



Trustees' Annual Report for the period

From	Period start date			Period end date			
	01	09	2020		31	08	2021

Section A Reference and administration details

Charity name

Chalk Village Pre-School

Other names charity is known by

Registered charity number (if any) 1062607

Charity's principal address

Chalk Village Hall

Chalk Road

Chalk

Postcode DA12 2ND

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	L Warner	Designated person/Member		
2	D Wood	Designated person/Member		
3	L Robbins	Treasurer		
4	S Wilson	Member		
5	V Clarke	Chair		
6	L Buckland	Secretary		
7	H Lovell	Vice Secretary		
8				
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Pre-School Learning Alliance 2011 Model Constitution
How the charity is constituted (eg. trust, association, company)	As above
Trustee selection methods (eg. appointed by, elected by)	Appointed at AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The aim is to enhance the development and education of children under the statutory school age

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Pre-School provides learning experiences through structured play opportunities for up to 39 children aged between 2-5. The sessions run over a maximum of 15 hours per week.

Children are drawn from the local area with parents being involved alongwith the wider community including the local church.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

We have maintained our close family friendly approach and the pre-school continues to be a happy and safe one. All members, community and families are personally known and cared for by the staff.

A visit was made in May 2018 from Ofsted and were awarded GOOD.

All pre-school staff are DBS checked along with any committee members. All have safeguarding and PREVENT training in place. 2 senior members of staff are appointed for the management responsibilities. There are a total of 9 paid staff.

The unforeseen Covid 19 pandemic continued to see many challenges since March 2020 as evidenced with every other educational sector. Without the continued funding by the DfE throughout the pandemic, the Pre-school would not have survived.

The Pre-School reached out to as many families during the pandemic to ensure that their children could attend sessions if they were classed as keyworkers. This was difficult in such challenging circumstances and with the restraints placed upon the Pre-school and the rented hall.

Families were contacted via social media to ensure they were kept up to date on events and all staff were contactable during the pandemic, to ensure that children and their families felt supported and any issues could be addressed.

Since restrictions from Covid have been relaxed the Pre-School have seen a slow increase in numbers and hopefully this trend will continue. The Pre-School is however, seeing a reduction in numbers as other establishments open offering wider opening hours; and this seems to be the trend for more 30 hours provision. Regretfully the Pre-School is unable to offer wider opening sessions as the hours of availability at the location are not available.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity has yet to implement a reserves policy, but is in the process of doing so. Current reserves remain over £15000 to go some way to ensure the Pre-School could meet its statutory obligations should the need arise. Trustees are advised of this rationale at every AGM.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

Leigh Robbins	
Treasurer	
28.06.2022	

Profit and Loss Report for Chalk Village Pre School

Account	Sep 1, 2020 to Aug 31, 2021		Sep 1, 2019 to Aug 31, 2020	
	Expense	Income	Expense	Income
SALES				
KCC EYPP		200.00		302.10
KCC Funded Fees		65,231.16		56,771.90
KCC SEN Support		300.00		300.00
KCC Senif		0.00		2,120.69
Non Funded Fees		5,144.72		8,703.92
Registration Fees		80.00		80.00
Snack Fund		2,527.13		1,111.91
Uniform Sales		1,027.00		216.56
Sales (total)		74,510.01		69,607.08
INVESTMENTS				
Bank Interest		41.09		64.14
OTHER INCOME				
Donations - Collaboration		532.00		450.00
Donations - Comp Serv		0.00		382.00
Fund Raising		308.68		290.00
Other Income		0.00		50.00
Other Income (total)		840.68		1,172.00
Total Revenue (Turnover)		75,391.78		70,843.22
DIRECT EXPENSES				
Arts and Crafts	198.85		61.51	
Fund Raising Costs	292.92		85.46	
Garden Equipment	65.34		32.68	
Snack Fund Costs	696.22		613.92	
Toys and Equipment	187.50		149.40	
Toys and Equipment Collab	0.00		149.01	
Toys and Equipment EYPP	0.00		192.91	
Toys and Equipment Senif	0.00		104.10	
Wages and HMRC Senif	0.00		1,175.96	

Wages and PAYE	58,719.31	62,282.18
Direct Expenses (total)	60,160.14	64,847.13
Gross Profit / (Loss)	15,231.64	5,996.09
INDIRECT EXPENSES		
Accountancy and Bookkeeping	590.00	570.00
General Expenses	301.02	360.74
Insurance	504.02	425.07
Legal and Professional	120.00	150.00
Photo's, Film and Development	63.98	48.28
Postage and Stationery	238.80	156.68
Premises Costs	229.94	442.43
Rent and Rates	5,813.10	5,993.50
Telephone	76.14	90.24
Training Courses & Materials	108.90	600.53
Indirect Expenses (total)	8,045.90	8,837.47
Total Expenses	68,206.04	73,684.60
Net Income	7,185.74	(2,841.38)

Prepared on Jul 8, 2022 at 3:26:56 PM



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Chalk Village Pre-School

**On accounts for the year
ended**

31 August 2021

**Charity no
(if any)**

1062607

Set out on pages

As attached on P & L

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31.08.2020**

**Responsibilities and
basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: PD Gevaux

Date: 28.06.2022

Name: Pauline Gevaux

**Relevant professional
qualification(s) or body
(if any):**

PDG Payroll

Address:

PDG Payroll & Bookkeeping Services
Villa Euthalia
Halicouna
Corfu, Greece, 49084

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

NONE