible assets	1	98,339.18
		100,723
Current assets		
Debtors & prepayments		2,120.85
Cash in hand		-
Designated account - maintenance provision	2	19,000.00
Cash at bank		(1,713.96)
Total current assets		19,406.89
		24,955
Current liabilities		
Creditors		3,099.94
Income received in advance		10,035.00
Total current liabilities		13,134.94
		20,426
Net current assets/(liabilities)		6,271.95
		4,529
Term liabilities		
Maintenance provision	2	19,000.00
		19,000.00
		14,000
Net Assets		85,611.13
		91,252
Represented by:		
Revenue Reserves		
Balance at 1 April 2020		91,251.73
Add: Net incoming resources (net resources expended)		(5,640.60)
Balance at 31 March 2021		85,611.13
		91,252
Directors' statement		
For the financial year in question, 2020-21, the company was entitled to exemption from audit under Section 477 of the Companies Act 2006 relating to small companies.		
No members have required the company to obtain an audit of its accounts for the year in question in accordance with Section 476 of the Companies Act 2006.		
The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.		

The accounts have been prepared in accordance with the provisions applicable to companies										
subject to the small companies regime.										
							Glenn Cain			
							Co. Secretary/Director			
					11					

The Archbishop Tenison's School Sports Ground

Notes to the accounts as at 31 March 2021

1. Tangible assets

Except for machinery, no depreciation is required as the estimated residual value exceeds the cost of the asset

	2020	Additions	Depreciation	2021
	£	£	£	£
Freehold Ground & Cottage	31,834.71	-	-	31,834.71
Pavilion	26,946.00	-	-	26,946.00
Machinery	41,942.10	1,810.58	4,194.21	39,558.47
Total fixed assets	100,722.81	1,810.58	4,194.21	98,339.18

- (a) In the opinion of the directors, the market value of the Ground and Cottage exceeds the book value shown
- (b) The value of the Pavilion as shown derives from a valuation undertaken by an independent valuer on 26 March 1996
- (c) Depreciation is charged on Machinery at a rate of 10% per annum on a reducing balance method

2. Maintenance provision

The directors are concerned that, due to their age, many of the Companies' assets could require replacement or expensive maintenance at short notice. In particular, the boiler in the pavilion could fail at any time. Accordingly, they took the decision in FY16 to start putting aside a contingency fund for this purpose. A further £5,000 was put aside this year, bringing the Maintenance provision to £19,000.

3. Pavilion repairs and maintenance

The directors wish to acknowledge the generous support of the London Marathon Charitable Trust ("LMCT") for their support in the project to repair the roof of the pavilion. The cost of the project was £25,680; LMCT contributed £20,000. The net cost of £5,680 was reflected in the P&L account for the year ended 31 March 2020.

4. Grants

The directors wish to acknowledge the generous support of:

	£
Football Foundation - grant for fencing	6,465
Football Foundation - grant for pitch preparation	2,500
Football Foundation - grant for pavilion preparation	500
	9,465
Sport England - Community Emergency Award	6,000
	£15,465

Glenn Cain
Co. Secretary/Director

FY21 Additions

Chain saw (Tudor 2/4/20)	175.04	
Pro Green Spreader (JC exp 30/11/20)	105.54	
CCTV (JB 22/2/21)	1,000.00	
Advert for equipment for sale (JC exp 1/3/21)	180.00	(set off against sale proceeds)
Sale of BR600 slitter	(400.00)	
Diesel tank (AELTC - journal 49)	250.00	
Cottage F&F (JC 31/3/21)	500.00	
	1,810.58	

The Archbishop Tenison's School Sports Ground								
Balance sheet schedules as at 31 March 2021						2021	2020	
1. Debtors and prepayments								
Insurance prepayment at 31/3 (£2,132.54 x 363/365)						2,120.85	2,103.25	
						2,120.85	2,103.25	
2. Creditors								
Waste disposal						113.54	119.84	
Ground exp						2,000.00	3,904.94	
PAYE/NI (March)						-	505.12	
Electricity account o/s at Y/E						63.45	61.11	
Gas account o/s at Y/E						136.91	177.07	
Water account o/s at Y/E						786.04	50.00	
JC's expenses						-	232.66	
Pavilion exp (roof repairs net of LMCT funding)						-	5,680.00	
						3,099.94	10,730.74	
3. Income in advance								
GoWL payment in advance/credit due						-	480.00	
SCL						35.00	35.00	
KCS payment in advance/credit due						-	1,680.00	
Covid-19 Provision						10,000.00	7,500.00	
						10,035.00	9,695.00	

Independent Examiner's report to the Trustees of The Archbishop Tenison's School Sports Ground

I report on the accounts of the company for the year ended 31st March 2021 which are set out on pages 10, 11, 12 and 13.

Respective responsibilities of trustees and examiner

The trustees (who are the directors of the company for the purpose of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is needed

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

Examine the accounts under section 145 of the Charities Act 2011

To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5) (b) of the Charities Act 2011

To state whether particular matters have come to my attention

Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 386 of the Companies Act 2006 and to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Name: David Sadler

Address: 18 Norfolk Avenue, South Croydon, Surrey, CR2 8BN

Date: 31st July 2021