



Cambridgeshire
Deaf Association

(formerly known as The Ely Diocesan
Association For Deaf People)

Annual Report and Accounts for the year ended 31st March 2022



Registered office:
8 Romsey Terrace, Cambridge, CB1 3NH
Company registration number: 03353070
Charity registration number: 1062578



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Trustees

Dr Janie Anderson - Chair
 Mr Godfrey Palmer - Vice-Chair
 Mr Brendan Casey (resigned on 10th June 2022)
 Mr Angus McGuinness (resigned on 31st March 2022)
 Ms Alison Gelder
 Mr Fil Kamps
 Mr Andrew Mell
 Ms Chalky Wan
 Ms Alisha-Mary Abbott
 Ms Tor Docherty

Chief Executive Officer

Mr Andrew Palmer

Independent Auditor

UHY Hacker Young
 PO Box 501
 The Nexus Building
 Broadway
 Letchworth Garden City
 Herts SG6 9BL

Trustee Annual Report

Message from the Chair

When I read this report of our activity over the last year I felt very proud to be the chairperson of CDA.

I want to say a big thank you to all of our staff, volunteers and funders who have made this possible. A highlight for me was to go to the first member dinner for 2 years and join in with the lovely evening and I even won a fabulous raffle prize. It is lovely that we have come through the pandemic and we are now able to meet in person. It is a huge tribute to all the care everyone has taken of each other that has kept everyone safe.

We have new challenges this year as we look to deliver support to even more people than before in different ways but I am sure we will succeed.



Message from the Chief Executive

As the community emerged from the pandemic, CDA continued to provide a range of essential services to the local deaf community.

Our teams supported over 200 deaf people with services like domestic abuse support, care act advocacy, befriending and personal care.

An organisation like CDA is prepared to support deaf people in any situation that they find themselves in. This means our staff and volunteers have to be skilled, flexible and willing to learn. I'd like to thank them all for their hard work. Their dedication and commitment is not lost on me – I feel very lucky to work among a group of individuals, now numbering over 130, that are focused on improving the lives of deaf or hard of hearing people.

In June 2021, it was a real boost to learn that we had been rated as Outstanding by The Care Quality Commission for our care service. This is a huge testament to the team for their work on behalf of deaf people who have additional needs and to the whole CDA team that provide so many other services, like advocacy or community events that make the experience a holistic one.

We have overcome challenges in the year such as recruiting enough staff with BSL skills to deliver our services but we have to be alert that as our services grow, the demand for good people that can sign grows with it. We're lucky that deaf people are willing to move into the area to work with us and we welcome them with open arms.

In April 2022, we merged with Cambridgeshire Hearing Help. The newly merged organisation, still called CDA, will encompass a staff and volunteer team of over 130 people supporting almost ten thousand people. Welcome to our new colleagues. We'll be working hard this year to continue our services and enable those services that Hearing Help deliver to thrive.

Finally, I would like to thank once again our dedicated staff and volunteers who make everything we do possible and thank those people and trusts that donated towards our work for their generosity and faith in our ability to get things done.



Objectives, strategy and vision

Aims and Objectives

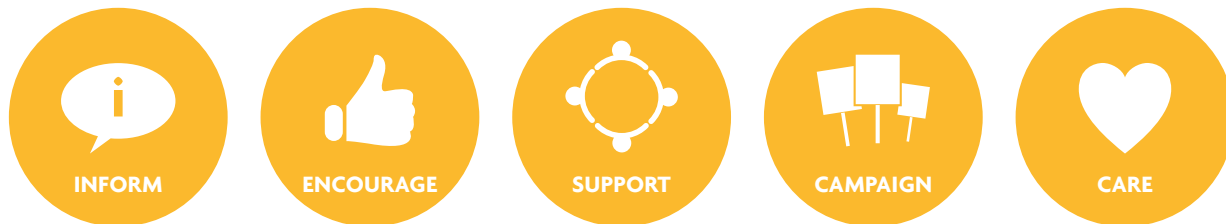
Vision

We have a vision of a world where deaf people experience improved health, wellbeing and equality.



Mission

Our mission is to achieve our vision of the world by informing, encouraging, supporting, caring and campaigning. While we carry out our mission, we want to stay true to our values too.



Values

Our values are that we take notice of the world around us; be active and get things done; learn how we could do things better; give to the whole community, encourage voluntary service and connect with as many people or organisations as we can to improve the lives of deaf people.



We're planning to further develop our services for the deaf community based on local needs while further developing sustainability.

Strategy

Our values combined with our vision and mission helped us define our strategy which is to:

Put feedback at the heart of everything we do. If we do that, we can provide relevant services based on the needs of the community.

We want to build a stronger local deaf community while increasing the sustainability of our organisation so we're fit for the future. And finally, we're going to keep campaigning for better local public services.

Plans for the future

We're planning to further develop our services for the deaf community based on local needs while further developing sustainability. In particular our plans for the coming years involve more hyper-local small community gatherings, continued development of our domestic violence service, offering some of our specialist advocacy services out-of-county on a non-contract basis, expanding our personal care services to include supported living.

Performance Achievements

Advocacy and Casework

We continued to provide Casework services under our contract with Cambridgeshire County Council and a small grant from Peterborough City Council.

We saw a reduction in the requests for support in comparison to the previous year. However, there were still 771 requests for support with the main categories as follows:

Accessing Services	33.98%
Physical Health	13.62%
Benefits	11.93%
Housing	9.86%
Financial	7.52%
Other	6.23%
Equipment	5.71%
Correspondence	4.67%
Legal	2.46%
Emotional Support	2.33%
Employment	1.69%

As the world began to open up following periods of lockdown, we were able to resume our face-to-face Open Support Services and reduce the amount of work done by video call, although the latter still made up the majority of the work we did during the year.

Our Contact Line Service was used 103 times in the year. The contact line is an easy way for people to book remote support. We would like to increase the utilisation of this service in the coming year.



Advocacy

We are funded to provide advocacy via our Partnership with Voiceability in a contract commissioned by Cambridgeshire and Peterborough County Council

We received 260 requests for advocacy support across a range of specialisms as well as generic advocacy. We have two trained advocates in post with specialisms in Care Act, Mental capacity, youth advocacy and we also have the use of a trained Independent Mental Health Advocate in-house.

Feedback from both Casework and Advocacy services has been overwhelmingly positive during the year. We also continued to monitor the quality of our work via SQA system which monitors staff case notes for key markers of quality on a regular basis.

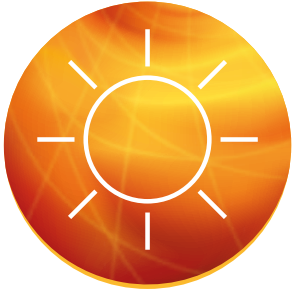
Grant Making

Thanks to the generosity of The Tudor Trust, we were able to continue to support deaf people in need with small grants to help towards urgent needs.

We saw a reduction in the requests for support in comparison to the previous year. However, there were still **771 requests for support**



Performance Achievements (continued)



CDA Life

Our successful personal care and support social enterprise continued its growth.

The number of hours delivered increased for the fifth successive year with revenue growing from £608,000 to £727,00 through new clients being supported.

Because of the pandemic and issues with being able to recruit enough staff, we underdelivered on the hours we could have achieved. This is being addressed as a priority in 2022.

The service also attained an overall CQC rating of outstanding with three of the five 'Key Lines of Enquiry' being rated as Outstanding with the other two rated as good.

We provided services to around 20 deaf people with additional needs with a predominantly deaf staff team.

Our staff are skilled in adapting their language to suit various clients' needs as well as knowledgeable and safe in working with people with a range of cognitive and physical variations.



Community

We restarted all of our community-based events in the year and attendances have shown the signs of recovery. All of our Zoom based meetings were stopped in favour of returning to face-to-face community events.

In total there were 1973 attendances at our regular events in Peterborough, Cambridge, Huntingdon and Ely. We also launched two 'deaf pub' social events in Cambridge and Peterborough to provide a variation in the types of events we can offer.

During the year we hosted a range of external organisations to give talks or provide information at our events. We held talks on the topics such as asbestos, menopause, mental health, healthy relationships, how to use registered interpreters, the arts and video call providers.

We would like to thank all the venues and partners we work with to create such a great regular schedule of events.

Membership

CDA is a membership organisation with members having a say on our trustees, voting in our AGM and taking part in regular feedback meetings. We currently have 77 members.



Befriending

Our befriending service provides a crucial social lifeline for people that are deaf and isolated and struggle to maintain their independence. Our team of volunteers, led by a Volunteer Coordinator pay regular visits, take part in video calls and go to events with deaf people that usually refer themselves into the service.

Our 25 volunteers logged 1612 hours of time supporting clients throughout the area. We regularly get feedback from people about how they feel the befriending project benefits their lives. We monitor this across 9 outcome areas and in the year, on average, people reported a 36% increase in positive feelings as a result of the project.



SLA

Our sign language classes restarted at our base in Cambridge with new level 1 and level 2 courses. Our students had an **85% pass rate**.



Performance Achievements (continued)

CDA Media & CDA TV

Our base in Cambridge has facilities to provide high quality video BSL to English translation services. During the year, we continued to support local organisations and some others to translate their information. We worked on a project to translate Rising Phoenix Podcast in collaboration with Netflix and on the video introduction to the COP26 conference.

We continued to create live stream content for deaf people including a football phone-in, cooking show, quiz and interesting videos and information aimed at the deaf community. We achieved over 500,000 minutes watched and 316k views of the videos. We also created new series. The first was called Me and You, funded by PCVS, focused on the lives of young deaf people in Peterborough and also a livestream following the progress of Rose Ayling-Ellis on her journey to winning Strictly Come Dancing.



Social Media and PR

We featured regularly on local media with appearances on TV, related to our work with live streaming and regular opportunities to promote our work on local radio and in the press. This included our most watched video on YouTube with 25k views.

Our online audience grew to over 8.5k followers on Facebook, 0.8k on Twitter and 1k on Instagram with a total following of over 10k people.

Our posts on our main social media channel, Facebook and Instagram, reached 300k people.



Performance Achievements (continued)



Fincham House

Fincham House provided the venue for our support services in Cambridge and BSL classes as well as our studio facilities which helped us reach so many people.

Fincham House also generates revenue for the charity with 3 tenants housing their organisations at CDA. We undertook a program of work to further improve the efficiency of Fincham House with new thermostats and a more efficient air conditioning system.



Fundraising

CDA are delighted to be named as Sign Video's charity of the year. Thank you to them for their kind donation and support.

The year overall has seen a drop in trusts project funding. As a result, the charity had to balance other resources, expenditure and core costs fundraising to be able to continue to deliver vital services with minimal disruption, specifically for Befriending and Community areas of activity. We have managed to achieve this without the need to draw from charity's general (free) reserves. For free reserves analysis, please see Notes to accounts 14 – General Funds.

This wouldn't be possible without the on-going support from many organisation to which we extend our thanks on behalf of the charity and the wider community:



Organisation	Funds awarded and benefiting FY2021-22
Amazon	Total of £2,000 towards charity's general running costs
Cambridgeshire and Peterborough Police and Crime Commissioner	£13,734 towards delivery of crucial Independent Domestic Violence Advocates (IDVA) services
Cambridgeshire County Council: Infection Control and Workforce Development	£20,817 towards domiciliary care services and associated staff shortages during periods of self-isolating and/ or illness; to recruit and develop workforce for on-going service sustainability
Groundwork UK	£1,000 contributed to costs associated with drop-ins across the county
Huntingdon Freeman's Trust	A total of £15,257 from 2 separate awards helped to finance Befriending Coordinator's role
The National Lottery Community Fund - Awards for All	£2,700 (deferred in previous year due to pandemic) paid for Befriending volunteers expenses as we resumed face-to-face services
Peterborough Council for Voluntary Services	£2,250 (deferred in previous year due to pandemic) paid for Befriending volunteers expenses as we resumed face-to-face services
Peterborough Council for Voluntary Services - Youth Inspired	£2,995 enabled creation of new media series focused on the lives of young deaf people in Peterborough
The Pye Foundation	£3,290 helped with charity's general running costs
SignVideo	£2,500 grant as part of larger yearly donation
Sobell Foundation	£2,085 contributed towards Community Coordinator's role
Tudor Trust	£25,000 toward charity's general running costs as part of 3-year support programme

Financial performance highlights



Income and expenditure highlights

CDA's total revenue in 2021-22 was £1,068,107, a decrease of 2% on the previous year's result. Our total expenditure in 2021-22 was £1,101,343, an increase of 12% on the previous year's figure. This is in line with the drop in funding the charity experienced during the year.

Without the drop in funding, the revenue would have remained constant in comparison to previous year. This signifies a shift in charity's direction following a 5-year period of significant year on year growth. CDA is taking time to consolidate and streamline areas of activity, both in terms of geographical outreach (the intention is to remain as local as possible) as well as services on offer. Merger with Cambridgeshire Hearing Help as at 1 April 2022 further underpins the need for controlled growth and development of service offering (see chart on page 15).

The biggest financial success for the charity during the year has been the ability to provide uninterrupted charitable services (Befriending and Community) despite the drop in funding to support them. This was achieved without the need to draw from charity's free reserves. Charity's free (cash) reserves are different to total unrestricted reserves which include building and yearly building depreciation charge. For details on movement in free reserves, please see Notes to accounts 14 – General Funds.

The biggest financial challenge the charity faced was associated with delivery of CDA Life hours during periods of pandemic restrictions combined with specialist (BSL users) staff shortages. The resulting revenue shortfall for 2021-22 is £33,160 (5% of actual delivery). It has been CDA Life's priority during the last quarter of the year and into financial year 22-23 to strengthen recruitment which will allow to reduce this balance as the new year progresses. Local Authority Infection Control and Workforce Development grants have assisted greatly in achieving this.

Where our income came from in 2021-22:

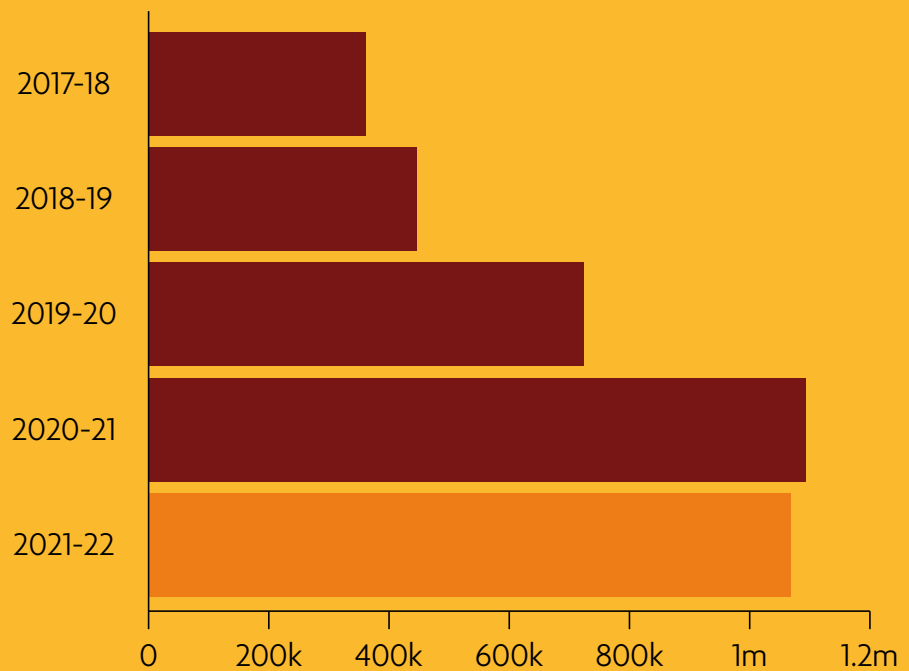
As was the case in previous year, a large proportion of our total income at 72% (2021 – 61%) came from CDA's own activities for generating funds. The majority of those at 95% come from our domiciliary care service, CDA Life.

Investment income from Fincham House, the charity's building in Cambridge, stood at 5% of total income for the year. It forms part of stable and constant revenue stream supporting day to day operations.

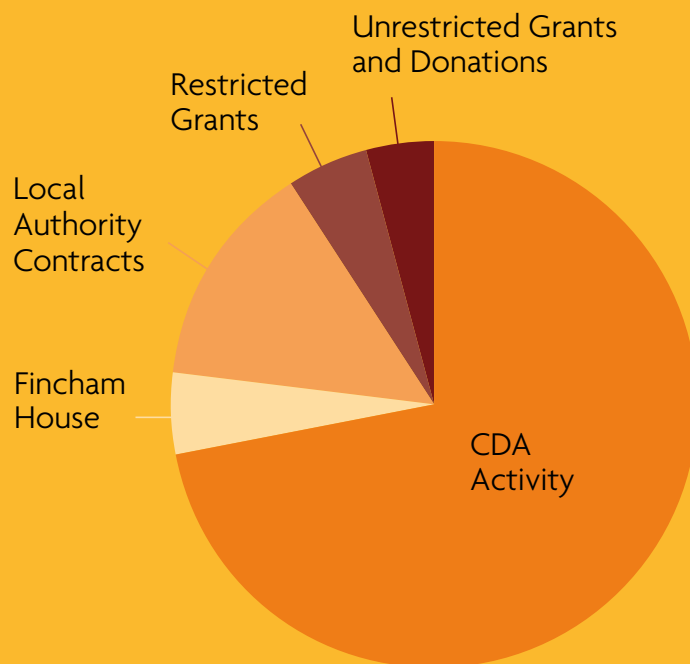
14% of total income came from Local Authority contracts supporting our Advocacy, Casework and IDVA services. 5% derived from restricted grants and 4% from unrestricted grants and donations.

CDA's total revenue in 2021-22 was £1,068,107, a **decrease of 2%** on the previous year's result.

REVENUE



WHERE OUR INCOME CAME FROM

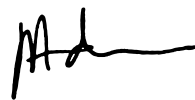


Financial performance highlights (continued)

Reserves Policy

The trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets ('the free reserves') held by the charity should be 6 months of the charitable resources expended which equates to £201,725 for the year to March 2022. Charitable resources expended exclude resources associated with CDA Life services. At this level, the trustees feel that they would be able to continue the current charitable activities in the event of a significant drop in funding. In the event of such an occurrence, it would be necessary to consider how the funding would be replaced or activities changed.

As at end of financial year 2021-22, free reserves amount to £139,011 (2021 - £128,371, see Notes to accounts 14 – General Funds). This constitutes 69% of the required amount. The Trustees feel confident that with careful and on-going financial and operational management, this can improve further to satisfy fully their commitment.



Trustee
30/09/2022



Structure, Management and Responsibilities

Structure and Management

The organisation is governed by a board of trustees who set the strategy for CDA and approve annual plans and budgets. They meet quarterly to review progress and assess risks to the organisation and provide strategic governance and oversight. During the year, the board comprised of 9 people with a range of expertise, including 5 deaf people.

The Chief Executive reports to the board on a quarterly basis and in regular communication with board members via our internal messaging system.

The Chief Executive chairs a senior management team meeting on a monthly basis with the Finance Officer, Manager of Advocacy and Casework and of our Personal Care department to discuss a range of topics and ensure the organisation is operating towards its strategic objectives.

On a monthly basis the Operational Leadership team, comprising SMT and the heads of other departments, meets to review progress against our annual plan and budget.

The CEO holds an operational meeting at least monthly with each department head. Each department also holds its own team meetings. All staff performance is reviewed on a monthly basis.



Structure, Management and Responsibilities (continued)



Statement of Trustees' Responsibilities

The trustees, who are also the directors of Cambridgeshire Deaf Association Ltd for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



Annual Accounts

Independent Auditor's Report to the Trustees of Cambridgeshire Deaf Association Ltd



Opinion

We have audited the financial statements of Cambridgeshire Deaf Association Ltd (the charitable company) for the year ended 31 March 2022 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and notes to the financial statement, including significant accounting policies.

The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, including income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statement is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the financial statements. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report. We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemption in preparing the trustees' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement [set out on page 18], the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.



Independent Auditor's Report to the Trustees of Cambridgeshire Deaf Association Ltd

(continued)



Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Based on our understanding of the charitable company and the industry in which it operates, we identified that the principal risks of non-compliance with laws and regulations related to the acts by the charitable company, which were contrary to applicable laws and regulations including fraud, and we considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Companies Act 2006. We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls), and determined that the principal risks were related to inflated revenue and the charitable company's net income for the year.

Audit procedures performed included: review of the financial statement disclosures to underlying supporting documentation, review of correspondence with and reports to the regulators, enquiries of management and review of internal audit reports in so far as they related to the financial statements, and testing of journals and evaluating whether there was evidence of bias by the trustees that represented a risk of material misstatement due to fraud.

There are inherent limitations in the audit procedures described above and the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Shona Munday (Senior Statutory Auditor)

for and on behalf of UHY Hacker Young (East) Limited

Chartered Accountants
Statutory Auditor

Date:

PO Box 501
The Nexus Building
Broadway
Letchworth Garden City
Herts
SG6 9BL

Annual Accounts

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES

			2022			2021
	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Fund £	Total Funds £	Total Funds £
INCOME						
Incoming resources from generated funds:						
Voluntary income	2	4,370	0	0	4,370	3,849
Investment income	3	52,417	0	0	52,417	49,675
Incoming resources from charitable activities:						
Grants	4	32,900	206,334	0	239,234	374,414
Activities for Generating Funds	5	772,086	0	0	772,086	665,898
TOTAL INCOME		861,773	206,334	0	1,068,107	1,093,836
EXPENDITURE						
Charitable activities		835,190	266,152	0	1,101,343	985,237
TOTAL EXPENDITURE	6	835,190	266,152	0	1,101,343	985,237
NET (EXPENDITURE)/ INCOME		26,583	-59,818	0	-33,236	108,598
TRANSFERS	15	-45,978	45,978	0	0	0
NET INCOME/(EXPENDITURE) AND NET MOVEMENT IN FUNDS BEFORE GAINS AND LOSSES ON INVESTMENTS		-19,395	-13,840	0	-33,236	108,598
Unrealised (losses)/gains on investments	16	0	0	2,575	2,575	0
NET MOVEMENT IN FUNDS		-19,395	-13,840	2,575	-30,660	108,598
RECONCILIATION OF FUNDS						
TOTAL FUNDS BROUGHT FORWARD		1,067,057	43,256	6,815	1,117,128	1,008,530
TOTAL FUNDS CARRIED FORWARD		1,047,662	29,416	9,390	1,086,468	1,117,128

STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES

There were no recognised gains or losses for 2022 or 2021 other than those included in the Statement of Financial Activities.

BALANCE SHEET AT 31 MARCH

	Notes	£	2022 £	£	2021 £
NON-CURRENT ASSETS					
Tangible assets	8		388,130		407,248
Investment property	8		520,520		531,440
Investments - other	9		9,390		6,815
TOTAL FIXED ASSETS			918,040		945,504
CURRENT ASSETS					
Debtors	10	52,591		47,856	
Cash at bank and in hand	11	291,885		218,505	
TOTAL CURRENT ASSETS		344,477		266,361	
CREDITORS: amounts falling due within one year	12	176,049		94,737	
NET CURRENT ASSETS			168,427		171,624
Non-current liabilities			0		0
NET ASSETS			1,086,468		1,117,128
THE FUNDS OF THE CHARITY					
Unrestricted Funds	14		1,047,662		1,067,057
Restricted Funds			29,416		43,256
Endowment Funds	16		9,390		6,815
TOTAL CHARITY FUNDS			1,086,468		1,117,128

During the Board of Trustees quarterly meeting on 28 May 2020, a resolution was passed to change charity's legal name from The Ely Diocesan Association for Deaf People to Cambridgeshire Deaf Association. The change was authorised by Companies House with effective date as at 19 April 2021.

For the year ended 31 March 2022 the charity has appointed UHY Hacker Young Chartered Accountants to conduct the Statutory Audit. The resolution was passed during the Board meeting held on 25 February 2021. The trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of Companies Act 2006 and preparing accounts which give a true and fair view of the state of affairs of the charity as at the year end and of its deficit for the year in accordance with the requirements of sections 393 and 394 and which otherwise comply with the requirements of the Companies Act 2006, so far as applicable to the charity.

The accounts have been prepared in accordance with the provisions of the Companies Act 2006 applicable to charities and were approved by the trustees on 30 September 2022 and signed on their behalf



Janie Anderson
Chair of CDA

Company registration number: 03353070
Charity registration number: 1062578



CASH FLOW STATEMENT

	2022		2021	
CASH FLOWS FROM OPERATING ACTIVITIES:	£	£	£	£
Net (Expenditure)/ Income and Net Movement in Funds		-33,236		108,598
Cash flows from operating activities:				
Depreciation charge	39,670		38,903	
Increase/ decrease in trade receivables	-4,735		84,636	
Increase/ decrease in trade payables	46,685		19,811	
Increase/ decrease in deferred revenue	34,628		-63,776	
Asset disposal	0		293	
	<u>116,247</u>		<u>79,867</u>	
Cash flows from investing activities:				
Capital investment	0		0	
Purchase of tangible fixed assets	-9,632		-12,134	
	<u>-9,632</u>		<u>-12,134</u>	
Change in Cash and Cash Equivalents		73,380		176,331
Cash and Cash Equivalents at the Beginning of the Year		<u>218,505</u>		<u>42,174</u>
Cash and Cash Equivalents at the End of the Year		291,885		218,505

(i) ANALYSIS OF CHANGES IN NET DEBT	At 1 Apr 2021	Cash flow	At 31 Mar 2021
	£	£	£
Cash and cash equivalent:			
Cash	213,147	72,906	286,053
Cash equivalent	<u>5,358</u>	<u>474</u>	<u>5,832</u>
	218,505	73,380	291,885
Debt due after one year	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	218,505	73,380	291,885

NOTES TO THE ACCOUNTS

1 ACCOUNTING POLICIES

(a) BASIS OF PREPARATION OF ACCOUNTS

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of recommended practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Effective 1 January 2015) - (Charities SORP (FRS 102)), the financial reporting standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Ely Diocesan Association for Deaf People incorporated in England and Wales with registered address at 8 Romsey Terrace, Cambridge, CB1 3NH, meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in relevant accounting policy note(s).

(b) INCOME

Incoming resources are recognised in the year in which the charity is entitled to the receipt, and the amount can be measured with reasonable certainty. Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future year.

(c) EXPENDITURE

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

(d) OPERATING LEASES

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor, are charged against income as incurred.

(e) TANGIBLE FIXED ASSETS

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life as follows:

Freehold land and buildings	2% straight line basis
Building improvements	20% straight line basis
Equipment	33 1/3% straight line basis
Software	33 1/3% straight line basis

The charity has a policy to write off any software items which cost less than £500 and any items of equipment which cost less than £200.

(f) INVESTMENTS

Investments held for the long term to generate income or capital growth are carried at market value as fixed assets.

(g) DEBTORS

Trade debtors and other debtors are recognised at their settlement amount due after any discounts. Prepayments are valued at the amount prepaid net of any trade discount due.

(h) CREDITORS AND PROVISIONS

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

(i) GOING CONCERN

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

(j) FUND ACCOUNTING

Restricted funds are to be used for the specified purposes laid down by the donor. Expenditure for those purposes is charged to the fund, together with a fair allocation of overhead and support costs.

Designated funds are unrestricted funds, which have been designated for special purposes by the Trustees. Unrestricted funds are donations and other incoming resources received or generated for expenditure on the general objects of the charity.

(k) PENSIONS

The charity contributes to money purchase, defined contribution schemes, on behalf of its employees. No liability exists in respect of pensions other than monthly contributions due which is included within creditors.

(l) LIABILITY OF THE MEMBERS

The charity is limited by guarantee. In the event of the charity being wound up, the liability of the members is limited to £1.

(m) PRIOR YEAR ADJUSTMENTS

None

(n) CHANGES AFFECTING POST YEAR END PERIOD

During financial year 2021/22 Cambridgeshire Deaf Association has successfully pursued a merger with Cambridgeshire Hearing Help CIO (charity number 1154071). The merger has been registered on 23 May 2022 with a transfer date of 1 April 2022.

2	DONATIONS	2022				2021			
		Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds £	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds £
	Individual Donations and Legacies	4,370	0	0	4,370	3,849	0	0	3,849
		4,370	0	0	4,370	3,849	0	0	3,849
3	INVESTMENT INCOME	2021				2020			
		Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds £	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds £
	Capital Investment income	51,913	0	0	51,913	49,624	0	0	49,624
	Interest Received	504	0	0	504	51	0	0	51
		52,417	0	0	52,417	49,675	0	0	49,675
4	GRANTS	2022				2021			
		Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds £	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds £
	Barnabas Trust	0	0	0	0	0	1,100	0	1,100
	BGL Group	0	0	0	0	3,300	0	0	3,300
	Cambridgeshire Community Foundation	0	0	0	0	0	30,456	0	30,456
	Cambridgeshire County Council	0	84,660	0	84,660	0	83,000	0	83,000
	Frank Litchfield	0	0	0	0	1,000	0	0	1,000
	Garfield Weston	0	0	0	0	6,664	0	0	6,664
	Groundwork UK	0	1,000	0	1,000	0	0	0	0
	HMRC	0	1,549	0	1,549	0	11,034	0	11,034
	Huntingdon Freeman's Trust	0	15,257	0	15,257	0	8,750	0	8,750
	Leathersellers	0	0	0	0	0	835	0	835
	Local Authority Infection Control Fund	0	20,817	0	20,817	0	20,702	0	20,702
	The National Lottery Awards for All	0	2,700	0	2,700	0	6,648	0	6,648
	The National Lottery Community Fund	0	0	0	0	62,431	29,839	0	92,270
	Near Neighbours - Freedom	0	0	0	0	0	2,637	0	2,637
	Peterborough City Council	0	8,773	0	8,773	0	8,600	0	8,600
	Peterborough Council for Voluntary Service	0	2,250	0	2,250	0	2,250	0	2,250
	Police & Crime Commissioner	0	13,734	0	13,734	0	12,512	0	12,512
	Pye Foundation	3,290	0	0	3,290	1,750	500	0	2,250
	SignVideo	2,500	250	0	2,750	0	0	0	0
	Sir Jules Thom Trust	0	0	0	0	1,000	0	0	1,000
	Sobell Foundation	0	2,085	0	2,085	0	5,000	0	5,000
	Strangward Trust	0	0	0	0	0	2,000	0	2,000
	Trinity Trust	110	0	0	110	110	0	0	110
	Tudor Trust	25,000	3,204	0	28,204	25,000	796	0	25,796
	Voiceability	0	46,000	0	46,000	0	46,000	0	46,000
	Woodroffe Benton Foundation	0	0	0	0	500	0	0	500
	Youth Inspired	0	2,995	0	2,995	0	0	0	0
	Other	2,000	1,060	0	3,060	0	0	0	0
		32,900	206,334	0	239,234	101,755	272,659	0	374,414

5	ACTIVITIES FOR GENERATING FUNDS			2022		2021
		Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds £	Total Funds £
	CDA Sign Language Academy	13,121	0	0	13,121	7,888
	CDA Connect	0	0	0	0	1,200
	CDA Life	733,906	0	0	733,906	641,374
	CDA Media	15,813	0	0	15,813	10,157
	CDA Community and Fundraising Events	2,382	0	0	2,382	1,493
	ACT Spot purchasing & Enhanced Support	6,864	0	0	6,864	777
	Merchandise	0	0	0	0	3,009
		<u>772,086</u>	<u>0</u>	<u>0</u>	<u>772,086</u>	<u>665,898</u>
6	TOTAL RESOURCES EXPENDED			2022		2021
		Staff costs (note 6) £	Direct service costs £	Office overheads £	Depreciation £	Total Resources Expended £
	<u>Support Services for Deaf People - Restricted Funds</u>					
	ACT	114,800	18,089	7,707	0	140,596
	Befriending Project	27,881	6,008	966	140	34,994
	CDA Community	20,758	7,796	217	0	28,771
	CDA TV	1,781	8,971	190	0	10,942
	Fincham House Investment Grant	0	0	0	13,840	13,840
	Management Costs	37,009	0	0	0	37,009
		<u>202,229</u>	<u>40,864</u>	<u>9,080</u>	<u>13,980</u>	<u>266,152</u>
	<u>Activities for Generating Funds</u>					
	Sign Language Academy	9,381	3,177	627	0	13,185
	Fincham House	3,421	13,594	2,481	0	19,496
	Fundraising	4,068	8,188	1,858	0	14,114
	Merchandise	0	0	0	0	0
	Media	2,510	6,074	756	0	9,340
	CDA Life	640,504	39,186	36,230	0	715,920
		<u>659,884</u>	<u>70,219</u>	<u>41,952</u>	<u>0</u>	<u>772,055</u>
	Core and management	29,425	0	0	25,690	55,115
		<u>29,425</u>	<u>0</u>	<u>0</u>	<u>25,690</u>	<u>55,115</u>
	Total charitable activities	891,538	111,083	51,032	39,670	1,093,322
	Governance costs	0	0	2,140	0	2,140
	Auditors' costs - statutory audit	0	0	5,880	0	5,880
		<u>891,538</u>	<u>111,083</u>	<u>59,052</u>	<u>39,670</u>	<u>1,101,343</u>

STAFF COSTS

No remuneration was paid to any of the trustees in the year. Expenses totalling £0 (2021 - £0) were reimbursed to them. The staff costs were:

	2022 £	2021 £
Wages and Salaries	810,571	694,194
Social Security Costs	63,830	68,908
Employer's Pension Contributions	17,137	14,739
	<u>891,538</u>	<u>777,841</u>

The average weekly number of staff employed by the charity during the year was 39 (2021 - 34)
No member of staff earned more than £60,000.

NON-CURRENT ASSETS

		Freehold land and buildings £	Investment Property £	Building Improvements £	Equipment and software £	Total Funds £
COST	Balance at 1 April 2021	364,000	546,000	69,203	36,742	1,015,945
	Additions	0	0	0	9,632	9,632
	Revaluation	0	0	0	0	0
	Balance at 31 March 2022	<u>364,000</u>	<u>546,000</u>	<u>69,203</u>	<u>46,374</u>	<u>1,025,577</u>
DEPRECIATION	Balance at 1 April 2021	9,707	14,560	29,330	23,660	77,257
	Charge for the year	7,280	10,920	13,841	7,629	39,670
	Written back on revaluation	0	0	0	0	0
	Disposals	0	0	0	0	0
	Balance at 31 March 2022	<u>16,987</u>	<u>25,480</u>	<u>43,171</u>	<u>31,289</u>	<u>116,927</u>
NET BOOK VALUE	Balance at 31 March 2022	<u>347,013</u>	<u>520,520</u>	<u>26,032</u>	<u>15,084</u>	<u>908,650</u>
	Balance at 1 April 2021	<u>354,293</u>	<u>531,440</u>	<u>39,873</u>	<u>13,082</u>	<u>938,688</u>

The property owned by the Association at 8 Romsey Terrace, Cambridge, CB3 1NH, has undergone a revaluation on 4 November 2019. An independent valuer, Barker Storey Matthews with a registered address at Pound Hill House, Cambridge, CB3 0AE determined both Market and Fair Values of the property at £910,000. Market and investment methods were adopted to valuation with no significant assumptions.

Had it been held at historic cost, the value of the property would be £369,802: £147,921 to Freehold land and buildings and £221,881 to Investment.

9	INVESTMENTS	2022	2021
	CBF Investment Fund	£	£
	Cost	1,606	1,606
		<u> </u>	<u> </u>
	Market value brought forward	6,815	6,815
	Net (loss)/gain on revaluation at year end	2,575	0
		<u> </u>	<u> </u>
	Market value carried forward	9,390	6,815
		<u> </u>	<u> </u>
10	DEBTORS	2022	2021
		£	£
	Prepayments	7,318	6,453
	Trade debtors	45,273	41,403
		<u> </u>	<u> </u>
		52,591	47,856
		<u> </u>	<u> </u>
11	CASH AT BANK AND IN HAND	2022	2021
		£	£
	CAF Cash account	135,120	15,214
	CAF Gold account	140,014	193,000
	CCLA	5,832	5,358
	Paypal	10,875	4,890
	Petty cash	44	43
		<u> </u>	<u> </u>
		291,885	218,505
		<u> </u>	<u> </u>
12	CREDITORS: Due within one year	2022	2021
		£	£
	Deferred income revenue (see note 13)	67,911	33,283
	Other creditors	13,000	13,000
	Social security and other taxes	8,230	10,068
	Trade creditors	41,860	9,483
	Accruals	45,049	28,903
		<u> </u>	<u> </u>
		176,049	94,737
		<u> </u>	<u> </u>

				2022 £	2021 £
13	Deferred income	revenue	Community Fund (previously Big Lottery Fund)	9,850	2,700
			Freeman's Trust	4,504	6,250
			Peterborough Council for Voluntary Service	0	2,250
			Police & Crime Commissioner	26,913	0
			Pye Foundation	1,460	1,250
			Sobell Foundation	0	2,085
			Sign Language Academy	10,769	3,090
			Strangward Trust	4,000	0
			Tudor Trust	10,415	13,619
			Other	0	2,040
				<u>67,911</u>	<u>33,283</u>

14	UNRESTRICTED FUNDS					2022 £	2021 £
	Tangible Assets	Non- Current Liabilities	General Funds	Designated Funds		Total Unrestricted Funds	
				Building Repairs & Development	Operational Contingency Fund		
Brought forward	938,687	0	128,371	0	0	1,067,058	950,901
Movement in year	-30,037	0	10,640	0	0	-19,396	116,157
Transfers	0	0	0	0	0	0	0
Carried forward	<u>908,650</u>	<u>0</u>	<u>139,011</u>	<u>0</u>	<u>0</u>	<u>1,047,662</u>	<u>1,067,058</u>

The balances brought forward and carried forward on the General and Designated Funds are represented by Net Current Assets on the Balance Sheet.

15	RESTRICTED FUNDS	Brought Forward £	Incoming Resources £	Resources Expended £	Transfers £	Carried Forward £
	ACT	1,203	180,082	154,371	0	26,914
	Befriending	11,200	13,511	34,994	14,787	4,504
	CDA Community	2,085	1,901	28,221	24,235	0
	CDA TV (Media combined)	0	13,595	10,702	6,957	9,850
	CDA Life	2,560	19,916	22,476	0	0
	HMRC JRS/ SSP Fund	0	1,549	1,549	0	0
		<u>17,048</u>	<u>230,554</u>	<u>252,313</u>	<u>45,979</u>	<u>41,268</u>

Above c/f value at £41,268 is included in charity's total deferred income balance (see note 13) affecting current liabilities value at year end.

16 ENDOWMENT FUND

The fund comprises £1,606 which was bequeathed to the charity by a Mr Gamer in 1978, the capital to be permanently invested to provide income to benefit deaf children under the care of the Association. The current value of the fund is £9,390.

17 FINCHAM HOUSE - LESSOR DISCLOSURES

As at 31 March 2022, there are three operating lease agreements in place. The following are future minimum lease payments under the non-cancellable parts of the leases' terms as combined:

	2022 £	2021 £
Within one year	43,500	43,500
Between one and five years	43,542	15,208
After five year	-	-

The Association has two operating leases with a term of 5 years each which will expire in May 2024 and August 2024. Break Date on the leases is the last day of the third year of the Contractual Term. The Association has one operating lease with a term of 3 years which will expire in September 2022. Break Date on the lease is the last day of the second year of the Contractual Term.

18 RELATED PARTY TRANSACTIONS

There were no related party transactions during the year.



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