



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

**From:** 1 Sep 2020 **Period start date** **To:** 31 Aug 2021 **Period end date**

**Charity name:** MULBERRY PRE-SCHOOL

**Charity registration number:** 1062690

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>Provide early years education for children aged 2 years to school age.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Early years education</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>All trustees keep themselves up to date with all Charity Commission guidelines.</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>Enhanced the education and social skills of children aged 2 years to school age from a wide range of ethnic backgrounds.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>We continue to make a loss due to the small increase in government funding which is not keeping up with the increases in minimum/living wage rates.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>We maintain reserves in order to pay redundancies should the setting close, to ensure funds are available to maintain the up keep of the building and pay staff until termly funding is received.</b>
Amount of reserves held	Para 1.22	<b>£25,000</b>
Reasons for holding zero reserves	Para 1.22	<b>n/a</b>
Details of fund materially in deficit	Para 1.24	<b>n/a</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>If the funding does not increase and keep inline with increases in minimum/living wage rates then potentially we will not survive beyond the next few years.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Early Years Alliance constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Follow the Early Years Alliance constitution</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Nominated or volunteered at an AGM, voted on by members.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Mulberry Pre-School
Other name the charity uses	
Registered charity number	1062690
Charity's principal address	Mulberry Pre-School Mulberry Road Marchwood Southampton SO40 4WB

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lynzey Jordan	Chairperson		
2	Wendy Precious	Secretary		
3	Simona Gabor	Treasurer		
4	Rebecca James			
5	Donna Stewart			
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**Corporate trustees – names of the directors at the date the report was approved**

Director name		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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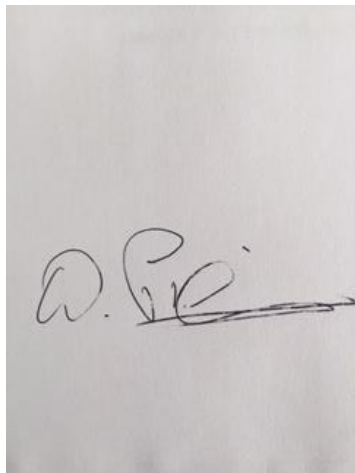
## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Wendy Precious	
Position (eg Secretary, Chair, etc)	Secretary	
Date	22 December 2021	

**MULBERRY PRE-SCHOOL END OF YEAR ACCOUNTS**  
**SEPTEMBER 2020 - AUGUST 2021**  
**INCOME**

Donation	£204.50
Fees	£13,358.91
Free school meal vouchers - HCC - RESTRICTED FUNDS	£1,038.00
Fundraising	£1,468.37
Funding HCC - 2 year old	£6,951.36
Funding HCC - 3/4 year old	£92,791.00
Funding HCC Early Years Pupil Premium* - RESTRICTED FUNDS	£860.46
Funding HCC _ IDAIC	£0.00
Grants (NFDC & HCC) - RESTRICTED FUNDS	£313.94
Grants - HMRC SSP COVID (wages)	£38.34
Grants - HCC - (PPE - kitchen/toilet consumables)	£110.00
Nursery Milk refund	£197.79
TESCO bags of help grant	£1,000.00
Training/course income	£330.00
Uniform Sales	£285.35
other	£5,635.20
<b>TOTAL MONTHLY INCOME</b>	<b>£124,583.22</b>

**EXPENDITURE**

Art Consumables	£74.61
Childrens' parties (Xmas and graduation)/Presents	£95.77
Early Years Alliance (PLA)	£109.25
Early Years Pupil Premium HCC RESTRICTED FUNDS*	£624.30
Fees reimbursement	£450.00
Free school meal vouchers - HCC RESTRICTED FUNDS	£1,038.00
Fundraising expenditure & purchases	£1,438.37
Grants - (NFDC & HCC)	£313.94
Insurance	£1,202.53
Kitchen & toilet consumables	£921.47
Lease	£3,500.00
Milk	£195.59
Office equipment	£10.00
Ofsted registration	£50.00
PAT testing	£106.80
Pensions (auto enrolment admin)	£765.55
Pre-school equipment	£360.25
Printer (office) consumables	£30.12
Property enhancement	£842.69
Property/equipment maintenance	£691.28
SAGE payroll	£403.20
Snacks	£303.12
Stationery	£30.67
Tapestry	£129.60
Tax & NI (HMRC)	£1,849.87
Teaching aids & resources	£559.77
Telephone (including internet)	£236.74



TESCO bags of help grant	£1,000.00
Training/course fees	£910.05
Uniform expenditure	£218.88
Utilities - electric	£577.17
Utilities - gas	£1,028.68
Wages*	£116,310.60
Website	£199.66
Other	£398.31
<b>TOTAL EXPENDITURE</b>	<b>£136,976.84</b>
Excess of income or expenditure	-£12,393.62



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
MULBERRY PRE-SCHOOL

On accounts for the year  
ended

31ST AUGUST 2021

Charity no  
(if any)

1062690

Set out on pages

1 - 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

Name:

Relevant professional  
qualification(s) or body

(if any):

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Address:


**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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